

OFFICE OF THE SELECT BOARD
730 Massachusetts Avenue
Town of Arlington
Massachusetts 02476-4908

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SELECTMEN'S OFFICE
ARLINGTON, MA 02476

2019 AUG 26 PM 2:01

(781) 316-3020
(781) 316-3029 fax

\$60.00 Filing Fee

Inspections Dept. at 51 Grove St. must review completed application before returning to this office.

APPLICATION

To the Licensing Authorities of the Town of Arlington

The Undersigned hereby makes application for a

- ☐ COMMON VICTUALLER LICENSE (Eat In)
☒ FOOD VENDOR LICENSE (Take Out Only)

Location 2 Lake Street

Name of Applicant Alexander Mansfield

Corporate Name (if applicable) Mass Hole Donuts LLC

D/B/A Mass Hole Donuts

Date 8/26/19

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

- A. It is understood that the Board is not required to grant the license.
- B. no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Select Board, and, furthermore, any work done is done at the applicant's risk, and
- C. in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Select Board a thirty day notice of his intention to sell same before such application will be acted upon by the Select Board.
- D. That the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Print Name Alexander Mansfield

Signature Name 

Phone (Home) _____ (Business) Same

Email _____

Note: (A) If a corporation, state full names and addresses of principal officers.

(B) If a co-partnership, information must be provided on each partner; if a corporation, information must be provided on corporate officer making application.

Name Alexander Mansfield Name Peter Gladstone
Address _____ Address _____
City _____ Zip _____ City _____ Zip _____

DESCRIPTION OF APPLICANT

Born in the U.S., Yes ☒ No _____
Born Where _____
Date of Naturalization _____
Male or Female _____
Date of birth _____
Photo *1 inch by 1 inch*



DESCRIPTION OF APPLICANT

Born in the U.S., Yes ☒ No _____
Born Where _____
Date of Naturalization _____
Male or Female _____
Date of birth _____

The Establishment shall operate as:

Sole Ownership / Partnership / Total Number of Partners

→ Corporation Based in Arlington, MA

(Once approved, please go to Clerk's Office for Business Certificate)

Corporate Information Required:

President

Secretary

Treasurer

Zip

INFORMATION RELATIVE TO APPLICATION

Breakfast Donut holes, coffee, bottled beverages and frozen slushies.

Yes ☒ No ☐

Lunch

Yes ☐ No ☒

Dinner

Yes ☐ No ☒

Do you own the property? Yes ☐ No ☒ Tenant at Will ☐ Lease One (years)

Hours of Operation:

Day Tuesday-Sunday Hours 7am-2pm

Day Hours

Day Hours

Floor Space 924 Sq. Ft. Seating Capacity (if any) 0

Parking Capacity (if any) 0 spaces Number of Employees 3

List Cooking Facilities (and implements)

Convection oven and deep fryers, donut filling machine, donut batter dispenser

Will a food scale be in use for sale of items to the public? Yes ☐ No ☒

Will catering services be provided by you? Yes ☒ No ☐

The following items must be submitted with the application:

- | | |
|--|---|
| 1. Layout Plan of Facility & Fixtures | Date Received <u> </u> |
| 2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) | Date Received <u> </u> |
| 3. Outside Facade and Sign Plan (dimensions, color) | Date Received <u> </u> |
| 4. Menu | Date Received <u> </u> |
| 5. Maintenance Program | Date Received <u> </u> |

If the facilities are not yet completed, provide estimated cost of work to be done \$

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Select Board for approval:

Date Time

Board Action: Approved Yes ☐ No ☐

APPLICANT'S RESUME

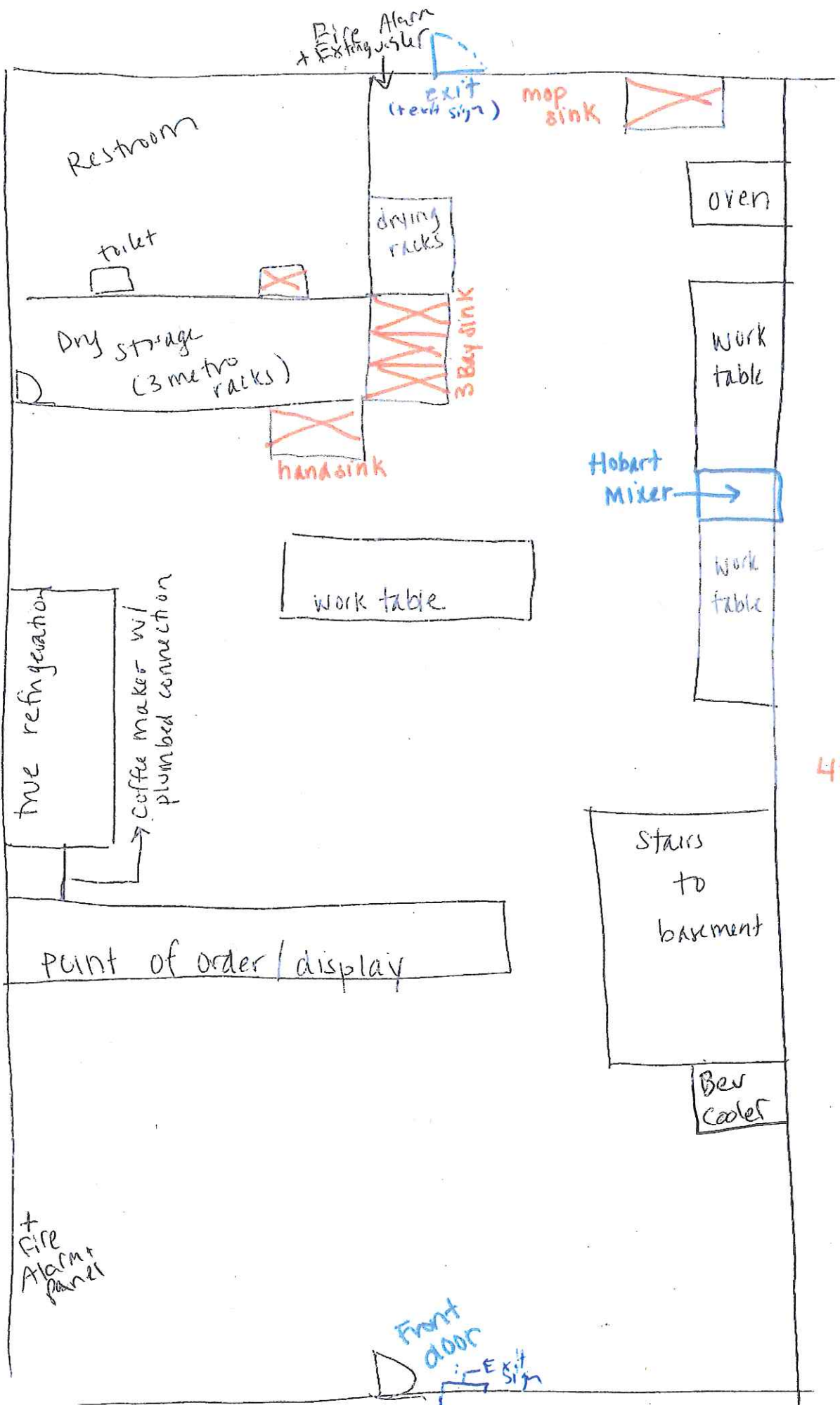
Food Business Experience of Applicant

From	November 2011	to	April 2015
Employee	Cafe Manager	D/B/A	Bloc Cafe
Sole Owner		Location	Somerville, MA
Partnership		Type Food	Sandwich, Pastry
Corporation		Number of Employees	12

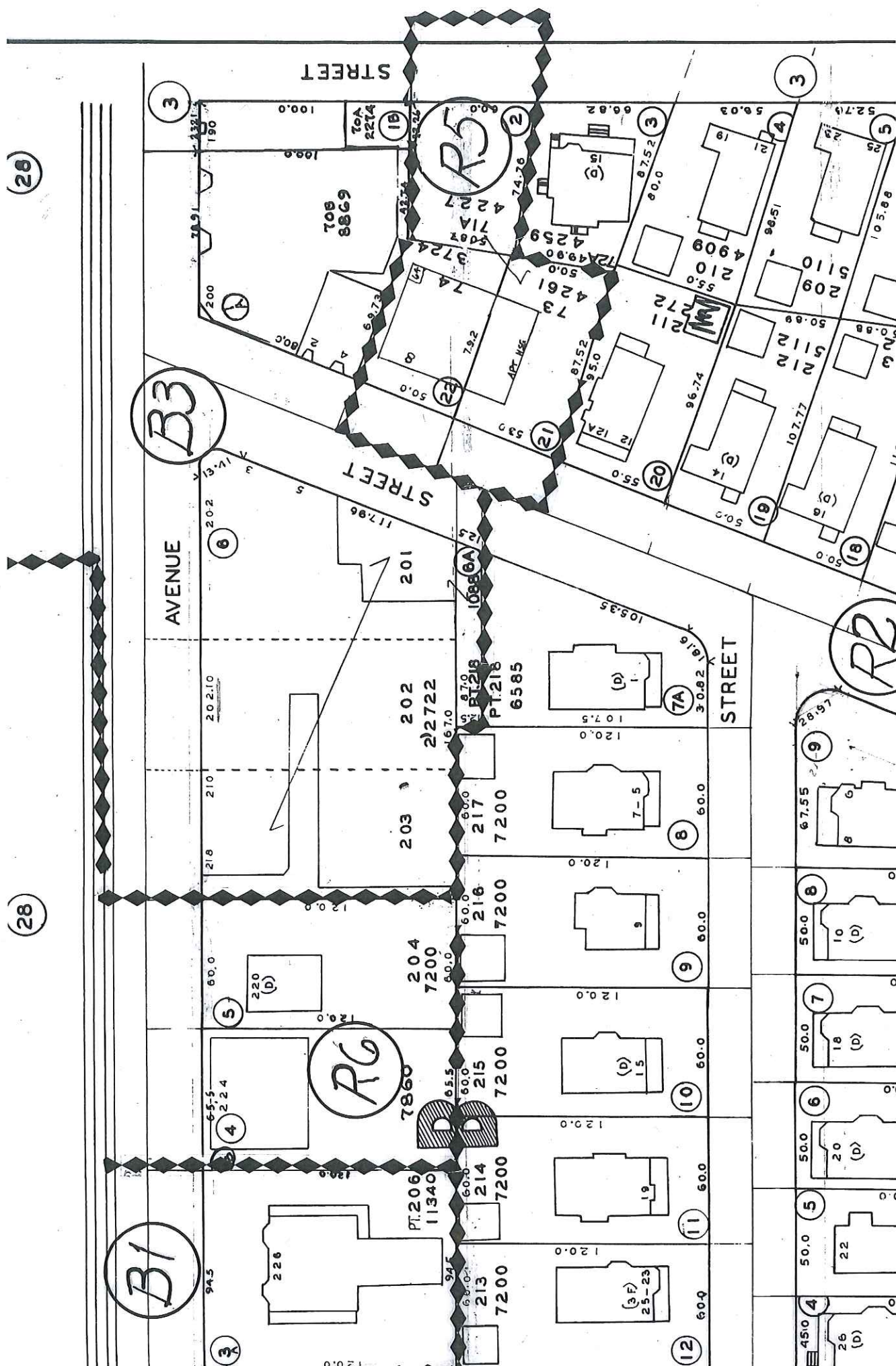
From	November 2015	to	June 2018
Employee	Head Baker, Manager	D/B/A	Homestead Bakery & Cafe
Sole Owner		Location	Boston, MA
Partnership		Type Food	Sandwich, Pastry
Corporation		Number of Employees	8

List any other information that you feel will assist in the review of this application.

I have many years of experience in pastry production and managing successful food businesses- including developing extensive cafe and pastry menus and recipes. My business partner and immediate family are all Arlington residents, and we couldn't be happier to have found a space here in town! We have been hosting successful pop-up events out of the same space, and are well known in town for our creativity and quality. We look forward to expanding our hours and serving delicious beverages to go alongside our donuts.



42.32 ft



22"



22"

28"

Mass Hole Donuts

Fresh Donuts

10'

Mass Hole Donuts

Mass Hole Donuts Menu Items:

Donut holes:

<p>Vanilla Bean Donut Hole Ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Butter, Eggs, Milk, White Chocolate (Sugar, Cocoa Butter, Whole Milk Powder, Soy Lecithin, Natural Vanilla Extract), Sugar, Expeller-Pressed Canola Oil, Organic Vanilla Extract, Yeast, Salt</p> <p>Contains: Wheat, Eggs, Milk, Soy May contain traces of Tree Nuts.</p> <p>Produced on 12/12/15 Sell by: 12/13/15 Keep refrigerated</p> <p>Net Weight: 1.2 oz per piece Mass Hole Donuts 2 Lake Street Arlington, MA 02474</p>	<p>S'mores Donut Hole Ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Butter, Eggs, Milk, Dark Chocolate (Cocoa Beans, Sugar, Cocoa Butter, Soy Lecithin, Natural Vanilla Extract), Graham Crackers (Organic Whole Grain Wheat, Organic Cane Sugar, Organic Wheat Flour, Organic Expeller-Pressed Sunflower Oil, Organic Honey, Leavening {Ammonium Bicarbonate, Baking Soda, Cream Of Tartar}, Organic Molasses, Organic Cinnamon, Sea Salt, Organic Rosemary Extract, Organic Vanilla Extract, Mixed Tocopherols {Vitamin E}, Organic Natural Flavor), Sugar, Expeller-pressed Canola Oil, Honey, Maple Syrup, Organic Vanilla Extract, Yeast, Salt</p> <p>Contains: Wheat, Eggs, Milk, Soy May contain traces of Tree Nuts.</p> <p>Produced on 12/12/15 Sell by: 12/13/15 Keep refrigerated Net Weight: 1.4 oz per piece</p>
<p>Green Tea Lime Donut Hole ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Butter, Eggs, Milk, White Chocolate (Sugar, Cocoa Butter, Whole Milk Powder, Soy Lecithin, Natural Vanilla Extract), Sugar, Lime Juice, Lemon Juice, Expeller-Pressed Canola Oil, Vanilla Extract, Yeast, Salt, Powdered Green Tea Leaves</p> <p>Contains: Wheat, Eggs, Milk, Soy May contain traces of Tree Nuts.</p> <p>Produced on 12/12/15 Sell by: 12/13/15 Keep refrigerated Net Weight: 1.2 oz</p>	<p>Boston Banana Cream Donut Hole Ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Butter, Eggs, Milk, Milk Chocolate (Cocoa Butter, Whole Milk Powder, Sugar, Cocoa Beans, Brown Sugar, Natural Vanilla Extract, Soy Lecithin, Barley Malt Extract), Sugar, Banana, Expeller-Pressed Canola Oil, Vanilla Extract, Yeast, Organic Earl Grey Tea (Organic Black Tea Leaves, Organic Bergamot Extract), Salt</p> <p>Contains: Wheat, Eggs, Milk, Soy Produced on 12/12/15 Sell by: 12/13/15 Keep refrigerated Net Weight: 1.2 oz</p>
<p>Chocolate Blackberry Nutella Donut Hole Ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Sour Cream, Eggs, Milk, Chocolate Hazelnut Spread (Cane Sugar, Hazelnut Paste, Sunflower Oil, Skim Milk Powder, Cocoa Powder, Cocoa Butter, Sunflower Lecithin, Vanilla Extract), Candied Blackberries (Blackberries, Sugar), Sugar, Expeller-Pressed Canola Oil, Organic Vanilla Extract, Baking Powder, Salt</p> <p>Contains: Wheat, Eggs, Milk, Tree Nuts</p> <p>Produced on 12/12/15 Sell by: 12/13/15</p>	<p>Pink Lemonade Donut Hole Ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Sour Cream, Eggs, Lemon Juice, Milk, Sugar, Expeller-Pressed Canola Oil, Blackberry Juice, Organic Vanilla Extract, Baking Powder, Salt</p> <p>Contains: Wheat, Milk May contain traces of Tree Nuts.</p> <p>Produced on 12/12/15 Sell by: 12/13/15 Keep refrigerated</p>

Keep refrigerated Net Weight: 1.2 oz	Net Weight: 1.2 oz
<p>White Chocolate Pecan Caramel Donut Hole</p> <p>Ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), White Chocolate, Pecans, Sour Cream, Eggs,, Milk, Sugar, Expeller-Pressed Canola Oil,, Organic Vanilla Extract, Baking Powder, Salt</p> <p>Contains: Wheat, Milk, Tree Nuts (Pecans).</p> <p>Produced on 12/12/15 Sell by: 12/13/15 Keep refrigerated</p> <p>Net Weight: 1.2 oz</p>	<p>Strawberry cream cheese Donut Hole</p> <p>Ingredients: Flour (Unbleached Hard Red Spring Wheat flour, Malted Barley Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Sour Cream, Eggs,, Milk, Strawberries, Cream Cheese, Sugar, Expeller-Pressed Canola Oil,, Maple Syrup, Organic Vanilla Extract, Baking Powder, Salt</p> <p>Contains: Wheat, Milk. May contain traces of Tree Nuts.</p> <p>Produced on 12/12/15 Sell by: 12/13/15 Keep refrigerated</p> <p>Net Weight: 1.2 oz</p>

Beverages:

- Hot coffee (Ingredients: coffee, water)
- Cold brew coffee (Ingredients: coffee, water)
- Hot mulled cider (Ingredients: apple cider, cinnamon, nutmeg, cloves, cardamom)
- Bottled beverages supplied by Polar Beverages and Harmony Springs (both distributors)
- Bottled milk (High Lawn Farm)

Mass Hole Donuts Maintenance Plan

- **Waste Management and Pickup**
 - **Waste Storage:** Continue to use rear alleyway (as it was at Local Fare), with sturdy, pest-resistant receptacles.
 - **Weekly town curbside pickup for trash and recycling**
- **Pest Control**
 - **Monthly contract with Yankee Pest Control**
- **Grease Trap Cleaning and Waste Oil Collection**
 - **Grand Natural Services, monthly**
- **Linens**
 - **Falvey Linen and Supply, biweekly pickup**
- **Building exterior**
 - **Swept and kept free of debris weekly**
- **Interior cleaning (responsibility of Alex, or assigned to employee who must initial a cleaning log)**
 - **Monthly**
 - **Change air filters in HVAC**
 - **Wash front windows**
 - **Deep clean of refrigerators**
 - **Deep clean behind and underneath semi-stationary equipment**
 - **Deep clean of sinks**
 - **Daily (at close of business)**
 - **Clean and sanitize all work surfaces and equipment**
 - **Clean and sanitize display case and coffee cream counters**
 - **Bring all trash to covered bins in rear alleyway**
 - **Sweep and mop floors**
 - **Clean employee bathroom**