

TOWN OF ARLINGTON  
BOARD OF SELECTMEN

Meeting Minutes  
Monday, January 11, 2016  
7:15 PM

Present: Mrs. Mahon, Vice Chair, Mr. Dunn, Mr. Curro, Jr. and Mr. Byrne  
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka  
Mr. Greeley: Absent

1. Poet Laureate Committee Update  
Liza Halley, Chair of Poet Laureate Committee

Liza Halley appeared before the Board informing the Selectmen about all the wonderful things that our first Poet Laureate, Miriam Levine, has done since her appointment last July. Last year on the recommendation of Town Manager Chapdelaine, the Board of Selectmen voted to permanently establish the Poet Laureate Committee as an advisory committee to the Selectmen.

Mr. Curro made the following motion:

- (1) First, establish a Poet Laureate Advisory Committee as a Committee of the Selectmen, charged with:
  - a. Serving as a liaison between the Selectmen and our appointed Poet Laureate;
  - b. Requesting and recommending works, readings, and other artistic contribution to the Poet Laureate and the Board of Selectmen; and
  - c. Advising the Selectmen on the disbursement of honoraria or other similar funds for programming and activities of the Poet Laureate through available Town gift funds; and

Second, appoint the members of the screening committee for the Poet Laureate, as organized by the vote of the 2014 Town Meeting and Town Bylaw Title 11 Article 11 to serve as the Poet Laureate Advisory Committee, for a term consistent with Article 11.

Mr. Byrne moved approval.

SO VOTED (4-0)

**CONSENT AGENDA**

2. Minutes of Meetings: December 21, 2015  
Mr. Dunn moved approval.

SO VOTED (4-0)

**REAPPOINTMENTS**

3. Board of Health  
Kenneth Kohlberg  
Board of Library Trustees  
Adam Delmolino  
Francis Murphy

Commission on Arts & Culture

Adria Arch

Barbara Costa

Commission on Disabilities

Maureen St. Hillaire

Historical Commission

Patrick Guthrie

Open Space Committee

Jane Auger

(all terms to expire 1/31/2019)

Mr. Byrne moved approval.

SO VOTED (4-0)

4. Reappointment: Arlington Historic Districts Commission  
Jade Cummings  
(term to expire 7/31/2017)

Mr. Dunn moved approval.

SO VOTED (4-0)

**LICENSES & PERMITS**

5. Request: The American Legion - Change of Manager  
William F. McCarthy, Manager, 370 Massachusetts Avenue

Mr. Curro moved approval.

SO VOTED (4-0)

**CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

No one appeared before the Board for Citizens Open Forum.

**TRAFFIC RULES & ORDERS / OTHER BUSINESS**

6. Cyrus Dallin Art Museum  
a) Update: Renovation to Jefferson Cutter House  
Heather Leavell, Director, Curator

Ms. Leavell stated that the Jefferson Cutter House will be undergoing a restoration project beginning in March, weather permitting. The Cyrus Dallin Art Museum received a grant from the Massachusetts Historical Districts Commission for the exterior preservation of the house. The Committee is in the process of selecting a contractor and the project must be completed by July in order to fully receive the grant money.

Mr. Byrne and Mr. Curro asked that the Committee work with the Permanent Town Building Committee before the bid is awarded.

SO VOTED (4-0)

b) For Approval: Family Performance @ Whittemore Park, Saturday, 7/23 (whole day);  
Mr. Curro moved approval. SO VOTED (4-0)

c) For Approval: Fundraiser @ Whittemore Park, Sunday, 8/7 from 12:00 p.m. - 8:00 p.m. (rain date 8/14).  
Mr. Curro moved approval. SO VOTED (4-0)

7. Arlington Conservation Commission

a) Update: ACROSS Lexington Sign Installation at Great Meadows;

b) Request: Letter of Financial Cooperation to Town of Lexington for Reservoir Maintenance

David White, Arlington Conservation Commission

Mr. White stated that in August 2014, the Arlington Conservation Commission brought forward a request from ACROSS Lexington to include the existing trails in Arlington's Great Meadows and at Arlington Reservoir in its pedestrian trail network. This proposal included installing "ACROSS Lexington in partnership with Arlington" trail markers on this Arlington-owned land in Lexington. In addition signs would be added when the trail enters Arlington-owned land saying "Entering (Arlington's Great Meadows or Arlington Reservoir) Owned by the Town of Arlington." The Selectmen approved ACROSS Lexington's request in the spirit of inter-town cooperation. Mr. White stated the project is now complete and the approved signage in place. This project has clearly increased passive recreational activity along with a new found appreciation of these natural areas for all visitors. New maps have also been printed. The Conservation Commission did ask the Town of Lexington, through its Conservation Commission, to contribute to the annual approximately \$20,000 cost to pay the private contractor to remove water chestnuts from the Reservoir. While the Lexington Conservation Commission has been supportive of this request by agreeing to request \$10,000 in their budget, others in Lexington government have not been, so Lexington has not made any cash financial contribution to help Arlington defray the cost of hiring a contractor with the specialized equipment needed to remove the water chestnuts.

Mr. Chapdelaine stated he would write to our former Director of Planning, Carol Kowalksi, asking for her help in defraying part of the cost.

Mr. Byrne moved approval. SO VOTED (4-0)

8. Community Choice Aggregation - Warrant Article Request

Adam W. Chapdelaine, Town Manager

Mothers Out Front

Mr. Chapdelaine introduced Carol Chamberlain, a member of the Mothers Out Front, to present a future Warrant Article on behalf of the Town Energy Working Group. The group would like to commence a Community Choice Aggregation Program (CCA) and contract for electric supply as authorized by M.G.L. 164, Section 134, and through CCA decrease greenhouse gas emission from the generation of electricity for Arlington residents and businesses by pursuing an increased amount of Class 1 designated renewable energy than is required by the Massachusetts Renewable Portfolio Standard. There are several surrounding towns exploring CCA and Melrose, Dedham and Salem are already beginning CCA.

The Selectmen were very happy to support this Warrant Article and asked the Town Manager to submit said Warrant Article.

Mr. Curro moved receipt of said report. SO VOTED (4-0)

9. Discussion: Town Manager Evaluation Process

Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine outlined his proposed timeline and stated he looked forward to the beginning of the evaluation process and working with the Board to continually enhance his performance as Town Manager.

Mr. Dunn moved approval.

SO VOTED (4-0)

**WARRANT ARTICLE HEARINGS**

Articles for Review:

Article 6 Minuteman Regional Vocational Technical School: Bond  
Authorization for Minuteman School Construction

Mr. Dunn moved no action, seconded by Mr. Byrne.

SO VOTED (4-0)

Article 7 Minuteman Regional Vocational Technical School: Amendment to the  
District Agreement of the Minuteman Regional Vocational School  
District to Allow Wayland's Withdrawal from the District

Mr. Dunn moved no action, seconded by Mr. Byrne.

SO VOTED (4-0)

Article 8 Minuteman Regional Vocational Technical School: Substantive  
Amendments to the District Agreement, Including an "Initial  
Withdrawal Process"

Members of the BOS voted to recommend an amended version of the Minuteman Regional Vocational Technical School District Regional Agreement to Special Town Meeting on January 25th. Selectman Dunn has represented Arlington and has taken charge of championing the amended regional agreement and is very happy to report that progress has been made. The most significant amendments to the agreement include a weighted voting system for the majority of the school committee actions; a revised process by which member communities can exit the Regional Agreement without incurring debt obligations, including specific provision to allow (but not mandate) the withdrawal of members Boxborough, Carlisle, Dover, Lincoln, Sudbury, Wayland and Weston; revised capital assessment formulas; and provisions for non-member communities to pay capital fees equivalent to the average per pupil capital assessments of members.

Mr. Dunn moved favorable action, seconded by Mr. Curro.

SO VOTED (4-0)

**CORRESPONDENCE RECEIVED**

MMA Annual Town Report Award  
Geoffrey C. Beckwith, MMA Exec Director

Housing Plan Public Meeting, Tuesday, February 2  
Laura Wiener, Acting Director of Planning

Requesting Crosswalk @ Intersection of Warren Street and Beacon Street/Wyman Street  
James McSwiggen, PhD, 15 Beacon Street

Mrs. Mahon asked that Mr. McSwiggen's letter be referred to the Transportation Advisory Committee for review and recommendations. SO VOTED (4-0)

Mr. Curro moved receipt of Correspondence Received. SO VOTED (4-0)

### **NEW BUSINESS**

Mr. Chapdelaine announced the appointment of Jennifer Raitt as the new Director of Planning and Community Development for the Town of Arlington. Her first day of employment will be February 16th. Mr. Chapdelaine stated that he is extremely impressed by the depth of Ms. Raitt's expertise and her knowledge and understanding of planning and community development issues will be a great asset for Arlington. Ms. Raitt currently is the Assistant Director of Land Use Planning and Chief Housing Planning at the Metropolitan Area Planning Council.

Mr. Chapdelaine stated he attended a meeting of the Robbins Farm Park last Wednesday night. He stated it is a great group and was very impressed with their positive manner.

Mr. Byrne stated he heard that Attorney General Maura Healey was going to Washington, DC to discuss the Opioid Crisis and Arlington's program would be included.

Mr. Dunn stated the CPA will hold a public information meeting at 7:00 p.m. in Town Hall on January 20th. Drafts of the Community Preservation Plans will be discussed and all residents are welcome to attend.

Mr. Curro stated he attended, along with Mrs. Mahon, the Arlington School Enrollment Task Force meeting on Tuesday evening, January 5. Mr. Curro stated he has received more e-mails in a short period of time than any other subject since he was elected to the Board. The Board voted to recommend to the STM to put two temporary modular classrooms in place at Thompson School for the start of the 2016-2017 school year.

Mr. Curro stated he attended the public meeting on School Enrollment Challenges held on Thursday night, January 7th at Town Hall regarding enrollment issues in all elementary schools and the middle school. It was well attended with different groups sharing ideas, and he felt it was an excellent civil discussion.

Mr. Curro stated he would be attending a Tuesday morning Long Range Planning Meeting with Mr. Dunn and Town Counsel.

Mr. Curro moved to adjourn at 8:35 p.m. SO VOTED (4-0)

Marie A. Krepelka  
Board Administrator

Next Scheduled Meeting of BoS January 25, 2016.

| Agenda Item | Documents Used  |
|-------------|---|
| 1           | Minutes of Meeting - December 21, 2015  |
| 2           | <p><b><u>REAPPOINTMENTS</u></b></p> <p>Board of Health<br/> Kenneth Kohlberg<br/> Board of Library Trustees<br/> Adam Delmolino<br/> Francis Murphy<br/> Commission on Arts &amp; Culture<br/> Adria Arch<br/> Barbara Costa<br/> Commission on Disabilities<br/> Maureen St. Hillaire<br/> Historical Commission<br/> Patrick Guthrie<br/> Open Space Committee<br/> Jane Auger<br/> (all terms to expire 1/31/2019)</p> |
| 3.          | Reappointment: Arlington Historic Districts Commission<br>Jade Cummings<br>(term to expire 7/31/2017)   |
| 4           | Request: The American Legion-Change of Manager<br>William F. McCarthy, Manager, 370 Massachusetts Avenue  |
| 5           | Cyrus Dallin Art Museum- Heather Leavell, Director, Curator   |
| 6           | Arlington Conservation Commission - David White   |
| 7           | Community Choice Aggregation - Warrant Article Request  |
| 8           | Warrant Article Hearings - STM - Article 6, 7, 8  |
| 9           | Correspondence Received: MMA Annual Town Report Award<br>Housing Plan Public Meeting - Tuesday, February 2, 2016<br>Requesting Crosswalk@Intersection of Warren Street and Beacon St/Wyman Street<br>James McSwiggen, PhD, 15 Beacon Street   |