

Arlington School Committee
Policies and Procedures Subcommittee
August 29, 2018

Present:

Paul Schlichtman, subcommittee chair

Leonard Kardon

Bill Hayner

Superintendent Kathleen Bodie

MASC Field Representative Michael Gilbert

The meeting was called to order at 5:05 p.m.

On a **motion** by Mr. Kardon, seconded by Mr. Hayner, the minutes of August 6, 2018 were **approved**. (3-0)

Policy Manual Revisions

The subcommittee proceeded to review policies starting with File IB.

Mr. Schlichtman, as chair, ruled that decisions about individual policies would be approved by unanimous consent; policies lacking unanimous consent would be subject to a vote.

IB: Maintain Arlington, replace State with Commonwealth

IC: Maintain Arlington, update legal references

ICA: Maintain Arlington, update legal references

ID: Adopt MASC, delete second paragraph

IE: Adopt MASC

IGA: Eliminate bullet point 1. In bullet point 2, substitute “annually” for “at the beginning of each school year.”

IGB: Adopt MASC, with “superintendent or designee” in place of “(Assistant Superintendent).”

IGBE: Delete

IGBH: Delete (miscoded), adopt MASC IHBH Make sure references to IGBH elsewhere in the policy manual are changed to reference IHBH.

IGD: Adopt MASC

IHA: Adopt MASC

IHA-E: Delete

IHAE: Delete

IHAI: Maintain Arlington with MASC recommended changes, substituting pre-kindergarten for kindergarten and updating references.

IHAM: Maintain Arlington

IHAM-R: Maintain Arlington

IHAM-1: Miscoded, matches MASC IHAMA, delete
IHAMA: Adopt MASC
IHAMB: Maintain Arlington
IHB: Add last two paragraphs of Arlington to the MASC policy.
IHBA: Maintain Arlington with updated reference.
IHBAA: Maintain Arlington
IHBB: Delete
IHBD: Maintain Arlington with updated reference.
IHBEA: Adopt MASC
IHBFB: End of second paragraph, replace “Director of Pupil Services” with
“Superintendent or Designee.”
IHBG: Maintain Arlington
IHBG-E: Maintain Arlington
IHBG-R-1: Delete
IHBG-R-2: Delete
IHBH: Adopt MASC (make sure references to IGBH are corrected elsewhere).
IHCA: Adopt MASC
IHD: Maintain Arlington
IJ: Adopt MASC
IJ-R: Maintain Arlington
IJJ: Delete
IJK: Delete
IJL: Adopt MASC
IJL-R: Delete
IJLA: Maintain Arlington
IJM: Delete
IJND: Refer to Director of Technology
IJNDB: Refer to Director of Technology
IJNDB-R: Refer to Director of Technology
IJNDBA: Refer to Director of Technology
IJNDC: Refer to Director of Technology
IJNDD: Refer to Director of Technology
*Note: For policy IJOA and IJOA-E, reference to email from Douglas W. Heim, Arlington
Town Counsel*
IJOA: Adopt version reviewed by Douglas W. Heim.
IJOA-E: Adopt version reviewed by Douglas W. Heim.
IJOB: Maintain with MASC edits, revise reference.
IJOC: Maintain Arlington, add cross-reference suggested by MASC
IK: Adopt MASC
IKA: Delete
IKAB-R: Delete
IKE: Maintain Arlington
IKEC: Delete
IKF: Maintain Arlington
IKFB: Delete

IL: Adopt MASC
ILBA: Delete
ILBA-E: Delete
ILD: Adopt MASC
IMA: Maintain Arlington
IMB: Maintain Arlington
IMD: Adopt MASC
IMDA: Maintain Arlington
IMDC: Delete
IMG: Add legal reference.

The subcommittee discussed the rollout of the revisions. Mr. Gilbert stated that he will post electronically the revisions for Sections A-H prior to the next school committee meeting. The minutes of the Policies and Procedures Subcommittee provides a policy-by-policy record of the recommendations of the subcommittee. Most policy revisions are a simple recodification or adjustments to better reflect current law. The subcommittee will bring substantive changes before the full school committee through the policy change process.

Questions by school committee members, at the level of typos or phraseology, will be directed to Mr. Gilbert.

Plans for future meetings:

September 24, 5:00 (Section J)
October 17, 5:00 (Sections K&L)

On a **motion** by Mr. Kardon, seconded by Mr. Hayner, it was **voted** to adjourn at 6:57 p.m. (3-0)