



TOWN OF ARLINGTON
DEPARTMENT OF PLANNING and
COMMUNITY DEVELOPMENT

TOWN HALL, 730 MASSACHUSETTS AVENUE
ARLINGTON, MASSACHUSETTS 02476
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MEMORANDUM

Date: January 21, 2020

To: Adam Chapdelaine, Town Manager

From: Jennifer Raitt, Director, Planning and Community Development

RE: Proposed Warrant Article – Redevelopment and Select Board Town Meeting review process updated per joint Board discussion on January 13, 2020

As part of our discussion on Monday, January 13, 2020, the Boards agreed to jointly review and discuss Town Meeting warrant articles of mutual interest to establish a framework for those reviews. The following process was discussed:

Timeframe	Actions
January	Warrant Articles filed.
February	Chair of the Redevelopment Board, Chair of the Select Board, Town Manager, Director of Planning and Community Development and Town Counsel discuss all Warrant Articles as filed and recommend which articles their respective Boards will review.
February through April	Board review of articles.
April	Board issues written comments on any Articles reviewed and votes on recommended actions.
April	Joint meeting to further discuss articles prior to filing their respective reports to Town Meeting, as needed.
April – May	Annual Town Meeting
July	Joint Board goal setting meeting and timetable for moving forward with goals.
Fall	Warrant Article consideration.
Fall	Joint Board meeting to provide update on goals, status, and plan for Town Meeting.