

LICENSE APPLICATION REPORT

Type of License: Common Victualler License

Name of Applicant: The Scoop N Scootery

Address: 112 Massachusetts Avenue

The following Departments have **no objections** to the issuance of said license:

- Police ☒
- Fire ☐
- Health ☐
- Building ☐
- Planning ☐

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police ☐
- Fire ☒
- Health ☒
- Building ☒
- Planning ☒

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police ☐
- Fire ☐
- Health ☐
- Building ☐
- Planning ☐

ARLINGTON POLICE DEPARTMENT

Frederick Ryan
Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

January 11, 2016

On Monday, January 11, 2016 at 12:30 PM, I called and spoke with Austin Crittenden regarding this application for a Common Victualler License for the Scoop N Scootery, located at 112 Mass. Ave. Mr. Crittenden stated that this will be his first business opening. Mr. Crittenden stated that he runs a food truck right now but is moving the business to a storefront. Mr. Crittenden stated that he still will be operating the food truck. Mr. Crittenden stated that he will be opening as soon as he can.

I advised Mr. Crittenden that the Board of Selectmen may be conducting C.O.R.I and S.O.R.I checks during the application process.

Pending the checks conducted by the Board of Selectmen's Office, Arlington Police Dept. is not aware of any law enforcement or public safety reasons to object to the Common Victualler License for the Scoop N Scootery.

Respectfully Submitted,

Detective Edward DeFrancisco

APPLICANT SIGNATURE SECTION:

Applicant's Name: _____
Date: _____

"Proactive and Proud"

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, Wednesday, January 20, 2016
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 112 Mass. Ave.
Applicant's Name: Austin Crittenden
D/B/A: The Scoop N Scootery
Telephone: 224 567-9031
Department: Sent Via E-mail

Date: January 5, 2016

MEETING DATE: January 25, 2016

Inspected By:

RE: COMMON VICTUALLER LICENSE

~~Police~~

Fire

Board of Health

Building

Planning

INSPECTION REPORT SECTION:

- Maintain all fire protection systems
- Check all emergency lights and exit signs for battery life
- Maintain proper clearances around exits and heating systems
- Get current inspection tags for all fire extinguishers

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

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Inspected By:

RE: COMMON VICTUALLER LICENSE

Police

Fire

Board of Health

Building

Planning

INSPECTION REPORT SECTION:

This applicant has already contacted the Health Department and is required to comply with all conditions outlined in the Conditional Approval Letter on October 29, 2015. A permit to operate a Food Establishment will be issued to the applicant upon a successful pre-operational inspection of the facility.

APPLICANT SIGNATURE SECTION:

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Applicant's Name: _____

Date: _____

BOARD OF SELECTMEN
Town of Arlington – Inspection Report

Report is due at the Office of the Board of Selectmen by, January 20, 2016
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 112 Mass. Ave.
Applicant's name: Austin Crittenden
D/B/A: The Scoop N Scootery
Telephone: 312 961- 4034

Department: **Sent E-mail**

Date: January 5, 2016

MEETING DATE: 1/25/16

Re: CV License

Fire
Police
Board of Health
Building, Wiring, Plumbing
Planning

Comments by each Division or Department:

The Building Department has no objections to issuing this license as long as all of the following conditions are complied with:

Building

All building changes need building permits.
All sign changes need approval and sign permit.
Window signs cannot exceed 25% of window or fines will be levied.
All permits prior to occupancy.
The Director of Inspectional Services has no objection to the issuance/renewal of this license.

Plumbing

The Inspector of Plumbing and Gasfitting has no objection to the issuance/renewal of this license.
All Plumbing and Gasfitting work requires that permits be obtained from this office for their respective trades by licensed contractors.

Electrical

The Inspector of Wires has no objection to the issuance/renewal of this license.
The applicant acknowledges that this is a conditional approval of the premises only and is not to be construed as approval by the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

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Applicant's Name: _____

Date: _____

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Applicant's Name: Austin Crittenden
D/B/A: The Scoop N Scootery
Telephone: 224 567-9031

Department: Sent Via E-mail

Date: January 5, 2016

MEETING DATE: January 25, 2016

Inspected By: *Ted Fields 1.13.2016*

RE: COMMON VICTUALLER LICENSE

Police

Fire

Board of Health

Building

Planning

INSPECTION REPORT SECTION:

The business proposed for this site is a 1,200 square restaurant that will serve ice cream and frozen yogurt for consumption on and off the premises. It will be located in a storefront that was formerly the site of Salvage, an antique shop. There is seating for eight (8) patrons and no assigned on-street or off-street parking spaces. Up to four (4) workers will be employed, and catering services will also be offered. The proposed business is a small enterprise serving the residential neighborhoods around the East Arlington business district (B2 zone). It is an appropriate type of business for its location on Massachusetts Avenue in the midst of a village commercial area, and will complement existing service businesses in the immediate vicinity.

The Dept. of Planning and Community Development has no objection to the issuance of a Common Victualler license as requested.

APPLICANT SIGNATURE SECTION:

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Applicant's Name: _____

Date: _____

**Office of the Board of Selectmen**

Town Hall, 2nd Floor
730 Massachusetts Avenue
Arlington, MA 02476-4908
phone 781-316-3020 | fax 781-316-3029

Reference #: victappid-3

Date: December 1, 2015

\$60.00 Filing Fee to be paid at
Selectmen's Office

FOOD LICENSE APPLICATION

Prerequisite: You must complete an application packet from the Board of Health and Human Services Department located at 27 Maple Street, Arlington, MA, phone 781-316-3170.

Prerequisite: The completed application below must be reviewed by
Inspectional Services located at 51 Grove Street, Arlington, MA, phone 781-316-3390.

Type of License
applying for?☒

Common Victualler License

☐ Food Vendor License (take-out only)**BUSINESS DETAILS**

Business Name (D/B/A)	The Scoop N Scootery	Corporation Name (if applicable)	The Scoop N Scootery LLC
Physical Address	112 MASS AVE	Unit	
City, State, Zip Code	Arlington, MA, 02474		

APPLICANT DETAILS

Name of Applicant	Austin Crittenden		
Applicant Phone Number	2245679031	Applicant Email Address	austincrittenden21@yahoo.com

Applicant Food Business Experience

(A) Name of Business (Doing Business As name)	The Scoop N Scootery	Type of Establishment	Ice cream and frozen yogurt		
Address	Mobile Business				
Title Held	Owner	Start Date	Jun 01, 2014	End Date	—
(B) Name of Business (Doing Business As name)		Type of Establishment			
Address					
Title Held		Start Date		End Date	

List any other information that you feel
will assist in the review of this application

*we are already approved by health department,
electrical, plumbing & building*

Applicant References

Bank Name	Rockland Trust	Phone Number	617-629-4200
Address	270 Mystic Ave Medford MA 02155	Loan Amount	0
Account Type	<input type="checkbox"/> Personal <input type="checkbox"/> Business		
Personal Reference Name	Jay Civetti	Relationship	College Football Coach (Tufts)
Address	<i>Halligan Hall Tufts</i>	Phone Number	<i>will provide if asked</i>
Professional Reference Name	David Richter	Relationship	Investor
Address		Phone Number	312-961-4034

OPERATIONAL DETAILS									
Does Principal Officer(s) own the property?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	If leasing the property, how long is the lease?	2			
Floor space (sq ft)	1200				Seating Capacity	None			
Parking Capacity	None				Number of Employees	4			
Hours of Operation									
Sunday	2pm-2am								
Monday	Closed								
Tuesday	2pm-2am								
Wednesday	2pm-2am								
Thursday	2pm-2am								
Friday	2pm-2am								
Saturday	2pm-2am								
What service(s) will be provided? (check all that apply)	<input type="checkbox"/>	Breakfast	<input type="checkbox"/>	Lunch	<input type="checkbox"/>	Dinner			
List cooking facilities and implements									
Will a food scale be in use for sale of items to the public?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Will catering services be provided by your company?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If the facilities are not yet completed, provide estimated cost of work to be done.						0			
OFFICERS									
Principal Officer A									
Name	Austin Crittenden				Gender	Male			
Address	42 Michigan Ave, Somerville Ma 021454				Date of Birth	[REDACTED]			
Phone Number	2245679031				Email Address	austincrittenden21@gmail.com			
Are you a US Citizen?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Do you speak and understand English?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
	<input type="checkbox"/>	No				<input type="checkbox"/>	No		
Principal Officer B									
Name					Gender				
Address					Date of Birth				
Phone Number					Email Address				
Are you a US Citizen?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Do you speak and understand English?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
	<input type="checkbox"/>	No				<input type="checkbox"/>	No		
Corporate Officers									
President Name	Austin Crittenden				Address	42 Michigan Ave. Somerville MA 02145			
Secretary Name	None				Address	None			
Treasurer Name	None				Address	None			
BY-LAW AND BOARD OF SELECTMEN AGREEMENT									

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

- A) it is understood that the Board is not required to grant the license.
- B) no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Board of Selectmen; any work done is done at the applicant's risk
- C) in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Board of Selectmen a thirty day notice of his intention to sell same before such application will be acted upon by the Selectmen.
- D) that the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Check this box to agree that you have read and understand the above statements and that the information in this form is correct to the best of your ability.

☒

Digital
Signature

Austin Crittenden

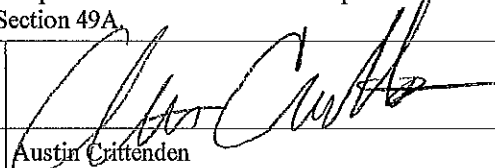
REAP / ATTESTATION AGREEMENT

* I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required under law.

* This license will not be issued unless this certification clause is signed by the applicant.

* Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature of Applicant



Date

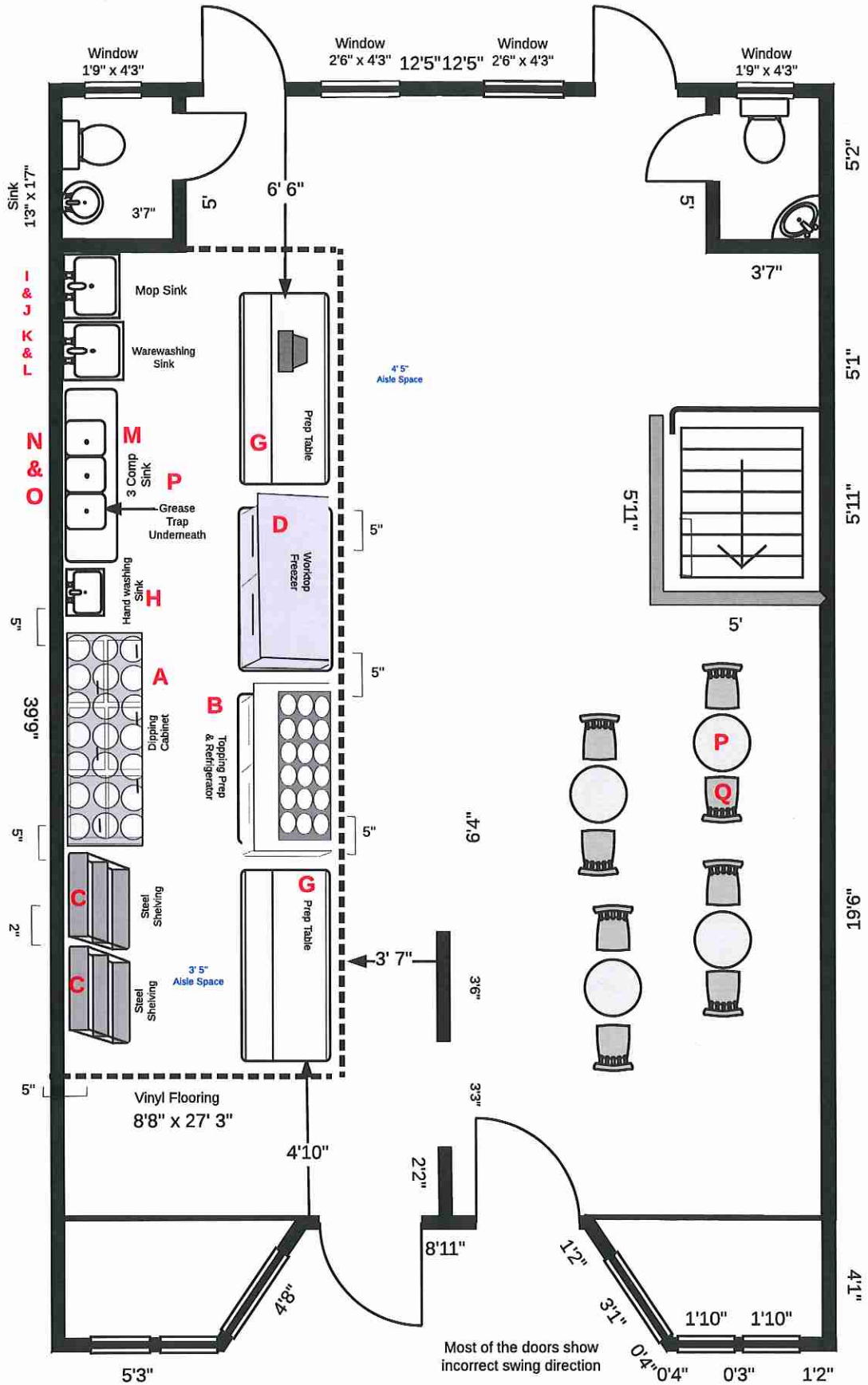
12/1/15

Printed Name of Applicant

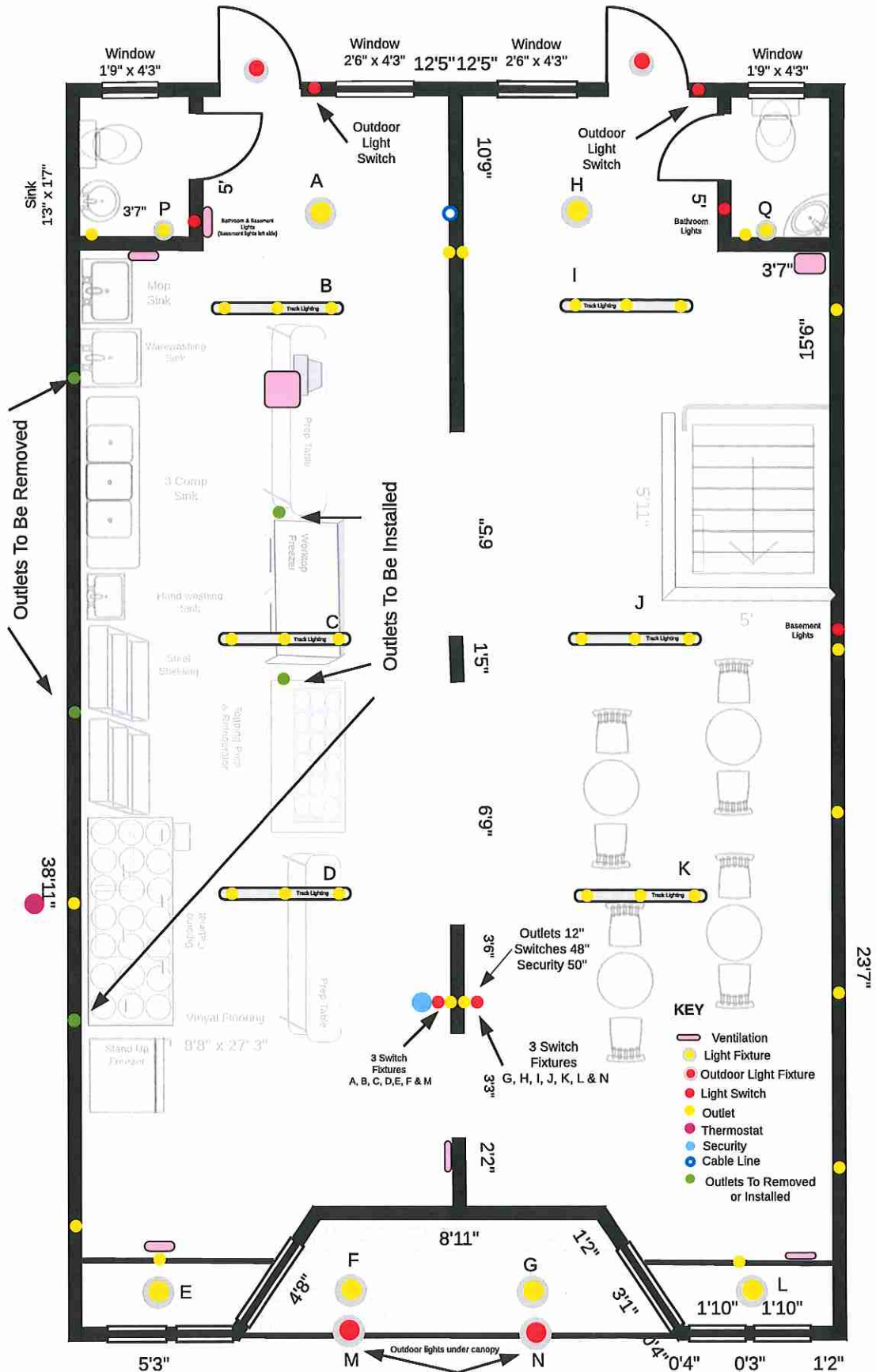
Austin Crittenden

Federal Identification # or
Social Security # (optional)

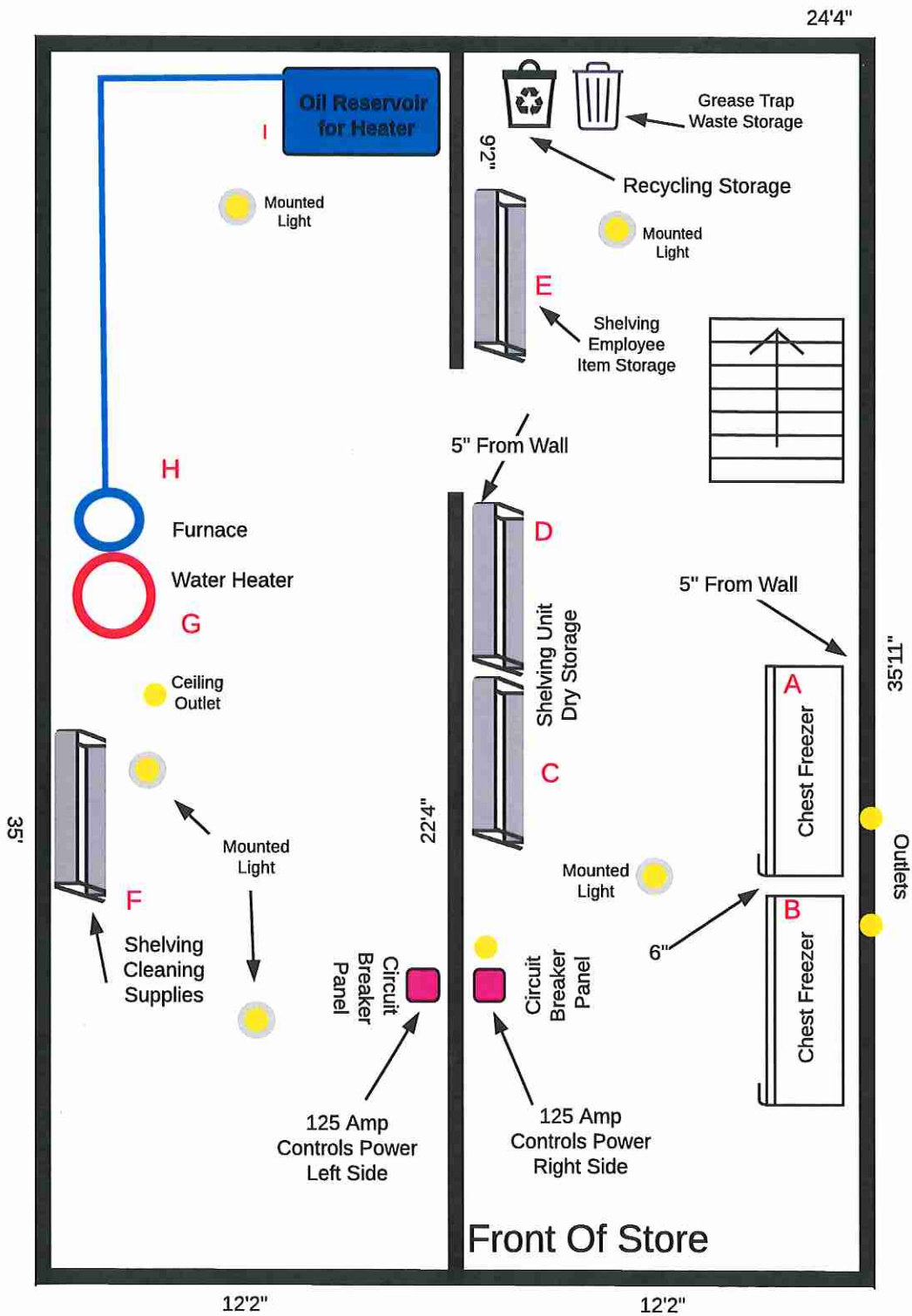
[REDACTED]



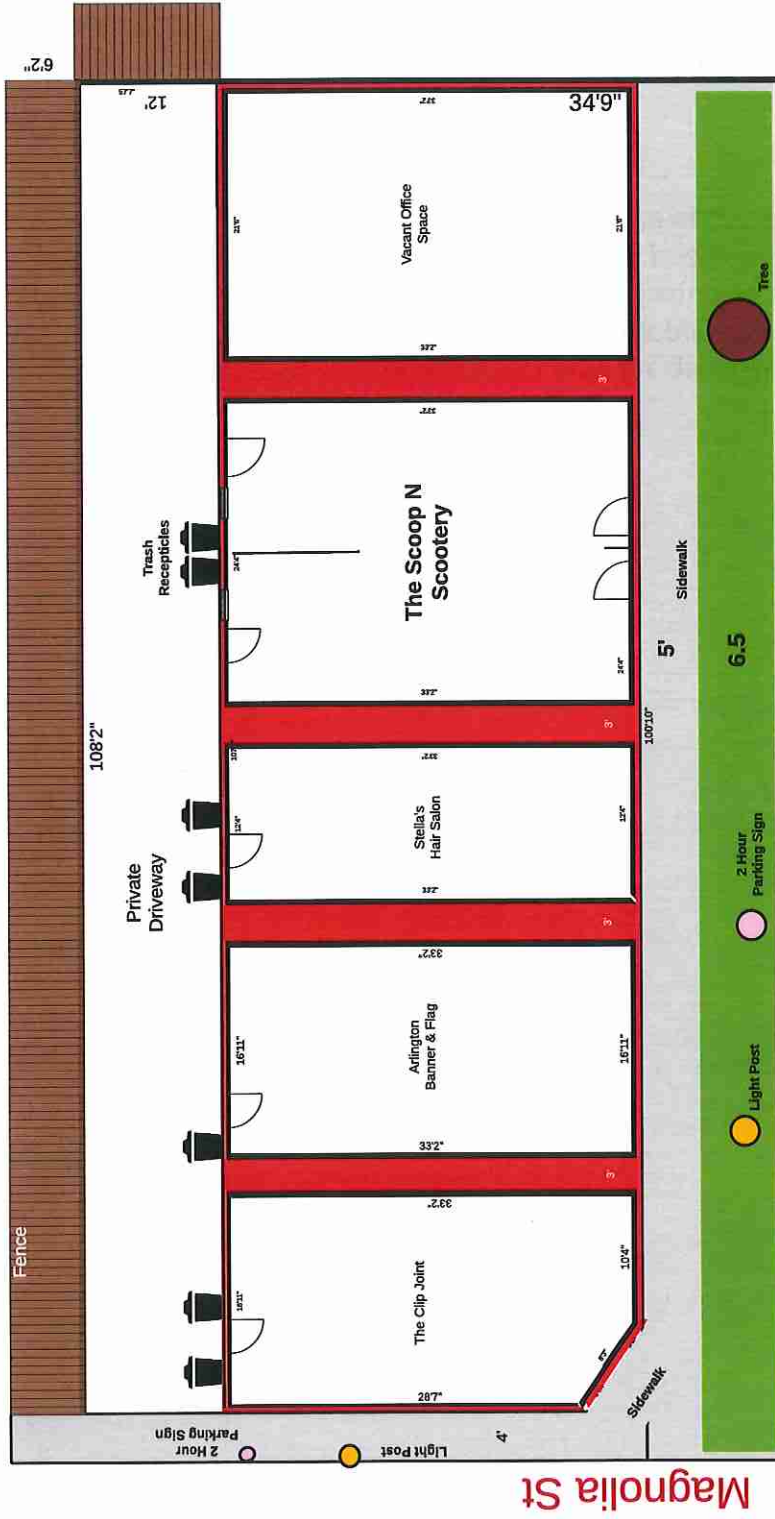
Equipment Layout / Sales Floor



Electrical Layout



Basement Layout



Current Menu

All ice cream is purchased from Richardson's Farms. No ice cream will be made in shop

Flavors

Ice Cream	Frozen Yogurt (95% Fat Free)
Double Chocolate	Coffee Toffee
Totally Turtle	Moose Tracks
Mint Chocolate Chip	French Vanilla
German Chocolate Cake	Purple Cow
Peanut Butter Oreo	Cookie Dough
Strawberry Cheesecake	Oreo
Black Raspberry Cookie Swirl	
Peanut Butter Cup	
Cake Batter	
Vanilla	

Toppings

Chopped M&Ms	Gummy Bears	Chocolate Fudge	Crushed Pretzels
Chopped Kit Kat	Whipped Cream	Peanut Butter Sauce	Crushed Almonds
Chopped Oreos	Mini Marshmallows	Chocolate Syrup	Crushed Peanuts
Chopped Reeses	Marshmallow Fluff	Caramel Syrup	Graham Cracker Bits
Chopped Snickers	Chocolate Sprinkles	Butterscotch Sauce	Brownie Bits
Chopped Toffee	Rainbow Sprinkles	Crushed Cinnamon TC	Chocolate Chip Cookie Bits
Chopped Twix	Chocolate Chips	Crushed Cashews	
White Chocolate Chips	Caramel Chips	Crushed Frosted Animal Crackers	
Coconut	Waffle Cone Bits	Cinnamon Whipped Cream	

The Scoop N Scootery Signature Sundaes

Ice Cream Sundaes

Banana Hammock Sundae:

Vanilla ice cream with cashews, pieces of fudge and a caramel swirl topped with fresh bananas, chopped Reeses, chocolate syrup and homemade whipped cream

Curious George Sundae

Peanut butter cup and vanilla ice cream topped with crushed cashews, fresh banana and homemade whipped cream

The Great White Buffalo Sundae

Vanilla ice cream with caramel syrup, chocolate syrup, and chopped Twix Bar, topped with a peanut butter shell

Black Heart Sundae

Chocolate coconut based ice cream with chunks of brownie fudge and caramel swirl topped with raspberries, chocolate chips, chocolate fudge and homemade whipped cream

Candyland Sundae

Vanilla and strawberry cheesecake ice cream topped with gummy bears, rainbow sprinkles and bits of waffle cone

Caramel Apple Sundae

Vanilla ice cream with cashews, pieces of fudge and a caramel swirl topped with sliced apple, caramel chips and caramel syrup

Caramel Cone Crunch

Vanilla ice cream mixed with cashews and caramel fudge swirl topped with bits of waffle cone, caramel sauce and homemade whipped cream

CarMallow Anthony Sundae

Vanilla ice cream infused with cashews and caramel fudge swirl topped with caramel chips, marshmallow fluff and mini marshmallows

Grasshopper Sundae

Mint chocolate chip ice cream topped with chocolate chips, chocolate sprinkles, crushed Oreos, and homemade whipped cream

Kit Kat Sundae

Vanilla ice cream topped with chopped Kit Kat Bar and chocolate fudge

Michelin Man Sundae

Vanilla ice cream topped with caramel syrup, fudge, mini marshmallows and marshmallow fluff

MintMallow Sundae

Mint chocolate chip ice cream topped with chocolate sprinkles, mini marshmallows and chocolate syrup

Peanut Butter Bomb Sundae

Peanut butter cup ice cream topped with chopped Reeses, chocolate sauce and a peanut butter sauce shell

Peanut Butter Mudslide Sundae

Peanut butter cup and peanut butter oreo ice cream topped with fudge, chopped Oreos and a peanut butter sauce shell.

Phantomberry Sundae

Vanilla & black raspberry cookie swirl ice cream topped with graham cracker bits, fresh blueberries, white chocolate chips and homemade whipped cream

Reeses Pieces Sundae

Peanut butter cup and vanilla ice cream topped with chopped reeses, chocolate sprinkles and homemade whipped cream

S'more Sundae

Vanilla ice cream topped with chocolate chips, graham cracker bits and mini marshmallows

Strawberry Shortcake Sundae

Strawberry cheesecake and vanilla ice cream topped with strawberries, bits of waffle cone and homemade whipped cream

The Original Sundae

Classic ice cream sundae. Vanilla ice cream, chopped almonds and chocolate syrup topped with homemade whipped cream

Frozen Yogurt Sundaes**Apple Cinnamon Sundae**

French vanilla frozen yogurt topped with fresh apples, cinnamon toast crunch and homemade cinnamon whipped cream

Caramel Latte Sundae

Coffee toffee and French vanilla yogurt topped with caramel syrup, caramel chips and homemade whipped cream

Cookie Monster Sundae

Cookie dough yogurt topped with chopped M&Ms, chopped Oreos and homemade whipped cream

The 'Murica Sundae

Vanilla yogurt topped with sliced strawberries, blueberries and homemade whipped cream

Mocha Chip Sundae

Coffee toffee yogurt topped with chocolate chips, bits of waffle cone and fudge

Tracks N Fluff Sundae

Vanilla yogurt with special hardening fudge ripple and peanut butter truffles topped with mini marshmallows, marshmallow fluff and chocolate fudge

Butternut Crunch Sundae

Vanilla yogurt with a special hardening fudge ripple and peanut butter truffles topped with crushed almonds, butterscotch sauce and homemade whipped cream

Salted Caramel Sundae

French vanilla yogurt topped with caramel syrup, crushed peanuts, crushed pretzels and homemade whipped cream

Dirt Sundae

French vanilla and Oreo yogurt topped with gummy bears, crushed Oreos and chocolate sauce

Purple Berry Sundae

Black raspberry yogurt topped with strawberries and white chocolate chips

Smooth and Sticky Sundae

French vanilla yogurt with bits of Heath Bar, caramel chips, caramel syrup and butterscotch sauce

Chocolate Cookie Crumble Sundae

Oreo and cookie dough yogurt topped with crushed Oreos, chocolate chips and homemade whipped cream

Farmer's Market Sundae

French vanilla yogurt topped with freshly sliced strawberries and bananas topped with homemade whipped cream

Coffee Toffee Sundae

Coffee yogurt with Heath Bar pieces, chocolate chips and toffee pieces, topped with mini marshmallows, caramel syrup and homemade whipped cream

Grease Trap Maintenance and Cleaning Policy

BASICS

- Kitchen staff and other employees will be thoroughly trained in Grease Trap Cleaning and Disposal.
- Grease trap must be cleaned a minimum of twice a month.
- Cleaning the grease trap is essential in preventing FOG (fats oils and greases) from mixing into the water that is discharged into the public sewer.
- "No Grease" signs will be maintained above sinks and on the front of hand washing facilities. Signs will serve as a constant reminder to minimize grease discharge to traps/interceptors and reduce the cost of cleaning and disposal.
- "Dry wipe" pots, pans, and dishware prior to dishwashing. By dry-wiping and disposing in the garbage, the material will not be sent to grease traps
- Dispose of food waste by recycling and/or solid waste removal. Employee must attempt to divert food wastes away from grease traps and interceptors. Recycling or solid waste disposal will reduce the frequency and cost of grease trap and interceptor cleaning.
- Do not pour grease down sinks or into toilets. Grease poured into a toilet or sink can congeal, clogging sewer pipes and cause backups.
- All waste removed from the grease trap will be stored in secure and sealed waste receptacles so they may be properly disposed by a professional service.

PROCEDURE

- Unscrew lid of grease trap.
- Remove grease using a scoop from the grease trap
- Remove the baffles, if possible
- Remove the grease, water and any accumulating sludge on the bottom of the interceptor and deposit waste into watertight container
- Remove the cleanout at the end of the interceptor and perform a visual inspection to check for any grease deposits/build-up inside the pipe.
- Clean any greasy deposits from the piping so you can observe when new grease deposits form
- Flush with hot soapy water before closing the cleanout
- The grease trap should be kept completely empty following the cleaning procedure
- Replace baffle and lid
- Contact a hauler or recycler for grease pick up
- Under no circumstances may the waste be reintroduced into the City's sewer system, other than approved disposal stations.
- Record the date, employee name and volume of grease removed on the record keeping log

From: "MaryAnn Sullivan" <MSullivan@town.arlington.ma.us>
To: austincrittenden21@yahoo.com
Date: 01/06/2016 08:22 AM
Subject: Common Victualler Hearing - 1/25/16

Hi Austin,

Your common victualler application will be heard at the 1/25/16 Selectmen Meeting which begins at 7:15 PM,

Town Hall, 2nd Floor , Selectmen's Chambers. Please plan to be in attendance. Thanks, Mary Ann

Mary Ann Sullivan
Town of Arlington
Selectmen's Office
(781) 316-3024
(781) 316-3029 FAX

Attachments:

File: [ATT00002.txt](#) Size: 0k Content Type: text/plain

File: [ATT00003.html](#) (Shown Inline) Size: 2k Content Type: text/html