



Town of Arlington
Office of the Town Manager

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Town Manager

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MEMORANDUM

DATE: November 12, 2019

TO: Board Members

SUBJECT: Appointment as an Associate to the Park and Recreation Commission

This memo is to request the Board's approval of my appointment of Sarah Carrier, Arlington, MA, as an Associate Member to the Park and Recreation Commission.


Town Manager

SARAH CARRIER

EDUCATION / ACADEMIC HONORS

HARVARD UNIVERSITY GRADUATE SCHOOL OF DESIGN / CAMBRIDGE, MA

Master of Landscape Architecture, 2008

Urban Forestry studio project selected for ASLA Research Award of Excellence, 2008

Design Juror, Career Discovery Program, Summer 2008

Federal Home Loan Bank of Boston, Affordable Housing Development Competition, Second Place, 2008

Landscape Architecture studio project published in Studio Works 11, 2007

Penny White Award for independent research, 2007

Community Service Fellowship recipient, 2006

HARVARD UNIVERSITY LANDSCAPE INSTITUTE / CAMBRIDGE, MA

Landscape History and Preservation Student, 2003-2004

Completed coursework in Drafting, Planting Design and Historic Landscape Restoration

CLARK UNIVERSITY / WORCESTER, MA

BA, Environmental Studies and Geography, 1999

Graduated Gamma Theta Upsilon, Geography Honor Society

CURRENT PROJECTS / PROFESSIONAL EXPERIENCE

PLAYGROUND ARCHITECTS / ARLINGTON, MA

Owner / Designer / CPSI, 2017 – Current

Provide conceptual design for innovative playgrounds and playground equipment

Review playground plans and equipment drawings for play value and safety compliance

Inspect playgrounds, playground equipment and playful installations for safety and conduct risk benefit analysis

Work with community groups, schools, and governmental agencies to build consensus and create plans for playgrounds and other playful environments

Recent clients include Boston Parks & Recreation, Learning Environments For Tomorrow (a project of the Harvard Graduate School of Education in collaboration with the Harvard Graduate School of Design), Studio Ludo, & Groundview

OTTO WOODWORK / ARLINGTON, MA

Owner / Designer, 2011 – Current (part-time project)

Design modern wood furniture, cabinetry and home goods and for sale at local markets and online

Designed logo and brand identity and market products to wholesale and retail consumers

Assist in manufacturing and finishing wood products and currently automating production of smaller products

GORIC PLAYGROUNDS / BELMONT, MA

Playground Design Consultant / CPSI, 2015 – 2017

Made playground equipment selection proposals for landscape architects, school and public officials

Created project quotes, answered questions regarding equipment, maintenance, pricing and availability

Conducted market research, identified new leads and made sales presentations across New England

Attended trade shows and conferences to make new contacts and maintain up to date knowledge of the field

Reviewed custom designs and playground plans by landscape architects and artists for ASTM compliance

Represented European playground equipment manufacturers including Carve, Kaiser & Kühne Freizeitgeräte, Eibe, Kinderland Emsland Spielgeräte, Wiegand, Conlastic/ Linie-m and Kraiburg Relastec Euroflex

STUDIOMLA / BROOKLINE, MA

Playscape Designer, 2014 – 2015

Designed playgrounds including customized and custom site-specific play structures

Researched, prepared and presented playground equipment options to clients

Prepared landscape plans, construction documents and design details

PLAYSCAPES / ARLINGTON, MA

Social Media Editor, 2013 – 2015 (worked remotely)

Initiated and maintained Playscapes Facebook and Pinterest sites which attracted nearly 8,000 followers
Researched, wrote and edited online content about innovative playgrounds and playground design trends

CAMBRIDGE HEALTHY PARKS AND PLAYGROUNDS COMMITTEE AND CAMBRIDGE ARTS COUNCIL

Advisory Committee Member and Exhibition Design, 2011 – 2014

Assisted in design of the 'Let the Public Play' exhibit at the Cambridge Arts Council gallery

Designed and built a 16' long magnetic ball run which covered one wall of the CAC gallery

Constructed a play sculpture which was part of 'Let the Public Play' exhibit and Boston Design Week

PLACES ASSOCIATES / LITTLETON, MA

Landscape Designer, 2012 – 2013

Designed playgrounds including customized and custom play structures

Prepared landscape plans, construction documents and design details for schools and playgrounds

Assisted in construction administration

WESTON AND SAMPSON / PEABODY, MA

Landscape Designer, 2010 – 2011 (temporary position)

Prepared design drawings, construction documents and specifications for playgrounds and public parks

Created plans and presentations for public meetings and proposals

MATERIALS COLLECTION / FRANCES LOEB LIBRARY / HARVARD GRADUATE SCHOOL OF DESIGN / CAMBRIDGE, MA

Researcher, 2007- 2008 (temporary position with ongoing research project)

Identified and acquired new materials for the collection and wrote descriptions for the database and blog

Designed and built a long-term outdoor weathering installation that tests the durability of eleven different species of wood known for rot resistance and dimensional stability

REED HILDERBRAND ASSOCIATES / WATERTOWN, MA

Landscape Architect Intern, 2007 (temporary position)

Developed planting and schematic designs for public, institutional and private landscapes

Prepared and assembled detail drawings and created office detail design standards

Participated in construction observation and design layout

OLMSTED CENTER FOR LANDSCAPE PRESERVATION / NATIONAL PARK SERVICE BROOKLINE, MA

Landscape Architect Intern, 2004-2005 (temporary position)

Maintained the National Park Service Historic Plant Nursery and guided plant replacement strategies for National Historic Sites across the Northeast and Mid-Atlantic

Assessed existing conditions of National Historic Sites using National Register of Historic Places criteria

Wrote and edited preservation plans and portions of Cultural Landscape Reports

APPALACHIAN MOUNTAIN CLUB / BOSTON, MA

Program Coordinator, 2001-2004

Coordinated networking events and marketing and branding strategies for a woodworkers and manufacturers

Facilitated community organizing and mapping program for northern New England craft based business owners

Assisted in strategic planning, board development, and membership recruitment campaign

ARNOLD ARBORETUM / HARVARD UNIVERSITY / JAMAICA PLAIN, MA

Education and Outreach Assistant, 1999-2000

Researched woody plant characteristics for the Schoolyard Arboretum program

Developed resource and membership database for the Institute for Cultural Landscape Studies

COMPUTER SKILLS

Adobe Creative Suite, AutoCAD, MS Office Suite

OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
STEPHEN W. DECOURCEY



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TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 29, 2019

Sarah Carrier

Arlington, MA 02476

Re: Appointment: Associate Member to Park and Recreation Commission

Dear Ms. Carrier:

As a matter of the standard appointment procedure, the Select Board requests that you attend a meeting of the Select Board at Town Hall, Select Board Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, November 18th at 7:15 p.m.

It is a requirement of the Select Board that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with Fran, Ashley or Lauren at the above number.

Thank you.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:ls