

# Staffing Update

## September 13, 2018

Rob Spiegel  
Human Resources Director

# New Administrators

- Hardy Principal
- Ottoson Principal
- Ottoson Assistant Principal
- Elementary Special Education Coordinator
- Athletic Director
- Increase FTE of Dean at AHS

# New Teacher Summary

- 65 New Teachers/Team Chairs/Specialists
- 44 replaced teachers who retired, resigned, moved to another position, or are on a full year leave.
- 21 are new positions (some are partial FTE's).
- 16 of the newly hired teachers had been teaching assistants, building subs or tutors in Arlington. Some others had done student teaching and been in long term substitute positions in Arlington.

# New Teacher Hires By School

Arlington High School	18
Ottoson Middle School	6
Gibbs	8
Bishop Elementary	3
Brackett Elementary	5
Dallin Elementary	4
Hardy Elementary	4
Peirce Elementary	2
Stratton Elementary	6
Thompson Elementary	4
Menotomy Preschool	1
Split Between Schools	4

# Teaching Assistants, BSPs, Tutors

- 47 New Teaching Assistants, BSPs, Tutors, as of today.
- The hiring process continues for them, as we have some unfilled positions.
- Most replaced T.A.'s who resigned. Some others are additional assistants for Kindergarten classrooms, class size needs, or building substitutes.
- 12 have Masters Degrees. Many others are in school in Masters Programs.

# Other New Employees

- Bus Drivers
- Food Service Employees
- Traffic Supervisors
- Cafeteria/Recess Monitors
- Substitute Teachers
- Arlington After School Employees

# Human Resources Process

- All new employees met with HR to review salary and benefits, complete and submit required payroll paperwork, and review policies and required trainings.
- All new employees completed a CORI and were Fingerprinted before they began employment.
- Central office staff sent hire letters to new employees, inputted new staff and changes into the payroll system, processed all benefit elections, updated evaluation and absence management systems.
- IT Department set up employees with appropriate devices and account access.
- Mentor/new teacher coordinator coordinated training and orientation in August to ensure that all new teachers have a mentoring and induction program.