



Arlington Public Schools
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John Danizio
Chief Financial Officer

To: Arlington School Committee
From: John Danizio and Lizz Montes
Re: Monthly Financial Reporting Packet
Date: November 29, 2018

Attached you will find a copy of the monthly financial reporting packet for the period ending 10/31/2018. There are three different reports for your review. Included are separate monthly budget tracking reports for each of the three different funding source categories: general fund (town appropriation), grants funds (state and federal), and revolving accounts.

General Fund Report

The general fund expenditure report includes spending through 10/31/2018, and is summarized by object code. You may be used to seeing this format as this is consistent with the reporting that has been used in the past. This report is a year to date budget report, created directly from Munis. Combined with columns for our projections for the remainder of the year, we arrived at the 'available budget' total that you'll find in this report. The bottom line unencumbered balance is currently projected at just over \$303,765. It is important to note that this does not mean that we expect there to be a surplus, but instead represents the total remaining after all known expenses at the time of this report have been encumbered.

Grant Accounts Report

The grant account report includes a year to date tracking of revenue and expenditure totals for each of our FY19 grant accounts. This report includes both federal and state grants. Currently all of these grants we included in our budget plan have been approved, and are active. Our current spending is in line with our budget plan, and we don't expect there to be any issues.

Revolving Accounts Report

The revolving account report includes year to date tracking of revenue and expenditure totals for each revolving account. The current projections are in line with the approved budget plan, and we don't expect there to be any budget issues.

Please feel free to contact the business office with any questions you may have.

Arlington Public Schools
General Fund Expenditure Report
Thru October 31, 2018

Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
81111 - Administration Sal & Wages	4,865,881	17,159	4,883,040	1,398,337	3,366,153	117,721	829
81112 - Teacher Salary & Wages	36,612,317	(67,093)	36,545,224	5,767,552	30,070,754	699,655	7,262
81113 - Custodial Salaries	1,492,878	-	1,492,878	479,333	931,381	81,289	875
81114 - Food Service Salary Wages	189,615	-	189,615	31,036	-	158,579	-
81115 - Clerical Salaries	1,959,883	1,134	1,961,017	613,726	1,377,358	-	(30,067)
81116 - Full Time Teacher Aides Sal	3,437,780	28,376	3,466,156	638,116	2,583,027	239,257	5,756
81117 - Other Full Time Salaries	2,453,805	95,050	2,548,855	624,431	1,878,128	45,689	607
81118 - Part Time Salary Wages	152,384	-	152,384	35,021	147,582	-	(30,219)
81119 - Sped Summer School(Hardy)	175,000	-	175,000	171,637	-	-	3,363
81120 - Bus Monitors	25,000	-	25,000	2,400	-	22,600	-
81201 - Temp Salaries Professional	159,080	70,000	229,080	84,745	175	143,685	475
81202 - Temporary Salary Wages Other	113,500	-	113,500	32,472	-	73,170	7,858
81203 - Substitute Teachers Day To Day	266,825	-	266,825	31,442	14,907	220,000	477
81204 - Extended Term Sub Teacher	407,417	44,329	451,746	87,730	210,457	152,863	696
81205 - Student Activity Support Stip	122,448	-	122,448	2,582	-	117,800	2,066
81206 - Temporary Clerical Help	30,000	-	30,000	5,859	-	-	24,141
81210 - Academic Teacher Leadership	77,994	-	77,994	11,465	54,899	11,555	75
81215 - Administrative Stipend	71,603	-	71,603	3,472	8,571	19,500	40,060
81301 - Overtime Peakload Requirement	46,000	-	46,000	14,286	-	-	31,714
81302 - Cust/Snow/Ice Removal	15,000	-	15,000	-	-	15,000	-
81304 - Maintenance Salaries	595,642	-	595,642	136,776	273,915	184,952	-
81305 - Maint/Wk Out Of Classification	7,167	-	7,167	3,241	-	-	3,926
81308 - Out Of Classification Salary	600	-	600	5,408	-	-	(4,808)
81310 - Call Back	9,000	-	9,000	4,217	-	-	4,783
81313 - Auto Allowance	15,000	-	15,000	1,234	332	-	13,434
81314 - Custodial Clothing Allow	11,200	-	11,200	10,400	-	-	800
81316 - Custodial Absence/Vacation	50,500	-	50,500	9,078	-	41,000	422
81318 - Teacher Room Moving	8,800	-	8,800	25,572	35	-	(16,807)
81320 - Skills Stipend	2,500	-	2,500	462	1,038	-	1,000
81322 - Other Stipends	27,750	-	27,750	9,235	-	-	18,515
81323 - Custodial Athletic Events	15,528	-	15,528	3,522	-	12,006	-
81413 - Longevity/Teachers	415,605	-	415,605	-	326,378	89,000	227
81414 - Longevity Admin	14,199	-	14,199	-	16,847	-	(2,648)
81415 - Longevity Clerical	24,650	-	24,650	-	21,200	-	3,450
81416 - Longevity Cust	16,500	-	16,500	400	9,600	6,500	-
81730 - Pensions	2,400	-	2,400	-	3,300	-	(900)
81760 - Clothing Allowance	11,100	-	11,100	12,579	(779)	-	(700)
82103 - Power Electricity	677,654	-	677,654	358,921	241,079	77,654	-
82104 - Natural Gas	525,000	-	525,000	14,919	435,081	75,000	-
82403 - Plumbing Services	17,000	-	17,000	850	1,150	10,000	5,000
82404 - Roof Repairs	12,500	-	12,500	-	-	10,000	2,500
82405 - Flooring Supplies/Services	5,000	-	5,000	805	12,041	-	(7,846)
82407 - Masonry Supply Services	5,000	-	5,000	-	-	-	5,000

Arlington Public Schools
General Fund Expenditure Report
Thru October 31, 2018

Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
82408 - Electrical Services	50,000	-	50,000	17,631	1,961	30,000	408
82409 - Grounds Supplies	5,000	-	5,000	1,096	-	-	3,904
82410 - Painting Services	5,000	-	5,000	7,753	247	-	(3,000)
82411 - Window Glass Service Supplies	5,000	-	5,000	5,156	707	-	(863)
82412 - Hvac Contracted Services	60,000	-	60,000	23,341	40,120	-	(3,461)
82414 - Boiler Contracted Services	50,000	-	50,000	20,357	3,238	25,000	1,405
82415 - Snow Removal Contracted	30,000	-	30,000	-	-	30,000	-
82420 - Elevator Maintenance Repairs	30,000	-	30,000	3,634	31,167	-	(4,801)
82703 - Equipment Rental	83,360	-	83,360	-	83,360	-	-
82904 - Custodial Supplies Cleaning	385,452	-	385,452	126,807	259,927	-	(1,282)
82905 - Extermination Services	2,000	-	2,000	-	-	-	2,000
82999 - Misc Maintenance Services	12,400	-	12,400	-	-	-	12,400
83101 - Professional Tech Services	844,532	-	844,532	136,517	549,462	158,000	553
83102 - Legal Services	200,000	-	200,000	26,554	113,446	-	60,000
83201 - Tuition Other Schools	6,032,929	(71,351)	5,961,578	1,044,449	3,745,084	1,172,044	-
83301 - Contracted Transportation	1,154,000	(69,769)	1,084,231	78,620	785,718	217,832	2,060
83302 - Field Trips	5,625	-	5,625	565	3,785	-	1,275
83303 - Otto Busing Reimburse	6,800	-	6,800	5,354	-	-	1,446
83402 - Telephone/Pagers	42,255	-	42,255	8,069	22,831	8,200	3,155
83403 - Advertising	6,700	-	6,700	-	2,349	-	4,351
83404 - Reproduction/Printing	21,100	-	21,100	365	1,806	-	18,928
83405 - Postage	800	-	800	-	-	-	800
83802 - Environmental Services	5,000	-	5,000	-	-	-	5,000
83803 - Security Services	14,000	-	14,000	6,867	15,251	-	(8,118)
83804 - Athletic Services	158,692	-	158,692	34,428	12,887	111,378	-
83807 - Insurance	47,856	-	47,856	46,452	-	-	1,404
83808 - Safety Equip And Testing	800	-	800	-	-	-	800
84201 - Office Supplies	86,105	-	86,105	27,781	22,823	35,000	500
84303 - Plumbing Supplies	35,000	-	35,000	18,194	3,306	12,000	1,500
84306 - Carpentry Supplies Doors	15,000	-	15,000	4,722	4,899	-	5,379
84308 - Electrical Supplies	25,000	-	25,000	8,460	3,460	13,000	81
84312 - Hvac Supplies	30,000	-	30,000	5,848	935	25,000	(1,783)
84321 - Equipment Maintenance	5,192	-	5,192	15,980	1,609	-	(12,398)
84802 - Motor Vehicle Repair	32,835	22,165	55,000	29,255	56,952	-	(31,208)
84803 - Gas & Oil	40,000	-	40,000	-	-	40,000	-
84902 - Food Supplies	39,550	-	39,550	5,980	18,147	-	15,423
85100 - Educational Supplies	3,200	-	3,200	-	-	-	3,200
85101 - Repro Paper Toner Supplies	115,034	-	115,034	33,100	18,332	58,000	5,601
85102 - Testing Materials	26,576	-	26,576	-	3,126	23,450	-
85103 - Instructional Materials	359,103	-	359,103	169,214	109,460	80,000	429
85104 - Athletic Supplies	50,653	-	50,653	23,676	16,714	10,000	262
85106 - Textbooks Books Periodicals	169,782	-	169,782	94,205	18,676	55,000	1,901
85110 - Instruction Equipment	26,806	-	26,806	15,730	3,493	-	7,583

Arlington Public Schools
 General Fund Expenditure Report
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Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
85201 - Medical Surgical Supplies	15,000	-	15,000	4,875	15,129	-	(5,004)
85802 - Computer Supplies	18,341	-	18,341	10,689	4,497	-	3,155
85803 - Graduation Service Ceremonies	15,000	-	15,000	-	10,230	4,770	-
85804 - Computer Software	259,377	-	259,377	246,769	400	-	12,208
85806 - Misc Supplies	865	-	865	232	464	-	169
87101 - Business Travel	6,600	-	6,600	644	2,577	-	3,379
87105 - Workshops Stipends/Green Slip	74,000	(70,000)	4,000	1,850	-	-	2,150
87106 - Graduate Course Reimbursement	25,000	-	25,000	3,319	6,048	15,633	-
87202 - Training Educ Conf & Attendanc	160,256	-	160,256	45,807	73,929	40,000	521
87301 - Professional Affiliations	49,944	-	49,944	35,189	6,182	8,500	73
87601 - Court Judgements Settlement	102,000	-	102,000	-	-	-	102,000
88501 - Capital Equipment/Furniture	6,000	-	6,000	-	1,621	4,000	379
88502 - Computer Network Telecom	480	-	480	-	-	-	480
88550 - Computer Equipment Hardware	20,317	-	20,317	860	-	18,000	1,457
88560 - Space Rental	36,000	-	36,000	-	-	36,000	-
Grand Total	66,253,022	-	66,253,022	13,033,007	48,060,967	4,855,282	303,765

Arlington Public Schools
Grant Report
Thru October 31, 2018

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Metco Grant	7330 - State Revenue	(489,063)	(44,905)	-	(444,158)	-
	81111 - Administration Sal & Wages	101,352	29,963	-	71,389	-
	81112 - Teacher Salary & Wages	86,414	-	-	86,414	-
	81116 - Full Time Teacher Aides Sal	47,852	-	-	47,852	-
	81201 - Temp Salaries Professional	3,850	44	-	3,806	-
	81202 - Temporary Salary Wages Other	3,500	-	-	3,500	-
	83101 - Professional Tech Services	14,751	-	1,120	13,631	-
	83301 - Contracted Transportation	221,874	2,400	195,624	23,850	-
	84201 - Office Supplies	1,120	-	-	1,120	-
	87202 - Training Educ Conf & Attendanc	5,300	-	2,450	2,850	-
	87301 - Professional Affliations	1,850	-	1,400	450	-
	88550 - Computer Equipment Hardware	1,200	-	-	1,200	-
Metco Grant Total Revenue		(489,063)	(44,905)	-	(444,158)	-
Metco Grant Total Expense		489,063	32,407	200,594	256,062	-
Special Ed Early Ed	7310 - Federal Revenue Thru State	(41,194)	(4,119)	-	(37,075)	-
	81112 - Teacher Salary & Wages	29,790	4,583	25,207	0	-
	81731 - MTRB Pension	2,681	-	-	2,681	-
	83101 - Professional Tech Services	4,350	-	-	4,350	-
	85100 - Educational Supplies	3,983	-	-	3,983	-
	87202 - Training Educ Conf & Attendanc	390	1,075	390	(1,075)	-
Special Ed Early Ed Total Revenue		(41,194)	(4,119)	-	(37,075)	-
Special Ed Early Ed Total Expense		41,194	5,658	25,597	9,940	-
Sped 94-142 Allocation	7310 - Federal Revenue Thru State	(1,492,435)	(149,243)	-	(1,343,192)	-
	81111 - Administration Sal & Wages	45,533	6,465	29,092	9,976	-
	81112 - Teacher Salary & Wages	1,237,364	195,571	987,162	54,632	-
	81201 - Temp Salaries Professional	11,266	-	-	11,266	-
	81731 - Mtrb Pension	115,461	-	-	115,461	-
	83101 - Professional Tech Services	82,811	-	-	82,811	-
Sped 94-142 Allocation Total Revenue		(1,492,435)	(149,243)	-	(1,343,192)	-
Sped 94-142 Allocation Total Expense		1,492,435	202,035	1,016,254	274,145	-
Title I Distribution	7310 - Federal Revenue Thru State	(189,953)	(29,926)	-	(160,027)	-
	81111 - Administration Sal & Wages	5,000	5,000	-	-	-
	81112 - Teacher Salary & Wages	31,012	4,771	26,241	(0)	-
	81116 - Full Time Teacher Aides Sal	110,840	21,112	48,265	41,463	-
	81201 - Temp Salaries Professional	34,260	-	-	34,260	-
	81202 - Temporary Salary Wages Other	250	-	-	250	-
	81731 - MTRB Pension	2,791	-	-	2,791	-
	85106 - Textbooks Books Periodicals	4,000	1,412	-	2,588	-
	87105 - Workshops Stipends/Green Slip	1,800	-	-	1,800	-
Title I Distribution Total Revenue		(189,953)	(29,926)	-	(160,027)	-
Title I Distribution Total Expense		189,953	32,295	74,506	83,152	-

Arlington Public Schools
Grant Report
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GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Title IIA Improving Teacher Quality	7310 - Federal Revenue Thru State	(90,013)	(9,001)	-	(81,012)	-
	81201 - Temp Salaries Professional	48,068	-	-	48,068	-
	83101 - Professional Tech Services	15,000	-	14,000	1,000	-
	87203 - Title II Covenant Sch Training	952	-	-	952	-
	87207 - Title II St Agnes Training	3,825	1,000	500	2,325	-
	87208 - Title IIA-Arl Catholic	8,168	-	1,870	6,298	-
	87301 - Professional Affiliations	14,000	-	-	14,000	-
Title IIA Improving Teacher Quality Total Revenue		(90,013)	(9,001)	-	(81,012)	-
Title IIA Improving Teacher Quality Total Expense		90,013	1,000	16,370	72,643	-
TITLE III ELL	7310 - Federal Revenue Thru State	(39,258)	(3,925)	-	(35,333)	-
	81201 - Temp Salaries Professional	34,790	-	-	34,790	-
	83101 - Professional Tech Services	800	-	-	800	-
	85103 - Instructional Materials	1,668	-	-	1,668	-
	87105 - Workshops Stipends/Green Slip	2,000	-	-	2,000	-
Title III ELL Total Revenue		(39,258)	(3,925)	-	(35,333)	-
Title III ELL Total Expense		39,258	-	-	39,258	-
Grand Total Grant Revenues		(2,341,916)	(241,119)	-	(2,100,797)	-
Grand Total Grant Expenses		2,341,916	273,395	1,333,320	735,200	-

Arlington Public Schools
Revolving Account Report
Thru October 31, 2018

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Athletic Fees	7289 - Miscellaneous Revenue	(260,000)	(80,430)	-	(179,570)	-
	81202 - Temporary Salary Wages Other	260,000	79,408	-	180,592	-
Athletic Fees Total Revenue		(260,000)	(80,430)	-	(179,570)	-
Athletic Fees Total Expense		260,000	79,408	-	180,592	-
Athletics Ticket Sales	7289 - Miscellaneous Revenue	(40,000)	(10,117)	-	(29,883)	-
	81202 - Temporary Salary Wages Other	40,000	1,524	-	36,642	1,834
	8350 - Curriculum Supplies	-	1,834	-	-	(1,834)
Athletic Ticket Sales Total Revenue		(40,000)	(10,117)	-	(29,883)	-
Athletic Ticket Sales Total Expense		40,000	3,357	-	36,642	-
Bishop Bus Fees	7289 - Miscellaneous Revenue	(20,000)	(35,010)	-	15,010	-
	8300 - Contracted Services	20,000	-	-	20,000	-
Bishop Bus Total Revenue		(20,000)	(35,010)	-	15,010	-
Bishop Bus Total Expense		20,000	-	-	20,000	-
Building Rental Fees	7289 - Miscellaneous Revenue	(350,000)	(62,127)	-	(287,873)	-
	8092 - Custodial/Overtime	150,000	32,255	-	110,496	7,249
	82103 - Power/Electricity	200,000	55,780	34,894	109,326	-
	8300 - Contracted Services	-	1,540	3,934	-	(5,474)
	8350 - Curriculum Supplies	-	-	1,775	-	(1,775)
	88501 - Capital Equipment/Furniture	-	-	-	-	-
Building Rental Total Revenue		(350,000)	(62,127)	-	(287,873)	-
Building Rental Total Expense		350,000	89,575	40,603	219,822	-
Circuit Breaker	7310 - Federal Revenue Thru State	(2,317,327)	(1,393,009)	-	(924,318)	-
	83201 - Tuition Other Schools	2,317,327	296,292	1,723,844	297,191	-
Circuit Breaker Total Revenue		(2,317,327)	(1,393,009)	-	(924,318)	-
Circuit Breaker Total Expense		2,317,327	296,292	1,723,844	297,191	-
Foreign Exchange	7289 - Miscellaneous Revenue	(325,000)	(48,852)	-	(276,148)	-
	85103 - Instructional Materials	285,000	13,679	43,801	192,698	34,823
	87202 - Training Educ Conf & Attendanc	40,000	74,823	-	-	(34,823)
Foreign Visa Total Revenue		(325,000)	(48,852)	-	(276,148)	-
Foreign Visa Total Expense		325,000	88,502	43,801	192,698	-
Instrumental Music Fees	7289 - Miscellaneous Revenue	(148,265)	(8,265)	-	(140,000)	-
	81112 - Teacher Salary & Wages	148,265	27,750	65,427	55,087	-
Instrumental Music Total Revenue		(148,265)	(8,265)	-	(140,000)	-
Instrumental Music Total Expense		148,265	27,750	65,427	55,087	-
Menotomy Preschool	7289 - Miscellaneous Revenue	(142,000)	(136,492)	-	(5,508)	-
	81112 - Teacher Salary & Wages	142,000	30,593	53,905	54,783	2,719
	81116 - Full Time Teacher Aides Sal	-	2,719	-	-	(2,719)
Menotomy Preschool Total Revenue		(142,000)	(136,492)	-	(5,508)	-
Menotomy Preschool Total Expense		142,000	33,311	53,905	54,783	-
Peirce Field Rental	7289 - Miscellaneous Revenue	(22,000)	(19,251)	-	(2,749)	-
	81307 - Permit	-	3,738	-	(3,738)	-
	83804 - Athletic Services	22,000	3940.06	1321	16,739	-
Peirce Field Rental Total Revenue		(22,000)	(19,251)	-	(2,749)	-
Peirce Field Rental Total Expense		22,000	7,678	1,321	13,001	-

Arlington Public Schools
 Revolving Account Report
 Thru October 31, 2018

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Traffic Supervisory Rebilling	7289 - Miscellaneous Revenue	(17,928)	-	-	(17,928)	-
	8350 - Curriculum Supplies	17,928	-	-	17,928	-
Traffic Supervisor Rebilling Total Revenue		(17,928)	-	-	(17,928)	-
Traffic Supervisor Rebilling Total Expense		17,928	-	-	17,928	-
Tuition In Revolving	7289 - Miscellaneous Revenue	(90,000)	(31,806)	-	(58,194)	-
	83201 - Tuition Other Schools	90,000	660	-	89,340	-
Tuition In Total Revenue		(90,000)	(31,806)	-	(58,194)	-
Tuition In Total Expense		90,000	660	-	89,340	-
AEA President Salary Offset	7289 - Miscellaneous Revenue	(15,671)	-	-	(15,671)	-
	81112 - Teacher Salary & Wages	15,671	-	-	15,671	-
AEA President Offset Total Revenue		(15,671)	-	-	(15,671)	-
AEA President Offset Total Expense		15,671	-	-	15,671	-
Total Revolving Revenue		(3,748,191)	(1,825,358)	-	(1,922,833)	-
Total Revolving Expense		3,748,191	626,535	1,928,901	1,192,755	-