

TOWN OF ARLINGTON  
BOARD OF SELECTMEN

Meeting Minutes  
Monday, November 23, 2015  
7:15 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn, Mr. Curro, Jr. and Mr. Byrne  
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

**CONSENT AGENDA**

1. For Approval: 'Cause + Event Arlington 2016' 15K Race, May 22, 2016  
Julie Vakoc and Robin Olinsky

Ms. Olinsky stated that the Cause & Event Foundation vision and mission is to raise as much money as possible for as many causes possible in as many communities possible, and also to connect the philanthropic giving of athletes who participate in our events to the causes they hold dear. Last year they raised more than \$10,000 for 89 non-profits, many of which were local to Arlington. The event encourages entire families to participate in both the Kids Run and 5K to promote health and wellness initiatives in the community.

Mrs. Mahon moved approval.

SO VOTED (5-0)

**LICENSES & PERMITS**

2. Discussion and Adoption: Cable Television Ascertainment Report and Process  
John F. Maher, Esq.  
Cable Advisory Committee Chair

John Maher, Chair, Cable Advisory Committee stated that with the assistance of the Town Manager and Town Counsel, the Cable Advisory Committee has drafted an Ascertainment Report as required under State and Federal Law. The report has been broken down into various categories, each representing a stage of the Ascertainment Process. They include a survey, a public hearing held by the members of the Board on April 15, 2015, and interviews with several stakeholders, including department heads and representatives of the Arlington Community Media, Inc.

The Board moved that pursuant to the provisions of the Cable Communications Policy Act of 1984 and Chapter 47 of the Cable Services Code, Section 546, (a), the Board of Selectmen as the Town of Arlington Cable Television Issuing and Licensing Authority adopts the draft Ascertainment Report dated November 16, 2015 as prepared by the Town Cable Advisory Committee.

Mr. Byrne moved approval.

SO VOTED (5-0)

3. For Approval: Revised Notices Policy  
Douglas W. Heim, Town Counsel

Mr. Dunn stated he was very happy with the draft.

Mrs. Mahon stated she had a lot of concerns before and now feels we have addressed all of those concerns. She thanked everyone involved for this "Display of Notices Policy".

Mr. Dunn moved approval.

SO VOTED (5-0)

### **CITIZEN OPEN FORUM – SIGN IN PRIOR TO BEGINNING OF OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

No one appear before the Board for Citizen Open Forum.

### **TRAFFIC RULES & ORDERS / OTHER BUISNESS**

4. Request: 2<sup>nd</sup> Space, On Street Overnight Parking @ 41 Palmer Street  
Scott McKenzie

Mr. Curro moved no action.

SO VOTED (4-0-1)

Mr. Greeley abstained.

5. For Approval: Handicap Parking Sign @ 12 Lockeland Avenue  
Linda Papazian  
(tabled from 11/9/15 meeting)

Ms. Papazian could not attend meeting due to personal commitment.

Mr. Greeley moved to table until December 7, 2015 meeting.

SO VOTED (5-0)

6. For Approval: Capitol Square Banners

Jan Whitted, Owner, Artbeat for the Capitol Square Business Association

Jan Whitted, owner of Artbeat, requested that the Capital Square businesses would like to install banners to their business district and give a sense of who they are. Their request is to use 14 of the 38 new lampposts for signage that specifically names Capitol Square as a place.

Mr. Dunn moved approval for one year with some flexibility if the Town Manager or Board of Selectmen feel there are other Town functions and events such as "Feast of The East" going on that needs publicity.

SO VOTED (4-1)

Mr. Byrne voted in the negative.

7. For Approval: Request Letter for Heavy Commercial Vehicle Exclusion on Jason Street  
Steven M. Byrne, Selectmen

The Board voted to approve a letter to Mass DOT recommending a heavy vehicle restriction on Jason Street following complaints from concerned neighbors. Mr. Byrne stated he feels the issues need to be addressed after several meetings with neighbors and he worked with the Traffic Advisory Committee to draft the recommendation letter being sent to Mass DOT. Although data from TAC doesn't show a high frequency of heavy commercial vehicles, Mr. Byrne feels any

amount of trucks was too much.

Mr. Dunn stated he was voting against the recommendation because he is concerned about neighbors or other streets now making a similar request.

Mr. Byrne stated he would expect the Board to evaluate these requests on a case by case basis and that a blanket policy wouldn't suffice.

Mr. Byrne moved approval.

SO VOTED (4-1)

Mr. Dunn voted in the negative.

8. For Approval: CDBG Reallocation Request

Adam W. Chapdelaine, Town Manager

Town Manager Adam Chapdelaine requested that the Board vote to reallocate CDBG funding that had previously been allocated to a zoning recodification effort. The CDBG Budget allocated \$50,000 for "tools and services to prepare and recommend a revised zoning bylaw to land use and redevelopment consistent with the Comprehensive Master Plan". Eight thousand (\$8,000) will be used for a Right Side Parking Study. The data from this study will help determine if we can reduce the parking requirement in the zoning bylaw for multi-family residential and mixed use development in commercial corridors and multi-family residential zones. Of the remaining funding, \$25,000 will be put towards a design study for the Mass. Avenue Corridor Phase 2 from Pond Lane to Mill Street. Additional funds from CDBG will be used to conduct outreach and get public input on priorities for the Center, particularly focused on Broadway Plaza design and sidewalk surfaces, as well as preliminary roadway design.

Mr. Dunn moved approval.

SO VOTED (5-0)

Town Manager - 1

9. For Approval: Request for Proposals – 1207 Mass. Ave.

Adam W. Chapdelaine, Town Manager

Town Manager Chapdelaine requested the Board's approval of the Draft Request for Proposals (RFP) regarding the Town owned property at 1207 Mass. Avenue (formerly the DAV). The draft aims at meeting the Board's goal of providing a short term lease opportunity for a cooperative/collative effort in tenanting the space. It also maintains the Board's goal of moving to consider sale of the building during FY2017 in order to have funds available for Town capital investments.

The RFP, drafted by Town Counsel Heim lists February 1, 2016 as the desired start date for a twelve (12) month lease of building.

Mr. Dunn moved approval.

SO VOTED (5-0)

10. Vote: Special Town Meeting, January 25, 2016

Adam W. Chapdelaine, Town Manager

Town Manager Chapdelaine stated that funding for the Stratton Elementary renovation was the driving force behind this request for a Special Town Meeting. Other Articles on the Warrant include a Minuteman High School Building decision and the American Federation of State, County and Municipal Employees Contract.

Mrs. Mahon moved approval.

SO VOTED (5-0)

11. For Approval: Opening of Special Town Meeting Warrant

The Board voted to open the Warrant for a Special Town Meeting on Wednesday, December 2, 2015 at 8:00 a.m. and it will remain open until 4:00 p.m..

Mrs. Mahon moved approval.

SO VOTED (5-0)

**CORRESPONDENCE RECEIVED**

Request Traffic Calming Along Gray Street

Greg Thompson, 249 Gray Street

Request Crosswalk on Mass. Ave. Near Palmer St.

Barbara Wexler, 12 Pond Lane #41

Request 'No right on Red' Sign @ Intersection of Forest Street and Summer Street

Maria S. Tsihlis, 2 Glenbrook Lane

Mrs. Mahon asked the Town Manager to refer the three letters from residents regarding traffic concerns to the Traffic Division for review and recommendation.

SO VOTED (5-0)

Mrs. Mahon moved receipt of Correspondence Received.

SO VOTED (5-0)

**NEW BUSINESS**

Town Counsel stated the Board received supplemental filings from SEB regarding the Mugar Property 40B application and that the developer's application is likely considered complete by MassHousing. He and special counsel will examine the supplemental filing in further depth, but noted the two robust comment letters the Board has already provided and that the Town is not aware of any deadline for a decision on site approval.

Mr. Chapdelaine stated on Saturday, Nov. 21st, the Board of Selectmen, Town Manager and Mass DOT representatives celebrated the completion of the main portions of roadwork on Massachusetts Avenue in East Arlington. The ribbon cutting was held at the corner of Grafton Street and Massachusetts Avenue and was well attended.

Mr. Chapdelaine stated he will introduce the newly hired Deputy Town Manager, Sandy Pooler, to the Board at their meeting on Monday, December 21st.

Mrs. Mahon informed the Board that Arlington High School and Arlington Catholic High School would be playing Thanksgiving Day at 10:00 a.m. and hoped all would attend. It is always a good time and she looks forward to seeing everyone at the game.

Mr. Dunn stated he was very happy to attend the ribbon cutting on Saturday for the completion of Mass. Avenue and wanted to thank TAC and Scott Smith for all their work with the Mass. Avenue Corridor.

Also he has been very busy attending several meetings regarding the Minuteman High School Construction.

This past Friday, he attended the Long Range Planning Committee meeting and they discussed a future Override and Debt Exclusion for the new Arlington High School, Minuteman High School, elementary school enrollment increases, and also forthcoming budgets.

Mr. Greeley stated, to his knowledge, it was the first time all five members of the Board attended the Veterans Memorial Day Parade. Due to the inclement weather, the speeches were held inside our newly renovated Fire Station. He stated that Jeffrey Chunglo, Director of Veterans Services, did an outstanding job.

Mrs. Mahon moved to adjourn at 8:45 p.m.

SO VOTED (5-0)

A true record: Attest

Marie A. Krepelka  
Board Administrator

11 /23/15

Agenda Item	Documents Used
1.	Police Recommendations, 'Cause and Event' Race Info
2.	Cable Ascertainment Report
3.	Revised Display of Notices Policy
4.	Resident Request, 2nd Space Overnight Parking - 41 Palmer Street
5.	Handicap Parking Sign @12 Lockeland Avenue
6.	Request from Capitol Square Business Association, Sample Banners
7.	Jason St. request - Heavy Commercial Vehicle Exclusion
8.	CDBG Reallocation Request
9.	Draft Request for Proposals / 1207 Mass. Ave.
10.	Vote: Special Town Meeting - January 25, 2016
11.	STM - Opening of Warrant
Corr. Rec'd	Traffic Calming Along Gray Street
	Crosswalk on Mass Ave. Near Palmer St.
	No Right on Red Sign @ Forest Street and Summer Street