

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: CAROL BAND / ARLINGTON CENTER FOR THE ARTS

Address, phone & e-mail contact information: 57 BARTLETT AVE
ARLINGTON. 617. 930. 2067. CAROL@CAROLBAND.COM

Name & address of Organization for which license is sought: ARLINGTON CTR. FOR THE ARTS
41 FOSTER ST. ARL. MASS.

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

LINDA SHOEMAKER, EX. DIR.

Address, phone & e-mail contact information: linda@acafts.org
41 FOSTER ST. ARL. 781-648-0220

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

2ND ANNUAL - LAST YEARS WAS APRIL 11TH

24-Hour contact number for Responsible Manager on Event date: CAROL BAND 617 930 2067

Title of Event: BLUES APOCALYPSE 2.0

Date/time of Event: APRIL 9th 6-10PM

Location of Event: ACA THEATRE 41 FOSTER ST. ARLINGTON

Location/Event Coordinator: CAROL BAND

Method(s) of invitation/publicity for Event: E-MAIL, CALENDAR LISTINGS

Number of people expected to attend: ~~100~~ ¹⁰⁰ MAX -

Expected admission/ticket prices: \$20-25

Expected prices for food and beverages (alcoholic and non-alcoholic): \$5

Will persons under age 21 be on premises? NO

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Have you consulted with the Department of Police Services about your security plan for the Event?

HAVE LEFT MSG. W/ OFFICER RATEAU
SEE ATTACHED -

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Rateau Date 3/17/16
Off. Corey P. Rateau
Printed name/title

POLICE COMMENTS:

- Ms. Band must present T.I.P.S. ID with expiration date
- Ms. Band stated as the only T.I.P.S. certified bartender, she will close bar if she steps away.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

BEER, WINE, CIDER
BOTTLES

What types of food and non-alcoholic beverages do you plan to serve at the Event?

SANDWICHES, DESSERTS, Seltzer, COFFEE, TEA

Who will be responsible for serving alcoholic beverages at the Event? TIPS CERTIFIED

CAROL BAND

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

SEE ATTACHED

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

CAROL BAND 7.17.56
HARRIS BAND 12.18.56

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) ~~Harbor Beer Co. (donated private property)~~
BOSTON BEER CO.

Date of Delivery: April 9 noon
Alcohol Serving Time (s): 6-10pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?
CAROL BAND will donate unopened bottles to ACA for Board meetings.
THERE WON'T BE MUCH

Date of Pick-Up: _____

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) \$1 million commercial liability policy
Liberty Mutual #CBP 8164253

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: Carol Band

Printed name: CAROL BAND

Printed title & Organization name: ARLINGTON CTR FOR THE ARTS

Email: CAROL@CAROLBAND.COM

Print

Close Window

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0
For coursework completed on June 5, 2014
provided by Health Communications, Inc.
is hereby granted to:

Carol Band

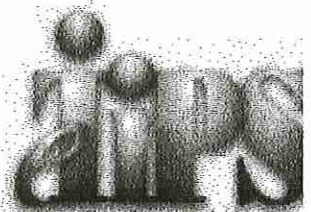
Certification to be sent to:

**57 Bartlett Ave
Arlington MA, 02476-6452 USA**



HEALTH COMMUNICATIONS INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



**ID# 3742106
Expires 6/5/17**

SECURITY PLAN – Arlington Center for the Arts

Event: Blues Concert

Date: Saturday, April 9, 2016

Time: 6-10pm

Attendance: 100-120

Last year's fundraiser was smooth and uneventful. We plan to recreate the same event this year and have even more staff and volunteers on hand. The event draws music lovers –most of whom are personal friends with somebody in one of the bands and most of whom are over age 40.

Parking: The lot adjacent to the ACA is available and more than adequate. We will have volunteers (two) manning the parking lot throughout the evening. Attendance will be staggered so there will not be traffic issues.

Crowd Control : We do not anticipate a large crowd. Most patrons will attend for a portion of the evening. However, we will have two staff members at the door taking tickets and two volunteers at the door of the theater checking tickets. In addition, there will be several staff members and volunteers in the Theater and lobby before after and during the event.

Alcohol: There will not be minors in attendance. We have a TIPS certified server – (Certification attached to application) and volunteers who are over 21 (over 50!) to serve beer and wine. All alcoholic beverages will be contained behind a bar and will be inaccessible to the patrons without first paying and showing ID.

Unruly Patrons: We do not expect any unruly patrons. If there are, we have designated a volunteer, who is also a trained psychologist, and an assistant to notify the event coordinator and we will determine whether the person should be escorted home or, if in an extreme case, the police need to be notified. We have a secure space for isolating potential disruptive individuals until an escort arrives.

Emergency Evacuation – There are two doors leading to the parking lot from the Theater which is on the ground level. In the event of an emergency, we will open the doors and alert patrons of the situation over the PA system.