

DRAFT

Policies and Procedures Subcommittee of the Arlington School Committee

December 11, 2017, 5:30 p.m.

Present

Subcommittee Members: Len Kardon, Paul Schlichtman, Kirsi Allison-Ampe

District Leadership: Kathleen Bodie, Ed.D

Others: Michael Gilbert, Massachusetts Association of School Committees

The meeting was called to order at 5:35 p.m.

1. Kirsi moved approval of the minutes of meetings dated November 6, 2017 and May 23, 2017, seconded by Paul, approved 3-0
2. Discussion of Welcoming Community Statement – Postponed

NOTE – review meeting notes/minutes regarding other policy changes.

NOTE – consider changes to JIC when going through policy J

3. Policy review – Mike Gilbert (MG)

Policy review by section:

BDFA-E-2 – Arl version belongs in section C. Move to CBI. Adopt MASC version but need a date for review to replace July 1.

BDFA-E-3 – adopt MASC.

BDG – Use Arl but revise to delete statutory references.

BDH – MASC does not have. Not typical to have where staff assistant is also staff assistant to the superintendent but not addressed elsewhere. MG to revise and bring back.

BE – Arl policy is more detailed. MG said adjourned meetings are allowed in that matter and public hearing is really just a meeting. Delete adjourned and public hearing from list of meetings. Delete Adjourned Meeting language. For Emergency Meeting, MG recommends adding language “after consulting with legal counsel” language. Otherwise keep.

BEA – discussion around Paul’s proposed change, Kirsi suggested “every effort will be made” – MG to revise accordingly. Change to 20 meetings per year to allow one meeting to be moved to summer.

BEB – Fine, no changes needed.

BEC – Policies are similar. MG to rewrite 2 paragraphs on executive session minutes.

BEDA – MASC version is updated so adopt.

BEDB – Keep Arl with minor revisions

BEDD – Same, no change

BEDF – Use MASC policy

BEDG – Recently updated MASC policy with more detailed requirements as result of recent law changes or guidance so adopt those.

BEDH – Use MASC policy but update to include unique items from ARL policy.

BEE – Same, no change

BG – same, no change

BGA – not needed, delete

BGB – Delete item 1 as that is not Arl practice – add “2<sup>nd</sup> Reading” to Action Item description

BCG – Delete unneeded paragraphs from Arl version, but keep that policies will be reviewed every 5 years

BCGA – A – Delete

BGD – MASC has minor updates so adopt

BGE – mostly the same – use MASC version with added Arl paragraph at end

BGF – Same, no change

BHC – Same, no change

BHE – Keep with minor updates from MASC version. Len raised question from Jennifer Susse about role of liaison. After discussion, subcommittee members, MG and the Superintendent felt there was not conflict between role of liaison and the requirements of this policy.

BIA – Use MASC version with Arl unique items added

BIA – E – Not needed, delete

BIB/BIBA – Redundant, use MASC one with Arl unique items added

BID – keep Arl version

BIE – not needed, delete

BJ – Same, no change

BK – Same, no change

Next meeting scheduled for January 30, 2018 at 5:30.

Motion to adjourn made by Paul, seconded by Kirsi, approved 3-0, adjourned at 7:45