



Select Board Meeting Minutes

Date: July 20, 2020

Time: 7:15 PM

Location: Conducted by Remote Participation

Present: Mr. Hurd, Chair, Mr. Curro, Vice Chair, Mrs. Mahon, Mr. DeCoursey, Mr. Diggins

Also Present: Mr. Chapdelaine, Mr. Heim, Ms. Maher

1. Executive Order on Remote Participation

Mr. Hurd opened the meeting by explaining that due to the current State of Emergency, to lower the risk of the spread of COVID-19, the Town has been advised and directed by the Commonwealth to suspend public gatherings, and as such the Governor's orders suspends the requirement of the Open Meeting Law to have all meetings in a public and accessible location. Public bodies may meet entirely remotely as long as the public can access the meeting. The meeting reference materials and how to access the remote meeting are posted on the Town's website. The Chair asked participants that would like to speak, to use their full name rather than a nickname.

Mr. Hurd wanted to go over some business ground rules for effective and clear conduct of the meeting and to ensure accurate meeting minutes:

The Chair will introduce each speaker on the agenda, after they conclude their remarks; Mr. Hurd will ask each member of the Board for their remarks or a motion. Please wait until your name is called. Please remember to mute your phone or computer when you are not speaking and to speak clearly. For any response, please wait until the Chair yields to you and state your name before speaking. Anyone wishing to speak to someone must do so through the Chair.

CONSENT AGENDA

2. Minutes of Meetings: June 29, 2020, July 7, 2020
3. For Approval: Arlington Community Card Lawn Signs through 9/1/2020
Cici Wendel, Co-Chair Thompson School PTO
4. Request: Contractor/Drainlayer License
Asphalt Services, Inc., 210 New Boston Street, Woburn, MA

5. Request: Contractor/Drainlayer License
Roots 'N Shoots, 86 Boston Road, Chelmsford, MA

Mrs. Mahon moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCoursey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes

SO VOTED (5-0)

APPOINTMENTS

6. Grants Committee of the Arlington Commission for Arts and Culture (formerly
Arlington Cultural Council)
Andrew Conway (term to expire 6/30/2023)

Mr. Conway introduced himself to the Board and expressed his interest and background
in the arts and his interest in serving on this Committee.

Mr. Curro moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCoursey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes

SO VOTED (5-0)

FOR APPROVAL

7. Discussion and Vote: Black Lives Matter Banner
Adam W. Chapdelaine, Town Manager
John V. Hurd, Select Board Chair

Mr. Chapdelaine stated that when the banner was put up a month ago and he didn't
think there was any intention in taking it down but in the proclamation as it was drafted
approved by the Board stated that the banner be taken down after the
acknowledgement celebration of Black Lives Matter a week ago. Mr. Chapdelaine
stated that it has come clear to him and the community that in term of acknowledging
this value is of importance and recommends that the banner be kept on Town Hall until
they can come back to the Board after working with the Human Rights Commission, the
Diversity and Inclusion Coordinator and other community stakeholders on how they will
properly acknowledge that value in the community.

Mr. Curro moved to endorse the Black Lives Matter Banner on Town Hall for the
foreseeable future and that the Board considers a future plan for enshrining those

values with a recommendation that with the Town Manager a policy be developed for how the space is allocated.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes

Mr. DeCoursey: yes

Mr. Diggins: yes

Mr. Curro: yes

Mr. Hurd: yes

SO VOTED (5-0)

CITIZENS OPEN FORUM

Lynette Culverhouse, Draper Ave, thanked the Town Manager and the Select Board for supporting keeping the Black Lives Matter banner up. Ms. Culverhouse suggested that the banner stay up until the Black community feels that it is no longer necessary. Ms. Culverhouse stated that she is a member of the group Arlington Fights Racism and proceeded to read the mission statement of the group. Ms. Culverhouse also stated that she and AFR are very upset that they were not included in the planning of the banner raising.

Kathy Connolly, Forest Street, spoke in regards to the restorative justice process used by the Town Leadership. Ms. Connolly stated that she wants every human being to have the opportunity to live here and experience Arlington because it is a safe, secure and good place to live, unless you are a person of color, an immigrant or a protester. Ms. Connolly is upset about the publications made by an Arlington Police Officer and the after handlings of the restorative justice program.

Chris Loreti, 56 Adams Street, spoke about the June 29 letter from Attorney Robert Annese which is included as 'Correspondence Received' on this agenda. Mr. Loreti stated that he was disappointed that his response was not included and asked that it is placed on the next agenda. Mr. Loreti pointed the Board to the Arlington Residents for Responsible Redevelopment where they can watch the June 23rd meeting where the accusations are made.

Elizabeth Dray, Jason Street, requested that Mr. Chapdelaine include the community stakeholders such as the Arlington Fights Racism and the Diversity Task Group be included in the discussion when they get people together. Ms. Dray requested that participants in the Select Board meetings be allowed to see each other during the meeting. Ms. Dray asked for a follow up on the email that was sent to Mr. Hurd about renaming 'Citizen's Open Forum' to 'Resident's Open Forum'.

Sheri Baron, 10 Raleigh Street, stated that she is a member of the Human Rights Commission but is speaking for herself tonight. Ms. Baron is concerned that the Black Lives Matter Banner and the sentiment behind it reach the audience that it should. Ms. Baron feels as though we should ask the people where they would like the banner to be hanged and maybe see it continue up Mass Ave.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

- 8. Request: Memorial for Daniel Rossetti
Otto X. Cordero, Associate Professor MIT

Mr. Cordero appeared before the Board and stated that a member of their department of Civil and Environmental Engineering at MIT recently lost her son at the age of 27 on June 30, 2020. Mr. Cordero stated that there were many formative years of Daniel's life that took place in Arlington and they are looking to memorialize him with a tree, bench or plaque.

The Board expressed their condolences to the family for their loss.

Mr. Curro moved to refer to Public Memorials Committee.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCoursey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes

SO VOTED (5-0)

- 9. Request: Memorial Bench for Stan Rezendes
Cathy and Kathleen Rezendes

Kathleen Rezendes stated that they are looking to dedicate a bench in memory of her father who passed away in 2014 just before his 82nd birthday. Cathy Rezendes stated that she is interested in donating a bench made of recycled material that would be on the even side of Lake Street. The Rezendes Family stated that they received the Public Memorial Criteria and stated that Mr. Rezendes was a wonderful man, a great father, has military service, and was a member of the Arlington Minuteman.

The Board expressed their condolences for the loss of their husband and father. Mrs. Rezendes asked if there were any plans to put a flowering tree on the side of Lake Street that the bench would be located on. Mr. Chapdelaine stated that they have a large plan for plantings in East Arlington and he will look into it.

Mr. Heim stated that there may be an additional layer to this as the Bike Path is licensed to the town through the MBTA. Mr. Heim stated that they will look into what the dividing line is between the MBTA Bike path and the Town of Arlington property.

Mrs. Mahon moved to refer to Public Memorials Committee.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCoursey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes

SO VOTED (5-0)

10. Discussion and Potential Approval: Parklets in Arlington Heights
Jennifer Raitt, Director of Planning and Community Development
Ali Carter, Economic Development Coordinator
Daniel Amstutz, Senior Transportation Planner

Ms. Carter presented the slideshow in regards to the ideas from the Arlington Economic Development Recovery Task Force. Ms. Carter explained that the focus of the presentation is Arlington Heights and the specific need for outdoor dining there. This specific case would be parklets for outdoor seating and dining setups in parking spaces. The survey they conducted showed that residents are interested in as many outdoor options as possible, to be able to shop and dine where proper safety protocols are in place and maximizing online curbside low contact options. Ms. Carter stated that they put out a poll that was open for one week to the public where they presented 5 parklet options and received 806 responses. Ms. Carter explained that these options would be in parking spaces because the sidewalks are so narrow in the heights and business owners were having a hard time configuring these spaces.

Option one is located at 1346-1360 Mass Avenue which would essentially run from The Roasted Granola through Galaxy Market and Szechuan Dumpling on the south side of Mass Ave which would provide seating for one of two of these business. This would utilize 4 of the parking spaces in front of the restaurants.

Option two which the public seemed to like the most would be located at 1306-1308 Mass Avenue which would essentially run from a long time vacant store through Home Taste restaurant on the south side of Mass Ave. This would consist of 12 feet of curb length which they are asking the Board to prohibit parking immediately west of the crosswalk in front of 1306 Mass Ave and utilize 5 parking spaces.

Mrs. Mahon suggested a no parking sign or to paint the curb red if appropriate to minimize the amount of people that will park in the spaces located at 1360 Mass Ave.

Mr. Curro questioned if the Town is going to provide furnishings for the parklets. Ms. Carter stated that is not necessarily true and they are investigating funding and sources to fund this project.

Mr. DeCoursey moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCoursey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes

SO VOTED (5-0)

11. Discussion and Potential Approval: Shared Streets
Jennifer Raitt, Director of Planning and Community Development
Daniel Amstutz, Senior Transportation Planner

Mr. Amstutz stated that the pilot that they had on Brooks Avenue was very successful and the Select Board approved the framework for next steps at the June 1 meeting. They learned a number of things that would need to be done during the pilot that happened on Brooks Avenue. Mr. Amstutz stated that Arlington's goals are to provide additional street space for people to social distance as well as travel. They recognize that people need to get outside and be active to stay healthy but need to do so by socially distancing.

The design guidelines should be consistent throughout the Town and incorporate more elements of traffic calming. Mr. Amstutz stated that they are looking for gateway treatments for example hard and soft gateways with signs. In-Road Traffic Calming for example a mini traffic circle or roundabout and curb extensions and neck-downs as well as chicanes which would all be able to be made with traffic cones and are all temporary.

Some potential projects that are based off the Shared Street Nominations as well as connect the networks that would require more work

The following are the potential projects:

Mary Street – most frequently nominated

Waldo Road and Amsden Street – Primarily localized and was the next most nominated

Minuteman Bikeway to Mystic River – Several potential routes

Arlington Heights - Robbins Farm Park area and Ronald Road

Next steps are to reach out to residents who nominated Mary Street, Waldo Street and Amsden Street and possibly Ronald Road in the heights. Mr. Amstutz stated that they are looking to return the shared street to Brooks Avenue which was very successful. They are looking again to gather support from local residents on the street and wider neighborhood which is an important part of this. Mr. Amstutz explained that MassDOT has a shared street and spaces grant for materials and implementation. Applications for this grant are currently being accepted on a rolling basis.

Mr. Curro moved to reopen Brooks Avenue Shared Streets until start of school with the amendment to start on Chandler Street.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes

Mr. DeCoursey: yes

Mr. Diggins: yes

Mr. Curro: yes

Mr. Hurd: yes

SO VOTED (5-0)

12. For Discussion, Endorsement and Approval: Bluebike Bike Share Agreement, and Bike Share License

Douglas W. Heim, Town Counsel

Mr. Heim stated that before the Board tonight is a request for two things. The first thing is to endorse a bike share agreement with Bluebikes to enter a contract to service Bluebikes expanding to Arlington. The second piece, is asking the Board for a license to

run a bike share program on Arlington's public and private ways. Mr. Heim stated that this particular case in part through a grant with MassDot and a donation from Metro Future and as well as a \$20,000 appropriation from Town Meeting the Town is going to own the components of this system. The Town of Arlington will own the docks, the bikes and we will be contracting with Bluebikes to run this system for roughly 2 years. Mr. Heim stated that the Board will notice that there is a reference to Boston's contract because in an effort to simply the contract for the Board and streamline them so that they are compatible with Arlington.

Mr. Amstutz stated that the intention in regards to the station sightings would be to being with 6 stations. Mr. Amstutz explained that the nearest stations to Arlington are in Cambridge and Somerville it logically progresses that we have to start in the East Arlington area. The stations themselves cannot be more than 1/3 mile apart so they are looking to set the stations as far as Arlington Center. Mr. Amstutz stated that if the Board moves forward with the contract with Bluebikes they would start public engagement on those station sightings in the next few days and complete that within the next few weeks.

Mr. DeCoursey questioned the moving of the equipment in the event of a winter storm. Mr. Trabone stated that all stations that are on sidewalk stay up and all stations that are located in the street will be removed for plowing. Mr. DeCoursey asked if Boston has extended its agreement past April 2022 as Arlington's agreement is tied into the termination of the Boston agreement. Mr. Trabone stated that Boston has not extended their agreement but in Boston's agreement it is stated that that discussion will not happen until 2021. Mr. DeCoursey stated that he understands Bluebike has the right to advertise on their stations but questioned if it would be a conflict with our sign bylaw. Mr. Heim stated that they should be sure there is an application under the sign bylaw and is going to look into if each one of these locations would be covered by the sign bylaw.

The Board is excited to have Bluebike be a part of Arlington and feel it will be a great addition to the Town.

Mrs. Mahon moved to approve and endorse the Bluebike Share Agreement and its affiliated Bike Share License.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCoursey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes

SO VOTED (5-0)

13. For Discussion: Board Designee Committee Assignments
John V. Hurd, Chair

Mr. Diggins will be on the following committees:

Tree Committee, Marijuana Study Committee, Snow and Ice Committee, and the Rainbow Commission

Mrs. Mahon will be on Long Range Planning and the Clean Energy Future Committee

Mr. Curro will be on the Information Technology Advisory Committee

The new list of committee representative will be circulated to the Board.

Mr. Diggins stated that he can be the Boards representative on TAC but would have to resign as the Chamber of Commerce representative for ACMI if the Board would like him to be their representative. Mr. Diggins stated that he would continue this conversation with Mr. Hurd.

CORRESPONDENCE RECEIVED

14. Property at 1207-1211 Massachusetts Avenue
Don Seltzer, Irving Street

15. Requesting Safety Signage on Minuteman Bike Path
Josh Martin via Request/Answer Center

16. Appointment of Election Officer for Arlington Retirement System's September 29th Election
Richard S. Greco, Election Officer/Retirement Administrator
Arlington Retirement Board

17. Letter Regarding 339 Mass Avenue, LLC
Robert J. Annese, Attorney

Mrs. Mahon moved receipt.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes

Mr. DeCoursey: yes

Mr. Diggins: yes

Mr. Curro: yes

Mr. Hurd: yes

SO VOTED (5-0)

NEW BUSINESS

Mr. Heim would like to highlight how terrific Mr. Amstutz was on his hard work with the Bikeshare agreements. Mr. Heim really appreciates all his hard work and patience.

Mr. Chapdelaine stated that under CR 15 he will ask Mr. Amstutz to work with Mr. Martin as he believes that ABAC had already put together some safety signage and the Town was thinking of proposing this, which he feels may be covered under this request.

Mr. Chapdelaine stated that the Winchester Select Board was Zoom bombed and that it is extremely disturbing and he knows there is concern about the system and it may not be perfect but it is working. Mr. Chapdelaine stated that they are in the process of interviewing 9 applicants for the Design Review Committee for the Mass Ave and Appleton intersection which they are hoping to get up and running soon.

Mrs. Mahon questioned the approval and placement of the Charlie Proctor Memorial and it was confirmed that the Board approved the place of the memorial and Mr. Chapdelaine just needs to work with the Public Memorials Committee for the placement of the bike. Mrs. Mahon stated that she has had conversations with the chair and Mr. Chapdelaine in regards to when the Town of Arlington will hold its next Town Meeting. Mrs. Mahon stated that when appropriate they should ask the Town Moderator to join them in a discussion to talk with the public in regards to that. Mrs. Mahon spoke about Lexington's virtual Town Meeting and leave it to the Chair to talk to IT about this. Mrs. Mahon also requested that Board of Health be present to be at meeting.

Mr. DeCoursey stated that the Select Board had received notification from Mass Housing on the Mirak proposed development at 1165R Mass Ave. Mr. DeCoursey stated that the deadline to respond to that letter is August 10 and questioned if a request for further time can be done administratively through the Town Manager's Office or through Town Counsel and if not if the Board would need to meet before August 10 to make that decision. Mr. Heim stated that he will look into this matter.

Mr. Diggins questioned the details on the deadline for 1165R Mass Ave. Mr. Diggins also suggested having a meeting on August 3rd in regards to the Town Meeting and is concerned about the timing and feels that we can do this.

Mr. Hurd stated that he has received a few inquiries about Town Meeting and it is likely to have it on the August meeting and see if the Moderator is available and what the likelihood of having a Town Meeting in fall. Mr. Hurd stated that he received an email in regards to renaming Citizens Open Forum due to the fact that we don't require citizenship. Mrs. Mahon stated that the reason they didn't name it "Residents Open Forum" in the past is because some of the people that appear before the Board are not residents of the Town of Arlington. Mr. Hurd stated that he is considering changing the name to "Open Forum". Mr. Hurd would like to acknowledge at the August meeting to thank the work of AFD, APD, the Board of Health, Town staff and all the medical professionals that have been working hard to get our Town through this pandemic and would like a way to commemorate them for their hard work.

Mrs. Mahon moved to adjourn @ 10:01p.m.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCoursey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes

SO VOTED (5-0)

Next Scheduled Meeting of Select Board August 17, 2020

A true record attest

Ashley Maher
Administrative Assistant

7/20/2020

Agenda Item	Document Used
1	Executive Order on Remote Participation
2	6.29.2020 Draft Minutes 7.7.2020 Draft Minutes
3	Location of Lawn Signs Community Card Lawn Signs
4	Asphalt Services Reference
5	Roots 'N Shoots Reference
6	A. Conway Appointment Reference
7	
8	Memorial Request D. Rossetti Memorial Request
9	S. Rezendes Memorial Request Bench Image
10	Heights Parklets Presentation
11	Arlington Shared and Slow Street Powerpoint
12	Bluebikes Contract and License Memo Bike Share Agreement 2017 Arlington MTV Bike Share Agreement
13	2019 Select Board Committee Liaisons
14	D. Seltzer Correspondence
15	J. Martin CR
16	Correspondence from Arlington Contributory Retirement Board
17	R. Annese Reference