OFFICE OF THE SELECT BOARD



TOWN OF ARLINGTON MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Jenny Cascio and Russ Gautier
Address, phone & e-mail contact information: 236 Livingston St. Apt. 8G Brooklyn, NY 111021; 617-755-0259; jenny.cascio@gmail.com
Name & address of Organization for which license is sought:
Does this Organization hold nonprofit status under the IRS Code? Yes No
Name of Responsible Manager of Organization (if different from above): Michelle Noska
Address, phone & e-mail contact information: : 207 Broadway Arlington, MA 02474; 781-646-5408; michelle@beaujolaiscatering.com
Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title of event(s).
Is this event an annual or regular event? If so, when was the last time this event was held and at what
24-Hour contact number for Responsible Manager of Alcohol Event date: 781-646-5408
Title of Event: Wedding and Reception for Jenny Cascio and Russ Gautier
Date/time of Event: May 4, 2019/5:00pm-11:00pm
Location of Event: Robbins Library Reading Room
Location/Event Coordinator: Victoria Rose
Method(s) of invitation/publicity for Event: mail, email
Number of people expected to attend: 70

Expected admission/ticket prices: N/A
Expected prices for food and beverages (alcoholic and non-alcoholic): N/A
Will persons under age 21 be on premises? NO
If "yes," please detail plan to prevent access of minors to alcoholic beverages.
Have you consulted with the Department of Police Services about your security plan for the Event? YES
OFFICE USE ONLY
For Police Chief, Operations Commander, or designee:
Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event. Date 4-2-19 Printed name/title
POLICE COMMENTS:
What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) Beer and Wine, Full Bar

What types of food and non-alcoholic beverages do you plan to serve at the Event? See attached Menu.

Who will be responsible for serving alcoholic beverages at the Event? Aldo G De Oliveira Kevin Malloy

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. **Bartenders have completed eTIPS on Premise 3.0**

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. *Aldo G De Oliveira DOB is 5/27/68*

Kevin Malloy DOB is 7/7/63

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) *Kappy's in Everett, MA*

Date of Delivery: May 4, 2019

Alcohol Serving Time (s): 7:30pm-10:30pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? Unopened will be picked up by Kappy's service; Opened, unused will be put in the trunk of designated person by the responsible manager.

Date of Pick-Up: May 4, 2019

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) General and Liquor Liability Insurance, TiPS Certificate are included

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: *Jenny Cascio*Printed name: Jenny Cascio

Printed title & Organization name: Wedding and Reception for Jenny Cascio and Russ Gautier

Email: jenny.cascio@gmail.com

Jenny Cascio and Russ Gautier Wedding and Reception May 4, 2019

jenny.cascio@gmail.com

March 26, 2019

A Wedding Ceremony and Reception will be held at the Robbins Library Reading Room on Saturday, May 4, 2019 from 5:00pm-11:00pm.

Alcohol service will be from 7:30pm-10:30pm.

A Special Alcohol License Application has been submitted to the Select Board.

This is the Security Plan.

We anticipate approximately 70 guests to attend. There will be no guests under the age of 21.

Victoria Rose, Event Coordinator, will be on site to monitor the use of the Robbins Library Reading Room. Beaujolais Catering Company will be catering the event and will provide the food service and beverage service. Michelle Noska, Responsible Manager and bartenders, Aldo De Oliveira and Kevin Malloy and the event coordinator are all responsible for ensuring that the event runs smoothly.

Parking for the event will be available in the Whittemore Robbins House parking lot, Robbins Library parking lot and on the side streets, as well as Massachusetts Avenue.

Please advise if there are other items that we need to consider.

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CERTIFIED

eTIPS On Premise 3.0 ssued: 5/29/2018

Expires: 5/29/2021

ID#: 4813268

Kevin Malloy 193 Crescent Ave Unit 2 Revere, MA 02151-4218 Date of birth

For service visit us online at www.gettips.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/11/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). Commercial Lines PRODUCER PHONE (A/C, No, Ext): E-MAIL ADDRESS: Prescott and Son Insurance Agency, Inc. (781) 322-2350 963 Eastern Avenue INSURER(S) AFFORDING COVERAGE NAIC# Malden MA 02148 Hartford Insurance Group INSURER A : INSURED Safety Insurance Co 39454 INSURER B: Michelle C Noska DBA Beaujolais Catering INSURER C 207A Broadway INSURER D : INSURER E : MA 02474 Arlington INSURER F : 2018-2019 COVERAGES CERTIFICATE NUMBER: REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER COMMERCIAL GENERAL LIABILITY 1,000,000 EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) CLAIMS-MADE X OCCUR 1,000,000 5,000 MED EXP (Any one person) Y 04/09/2019 Α 08SBAAA8353 04/09/2018 1,000,000 PERSONAL & ADV INJURY \$ GEN'L AGGREGATE LIMIT APPLIES PER: 2,000,000 GENERAL AGGREGATE s POLICY PRO-JECT 2,000,000 100 2 PRODUCTS - COMP/OP AGG Liquor Liability 1,000,000 OTHER: COMBINED SINGLE LIMIT (Es accident) AUTOMOBILE LIABILITY 1,000,000 \$ 1,000,000 ANY AUTO **BODILY INJURY (Per person)** OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY Υ 6227097 В 01/21/2018 01/21/2019 BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ UMBRELLA LIAB OCCUR EACH OCCURRENCE **EXCESS LIAB** CLAIMS-MADE AGGREGATE DED RETENTION \$ WORKERS COMPENSATION PER AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT (Mandatory In NH) E.L. DISEASE - EA EMPLOYEE f yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT EACH OCCURENCE \$1,000,000 LIQUOR LIABILITY Y 08SBAAA8353 04/09/2018 04/09/2019 AGGREGATE \$1,000,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Town of Arlington is Additional Insured **CERTIFICATE HOLDER** CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Town of Arlington 730 Mass Ave AUTHORIZED REPRESENTATIVE loupe I Scholick

Arlington

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