

Sanford M. Pooler

Experience

2011-Present	TOWN OF AMHERST Finance Director <ul style="list-style-type: none">• Prepare annual operating budget, Capital Improvement Plan, revenue and expenditure forecasts, and debt offering statements (Bond rating upgraded to Aa+ in 2014.)• Staff to Finance and Joint Capital Planning Committees.• Oversee Accounting, Assessing, Treasurer/Collector's, and Information Technology Departments.<ul style="list-style-type: none">○ Assist Town Manger with special projects, for example: Solar facility at landfills (contract and legal issues); Afterschool program (budget and management issues to bring under Town control); Wildwood Elementary School Building Committee.	Amherst, MA
2006-2009	CITY OF NEWTON Chief Administrative Officer <ul style="list-style-type: none">• Oversaw and directed the day-to-day operations of 20 city departments. Managed and directed the activities of professionals across diverse departments.• Supervised the activities of the Chief Budget Officer and formulated municipal fiscal policy.• Represented the Mayor at meetings with the Board of Aldermen, community groups, municipal, state, and federal agencies, and the press.• Major recent accomplishments:<ul style="list-style-type: none">○ Negotiated an ambulance contract to provide enhanced service at zero cost to the City.○ Initiated a program to convert large city and school buildings from heating oil to natural gas heat, saving over \$1 million per year in heating costs and increasing energy efficiency.○ Negotiated a Project Funding Agreement with the State to secure \$46.5 million in construction funding for Newton North High School.○ Worked with the Department of Public Works to implement new automated trash and single-stream recycling programs that saved \$7.5 million over five years.	Newton, MA
1998-2005	CITY OF NEWTON Chief Budget Officer <ul style="list-style-type: none">• Prepared annual operating budget, capital improvement plan, and revenue and expenditure forecasts.<ul style="list-style-type: none">○ Annually produced balanced budgets and had them adopted on time, every year.○ Maintained the City's Aaa bond rating from Moody's Investor Service.○ Delivered two state-of-the-art high schools through innovative financing plan and without a tax override or operating budget cuts.	Newton, MA
1989-1997	MASSACHUSETTS HOUSE OF REPRESENTATIVES Staff Director, Committee on State Administration <ul style="list-style-type: none">• Oversaw legislative and constituent service staff.• Drafted legislation, speeches, and position papers for Rep. David B. Cohen.• Organized, scheduled, and coordinated committee hearings. Committee Counsel <ul style="list-style-type: none">• Counsel to Bills in Third Reading; Banks and Banking; and Science and Technology committees.• Staff Counsel to Rep. David B. Cohen during his term as Assistant Vice-Chair of the Committee on Ways and Means.• Reviewed and drafted legislation, testimony, and speeches.• Organized, scheduled, and coordinated committee hearings.	Boston, MA
1988-1989	HONORABLE ALBERT LEE STEPHENS, JR	Los Angeles, CA

Law Clerk to Federal District Court Judge sitting by designation on the 9th Circuit

- Researched and drafted appellate opinions.

1980-1985 **MASSACHUSETTS PUBLIC INTEREST RESEARCH GROUP &
FUND FOR PUBLIC INTEREST RESEARCH** Boston, MA &
Nationwide
Co-coordinator, Public Interest Lobby

- Organized MASSPIRG members in a grassroots lobbying program around environmental issues.

Director, Telephone Solicitation Project

- Created and directed telephone fundraising project.

National Director, Canvass Program

- Developed and directed door to door canvass for MASSPIRG and PIRGs in 10 states.

Education **HARVARD UNIVERSITY, John F. Kennedy School of** Cambridge, MA
Government
Master in Public Administration, June 1998

UNIVERSITY of CALIFORNIA at LOS ANGELES Los Angeles, CA
SCHOOL of LAW
Juris Doctor, June 1988, Order of the Coif (Top 10% of class)

DARTMOUTH COLLEGE Hanover, NH
A.B. , with Distinction in History, June 1979

Additional Information

- **California and Massachusetts Bars**, admitted 1988 to present.
- **Massachusetts Government Finance Officers Association**, Board member 2004 to 2009, President 2007-08.
- **Massachusetts Municipal Managers Association**, Member.