

**TOWN OF ARLINGTON
BOARD OF SELECTMEN**

Meeting Minutes
Monday, May 18, 2015
7:15 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn and Mr. Byrne
Also present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka
Absent: Mr. Curro

CONSENT AGENDA

1. For Approval: Arlington International Film Festival Banners
April Ranck, Executive Director, AIFF
The Board had concerns about advertising the Festival on Arlington Center Flagpoles as the group is now Cambridge based. Mr. Greeley stated it is an excellent festival, but hoped they understood how disappointed he is with their move to Cambridge.
Mr. Greeley moved to table until June 8th. SO VOTED (4-0)

2. Vote: Sale of Wine at Farmer's Market 2015 Applicant
Kipton Kumler, d/b/a Turtle Creek Winery
Mrs. Mahon moved approval. SO VOTED (4-0)

3. For Approval: Placement of Sign for Spy Pond Fun Day
Karen Grossman, President, Friends of Spy Pond Park
Mr. Dunn stated that the Board could not officially approve at this time because of the Bylaw just approved at Town Meeting but endorses all their efforts regarding Spy Pond.
Mrs. Mahon moved approval subject to Ms. Grossman speaking with Town Counsel Heim.
SO VOTED (4-0)

APPOINTMENTS

4. Arlington Veterans Council
Jeff Melton
Steven Sawtelle
Daniel Styffe
(terms to expire 1/31/2018)

William Hayner
Patrick Quinn
Anmarie Russo
(terms to expire 6/30/2018)

The Board thanked all volunteers for their willingness to serve. Mr. Melton could not attend and will introduce himself to the Board on June 8th.

Mr. Dunn moved approval.

SO VOTED (4-0)

5. Commission on Disability

Patrick Quinn

(term to expire 6/30/2018)

Mrs. Mahon asked Mr. Quinn if he would have the Disability Committee meet with the Master Planning Committee in the future regarding the Disability Act requirements.

Mr. Byrne moved approval.

SO VOTED (4-0)

LICENSES & PERMITS

6. Request: Food Vendor License

Fenway Market, 203 Broadway, Samir Shaikh

Mr. Dunn moved approval subject to all conditions as set forth.

SO VOTED (4-0)

7. Request: Common Victualler

Sugo Italian Kitchen, 162 Massachusetts Ave., Josephine Maniscalco

Mrs. Mahon moved approval.

SO VOTED (4-0)

8. Request: Change of Manager - All Alcohol License

Not Your Average Joe's Inc., 645 Massachusetts Avenue, David Chambers

Mrs. Mahon tabled until June 8th.

SO VOTED (4-0)

9. Approval: Outside Cafe Policy

Douglas W. Heim, Town Counsel

Mrs. Mahon moved approval of Sidewalk Cafe Permit Application with amendments..

SO VOTED (4-0)

10. Discussion and Vote: Special Alcohol License

Kevin F. Greeley, Chair

(tabled from 4/13/15 meeting)

Mr. Byrne thanked Mr. Greeley for addressing this Special Alcohol License.

Mr. Greeley moved approval subject to Mr. Dunn's two amendment changes. SO VOTED (4-0)

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

Mr. Robert Radochia, 45 Columbia Road, stated he has an issue with the Town allowing private businesses to use public sidewalks (space) for free. He finds it hard to accept that the Selectmen would only charge a fee of \$50.00 for an annual license. He is very disappointed that after the Town just paid to have brick sidewalks installed at the plaza we are going to let private businesses use the space.

Mr. Joseph Carabello, 156 Lake Street, appeared before the Board asking for their help in controlling traffic backups on Lake Street at the Minuteman Bike Way. He stated he has lived at 156 Lake Street since 1977 and the traffic backup is worse than ever. He applauded the Board of Selectmen and TAC for all their work, but nothing has been resolved. He would like to see bollards put on bike path so bikers would slow down or stop. Mr. Carabello stated it would be great if we could have a police officer there to direct cars, etc. The worst time is from 3:30 p.m. to 7:45 p.m.

Mr. Dunn stated he is very sympathetic and is acutely aware of that intersection. He rides his bike several times a week and agrees that some cars are stopping when they don't have to stop. Mr. Chapdelaine stated that TAC is doing a detailed study and they hope to present the study within the year.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

11. For Approval: Community Preservation Recruitment Process

Adam W. Chapdelaine, Town Manager

It was recommended that a profile be finalized at the Board meeting on June 8th. Once approved on June 8, 2015, the position profile, along with a call for applicants will be publicly issued no later than June 12th. It was suggested keeping the call for all applications open until July 12th. Once the application period has closed, they will forward all applications to the screening committee for review. The screening committee will forward names of all candidates recommended for interviews to Chairman Greeley and the Town Manager no later than July 24th. Chairman Greeley and the Town Manager will then interview all candidates recommended by the screening committee with a goal of having a slate of candidates for appointment ready for the Board's first meeting in September.

Mr. Greeley asked that each Board member have their designee by June 8th.

Mr. Byrne moved receipt of said process.

SO VOTED (4-0)

12. For Approval: Acting Comptroller & Contracted Services

Adam W. Chapdelaine, Town Manager

Mr. Dunn moved approval.

SO VOTED (3-0-1)

Mrs. Mahon recused herself from voting.

13. Annual Goal Setting- Date Selection

Adam W. Chapdelaine, Town Manager

The Board set the goal setting meeting for Saturday, June 27th, from 8:30 a.m. - 11:00 a.m.

14. Vote: Designation of Attorney Jonathan Witten as Special Municipal Counsel

Douglas W. Heim, Town Counsel

Mr. Dunn moved approval.

SO VOTED (4-0)

NEW BUSINESS

Mr. Chapdelaine stated he had a busy week last week. On Thursday he attended the Ceremony for the new firefighters over the past year and the department's promotion of a new captain and two new lieutenants. He thanked Chief Jefferson for a delightful evening. After that ceremony he attended the Touchdown Club Banquet at the Sons of Italy where they were presenting the Ostergren Awards in honor of two student athletes. He also attended the Massachusetts Avenue Rebuild Public Information Session at Thompson School. The Mass. Dept. of Transportation sponsored this meeting; the purpose was to provide the Arlington community with an update on the progress made on the reconstruction of Mass. Avenue since work began early last summer.

Mr. Byrne stated that he also attended the Fire Department Ceremony and was very impressed with the hiring of our new firefighters and new promotions.

Mrs. Mahon stated she attended the Touchdown Club Banquet also and was proud of her cheerleaders' awards.

Mrs. Mahon also stated that there is a meeting of OakTree Development, the developer for Mugar Properties, at Hardy School, Thursday evening, May 21st, at 7:00 p.m.

Mrs. Mahon stated that she is requesting help for the residents of Sunnyside Avenue who were promised four years ago that the "potholes" would be fixed by DOR. As of today, nothing has been done after many promises. Mrs. Mahon asked the Town Manager if he could call anyone to just do the "potholes". Mrs. Mahon also stated that she had contacted Representative Garballey and asked Mr. Byrne if he would be willing to ask Daniel Hunt to intervene for the residents.

Mr. Dunn said he was very impressed that he received a notice in the mail regarding the water repairs on his street and was delighted that he could go on the Website and see every street that was being done.

Mrs. Mahon moved to adjourn at 9:00 p.m.

SO VOTED (4-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS June 8, 2015

5-18-15

DOCUMENTS

Agenda Item	
1	Arlington International Film Festival Banners
2	Sale of Wine at Farmer's Market
3	Placement of Sign for Spy Pond Fun Day
4	Arlington Veterans Council: Jeff Melton, Steven Sawtelle, Daniel Styffe, William Hayner, Patrick Quinn, Anmarie Russo
5	Commission on Disability-Patrick Quinn
6	Food Vendor License-Fenway Market
7	Common Victualler-Sugo Italian Kitchen
8	Change of Manager-Not Your Average Joe's, Inc.
9	Outside Cafe Policy-Douglas Heim, Town Counsel
10	Discussion & Vote-Special Alcohol License-Kevin F. Greeley
<u>11</u>	Community Preservation Recruitment Process-Adam W. Chapdelaine
12	Acting Comptroller & Contracted Services-Adam W. Chapdelaine
13	Annual Goal Setting -Date Selection -Adam W. Chapdelaine
14	Designation of Attorney Jonathan Witten-Douglas W. Heim