

**TOWN OF ARLINGTON  
BOARD OF SELECTMEN**

Meeting Minutes  
Monday, June 29, 2015  
7:15 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn, Mr. Curro and Mr. Byrne  
Also present: Mr. Chapdelaine, Mr. Heim, and Mrs. Krepelka

**CONSENT AGENDA**

1. Minutes of Meetings: June 8, 2015, June 18, 2015
2. Request: Contractor/Drainlayer License  
Pave Tech LLC, Newton, MA
3. Request: Contractor/Drainlayer License  
Joseph P. Cardillo & Sons, Inc., Wakefield, MA
4. Request: Contractor/Drainlayer License  
G. W. Gateley Inc., Woburn, MA
5. REAPPOINTMENTS (terms to expire 6/30/2018)

Board of Library Trustee

Heather Calvin

Diane Gordon

Board of Youth Services

Cynthia Sheridan

Commission on Disabilities

Kerrie Fallon

Michael Rademacher

Council on Aging

Mara Klein Collins

Richard Phelps

Human Resources Board

Sheila Rawson

Parks & Recreation Commission

Donald Vitters

Mr. Dunn moved approval.

SO VOTED (5-0)

**PUBLIC HEARINGS**

6. 7:15 P.M. Mystic View Terrace
  - a) Request: Repair to Private Way
  - b) Betterment Order

Richard Milner, 351 Mystic Street appeared before the Board asking permission to repave Mystic View Terrace under the Betterment Act. The total cost for repaving is \$25,520.

Mrs. Mahon moved approval subject to all conditions as set forth.

SO VOTED (5-0)

7. Presentation: Opiate Crisis in MA and Local Response  
Frederick Ryan, Chief of Police  
Marian Ryan, District Attorney

District Attorney Marian Ryan, Chief of Police Ryan and Representative Sean Garballey spoke to the Board regarding the Opiate Crisis in Massachusetts. District Attorney Ryan stated the heroin epidemic has spared no community, family or law enforcement agency. The wide availability of heroin combined with the ever decreasing cost of the drug has resulted in addiction and death of epic proportions in every community. The Suburban Middlesex County Drug Task Force Pathway to Recovery and Safety has had wide success at identifying, investigating, and successfully prosecuting persons responsible for dealing heroin in the region and beyond. At the conclusion of such investigations, District Attorney Ryan stated they are often left with a list of known heroin users who have purchased their heroin from the target of the investigation. Historically law enforcement has done nothing with the identity of the known users and the users subsequently move onto other suppliers and in some instances, they become victims of a fatal or near fatal overdose. She stated this practice by law enforcement should be seriously reconsidered and as such, the SMCDTF seeks to implement a program called Pathway to Recovery and Safety (PARS).

The PARS program will bring together law enforcement, health & human services, mental health professionals, substance abuse health care professionals, social services, treatment centers, and others to bring resources and support to the users and their families. If the user refuses to participate in the PARS resource meeting that particular case will be referred back to law enforcement for consideration for a criminal complaint(s) for their role in the drug distribution operation and for unlawfully possessing drugs. By doing so, it is highly likely that users will feel persuaded to attend the PARS resource meeting to avoid criminal prosecution.

The Board thanked District Attorney Ryan, Chief Ryan and Representative Garballey for taking time to meet with them and informing us of the opiate crisis in Arlington and Middlesex County.

### **APPOINTMENTS**

8. Board of Youth Services  
Roblyn Anderson Brigham, Ph.D.  
(term to expire 6/30/2018)

Mrs. Mahon moved approval.

SO VOTED (5-0)

9. Arlington Historic District Commissions (terms to expire 6/30/2018)  
Margaret Capodanno (Avon Place District)

Mrs. Capodanno could not attend meeting and will attend the July 13th meeting.

#### **At-Large Members**

Marshall Audin (Architect)

Mr. Curro moved approval.

SO VOTED (5-0)

Stuart A. Lipp

Mr. Curro moved approval.

SO VOTED (5-0)

Carol S. Tee

Mrs. Mahon moved approval.

SO VOTED (5-0)

10. Request: Change of Manager -- All Alcohol License  
Not Your Average Joe's Inc., 645 Massachusetts Avenue, David Chambers  
(tabled from 5/18/15 and 6/8/15 meetings)  
Mrs. Mahon moved approval SO VOTED (5-0)  
Mrs. Mahon asked Mr. Chambers to look over the file that was presented to the Board  
regarding their 2014 Liquor Violation and to be sure they are following their  
agreement that was approved by the Board regarding serving of Alcohol.
11. Request: Class II License  
Arlington Auto Brokers, 1211 Massachusetts Avenue  
Ali A. Mohammadi & Amon P. Mohammadi  
Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (5-0)
12. Request: Common Victualler License  
BNB Food Corporation d/b/a THANA Thai Kitchen  
882A Massachusetts Avenue  
Chawalit Kaivasang & Banditt Thanapermsuk  
Mr. Curro moved approval subject to all conditions as set forth. SO VOTED (5-0)
13. Request: Common Victualler License  
B&K Enterprise Inc. d/b/a Olympic Pizza, 173 Massachusetts Avenue Ashok  
Kumar  
Mr. Byrne moved approval subject to all conditions as set forth. SO VOTED (5-0)

**CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

There were no matters presented for consideration of the Board.

14. Approval: Side Walk Sale on Broadway Plaza July 11, 2015 9:00 am to 4:00 pm  
Barbara Maffeo, Arlington Body & Brian Center, 325 Broadway  
Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (5-0)
15. Discussion: (a) 2015 Commercial Vacancy and Business Trends Report  
(b) 2015 Employment Trends Report  
Ted Fields, Economic Development Planner  
Mr. Fields presented an in depth report to the Board regarding Commercial Vacancy Trend Analysis thru June, 2015, Business Retention Survey Summary and Employment Trends for Local Businesses, 2001 - YTD. The information in the report is derived from Multiple Listing

Systems, as well as information provided by commercial property owners, which is verified and updated by CoStar Group researchers.

The Board thanked Mr. Fields for his excellent report and they look forward to his next report.

Mr. Byrne moved receipt of report. SO VOTED (5-0)

16. Endorsement: Bike Facility Design Guide

Wayne Chouinard, Town Engineer, TAC Member

Mr. Chouinard, Town Engineer, asked the Board of Selectmen to endorse the guidelines to be utilized by the Department of Public Works to indicate support as they proceed with our Capital Improvement project and coordinate with broader policies of the Mass. DOT. Mr. Chouinard stated that implementing these approaches will provide opportunities for additional grant funding from the State.

The Board thanked Mr. Chouinard, the Bicycle Advisory Committee and the Transportation Advisory Committee for their excellent work.

Mr. Byrne moved approval. SO VOTED (5-0)

17. Update and Proposal: FY2016 Water/Sewer Rates - Seasonal Rates - Water Meter Replacement/Building Inspection Program

Adam W. Chapdelaine, Town Manager

Michael Rademacher, Director of Public Works

Mr. Rademacher stated that he does not recommend a rate increase in FY16 at this time based on the additional revenue realized in FY15 and stabilization of our MWRA charges for FY16.

Mr. Rademacher stated that over the past several months, DPW has been determining what level of effort will be needed to address this within the existing billing system we maintain (our ICS system). The effort to reprogram this system will be significant in time and funds. It is also understood that the Town is actively pursuing a new billing program which will completely replace the customized system we currently maintain. Mr. Rademacher said since the billing system is to be replaced in the near future, it does not seem prudent to spend time and money re-vamping our existing system to allow for the seasonal billing change.

Over the next few weeks, his department plans to begin their Town-wide water meter replacement program. They expect this effort to take 18-24 months to complete.

Mr. Byrne moved approval. SO VOTED (5-0)

18. Approval: Comptroller Contract

Kevin F. Greeley, Chair

The Board voted to discuss in Executive Session. SO VOTED (5-0)

19. Approval: Suspension of Meters in Municipal Lots

Steven M. Byrne, Selectmen

Mr. Byrne stated that the Parking Implementation Committee met and the new kiosks should be installed in the Water Street and Russell Common (Municipal Lot) by the end of August.

Due to the expense of having the existing meters repaired now, the Committee asked if the Board would suspend charging any fees for the month of July and August. The 3-hour parking limit would still be in effect.

Mr. Byrne moved approval. SO VOTED (5-0)

20. For Approval: Intermunicipal Agreement - Winchester - Veterans Service District  
Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine stated that the Town of Arlington, through its Veterans' Service Officer shall provide coverage for M.G.L. c. 115 veterans' service, as well as other veteran resources under local, state, and federal programs for the Town of Winchester coordinated in conjunction with a part-time Veterans' Service Officer from Winchester for the period of July 1, 2015 through December 31, 2015.

On or about December 1, 2015, the municipalities shall conduct a 30-day audit and review of the benefits and services of the foregoing arrangements for the propose of considering initiating the process for establishing a formal Veterans' Services District between the municipalities as provided by c. 115 and 108 CMR 12.02 (1).

Mr. Byrne moved approval.

SO VOTED (5-0)

21. Discussion: Future BoS Meetings

The Board voted the following Board of Selectmen Meetings:

September 21, 2015

October 5, 2015

October 19, 2015

November 9, 2015

November 23, 2015

December 7, 2015

December 21, 2015 - 6:00 p.m.\*

22. For Discussion and Approval; Minuteman School Building Statement  
Adam W. Chapdelaine, Town Manager

Mr. Dunn spoke regarding the proposed District Wide Ballot and the entire Board stated their commitment to a collaborative dialogue regarding Minuteman governance and school building issues. The Board also stated its opposition to the pursuit of a district wide ballot initiative for approval of the currently proposed school building project. The Board does not currently support the proposed building project as the conditions outlined by both the Board and the Finance Committee in 2012 have not been met. Said letter with conditions were sent to all Town Managers and Administrators in Minuteman Regional School District dated September 6, 2012.

The Board asked the Town Manager to send a letter to members of the Minuteman School Committee, Dr. Edward Bouquillon Supt. of Minuteman, Chief Executive Officer of the MSBA, State Senator Donnelly, State Representative Garballey and State Representative Rogers stating the Board's opposition.

Mr. Dunn moved approval.

SO VOTED (5-0)

23. For Approval: FY2015 End of Year Interdepartmental Transfers

Adam W. Chapdelaine, Town Manager

Mrs. Mahon moved approval.

SO VOTED (5-0)

### **CORRESPONDENCE RECEIVED**

Special Award to Board of Selectmen for Supporting the ARMMUN Program

Isabella Liu, Director-General ARMUN HS Club

Mass Housing 30-Day extension on the proposed Thorndike Place Application

Gregory P. Watson, AICP, Manager of Comprehensive Permit Programs

Mr. Heim stated that the Town has to respond by August 10th to Mass. Housing.

Mrs. Mahon moved receipt of Correspondence Received.

SO VOTED (5-0)

### **New Business**

Mr. Chapdelaine thanked the Board for attending the Town Manager Goal Session meeting on Saturday.

Mrs. Mahon stated that she attended the site visit last Wednesday at the Mugar Property and, in her opinion, it was a joke.

Mrs. Mahon stated she is meeting with the Athletic Director next week regarding field improvements, parking and module classrooms

Mrs. Mahon asked the Town Manager and Town Counsel if the recent court decision regarding Inclusionary Zoning in California could affect us. The Manager stated he did not feel it would have an effect on Arlington.

Mr. Dunn stated he attended a LGBTQA - Lesbian, Gay, Bisexual, Transgender, Queer, and Asexual

meeting held last Monday in response to the request of LGBTQA youth in Arlington and surrounding towns for better support and more opportunities to create community activities focusing on the goal of providing youth with a safe place to gather. All parents, youth, town officials, teachers and other professionals are invited to attend meetings on Friday nights at the Arlington Center for the Arts. Mr. Dunn is very impressed how organized they were.

Mr. Dunn also stated that Route 2 & 16 Interchange (Arlington/Cambridge line) will have work going on there this summer, and it will be a nightmare for many residents including himself coming home from Alewife.

Mr. Greeley stated that he has accepted an invitation to be a speaker for the Newton Alderman regarding their Leaf Blower Article. Said meeting will take place on Wednesday, July 15th.

Mr. Greeley thanked the family of the late Harry McCabe for donating his "Selectmen's Chair" for us to have in the Selectmen's Chambers. Mr. McCabe was a Selectmen from 1972 - 1975.

### EXECUTIVE SESSION

Mr. Curro moved to convene in Executive Session at 10:20 p.m. to discuss matters related to contract negotiations for non-union personnel pursuant to the provisions of C23 (B) (3) of M.G.L., C39, and further the Board will reconvene in Open Session to discuss the Comptroller's Contract.

Roll Call:

On Mr. Curro's motion:

Mr. Dunn:	yes
Mr. Curro	yes
Mr. Greeley	yes
Mrs. Mahon	yes
Mr. Byrne	yes

The Board discussed the allowable amounts of sick time and vacation time. Mr. Curro asked to change Vacation Leave to read commencing January 1, 2016, Mr. Viscay shall annually be awarded twenty five (25) days of vacation, eliminate the word Secretary in front of Ex-Officio of the Arlington Retirement Board, Under Term of Employment change date to August 17, 2015 and Under Salary And Retirement Board Stipend add that such salary and stipend shall be paid in equal installments in accordance with the procedures governing the Town's Classification and Compensation Plan and payment of other department heads in the Town.

Mr. Byrne moved approval. SO VOTED (5-0)

Mr. Greeley made a motion to adjourn executive session at 10:30 p.m. SO VOTED (5-0)

Roll Call: Mr. Greeley's motion:

Mr. Dunn	yes
Mr. Curro	yes
Mr. Greeley	yes
Mrs. Mahon	yes
Mr. Byrne	yes

At 10:35 p.m. Mr. Greeley moved to adjourn the open session of the Board. SO VOTED (5-0)

Mrs. Mahon moved to adjourn the meeting at 10:35 p.m. SO VOTED (5-0)

A true record: Attest

Marie A. Krepelka  
Board Administrator

Next Scheduled Meeting of BoS July 13, 2015

**6-29-15**

**Documents Used**

Agenda Item	
1.	Minutes of meetings: 6/8/2015, 6/18/2015
2.	Contractor/ Drainlayer License Pave Tech LLC, Newton, MA
3.	Contractor/ Drainlayer License Joseph P. Cardillo & Sons, Inc. Wakefield, MA
4.	Contractor/ Drainlayer License G.W Gateley Inc. Woburn, MA
5.	Board of Library Trustee - Heather Calvin, Diane Gordon Board of Youth Services - Cynthia Sheridan Commission on Disabilities - Kerrie Fallon, Michael Rademacher Council on Aging - Mara Klein Collins, Richard Phelps Human Resources Board - Sheila Rawson Parks & Recreation Commission - Jennifer Rothenberg, Donald Vitters
6.	Mystic View Terrace - Repair to Private Way
7.	Opiate Crisis in MA and Local Response Frederick Ryan, Police Chief and Marian Ryan, District Attorney
8.	Board of Youth Services - Roblyn Anderson Brigham, Ph.D.
9.	Arlington Historic District Commissions - Margaret Capodanno
10.	Change of Manager - All Alcohol License Not Your Average Joes
11.	Class II License - Arlington Auto Brokers, 1211 Mass Ave Ali A. Mohammadi & Amon P. Mohammadi
12.	Common Victuallar License - Thai Kitchen, 882 Mass Ave Chawalit Kaivasang & Banditt Thanapermsuk
13.	Common Victuallar License - Olympic Pizza, 173 Mass Ave Ashok Kumar
14.	Side Walk Sale Broadway Plaza July 11, 2015 Barbara Maffeo
15.	a) 2015 Commercial Vacancy and Business Trends Report b) 2015 Employment Trends Report Ted Fields, Economic Development Planner



16.	Bike Facility Design Guide Wayne Chouinard, Town Engineer, TAC Member
17.	FY2016 Water/Sewer Rates - Seasonal Rates - Water Meter Replacement/ Building Inspection Program Adam W. Chapdelaine, Town Manager Michael Rademacher, Director of Public Works
18.	Comptroller Contract Kevin F. Greeley, Chair
19.	Suspension of Meters in Municipal Lots Steven M. Byrne, Selectmen
20.	Intermunicipal Agreement - Winchester - Veterans Service District Adam W. Chapdelaine, Town Manager
21.	Future BoS Meetings
22.	Minuteman School Building Statement, Adam W. Chapdelaine, Town Manager Letter from Belmont to MSBA
23.	FY2015 End of Year Interdepartmental Transfers Adam W. Chapdelaine, Town Manager
Corr.Recvd	Special Award to Board of Selectmen - ARMUN Program Isabella Liu, Director - General ARMUN HS Club MassHousing 30-Day extension on the proposed Thorndike Place Application Gregory P. Watson, AICP, Manager of Comprehensive Permit Programs