

## **ARLINGTON PUBLIC SCHOOLS**

*In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:*

***Arlington School Committee  
School Committee Regular Meeting  
Thursday, April 9, 2020  
6:30 PM***

*Conducted by Remote Participation*

*<https://www.mass.gov/doc/order-suspending-certain-provision-of-open-meeting-law/download>*

### ***Open Meeting***

*You are invited to a Zoom webinar.*

*Date Time: Apr 9, 2020 06:30 PM Eastern Time (US and Canada)*

*Topic: School Committee Meeting, April 9, 2020 at 6:30PM*

*Join from a PC, Mac, iPad, iPhone or Android device:*

*Please click this URL to join. <https://zoom.us/j/460299491>*

*Or join by phone: Dial(for higher quality, dial a number based on your current location): US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782*

*Webinar ID: 460 299 491*

*International numbers available: <https://zoom.us/j/460299491>*

### ***6:30 p.m. Public Comment***

*There will be no live comment during the meeting. Instead, members of the public are asked to send written comment to [kfitzgerald@arlington.k12.ma.us](mailto:kfitzgerald@arlington.k12.ma.us) which will be summarized and/or read by the chair.*

### ***6:40 p.m. COVID-19 update, K. Bodie***

- *Remote learning plan*
- *April Break*
- *Budget update*
- *Other updates*

### ***7:40 Student Opportunity Act Plan update***

### ***7:50 p.m. Superintendent's Report, K. Bodie***

*AHS Building Committee update*

*8:00 p.m Consent Agenda*

*All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

*Approval of Warrant Number 20243, Dated 3/31/2020 in the Amount \$261,977.04*

*Approval of Minutes: None*

*8:05 p.m. Subcommittee/Liaison Reports/Announcements*

- *Budget: Kirsi Allison-Ampe, Chair*
- *Community Relations: Jennifer Susse, Chair*
- *Curriculum, Instruction, Assessment & Accountability: Jane Morgan, Chair*
  
- *Facilities: Bill Hayner, Chair*
- *Policies & Procedures: Paul Schlichtman, Chair*
- *Arlington High School Building Committee: Jeff Thielman, (Chair), Kirsi Allison-Ampe*
- *Calendar Committee: Jennifer Susse*
- *Election Modernization Committee: Jennifer Susse*
- *Traffic Negotiations: Jane Morgan, Bill Hayner*
- *AEA Negotiations: Len Kardon, Paul Schlichtman*
- *AEA Negotiations: Remote Learning Plan: Len Kardon, Paul Schlichtman*
- *Liaisons Reports*
- *Announcements*
- *Future Agenda Items*

*8:15 p.m. Date for next School Committee meeting*

*8:25 p.m. Adjournment*

*The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.*

*Submitted by Len Kardon, Chair*

*Correspondence Received:*

*Warrant dated 3/31/2020*

*Financial Reports 4/9/2020 MMason*

*C19 Program of Studies Policy Review for SC 4 9 2020*

*Emails from parents regarding April Vacation 2020*

*Dept of Planning email to School Committee re: Focus group Transportation*

*<https://www.mass.gov/doc/open-meeting-law-order-march12-2020/download>*

Massachusetts law requires all open session meetings of public bodies to be accessible to members of the public, including those with disabilities. If you need reasonable accommodations in order to participate in the meeting, contact the Administrative Assistant to the Arlington School Committee Karen Fitzgerald at [kfitzgerald@arlington.k12.ma.us](mailto:kfitzgerald@arlington.k12.ma.us) in advance of the meeting.



## **Town of Arlington, Massachusetts**

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### **Meeting Location**

#### **Summary:**

Conducted by Remote Participation

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## **Town of Arlington, Massachusetts**

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## **Town of Arlington, Massachusetts**

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## **Town of Arlington, Massachusetts**

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**6:40 p.m. COVID-19 update, K. Bodie**

**Summary:**

- Remote learning plan
- April Break
- Budget update
- Other updates

**ATTACHMENTS:**

	Type	File Name	Description
▢	Budget Document	SC_Finance_Report_March_2020.pdf	March Fin Report MM
▢	Budget Document	SC_Financial_Report_-_Per_9.pdf	SC Financial Report April 9 MM
▢	Document for Approval	C19_Policy_Review_for_SC_200409.pdf	C19 POS Policy Review for SC 4 9 2020



## *Arlington Public Schools*

*869 Massachusetts Avenue  
Arlington, Massachusetts 02476  
Telephone: 781-316-3511*

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*Michael Mason, Jr.  
Chief Financial Officer*

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To: Arlington School Committee  
From: Michael Mason  
Re: Monthly Financial Reporting Packet  
Date: April 9, 2020

Attached you will find a copy of the monthly financial reporting packet for the period ending 3/31/2020. There are three different reports for your review. Included are separate monthly budget tracking reports for each of the three different funding source categories: general fund (town appropriation), grants funds (state and federal), and revolving accounts.

### **General Fund Report**

The general fund expenditure report includes spending through 3/31/2020, and is summarized by object code. This report is a year to date budget report, created directly from MUNIS. Combined with columns for our projections for the remainder of the year, we arrived at the 'available budget' total that you'll find in this report. The unencumbered balance is currently projected to be \$983,707. It is important to note that this does not mean that we expect there to be a surplus, but instead represents the total remaining after all known expenses at the time of this report have been encumbered.

The projection does include expending funds to Out of District service providers and transportation. However, it is difficult to predict the projections due to pending issues beyond the School Department's control. Currently, competing laws puts the School Department in a challenging position. MGL Chapter 71, Section 68 requires the school district to provide transportation for students under grade 7, yet MGL Chapter 41, Section 56 requires the district pay for goods and services only after they have been rendered. If this is not resolved, the projections may change.

### **Grant Accounts Report**

The grant account report includes a year to date tracking of revenue and expenditure totals for each of our FY20 grant accounts. This report includes both federal and state grants. Currently all of these grants we included in our budget plan have been approved, and are active. Our current spending is in line with our budget plan, and we don't expect there to be any issues.



**Revolving Accounts Report**

The revolving account report includes year to date tracking of revenue and expenditure totals for each revolving account. The current projections show that there will be a balance of \$924,053 that can be used in future budget years in case of reduction in revenue from other funding sources.

Please feel free to contact the business office with any questions you may have.

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
THRU MARCH 31. 2020

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED EXPENSES	AVAILABLE BUDGET
81111 - Administration Sal & Wages	5,279,289	3,537,297	1,738,816	-	3,176
81112 - TEACHER SALARY & WAGES	39,178,087	23,266,386	15,589,501	283,076	39,125
81113 - CUSTODIAL SALARIES	1,544,987	1,143,725	400,810	-	453
81114 - FOOD SERVICE SALARY WAGES	139,500	141,494	-	-	(1,994)
81115 - CLERICAL SALARIES	2,153,956	1,514,975	555,864	-	83,118
81116 - FULL TIME TEACHER AIDES SAL	3,981,261	2,594,836	1,185,900	8,963	191,563
81117 - OTHER FULL TIME SALARIES	3,021,759	2,036,415	919,701	-	65,643
81118 - PART TIME SALARY WAGES	197,822	129,658	49,198	-	18,966
81119 - SPED SUMMER SCHOOL(HARDY)	195,046	195,046	-	-	(0)
81120 - BUS MONITORS	24,985	6,000	-	-	18,985
81201 - TEMP SALARIES PROFESSIONAL	238,939	77,719	-	-	161,220
81202 - TEMPORARY SALARY WAGES OTHER	148,431	112,380	-	318,256	(282,205)
81203 - SUBSTITUTE TEACHERS DAY TO DAY	321,661	309,231	6,044	-	6,386
81204 - EXTENDED TERM SUB TEACHER	523,337	387,445	89,498	-	46,395
81205 - STUDENT ACTIVITY SUPPORT STIP	157,701	77,587	77,887	-	2,227
81206 - TEMPORARY CLERICAL HELP	29,982	18,982	-	-	11,000
81210 - ACADEMIC TEACHER LEADERSHIP	138,947	64,590	42,220	-	32,136
81215 - ADMINISTRATIVE STIPEND	86,849	47,521	37,330	-	1,998
81301 - OVERTIME PEAKLOAD REQUIREMENT	45,971	39,373	-	106,192	(99,594)
81302 - CUST/SNOW/ICE REMOVAL	34,991	27,336	-	-	7,655
81304 - MAINTENANCE SALARIES	549,871	342,070	115,836	-	91,965
81305 - MAINT/WK OUT OF CLASSIFICATION	7,163	417	-	-	6,746
81307 - PERMIT	19,565	14,804	-	-	4,761
81308 - OUT OF CLASSIFICATION SALARY	19,100	11,680	-	-	7,420
81310 - CALL BACK	16,994	14,623	-	-	2,371
81313 - AUTO ALLOWANCE	14,991	351	-	-	14,640
81314 - CUSTODIAL CLOTHING ALLOW	14,193	14,175	-	-	18
81316 - CUSTODIAL ABSENCE/VACATION	75,469	55,263	-	-	20,206
81318 - TEACHER ROOM MOVING	25,195	3,102	-	-	22,093
81320 - SKILLS STIPEND	3,499	2,423	942	-	134
81322 - OTHER STIPENDS	45,740	23,094	3,793	-	18,853
81323 - CUSTODIAL ATHLETIC EVENTS	16,518	10,516	-	-	6,002

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
THRU MARCH 31. 2020

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED EXPENSES	AVAILABLE BUDGET
81413 - LONGEVITY/TEACHERS	392,837	389,641	-	-	3,196
81414 - LONGEVITY ADMIN	22,059	21,455	-	-	604
81415 - LONGEVITY CLERICAL	28,876	28,874	-	-	2
81416 - LONGEVITY CUST	22,965	13,965	-	-	9,000
81730 - PENSIONS	4,199	2,402	1,716	-	82
81760 - CLOTHING ALLOWANCE	14,193	13,627	523	-	43
82103 - POWER ELECTRICITY	997,070	584,325	115,675	297,070	-
82104 - NATURAL GAS	575,085	292,985	107,015	175,085	-
82403 - PLUMBING SERVICES	133,668	77,129	2,494	54,044	-
82404 - ROOF REPAIRS	20,288	2,074	7,996	10,218	-
82405 - FLOORING SUPPLIES/SERVICES	40,640	13,709	9,016	17,915	-
82407 - MASONRY SUPPLY SERVICES	20,891	4,500	-	16,391	-
82408 - ELECTRICAL SERVICES	55,895	18,500	10,956	26,439	-
82409 - GROUNDS SUPPLIES	28,916	3,280	11,290	14,346	-
82410 - PAINTING SERVICES	30,158	3,451	249	26,458	-
82411 - WINDOW GLASS SERVICE SUPPLIES	7,533	2,456	1,526	3,551	-
82412 - HVAC CONTRACTED SERVICES	60,097	32,926	2,813	24,358	-
82414 - BOILER CONTRACTED SERVICES	56,561	35,315	362	20,884	-
82415 - SNOW REMOVAL CONTRACTED	64,647	31,041	-	33,606	-
82420 - ELEVATOR MAINTENANCE REPAIRS	89,323	73,623	7,155	8,545	-
82703 - EQUIPMENT RENTAL	99,396	-	68,514	30,882	-
82904 - CUSTODIAL SUPPLIES CLEANING	504,347	286,225	175,514	42,608	-
82905 - EXTERMINATION SERVICES	7,037	1,120	180	5,737	-
82999 - MISC MAINTENANCE SERVICES	10,932	-	-	10,932	-
83101 - PROFESSIONAL TECH SERVICES	1,096,715	516,942	470,937	166,966	(58,131)
83102 - LEGAL SERVICES	176,779	100,512	39,488	36,779	-
83201 - TUITION OTHER SCHOOLS	4,266,371	2,004,117	1,622,629	-	639,626
83301 - CONTRACTED TRANSPORTATION	1,127,183	537,889	511,641	-	77,653
83302 - FIELD TRIPS	18,547	2,965	2,720	-	12,862
83303 - OTTO BUSING REIMBURSE	5,520	1,470	-	4,050	-
83402 - TELEPHONE/PAGERS	33,428	14,403	9,618	9,407	-
83403 - ADVERTISING	2,457	687	925	845	-

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
THRU MARCH 31. 2020

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED EXPENSES	AVAILABLE BUDGET
83404 - REPRODUCTION/PRINTING	12,291	2,310	441	9,540	-
83405 - POSTAGE	712	15	85	612	-
83802 - ENVIRONMENTAL SERVICES	8,095	13,008	15	-	(4,928)
83803 - SECURITY SERVICES	41,231	38,161	4,388	-	(1,318)
83804 - ATHLETIC SERVICES	198,705	99,202	10,484	89,019	-
83807 - INSURANCE	49,884	41,942	-	7,942	-
83808 - SAFETY EQUIP AND TESTING	690	-	-	690	-
84201 - OFFICE SUPPLIES	75,650	60,242	12,018	3,390	-
84303 - PLUMBING SUPPLIES	49,257	15,014	824	33,420	-
84306 - CARPENTRY SUPPLIES DOORS	51,414	15,001	6,301	30,112	-
84308 - ELECTRICAL SUPPLIES	18,107	8,374	1,925	7,808	-
84312 - HVAC SUPPLIES	25,051	19,439	3,951	1,661	-
84321 - EQUIPMENT MAINTENANCE	47,545	25,730	2,867	18,948	-
84399 - MISC MAINTENANCE SUPPLIES	13,160	12,108	4,103	-	(3,051)
84802 - MOTOR VEHICLE REPAIR	95,925	48,219	60,343	-	(12,637)
84803 - GAS & OIL	44,632	28,756	12,873	3,003	-
84902 - FOOD SUPPLIES	65,604	10,757	11,859	42,988	-
85100 - EDUCATIONAL SUPPLIES	5,041	5,004	-	37	-
85101 - REPRO PAPER TONER SUPPLIES	99,380	74,028	8,838	16,514	-
85102 - TESTING MATERIALS	25,315	951	2,076	22,288	-
85103 - INSTRUCTIONAL MATERIALS	625,855	394,655	42,273	266,334	(77,407)
85104 - ATHLETIC SUPPLIES	74,185	28,036	14,572	73,129	(41,552)
85105 - INSTRUCTIONAL SOFTWARE	6,500	1,386	-	5,114	-
85106 - TEXTBOOKS BOOKS PERIODICALS	285,635	193,082	21,490	71,063	-
85110 - INSTRUCTION EQUIPMENT	26,586	20,347	1,330	4,909	-
85201 - MEDICAL SURGICAL SUPPLIES	90,849	12,515	11,872	66,462	-
85802 - COMPUTER SUPPLIES	120,025	59,450	892	59,683	-
85803 - GRADUATION SERVICE CEREMONIES	15,147	-	9,800	5,347	-
85804 - COMPUTER SOFTWARE	285,629	183,738	1,401	100,490	-
85806 - MISC SUPPLIES	1,695	793	2,830	-	(1,928)
87101 - BUSINESS TRAVEL	7,248	2,774	2,146	2,328	-
87105 - WORKSHOPS STIPENDS/GREEN SLIP	8,823	1,178	-	7,645	-

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
THRU MARCH 31. 2020

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED EXPENSES	AVAILABLE BUDGET
87106 - Graduate Course Reimbursement	23,129	9,074	26,638	-	(12,583)
87202 - TRAINING EDUC CONF & ATTENDANC	274,303	181,621	40,994	98,976	(47,288)
87301 - PROFESSIONAL AFFILIATIONS	77,087	38,060	9,484	29,543	-
87601 - COURT JUDGEMENTS SETTLEMENT	25,000	25,000	-	-	-
88501 - CAPITAL EQUIPMENT/FURNITURE	16,000	446	-	15,555	-
88502 - COMPUTER NETWORK TELECOM	2,662	2,131	-	531	-
88550 - COMPUTER EQUIPMENT HARDWARE	266,680	250	-	266,430	-
88560 - SPACE RENTAL	-	-	-	-	-
<b>Grand Total</b>	<b>71,427,139</b>	<b>43,004,916</b>	<b>24,323,401</b>	<b>3,115,114</b>	<b>983,707</b>

ARLINGTON PUBLIC SCHOOLS  
GRANTS FINANCIAL REPORT  
THRU MARCH 31, 2020

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Consolidated Health Services Affiliated Grant	7330 - STATE REVENUE	(5,000)	(5,000)	-	-	-
	81117 - OTHER FULL TIME SALARIES	4,000	3,000	-	1,000	-
	87202 - TRAINING EDUC CONF & ATTENDANC	1,000	795	-	205	-
<b>CHSA Total Revenue</b>		(5,000)	(5,000)	-	-	-
<b>CHSA Total Expense</b>		5,000	3,795	-	1,205	-
Metco Grant	7330 - STATE REVENUE	(534,449)	(223,966)	-	(310,483)	-
	81111 - Administration Sal & Wages	104,192	60,543	-	43,649	-
	81112 - TEACHER SALARY & WAGES	83,835	48,776	2,947	32,112	-
	81116 - FULL TIME TEACHER AIDES SAL	79,600	23,707	14,645	41,248	-
	81201 - TEMP SALARIES PROFESSIONAL	11,345	1,096	-	10,249	-
	81202 - TEMPORARY SALARY WAGES OTHER	5,400	630	-	4,770	-
	83101 - PROFESSIONAL TECH SERVICES	20,582	4,413	-	16,170	-
	83301 - CONTRACTED TRANSPORTATION	217,510	108,677	94,640	14,193	-
	84201 - OFFICE SUPPLIES	1,120	99	125	896	-
	87202 - TRAINING EDUC CONF & ATTENDANC	5,300	2,470	2,100	730	-
	87301 - PROFESSIONAL AFFILIATIONS	1,850	903	200	748	-
	88550 - COMPUTER EQUIPMENT HARDWARE	3,715	876	439	2,400	-
<b>Metco Grant Total Revenue</b>		(534,449)	(223,966)	-	(310,483)	-
<b>Metco Grant Total Expense</b>		534,449	252,188	115,096	167,164	-
Safe & Supportive Schools	7330 - STATE REVENUE	(7,500)	(3,490)	-	(4,010)	-
	81201 - TEMP SALARIES PROFESSIONAL	3,000	-	-	3,000	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	4,500	3,490	-	1,010	-
<b>Safe Schools Total Revenue</b>		(7,500)	(3,490)	-	(4,010)	-
<b>Safe Schools Total Expense</b>		7,500	3,490	-	4,010	-
Special Ed Early Ed	7310 - FEDERAL REVENUE THRU STATE	(42,377)	(19,614)	-	(22,763)	-
	81112 - TEACHER SALARY & WAGES	30,832	17,788	13,044	(0)	-
	81201 - TEMP SALARIES PROFESSIONAL	900	-	-	900	-
	81731 - MTRB PENSION	2,775	-	-	2,775	-
	83101 - PROFESSIONAL TECH SERVICES	4,350	2,700	1,650	-	-
	85100 - EDUCATIONAL SUPPLIES	3,520	3,148	-	372	-
<b>Special Ed Early Ed Total Revenue</b>		(42,377)	(19,614)	-	(22,763)	-
<b>Special Ed Early Ed Total Expense</b>		42,377	23,636	14,694	4,047	-
Sped 94-142 Allocation	7310 - FEDERAL REVENUE THRU STATE	(1,524,109)	(734,557)	-	(789,552)	-
	81111 - Administration Sal & Wages	46,844	27,026	19,819	(0)	-
	81112 - TEACHER SALARY & WAGES	1,307,353	824,082	460,196	23,075	-
	81201 - TEMP SALARIES PROFESSIONAL	8,745	-	-	8,745	-
	81731 - MTRB PENSION	121,878	-	-	121,878	-
	83101 - PROFESSIONAL TECH SERVICES	39,289	-	-	39,289	-
<b>Sped 94-142 Allocation Total Revenue</b>		(1,524,109)	(734,557)	-	(789,552)	-
<b>Sped 94-142 Allocation Total Expense</b>		1,524,109	851,107	480,015	192,987	-
Title I Distribution	7310 - FEDERAL REVENUE THRU STATE	(186,970)	(82,032)	-	(104,938)	-
	81111 - Administration Sal & Wages	5,000	5,000	-	-	-
	81112 - TEACHER SALARY & WAGES	31,012	17,962	13,121	(70)	-
	81116 - FULL TIME TEACHER AIDES SAL	104,652	69,995	33,067	1,590	-
	81201 - TEMP SALARIES PROFESSIONAL	39,500	-	-	39,500	-
	81202 - TEMPORARY SALARY WAGES OTHER	250	-	-	250	-
	81731 - MTRB PENSION	2,791	-	-	2,791	-
	85106 - TEXTBOOKS BOOKS PERIODICALS	3,500	2,709	-	791	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	265	-	-	265	-
<b>Title I Distribution Total Revenue</b>		(186,970)	(82,032)	-	(104,938)	-
<b>Title I Distribution Total Expense</b>		186,970	95,665	46,188	45,117	-
Title II A Improving Teacher Quality	7310 - FEDERAL REVENUE THRU STATE	(79,654)	(10,139)	-	(69,515)	-
	81201 - TEMP SALARIES PROFESSIONAL	44,500	2,475	150	41,875	-
	83101 - PROFESSIONAL TECH SERVICES	9,997	7,304	-	2,693	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	1,000	-	-	1,000	-
	87203 - TITLE II Covenant Sch Training	759	-	-	759	-
	87207 - Title II St Agnes Training	2,597	-	479	2,118	-
	87208 - TITLE IIA-ARL CATHOLIC	6,201	1,650	755	3,796	-
	87301 - PROFESSIONAL AFFILIATIONS	14,600	-	-	14,600	-
<b>Title IIA Improving Teacher Quality Total Revenue</b>		(79,654)	(10,139)	-	(69,515)	-
<b>Title IIA Improving Teacher Quality Total Expense</b>		79,654	11,429	1,384	66,841	-
Title III ELL	7310 - FEDERAL REVENUE THRU STATE	(40,241)	(4,024)	-	(36,217)	-

ARLINGTON PUBLIC SCHOOLS  
GRANTS FINANCIAL REPORT  
THRU MARCH 31, 2020

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
	81201 - TEMP SALARIES PROFESSIONAL	35,282	500	-	34,782	-
	83101 - PROFESSIONAL TECH SERVICES	800	-	-	800	-
	85103 - INSTRUCTIONAL MATERIALS	1,668	-	-	1,668	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	2,491	2,280	-	211	-
<b>Title III ELL Total Revenue</b>		(40,241)	(4,024)	-	(36,217)	-
<b>Title III ELL Total Expense</b>		40,241	2,780	-	37,461	-

<b>Grand Total Grant Revenues</b>		(2,420,300)	(1,082,822)	-	(1,337,478)	-
<b>Grand Total Grant Expenses</b>		2,420,300	1,244,091	657,377	518,832	-

ARLINGTON PUBLIC SCHOOLS  
REVOLVING FUND EXPENDITURE REPORT  
THRU MARCH 31, 2020

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Athletic Fees	7289 - Miscellaneous Revenue	(260,000)	(235,654)	-	-	(24,346)
	81202 - Temporary Salary Wages Other	260,000	212,541	-	(212,541)	260,000
	85104 - Athletic Supplies	-	18,981	12,886	(31,867)	-
<b>Athletic Fees Total Revenue</b>		<b>(260,000)</b>	<b>(235,654)</b>	<b>-</b>	<b>-</b>	<b>(24,346)</b>
<b>Athletic Fees Total Expense</b>		<b>260,000</b>	<b>231,523</b>	<b>12,886</b>	<b>(244,409)</b>	<b>260,000</b>
Athletics Ticket Sales	7289 - Miscellaneous Revenue	(40,000)	(37,931)	-	-	(2,069)
	81202 - Temporary Salary Wages Other	40,000	5714.25	-	(5,714)	40,000
	8300 - Contracted Services	-	-	-	-	-
	8350 - Curriculum Supplies	-	1380.61	-	(1,381)	-
<b>Athletic Ticket Sales Total Revenue</b>		<b>(40,000)</b>	<b>(37,931)</b>	<b>-</b>	<b>-</b>	<b>(2,069)</b>
<b>Athletic Ticket Sales Total Expense</b>		<b>40,000</b>	<b>7,095</b>	<b>-</b>	<b>(7,095)</b>	<b>40,000</b>
Bishop Bus Fees	7289 - Miscellaneous Revenue	(20,000)	(31,450)	-	11,450	-
	8300 - Contracted Services	20,000	788	-	18,425	788
<b>Bishop Bus Total Revenue</b>		<b>(20,000)</b>	<b>(31,450)</b>	<b>-</b>	<b>11,450</b>	<b>-</b>
<b>Bishop Bus Total Expense</b>		<b>20,000</b>	<b>788</b>	<b>-</b>	<b>18,425</b>	<b>788</b>
Building Rental Fees	7289 - Miscellaneous Revenue	(350,000)	(173,478)	-	(176,522)	-
	8092 - Custodial/Overtime	150,000	106,192	-	(106,192)	150,000
	82103 - Power Electricity	200,000	-	-	200,000	-
	8300 - Contracted Services	-	35,898	21,445	(57,343)	-
	8350 - Curriculum Supplies	-	-	-	-	-
	8659 - Instructional Equipment	-	-	-	-	-
<b>Building Rental Total Revenue</b>		<b>(350,000)</b>	<b>(173,478)</b>	<b>-</b>	<b>(176,522)</b>	<b>-</b>
<b>Building Rental Total Expense</b>		<b>350,000</b>	<b>142,090</b>	<b>21,445</b>	<b>36,465</b>	<b>150,000</b>
Circuit Breaker	7310 - Federal Revenue Thru State	(2,317,327)	(1,899,898)	-	(417,429)	-
	83201 - Tuition Other Schools	2,317,327	1,470,832	875,197	(28,702)	-
<b>Circuit Breaker Total Revenue</b>		<b>(2,317,327)</b>	<b>(1,899,898)</b>	<b>-</b>	<b>(417,429)</b>	<b>-</b>
<b>Circuit Breaker Total Expense</b>		<b>2,317,327</b>	<b>1,470,832</b>	<b>875,197</b>	<b>(28,702)</b>	<b>-</b>
Foreign Exchange	7289 - Miscellaneous Revenue	(325,000)	(143,379)	-	(181,621)	-
	85103 - Instructional Materials	285,000	24,265	53,142	(77,407)	285,000
	87202 - Training Educ Conf & Attendanc	40,000	46,788	500	(47,288)	40,000
<b>Foreign Visa Total Revenue</b>		<b>(325,000)</b>	<b>(143,379)</b>	<b>-</b>	<b>(181,621)</b>	<b>-</b>
<b>Foreign Visa Total Expense</b>		<b>325,000</b>	<b>71,053</b>	<b>53,642</b>	<b>(124,695)</b>	<b>325,000</b>
Instrumental Music Fees	7289 - Miscellaneous Revenue	(148,265)	(92,597)	-	(18,556)	(37,112)
	81112 - Teacher Salary & Wages	148,265	119,135	-	(119,135)	148,265
	8300 - Contracted Services	-	-	-	-	-
<b>Instrumental Music Total Revenue</b>		<b>(148,265)</b>	<b>(92,597)</b>	<b>-</b>	<b>(18,556)</b>	<b>(37,112)</b>
<b>Instrumental Music Total Expense</b>		<b>148,265</b>	<b>119,135</b>	<b>-</b>	<b>(119,135)</b>	<b>148,265</b>
Menotomy Preschool	7289 - Miscellaneous Revenue	(142,000)	(261,011)	-	-	119,011
	81112 - Teacher Salary & Wages	142,000	105,089	28,851	8,060	-
	81116 - Full Time Teacher Aides Sal	-	8,963	-	(8,963)	-
<b>Menotomy Preschool Total Revenue</b>		<b>(142,000)</b>	<b>(261,011)</b>	<b>-</b>	<b>-</b>	<b>119,011</b>
<b>Menotomy Preschool Total Expense</b>		<b>142,000</b>	<b>114,052</b>	<b>28,851</b>	<b>(903)</b>	<b>-</b>
Peirce Field Rental	7289 - Miscellaneous Revenue	(22,000)	(19,975)	-	-	(2,025)
	8350 - Curriculum Supplies	-	759	-	(759)	-
	83804 - Athletic Services	22,000	7,545	-	14,455	-



ARLINGTON PUBLIC SCHOOLS  
REVOLVING FUND EXPENDITURE REPORT  
THRU MARCH 31, 2020

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
<b>Peirce Field Rental Total Revenue</b>		<b>(22,000)</b>	<b>(19,975)</b>	-	-	<b>(2,025)</b>
<b>Peirce Field Rental Total Expense</b>		<b>22,000</b>	<b>8,304</b>	-	<b>13,696</b>	-
Traffic Supervisory Rebilling	7289 - Miscellaneous Revenue	(17,928)	-	-	(17,928)	-
	8350 - Curriculum Supplies	17,928	-	-	17,928	-
<b>Traffic Supervisor Rebilling Total Revenue</b>		<b>(17,928)</b>	<b>-</b>	<b>-</b>	<b>(17,928)</b>	<b>-</b>
<b>Traffic Supervisor Rebilling Total Expense</b>		<b>17,928</b>	<b>-</b>	<b>-</b>	<b>17,928</b>	<b>-</b>
Tuition In Revolving	7289 - Miscellaneous Revenue	(90,000)	(18,030)	-	(71,970)	-
	83201 - Tuition Other Schools	90,000	-	-	90,000	-
<b>Tuition In Total Revenue</b>		<b>(90,000)</b>	<b>(18,030)</b>	<b>-</b>	<b>(71,970)</b>	<b>-</b>
<b>Tuition In Total Expense</b>		<b>90,000</b>	<b>-</b>	<b>-</b>	<b>90,000</b>	<b>-</b>
AEA President Salary Offset	7289 - Miscellaneous Revenue	(15,671)	-	-	(15,671)	-
	81112 - Teacher Salary & Wages	15,671	-	-	15,671	-
<b>AEA President Offset Total Revenue</b>		<b>(15,671)</b>	<b>-</b>	<b>-</b>	<b>(15,671)</b>	<b>-</b>
<b>AEA President Offset Total Expense</b>		<b>15,671</b>	<b>-</b>	<b>-</b>	<b>15,671</b>	<b>-</b>
<b>Total Revolving Revenue</b>		<b>(3,748,191)</b>	<b>(2,913,403)</b>	-	<b>(888,247)</b>	<b>53,459</b>
<b>Total Revolving Expense</b>		<b>3,748,191</b>	<b>2,164,871</b>	<b>992,022</b>	<b>(332,754)</b>	<b>924,053</b>

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
THRU MARCH 31, 2020

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES + PROJECTIONS	AVAILABLE BUDGET
81111 - Administration Sal & Wages	5,279,289	3,537,297	1,738,816	3,176
81112 - TEACHER SALARY & WAGES	39,178,087	23,266,386	15,872,576	39,125
81113 - CUSTODIAL SALARIES	1,544,987	1,143,725	400,810	453
81114 - FOOD SERVICE SALARY WAGES	139,500	141,494	-	(1,994)
81115 - CLERICAL SALARIES	2,153,956	1,514,975	555,864	83,118
81116 - FULL TIME TEACHER AIDES SAL	3,981,261	2,594,836	1,194,863	191,563
81117 - OTHER FULL TIME SALARIES	3,021,759	2,036,415	919,701	65,643
81118 - PART TIME SALARY WAGES	197,822	129,658	49,198	18,966
81119 - SPED SUMMER SCHOOL(HARDY)	195,046	195,046	-	(0)
81120 - BUS MONITORS	24,985	6,000	-	18,985
81201 - TEMP SALARIES PROFESSIONAL	238,939	77,719	-	161,220
81202 - TEMPORARY SALARY WAGES OTHER	148,431	112,380	318,256	(282,205)
81203 - SUBSTITUTE TEACHERS DAY TO DAY	321,661	309,231	6,044	6,386
81204 - EXTENDED TERM SUB TEACHER	523,337	387,445	89,498	46,395
81205 - STUDENT ACTIVITY SUPPORT STIP	157,701	77,587	77,887	2,227
81206 - TEMPORARY CLERICAL HELP	29,982	18,982	-	11,000
81210 - ACADEMIC TEACHER LEADERSHIP	138,947	64,590	42,220	32,136
81215 - ADMINISTRATIVE STIPEND	86,849	47,521	37,330	1,998
81301 - OVERTIME PEAKLOAD REQUIREMENT	45,971	39,373	106,192	(99,594)
81302 - CUST/SNOW/ICE REMOVAL	34,991	27,336	-	7,655
81304 - MAINTENANCE SALARIES	549,871	342,070	115,836	91,965
81305 - MAINT/WK OUT OF CLASSIFICATION	7,163	417	-	6,746
81307 - PERMIT	19,565	14,804	-	4,761
81308 - OUT OF CLASSIFICATION SALARY	19,100	11,680	-	7,420
81310 - CALL BACK	16,994	14,623	-	2,371
81313 - AUTO ALLOWANCE	14,991	351	-	14,640
81314 - CUSTODIAL CLOTHING ALLOW	14,193	14,175	-	18
81316 - CUSTODIAL ABSENCE/VACATION	75,469	55,263	-	20,206
81318 - TEACHER ROOM MOVING	25,195	3,102	-	22,093
81320 - SKILLS STIPEND	3,499	2,423	942	134

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
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OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES + PROJECTIONS	AVAILABLE BUDGET
81322 - OTHER STIPENDS	45,740	23,094	3,793	18,853
81323 - CUSTODIAL ATHLETIC EVENTS	16,518	10,516	-	6,002
81413 - LONGEVITY/TEACHERS	392,837	389,641	-	3,196
81414 - LONGEVITY ADMIN	22,059	21,455	-	604
81415 - LONGEVITY CLERICAL	28,876	28,874	-	2
81416 - LONGEVITY CUST	22,965	13,965	-	9,000
81730 - PENSIONS	4,199	2,402	1,716	82
81760 - CLOTHING ALLOWANCE	14,193	13,627	523	43
82103 - POWER ELECTRICITY	997,070	584,325	412,745	-
82104 - NATURAL GAS	575,085	292,985	282,100	-
82403 - PLUMBING SERVICES	133,668	77,129	56,539	-
82404 - ROOF REPAIRS	20,288	2,074	18,214	-
82405 - FLOORING SUPPLIES/SERVICES	40,640	13,709	26,931	-
82407 - MASONRY SUPPLY SERVICES	20,891	4,500	16,391	-
82408 - ELECTRICAL SERVICES	55,895	18,500	37,395	-
82409 - GROUNDS SUPPLIES	28,916	3,280	25,636	-
82410 - PAINTING SERVICES	30,158	3,451	26,707	-
82411 - WINDOW GLASS SERVICE SUPPLIES	7,533	2,456	5,077	-
82412 - HVAC CONTRACTED SERVICES	60,097	32,926	27,171	-
82414 - BOILER CONTRACTED SERVICES	56,561	35,315	21,246	-
82415 - SNOW REMOVAL CONTRACTED	64,647	31,041	33,606	-
82420 - ELEVATOR MAINTENANCE REPAIRS	89,323	73,623	15,700	-
82703 - EQUIPMENT RENTAL	99,396	-	99,396	-
82904 - CUSTODIAL SUPPLIES CLEANING	504,347	286,225	218,122	-
82905 - EXTERMINATION SERVICES	7,037	1,120	5,917	-
82999 - MISC MAINTENANCE SERVICES	10,932	-	10,932	-
83101 - PROFESSIONAL TECH SERVICES	1,096,715	516,942	637,904	(58,131)
83102 - LEGAL SERVICES	176,779	100,512	76,267	-
83201 - TUITION OTHER SCHOOLS	4,266,371	2,004,117	1,622,629	639,626
83301 - CONTRACTED TRANSPORTATION	1,127,183	537,889	511,641	77,653

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
THRU MARCH 31, 2020

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES + PROJECTIONS	AVAILABLE BUDGET
83302 - FIELD TRIPS	18,547	2,965	2,720	12,862
83303 - OTTO BUSING REIMBURSE	5,520	1,470	4,050	-
83402 - TELEPHONE/PAGERS	33,428	14,403	19,025	-
83403 - ADVERTISING	2,457	687	1,770	-
83404 - REPRODUCTION/PRINTING	12,291	2,310	9,981	-
83405 - POSTAGE	712	15	697	-
83802 - ENVIRONMENTAL SERVICES	8,095	13,008	15	(4,928)
83803 - SECURITY SERVICES	41,231	38,161	4,388	(1,318)
83804 - ATHLETIC SERVICES	198,705	99,202	99,503	-
83807 - INSURANCE	49,884	41,942	7,942	-
83808 - SAFETY EQUIP AND TESTING	690	-	690	-
84201 - OFFICE SUPPLIES	75,650	60,242	15,408	-
84303 - PLUMBING SUPPLIES	49,257	15,014	34,243	-
84306 - CARPENTRY SUPPLIES DOORS	51,414	15,001	36,413	-
84308 - ELECTRICAL SUPPLIES	18,107	8,374	9,733	-
84312 - HVAC SUPPLIES	25,051	19,439	5,612	-
84321 - EQUIPMENT MAINTENANCE	47,545	25,730	21,815	-
84399 - MISC MAINTENANCE SUPPLIES	13,160	12,108	4,103	(3,051)
84802 - MOTOR VEHICLE REPAIR	95,925	48,219	60,343	(12,637)
84803 - GAS & OIL	44,632	28,756	15,876	-
84902 - FOOD SUPPLIES	65,604	10,757	54,847	-
85100 - EDUCATIONAL SUPPLIES	5,041	5,004	37	-
85101 - REPRO PAPER TONER SUPPLIES	99,380	74,028	25,352	-
85102 - TESTING MATERIALS	25,315	951	24,364	-
85103 - INSTRUCTIONAL MATERIALS	625,855	394,655	308,607	(77,407)
85104 - ATHLETIC SUPPLIES	74,185	28,036	87,701	(41,552)
85105 - INSTRUCTIONAL SOFTWARE	6,500	1,386	5,114	-
85106 - TEXTBOOKS BOOKS PERIODICALS	285,635	193,082	92,553	-
85110 - INSTRUCTION EQUIPMENT	26,586	20,347	6,239	-
85201 - MEDICAL SURGICAL SUPPLIES	90,849	12,515	78,334	-

ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND EXPENDITURE REPORT  
THRU MARCH 31, 2020

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES + PROJECTIONS	AVAILABLE BUDGET
85802 - COMPUTER SUPPLIES	120,025	59,450	60,575	-
85803 - GRADUATION SERVICE CEREMONIES	15,147	-	15,147	-
85804 - COMPUTER SOFTWARE	285,629	183,738	101,891	-
85806 - MISC SUPPLIES	1,695	793	2,830	(1,928)
87101 - BUSINESS TRAVEL	7,248	2,774	4,474	-
87105 - WORKSHOPS STIPENDS/GREEN SLIP	8,823	1,178	7,645	-
87106 - Graduate Course Reimbursement	23,129	9,074	26,638	(12,583)
87202 - TRAINING EDUC CONF & ATTENDANC	274,303	181,621	139,971	(47,288)
87301 - PROFESSIONAL AFFILIATIONS	77,087	38,060	39,027	-
87601 - COURT JUDGEMENTS SETTLEMENT	25,000	25,000	-	-
88501 - CAPITAL EQUIPMENT/FURNITURE	16,000	446	15,555	-
88502 - COMPUTER NETWORK TELECOM	2,662	2,131	531	-
88550 - COMPUTER EQUIPMENT HARDWARE	266,680	250	266,430	-
88560 - SPACE RENTAL	-	-	-	-
			-	
<b>Grand Total</b>	<b>71,427,139</b>	<b>43,004,916</b>	<b>27,438,515</b>	<b>983,707</b>

## **C19 Policy Review for School Committee**

### **Rev. April 9, 2020**

The Program of Studies and the Student Handbook note some specific details and expectations regarding grading practices, expectations, and graduation requirements. In light of the extended school closure, we will need to make revisions to some of these expectations. In particular, we see a need for flexibility regarding:

- Final Exams
- Term Weights for for credit and grades
- AP Exams
- Attendance Policy
- Community Service
- PE Requirement

In general, the Program of Studies grants the Principal the authority to make “Waivers & Substitutions” where necessary. However, we seek support and clarification for that authority from the School Committee in this unprecedented situation.

POS p. 4

#### **Waivers & Substitutions**

Requests for relief/substitution of a graduation requirement must be made in writing to the Principal who has final decision-making authority on local requirements for graduation.

<b>Final Exams</b>	
	<p><b>EXPLANATION:</b> We propose to halt Final Exams this year as students time to complete the curriculum and review has been interrupted. We do not believe that these exams would be a good assessment of student learning or a good use of our remaining time. This will also relate to the weighting of Year-Long and Second Semester course grades.</p> <p>Request: Grant the Principal the authority to adjust or waive Final Exam requirements in response to the extended closure.</p>
POS p.10	<p><b>Final Exams</b></p> <ul style="list-style-type: none"><li>• For full year courses, final examinations are scheduled at the end of the year.</li><li>• For semester (1/2 year) courses, final exams will be administered at the end of each semester</li><li>• The final examination counts for 11% of the final year grade for full year courses; 20% for semester courses.</li></ul>

SH p.11	<p><b>Final Examinations</b></p> <p>The final examination is the instrument used to evaluate the student's knowledge of the course material presented over the length of the course, whether a semester or full-year course.</p> <p>A final assessment will be given in all courses. The final examination for all courses will be one and one-half hours in length. The final examination grade will be recorded on the student's final report card.</p> <p>The final examination for full year courses will be weighted as 1/9<sup>th</sup> of the final course average with each quarter weighted as 2/9ths. Final examinations for semester courses will be weighted as 1/5<sup>th</sup> of the final course average with each quarter weighted as 2/5ths.</p> <p>...</p> <p><b>Senior Final Examinations Exemptions</b></p> <p>Seniors who have maintained a B+ or better average are exempt from senior final exams. The B+ must be the grade for the entire year, not just the 4<sup>th</sup> term. Teachers have the final say on whether a student is carrying a B+ or better average.</p>
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Term Weights	
	<p><b>EXPLANATION:</b> On March 12, Term 3 work was ended with only 2/3 of the Term completed on April 3, when the Term had ended we issued the plan below (Grades and Credits for the Year 2019-20) to weight Term 3 as only 2/3 of a term. Given that the plans for Term 4 and Finals were still undetermined, this was left open.</p> <p>Request: Grant the Principal the authority to adjust grade weighting and credits in response to the extended closure.</p>
POS p.11	<p><b>Weighted GPA</b></p> <p>...</p> <p>Students receive credits for each quarter or term grade. The credits are factored in as part of the weighted GPA. The final credits awarded for the course, however, are based on the student's' Y1 grade, i.e., the student's grade for the year. Students who receive a passing grade for the year in a course, will receive full credit for that course.</p>
	See sections above relating to final exams and weighting grades.

Advanced Placement Exams	
	EXPLANATION: Due to social distancing, the College Board has postponed the

	<p>Advanced Placement Exams and is going to issue a modified exam. The exam will be administered remotely (online), take 45 minutes, and have reduced content. Given that not all families have equal access to a good testing environment and that access to the AP content has been interrupted, we propose to waive the requirement that students in AP courses take the AP exam. We will encourage, but not require participation. This has never counted as part of their course grade as AP scores are not released until after grades are calculated.</p> <p>Proposal: Request: Grant the Principal the authority to adjust or waive testing requirements where appropriate.</p>
POS p.18	<p><b>Levels:</b> English courses are offered at two levels in the freshman and sophomore years. At the eleventh and twelfth grades, an Advanced Placement course is also offered. All students enrolled in AP courses must take the AP exam in May.</p>

Attendance Policy	
	<p>EXPLANATION: Due to social distancing and concerns due to COVID 19 prior to the school closure, there were a large number of legitimate reasons for absences in the beginning of Term 3. Given the challenges of seeking documentation and determining which causes were more or less appropriate, the Deans have sought to be lenient and waive the issuing of Failures due to Attendance in Term 3. We believe that the authority to excuse absences due to emergencies warrants this decision.</p> <p>Proposal: Request: Affirm the decision to forego the issuing of Failures due to Attendance in Term 3 and grant grades based on teacher assessment of Term 3 work.</p>
SH p.13	<p>Attendance Policy</p> <p>Massachusetts's statute does not enumerate specific exceptions to the school attendance law. It is the feeling of the Arlington High School faculty and administration that <b>extended illness</b> (verified by a physician if appropriate), <b>family emergencies</b> (crisis, unforeseen happening), and <b>religious observances</b> would qualify as acceptable reasons for absence.</p>
SH p.14	<p>FA (Failure due to Attendance) Policy</p> <ul style="list-style-type: none"> <li>• <b>Students who have seven or more unexcused absences in a quarter in a given subject will receive an FA, or Failure due to Attendance, for that term even if the earned average is 60 or higher.</b> A grade of 59 will be recorded when the student's earned grade point average is over 60 and the comment "Failure due to attendance" will be noted on the report card.</li> </ul>



	<ul style="list-style-type: none"> <li>• <b>Seniors who have five or more unexcused absences during term 4 in a given subject will receive an FA for that term even if the earned average is 60 or higher.</b></li> <li>• A FA will count as a failing grade and be equivalent to 0 (zero) credits earned in determining academic eligibility for any extracurricular activities including MIAA athletic eligibility.</li> <li>• A student who earns an FA due to the attendance policy for three quarters will receive no credit for the year. Required courses would need to be repeated in the following school year.</li> <li>• Students will not be allowed to change or drop classes to avoid the consequences of poor attendance. Those students who change classes for legitimate reasons will have their attendance record follow them to the new class.</li> <li>• House Deans may excuse absences for reasons of illness, incapacity, or serious family problems, if the student provides the proper written documentation. It is requested that the student (and parent/guardian) present the proper documentation for all absences within 3 days of the student's return to school.</li> </ul>
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Graduation Requirements	
	<p>Explanation: The Principal has the authority to make waivers and substitutions on graduation requirements. Given the extended closure, we have to make a number of adjustments to avoid long term negative consequences for students. These include requirements for Community Service and Physical Education.</p> <p>Generally, a significant number of Seniors finish 10-20 hours of their 40-hour Community Service Requirement in the last two terms of their senior year, given the challenges of social distancing, we have provided opportunities for remote Community Service, but to keep expectation reasonable and manageable we are waiving 20 hours of the 40-hour requirement.</p> <p>Sophomores and Juniors enrolled in Term 4 Physical Education classes, in order to meet the grade-level requirements for Physical Education may not have an opportunity to complete those credits, if we do not return to granting credit in Term 4. Making up this term will substantially reduce opportunities for them to explore other academic offerings and will require them to take more than the usual amount of PE in one year.</p> <p>Proposal: Affirm the authority of the Principal to waive or substitute local requirements for graduation.</p>
POS p.4	<p><b>Waivers &amp; Substitutions</b></p> <p>Requests for relief/substitution of a graduation requirement must be made in writing to</p>

	the Principal who has final decision-making authority on local requirements for graduation.
POS p.3	<p><b>II. Graduation Requirements</b></p> <p><b>Graduation Requirements</b></p> <ol style="list-style-type: none"> <li>1. Pass MCAS exam in ELA, Math and STE (further explained below)</li> <li>2. Pass four years of English</li> <li>3. Pass three years of History/Social Science (to include World History, US History I and US History II)</li> <li>4. Pass three years of Science (to include Physical Science to pass Introductory Physics MCAS)</li> <li>5. Pass three years of Mathematics (to include Algebra &amp; Geometry)</li> <li>6. Pass four years of Physical Education (*see below for further information)</li> <li>7. Pass one year of Fine Arts (5 credits) (*see below for further information)</li> <li>8. Pass two years of World Languages (three years of the same language is strongly recommended)</li> <li>9. Demonstrate competency in Computer Technology</li> <li>10. Perform and document 40 hours of community service</li> <li>11. 106 credits minimum</li> </ol> <p>....</p> <p><b>Definition of the Four Year Physical Education Graduation Requirement</b></p> <ul style="list-style-type: none"> <li>• <b>Grade 9:</b> Students are required to take the 9th Grade Program.</li> <li>• <b>Grade 10:</b> Students are required to take two different quartered electives (preferably in the same semester). Students are not allowed to take electives marked for Grade 11 and 12 only. (each course is one quarter long)</li> <li>• <b>Grades 11 and 12:</b> Students are required to take two quarter electives by the time of their graduation. This may entail taking two quartered electives during your junior year, or one junior and one senior year. Spaces may be limited in some electives. Seniors are given preference. Grade 12 students cannot not enroll in Quarter 4 electives.</li> <li>• <b>There is a 4 absence allowance for all Quarter Elective classes. If a student surpasses the 4 absence allowance they must enroll in another elective in a different quarter to earn PE Graduation requirement credit and may require changes to their schedule in order to complete this requirement.</b></li> </ul>

MEMO FROM APRIL 3, 2020

This is our current plan for addressing grades and credits for the 2019-20 school year. Given the uncertainty about the end of the year, we wanted to assure everyone that they will be able to receive full credit for the year, whether we are able to return to instruction for Term 4 or not.

The details of grading can be complex, so we will update these practices as we have more information.

	<b>Grades and Credits for the Year 2019-20</b>
<b>Q</b>	<b>How will we calculate grades and credits for the year?</b>
<b>A</b>	<p><b>Year-Long Courses</b></p> <ul style="list-style-type: none"> <li>For Year-Long Courses, the final grade will be computed based on the grades for Terms 1-3 and any academic work if we return to instruction for Term 4. Year-Long Courses will earn 5 credits whether or not there is a Term 4. Term 3 will be weighted as <math>\frac{2}{3}</math> of a Term. Any work done after we return to instruction will be appropriately weighted.</li> <li>For example, If we do not return to instruction in SY 2019-20 Year-Long grades will be a weighted average based on the length of the Terms (37.5%, 37.5%, 25%)</li> <li>For students failing Year-Long Courses (Terms 1-3), they may make a contract with the teacher and Dean for credit recovery.</li> </ul> <p><b>Semester 2 Courses</b></p> <ul style="list-style-type: none"> <li>For Semester 2 Courses, These will earn 2.5 credits.</li> <li>For Semester 2 Courses, the final grade will be computed based on the grade for Term 3 and any academic Term after we return to instruction. Semester 2 Courses will earn 2.5 credits. Term 3 and any work done after we return to instruction will be appropriately weighted.</li> <li>For students failing Semester 2 Courses, they may make a contract with the teacher and Dean for credit recovery.</li> </ul> <p><b>Term 3 Courses</b></p> <ul style="list-style-type: none"> <li>For Quarter 3 Courses, the final grade will be the Term 3 grade and will earn 1.25 credits.</li> <li>Students failing Quarter 3 Courses have had from March 16 to April 3 to make a contract with their teacher and the Dean for make-up work, credit recovery, or incompletes.</li> </ul> <p><b>Term 4 Courses (TBD)</b></p> <ul style="list-style-type: none"> <li>For now we are moving to structured enrichment. Students in Term 4 courses (primarily PE) will have the opportunity to join those groups for enrichment.</li> </ul>
<b>Q</b>	<b>What arrangements are being made for Seniors and graduation requirements?</b>
<b>A</b>	<p><b>For Seniors</b></p> <ul style="list-style-type: none"> <li>Seniors who meet graduation requirements based on the credits granted above, will be on track for graduation. Graduation is currently scheduled for June 6. We</li> </ul>

	<p>recommend they continue to participate in enrichment activities for the purposes of engagement and community.</p> <ul style="list-style-type: none"><li>• Senior Community Service. Seniors will have their community service requirement dropped to 30 hours. Any senior who has not yet met that requirement should contact their Dean and make a contract for completing community service through remote activities.</li><li>• PE requirement. If a senior is failing PE in Term 3 and needs a PE credit to graduate they should make a contract with the teacher and Dean for credit recovery.</li><li>• Seniors who are failing courses required for graduation should make a contract with the teacher and Dean for credit recovery.</li></ul>
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## **Town of Arlington, Massachusetts**

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**7:40 Student Opportunity Act Plan update**



## **Town of Arlington, Massachusetts**

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**7:50 p.m. Superintendent's Report, K. Bodie**

**Summary:**

AHS Building Committee update



## **Town of Arlington, Massachusetts**

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### **8:00 p.m Consent Agenda**

#### **Summary:**

Approval of Warrant Number 20243, Dated 3/31/2020 in the Amount \$261,977.04

Approval of Minutes: None

#### **ATTACHMENTS:**

	Type	File Name	Description
▢	Warrant	Please_DocuSign_Warrant_20243.pdf	Warrant 20243 3/31/2020 D

# APPROVAL OF ACCOUNTS PAYABLE

I / We certify that there is due to the vendors named within this Accounts Payable Warrant the amount set against their respective names, in payment for services performed to date.

Warrant Number  
DATED

20243  
3/31/2020

Total Warrant Amount

\$261,977.04

STATEMENT MADE UNDER THE PENALTIES OF PERJURY



Superintendent of Schools / Chief Financial Officer

DocuSigned by:



C6ECD9F56143429

School Committee

DocuSigned by:



9FAC749CB355496

School Committee

DocuSigned by:



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School Committee

DocuSigned by:



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School Committee

School Committee



SC



03/24/2020 10:05  
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TOWN OF ARLINGTON  
PRELIMINARY

TOWN OF ARLINGTON

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apwarnt

DATE: 03/31/2020 WARRANT: 20243 AMOUNT: \$ 261,977.04

PAY TO EACH OF THE PERSONS NAMED IN THE ATTACHED WARRANT THE  
SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE  
AGGREGATE, AND CHARGE THE SAME TO APPROPRIATIONS OR ACCOUNTS  
INDICATED.

TOWN MANAGER

\_\_\_\_\_

COMPTROLLER

\_\_\_\_\_

\_\_\_\_\_



03/24/2020 10:05  
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|TOWN OF ARLINGTON  
|PRELIMINARY DETAIL INVOICE LIST

|P 2  
|apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20243 03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
<u>32432</u>	<u>AHOLD FINANCIAL SERVIC</u>	00003	<u>11573220</u>	INV	03/31/2020	<u>177428</u>	376908		
	1 <u>15125145 84902 3520</u>		BRACKETT	FOOD		76.45			
			Invoice Net			76.45			
			CHECK TOTAL			76.45			
<u>32432</u>	<u>AHOLD FINANCIAL SERVIC</u>	00003	<u>11573220</u>	INV	03/31/2020	<u>177434</u>	376909		
	1 <u>15125145 84902 3520</u>		BRACKETT	FOOD		166.67			
			Invoice Net			166.67			
<u>32432</u>	<u>AHOLD FINANCIAL SERVIC</u>	00003	<u>11573220</u>	INV	03/31/2020	<u>177445</u>	376910		
	1 <u>15125145 84902 3520</u>		BRACKETT	FOOD		186.27			
			Invoice Net			186.27			
<u>32432</u>	<u>AHOLD FINANCIAL SERVIC</u>	00003	<u>11573220</u>	INV	03/31/2020	<u>177447</u>	376911		
	1 <u>15125145 84902 3520</u>		BRACKETT	FOOD		13.94			
			Invoice Net			13.94			
<u>32432</u>	<u>AHOLD FINANCIAL SERVIC</u>	00003	<u>11573020</u>	INV	03/31/2020	<u>177448</u>	376912		
	1 <u>15127260 84902 3520</u>		PEIRCE	FOOD SUPPL		27.04			
			Invoice Net			27.04			
<u>32432</u>	<u>AHOLD FINANCIAL SERVIC</u>	00003	<u>202230</u>	INV	03/31/2020	<u>176260</u>	377184		
	1 <u>1955 84000</u>		PE SURVIVA	MISC EXP		166.95			
			Invoice Net			166.95			
			CHECK TOTAL			560.87			
<u>1376</u>	<u>ARLINGTON COAL &amp; LUMBE</u>	00000	<u>204505</u>	INV	03/31/2020	<u>520344</u>	376876		
	1 <u>152 8300</u>		BLDG USER	CONT/SERV		307.87			
			Invoice Net			307.87			
			CHECK TOTAL			307.87			
<u>15609</u>	<u>WALKER, INC</u>	00000	<u>201197</u>	INV	03/31/2020	<u>084879</u>	377144		
	1 <u>07506848 83201 9300</u>		CB OOD DAY	TUITION		4,479.60			
			Invoice Net			4,479.60			
<u>15609</u>	<u>WALKER, INC</u>	00000	<u>201198</u>	INV	03/31/2020	<u>0848880</u>	377146		
	1 <u>07506848 83201 9300</u>		CB OOD DAY	TUITION		4,479.60			
			Invoice Net			4,479.60			
			CHECK TOTAL			8,959.20			
<u>71020</u>	<u>CONCORD AREA SPECIAL E</u>	00000	<u>204780</u>	INV	03/31/2020	<u>20-0513</u>	377148		
	1 <u>02456848 83201 9400</u>		TUITION DY	TUITION		6,823.05			
			Invoice Net			6,823.05			
<u>71020</u>	<u>CONCORD AREA SPECIAL E</u>	00000	<u>204780</u>	INV	03/31/2020	<u>20-0762</u>	377149		
	1 <u>02456848 83201 9400</u>		TUITION DY	TUITION		1,830.00			
			Invoice Net			1,830.00			
			CHECK TOTAL			8,653.05			
<u>70693</u>	<u>CAM OFFICE SERVICES, I</u>	00000	<u>201035</u>	INV	03/31/2020	<u>21983</u>	377147		
	1 <u>02456806 85101 2430</u>		SPED ADM M	REPRO SUPP		100.00			
	2 <u>02816970 85101 3300</u>		TRANS ED	REPRO SUPP		89.68			
			Invoice Net			189.68			



03/24/2020 10:05  
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|PRELIMINARY  
|TOWN OF ARLINGTON  
|DETAIL INVOICE LIST

|P 3  
|apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20243 03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	189.68		
73222	CENTER FOR RESPONSIVE	00000	204405	INV	03/31/2020	INV16223	376877		
	1 02216575 87202 2357			PROF DEV	TRAINING	886.00			
				Invoice Net		886.00			
						CHECK TOTAL	886.00		
34197	CHESS WIZARDS INC.	00000	205043	INV	03/31/2020	4679	377194		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	1,680.00			
				Invoice Net		1,680.00			
34197	CHESS WIZARDS INC.	00000	205043	INV	03/31/2020	4680	377195		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	1,560.00			
				Invoice Net		1,560.00			
34197	CHESS WIZARDS INC.	00000	205043	INV	03/31/2020	4681	377196		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	1,920.00			
				Invoice Net		1,920.00			
34197	CHESS WIZARDS INC.	00000	205043	INV	03/31/2020	4682	377197		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	1,920.00			
				Invoice Net		1,920.00			
34197	CHESS WIZARDS INC.	00000	205043	INV	03/31/2020	4683	377198		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	2,520.00			
				Invoice Net		2,520.00			
34197	CHESS WIZARDS INC.	00000	205043	INV	03/31/2020	4684	377199		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	1,920.00			
				Invoice Net		1,920.00			
						CHECK TOTAL	11,520.00		
34159	JAMES M. DONAHER	00001	201235	INV	03/31/2020	4288	377150		
	1 02456857 83101 2330			SPED CONTR	PROF TECH	53.52			
				Invoice Net		53.52			
34159	JAMES M. DONAHER	00001	201235	INV	03/31/2020	4295	377151		
	1 02456857 83101 2330			SPED CONTR	PROF TECH	645.28			
				Invoice Net		645.28			
						CHECK TOTAL	698.80		
36327	CRAFT BEER CELLAR GROU	00000	204411	INV	03/31/2020	2327	377200		
	1 1336770 82702 6200			ADULT ED	RENT FACI	50.00			
				Invoice Net		50.00			
						CHECK TOTAL	50.00		
36366	DALE, ALEXANDRA	00000	205003	INV	03/31/2020	265	377201		
	1 1336770 81112 6200			ADULT ED	INSTRUCT	175.00			
				Invoice Net		175.00			
						CHECK TOTAL	175.00		
18399	DEVEREAUX	00002	200537	INV	03/31/2020	349825FEB20	377152		
	1 02456851 83201 9300			OOD RESIDE	TUITION	2,403.81			
				Invoice Net		2,403.81			



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TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

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CASH ACCOUNT: 0000		104013	VENDOR 8304		WARRANT: 20243		03/31/2020		
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
18399	DEVEREAUX		00002	200538	INV 03/31/2020	340166FEB20	377153		
	1 02456851 83201	9300		OOD RESIDE	TUITION	4,807.62			
				Invoice Net		4,807.62			
18399	DEVEREAUX		00002	201545	INV 03/31/2020	358055FEB20	377154		
	1 02456848 83201	9300		TUITION DY	TUITION	4,201.95			
				Invoice Net		4,201.95			
				CHECK TOTAL		11,413.38			
2908	DUDLEY AUTOMOTIVE SERV		00000	200529	INV 03/31/2020	24907	377155		
	1 02816970 84802	3300		TRANS ED	VEHICLE RE	35.00			
				Invoice Net		35.00			
				CHECK TOTAL		35.00			
71410	EDCO COLLABORATIVE		00000	200577	INV 03/31/2020	1201582	377156		
	1 02456848 83201	9400		TUITION DY	TUITION	2,496.00			
				Invoice Net		2,496.00			
71410	EDCO COLLABORATIVE		00000	200578	INV 03/31/2020	1201579	377157		
	1 02456848 83201	9400		TUITION DY	TUITION	4,992.00			
				Invoice Net		4,992.00			
71410	EDCO COLLABORATIVE		00000	200579	INV 03/31/2020	1201578	377158		
	1 02456848 83201	9400		TUITION DY	TUITION	4,992.00			
				Invoice Net		4,992.00			
				CHECK TOTAL		12,480.00			
34229	EI US, LLC.		00003	200128	INV 03/31/2020	INV50597	377159		
	1 02456803 83101	2310		SPED/TUTOR	PROF TECH	412.50			
				Invoice Net		412.50			
				CHECK TOTAL		412.50			
21724	FANTINI BAKING CO., IN		00000	201821	INV 03/31/2020	T137160	376974		
	1 03034309 835001			FOOD SERV	FOOD SERVI	98.66			
				Invoice Net		98.66			
21724	FANTINI BAKING CO., IN		00000	201821	INV 03/31/2020	T139948	376975		
	1 03034309 835001			FOOD SERV	FOOD SERVI	109.39			
				Invoice Net		109.39			
21724	FANTINI BAKING CO., IN		00000	201821	INV 03/31/2020	T139949	376976		
	1 03034309 835001			FOOD SERV	FOOD SERVI	114.39			
				Invoice Net		114.39			
				CHECK TOTAL		322.44			
37605	GORDON FOOD SERVICE IN		00002	202691	INV 03/31/2020	201042686	376977		
	1 03034309 835001			FOOD SERV	FOOD SERVI	132.62			
				Invoice Net		132.62			
				CHECK TOTAL		132.62			
36155	GUANG, YIN W		00000	205002	INV 03/31/2020	KUMIHIMO NECKLACE	377205		
	1 1336770 81112	6200		ADULT ED	INSTRUCT	100.00			



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TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

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CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20243

03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	2 1336770 85103 6200			ADULT ED INSTRUCT		175.00			
				Invoice Net		275.00			
				CHECK TOTAL		275.00			
75061	THE GUILD FOR HUMAN SE	00000	201230	INV	03/31/2020	7128	377160		
	1 02456845 83201 9300			OOD/AIDE TUITION		3,192.00			
	2 02456848 83201 9300			TUITION DY TUITION		320.00			
	3 07506848 83201 9300			CB OOD DAY TUITION		11,386.32			
				Invoice Net		14,898.32			
75061	THE GUILD FOR HUMAN SE	00000	201231	INV	03/31/2020	7124	377161		
	1 07506848 83201 9300			CB OOD DAY TUITION		11,386.32			
				Invoice Net		11,386.32			
				CHECK TOTAL		26,284.64			
33975	HARRINGTON, MAURA	00000	205035	INV	03/31/2020	MIND MAPPING 2/6-3/5	377206		
	1 1336770 81112 6200			ADULT ED INSTRUCT		120.00			
				Invoice Net		120.00			
				CHECK TOTAL		120.00			
37988	HAUBENSTOCK, LISA	00000	205005	INV	03/31/2020	PAINT COOKIES2/27/20	377207		
	1 1336770 81112 6200			ADULT ED INSTRUCT		87.50			
	2 1336770 85103 6200			ADULT ED INSTRUCT		180.00			
				Invoice Net		267.50			
				CHECK TOTAL		267.50			
37842	HENEIN, SAMEH	00000	203960	INV	03/31/2020	DELIVERY 3/6/20	376978		
	1 03034309 835001			FOOD SERV FOOD SERVI		380.92			
				Invoice Net		380.92			
				CHECK TOTAL		380.92			
72233	JUDGE BAKER CHILDREN'S	00000	201221	INV	03/31/2020	FEB 2002	377162		
	1 07506848 83201 9300			CB OOD DAY TUITION		7,797.15			
				Invoice Net		7,797.15			
				CHECK TOTAL		7,797.15			
19317	JUSTICE RESOURCE INSTI	00000	200543	INV	03/31/2020	2350820ARL-MK	377163		
	1 02456851 83201 9300			OOD RESIDE TUITION		8,256.30			
				Invoice Net		8,256.30			
19317	JUSTICE RESOURCE INSTI	00000	202865	INV	03/31/2020	3850820ARL	377164		
	1 02456851 83201 9300			OOD RESIDE TUITION		8,256.01			
				Invoice Net		8,256.01			
				CHECK TOTAL		16,512.31			
37843	KJS ENTERTAINMENT INC	00000	11678220	INV	03/31/2020	MA-003-165860	376879		
	1 15123160 83302 3520			THOMPSON FIELD TRIP		630.00			
	2 15127160 83302 3520			PEIRCE FIELD TRIP		336.00			
				Invoice Net		966.00			

03/24/2020 10:05  
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PRELIMINARY DETAIL INVOICE LISTP 6  
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CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20243 03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
CHECK TOTAL						966.00			
72363	LABBB COLLABORATIVE	00000	200881	INV	03/31/2020	300197	377165		
	1 02816980 83301 3300			SPED/REIMB TRANS		52,505.74			
				Invoice Net		52,505.74			
72363	LABBB COLLABORATIVE	00000	202870	INV	03/31/2020	SepDec19TAA	377166		
	1 02456815 83101 2320			SPED/CONS SPED TRANS		8,720.00			
	2 02456860 83101 2720			SPED TEST PROF TECH		1,200.00			
				Invoice Net		9,920.00			
CHECK TOTAL						62,425.74			
72376	LANDMARK SCHOOL INC	00000	203771	INV	03/31/2020	WI20-11851	376880		
	1 02066506 87202 2357			ELEM EDUC TRAINING		295.00			
				Invoice Net		295.00			
CHECK TOTAL						295.00			
35350	MANSFIELD, JACLYN	00000	203961	INV	03/31/2020	PSYCH EVAL 2/24/20	377167		
	1 02456836 83101 2800			PSYCHOLOGI PROF TECH		2,000.00			
				Invoice Net		2,000.00			
CHECK TOTAL						2,000.00			
32722	MCKESSON MEDICAL-SURGI	00001	11673220	INV	03/31/2020	73688430	376882		
	1 02496554 85201 3200			HEALTH SRV MED SUPPLY		326.10			
				Invoice Net		326.10			
32722	MCKESSON MEDICAL-SURGI	00001	204794	INV	03/31/2020	79103484	376913		
	1 152 8300			BLDG USER CONT/SERV		378.06			
				Invoice Net		378.06			
32722	MCKESSON MEDICAL-SURGI	00001	204799	INV	03/31/2020	79077790	377185		
	1 152 8300			BLDG USER CONT/SERV		254.85			
				Invoice Net		254.85			
32722	MCKESSON MEDICAL-SURGI	00001	204799	INV	03/31/2020	79000650	377186		
	1 152 8300			BLDG USER CONT/SERV		375.25			
				Invoice Net		375.25			
CHECK TOTAL						1,334.26			
37900	MOLOKOVA, ALEKA	00000	205004	INV	03/31/2020	RUSSIAN LEVEL 2	377208		
	1 1336770 81112 6200			ADULT ED INSTRUCT		225.00			
				Invoice Net		225.00			
CHECK TOTAL						225.00			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582006501	376985		
	1 03034309 835001			FOOD SERV FOOD SERVI		106.64			
				Invoice Net		106.64			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582006502	376986		
	1 03034309 835001			FOOD SERV FOOD SERVI		126.90			
				Invoice Net		126.90			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582006503	376987		

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CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20243

03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03034309 835001			FOOD SERV	FOOD SERVI	106.64			
				Invoice Net		106.64			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582006504	376988		
	1 03034309 835001			FOOD SERV	FOOD SERVI	163.18			
				Invoice Net		163.18			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582006505	376989		
	1 03034309 835001			FOOD SERV	FOOD SERVI	133.06			
				Invoice Net		133.06			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007001	376990		
	1 03034309 835001			FOOD SERV	FOOD SERVI	186.47			
				Invoice Net		186.47			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007002	376991		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.39			
				Invoice Net		93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007003	376992		
	1 03034309 835001			FOOD SERV	FOOD SERVI	103.88			
				Invoice Net		103.88			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007004	376993		
	1 03034309 835001			FOOD SERV	FOOD SERVI	106.64			
				Invoice Net		106.64			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007005	376994		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.29			
				Invoice Net		93.29			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007006	376995		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.29			
				Invoice Net		93.29			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007007	376996		
	1 03034309 835001			FOOD SERV	FOOD SERVI	175.20			
				Invoice Net		175.20			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007008	376997		
	1 03034309 835001			FOOD SERV	FOOD SERVI	248.29			
				Invoice Net		248.29			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007009	376998		
	1 03034309 835001			FOOD SERV	FOOD SERVI	133.46			
				Invoice Net		133.46			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	03/31/2020	5582007010	376999		
	1 03034309 835001			FOOD SERV	FOOD SERVI	133.15			
				Invoice Net		133.15			
				CHECK TOTAL		2,003.48			
32461	NEW ENGLAND TRANSIT SA	00000	200564	INV	03/31/2020	01P119046	377168		
	1 02816970 84802 3300			TRANS ED	VEHICLE RE	80.12			
				Invoice Net		80.12			
				CHECK TOTAL		80.12			
73227	NORTHSHORE EDUCATION C	00000	204218	INV	03/31/2020	031905	377169		
	1 02456848 83201 9100			TUITION DY	TUITION	1,725.00			
				Invoice Net		1,725.00			

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 20243

03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	1,725.00		
28540	NRT BUS INC					26886			
	1 02816980 83301 3300	00000	201209	INV	03/31/2020	1,125.00	377170		
				SPED/REIMB	TRANS	1,125.00			
				Invoice Net					
						CHECK TOTAL	1,125.00		
20148	DOCTOR FRANKLIN PERKIN					IVC075346			
	1 07506848 83201 9300	00000	201366	INV	03/31/2020	6,000.97	377171		
				CB OOD DAY	TUITION	6,000.97			
				Invoice Net					
						CHECK TOTAL	6,000.97		
29782	TIMOTHY D BOWEN					DB19461			
	1 1336780 81112 3520	00000	205033	INV	03/31/2020	4,608.00	377193		
				KIDZONE	INSTRUCTIO	4,608.00			
				Invoice Net					
						CHECK TOTAL	4,608.00		
73471	PLAY TIME, INC.					3811			
	1 15125145 85103 3520	00000	11573520	INV	03/31/2020	78.80	376914		
				BRACKETT	SUPPLIES	78.80			
				Invoice Net					
						CHECK TOTAL	78.80		
37167	POLAR CORPORATION					8164538			
	1 03034309 835001	00000	201827	INV	03/31/2020	285.42	376979		
				FOOD SERV	FOOD SERVI	285.42			
				Invoice Net					
37167	POLAR CORPORATION					8164539			
	1 03034309 835001	00000	201827	INV	03/31/2020	370.40	376980		
				FOOD SERV	FOOD SERVI	370.40			
				Invoice Net					
						CHECK TOTAL	655.82		
73559	PSYCHIATRIC EDUCATION					15-16			
	1 02456857 83101 2310	00000	200603	INV	03/31/2020	187.50	377172		
				SPED CONTR	PROF TECH	187.50			
				Invoice Net					
						CHECK TOTAL	187.50		
5801	R W SHATTUCK & CO INC					220239/1			
	1 02016507 85103 2415	00000	201539	INV	03/31/2020	12.99	376883		
				SEC EDUC	INSTRUCT	12.99			
				Invoice Net					
5801	R W SHATTUCK & CO INC					220244/1			
	1 02016507 85103 2415	00000	201539	INV	03/31/2020	1.00	376884		
				SEC EDUC	INSTRUCT	1.00			
				Invoice Net					
5801	R W SHATTUCK & CO INC					220312/1			
	1 02016507 85103 2415	00000	201539	INV	03/31/2020	25.78	376885		
				SEC EDUC	INSTRUCT	25.78			
				Invoice Net					
5801	R W SHATTUCK & CO INC					220828/1			
	1 02016507 85103 2415	00000	201539	INV	03/31/2020	36.98	376886		
				SEC EDUC	INSTRUCT	36.98			
				Invoice Net					





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CASH ACCOUNT: 0000		104013	VENDOR 8304		WARRANT: 20243		03/31/2020		
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
5801	R W SHATTUCK & CO INC	00000	201539	INV	03/31/2020	221249/1	376887		
	1 02016507 85103 2415			SEC EDUC	INSTRUCT	15.19			
				Invoice Net		15.19			
				CHECK TOTAL		91.94			
37535	REDHOUSE FLOWERS LLC	00000	205038	INV	03/31/2020	ACE-200309	377209		
	1 1336770 81112 6200			ADULT ED	INSTRUCT	37.50			
	2 1336770 85103 6200			ADULT ED	INSTRUCT	280.00			
				Invoice Net		317.50			
				CHECK TOTAL		317.50			
11938	RICOH USA, INC	00005	203646	INV	03/31/2020	103405184	377187		
	1 5753007 585015			COPIER	COPIER LEA	9,570.95			
				Invoice Net		9,570.95			
11938	RICOH USA, INC	00005	203646	INV	03/31/2020	103405174	377188		
	1 5753007 585015			COPIER	COPIER LEA	1,267.28			
				Invoice Net		1,267.28			
				CHECK TOTAL		10,838.23			
37603	ROCKET INNOVATIONS INC	00000	204877	INV	03/31/2020	20200311-APS	376889		
	1 02016566 84201 2430			MMGT PRINC	OFFICE	346.28			
				Invoice Net		346.28			
				CHECK TOTAL		346.28			
33041	THE ROLA CORPORATION	00000	204013	INV	03/31/2020	WEEK OF MAR.12,2020	377210		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	1,545.00			
				Invoice Net		1,545.00			
33041	THE ROLA CORPORATION	00000	204013	INV	03/31/2020	WEEK OF MAR.16,2020	377211		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	405.00			
				Invoice Net		405.00			
33041	THE ROLA CORPORATION	00000	204548	INV	03/31/2020	WEEK OF MAR.16, 2020	377212		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	360.00			
				Invoice Net		360.00			
				CHECK TOTAL		2,310.00			
37277	ROSENBLUM, DEBRA	00000	205037	INV	03/31/2020	YOGA CLASS 1/16-3/12	377213		
	1 1336770 81112 6200			ADULT ED	INSTRUCT	1,050.00			
				Invoice Net		1,050.00			
				CHECK TOTAL		1,050.00			
15755	RUDERMAN, SUSAN C	00000	205031	INV	03/31/2020	FUNDRAISING 2/4/20	377214		
	1 1336770 81112 6200			ADULT ED	INSTRUCT	62.50			
				Invoice Net		62.50			
				CHECK TOTAL		62.50			
23093	A. RUSSO & SONS, INC.	00000	11574020	INV	03/31/2020	688996	376915		
	1 15127260 84902 3520			PEIRCE	FOOD SUPPL	314.00			
				Invoice Net		314.00			

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WARRANT: 20243 03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
23093	A. RUSSO & SONS, INC.	00000	201822	INV	03/31/2020	688571	376981		
	1 03034309 835001			FOOD SERV	FOOD SERVI	570.35			
				Invoice Net		570.35			
23093	A. RUSSO & SONS, INC.	00000	201822	INV	03/31/2020	688572	376982		
	1 03034309 835001			FOOD SERV	FOOD SERVI	291.64			
				Invoice Net		291.64			
				CHECK TOTAL		1,175.99			
37623	SCHOOL FOOD SERVICES O	00000	202639	INV	03/31/2020	13928	376984		
	1 03034309 865000			FOOD SERV	FOOD SERV/	960.00			
				Invoice Net		960.00			
				CHECK TOTAL		960.00			
29370	SCHOOL SPECIALTY, INC.	00006	65039020	INV	03/31/2020	208124674938	376919		
	1 02096506 85103 2415			ELEM EDUC	INSTRUCT	72.49			
				Invoice Net		72.49			
29370	SCHOOL SPECIALTY, INC.	00006	65039420	INV	03/31/2020	208124675760	376920		
	1 02096506 85103 2415			ELEM EDUC	INSTRUCT	113.76			
				Invoice Net		113.76			
29370	SCHOOL SPECIALTY, INC.	00006	65041320	INV	03/31/2020	208124701969	376921		
	1 02186506 85103 2415			ELEM EDUC	INSTRUCT	15.38			
				Invoice Net		15.38			
29370	SCHOOL SPECIALTY, INC.	00006	65041420	INV	03/31/2020	208124701756	376922		
	1 02096506 85103 2415			ELEM EDUC	INSTRUCT	1,378.50			
				Invoice Net		1,378.50			
29370	SCHOOL SPECIALTY, INC.	00006	65040720	INV	03/31/2020	208124694294	377180		
	1 02246506 85101 2430			ELEM EDUC	REPRO SUPP	299.55			
	2 02246506 85103 2415			ELEM EDUC	INSTRUCT	282.16			
				Invoice Net		581.71			
29370	SCHOOL SPECIALTY, INC.	00006	65040820	INV	03/31/2020	208124701994	377181		
	1 02246506 85103 2415			ELEM EDUC	INSTRUCT	6.16			
				Invoice Net		6.16			
29370	SCHOOL SPECIALTY, INC.	00006	65040920	INV	03/31/2020	208124701985	377182		
	1 02246506 85103 2415			ELEM EDUC	INSTRUCT	47.36			
				Invoice Net		47.36			
29370	SCHOOL SPECIALTY, INC.	00006	65041220	INV	03/31/2020	208124708868	377183		
	1 02246506 85103 2415			ELEM EDUC	INSTRUCT	1,239.90			
				Invoice Net		1,239.90			
				CHECK TOTAL		3,455.26			
37934	SCRUBS AC INC	00000	204492	INV	03/31/2020	3230769-IN	376890		
	1 205 84000			OTT DRAMA	MISC	569.43			
				Invoice Net		569.43			
				CHECK TOTAL		569.43			
38006	SMITH, SARA L	00000	204899	INV	03/31/2020	18685	377173		
	1 02456809 85103 2415			SPED TEXTS	INSTRUCT	273.90			
				Invoice Net		273.90			



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VENDOR 8304

WARRANT: 20243 03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	273.90		
27662	THINK SOCIAL PUBLISHIN	00000	204744	INV	03/31/2020	163795	377190		
	1 02096506 85103 2415			ELEM EDUC	INSTRUCT	84.79			
				Invoice Net		84.79			
						CHECK TOTAL	84.79		
74061	STONEMAN CHANDLER & MI	00000	200883	INV	03/31/2020	ARLING 9000-48712	377189		
	1 02456866 83102 1430			LEGAL SPED	LEGAL SERV	8,076.70			
				Invoice Net		8,076.70			
						CHECK TOTAL	8,076.70		
22736	THURSTON FOODS, INC.	00000	11526020	INV	03/31/2020	331424	376917		
	1 15126145 84902 3520			GIBBS	FOOD SUPPL	345.74			
				Invoice Net		345.74			
22736	THURSTON FOODS, INC.	00000	202586	INV	03/31/2020	329831	377001		
	1 03034309 835001			FOOD SERV	FOOD SERVI	4,813.39			
				Invoice Net		4,813.39			
22736	THURSTON FOODS, INC.	00000	202586	INV	03/31/2020	329833	377002		
	1 03034309 835001			FOOD SERV	FOOD SERVI	2,798.83			
				Invoice Net		2,798.83			
22736	THURSTON FOODS, INC.	00000	202586	INV	03/31/2020	329834	377003		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,501.68			
				Invoice Net		1,501.68			
22736	THURSTON FOODS, INC.	00000	202586	INV	03/31/2020	331416	377004		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,662.65			
				Invoice Net		1,662.65			
22736	THURSTON FOODS, INC.	00000	202586	INV	03/31/2020	331418	377005		
	1 03034309 835001			FOOD SERV	FOOD SERVI	2,214.81			
				Invoice Net		2,214.81			
22736	THURSTON FOODS, INC.	00000	202586	INV	03/31/2020	331420	377006		
	1 03034309 835001			FOOD SERV	FOOD SERVI	2,070.10			
				Invoice Net		2,070.10			
22736	THURSTON FOODS, INC.	00000	202586	INV	03/31/2020	331423	377007		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,822.52			
				Invoice Net		1,822.52			
						CHECK TOTAL	17,229.72		
27119	VALLEY COLLABORATIVE	00000	200872	INV	03/31/2020	2007024	377174		
	1 02456845 83201 9300			OOD/AIDE	TUITION	819.00			
	2 02456848 83201 9400			TUITION DY	TUITION	3,920.25			
				Invoice Net		4,739.25			
27119	VALLEY COLLABORATIVE	00000	200873	INV	03/31/2020	2007026	377175		
	1 02456848 83201 9400			TUITION DY	TUITION	3,708.75			
				Invoice Net		3,708.75			
						CHECK TOTAL	8,448.00		

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 20243 03/31/2020

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
37906	VENTRESCO, LISA A 1 1336770 81112 6200	00000	205039	INV	03/31/2020	MIND MAPPING 2/6-3/5 120.00 120.00 CHECK TOTAL 120.00	377215		
13181	W. B. MASON CO INC 1 02606910 84201 1210	00001	11667220	INV	03/31/2020	208543382 1,607.64 1,607.64 CHECK TOTAL 120.00	376892		
13181	W. B. MASON CO INC 1 18406910 84902 1210	00001	11667320	INV	03/31/2020	208539427 139.93 139.93 CHECK TOTAL 120.00	376893		
13181	W. B. MASON CO INC 1 02636915 84201 1220	00001	200039	INV	03/31/2020	208384758 33.06 33.06 CHECK TOTAL 120.00	376894		
13181	W. B. MASON CO INC 1 02636915 84201 1220	00001	200039	INV	03/31/2020	208385058 35.88 35.88 CHECK TOTAL 120.00	376895		
13181	W. B. MASON CO INC 1 02126506 85101 2430	00001	204790	INV	03/31/2020	208489869 1,199.60 1,199.60 CHECK TOTAL 120.00	376896		
13181	W. B. MASON CO INC 1 03034309 835005	00001	201511	INV	03/31/2020	208492635 293.87 293.87 CHECK TOTAL 120.00	377000		
13181	W. B. MASON CO INC 1 02816970 84802 3300	00001	200533	INV	03/31/2020	208390720 195.67 195.67 CHECK TOTAL 120.00	377176		
36102	WANAMAKER HARDWARE INC 1 15127260 84902 3520	00000	11626220	INV	03/31/2020	158658 75.31 75.31 CHECK TOTAL 120.00	376918		
36102	WANAMAKER HARDWARE INC 1 02816970 84802 3300	00000	200531	INV	03/31/2020	158652 26.32 26.32 CHECK TOTAL 120.00	377177		
14390	WAYSIDE YOUTH & FAMILY 1 07506848 83201 9300	00000	201196	INV	03/31/2020	FEB 1-FEB 29, 2020 3,965.70 3,965.70 CHECK TOTAL 120.00	377178		
74496	WEDIKO CHILDRENS SERVI 1 02456575 87202 2357	00000	201765	INV	03/31/2020	20-ARL-08 831.25 831.25 CHECK TOTAL 120.00	377179		



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CASH ACCOUNT: 0000		104013	VENDOR 8304		WARRANT: 20243		03/31/2020		
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32326	CIRCUIT LAB								
	1 1336780 81112 3520		00001 205034	INV	03/31/2020	200106	377216		
			KIDZONE	INSTRUCTIO		2,295.00			
			Invoice Net			2,295.00			
						CHECK TOTAL	2,295.00		
33803	WOODWIND & BRASSWIND, I								
	1 02546755 85103 2415		00001 204759	INV	03/31/2020	ARINV52399599	376891		
			VISUAL/PER	INSTRUCT		103.50			
			Invoice Net			103.50			
						CHECK TOTAL	103.50		
34080	FULL CIRCLE ARTS, INC.								
	1 1336780 81112 3520		00001 205036	INV	03/31/2020	ART CLASS -PIERCE	377203		
			KIDZONE	INSTRUCTIO		1,680.00			
			Invoice Net			1,680.00			
34080	FULL CIRCLE ARTS, INC.								
	1 1336780 81112 3520		00001 205036	INV	03/31/2020	ART CLASS -STRATTON	377204		
			KIDZONE	INSTRUCTIO		1,800.00			
			Invoice Net			1,800.00			
						CHECK TOTAL	3,480.00		
33286	ZOLL, LAURA A.								
	1 1336770 85103 6200		00000 205001	INV	03/31/2020	REIMB MAH JONGG EXP	377217		
			ADULT ED	INSTRUCT		63.00			
			Invoice Net			63.00			
						CHECK TOTAL	63.00		
=====									
135 INVOICES						WARRANT TOTAL	261,977.04	261,977.04	
						CASH ACCOUNT BALANCE		-21,126,560.68	
=====									



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|TOWN OF ARLINGTON  
|PRELIMINARY WARRANT SUMMARY

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WARRANT: 20243 03/31/2020

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200	02016507	SECONDARY EDUCATIO	91.94	.00
0200	02016566	MMGT SUPER PRINCIP	346.28	.00
0200	02066506	ELEMENTARY EDUCATI	295.00	-295.00
0200	02096506	ELEMENTARY EDUCATI	1,649.54	27,916.76
0200	02126506	ELEMENTARY EDUCATI	1,199.60	15,635.10
0200	02186506	ELEMENTARY EDUCATI	15.38	459.70
0200	02216575	PROFESSIONAL DEVEL	886.00	3,797.00
0200	02246506	ELEMENTARY EDUCATI	299.55	45,556.97
0200	02246506	ELEMENTARY EDUCATI	1,575.58	45,556.97
0200	02456575	SPED/PROF DEV	831.25	-250.00
0200	02456803	SPED TUTOR/C.S.	412.50	-4,573.00
0200	02456806	SPED ADM MGMT SERV	100.00	53,154.29
0200	02456809	SPED/H.S. TEXTS	273.90	4,074.74
0200	02456815	SPED/CONSULT/COACH	8,720.00	-14,612.57
0200	02456836	PSYCHOLOGISTS	2,000.00	-24,684.85
0200	02456845	OUT-OF-DISTRICT/ON	4,011.00	-41,378.15
0200	02456848	OUT OF DISTRICT TU	1,725.00	1,467,961.27
0200	02456848	OUT OF DISTRICT TU	4,521.95	1,467,961.27
0200	02456848	OUT OF DISTRICT TU	28,762.05	1,467,961.27
0200	02456851	OUT OF DISTRICT RE	23,723.74	788,312.36
0200	02456857	SPED CONTRACTED SE	187.50	1,000.00
0200	02456857	SPED CONTRACTED SE	698.80	1,000.00
0200	02456860	SPED TESTING ASSES	1,200.00	21,052.25
0200	02456866	LEGAL SERVICES SPE	8,076.70	-87,119.00
0200	02496554	HEALTH SERVICES/NU	326.10	-1,258.44
0200	02546755	VISUAL/PERF ARTS S	103.50	8,041.72
0200	02606910	SUPERINTENDENT	1,607.64	93,205.23
0200	02636915	ASSISTANT SUPER OF	68.94	-54,057.92
0200	02816970	TRANSPORTATION REG	337.11	.00
0200	02816970	TRANSPORTATION REG	89.68	.00
0200	02816980	SPED/MILEAGE REIMB	53,630.74	.00
FUND TOTAL			147,766.97	
CASH ACCOUNT 0000 104013	BALANCE -21,126,560.68			
0300	03034309	FOOD SERVICE REVOL	21,241.25	576,661.32
0300	03034309	FOOD SERVICE REVOL	293.87	576,661.32
0300	03034309	FOOD SERVICE REVOL	960.00	576,661.32
FUND TOTAL			22,495.12	
CASH ACCOUNT 0000 104013	BALANCE -21,126,560.68			
0750	07506848	CB OOD DAY NON PUB	49,495.66	1,494,367.61
FUND TOTAL			49,495.66	
CASH ACCOUNT 0000 104013	BALANCE -21,126,560.68			



03/24/2020 10:05  
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| TOWN OF ARLINGTON  
| PRELIMINARY WARRANT SUMMARY

| P 15  
| apwarnt

WARRANT: 20243 03/31/2020

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
1330	1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-81112 -6200	INSTRUCTIONAL SALARIES	1,977.50 .00
1330	1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-82702 -6200	LAND RENTAL/LEASE	50.00 .00
1330	1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-85103 -6200	INSTRUCTIONAL SUPPLIES	698.00 .00
1330	1336780	COMMUNITY ED KIDZO 1330-3-2731-6780-01-40-7-NM-81112 -3520	INSTRUCTIONAL SALARIES	24,213.00 .00
			FUND TOTAL	26,938.50
CASH ACCOUNT	0000 104013	BALANCE -21,126,560.68		
1512	15123160	THOMPSON AFTER SCH 1512-3-2300-0251-24-0 -3-NM-83302 -3520	THOMPSON FIELD TRIPS	630.00 .00
1512	15125145	BRACKETT IMMERSION 1512-3-09 -OR -09-9 -3-NM-84902 -3520	FOOD BRACKETT IMMERSI	443.33 .00
1512	15125145	BRACKETT IMMERSION 1512-3-09 -OR -09-9 -3-NM-85103 -3520	GENERAL SUPPLIES BRACK	78.80 .00
1512	15126145	GIBBS 1512-3-26 -OR -50-5 -4-NM-84902 -3520	FOOD SUPPLIES	345.74 .00
1512	15127160	PEIRCE EXTENDED DA 1512-3-18 -0291-18-9 -0-NM-83302 -3520	FIELD TRIPS PEIRCE	336.00 .00
1512	15127260	PEIRCE EXTENDED DA 1512-3-18 -0297-18-9 -0-82-84902 -3520	FOOD SUPPLIES PEIRCE	416.35 .00
			FUND TOTAL	2,250.22
CASH ACCOUNT	0000 104013	BALANCE -21,126,560.68		
1520	152	BLDG USER FEES/ART 1520-3-2737-OR -33-59-9-NM-8300 -	CONTRACTED SERVICES	1,316.03 116,134.97
			FUND TOTAL	1,316.03
CASH ACCOUNT	0000 104013	BALANCE -21,126,560.68		
1840	18406910	SUPERINTENDENT/GRA 1840-3-1210-6910-42-29-9-00-84902 -1210	FOOD SUPPLIES	139.93 .00
			FUND TOTAL	139.93
CASH ACCOUNT	0000 104013	BALANCE -21,126,560.68		
1950	1955	PE SURVIVAL 1950-3-3520-OR -69-10-0-00-84000 -	MISC EXPENSES	166.95 5,213.00
			FUND TOTAL	166.95
CASH ACCOUNT	0000 104013	BALANCE -21,126,560.68		
2050	205	OTTOSON DRAMA REVO 2050-3-2731-OR -03-31-0-NM-84000 -	MISC	569.43 21,824.77
			FUND TOTAL	569.43
CASH ACCOUNT	0000 104013	BALANCE -21,126,560.68		
5750	5753007	COPIER LEASE 5750-3-0300-3013-00-00-0-88-585015-	PHOTOCOPIER LEASE PROG	10,838.23 .00
			FUND TOTAL	10,838.23
CASH ACCOUNT	0000 104013	BALANCE -21,126,560.68		



03/24/2020 10:05  
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| TOWN OF ARLINGTON  
| PRELIMINARY WARRANT SUMMARY

| P 16  
| apwarrrt

WARRANT: 20243 03/31/2020

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
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WARRANT SUMMARY TOTAL		261,977.04	
GRAND TOTAL		261,977.04	

\*\* END OF REPORT - Generated by Raddorisio \*\*





## Town of Arlington, Massachusetts

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### 8:05 p.m. Subcommittee/Liaison Reports/Announcements

#### Summary:

- *Budget: Kirsi Allison-Ampe, Chair*
- *Community Relations: Jennifer Susse, Chair*
- *Curriculum, Instruction, Assessment & Accountability: Jane Morgan, Chair*
- *Facilities: Bill Hayner, Chair*
- *Policies & Procedures: Paul Schlichtman, Chair*
- *Arlington High School Building Committee: Jeff Thielman, (Chair), Kirsi Allison-Ampe*
- *Calendar Committee: Jennifer Susse*
- *Election Modernization Committee: Jennifer Susse*
- *Traffic Negotiations: Jane Morgan, Bill Hayner*
- *AEA Negotiations: Len Kardon, Paul Schlichtman*
- *AEA Negotiations: Remote Learning Plan: Len Kardon, Paul Schlichtman*
- *Liaisons Reports*
- *Announcements*
- *Future Agenda Items*



## **Town of Arlington, Massachusetts**

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**8:15 p.m. Date for next School Committee meeting**



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## **Town of Arlington, Massachusetts**

**8:25 p.m. Adjournment**



## **Town of Arlington, Massachusetts**

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**Submitted by Len Kardon, Chair**



## Town of Arlington, Massachusetts

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### Correspondence Received:

#### Summary:

Warrant dated 3/31/2020

Financial Reports 4/9/2020 MMason

C19 Program of Studies Policy Review for SC 4 9 2020

Emails from parents regarding April Vacation 2020

Dept of Planning email to School Committee re: Focus group Transportation

<https://www.mass.gov/doc/open-meeting-law-order-march12-2020/download>

### ATTACHMENTS:

Type	File Name	Description
▢ Correspondence	Supplement_re_Remote_Participation_During_Coronavirus_State_of_Emergency_-_Checklist_and_Script_(00022235xA050C)_ (1).pdf	Supplement re Remote Participation during Coronavirus State of Emergency
▢ Correspondence	Remote_Participation_Checklist_for_COVID-19_Emergency_(00022229xA050C).docx	Remote Checklist
▢ Reference Material	Remote_Meeting_Script_(00022231xA050C).docx	Remote script



**Town of Arlington  
Legal Department**

Douglas W. Heim  
Town Counsel

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Arlington, MA 02476  
Phone: 781.316.3150  
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E-mail: [dheim@town.arlington.ma.us](mailto:dheim@town.arlington.ma.us)  
Website: [www.arlingtonma.gov](http://www.arlingtonma.gov)

To: Select Board

Cc: Town Committees and Commissions; Adam Chapdelaine, Town Manager; John Leone, Town Moderator

From: Douglas W. Heim, Town Counsel

Date: March 18, 2020

Re: Supplement – Remote Meeting Checklist and Guidance

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Please receive this Supplement to the Memoranda from this Office of March 11, 2020, and March 13, 2020 regarding the Town's options for conducting meetings during the coronavirus (or "COVID-19") State of Emergency in the Commonwealth.

As you will recall, meetings by telephone or video conference during the State of Emergency may proceed with all participants engaging remotely, so long as "alternative means of public access" is provided.<sup>1</sup> Public access can be provided by allowing the public to call in or otherwise join meetings remotely so that they can see and/or hear what takes place at remote participation meetings. To assist you in availing yourselves of these options, this Office has developed a checklist and script for Chairs and administrative support staff for remotely

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<sup>1</sup> Certain hearings require additional consideration where public comment and/or participation is required.

conducted open meetings which you will find attached. These documents are intended as guides primarily to ensure the following:

- Accurate meeting minutes can be recorded;
- All other requirements of the Open Meeting Law are met;
- The public understands the modifications to the Open Meeting Law during the State of Emergency; and
- Chairs are able to effectively use new technologies such as the “Zoom” app effectively.

Please keep in mind that unlike some other users of teleconference or videoconference technology, it is essentially that a government body’s business can be accurately understood and recorded in meeting minutes, and that the public can follow along.

If specific circumstances of your meeting require further counsel, such as conducting an executive session by remote meeting, please contact this Office at your convenience for further support.

## REMOTE PARTICIPATION MEETING CHECKLIST

### In Advance of Meeting

- ☐ All non-emergency items properly posted *at least* 48 hours in advance
- ☐ “Executive Order on Remote Participation” is posted with agenda
- ☐ All members received the same documents for meeting
- ☐ Supporting documents posted on Novus or Town website (does not have to be 48 hours in advance unless required by law)
- ☐ For meetings with public participation, encourage written public comments

### Initiating Meeting

- ☐ Confirm that all Members are present and can hear each other
- ☐ Read Preamble to Remote Meetings
- ☐ Note materials for meeting available online through Novus or Town website for the public
- ☐ Introduce all members, staff, and persons on the agenda
- ☐ Cover “ground rules”

### For “Zoom” Meetings

- ☐ Disable Chat Function for Participants
- ☐ Click “Record Meeting”
- ☐ Advise Participants that Meeting is Being Recorded
- ☐ Caution Participants About Screen Sharing

### During Meeting

- ☐ Each speaker states their name before each presentation, comment, or question
- ☐ All votes taken by roll call
- ☐ Meeting Minutes reflect remote status



### Technical Difficulties

- ☐ If technical difficulties arise, Chair suspends meeting while attempts to resolve are made
- ☐ Keep accurate minutes noting any disconnections and reconnections of members

## DRAFT SCRIPT FOR REMOTELY CONDUCTED OPEN MEETINGS

### Confirming Member Access:

As a preliminary matter, this is [identify meeting manager – Chair, support staff, etc.]. Permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative. *State each members' name.*
- Staff, when I call your name, please respond in the affirmative. *State each staff members' name.*
- Anticipated Speakers on the Agenda, please respond in the affirmative. *State each anticipated speakers' name.*

### Introduction to Remote Meeting:

Good morning/afternoon/evening. This Open Meeting of [Insert Public Body Name] is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting [will/will not] feature public comment.

For this meeting, [Insert Public Body Name] is convening by [telephone conference/video conference via Zoom App/Facebook Live/etc.] as posted on the Town's Website identifying how the public may join.

### For "Zoom" Meetings

Please note that this meetings is being recorded, and that some attendees are participating by video conference.

Accordingly, please be aware that other folks may be able to see you, and that take care not to "screen share" your computer. Anything that you broadcast may be captured by the recording.

### Meeting Materials

**\*For Novus Agenda-Supported Meetings:** All of the materials for this meeting, except any Executive Session materials, are available on the Novus Agenda dashboard, and we recommend the members and the public follow the agenda as posted on Novus unless I/The Chair notes otherwise.

**\*For Non-Novus Supported Meetings:** All supporting materials that have been provided members of this body are available on the Town's website unless otherwise noted. The public is encouraged to follow along using the posted agenda unless I/The Chair notes otherwise.

### Meeting Business Ground Rules

We are now turning to the first item on the agenda. Before we do so, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes.

- **I/the Chair,** will introduce each speaker on the agenda. After they conclude their remarks, the Chair will go down the line of Members, inviting each by name to provide any comment, questions, or motions. Please hold until your name is called. Further,

- Please remember to mute your phone or computer when you are not speaking;
  - Please remember to speak clearly and in a way that helps generate accurate minutes
- For any response, please wait until the Chair yields the floor to you, and state your name before speaking.
- If members wish to engage in colloquy with other members, please do so through the Chair, taking care to identify yourself.
- For Items with Public Comment:

After members have spoken, the Chair will afford public comment as follows:

- The Chair will first ask members of the public who wish to speak to identify their names and addresses only;
  - Once the Chair has a list of all public commentators, I will call on each by name and afford 3 minutes for any comments.
- Finally, each vote taken in this meeting will be conducted by roll call vote.

[Any additional preliminary comments tailored to meetings]