



Arlington Public Schools
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John Danizio
Chief Financial Officer

To: Arlington School Committee
From: Lizz Montes
Re: Monthly Financial Reporting Packet
Date: December 20, 2018

Attached you will find a copy of the monthly financial reporting packet for the period ending 11/30/2018. There are three different reports for your review. Included are separate monthly budget tracking reports for each of the three different funding source categories: general fund (town appropriation), grants funds (state and federal), and revolving accounts.

General Fund Report

The general fund expenditure report includes spending through 11/30/2018, and is summarized by object code. You may be used to seeing this format as this is consistent with the reporting that has been used in the past. This report is a year to date budget report, created directly from Munis. Combined with columns for our projections for the remainder of the year, we arrived at the 'available budget' total that you'll find in this report. The bottom line unencumbered balance is currently projected at \$153,555. It is important to note that this does not mean that we expect there to be a surplus, but instead represents the total remaining after all known expenses at the time of this report have been encumbered.

Grant Accounts Report

The grant account report includes a year to date tracking of revenue and expenditure totals for each of our FY19 grant accounts. This report includes both federal and state grants. Currently all of these grants we included in our budget plan have been approved, and are active. Our current spending is in line with our budget plan, and we don't expect there to be any issues.

Revolving Accounts Report

The revolving account report includes year to date tracking of revenue and expenditure totals for each revolving account. The current projections are in line with the approved budget plan, and we don't expect there to be any budget issues.

Please feel free to contact the business office with any questions you may have.

Arlington Public Schools
General Fund Expenditure Report
Thru November 30, 2018

Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
81111 - Administration Sal & Wages	4,865,881	17,159	4,883,040	2,039,733	2,801,951	41,006	349
81112 - Teacher Salary & Wages	36,612,317	(67,093)	36,545,224	10,073,022	25,790,686	678,547	2,969
81113 - Custodial Salaries	1,492,878	-	1,492,878	612,692	798,969	81,210	7
81114 - Food Service Salary Wages	189,615	-	189,615	62,260	-	127,355	-
81115 - Clerical Salaries	1,959,883	1,134	1,961,017	856,922	1,150,897	-	(46,801)
81116 - Full Time Teacher Aides Sal	3,437,780	28,376	3,466,156	1,105,148	2,193,767	162,181	5,061
81117 - Other Full Time Salaries	2,453,805	95,050	2,548,855	925,643	1,581,305	41,768	138
81118 - Part Time Salary Wages	152,384	-	152,384	64,262	119,521	-	(31,399)
81119 - Sped Summer School(Hardy)	175,000	-	175,000	171,637	-	-	3,363
81120 - Bus Monitors	25,000	-	25,000	3,200	-	21,800	-
81201 - Temp Salaries Professional	159,080	70,000	229,080	128,893	6,220	93,890	77
81202 - Temporary Salary Wages Other	113,500	-	113,500	46,373	-	61,400	5,727
81203 - Substitute Teachers Day To Day	266,825	-	266,825	70,324	12,276	184,000	224
81204 - Extended Term Sub Teacher	407,417	44,329	451,746	159,098	176,374	115,929	346
81205 - Student Activity Support Stip	122,448	-	122,448	2,582	134,443	-	(14,576)
81206 - Temporary Clerical Help	30,000	-	30,000	8,357	-	-	21,643
81210 - Academic Teacher Leadership	77,994	-	77,994	20,063	74,857	-	(16,926)
81215 - Administrative Stipend	71,603	-	71,603	4,901	50,821	-	15,881
81301 - Overtime Peakload Requirement	46,000	-	46,000	16,742	-	-	29,258
81302 - Cust/Snow/Ice Removal	15,000	-	15,000	2,015	-	12,985	-
81304 - Maintenance Salaries	595,642	-	595,642	175,122	201,206	219,314	-
81305 - Maint/Wk Out Of Classification	7,167	-	7,167	4,075	-	-	3,092
81307 - Permit	-	-	-	4,864	-	-	(4,864)
81308 - Out Of Classification Salary	600	-	600	7,136	-	-	(6,536)
81310 - Call Back	9,000	-	9,000	5,962	-	-	3,038
81313 - Auto Allowance	15,000	-	15,000	1,289	277	-	13,434
81314 - Custodial Clothing Allow	11,200	-	11,200	11,100	-	-	100
81316 - Custodial Absence/Vacation	50,500	-	50,500	17,852	-	32,000	648
81318 - Teacher Room Moving	8,800	-	8,800	20,850	-	-	(12,050)
81320 - Skills Stipend	2,500	-	2,500	635	865	-	1,000
81322 - Other Stipends	27,750	-	27,750	9,235	-	-	18,515
81323 - Custodial Athletic Events	15,528	-	15,528	4,472	-	11,056	-
81413 - Longevity/Teachers	415,605	-	415,605	384,058	2,648	28,500	399
81414 - Longevity Admin	14,199	-	14,199	19,495	-	-	(5,296)
81415 - Longevity Clerical	24,650	-	24,650	27,274	-	-	(2,624)
81416 - Longevity Cust	16,500	-	16,500	10,943	700	4,857	-
81730 - Pensions	2,400	-	2,400	853	2,447	-	(900)
81760 - Clothing Allowance	11,100	-	11,100	12,847	-	-	(1,747)
82103 - Power Electricity	677,654	-	677,654	369,576	230,424	77,654	-
82104 - Natural Gas	525,000	-	525,000	20,040	429,960	75,000	-
82403 - Plumbing Services	17,000	-	17,000	1,295	705	10,000	5,000
82404 - Roof Repairs	12,500	-	12,500	-	-	10,000	2,500
82405 - Flooring Supplies/Services	5,000	-	5,000	8,802	5,044	-	(8,846)

Arlington Public Schools
General Fund Expenditure Report
Thru November 30, 2018

Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
82407 - Masonry Supply Services	5,000	-	5,000	-	-	-	5,000
82408 - Electrical Services	50,000	-	50,000	19,067	925	30,000	8
82409 - Grounds Supplies	5,000	-	5,000	1,096	-	-	3,904
82410 - Painting Services	5,000	-	5,000	7,753	247	-	(3,000)
82411 - Window Glass Service Supplies	5,000	-	5,000	5,883	530	-	(1,413)
82412 - Hvac Contracted Services	60,000	-	60,000	27,107	36,354	-	(3,461)
82414 - Boiler Contracted Services	50,000	-	50,000	22,197	1,398	25,000	1,405
82415 - Snow Removal Contracted	30,000	-	30,000	-	30,000	-	-
82420 - Elevator Maintenance Repairs	30,000	-	30,000	5,772	33,029	-	(8,801)
82703 - Equipment Rental	83,360	-	83,360	-	96,392	-	(13,032)
82904 - Custodial Supplies Cleaning	385,452	-	385,452	165,764	221,283	-	(1,596)
82905 - Extermination Services	2,000	-	2,000	600	600	-	800
82999 - Misc Maintenance Services	12,400	-	12,400	-	-	-	12,400
83101 - Professional Tech Services	844,532	-	844,532	189,645	509,712	145,000	175
83102 - Legal Services	200,000	-	200,000	38,136	101,864	-	60,000
83201 - Tuition Other Schools	6,032,929	(71,351)	5,961,578	1,672,117	3,215,592	1,073,869	-
83301 - Contracted Transportation	1,154,000	(69,769)	1,084,231	98,412	768,052	217,768	-
83302 - Field Trips	5,625	-	5,625	565	4,765	-	295
83303 - Otto Busing Reimburse	6,800	-	6,800	5,354	-	-	1,446
83402 - Telephone/Pagers	42,255	-	42,255	10,768	20,132	8,200	3,155
83403 - Advertising	6,700	-	6,700	1,929	-	-	4,771
83404 - Reproduction/Printing	21,100	-	21,100	780	1,392	-	18,928
83405 - Postage	800	-	800	-	-	-	800
83802 - Environmental Services	5,000	-	5,000	-	-	-	5,000
83803 - Security Services	14,000	-	14,000	14,203	7,915	-	(8,118)
83804 - Athletic Services	158,692	-	158,692	46,797	9,241	102,655	-
83807 - Insurance	47,856	-	47,856	46,452	-	-	1,404
83808 - Safety Equip And Testing	800	-	800	-	-	-	800
84201 - Office Supplies	86,105	-	86,105	31,394	25,284	29,000	427
84303 - Plumbing Supplies	35,000	-	35,000	22,573	2,798	9,000	630
84306 - Carpentry Supplies Doors	15,000	-	15,000	7,627	4,711	-	2,662
84308 - Electrical Supplies	25,000	-	25,000	11,231	988	12,500	281
84312 - Hvac Supplies	30,000	-	30,000	6,162	807	25,000	(1,969)
84321 - Equipment Maintenance	5,192	-	5,192	18,344	5,778	-	(18,930)
84802 - Motor Vehicle Repair	32,835	22,165	55,000	33,288	53,720	-	(32,008)
84803 - Gas & Oil	40,000	-	40,000	-	-	40,000	-
84902 - Food Supplies	39,550	-	39,550	7,531	16,596	-	15,423
85100 - Educational Supplies	3,200	-	3,200	-	-	-	3,200
85101 - Repro Paper Toner Supplies	115,034	-	115,034	45,062	15,682	50,000	4,290
85102 - Testing Materials	26,576	-	26,576	3,126	2,341	21,109	-
85103 - Instructional Materials	359,103	-	359,103	225,550	61,066	72,000	487
85104 - Athletic Supplies	50,653	-	50,653	33,684	12,203	4,500	267
85106 - Textbooks Books Periodicals	169,782	-	169,782	107,186	15,721	45,000	1,875

Arlington Public Schools
 General Fund Expenditure Report
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Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
85110 - Instruction Equipment	26,806	-	26,806	17,513	3,413	-	5,880
85201 - Medical Surgical Supplies	15,000	-	15,000	8,000	12,984	-	(5,984)
85802 - Computer Supplies	18,341	-	18,341	12,975	2,755	-	2,611
85803 - Graduation Service Ceremonies	15,000	-	15,000	23	10,230	4,747	-
85804 - Computer Software	259,377	-	259,377	249,093	5,650	-	4,634
85806 - Misc Supplies	865	-	865	263	483	-	119
87101 - Business Travel	6,600	-	6,600	1,099	3,491	-	2,010
87105 - Workshops Stipends/Green Slip	74,000	(70,000)	4,000	2,100	-	-	1,900
87106 - Graduate Course Reimbursement	25,000	-	25,000	4,524	4,843	15,633	-
87202 - Training Educ Conf & Attendanc	160,256	-	160,256	67,841	69,570	22,500	345
87301 - Professional Affiliations	49,944	-	49,944	37,534	4,196	8,200	14
87601 - Court Judgements Settlement	102,000	-	102,000	-	-	-	102,000
88501 - Capital Equipment/Furniture	6,000	-	6,000	1,621	-	4,000	379
88502 - Computer Network Telecom	480	-	480	-	-	-	480
88550 - Computer Equipment Hardware	20,317	-	20,317	860	-	18,000	1,457
88560 - Space Rental	36,000	-	36,000	-	-	36,000	-
Grand Total	66,253,022	-	66,253,022	20,828,240	41,161,095	4,110,132	153,555

Arlington Public Schools
Grant Report
Thru November 30, 2018

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Metco Grant	7330 - State Revenue	(489,063)	(44,905)	-	(444,158)	-
	81111 - Administration Sal & Wages	101,352	41,657	-	59,695	-
	81112 - Teacher Salary & Wages	86,414	24,410	10,605	51,399	-
	81116 - Full Time Teacher Aides Sal	47,852	9,475	-	38,377	-
	81201 - Temp Salaries Professional	3,850	138	-	3,713	-
	81202 - Temporary Salary Wages Other	3,500	50	-	3,451	-
	83101 - Professional Tech Services	14,751	160	1,000	13,591	-
	83301 - Contracted Transportation	221,874	46,151	153,474	22,249	-
	84201 - Office Supplies	1,120	-	300	820	-
	87202 - Training Educ Conf & Attendanc	5,300	-	2,450	2,850	-
	87301 - Professional Affliations	1,850	500	900	450	-
	88550 - Computer Equipment Hardware	1,200	-	-	1,200	-
Metco Grant Total Revenue		(489,063)	(44,905)	-	(444,158)	-
Metco Grant Total Expense		489,063	122,540	168,729	197,794	-
Special Ed Early Ed	7310 - Federal Revenue Thru State	(41,194)	(5,658)	-	(35,536)	-
	81112 - Teacher Salary & Wages	29,790	8,020	21,769	0	-
	81731 - MTRB Pension	2,681	-	-	2,681	-
	83101 - Professional Tech Services	4,350	900	3,450	-	-
	85100 - Educational Supplies	3,983	-	2,725	1,258	-
	87202 - Training Educ Conf & Attendanc	390	1,075	390	(1,075)	-
Special Ed Early Ed Total Revenue		(41,194)	(5,658)	-	(35,536)	-
Special Ed Early Ed Total Expense		41,194	9,995	28,335	2,865	-
Sped 94-142 Allocation	7310 - Federal Revenue Thru State	(1,492,435)	(202,035)	-	(1,290,400)	-
	81111 - Administration Sal & Wages	45,533	11,314	24,244	9,976	-
	81112 - Teacher Salary & Wages	1,237,364	342,248	840,484	54,632	-
	81201 - Temp Salaries Professional	11,266	-	-	11,266	-
	81731 - MTRB Pension	115,461	-	-	115,461	-
	83101 - Professional Tech Services	82,811	-	-	82,811	-
Sped 94-142 Allocation Total Revenue		(1,492,435)	(202,035)	-	(1,290,400)	-
Sped 94-142 Allocation Total Expense		1,492,435	353,562	864,728	274,145	-
Title I Distribution	7310 - Federal Revenue Thru State	(189,953)	(32,295)	-	(157,658)	-
	81111 - Administration Sal & Wages	5,000	5,000	-	-	-
	81112 - Teacher Salary & Wages	31,012	8,349	22,663	(0)	-
	81116 - Full Time Teacher Aides Sal	110,840	36,947	39,747	34,146	-
	81201 - Temp Salaries Professional	34,260	-	-	34,260	-
	81202 - Temporary Salary Wages Other	250	-	-	250	-
	81731 - MTRB Pension	2,791	-	-	2,791	-
	85106 - Textbooks Books Periodicals	4,000	1,412	-	2,588	-
	87105 - Workshops Stipends/Green Slip	1,800	-	-	1,800	-
Title I Distribution Total Revenue		(189,953)	(32,295)	-	(157,658)	-
Title I Distribution Total Expense		189,953	51,708	62,410	75,835	-

Arlington Public Schools
Grant Report
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GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Title IIA Improving Teacher Quality	7310 - Federal Revenue Thru State	(90,013)	(9,001)	-	(81,012)	-
	81201 - Temp Salaries Professional	48,068	150	-	47,918	-
	83101 - Professional Tech Services	15,000	7,000	7,000	1,000	-
	87203 - Title II Covenant Sch Training	952	-	-	952	-
	87207 - Title II St Agnes Training	3,825	1,000	500	2,325	-
	87208 - Title IIA-Arl Catholic	8,168	1,870	-	6,298	-
	87301 - Professional Affiliations	14,000	-	-	14,000	-
	Title IIA Improving Teacher Quality Total Revenue		(90,013)	(9,001)	-	(81,012)
Title IIA Improving Teacher Quality Total Expense		90,013	10,020	7,500	72,493	-
TITLE III ELL	7310 - Federal Revenue Thru State	(39,258)	(3,925)	-	(35,333)	-
	81201 - Temp Salaries Professional	34,790	-	-	34,790	-
	83101 - Professional Tech Services	800	-	-	800	-
	85103 - Instructional Materials	1,668	-	-	1,668	-
	87105 - Workshops Stipends/Green Slip	2,000	-	-	2,000	-
	Title III ELL Total Revenue		(39,258)	(3,925)	-	(35,333)
Title III ELL Total Expense		39,258	-	-	39,258	-
Grand Total Grant Revenues		(2,341,916)	(297,819)	-	(2,044,097)	-
Grand Total Grant Expenses		2,341,916	547,825	1,131,701	662,390	-

Arlington Public Schools
Revolving Account Report
Thru November 30, 2018

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Athletic Fees	7289 - Miscellaneous Revenue	(260,000)	(95,245.70)	-	(164,754)	-
	81202 - Temporary Salary Wages Other	260,000	119,297.84	-	140,702	-
Athletic Fees Total Revenue		(260,000)	(95,246)	-	(164,754)	-
Athletic Fees Total Expense		260,000	119,298	-	140,702	-
Athletics Ticket Sales	7289 - Miscellaneous Revenue	(40,000)	(11,018)	-	(28,982)	-
	81202 - Temporary Salary Wages Other	40,000	2,667	-	35,159	2,174
	8350 - Curriculum Supplies	-	2,174	-	-	(2,174)
Athletic Ticket Sales Total Revenue		(40,000)	(11,018)	-	(28,982)	-
Athletic Ticket Sales Total Expense		40,000	4,841	-	35,159	-
Bishop Bus Fees	7289 - Miscellaneous Revenue	(20,000)	(35,010)	-	15,010	-
	8300 - Contracted Services	20,000	525	-	19,475	-
Bishop Bus Total Revenue		(20,000)	(35,010)	-	15,010	-
Bishop Bus Total Expense		20,000	525	-	19,475	-
Building Rental Fees	7289 - Miscellaneous Revenue	(350,000)	(85,085)	-	(264,915)	-
	8092 - Custodial/Overtime	150,000	52,159	-	97,841	-
	82103 - Power/Electricity	200,000	89,229	37,712	65,810	7,249
	8300 - Contracted Services	-	5,474	-	-	(5,474)
	8350 - Curriculum Supplies	-	1,675	100	-	(1,775)
Building Rental Total Revenue		(350,000)	(85,085)	-	(264,915)	-
Building Rental Total Expense		350,000	148,537	37,812	163,651	-
Circuit Breaker	7310 - Federal Revenue Thru State	(2,317,327)	(1,393,009)	-	(924,318)	-
	83201 - Tuition Other Schools	2,317,327	536,429	1,483,144	297,754	-
Circuit Breaker Total Revenue		(2,317,327)	(1,393,009)	-	(924,318)	-
Circuit Breaker Total Expense		2,317,327	536,429	1,483,144	297,754	-
Foreign Exchange	7289 - Miscellaneous Revenue	(325,000)	(48,852)	-	(276,148)	-
	85103 - Instructional Materials	285,000	29,335	2,485	179,194	73,986
	87202 - Training Educ Conf & Attendanc	40,000	91,191	22,795	-	(73,986)
Foreign Visa Total Revenue		(325,000)	(48,852)	-	(276,148)	-
Foreign Visa Total Expense		325,000	120,526	25,279	179,194	-
Instrumental Music Fees	7289 - Miscellaneous Revenue	(148,265)	(26,970)	-	(121,295)	-
	81112 - Teacher Salary & Wages	148,265	48,563	53,881	45,821	-
Instrumental Music Total Revenue		(148,265)	(26,970)	-	(121,295)	-
Instrumental Music Total Expense		148,265	48,563	53,881	45,821	-
Menotomy Preschool	7289 - Miscellaneous Revenue	(142,000)	(147,143)	-	5,143	-
	81112 - Teacher Salary & Wages	142,000	53,537	46,554	37,810	4,099
	81116 - Full Time Teacher Aides Sal	-	4,099	-	-	(4,099)
Menotomy Preschool Total Revenue		(142,000)	(147,143)	-	5,143	-
Menotomy Preschool Total Expense		142,000	57,636	46,554	37,810	-
Peirce Field Rental	7289 - Miscellaneous Revenue	(22,000)	(19,251)	-	(2,749)	-
	81307 - Permit	-	3,738	-	-	(3,738)
	83804 - Athletic Services	22,000	6,079	610	11,573	3,738
Peirce Field Rental Total Revenue		(22,000)	(19,251)	-	(2,749)	-
Peirce Field Rental Total Expense		22,000	9,817	610	11,573	-

Arlington Public Schools
 Revolving Account Report
 Thru November 30, 2018

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Traffic Supervisory Rebilling	7289 - Miscellaneous Revenue	(17,928)	-	-	(17,928)	-
	8350 - Curriculum Supplies	17,928	-	-	17,928	-
Traffic Supervisor Rebilling Total Revenue		(17,928)	-	-	(17,928)	-
Traffic Supervisor Rebilling Total Expense		17,928	-	-	17,928	-
Tuition In Revolving	7289 - Miscellaneous Revenue	(90,000)	(31,806)	-	(58,194)	-
	83201 - Tuition Other Schools	90,000	660	-	89,340	-
Tuition In Total Revenue		(90,000)	(31,806)	-	(58,194)	-
Tuition In Total Expense		90,000	660	-	89,340	-
AEA President Salary Offset	7289 - Miscellaneous Revenue	(15,671)	-	-	(15,671)	-
	81112 - Teacher Salary & Wages	15,671	-	-	15,671	-
AEA President Offset Total Revenue		(15,671)	-	-	(15,671)	-
AEA President Offset Total Expense		15,671	-	-	15,671	-
Total Revolving Revenue		(3,748,191)	(1,893,390)	-	(1,854,801)	-
Total Revolving Expense		3,748,191	1,046,832	1,647,281	1,054,078	-