

Draft
Arlington Public Schools
Annual Budget Calendar – 2015-16

Month	Mtg #	Date	Present, Prepare, To Do
September	1	9/10/15	Monthly reports
	2	9/24/15	
End of year report due Sept 30			
October	1	10/8/15	Monthly reports Report of Fiscal year (EOYR), Fed through state grant reports due October 31
	2	10/22/15	First draft budget calendar Final year's enrollment numbers
November	1	11/12/15	Approve budget calendar Monthly reports
	2	11/19/15	
Set up meeting with FinComm for end of year report & first discussion about next year's budget			
December	1	12/10/15	Monthly reports Hear from ½ principals and dept heads on priorities for next year
	2	12/17/15	Hear from ½ principals and dept heads on priorities for next year Discuss SC priorities for budget
Collect public input on budget			
January	1	1/14/16	Monthly reports Set SC priorities for budget Deliver first budget number to TM
Tentative Special Town Meeting for Stratton financing 1/25/16			
January	2	1/28/16	
Budget book to SC members 2/4/16			
February	1	2/11/16	Monthly reports First look at budget detail
	2	2/25/16	Budget hearing
March	1	3/10/16	Monthly reports Final vote on budget Approve what goes to FinComm
	2	3/24/16	
Budget meeting with FinComm 3/16/16			
April	1	4/14/16	Monthly reports
Budget book goes to printer 4/15/16			
Town Meeting opens 4/25/16			
April	2	4/28/16	
May	1	5/12/16	Monthly reports
	2	5/26/16	

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June	1	6/9/16	Monthly reports
	2	6/23/16	
July			MUNIS down for close of fiscal year
August			New FY grants set up as allocated