



**TOWN OF ARLINGTON**  
DEPARTMENT OF PLANNING and  
COMMUNITY DEVELOPMENT

TOWN HALL, 730 MASSACHUSETTS AVENUE  
ARLINGTON, MASSACHUSETTS 02476  
TELEPHONE 781-316-3090

**MEMORANDUM**

To: Arlington Select Board

From: Erin Zwirko, Assistant Director of Planning and Community Development

CC: Emily Sullivan, Environmental Planner/ Conservation Commission Agent  
Jon Marshall, Director of Recreation

Date: October 4, 2018

RE: Donations in support of the Spy Pond Park Project

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The overall Spy Pond Park Project is comprised of two elements: shoreline stabilization and accessibility. The Spy Pond Shoreline Stabilization Project is being managed by the Conservation Commission and funded by Community Preservation Act (CPA) funds. The primary goals of the project are to preserve shoreline habitat and improve water quality while addressing erosion. To ensure success of the project, the Conservation Commission is relying on community partnerships to educate the public and help control access to unauthorized paths which lead to bank erosion. Additionally, the Community Development Block Grant (CDBG) funded aspect of the project, the Spy Pond ADA-Compliant Trails and Access project, is to ensure that all of the facilities around Spy Pond are linked by accessible trails, routes, and paths.

To support the proposed Spy Pond Project, there is the need to create a consolidated donation account in order to accept two known donations and potentially others as the proposed project progresses. At this time, the Judy Record Conservation Fund of the Massachusetts Audubon Society awarded \$10,000.00 to the Arlington Conservation Commission and the Parks and Recreation Department (see attached award letter). Further, the Friends of Spy Pond Park have committed \$5,000.00 toward improving accessibility throughout the park. Although the Friends of Spy Pond Park planned to donate the funds as part of a match to a grant that was not awarded to the Town of Arlington, due to the loss of the grant, the funds are even more necessary to see this project to completion.

On behalf of all of the Spy Pond Park Project partners, I respectfully request that the Select Board accept these donations.



# *Judy Record Conservation Fund*

Stewardship of the Natural Landscape

## Trustees

Roger Wrubel

*Executive Director*

Eugene Record

*Treasurer*

Gary Clayton, *President,*

*Massachusetts Audubon  
Society*

17 August 2018

Jennifer Raitt

Conservation Commission

Town of Arlington

730 Massachusetts Avenue

Arlington, MA 02476

Dear Ms. Raitt:

It is my pleasure to inform you that the Board of Directors of the Judy Record Conservation Fund (JRFund) has awarded the Arlington Conservation Commission and the Parks and Recreation Department \$10,000 towards the construction of a dock at Spy Pond in Arlington. We hope this grant will help your campaign to construct the boat launch, protect the pond bank from erosion, protect rare plants and serve the people of Arlington and the region as well.

We would appreciate any acknowledgement you can give to the JRFund for this grant and a final report when the project is complete.

Sincerely,

Roger Wrubel

Executive Director