

TOWN OF ARLINGTON
SELECT BOARD

Meeting Minutes
November 14, 2018
7:15 PM

Select Board Chambers, 2nd Floor, Town Hall

Present: Mr. Dunn, Chair, Mrs. Mahon, Vice Chair, Mr. Curro and Mr. Hurd

Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

Absent: Mr. Greeley

1. To Review and Approve:

- Determination of the Maximum Useful Life of Nine Planned FY2019 Capital Asset Purchases To Be Financed.
- The sale of the \$5,555,000 General Obligation Municipal Purpose Loan of 2018 Bonds of the Town dated December 6, 2018 (the "Bonds") to Morgan Stanley & Co., Inc. at the price of \$5,949,516.36 and accrued interest.
- The sale of a \$3,135,558 3.00 percent General Obligation Bond Anticipation Notes of the Town dated December 7, 2018 and payable December 5, 2019 (the "Notes") to Eastern Bank at par and accrued interest plus a premium of \$24,049.73.
- All related documents required to execute the sale.

Phyllis Marshall, Treasurer

Voted: that the maximum useful life of the departmental equipment listed below to be financed with a portion of the proceeds of the \$3,975,000 borrowing authorized by the vote of the Town passed April 25, 2018 (Article 30) is hereby determined pursuant to G.L. c.44, §7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
Dallin School chiller	\$250,000	20 Years
Ottoson School HVAC unit	\$250,000	20 Years
4WD truck with sander	\$166,000	10 Years
bucket truck	\$150,000	7 Years
school bus (77 passenger)	\$130,000	5 Years
school bus (53 passenger)	\$110,000	5 Years
school security	\$105,000	5 Years
dump truck with plow	\$92,000	7 Years
school food service truck	\$55,000	7 Years

Further Voted: that the sale of the \$5,555,000 General Obligation Municipal Purpose Loan of 2018 Bonds of the Town dated December 6, 2018 (the "Bonds") to Morgan Stanley & Co., Inc. at the price of \$5,949,516.36 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on December 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$475,000	5.00%	2029	\$200,000	4.00%
2020	450,000	5.00	2030	195,000	4.00
2021	435,000	5.00	2031	195,000	4.00
2022	430,000	3.00	2032	195,000	4.00
2023	415,000	5.00	2033	195,000	3.375
2024	320,000	5.00	2034	185,000	3.50
2025	320,000	5.00	2035	185,000	3.50
2026	280,000	5.00	2036	180,000	3.625
2027	280,000	5.00	2037	180,000	3.75
2028	260,000	5.00	2038	180,000	3.75

Further Voted: to approve the sale of a \$3,135,558 3.00 percent General Obligation Bond Anticipation Notes of the Town dated December 7, 2018 and payable December 5, 2019 (the "Notes") to Eastern Bank at par and accrued interest plus a premium of \$24,049.73.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 1, 2018 and a final Official Statement dated November 8, 2018 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 1, 2018 and a final Official Statement dated November 8, 2018, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver continuing and Significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Mrs. Mahon moved approval.

SO VOTED (4-0)

2. Discussion: Beer Garden Season End Report
Ali Carter, Economic Developer Coordinator

Ms. Carter stated that Aeronaut Brewing Company held a total of nine beer gardens at Whittemore Park on Saturdays in July, August, and September, plus one additional beer garden on David Lamson Way on Town Day. The beer gardens scheduled for July 28, August 4, and August 11 were cancelled due to rain, and there was an early closure due to rain on August 18th. One of the intended outcomes of the beer garden was to activate an under-utilized Town property with programs and events, which was a goal of the Arts and Culture Action Plan. Data shows that the intended outcome was achieved, as the beer garden was an attraction that brought increased foot traffic to Arlington Center by providing free entertainment. Arlington residents and visitors from around the region came to Arlington Center specifically for the purpose of visiting the beer garden and ended up spending money elsewhere in Town during their visit. The pop-up beer garden series was popular, and the Department of Planning and Community Development will draft a request for proposals for activations of Whittemore Park on a seasonal basis in the future. The RFP will clearly outline requirements for security, public safety, waste disposal and other considerations. Potential impacts on local businesses will be a major consideration for choosing which events are allowed to be staged in the park. Costs and fees associated with such events would be evaluated on a case-by-case basis. The Department will submit the RFP to the Board for their review.

Mr. Curro thanked Ms. Carter for the survey and for organizing the events.

Mr. Hurd thanked Ms. Carter for doing a great job along with Aeronaut. He attended a few times and thought it was great.

Mrs. Mahon also thanked Ms. Carter and looks forward to working with the Committee for next summer events.

Mr. Curro moved receipt of report.

SO VOTED (4-0)

PROCLAMATIONS

3. Small Business Saturday
Ali Carter, Economic Development Coordinator

Ms. Carter asked that the Town of Arlington celebrate our local small businesses and the contribution they make to our local economy and community.

The members of the Select Board are proclaiming November 24, 2018 as Small Business Saturday and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Mrs. Mahon moved approval.

SO VOTED (4-0)

4. Spy Pond Park Project
 - a. Friends of Spy Pond Park
 - b. Judy Record Conservation Fund

Ms. Karen Grossman received the Proclamation for the Friends of Spy Pond Park.

Mr. Curro thanked Ms. Grossman for their generous donation toward the Spy Pond Park Project. No one was able to appear before the Select Board to accept Proclamation for the Judy Record Conservation Fund.

Mr. Curro also thanked the Judy Record Conservation Fund for their generous donation toward the Spy Pond Park Project.

CONSENT AGENDA

5. Vote: Chapter 268A, Section 20(b)(3) Contract Certification
 - a. Paul Flynn
 - b. David GeraMichael Rademacher, Director, Department of Public Works
6. Reappointments: Zoning Board of Appeals (terms to expire 10/31/2021)
Roger DuPont
Joseph Moen
7. Reappointment: Transportation Advisory Committee
Howard Muise (term to expire 12/31/2022)
8. Request: Contractor/Drainlayer License
Joseph P. Cardillo & Sons, Inc., 1 Melvin Street, Wakefield, MA
9. Request: Contractor/Drainlayer License
Perdoni Brothers Inc., 6 Francis Road, Wellesley, MA

10. Request: Special (One Day) Beer & Wine License, 11/23/18 @ Arlington Masonic Temple for ACHS 50th Reunion Party
Kevin Greeley, Select Board
11. Request: Special (One Day) Beer & Wine License, 11/23/18 @ Arlington Town Hall for AHS 20th Reunion
Julie Coffee, AHS Class of 1998
12. Request: Special (One Day) Beer & Wine License, 11/24/18 @ Arlington Town Hall for AHS 40th Reunion
Diane Carney, AHS Class of 1978
13. Request: Special (One Day) Beer & Wine License, 12/1/18 @ Robbins Library Reading Room for Book Launch Party
Susan Bernhard
14. Appointment of New Election Workers: (1) Mara Klein Collins, 18 Hamilton Road, U, Pct. 11; (2) Donna Dolan, 2 Old Colony Road, D, Pct. 13; (3) Elizabeth Dyer, 21 Central Street, D, Pct. 6; (4) Maureen Jackson, 55 Melrose Street, D, Pct. 4; (5) Ann Jones, 30 Hamilton Road, U, Pct. 6; (6) Edward Keith, 88 Park Ave, U, Pct. 20; (7) Joseph Lawlor, 163 Woodside Lane, U, Pct. 21; (8) Lisa Roderick, 52 Dickson Avenue, D, Pct. 15

Mrs. Mahon moved approval subject to all conditions as set forth.

SO VOTED (4-0)

APPOINTMENTS

15. Commission for Arts and Culture
Kimberley Harding (term to expire 6/30/2021)

Mr. Curro moved approval.

SO VOTED (4-0)

16. Envision Arlington Standing Committee
Kelly Lynema (term to expire 6/30/2019)

Mr. Curro moved approval.

SO VOTED (4-0)

17. Transportation Advisory Committee
Jeff Maxtutis, (term to expire 12/31/2021)
Charles Giroux (term to expire 12/31/2022)

Mrs. Mahon moved approval.

SO VOTED (4-0)

LICENSES & PERMITS

18. For Approval: Common Victualler License
Bubble Nation, 456A Massachusetts Avenue, Shanshaw Yue

Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (4-0)

19. For Approval: Common Victualler License
Butternut Bakehouse, 787-789 Massachusetts Avenue, Suzana Samad

Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (4-0)

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

John L. Worden, III, 27 Jason Street, appeared before the Board and stated that he was in Boston at the Annual Meeting of Preservation Massachusetts to accept a certificate on behalf of the Town naming Arlington High School as one of the 10 most endangered historic resources in Massachusetts for 2018. He presented Chairman Dunn a copy of said certificate. Mr. Worden stated it came as a great shock when the High School Building Committee decided to destroy the two historic oldest buildings on the campus, and to add insult to injury, fill up the front lawn with new undistinguished buildings -- thus obliterating the only substantial bit of open space of Mass. Avenue between Cambridge Common and Tower Park in East Lexington. He asked that the Board use their position as the Town's leaders to persuade the building committee to get Arlington High School off the endangered list and make a better plan to serve our students and our taxpayers.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

20. Request: 5th Space On Street Overnight Parking @ 38-40 Beacon Street
Johnny L. Worthy III, 38 Beacon Street, Unit 2

Mrs. Mahon moved to deny request for on street overnight parking in accordance with Police Report submitted by Officer Corey Rateau, Traffic and Park Unit. SO VOTED (4-0)

21. For Approval: Transportation Advisory Committee Recommendations:
a. Water Street @ Minuteman Bikeway

Mrs. Mahon moved approval. SO VOTED (4-0)

- b. Establishment of Brackett, Gibbs, St. Agnes and Ottoson School Zones
Howard Muise, Chair

Mrs. Mahon moved approval. SO VOTED (4-0)

22. Discussion and Vote: CDBG Sub-Committee Expansion
Adam W. Chapdelaine, Town Manager

Ms. Julie Wayman, CDBG Administrator, stated that prior to the next CDBG funding cycle starting January 2019, they would like to request the expansion of the CDBG Subcommittee to include three residents. This is a format used by many communities to ensure proper public engagement and that the requirements in the Code of Federal Regulations, Title 24 Housing and Urban Development, Subpart B- Citizen Participation and Consultation, are met. The subcommittee would continue to review CDBG applications and help with funding decisions. The three residents added to the committee would participate more broadly including conducting site visits, and assisting with general community engagement, especially with Community Development Week and the Five Year Consolidated Plan, preparation for which will start this fiscal year.

Ms. Wayman stated that conditionally upon your approval, the posting for these appointments will be made immediately and ideally positions filled by early December.

Mrs. Mahon moved approval.

SO VOTED (4-0)

23. For Approval: Opening of Warrant for Annual Town Meeting 2019

At their meeting of Wednesday, November 14, 2018, the Select Board voted to open the Warrant for the Annual Town Meeting. The Annual Town Meeting will take place on Monday, April 22, 2019, at 8:00 p.m. in the Arlington Town Hall. The Warrant will open Tuesday, December 4, 2018, at 8:00 a.m. and will remain open until 12:00 Noon on Friday, January 25, 2019.

Mrs. Mahon moved approval.

SO VOTED (4-0)

24. Discussion and Vote: Updated Board and Manager Goals, FY18 - FY19
Adam W. Chapdelaine, Town Manager

Mrs. Mahon moved approval.

SO VOTED (4-0)

FINAL VOTES & COMMENTS

Articles for Review:

Article 3 Acceptance/Local Option: Recreational Marijuana Excise Tax

Mrs. Mahon moved approval.

SO VOTED (4-0)

Article 4 Bylaw Amendment/LGBTQ + Rainbow Commission Membership

Mrs. Mahon moved approval.

SO VOTED (4-0)

Article 5 Bylaw Amendment/Certain Personnel

Mr. Curro moved approval.

SO VOTED (4-0)

Article 6 Endorsement/The John J. Bilafer Arlington Citizens' Scholarship Fund - Dollars for Scholars

Mr. Curro moved approval.

SO VOTED (4-0)

CORRESPONDENCE RECEIVED

25. Requesting Three 'Fifteen Minute Limit' Parking Spaces on Mass. Ave. between Milton Street and Melrose Street
Petition submitted by Steven Austerer, 130 Mass. Ave.

Mrs. Mahon moved to refer Mr. Austerer's letter to the Town Manager for review and recommendations. SO VOTED (4-0)

Mrs. Mahon moved receipt of "Correspondence Received". SO VOTED (4-0)

NEW BUSINESS

Town Counsel Heim wanted to invite those who are interested in submitting Warrant Articles to follow the process of notifying both himself and the Town so they can help to ensure that Warrant Articles are in the scope of the Town's authorities and to make sure that the Warrant Article is in the best format for Town Meeting.

Mr. Chapdelaine, mentioned the BRT (Bus Rapid Transit) wrap-up forum was probably still in session in the Town Hall. Data collection is ongoing; the T will be providing the Town with more data and feedback from the forum will contribute. He adds that hopefully within the next month or two they will come back before the Board about what their recommendations will be for some type of permanent implementation, adding that the initial data points to a successful pilot.

Mr. Chapdelaine mentioned a very successful Town Meeting member session at the High School. Town Meeting Members were invited to tour the High School, attend an information session and a Q & A session about the High School Project.

Mr. Chapdelaine stated that internally the budget process is underway working toward the January 15th submission deadline along with the Long Range Planning Committee.

Mr. Chapdelaine shared that he will be attending the Mass. Managers Conference in Amherst on Thursday and Friday. The topic of the seminar is on running a Board retreat for setting goals sessions.

Mrs. Mahon mentioned the possibility she may not be able to attend the Special Town Meeting on December 5.

Mrs. Mahon shared that parents of Arlington Catholic Cheerleaders came to her about participating in Town Day in the future.

Mrs. Mahon spoke with the Chairman about coordinating the National Grid DPU agenda item and aiming for the next business meeting in December if that is possible.

Mr. Hurd thanked the election workers after sharing that he early voted for the first time this year.

Mr. Hurd attended the vigil following the Synagogue shooting and thanked the Human Rights Commission.

Chairman Dunn mentioned that he was a panelist at last December's MMA Selectmen Forum and he was the only panelist to talk about goal setting.

Chairman Dunn thanked all involved in working the election.

Chairman Dunn attended the Veterans' Day Parade and enjoyed the keynote speaker, a young girl who told a story about her Grandfather who was a World War II Veteran.

Chairman Dunn shared an update on the progress of the Select Board Awards and is open to a date in the spring around the time of the Town Election.

Mrs. Mahon moved to adjourn at 8:45 p.m.

SO VOTED (4-0)

Next Scheduled Meeting of Select Board November 26, 2018

A true record attest:

Marie A. Krepelka
Board Administrator

11/14/18

Agenda Item	Documents Used
1	Review and Approve: Determination of the Maximum Useful Life of Nine Planned FY 2019 Capital Asset Purchases To Be Financed The sale of the \$5,555,000 General Obligation Municipal Purpose Loan of 2018 Bonds of the Town dated December 6, 2018 (the "Bonds") to Morgan Stanley & Co., Inc at the price of \$5,949,516.36 and accrued interest. The sale of a \$3,135, 558 3.00 percent General Obligation Bond Anticipation Notes of the Town dated December 7, 2018 and payable December 5, 2019 (the "Notes") to Eastern Bank at par and accrued interest plus a premium of \$24,049.73. All related documents required to execute the sale. Phyllis Marshall, Treasurer
2	Discussion: Beer Garden Season End Report, Ali Carter, Economic Development Coordinator
3	Proclamation: Small Business Saturday
4	Proclamation: Spy Pond Park Project a. Friends of Spy Pond Park b. Judy Record Conservation Fund
5	Vote: Chapter 268A, Section 20(b)(3) Contract Certification a. Paul Flynn b. David Gera Michael Rademacher, Director, Department of Public Works

6	Reappointments: Zoning Board of Appeals (terms to expire 10/31/2021) Roger DuPont Joseph Moen
7	Reappointment: Transportation Advisory Committee Howard Muise (term to expire 12/31/2022)
8	Request: Contractor/Drainlayer License Joseph P. Cardillo & Sons, Inc., 1 Melvin Street, Wakefield, MA
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21	For Approval: Transportation Advisory Committee Recommendations: a. Water Street @ Minuteman Bikeway b. Establishment of Brackett, Gibbs, St. Agnes and Ottoson School Zones Howard Muise, Chair
22	Discussion and Vote: CDBG Sub-Committee Expansion Adam W. Chapdelaine, Town Manager

23	For Approval: Opening of Warrant for Annual Town Meeting 2019
24	Discussion and Vote: Updated Board and Manager Goals, FY18 – FY19 Adam W. Chapdelaine, Town Manager
25	Correspondence Received: Requesting Three ‘Fifteen Minute Limit’ Parking Spaces on Mass. Ave. between Milton Street and Melrose Street Petition submitted by Steven Austerer, 130 Mass. Ave.