

Draft
Arlington Public Schools
Annual Budget Calendar – 2018-19

Month	Mtg #	Date	Present, Prepare, To Do
September	1	9/13/18	
	2	9/27/18	Monthly reports
End of year report due Sept 30			
October	1	10/11/18	
	2	10/25/18	Monthly reports
November	1	11/15/18	Approve budget calendar Distribute Report of Fiscal year (EOYR), Answer questions about EOYR Report
	2	11/29/18	<Monthly reports*>
December	1	12/13/18	Hear from ½ principals, dept heads, AEA on priorities for next year and next 5 years
	2	12/20/18	<Monthly reports*> Hear from ½ principals, dept heads, AEA on priorities for next year and next 5 years Discuss SC priorities for budget and 5 year plan
January	1	1/10/19	Set SC priorities for budget Deliver first budget number to Town Manager
Collect public input on budget and 5 year plan (January/February)			
January	2	1/24/19	Monthly reports
Set up meeting with FinComm to present 5 year plan Superintendent's budget to SC members - 2/8/19			
February	1	2/14/19	First look at budget detail Review of 5 year plan
	2	2/28/19	Monthly reports Budget hearing
March	1	3/14/19	Final vote on budget
	2	3/28/19	Monthly reports
Budget meeting with FinComm - targeting 3/18/19, 3/20/19 or 3/25/19			
April	1	4/11/19	
Town meeting report goes to printer - 4/15/19			
Town Meeting opens 4/22/19			
April	2	4/25/19	Monthly reports
May	1	5/9/19	
	2	5/23/19	Monthly reports
June	1	6/6/19	
	2	6/20/19	Monthly reports

<*> -- as possible given staffing constraints