



Select Board Meeting Minutes

Date: April 27, 2020

Time: 7:15 PM

Location: Conducted by Remote Participation

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Curro, Mr. Hurd, Mr. DeCoursey

Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Costa

1. Executive Order on Remote Participation

Mrs. Mahon opened the meeting by explaining that due to the current State of Emergency, to lower the risk of the spread of COVID-19, the Town has been advised and directed by the Commonwealth to suspend public gatherings, and as such the Governor's orders suspends the requirement of the Open Meeting Law to have all meetings in a public and accessible location. Public bodies may meet entirely remotely as long as the public can access the meeting. The meeting reference materials and how to access the remote meeting are posted on the Town's website. The Chair asked participants that would like to speak, to use their full name rather than a nickname.

Mrs. Mahon wanted to go over some business ground rules for effective and clear conduct of the meeting and to ensure accurate meeting minutes:

The Chair will introduce each speaker on the agenda, after they conclude their remarks; Mrs. Mahon will ask each member of the Board for their remarks or a motion. Please wait until your name is called. Please remember to mute your phone or computer when you are not speaking and to speak clearly. For any response, please wait until the Chair yields to you and state your name before speaking. Anyone wishing to speak to someone must do so through the Chair.

2. Update: Town Meeting and Annual Town Election

Diane M. Mahon, Chair

Mrs. Mahon stated that Attorney Leone, the Town Moderator, sent out his Declaration of Recess and Continuation of April 27, 2020 Town Meeting for a period up to thirty days in light of the recent COVID-19 pandemic. This included steps that will need to be taken to ensure the safety of all those involved in Town Meeting when it is called. Mrs. Mahon mentioned that there was discussion about some dates in June and possible locations where Town Meeting can be held. The Town Moderator also sent out information to Town Meeting Members stating that there is currently a Bill before the Legislature that would allow for some form of a virtual Town Meeting and that our Moderator is forming a Moderators Committee to see how a virtual Town Meeting could work in Arlington.

Mr. Leone, Town Moderator, mentioned he is working with Attorney Heim and the Redevelopment Board on how to handle the postponement of the articles that won't be coming forward if that is the way the Select Board votes later in this meeting.

Mr. Chapdelaine has been working as a liaison between the existing authorities that conduct Town Elections in Arlington which are the Select Board's Office through the Board Administrator as well as the Clerk's Office and the Registrars. Mr. Chapdelaine wanted to provide a brief update on the discussions to date of some of the efforts that are being planned to be put forth and the plan to hear more from residents before coming back to the Board with a final plan at its next meeting. Mr. Chapdelaine stated that the first item that they have been working on is putting together a postcard that can be mailed to every registered voter in Town that will have return postage paid on it that will allow with a name and some other identifying information on to the card along with a signature and then return to the Clerk's Office. That postcard will serve as an application for an early voting by mail ballot and Mr. Chapdelaine feels that this will cut a number of steps out of this process. Mr. Chapdelaine mentioned that Town Counsel has drafted language for the postcard and they are working on putting information in several languages. The entire card will not be in several languages but it there will be something on the card saying "Important please translate this card" in several languages. The Assistant Town Clerk has verified that the company that does printing for elections can fulfill this request and do the mailing. A strategy has been discussed for locating drop boxes across Town for ballot return. Mr. Chapdelaine stated they want to make sure that people don't have to apply a stamp if they don't want to in order to return their ballots. They are looking at a strategy of dispersing them across Town and finding a way to have safe ballot drop at Town Hall available. Mr. Chapdelaine has been having discussions, primarily with Board Administrator Marie Krepelka, on the strategy for polling locations. There are three polling locations that will need to be moved, precincts 7, 9 and 20. Mr. Chapdelaine stated that the Board Administrator is close to finalizing new locations so there should be news on that very soon for the Board to act upon and then postcard notification of those polling location changes. Another thing they are working on is determining whether or not there are enough poll workers who feel comfortable enough to work the polls that day. There are a number of poll workers that are considered members of the vulnerable population to the Coronavirus so they are working on finding out just how much staff will be needed. Mr. Chapdelaine stated they are committing to doing more outreach and advertising than normally would be in Town in terms of signage and notification about the election on June 6th. Mr. Chapdelaine also mentioned that this Wednesday, April 29th at 7:00 p.m. there will be a listening session via Zoom between the League of Women Voters, Envision Arlington, the Election Modernization Committee, and also the Town Departments including Mr. Chapdelaine that are putting the work in to try and make this election work given the circumstances. Mr. Chapdelaine wanted to thank Doug Heim, Town Counsel who has been tremendous in advising what can and cannot be done legally in terms of this election. Mr. Chapdelaine also wanted to thank the Election Modernization Committee, Envision Arlington, the League of Women Voters, the Clerk's Office, and the Select Board's Office who are doing all they can to try to make this happen on June 6th.

Mr. Dunn stated that the progress on the election sounds good and it all sounds really positive because it is appearing that anybody who wants to vote will be able to. Mr. Dunn is curious about Town Meeting and heard about the football field as being a possible location but was wondering if there was any consideration of an indoor location like the rink.

Mr. Leone stated that this is a very preliminary thought process right now and it's going to be based upon a couple of things. One is if the Governor has lifted the ten person restriction and at that point in time will there still have to be six foot zone of safety around everyone. Mr. Leone has thought about the football field because it is outside and there will be lots of fresh air, it is already wired for sound, electricity and ACMI already has the press booth wired for TV so it is fulfilling the goal of public participation and safety. One of Mr. Leone's biggest concerns is the Town Staff that check people in and hand out the clickers and then getting those back. Mr. Leone stated that he would feel better doing it outside than anywhere inside at this point in time given what is known.

Mr. Dunn agreed with all of Mr. Leone's reasons and only was concerned about the weather.

Mr. Leone stated that they would have to have it two days, one with a rain date. Speaking with Attorney Heim and Al Tosti they have discussed having it Wednesday June 15 and if it rains they could have it the following Monday June 24th. Those dates would still be ten days before the end of the year so the budgets would be finalized and able to go forward into the next fiscal year.

Mr. Curro is very encouraged by what the Manager has reported regarding the progress of the election and had some questions for the Moderator regarding Town Meeting. Mr. Curro wondered if Town Meeting could be split up into groups and at each location there would be a "deputy" who would manage the speakers and communicate to the Moderator virtually but in groups so there would not be 252 people plus staff trying to zoom in at once.

Mr. Leone stated that we have never had satellite locations because we have never had to do this before since we have a large auditorium in Town Hall. Mr. Curro had great suggestions but Mr. Leone feels that it would not solve the problem of social distancing and it wouldn't make the communication issue any easier. Mr. Leone stated that the way they are planning right now is that this will be a very quick Town Meeting and the goal is to vote the budget and articles before them and leave before getting sick.

Mr. Hurd is very encouraged with the progress being made and making the election accessible to all residents. Mr. Hurd asked Mr. Chapdelaine to clarify if the postcard is being sent to all registered voters in Town. Mr. Chapdelaine said yes, that would be the plan. Mr. Hurd then asked if in the event that all registered voters asked for an absentee ballot that the Town would have enough ballots to fulfill the requests. Mr. Chapdelaine stated that in conversation with the Assistant Town Clerk it was said that they do have a good amount of ballots and have access to get more if needed. Mr. Hurd stated that in regards to locations, he trusts that the staff will make it safe for all the voters that are going to the polls. Mr. Hurd feels that each location should have one entrance and one exit. Mr. Hurd asked about having some sort of drive by location to vote for those who

do not get an absentee ballot but do not feel comfortable going to the actual polling location.

Mr. Chapdelaine stated that fits in with the idea of drop boxes that was mentioned and would have to consult with Town Counsel but he does not think that the Town would be able to set up a drive through polling place. Mr. Chapdelaine does feel that there could be a drive through drop off where people who have requested early ballots to fill them out and then drop them off. Mr. Chapdelaine does not think polling locations can be open other than on Election Day.

Mr. Heim confirmed that is correct. The Board will need to set its polling locations if it is going to deviate from the normal locations. Mr. Heim also stated that there would be some complications if they were to attempt some sort of drive through polling. Mr. Heim wanted to add to something Mr. Hurd had said previously in regards to having enough ballots. If the Town were to run out of mail-in ballots the law says that absentee ballots work the same way so it does not matter if someone receives a ballot marked absentee or early voting mail-in as long as they have the same candidates and information on them which they will. The ballots function the exact same way so if the Town ran out of one type of ballot, its okay for the purposes of this election only to interchange them.

Mr. DeCoursey shares the other Board Members comments and stated there is still a lot to be done and thinks they're on a good track. Mr. DeCoursey had spoken to residents concerned about not being able to print out an absentee application or an early ballot application and the postcard will address this concern that some people may have. Mr. DeCoursey wanted to make people aware that if you previously applied for an absentee ballot to be sent to a different address than you are at currently then you should clarify that with the Town Clerk's Office because you don't want your ballot going to the wrong address. Mr. DeCoursey feels that we should be encouraging as many people as possible to vote by mail but also added that the ballots need to be returned by Election Day.

Mr. Leone added that they are going to make the determination to go forward as long as it is safe to do so. When they do have the meeting there will be three, four or five items as well as a big consent agenda.

Mrs. Mahon asked Mr. Chapdelaine to say the time and date of the virtual forum which is Wednesday, April 29 at 7:00 p.m.

CONSENT AGENDA

3. Minutes of Meetings: April 13, 2020
4. Reappointment: Arlington Historic District Commissions, At-Large Member Charles Barry (term to expire 6/30/2023)
5. Request: Contractor/Drainlayer License
A.T. Paving LLC, 43 Vivien Street, Revere, MA

6. Request: Contractor/Drainlayer License

G. W. Gately, Inc., 1 Summit Street, Woburn, MA

Mr. Curro moved approval subject to all conditions as set forth.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

APPOINTMENTS

7. Arlington Historic District Commissions, Jason/Gray District

Dr. Alison Johnson (term to expire 6/30/2023)

Dr. Johnson, 24 Jason Street, introduced herself to the Board. She is a Historian by training and profession. Dr. Johnson has done various types of volunteer work on historic properties in the past and is something she is interested in.

Mr. Dunn moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

8. Arlington Historic District Commissions, Broadway District

Beth Melofchik (term to expire 6/30/2023)

Ms. Melofchik, 20 Russell Street, introduced herself to the Board. Ms. Melofchik's experience previously traveling abroad and administering foreign exchange programs has given her an appreciation for history and for living in cities that were able to preserve architecture from many eras and understands the importance of that to the communities.

Mr. Curro moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

LICENSES & PERMITS

9. For Approval: Food Vendor License

Anthony's East Side Deli, 159 Massachusetts Avenue, Sarbjit Saini

Mr. Hurd left the meeting, recusing himself due to conflict of interest.

Mr. Saini stated that he is hoping to buy Anthony's East Side Deli and he has owned some previous businesses in Belmont and Lexington.

Mr. Dunn moved approval subject to all conditions from departments.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (4-0)

Mr. Hurd returned to the meeting.

Mr. Heim wanted to clarify that in normal practice when Board members have a conflict of interest and they recuse themselves they would physically leave the room. The two key provisions are that they can't be heard and they can't be seen. While people may see that Mr. Hurd is an attendee of the meeting the instruction was for him to mute himself and to shut off his camera.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

10. For Approval: Proposal for Community Block Grant Subcommittee Funding

Jo Anne Preston, Town Meeting Member Precinct 9

Mrs. Mahon stated that this is something that came up before the Subcommittee and JoAnne Preston had provided a suggestion that was received the day of the CDBG Subcommittee meeting. Upon further discussion, this was initially going to be under Correspondence Received but then as there was more discussion with Mr. Dunn and Mr. Chapdelaine it appeared that there had already been some work done on this so instead of just receiving it the Board could get it moving into the process.

Mr. Dunn stated that there was unexpected money received through the CARES Act and the Planning Department had made recommendations on how to allocate it which the CDBG Subcommittee had considered. Ms. Preston brought up the safety on Chestnut Street near St. Agnes Church and suggested the money be used for that. Mr. Dunn feels the suggestion was accurate, timely and helpful but is wondering if the people that should be looking at this is the Transportation Advisory Committee (TAC). TAC has many years of experience with this kind of work.

Ms. Preston stated she had an important update on this. Ms. Preston has been working on this with the Police Chief and the Traffic Division of the Police Department for the last two months. One thing that was considered was traffic calming and when seeing that there were some funds available Ms. Preston wrote this proposal. Ms. Preston feels that the proposal needs to be reworked before it gets sent somewhere. Ms. Preston had a discussion with Wayne Chounard, head of Engineering, and they came to the conclusion that the pedestrian traffic patterns need to be studied and included in the proposal. Ms. Preston also suggested that there be more extensive community input. This study cannot take place until the threat of the Coronavirus is over because nobody's on the street and not many people are driving cars. Ms. Preston also discussed the problem with a signalized intersection at Mystic Street and Chestnut Street. If the crosswalk at Chestnut Terrace was removed people would have difficulty

walking down the street and using the other option. Ms. Preston's suggestion is to wait to act on this until they study the pedestrian patterns and rework this proposal.

Mrs. Mahon stated that there were concerns expressed at the CDBG Subcommittee meeting that this is a really important issue and it shouldn't be delayed. There have been a couple of options that have been drawn up by the Town Engineering Department. Mrs. Mahon feels that what needs to happen next is that the members of the Transportation Advisory Committee take the two options from the Engineering Department and apply their expertise.

Mr. Chapdelaine also agreed that having TAC look at this issue and apply their expertise is the best option. Mr. Chapdelaine also agrees with Ms. Preston that right now is not the best time to be gathering data for such study due to the current circumstances. Mr. Chapdelaine does not see the harm in referring it to TAC so they could scope out the work that should be done in terms of data gathering and testing what's on the ground and then when they see the time is fit to do the data gathering they can enable that and move as quickly as possible.

Mr. Dunn agrees with Ms. Preston on the importance of community input and pedestrian study and survey. Mr. Dunn feels that TAC is the right group for this.

Mr. Hurd stated that giving it to TAC is the appropriate venue and they will decide when the best time to start the traffic counts will be.

Mr. Dunn moved to refer the Chestnut Street intersection to TAC for consideration and to report back to the Board. Mr. Dunn also wanted to send it in with a note recognizing that there was a fatality there this winter.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

11. For Approval: Acceptance of Bequest from the Marian D.H. Sylvester Trust for the Mount Pleasant Cemetery

Phyllis L. Marshall, Town Treasurer

Ms. Marshall, Town Treasurer, stated that the Mount Pleasant Cemetery is one of the recipients of a bequest from the Trust of Marian D.H. Sylvester to preserve the portion of the cemetery known as the Paul Francesco Dodge Lot. The amount of the bequest is about \$55,000 for maintenance of that area. Ms. Marshall stated that because the last decedent passed without family members, the trust has requested a new trust to disperse the funds and the Town has been asked to sign off on that. The Town's share is about 1% of the estate.

Mr. Curro stated that the Town is very grateful to the individuals who left this to the Town.

Mr. Heim wanted to clarify that as a part of this acceptance, a vote is being taken to support the appointment of Deborah Lincoln as the new trustee. The Town only represents 1% of this trust but the law requires there be a unanimous appointment of the new trustee.

Mr. Hurd wanted to clarify through the Chair to Town Counsel that once this new trust is being established, the bequest will be dispersed to the Town free of trust. Mr. Heim confirmed that is correct.

Mr. Curro moved approval for the receipt of the funds and supports the appointment of Deborah Lincoln as trustee.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

12. Acceptance of Gift for AFD and APD: Meal Gift Cards from Anonymous Donor
Douglas W. Heim, Town Counsel

Mr. Heim stated the Arlington Fire Department and the Arlington Police Department received an anonymous donation of approximately \$7,550 worth of gift cards to local Arlington restaurants. Mr. Heim contacted the State Ethics Commission and they have an advisory 19-1 which talks about gifts to public agencies. Mr. Heim stated that because the gifts are anonymous and to a public agency they have to be approved by the Select Board. Mr. Heim requests the Select Board to vote to accept this donation to Arlington Police Department and other first responders and to direct those departments to utilize these gift cards evenly among on duty staff for use in buying meals for same.

Mr. Curro wanted to thank the anonymous donor and spoke about how hard the first responders are working right now.

Mr. DeCoursey also wanted to thank the anonymous donor and continues to recognize the great work of our first responders in Town.

Mr. Dunn stated that it is a gift to both sides and it is most welcome and thanked the donor.

Mr. Hurd thanked the donor and said it's amazing to see how generous people in this Town are and thanked the first responders who are doing so much for the community right now.

Mr. Curro moved to accept this gift.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

13. For Approval: Removal of Trees on Front Green @ Arlington High School
Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine stated that that Board has a letter before them from the Chair of the High School Building Committee, Jeff Thielman, requesting the Board's authorization to remove a number of trees in front of Arlington High School. There was a Tree hearing held back in February and there were three letters objecting to the removal of the trees. Mr. Chapdelaine stated that at the hearing there was a very detailed comprehensive

presentation given by the landscape architect working on this project in regards to the trees planning to be removed as well as a planting plan for the remainder of the site. What Mr. Chapdelaine is asking for is the Board's permission to remove these trees. Mr. Chapdelaine mentioned that joining the meeting is Daniel Norman from the project's landscape architect firm to provide a little more detail and answer any questions the Board may have about this project.

Daniel Norman introduced himself as being from the firm Crosby Schlessinger Smallridge.

Mr. Chapdelaine asked Mr. Norman to speak about the replanting plan and how they are trying to make up for the caliper loss for these removals.

Mr. Norman stated that as part of the early bid package to get the new High School going, the front green is where a number of trees will be removed; about 45 healthy trees in total in that area as well as 15 additional trees both behind the CVS property and the Stop and Shop property. Mr. Norman stated that they are still in the construction document phase of the project, 60% of the way through. Currently, they are showing an addition of 200 new trees to be planted at Arlington High School. A majority of the new trees will be replacing the trees that are removed in the front lawn area but there are still a number of trees that will be planted throughout the property.

Mrs. Mahon stated that if correspondence is sent to another committee or board that it is not automatically sent to the Select Board. Mrs. Mahon wanted to remind citizens that if they would like they would need to send correspondence to the Select Board directly in order for them to be in receipt of said correspondence.

Susan Stamps, 39 Grafton Street and Tree Committee Member, stated she is not speaking for the Tree Committee but wanted to remind everyone that the Town adopted a policy and the Tree Warden needs to be consulted throughout this project. Ms. Stamps would appreciate that the tree planting team consult with the Tree Warden regarding the species to be planted and various other characteristics of the trees and planting and protecting other trees that are on the site from any damage. Ms. Stamps also wanted to mention the Town adopted a policy that watering plans be in place for every Town project involving trees and that would be part of contractual operation related to the installment of the trees.

Mr. Dunn moved approval of removal of the trees as requested by the High School Building Committee.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

WARRANT ARTICLE HEARINGS

14. For Approval:

Article 50 Endorsement of CDBG Application

Mrs. Mahon explained that tonight's endorsement of CDBG is the initial \$1.1 million, before the Coronavirus and the CARES Act.

Mr. Chapdelaine explained they are looking for the Board's endorsement of the CDBG Application and that it really has two parts. It is favorable action on the FY 21 budget as well as favorable action on the report to Town Meeting. The combination of those two actions fulfills all of the federal requirements as well as putting forward the budget for next year. Mr. Chapdelaine stated that this is the standard process that we go through every year, this year we have gone through an enhanced process. There are three residents who serve on a committee along with Chair Mahon and Vice Chair Dunn, Mr. Chapdelaine, and Jenny Raitt, the Director of Planning and Community Development. The Committee goes through every application and scores them by a metric that has been put together by the CDBG Administrator, and after the scoring they go through a long decision making process of what will be approved and what the funding amounts will be from all of those categories. Mr. Chapdelaine stated there are some other materials provided just to inform the Board about the CARES funding as well as some of the reallocated funding that was discussed at the last CDBG meeting which will be brought back to the Board at a later meeting.

Mr. Dunn wanted to mention the criteria used when ranking these and they are community need, resources and capacity, how much they encourage partnerships with other organizations, what the cost benefit is, whether or not they leverage funds from other sources, whether or not they're self-sufficient and whether they're new or they're repetition of an existing program. Mr. Dunn stated they grade them and at the end they rank them all and see where they all turned out in the ranking. Mr. Dunn received correspondence that the CDBG Subcommittee hadn't considered the Whittemore Park money and would actually disagree with the author of that correspondence. Mr. Dunn wanted to ensure the public that it had been discussed at the Subcommittee meeting in late March. Mr. Dunn wanted to remind the Board that this vote has six voters because the Town Manager is also an allocator the CDBG money.

Beth Melofchik, 20 Russell Street and Town Meeting Member, mentioned that she did attend both Subcommittee meetings. Ms. Melofchik submitted a letter to Ms. Zwirko in the Planning Department as instructed and was shocked that it was not reflected in the documents before the Board tonight on Novus Agenda. Ms. Melofchik was surprised that the merits of the Whittemore Park application for the \$125,000 of HUD CDBG monies was not discussed before the public.

Mr. Dunn stated that while he agrees that they did not go into the details of the plan, they did score that project just like they score all of the other ones.

Mrs. Mahon explained that there is a matrix of six different categories, three different boxes you could put them in and then they all would come in and share what they have and discuss each members comments and why they graded it a certain way.

Mr. Chapdelaine wanted to mention that the granite amphitheater steps that Ms. Melofchik referred to is not part of phase two; it is part of phase three.

Mr. DeCoursey wanted to thank the Subcommittee for their work on this and bringing it to the Board.

Mr. Dunn moved approval of the recommendations for the CDBG funding.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes
Mrs. Mahon: yes
Mr. Chapdelaine: yes

SO VOTED (6-0)

VOTES & COMMENTS

Discussion and Vote: Town Meeting and Warrant Article Votes & Comments in COVID-19 Emergency, including Votes or Re-Votes on Articles 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 78, 79, 80, 81, 82, and 83

Please note that the Board does not intend to hold substantive hearings on remaining articles at this time. The Select Board instead will consider a vote to recommend no action on all non-financial warrant articles including articles previously heard and refile them as Select Board articles for a future Special Town Meeting. The vote being considered represents the Board's intent to hold future public hearings on all articles for eventual discussion at that future Town Meeting.

Douglas W. Heim, Town Counsel

Adam W. Chapdelaine, Town Manager

Mrs. Mahon stated that although some latitude has been given under the law the budgets still need to be addressed. Mrs. Mahon stated what they plan on doing is voting on the budget warrant articles that will encapsulate the anticipated June Town Meeting. Mrs. Mahon had discussions with Mr. Chapdelaine, Mr. Leone, Mr. Tosti and Mr. Heim regarding the votes that need to be taken on warrant articles so that they do not have to wait a whole year to come back to Town Meeting. Mrs. Mahon stated that a vote of no action would be the proper vote for those remaining articles so that when there is a Special Town Meeting in the fall, as they are anticipating, the articles can be brought up at that time.

Mr. Heim stated that the basic concept is that they do not want to prejudice anybody from bringing their warrant articles before a full Town Meeting once they feel like a full Town Meeting can be held safely. Mr. Heim added that whether Town Meeting is held on the football field distanced or held virtually, the central concept would be to have only the essential financial business go before Town Meeting and to take either a no action vote or another type of vote relative to zoning articles that would make sure everybody's articles are understood to just be on hold until the next Special Town Meeting or a non-emergency situation Town Meeting. Mr. Heim stated that there is an update with respect to zoning articles. The Mass Moderators Association recommended that zoning articles be referred to a committee rather than take a no action vote so there would not be the complexity of dealing with the assurance that the Planning Board won't block things from going to Town Meeting for two years. Any article before the Select Board which has a no action vote taken on it, the same article can be brought back to Select Board immediately at the next Special Town Meeting. Mr. Heim stated that the Select Board could vote to place all warrant articles before the Select Board this year on the next Town Warrant to make sure it is understood that this is basically so there can be an abbreviated Town Meeting where only the articles necessary for the financial operation of the Town are addressed.

Mr. Chapdelaine added that one financial piece was covered tonight with the CDBG vote, the next meeting will be bringing back the revolving fund votes as well as the Parking Benefit District Expenditure vote and that should encapsulate the financial votes that the Board is taking.

Mr. Hurd stated that they do not take this vote lightly. A lot of people have put time and effort into these warrant articles and they look forward to having a little more time to discuss them.

Mr. DeCoursey asked Mr. Heim about any articles that they had previously voted if there will be any comments or if it will just be left as no action.

Mr. Heim added that the Board is taking a no action vote even on the articles which were previously approved. Basically, unless it is a finance article, the Board is voting no action so there can be an abbreviated Town Meeting and retroactively voting no action even on those articles that the Board had supported so that Town Meeting will hopefully be on or two consent agenda style votes of budget, capital expenditures, something of that nature.

Mrs. Mahon added that within these warrant articles are six resolutions that are coming before the Board as Warrant Articles. Also, the Town Moderator did have contact with the ten registered voter articles including the resolutions explaining the process and if they had any questions.

Mr. Heim thanked the Moderator for reaching out to Town Meeting Members and specifically article proponents to explain the current situation.

Mr. Dunn moved to recommend no action on Articles 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 78, 79, 80, 81, 82, and 83.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

CORRESPONDENCE RECEIVED

15. Request Temporary Amendment to Traffic Rules and Orders / Mandatory Sidewalk Use

Brian Ristuccia, 73 Rhinecliff Street

Mr. Chapdelaine wanted to inform Brian and the Board that they are actively working on this request. Mr. Chapdelaine had a zoom call with Mike Rademacher, Dan Amstutz from the Planning Department, Chief Flaherty and Jenny Raitt from the Planning Department to talk about this request. They are looking at potential for both lane reduction and temporary sidewalk expansion on Mass Ave as well as the closure/shared street designation on neighborhood throughout Town. Mr. Chapdelaine stated they are trying to figure out what the safest and least resource intensive approach will be and also what the right way to get public feedback on this before implementing it.

Mr. Curro moved receipt of Correspondence Received.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes
Mr. Hurd: yes
Mr. Curro: yes
Mr. Dunn: yes
Mrs. Mahon: yes

SO VOTED (5-0)

NEW BUSINESS

Mr. Heim stated that in addition to thanking those who are working so hard he added that in order to set our polling locations a notice will need to go out on or before May 15. As the polling locations are finalized through the Board Office, it may be necessary to convene the Board outside of its regularly scheduled meeting and wanted to make the Board aware.

Mr. Chapdelaine had a few brief updates on the Town's COVID-19 response. Mr. Chapdelaine continues to meet daily via zoom with the leadership team on the response locally as well as their understanding of what's happening regionally. Today there was an update where the Town has put in place a face covering advisory and they are strongly advising those who leave their homes to wear a face covering to protect themselves and others. The Board of Health is expected to vote to make it a mandatory face covering policy. Mr. Chapdelaine also wanted to mention that there is much conversation and the regional and state level about safe reopening at some point which will likely be a phased reopening and Mr. Chapdelaine has been asked to chair the advisory group of other Town Managers and Mayors to the Governor and Lieutenant Governor. Mr. Chapdelaine is also part of another working group with another group of Mayors looking at a set of guiding principles that they'd like to adopt regionally in terms of reopening and hopefully be in line with the state. Mr. Chapdelaine stated that on Thursday at 2:00 p.m. there will be another virtual Town Forum regarding the Town's public health and public safety response. Last week there were about 140 participants and ran out of time in the hour they had allocated so they have now allocated an hour and a half to try to get to as many questions as possible from Town residents.

Mr. DeCoursey mentioned he saw the Town Forum that the Town Manager ran last week and wanted to thank the Town Manager, Director of Health and Human Services Christine Bongiorno, Chief Flaherty and Chief Kelley and stated it was a very informative hour. Mr. DeCoursey stated that all the things between the Health Department, Police and Fire have to do to adjust and provide services safely is remarkable. Mr. DeCoursey wanted to recognize and thank the Postal Workers in Town for their service and mentioned they will be a big part in this Town regarding the Election and voting by mail.

Mr. Dunn thanked all the people who are working so hard to keep us safe.

Mr. Hurd thanked the Town Staff, all of the medical professionals in Town, and mentioned as the weather gets nicer there may be more temptation to relax on some of the social distancing mechanisms that the Town has put in place. Mr. Hurd is reminding

residents that this is the peak and hopes everyone will make the right decision so the Town can start to go through a phase of opening. Mr. Hurd added that he would also like to thank the delegation at the State House, Senator Friedman, Representative Rogers and Representative Garballey for their work regarding virtual notarizations. The Governor signed to allow real estate closings to happen virtually.

Mr. Curro also tuned into the Town Forum and stated it demonstrated how strong the Town is because the Town's Public Safety and Public Health Officials work so closely together. Mr. Curro felt that watching them in the Forum you could see the level of cooperation between all of them. Mr. Curro also noted that the Police and Fire Chiefs although they've been in public safety for a long time they are new in the tops of their Departments and they're taking on this challenge and rising to it. Mr. Curro stated with great sadness the passing of John Flood and mentioned his work at the Senior Center and his work for the Town. John Flood was also a member of the Select Tones and was always the one singing the National Anthem or God Bless America at events.

Mrs. Mahon shared her condolences to Representative Garballey on the passing of his Dad, Jim. There are other Arlington residents that unfortunately have passed, some COVID-19 related and some not. Mrs. Mahon added how Arlington residents, businesses and others are really coming together. Mrs. Mahon urged residents to check the Town Website for the Coronavirus updates. Mrs. Mahon wanted to mention again that there is a process concerning Select Board Agendas and wants everyone to follow that process starting with the Select Board Office. Mrs. Mahon received an email from Elizabeth Dray and called her back regarding requests for agenda items and explained the process for requesting agenda items. One of her requests was already an agenda item for this meeting. The other request Mrs. Mahon told Ms. Dray she would pass along to her colleagues which was that she envisioned that the virtual Town Forums would feature an individual member of the Select Board and that the meeting would be covered by ACMI and residents could call in. Mrs. Mahon mentioned to Ms. Dray that she felt that was not the purpose of the Town Forums. Mrs. Mahon has gotten questions from residents asking where they can donate money to and has been referring them to the Council on Aging, AYCC, and the ARCS Chapter of RIM. Mrs. Mahon asked the Town Manager if there is any way of donating money to people who need help to pay rent or bills.

Mr. Chapdelaine stated that the Arlington COVID-19 Relief Fund should be launched in the next two days to fill the exact purpose Mrs. Mahon just described. They are putting finishing touches to enable people to donate online.

Mr. Curro moved to adjourn at 9:01p.m.

A roll call vote was taken on the motion by Mr. Heim.

Mr. DeCoursey: yes

Mr. Hurd: yes

Mr. Curro: yes

Mr. Dunn: yes

Mrs. Mahon: yes

SO VOTED (5-0)

Next Scheduled Meeting of Select Board May 4, 2020

A true record attest

Lauren Costa
Principal Clerk

4/27/2020

Agenda Item	Document Used
1	Executive Order on Remote Participation
2	
3	Draft Minutes 4.13.2020
4	Recommendation from AHDC Chair C. Barry Meeting Notice
5	Engineering Memo Application
6	Engineering Memo Application
7	Recommendation from AHDC Chair A. Johnson Reference
8	Recommendation from AHDC Chair B. Melofchik Reference
9	Inspection Reports Food Vendor Application
10	J. Preston Reference
11	Letter from P. Marshall Letter to Mount Pleasant Cemetery Mount Pleasant Appointment Copy of Trust
12	
13	AHSBC Trees Reference
14	Memo from Planning Department CDBG Draft Report to Town Meeting FY21 Budget Spreadsheet CARES Letter CDBG Subcommittee Minutes 04152020
Votes & Comments	Memo from Town Counsel
15	4.9.20 Ristuccia C.R. 4.22.2020 Ristuccia C.R.