

**Arlington School Committee
Policies and Procedures Subcommittee
June 14, 2018**

Present:

Paul Schlichtman, subcommittee chair

Bill Hayner

Leonard Kardon

Superintendent Kathleen Bodie

MASC Field Representative Michael Gilbert

Jane Morgan, School Committee Member

Juliet Moir, Arlington resident

The meeting was called to order at 4:35.

On a **motion** by Mr. Kardon, seconded by Mr. Hayner , the minutes of December 11, 2017 were **approved**. (2-0, Mr. Hayner abstains.)

Policy ADF (outgoing Policy JLCE-E), Nutrition and Wellness Policy Goals.

Ms. Morgan and Ms. Moir presented the question of inconsistent practice pertaining to outdoor recess and cold wather. Ms. Morgan described policies from other districts.

Mr. Kardon proposed a 20 degree (wind chill) standard could be added to the policy.

On a **motion** by Mr. Kardon, seconded by Mr. Hayner, it was **voted** (3-0) to amend the previously approved proposed ADF by inserting the following language:

Outdoor recess should be provided for students at times when it is not precipitating, and the wind chill is above 20 degrees Fahrenheit.

Policy BEA, Regular School Committee Meetings

Mr. Hayner started the discussion by saying our Thursday meetings end up conflicting with the significant number of events that are held on Thursdays. Mr. Hayner said the efforts to get the school department to avoid conflicts with Thursday school committee meetings have not worked.

Mr. Gilbert advised us that, should we elect to change the date, we should not include language in the policy setting the date of the change. A discussion of other meetings on Tuesdays, particularly the high school building committee, focused on possible conflicts. Mr. Schlichtman said that, as both groups meet

twice per month, meetings could be scheduled to avoid conflicts if the building committee chose to maintain Tuesdays as their meeting date.

On a motion by Mr. Hayner, seconded by Mr. Kardon, it was voted to recommend amending policy BEA by changing the meeting dates from Thursday to Tuesday, with the intent of implementing the policy starting in September 2019. (2-0-1, Mr. Kardon abstains.)

Policy Manual Revisions

Mr. Gilbert committed to producing recommended policy revisions to subcommittee over summer, to be forwarded to the full committee with the goal of having a first reading at the first meeting in September.

The subcommittee proceeded to review policies starting with File CA. Mr. Schlichtman, as chair, ruled that decisions about individual policies would be approved by unanimous consent; policies lacking unanimous consent would be subject to a vote.

CA: Adopt MASC version.

CB: Adopt MASC version, remove reference to Mayor

CBD/CBE: Replace with MASC File CBD

CBI: Replace with MASC language. Mr. Gilbert recommended that dates and specifics should be contained in the superintendent's contract. Dates currently in the policy will be folded into an addendum to the current superintendents' contract.

CBI-E: Delete

CH: Adopt MASC version.

CHA: Adopt MASC version.

CHB: Delete

CHC/CHCA: Replace with MASC Files CHC, CHCA, and CHCH-E

CHD: Adopt MASC version

CL/CM: Replace with MASC CL and CM

DBB: Delete

DBD: Adopt MASC version.

DBJ: Add paragraphs 3 and 4 of current policy to MASC policy DBJ, change first meeting in September to second meeting in September.

DD: Adopt MASC version.

DG: Delete

DGA: Adopt MASC version.

DI: In the second paragraph, change "good accounting practices" to "generally accepted accounting practices." Delete last sentence of fourth paragraph, starting with "To the extent practicable, all reports should be distributed at the first school committee meeting following month-end."

DJA: Add language in MASC policy to current Arlington policy, check with Doug Heim to align reference to the Town Manager Act of Arlington to the new gender-neutral language.

DJB-E: Delete

DJE: Adopt MASC version.

DJG: Delete

DK: Add MASC version, check to ensure “municipal auditor” is the correct source.

DKC: Adopt MASC policy but substitute Town Accountant for Committee at end of second sentence.

DKC-R: Delete

Future meetings:

Monday, July 9, 4:30, Files E and F.

Monday, August 6, 4:30, Files G and H.

Mr. Hayner asked that the committee report that recommendations for Files A, B, C, and D would be presented to the committee over the summer with the intent of a first reading at the first meeting in September.

On a motion by Mr. Hayner, seconded by Mr. Kardon, it was voted to adjourn at 6:28 p.m. (3-0)