



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam Chapdelaine, Town Manager

RE: Draft Request for Proposals – 1207 Massachusetts Avenue

Date: November 19, 2015

I am writing to you tonight to request your approval of the Draft Request for Proposals (RFP) attached to this agenda item regarding the Town owned property located at 1207 Massachusetts Avenue (formerly the DAV).

The attached draft aims at meeting the Board's goal of providing a short term lease opportunity for a cooperative/collaborative effort in tenanting the space. It also maintains the Board's goal of moving to consider sale of the building during FY2017 in order have funds available for Town capital investments.

If you have any questions in regard to this matter, please do not hesitate to ask.