

***Arlington School Committee  
School Committee Regular Meeting  
Thursday, November 15, 2018***

***6:30 PM***

*Arlington High School  
School Committee Room  
869 Massachusetts Avenue, 6th Floor  
Arlington, MA 02476*

*Present: Kirsi Allison-Ampe Chair, Len Kardon Vice Chair, Jennifer Susse, Secretary, Jeff Thielman, and Jane Morgan.*

*Kathleen Bodie, Ed.D. Superintendent, , John Danizio, Chief Financial Officer, Rob Spiegel, Human Resource Director, Alison Elmer, Director of Special Education  
Karen Fitzgerald, Administrative Assistant, and Julie Keys, AEA Representative*

*Absent: Paul Schlichtman and Bill Hayner Roderick MacNeal, Jr., Assistant Superintendent*

*Open Meeting*

*Dr. Allison-Ampe announced that ACMI is here without any technical difficulties and will be broadcasting live.*

*Public Participation*

*None*

*Meet Our New Administration*

*Dr. Bodie introduced Brian Meringer, our new Ottoson Middle School Principal. Mr. Meringer stated he was happy to land here in Arlington after coming from a school district he loved, which was from Dover Sherborn. He spoke about the extra space and less students in the building since the 6<sup>th</sup> Graders moved to the Gibbs. He is open to hearing from students, parents' and faculty and prefers a phone call to discuss any issues.*

*Buffer Zone Report*

*Marilyn Salvas presented the Buffer Zone Report for 2018-2019 school year. Ms. Salvas explained the process and the policy on Buffer Zones. She explained the process of having a first choice or second choice for students who are in Buffer Zones. The committee members were concerned why some classrooms are larger than others, but Dr. Bodie assured them that the placing of students is a very well thoughtfully done process and certain circumstances are taken into serious consideration and worked out with the school principals.*

*Dr. Bodie encourages parents to notify the school if they are moving out of the school district to help with registration issues that come up in the fall when we learn students have moved. To help with afterschool care registration, school registration may move to January or February.*

Superintendent's Recommendation of new Chief Financial Officer

*Dr. Bodie introduced Mr. Michael Matson as her recommendation to the School Committee members for the Chief Financial Officer position. Mr. Matson explained his previous employment and looks forward to bring his business experience here to Arlington.*

***Mr. Thielman moved that the School Committee accept Superintendent Bodie's recommendation of Michael Matson as Chief Financial Officer for Arlington Public Schools, seconded by Ms. Susse.***

***Voted: 5-0***

Evaluation of the Superintendent: Kathleen Bodie, Ed.D.

*Dr. Allison-Ampe read the Compilation of Summative Remarks for Dr. Bodie for the 2017-2018 evaluation on the Professional Practice, Student Learning and District Improvement Goals. The evaluation documents will be included in Novus.*

End of Year Financial Review

*Mr. Danizio provided an End-of-Year Report which is required on their total spending after each fiscal year. The report is included into Novus and attached.*

Superintendent's Report

*Dr. Bodie acknowledged that this may be John Danizio's last School Committee meeting but noted John will be here on Friday's during December and January. Kathy said she is sad to see John go and wishes him well.*

*Kathy announced we are entering our favorite time of year and said it has already started snowing but we should not have any issues tomorrow, since everyone is prepared for the snow.*

*Mr. MacNeal is presenting his findings of his dissertation at a conference in Houston.*

*Hardy Elementary School is on time and all have started planning the move into the new classrooms during the winter break.*

*The Arlington High School Building Project is moving forward and more people are coming to the meetings. The next meeting has a packed agenda and offers two public participations during the meeting. The AHS Building Committee will hold the next community forum on, Tuesday, Nov 27<sup>th</sup> with a snow date of Wednesday, Nov 28. The committee looks forward to people's feedback and will hold another meeting on Tuesday December 4<sup>th</sup> and hold another forum on Monday, January 14, 2019 at Arlington High School.*

*The Arlington Education Foundation (AEF) which is an enormous supporter of Arlington Public Schools will be hold a fundraiser on November 19<sup>th</sup> at Tryst, with Brian Meringer and Kristen DeFrancisco as speakers.*

*The AHS Boys Varsity soccer team will now play in MIAA State Championship game Sunday November 18.*

Consent Agenda

**Mr. Thielman moved to approve the Consent Agenda, Approval of Warrant: Warrant dated 10/25/2018, Warrant # 19075, Amount \$776,132.94, Approval of Minutes: Regular School Committee Minutes, 10/25/2018 and Approval of Trip: OMS, New York City, May 18, 2019. Seconded by Ms. Susse.**

**Voted: 5-0**

*Policy: None*

Subcommittee/Liaison Reports/Announcements

*Budget: Len Kardon, Chair, meet as subcommittee and held a joint meeting with CIAA to discuss the budget calendar for the 2018-2019 school year. The Budget Calendar is in Novus and on our website. Mr. Kardon noted it doesn't need to have School Committee approval. Upcoming meetings are scheduled for Budget Nov 30 8:30 am and Budget/CIAA Dec 14 at 8:00 am.*

| <b>Month</b>                          | <b>Mtg #</b> | <b>Date</b> | <b>Present, Prepare, To Do</b>   |
|---------------------------------------|--------------|-------------|--|
| September                             | 1            | 9/13/18     |  |
|                                       | 2            | 9/27/18     | Monthly reports  |
| <b>End of year report due Sept 30</b> |              |             |  |
| October                               | 1            | 10/11/18    |  |
|                                       | 2            | 10/25/18    | Monthly reports  |
| November                              | 1            | 11/15/18    | <b>Approve budget calendar</b><br>Distribute Report of Fiscal year (EOYR),<br><b>Answer questions about EOYR Report</b>  |
|                                       | 2            | 11/29/18    | <Monthly reports*>   |
| December                              | 1            | 12/13/18    | <b>Hear from ½ principals, dept heads, AEA on priorities for next year and next 5 years</b>  |
|                                       | 2            | 12/20/18    | <Monthly reports*><br><b>Hear from ½ principals, dept heads, AEA on priorities for next year and next 5 years</b><br><b>Discuss SC priorities for budget and 5 year plan</b> |
| January                               | 1            | 1/10/19     | <b>Set SC priorities for budget</b><br><b>Deliver first budget number to Town Manager</b>  |

|  |   |         |  |
|--|---|---------|--|
| <b>Collect public input on budget and 5 year plan (January/February)</b>   |   |         |  |
| January  | 2 | 1/24/19 | Monthly reports  |
| <b>Set up meeting with FinComm to present 5 year plan</b>                  |   |         |  |
| <b>Superintendent's budget to SC members - 2/8/19</b>                      |   |         |  |
| February   | 1 | 2/14/19 | <b>First look at budget detail</b><br><b>Review of 5 year plan</b> |
|  | 2 | 2/28/19 | Monthly reports<br><b>Budget hearing</b>                           |
| March  | 1 | 3/14/19 | <b>Final vote on budget</b>  |
|  | 2 | 3/28/19 | Monthly reports  |
| <b>Budget meeting with FinComm - targeting 3/18/19, 3/20/19 or 3/25/19</b> |   |         |  |
| April  | 1 | 4/11/19 |  |
| <b>Town meeting report goes to printer - 4/15/19</b>                       |   |         |  |
| <b>Town Meeting opens 4/22/19</b>  |   |         |  |
| April  | 2 | 4/25/19 | Monthly reports  |
| May  | 1 | 5/9/19  |  |
|  | 2 | 5/23/19 | Monthly reports  |
| June   | 1 | 6/6/19  |  |
|  | 2 | 6/20/19 | Monthly reports  |

<\*> -- as possible given staffing constraints

*Community Relations: Jennifer Susse, Chair said they met to discuss buffer zone and agreed there is not enough data and no immediate plans to change it. The survey went out to the community and parents and asked three questions, 1) Whether to start school before Labor Day, and 2). Eliminating three non-school day, and 3. Asked about late start time. The survey showed to keep the start date after Labor Day, keep the three non-school days, and Kathy recommends changing start time to 8:30 am for middle and high school and keeping the elementary schedule the same. Ms. Susse informed the committee that she added a comprehensive list of Commissions School Committee appoints into Novus.*

*Curriculum, Instruction, Assessment & Accountability: Jeff Thielman, Chair  
Facilities: Bill Hayner, Chair, nothing to report.*

*Policies & Procedures: Paul Schlichtman, Chair, Mr. Kardon said he will contact Mike Gilbert from MASC regarding the Policy Manual Updates.*

*Legal Services Review: Bill Hayner, Len Kardon, nothing to report.*

*Arlington High School Building Committee: Jeff Thielman, Kirsi Allison-Ampe*

*Gibbs Committee: Jane Morgan  
Liaisons Reports*

*Announcements*

*Ms. Susse said that AHS is presenting Macbeth this weekend for three shows.*

*Future Agenda Items*

*Correspondence Received:*

*End of the year review correspondence*

*Warrant 10/25/2018*

*OMS NYC May 2019 Trip for Approval*

*Draft minutes 10 25 2018*

*LWV November/December 2018 Bulletin*

*Legal Services spreadsheet Sept 2018*

*Executive Session*

***Mr. Kardon moved to enter into Executive Session at 8:41 pm to conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an open meeting, may have a detrimental effect, Principal Janger's contract, and to conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting, may have a detrimental effect. Collective bargaining may also be conducted, and to exit to adjourn, seconded by Ms. Morgan. Roll Call: Ms. Morgan Yes, Mr. Thielman, Yes, Ms. Susse, Yes, Mr. Kardon Yes, and Dr. Allison-Ampe Yes.***

***Voted: 5-0***

*Adjournment*

***Ms. Morgan moved to exit out of Executive Session to adjourn at 9:20 PM, seconded by Ms. Susse.***

***Roll Call: Ms. Morgan Yes, Mr. Thielman, Yes, Ms. Susse, Yes, Mr. Kardon Yes, and Dr. Allison-Ampe Yes.***

***Voted: 5-0***

*Respectfully submitted  
Karen M. Fitzgerald  
Administrative Assistant  
Arlington School Committee*