



November 5, 2015

Ms. Marie Krepelka  
Board of Selectman  
Arlington Town Hall  
730 Massachusetts Avenue  
Arlington, MA 02476

Dear Marie,

The Arlington Chamber of Commerce would like to request that the Board of Selectman approve the following dates for free parking in the Russell and Water Street Municipal Lots to help in promoting First Lights and local holiday shopping.

**Saturday, November 28, 2015**

**Saturday, December 5, 2015**

**Saturday, December 12, 2015**

**Saturday, December 19, 2015**

**Saturday, December 26, 2015**

First Lights will take place on:

**Friday, December 4 at 6:30** - Tree Lighting and Caroling in Arlington Center only

**Saturday, December 5 from 12:00 pm to 5:00 pm** various promotions, strolling characters, and musicians throughout town. There will not be trolleys this year.

In addition to the above request, ACMi has requested a ban on parking from the **corner of Mass Ave. to the corner of Paul Revere Road on the ACMi side** for a period of time during their tree lighting and caroling on Saturday. The Heights tree lighting will begin at approx. **5:00 pm on Saturday, December 5** so I would think that **4:00 pm to 6:00 pm** would be sufficient.

Please contact me at the Chamber office at 781-643-4600 with any questions. Thank you for your help.

Best regards,

Beth Locke  
Executive Director  
Arlington Chamber of Commerce