

Arlington School Committee
Curriculum, Instruction, Assessment & Accountability Subcommittee

Meeting Minutes
Thursday, January 14, 2016 @ 5:30 p.m.

Attendance

Subcommittee Members: Jeff Thielman (Chair), Judson Pierce, Cindy Starks

District Leadership: Kathleen Bodie, Ed.D. (Superintendent), Matthew Janger, Ph. D. (Principal, Arlington High School), Bill McCarthy (Vice Principal, Arlington High School)

The meeting was called to order at 5:35 p.m.

- 1. The minutes of the December 10, 2015 meeting were approved. Motion by Cindy Starks, second by Mr. Thielman. Approved 2-0. Mr. Pierce arrived after the vote.**
- 2. Update to AHS 2016-17 Program of Studies**
 - Dr. Janger and Mr. McCarthy explained that the revised Program of Studies changes the final date for a change of course from the current six weeks after the start of school (for a one-year class) to three weeks.
 - In addition, the Program of Studies adds new courses in poetry, language, Family & Consumer Sciences, Art, Math, and Social Studies.
 - Four courses were eliminated because of a lack of interest.
 - **The Subcommittee voted to adopt the changes, 3-0 (Pierce motion, Starks second) and recommend them for approval to the full School Committee.**
- 3. Discussion of Superintendent evaluation process and procedures. The subcommittee adopted the following protocol to present for first read to the full School Committee:**

Timeline

Per policy CBI, by March 31, 2016, the Superintendent shall present progress on her goals for the 2015-16 school year, and by September 30, 2016, the Superintendent shall present “evidence of the progress made on the previous year’s approved goals, including standards, indicators and elements the School Committee and Superintendent agreed to evaluate.”

Evidence for each standard

- Standard I: Instructional Leadership
 - Vision statement or another document describing instructional leadership in the Arlington Public Schools
 - The teacher leadership curriculum within the APS professional development plan

- PARCC scores, correlated with prior MCAS results, showing academic performance outcomes of Arlington students, K-12, including subgroups.
- Standard 2: Management and Operations
 - Budget presentation to the School Committee, Finance Committee and Town Meeting
 - Reports, materials, minutes of the School Enrollment Task Force
 - SC members' observations of the Superintendent in public meetings and evidence of her attendance at public meetings.
- Standard 3: Family and Community Engagement
 - Newsletter
 - List of events of the past year designed to engage the public in school issues
 - Results of a survey of parents and community members of APS issues (if conducted by the School Committee's Community Relations subcommittee)
- Standard 4: Professional Culture
 - Annual staff survey results. Survey to be drafted by the Curriculum, Instruction, Assessment and Accountability Subcommittee in April and distributed to staff in May.

Evidence for two practice goals from 2015-16 goal statement approved on 6/11/15

- Goal 1.4: Close the Achievement Gap in APS. Evidence required:
 - PARCC reports (same information requested for Standard I, Instructional Leadership)
- Goal 3.1: Develop a plan to address space needs related to anticipate enrollment growth over the next ten years. Evidence required:
 - Dr. McKibben Report
 - Plan to respond to the report, including a plan for enrollment growth at all three levels- high school, middle school, and elementary school.
 - Summary of work with the MSBA

The meeting adjourned at 6:20 p.m.