Town of Arlington
Select Board

Meeting Agenda

September 14, 2020
7:15 PM
Conducted by Remote Participation

1. Executive Order on Remote Participation
2. End of Year Budget Report
   Sandy Pooler, Deputy Town Manager

CONSENT AGENDA

3. Minutes of Meetings: August 31, 2020
4. For Approval: Shop Arlington First Banners in Arlington Center and Capitol Square
   Ali Carter, Economic Development Recovery Task Force
5. Request: Contractor/Drainlayer License
   Sean S. Tocci Excavating, Inc., 72 Meadow Road, Townsend, MA
6. Appointment of New Election Workers: Susan Doctrow, 99 Westminster Avenue, D, Pct. 20

APPOINTMENTS

7. Commission for Arts and Culture
   Christine Noah (term to expire 06/30/2023)
   Sarah Morgan-Wu (term to expire 06/30/2023)

LICENSES & PERMITS

8. For Approval: Food Vendor License
   Number 1 Taste, 165 Massachusetts Avenue, Jack Sy

DISCUSSION

9. Black Lives Matter Banner
   Adam W. Chapdelaine, Town Manager

OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

10. Update: Arlington Economic Development Recovery Task Force
    Jenny Raitt, Director of Planning and Community Development
11. Discussion: Future Select Board Meetings
12. Vote: Special Town Meeting
    John V. Hurd, Chair
13. For Approval: Opening of Special Town Meeting Warrant
    John V. Hurd, Chair

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of Select Board October 5, 2020

You are invited to a Zoom webinar.
When: Sep 14, 2020 07:15 PM Eastern Time (US and Canada)
Topic: Select Board Meeting
Register in advance for this webinar:
https://town-arlington-ma-us.zoom.us/webinar/register/WN_NcU-gweXRe-fSB1gtjrLwA
After registering, you will receive a confirmation email containing information about joining the webinar.

Notice to the Public on meeting privacy In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for *each meeting* and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.

Members of the public are asked to send written comment to amaher@town.arlington.ma.us by September 14, 2020 at 3:00 p.m.

Documents regarding agenda items will be made available via Novus Agenda and the Town's Website.

https://www.mass.gov/doc/open-meeting-law-order-march-12-2020/download

Town of Arlington, Massachusetts

Executive Order on Remote Participation

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Executive_Order_on_Remote_Participation.pdf	Reference

OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G. L. c. 30A, § 20

WHEREAS, on March 10, 2020, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, acting pursuant to the powers provided by Chapter 639 of the Acts of 1950 and Section 2A of Chapter 17 of the General Laws, declared that there now exists in the Commonwealth of Massachusetts a state of emergency due to the outbreak of the 2019 novel Coronavirus ("COVID-19"); and

WHEREAS, many important functions of State and Local Government are executed by "public bodies," as that term is defined in G. L. c. 30A, § 18, in meetings that are open to the public, consistent with the requirements of law and sound public policy and in order to ensure active public engagement with, contribution to, and oversight of the functions of government; and

WHEREAS, both the Federal Centers for Disease Control and Prevention ("CDC") and the Massachusetts Department of Public Health ("DPH") have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

WHEREAS, sections 7, 8, and 8A of Chapter 639 of the Acts of 1950 authorize the Governor, during the effective period of a declared emergency, to exercise authority over public assemblages as necessary to protect the health and safety of persons; and

WHEREAS, low-cost telephone, social media, and other internet-based technologies are currently available that will permit the convening of a public body through virtual means and allow real-time public access to the activities of the public body; and

WHEREAS section 20 of chapter 30A and implementing regulations issued by the Attorney General currently authorize remote participation by members of a public body, subject to certain limitations;

PRINTED ON RECYCLED PAPER

NOW THEREFORE, I hereby order the following:

(1) A public body, as defined in section 18 of chapter 30A of the General Laws, is hereby relieved from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body for interested members of the public through adequate, alternative means.

Adequate, alternative means of public access shall mean measures that provide transparency and permit timely and effective public access to the deliberations of the public body. Such means may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body while those activities are occurring. Where allowance for active, real-time participation by members of the public is a specific requirement of a general or special law or regulation, or a local ordinance or by-law, pursuant to which the proceeding is conducted, any alternative means of public access must provide for such participation.

A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access that will enable the public to follow the proceedings of the municipal public body as those activities are occurring in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable upon conclusion of the proceedings. This paragraph shall not apply to proceedings that are conducted pursuant to a general or special law or regulation, or a local ordinance or by-law, that requires allowance for active participation by members of the public.

A public body must offer its selected alternative means of access to its proceedings without subscription, toll, or similar charge to the public.

(2) Public bodies are hereby authorized to allow remote participation by all members in any meeting of the public body. The requirement that a quorum of the body and the chair be physically present at a specified meeting location, as provided in G. L. c. 30A, § 20(d) and in 940 CMR 29.10(4)(b), is hereby suspended.

(3) A public body that elects to conduct its proceedings under the relief provided in sections (1) or (2) above shall ensure that any party entitled or required to appear before it shall be able to do so through remote means, as if the party were a member of the public body and participating remotely as provided in section (2).

(4) All other provisions of sections 18 to 25 of chapter 30A and the Attorney General's implementing regulations shall otherwise remain unchanged and fully applicable to the activities of public bodies.

This Order is effective immediately and shall remain in effect until rescinded or until the State of Emergency is terminated, whichever happens first.

Given in Boston at 5:40 PM this 12th day of March, two thousand and twenty.

CHARLES D. BAKER
GOVERNOR
Commonwealth of Massachusetts

Town of Arlington, Massachusetts

End of Year Budget Report

Summary:
Sandy Pooler, Deputy Town Manager

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Fourth_Quarter_Report_2020.pdf	Fourth Quarter Budget Report

Town of Arlington
Office of the Town Manager

Sanford M. Pooler
Deputy Town Manager

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Website: www.arlingtonma.gov

TO: Select Board and Finance Committee

FROM: Sandy Pooler, Deputy Town Manager and Ida Cody, Comptroller

DATE: September 10, 2020

RE: Quarterly Budget Update – End of Year FY2020

This report presents expenditure and revenue figures through the end Fiscal Year 2020 for the General Fund and the five Enterprise Funds. The Town General Fund Departments underspent their budgets by approximately $1.25 million. These turn backs will become part of the Free Cash that will be certified as of June 30, 2020. Generally, spending and revenue are at 100% of budget, unless otherwise noted. We offer descriptions for any variance over 10% and for certain others that merit further explanation. The report has three parts: (1) explanations of spending and revenue variances from budgets, (2) a summary level report of the General Fund and Enterprise Fund expense and revenue budgets, and (3) a Munis printout of budget activity through the quarter.

General Fund

Expenses

Comptroller: Expended 107% of budget. This extra spending is due to previously encumbered funds for the VoIP project that were expended and encumbered in FY2019. The project was originally funded in the Comptroller's budget and subsequently assigned to IT. The project is complete and the last encumbrance in the amount of $2,157.13 will be closed in FY21.

Department of Public Works: Expended 95%. The department returned close to $620,000, including just over $210,000 from the snow and ice budget.

Information Technology: Expended 106% of budget. The Department paid a buyout of accrued vacation and sick leave for an employee who retired in July. The funds were accrued as a prior year carry forward and expensed in FY20. The position has been filled now.

Legal: Expended 100.02% of budget or $157 over budget. Although it appears that the budget is overspent, the department returned $6.37. This is due to an adjusting entry booked after 6/30/2020.
Parking: Expended 40% of budget. The Department paid a buyout of accrued vacation and sick leave for an employee who retired in July. The position is currently vacant, so no salary has been expended since then. There has been no parking enforcement since the COVID shutdown in March.

Treasurer/Collector: Expended 81% of budget. Treasurer's office had 2 vacancies in FY20. The office realized savings in various expense accounts such as office supplies (due to COVID) and excise bill printing which is now being done by the deputy collector PKS . There were substantial savings in various expense accounts.

Zoning Board of Appeals: Expended 38% of budget. The Department experienced reduced activity due to Covid which resulted in savings in both salaries and expenses.

Other

Debt: Expended 100%. The Debt budget matched out final payments for the year.

Insurance: Expended 99%. Although this budget expended most of its appropriation, it is a large budget and therefore returned almost $250,000 to Free Cash. This figure is down somewhat from previous years because more people chose Town health insurance than in other years.

Minuteman: Expended 100%. This Minuteman assessment is encumbered at the beginning of the year.

Pension: Expended 100%. The Town's annual pension assessment is made at the beginning of the fiscal year.

Reserve Fund: Transfer out 19% to other departments. Most of the transfers were related to buyouts payments for staff who retired in the past year. There was no need to transfer any funds for snow and ice.

Revenue

All major revenue categories are being collected on schedule. There are some variances due to timing issues.

Fees: Collection rate of 95%. This category is underperforming because of low parking violations, due both to the illness of some of the parking enforcement officers earlier this year and to a suspension of ticketing since March. This category also had estimated $70,000 in revenue from a collection fee related to motor vehicle excise tax collection. The Treasurer/Collector has changed how the Town collects this fee, outsourcing the service to a Deputy Collector, so the Town no longer collects the fee, it goes directly to the Deputy Collector. The result has been in an uptick in motor vehicle tax payments, but a decrease in fee payments. For the FY2021 budget, we have removed this category from our fee estimates.

Fines and Forfeitures: Collection rate of 56%. These fines come primarily from moving violations, a category that has steadily declined in recent years as the Police Department has deployed alternative strategies to traffic enforcement, such as public education.

Hotel Tax: Collections rate of 139%. Payments via the State are running ahead of the budget projection and have met the year's estimate. However, payments dropped off substantially in the fourth quarter and we anticipate that this income will lag its estimate for FY2021.

Interest/Investments: Collection rate of 1,382%. Investment income is heavily dependent on interest rates as well on the investment strategy of the Treasurer/Collector. Interest rates on investments had risen slightly over the past couple of years and the Treasurer/Collector has improved investment strategies. Recently, actions by the Federal Reserve have led to lower rates going forward. We raised the estimate in this category to $241,000 in FY2021 to make up for the loss of other revenue next year, such as rental income.

Meals Tax: Collection rate of114%. Payments via the State are running ahead of the budget projection. As with hotel/motel taxes, meals taxes dropped off significantly in the fourth quarter

Medicaid: Collection rate of 247%. This reimbursement is dependent on the School Department personnel filing the necessary paperwork with the federal government and they did an excellent job of bringing in these reimbursements

Motor Vehicle Excise: Collection rate of 100%. This revenue came in very close to its target. It has flattened and not created large surpluses, which shows that it is dependent on the economy generally.

Payments in Lieu of Taxes (PILOT): Collection rates of 141%. The PILOT payments are a small budget, so a minor variation in payments can result in a large percentage change. Overall, these payments are consistent with previous years.

Taxes: Collection rate of 99%. This collection rate is consistent with collection rates from previous years. Collection rates have been on schedule this year.

Enterprise Funds

Water and Sewer, Youth and COA revenues and expenditures are showing similar patterns to the previous three fiscal years. Rink and Recreation have experienced significant revenue shortfalls due to COVID. These funds also reported reduced spending as a result of reduced activity during the pandemic. We continue to monitor the revenue collection closely and will adjust the expenditures accordingly.

Water and Sewer Fund

Expenses: Expended 97% of budget.
Revenue: Collection rate of 94%.
There was a revenue shortfall in FY2020, resulting in an overall operating deficit of almost $700,000, however, Joe Connolly worked with the Comptroller to liquidated prior encumbrances, resulting in a fund balance reduction of approximately $416K. The Fund worked to constrain its spending, however, most of the budget is made up of fixed costs, such as the MWRA assessment, offsets to the General Fund, and debt costs. Revenue did not meet the budget in part because of weather conditions and in part because of the timing of fee increases last year that did not take effect until the second quarter of the year. The Board's early action to approve new water and sewer rates in FY2021 will help remedy this shortfall in FY2021.

AYCC Fund

Expenses: Expended 100% of budget.
Revenue: Collection rates of 100%.
AYCC had a very busy year with higher than expected services to youth in Arlington. Expenses slightly lagged revenue, resulting in a minor surplus.

COA Transportation Fund

Expenses: Expended 67% of budget.
Revenue: Collection rate of 99%.
The $50,000 General Fund subsidy occurs at the beginning of the fiscal year, boosting the revenue figure. Transportation activity came to a standstill after March, thereby reducing expenses.

Ed Burns Rink Fund

Expenses: Expended 81% of budget.
Revenues: Collection rate of 82%.
The Rink's activities came to a close in mid-March because of the COVID pandemic. The Rink Fund had to offer refunds to some users, but also worked with some users to credit their payments into FY2021. In the spring, the Rink laid off its temporary workers while keeping its full time staff on board. We liquidated a significant amount of prior year encumbrances which resulted in an increase in fund balance of approximately $26K.

Recreation Fund

Expenses: Expended 88% of budget.
Revenue: Collection rate of 67%.
Recreation activity stopped in March and there was no activity in the spring. The Recreation Fund offered both refunds and FY2021 credits to many people who had paid their FY2020 fees. The Fund had a drop in fund balance of close to $400,000.

Department	Budget	YTD	Encumbered	% Expended
Assessor	331,971	321,437	1,474	97%
Comptroller	370,541	373,706	22,492	107%
DPW	11,447,988	9,526,201	1,303,445	95%
Elections	128,726	92,557	28,124	94%
Facilities	752,512	669,415	71,768	98%
Finance Committee	10,650	7,689	895	81%
Fire	7,866,146	7,732,910	14,116	98%
Health	683,770	643,388	24,495	98%
Human Resources	392,911	376,383	2,838	97%
Information Technology	1,109,518	1,148,124	23,345	106%
Inspections	520,242	514,211	112	99%
Legal	735,084	731,777	3,465	100%
Library	2,497,918	2,405,243	9,769	97%
Parking	95,333	37,738	0	40%
Planning	676,186	673,442	6	100%
Police	8,427,498	8,273,591	49,032	99%
Postage	224,148	173,898	8,906	82%
Redevelopment Board	10,800	5,416	0	50%
Registrars	72,108	70,797	0	98%
Select Board	396,351	376,222	15,109	99%
Senior Center	324,610	310,460	0	96%
Town Clerk	373,705	372,402	224	100%
Town Manager	838,541	826,349	1,422	99%
Treasurer/Collector	838,019	671,430	6,242	81%
Veterans	380,218	318,848	32,511	92%
Zoning Board	34,491	11,693	1,465	38%
Total Departments	39,539,986	36,665,325	1,621,255	97%

Other	Budget	YTD	Encumbered	% Expended
Bargaining	498,677	0	0	0%
Debt	10,847,490	10,847,489	0	100%
Insurance	18,615,729	18,252,930	115,677	99%
Minuteman	5,412,151	5,412,151	0	100%
Pensions	12,562,340	12,560,474	0	100%
Reserve Fund	1,604,584	302,119	0	19%
State Assessments	3,410,733	3,378,962	0	99%
Total Other	52,951,704	50,754,125	115,677	96%

Warrant Article	Budget	YTD	Encumbered	% Expended
Arts Commission	35,000	34,997	0	100%
ATED	4,275	0	0	0%
Broadway Historical	5,100	1,797	273	41%
Disability Committee	25,000	17,787	830	74%
Display of Flags	4,500	3,930	0	87%
Envision Arlington	3,000	416	0	14%

Warrant Article	Budget	YTD	Encumbered	% Expended
Historical Commission	2,660	1,261	0	47%
Human Rights Committee	7,500	6,983	500	100%
Indemnity	10,821	10,821	0	100%
LGBTQIA+ Rainbow Commission	4,000	3,899	67	99%
Mugar	25,000	0	0	0%
Open Space	300	109	0	36%
Planning Articles	120,000	69,697	40,728	92%
Recycling Committee	3,000	2,187	0	73%
Scenic Byway	2,000	624	116	37%
Town Day	5,000	0	0	0%
Transportation Advisory Committee	2,000	1,197	0	60%
Veterans Memorials	5,667	3,533	0	62%
Water Bodies	50,000	50,000	0	100%
Total Warrant Articles	314,823	209,237	42,515	80%

General Fund Revenue	Budget	YTD	% Collected
Cemetery	265,000	261,025	99%
Fees	889,000	845,377	95%
Fines and Forfeitures	30,000	16,879	56%
Hotel/Motel	325,000	453,054	139%
Investments	65,000	898,291	1382%
Library	0	10,176	-
Licenses and Permits	1,705,000	2,077,663	122%
Medicaid	100,000	246,721	247%
Meals Tax	400,000	457,149	114%
Miscellaneous Non-Recurring	0	217,200	-
Motor Vehicle Excise Tax	5,051,000	5,049,196	100%
Other Departmental	224,500	230,512	103%
Penalties and Interest	355,000	317,365	89%
PILOT	18,000	25,386	141%
Rentals	373,000	337,319	90%
Special Assessments	0	5,977	-
State Aid	22,898,242	22,806,651	100%
Tax Liens	0	255,534	-
Taxes	133,350,155	131,526,328	99%
Transfers	6,412,638	6,461,142	101%
Total General Fund Revenue	172,461,535	172,499,540	100%

Enterprise Funds

Water Sewer Fund	Budget	YTD	Encumbered	%
Expenses	22,355,322	21,029,145	568,010	97%
Revenue	22,171,846	20,904,972		94%
AYCC Fund				
Expenses	740,358	739,062		100%
Revenue	740,358	741,699		100%
COA Transportation Fund				
Expenses	142,907	93,191	2,842	67%
Revenue	124,900	124,028		99%
Ed Burns Rink Fund				
Expenses	656,322	514,767	13,616	81%
Revenue	631,322	517,231		82%
Recreation Fund				
Expenses	1,885,697	1,621,564	38,405	88%
Revenue	1,885,697	1,265,933		67%

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 5901 TRSF CAPIT	4,222,995	0	4,222,995	4,222,995.00	.00	.00	100.0%
01 5902 TRSF ENTER	5,763,112	8,835	5,771,947	5,780,662.00	.00	-8,715.00	100.2%*
01 5904 TRSF STABL	2,600,001	0	2,600,001	2,600,001.00	.00	.00	100.0%
01 5905 TRSF TRUST	3,111,492	0	3,111,492	3,111,492.00	.00	.00	100.0%
01 5908 TRF CAPITA	0	339,288	339,288	339,288.18	.00	.00	100.0%
01 5910 TRSF SPEC	0	54,930	54,930	54,930.00	.00	.00	100.0%
TOTAL GENERAL FUND	15,697,600	403,053	16,100,653	16,109,368.18	.00	-8,715.00	100.1%
0112064 TRANSPORTATION ACTIVITIES							
0112064 5871 STUDY AUTO	2,000	0	2,000	1,196.94	.00	803.06	59.8%
TOTAL TRANSPORTATION ACTIVITIES	2,000	0	2,000	1,196.94	.00	803.06	59.8%
0112281 SELECTMEN'S SALARIES							
0112281 5100 SALARIES &	289,831	0	289,831	289,393.00	.00	438.00	99.8%
0112281 5156 LONGEVITY	6,370	0	6,370	6,369.80	.00	.20	100.0%
TOTAL SELECTMEN'S SALARIES	296,201	0	296,201	295,762.80	.00	438.20	99.9%
0112282 SELECTMEN'S EXPENSES							
0112282 5201 ADVERTISIN	1,500	0	1,500	778.40	.00	721.60	51.9%
0112282 5217 DUES	11,600	0	11,600	11,880.00	.00	-280.00	102.4%*
0112282 5223 OFFICE SUP	6,500	0	6,500	2,781.11	108.61	3,610.28	44.5%
0112282 5299 OTHERWISE	2,550	0	2,550	2,019.67	.00	530.33	79.2%
TOTAL SELECTMEN'S EXPENSES	22,150	0	22,150	17,459.18	108.61	4,582.21	79.3%
0112285 ACCOUNTING AND AUDITING							
0112285 5219 ACCTG & AU	78,000	0	78,000	63,000.00	15,000.00	.00	100.0%

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL ACCOUNTING AND AUDITING	78,000	0	78,000	63,000.00	15,000.00	.00	100.0%
0112381 TOWN MANAGER SALARIES							
0112381 5100 SALARIES &	770,996	-36,721	734,275	734,136.49	.00	138.51	100.0%
0112381 5156 LONGEVITY	6,635	0	6,635	3,981.52	.00	2,653.48	60.0%
0112381 519019 COVID-19 S	0	0	0	6,603.03	.00	-6,603.03	100.0%*
0112381 5199 SALARY INC	44,631	0	44,631	36,121.40	.00	8,509.60	80.9%
TOTAL TOWN MANAGER SALARIES	822,262	-36,721	785,541	780,842.44	.00	4,698.56	99.4%
0112382 TOWN MANAGER EXPENSES							
0112382 5210 OUT-OF-STA	3,000	0	3,000	.00	.00	3,000.00	.0%
0112382 5213 AUTO GAS &	0	0	0	67.90	7.10	-75.00	100.0%*
0112382 5217 DUES/SUBSC	15,800	0	15,800	15,411.44	.00	388.56	97.5%
0112382 5220 WEB SITE	21,000	0	21,000	20,555.88	444.00	.12	100.0%
0112382 5223 OFFICE SUP	8,000	0	8,000	4,057.88	971.37	2,970.75	62.9%
0112382 5228 PRINTING	3,500	0	3,500	3,097.67	.00	402.33	88.5%
0112382 5299 OTHERWISE	1,700	0	1,700	2,315.78	.00	-615.78	136.2%*
TOTAL TOWN MANAGER EXPENSES	53,000	0	53,000	45,506.55	1,422.47	6,070.98	88.5%
0112388 TOWN MANAGER							
0112388 5240 BATTLE RD	2,000	0	2,000	624.00	116.14	1,259.86	37.0%
0112388 5871 MUGAR	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL TOWN MANAGER	27,000	0	27,000	624.00	116.14	26,259.86	2.7%
0113181 FINANCE COMMITTEE SALARIES							
0113181 5100 SALARIES &	8,150	0	8,150	6,550.04	.00	1,599.96	80.4%
TOTAL FINANCE COMMITTEE SALARIES	8,150	0	8,150	6,550.04	.00	1,599.96	80.4%
0113182 FINANCE COMMITTEE EXPENSES							

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0113182 5299 OTHERWISE	2,500	0	2,500	1,138.64	895.00	466.36	81.3%
TOTAL FINANCE COMMITTEE EXPENSES	2,500	0	2,500	1,138.64	895.00	466.36	81.3%
0113481 COMPTROLLER'S SALARIES							
0113481 5100 SALARIES &	330,055	0	330,055	331,561.55	.00	-1,506.55	100.5%*
0113481 5103 OVERTIME	6,000	0	6,000	261.35	.00	5,738.65	4.4%
0113481 5156 LONGEVITY	6,286	0	6,286	6,285.66	.00	.34	100.0%
0113481 5160 CLEANING	600	0	600	850.00	.00	-250.00	141.7%*
0113481 519019 COVID-19 S	0	0	0	1,093.09	.00	-1,093.09	100.0%*
TOTAL COMPTROLLER'S SALARIES	342,941	0	342,941	340,051.65	.00	2,889.35	99.2%
0113482 COMPTROLLER'S EXPENSES							
0113482 5209 IN-STATE T	3,350	0	3,350	107.59	2,284.00	958.41	71.4%
0113482 5210 OUT-OF-STA	4,000	0	4,000	.00	4,000.00	.00	100.0%
0113482 5215 TELEPHONE:	0	0	0	27,525.22	1,132.97	-28,658.19	100.0%
0113482 5217 DUES	1,000	0	1,000	479.00	210.00	311.00	68.9%
0113482 5218 TRAINING	15,000	0	15,000	1,883.80	11,616.20	1,500.00	90.0%
0113482 5223 OFFICE SUP	3,400	0	3,400	2,881.58	3,197.65	-2,679.23	178.8%*
0113482 5224 OTHER SUPP	500	0	500	488.55	40.00	-28.55	105.7%
0113482 5236 OTHER PURC	350	0	350	.00	.00	350.00	.0%
0113482 5299 OTHERWISE	0	0	0	288.70	11.30	-300.00	100.0%
0113482 578919 COVID-19 E	0	0	0	.00	.00	.00	.0%
TOTAL COMPTROLLER'S EXPENSES	27,600	0	27,600	33,654.44	22,492.12	-28,546.56	203.4%
0113781 ASSESSORS SALARIES							
0113781 5100 SALARIES &	294,809	0	294,809	295,364.53	.00	-555.53	100.2%*
0113781 5103 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
0113781 5156 LONGEVITY	1,639	0	1,639	1,639.32	.00	-.32	100.0%*
0113781 5160 CLEANING	1,275	0	1,275	1,275.00	.00	.00	100.0%
TOTAL ASSESSORS SALARIES	298,723	0	298,723	298,278.85	.00	444.15	99.9%
0113782 ASSESSORS EXPENSES							

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0113782 5206 COMPUTER M	20,500	0	20,500	19,750.00	.00	750.00	96.3%
0113782 5209 TRAVEL:AUT	3,148	0	3,148	2,022.67	37.30	1,088.03	65.4%
0113782 5219 ASSESSORS:	4,500	0	4,500	375.00	.00	4,125.00	8.3%
0113782 5223 OFFICE SUP	3,900	0	3,900	1,010.54	1,436.45	1,453.01	62.7%
0113782 5299 OTHERWISE	1,200	0	1,200	.00	.00	1,200.00	.0%
TOTAL ASSESSORS EXPENSES	33,248	0	33,248	23,158.21	1,473.75	8,616.04	74.1%
0113881 TREASURER/COLLECTOR SALARIES							
0113881 5100 SALARIES &	635,170	0	635,170	579,921.57	.00	55,248.43	91.3%
0113881 5103 OVERTIME	15,000	0	15,000	2,827.02	.00	12,172.98	18.8%
0113881 5110 DEPTY TAX	15,000	0	15,000	.00	.00	15,000.00	.0%
0113881 5156 LONGEVITY	6,786	0	6,786	4,995.88	.00	1,790.12	73.6%
0113881 5160 CLEANING	3,400	0	3,400	3,200.00	.00	200.00	94.1%
TOTAL TREASURER/COLLECTOR SALARIES	675,356	0	675,356	590,944.47	.00	84,411.53	87.5%
0113882 TREASURER/COLLECTOR EXPENSES							
0113882 5201 ADVERTISIN	6,000	0	6,000	977.76	76.47	4,945.77	17.6%
0113882 5203 REP'S & MA	5,500	0	5,500	5,449.12	.00	50.88	99.1%
0113882 5209 IN-STATE T	3,413	0	3,413	335.00	.00	3,078.00	9.8%
0113882 5210 OUT OF STA	3,000	0	3,000	1,865.37	.00	1,134.63	62.2%
0113882 5223 OFFICE SUP	13,000	0	13,000	8,344.68	.00	4,655.32	64.2%
0113882 5224 OTHER SUPP	10,000	0	10,000	7,196.62	123.19	2,680.19	73.2%
0113882 5244 LEGAL EXP	12,750	0	12,750	7,581.98	1,362.50	3,805.52	70.2%
0113882 5258 BILL PRINT	25,000	0	25,000	14,883.24	4,679.76	5,437.00	78.3%
0113882 5269 BANKING SE	60,000	0	60,000	21,718.12	.00	38,281.88	36.2%
0113882 5290 TAX TAKING	15,000	0	15,000	5,341.20	.00	9,658.80	35.6%
0113882 5299 GEN REIMB	2,000	0	2,000	1,039.20	.00	960.80	52.0%
0113882 5762 INTEREST &	7,000	0	7,000	5,747.27	.00	1,252.73	82.1%
0113882 578919 COVID-19 E	0	0	0	5.53	.00	-5.53	100.0%*
TOTAL TREASURER/COLLECTOR EXPENSES	162,663	0	162,663	80,485.09	6,241.92	75,935.99	53.3%
0114081 POSTAGE SALARIES							
0114081 5100 SALARIES &	32,711	0	32,711	32,698.42	.00	12.58	100.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0114081 5156 LONGEVITY	329	0	329	328.65	.00	.35	99.9%
0114081 5160 CLEANING	225	0	225	.00	.00	225.00	.0%
TOTAL POSTAGE SALARIES	33,265	0	33,265	33,027.07	.00	237.93	99.3%
0114082 POSTAGE EXPENSES							
0114082 5203 REP'S & MA	20,507	0	20,507	5,890.10	.00	14,616.90	28.7%
0114082 5209 TRAVEL:AUT	2,626	0	2,626	3,039.34	.00	-413.34	115.7%*
0114082 5223 OFFICE SUP	2,350	0	2,350	1,523.08	1,951.78	-1,124.86	147.9%*
0114082 5225 POSTAGE:SC	40,000	0	40,000	22,134.00	.00	17,866.00	55.3%
0114082 5226 POSTAGE:TO	125,400	0	125,400	108,284.47	6,954.00	10,161.53	91.9%
0114082 578919 COVID-19 E	0	0	0	.00	.00	.00	.0%
TOTAL POSTAGE EXPENSES	190,883	0	190,883	140,870.99	8,905.78	41,106.23	78.5%
0114987 RESERVE FUND							
0114987 5730 RESERVE FU	1,604,584	-302,119	1,302,465	.00	.00	1,302,464.59	.0%
TOTAL RESERVE FUND	1,604,584	-302,119	1,302,465	.00	.00	1,302,464.59	.0%
0115181 LEGAL SALARIES							
0115181 5100 SALARIES &	467,332	107,370	574,702	569,054.38	.00	5,647.62	99.0%
0115181 5156 LONGEVITY	9,543	0	9,543	15,184.25	.00	-5,641.25	159.1%*
TOTAL LEGAL SALARIES	476,875	107,370	584,245	584,238.63	.00	6.37	100.0%
0115182 LEGAL EXPENSES							
0115182 5244 LEGAL EXPE	136,665	14,174	150,839	147,538.04	3,465.00	-163.60	100.1%
TOTAL LEGAL EXPENSES	136,665	14,174	150,839	147,538.04	3,465.00	-163.60	100.1%
0115185 LEGAL WARRANT ARTICLES							
0115185 5502 LEGAL DEFE	0	19,000	19,000	.00	.00	19,000.00	.0%

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL LEGAL WARRANT ARTICLES	0	19,000	19,000	.00	.00	19,000.00	.0%
0115188 WORKERS' COMPENSATION RESERVE							
0115188 5502 W/C RES FD	0	119,293	119,293	118,543.54	.00	749.17	99.4%
TOTAL WORKERS' COMPENSATION RESERVE	0	119,293	119,293	118,543.54	.00	749.17	99.4%
0115281 PERSONNEL SALARIES							
0115281 5100 SALARIES &	300,557	0	300,557	300,444.95	.00	112.05	100.0%
0115281 5156 LONGEVITY	6,233	0	6,233	6,233.36	.00	-.36	100.0%*
TOTAL PERSONNEL SALARIES	306,790	0	306,790	306,678.31	.00	111.69	100.0%
0115282 PERSONNEL EXPENSES							
0115282 5209 TRAVEL	250	0	250	.00	.00	250.00	.0%
0115282 5218 TRAINING	50,000	29,671	79,671	65,865.18	502.00	13,304.23	83.3%
0115282 5223 OFFICE SUP	2,500	0	2,500	2,420.70	340.13	-260.83	110.4%
0115282 5236 OTHER PURC	3,700	0	3,700	1,418.84	1,996.16	285.00	92.3%
TOTAL PERSONNEL EXPENSES	56,450	29,671	86,121	69,704.72	2,838.29	13,578.40	84.2%
0115285 MISCELLANEOUS WARRANT ARTICLES							
0115285 5512 AMEND CLAS	11,360	-11,360	0	.00	.00	.00	.0%
TOTAL MISCELLANEOUS WARRANT ARTICLES	11,360	-11,360	0	.00	.00	.00	.0%
0115287 INDEMNITY:POLICE OFFICERS							
0115287 5706 INDEMNITY:	10,821	0	10,821	10,820.54	.00	.46	100.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL INDEMNITY:POLICE OFFICERS	10,821	0	10,821	10,820.54	.00	.46	100.0%
0115481 INFORMATION TECHNOLOGY							
0115481 5100 SALARIES &	682,561	0	682,561	725,203.97	.00	-42,642.97	106.2%
0115481 5103 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
0115481 5156 LONGEVITY	15,679	0	15,679	18,533.07	.00	-2,854.07	118.2%*
0115481 5160 CLEANING	425	0	425	425.00	.00	.00	100.0%
TOTAL INFORMATION TECHNOLOGY	699,665	0	699,665	744,162.04	.00	-44,497.04	106.4%
0115482 INFORMATION TECHNOLOGY							
0115482 5204 STRATEGIC	23,000	0	23,000	13,394.06	.00	9,605.94	58.2%
0115482 5206 COMPUTER M	15,000	0	15,000	.00	15,000.00	.00	100.0%
0115482 5209 IN-STATE T	5,003	0	5,003	122.28	.00	4,880.72	2.4%
0115482 5213 AUTO GAS &	0	0	0	108.65	11.35	-120.00	100.0%*
0115482 5215 TELEPHONE:	68,000	0	68,000	67,607.88	3,191.70	-2,799.58	104.1%
0115482 5217 DUES/SUBSC	100	0	100	.00	.00	100.00	.0%
0115482 5218 TRAINING	20,000	0	20,000	7,707.80	.00	12,292.20	38.5%
0115482 5219 CONSULTING	32,000	0	32,000	84,050.00	.00	-52,050.00	262.7%*
0115482 5223 OFFICE SUP	1,500	0	1,500	843.86	56.14	600.00	60.0%
0115482 5224 OTHER SUPP	800	0	800	8,330.87	.00	-7,530.87	1041.4%*
0115482 5236 OTHER	350	0	350	2,753.98	.00	-2,403.98	786.9%*
0115482 5292 NETWORK MN	12,000	0	12,000	7,726.80	15.70	4,257.50	64.5%
0115482 5294 OPERATING	7,000	0	7,000	3,866.55	.00	3,133.45	55.2%
0115482 5297 UNIX HARDW	2,300	0	2,300	.00	.00	2,300.00	.0%
0115482 5301 COMP PAPER	2,300	0	2,300	1,005.94	494.06	800.00	65.2%
0115482 5302 COMP SUPP	6,500	0	6,500	4,633.74	2,115.26	-249.00	103.8%
0115482 5304 PRINTER SU	2,600	0	2,600	1,490.56	115.50	993.94	61.8%
0115482 5305 SOFTWARE	48,000	0	48,000	31,749.67	846.66	15,403.67	67.9%
0115482 5350 COURRIER	400	0	400	.00	.00	400.00	.0%
0115482 5353 MUNIS SUPP	163,000	0	163,000	154,734.18	1,498.34	6,767.48	95.8%
0115482 578919 COVID-19 E	0	0	0	13,835.00	.00	-13,835.00	100.0%*
TOTAL INFORMATION TECHNOLOGY	409,853	0	409,853	403,961.82	23,344.71	-17,453.53	104.3%
0116181 TOWN CLERK SALARIES							
0116181 5100 SALARIES &	236,576	96,570	333,146	323,742.98	.00	9,403.02	97.2%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0116181 5103 OVERTIME	3,500	0	3,500	5,640.58	.00	-2,140.58	161.2%*
0116181 5156 LONGEVITY	7,949	0	7,949	10,985.38	.00	-3,036.38	138.2%*
0116181 5160 CLEANING	850	0	850	425.00	.00	425.00	50.0%
0116181 519019 COVID-19 S	0	0	0	5,244.83	.00	-5,244.83	100.0%*
TOTAL TOWN CLERK SALARIES	248,875	96,570	345,445	346,038.77	.00	-593.77	100.2%
0116182 TOWN CLERK EXPENSES							
0116182 5201 ADVERTSING	5,500	0	5,500	496.26	.00	5,003.74	9.0%
0116182 5203 MAINT & RE	1,000	0	1,000	95.00	.00	905.00	9.5%
0116182 5219 STENOGRAPH	7,500	0	7,500	.00	.00	7,500.00	.0%
0116182 5223 OFFICE SUP	3,500	0	3,500	2,646.39	200.00	653.61	81.3%
0116182 5227 BINDING	500	0	500	468.36	.00	31.64	93.7%
0116182 5228 PRINTING:	7,000	0	7,000	17,722.55	24.00	-10,746.55	253.5%
0116182 5299 OTHERWISE	3,260	0	3,260	4,934.45	.00	-1,674.45	151.4%*
TOTAL TOWN CLERK EXPENSES	28,260	0	28,260	26,363.01	224.00	1,672.99	94.1%
0116281 ELECTION SALARIES							
0116281 5100 SALARIES &	94,426	8,000	102,426	49,881.74	.00	52,544.26	48.7%
TOTAL ELECTION SALARIES	94,426	8,000	102,426	49,881.74	.00	52,544.26	48.7%
0116282 ELECTION EXPENSES							
0116282 5208 RENTAL OF	340	0	340	.00	.00	340.00	.0%
0116282 5219 ELECTION O	0	0	0	17,809.00	.00	-17,809.00	100.0%*
0116282 5221 ELECT VOTE	13,000	0	13,000	1,210.00	.00	11,790.00	9.3%
0116282 5223 OFFICE SUP	2,060	0	2,060	2,163.32	.00	-103.32	105.0%*
0116282 5236 OTHER PURC	8,900	2,000	10,900	21,292.08	28,124.00	-38,516.08	453.4%*
0116282 5299 OTHERWISE	0	0	0	600.00	.00	-600.00	100.0%*
0116282 578919 COVID-19 E	0	0	0	-399.00	.00	399.00	100.0%
TOTAL ELECTION EXPENSES	24,300	2,000	26,300	42,675.40	28,124.00	-44,499.40	269.2%
0116381 REGISTRARS SALARIES							
0116381 5100 SALARIES &	55,633	0	55,633	55,458.71	.00	174.29	99.7%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0116381 5103 OVERTIME	2,500	0	2,500	3,772.59	.00	-1,272.59	150.9%*
0116381 5156 LONGEVITY	300	0	300	300.00	.00	.00	100.0%
0116381 5160 CLEANING	425	0	425	425.00	.00	.00	100.0%
0116381 519019 COVID-19 S	0	0	0	2,228.48	.00	-2,228.48	100.0%*
TOTAL REGISTRARS SALARIES	58,858	0	58,858	62,184.78	.00	-3,326.78	105.7%
0116382 REGISTRARS EXPENSES							
0116382 5201 ADVERTISIN	500	0	500	.00	.00	500.00	.0%
0116382 5203 REP'S & MA	500	0	500	.00	.00	500.00	.0%
0116382 5223 OFFICE SUP	1,850	0	1,850	938.01	.00	911.99	50.7%
0116382 5228 PRINTING	9,800	0	9,800	7,871.44	.00	1,928.56	80.3%
0116382 5299 OTHERWISE	600	0	600	.00	.00	600.00	.0%
0116382 578919 COVID-19 E	0	0	0	-197.50	.00	197.50	100.0%
TOTAL REGISTRARS EXPENSES	13,250	0	13,250	8,611.95	.00	4,638.05	65.0%
0117281 PLANNING SALARIES							
0117281 5100 SALARIES &	649,000	-1,469	647,531	646,026.68	.00	1,504.32	99.8%
0117281 5103 OVERTIME	0	0	0	644.58	.00	-644.58	100.0%*
0117281 5141 CLOTHING	0	0	0	525.00	.00	-525.00	100.0%*
0117281 5160 CLEANING	825	0	825	425.00	.00	400.00	51.5%
TOTAL PLANNING SALARIES	649,825	-1,469	648,356	647,621.26	.00	734.74	99.9%
0117282 PLANNING EXPENSES							
0117282 5203 REPS & MAI	500	0	500	189.00	.00	311.00	37.8%
0117282 5209 TRAVEL:AUT	4,910	0	4,910	2,195.36	.00	2,714.64	44.7%
0117282 5217 PLANNING:	6,050	0	6,050	4,552.08	.00	1,497.92	75.2%
0117282 5218 TRAINING	4,600	0	4,600	3,796.67	.00	803.33	82.5%
0117282 5223 OFFICE SUP	4,000	0	4,000	2,500.50	6.02	1,493.48	62.7%
0117282 5236 CONSERV	1,000	0	1,000	752.00	.00	248.00	75.2%
0117282 5299 OTHERWISE	2,000	0	2,000	2,164.13	.00	-164.13	108.2%*
0117282 5354 TECHNOLOGY	4,770	0	4,770	9,671.30	.00	-4,901.30	202.8%*
TOTAL PLANNING EXPENSES	27,830	0	27,830	25,821.04	6.02	2,002.94	92.8%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0117285 MAINT TOWN WATER BODIES							
0117285 5580 WATER BODI	50,000	-50,000	0	.00	.00	.00	.0%
0117285 5910 TRSF SPEC	0	50,000	50,000	50,000.00	.00	.00	100.0%
TOTAL MAINT TOWN WATER BODIES	50,000	0	50,000	50,000.00	.00	.00	100.0%
0117286 OPEN SPACE COMMITTEE							
0117286 5230 ADMIN EXP	300	0	300	109.13	.00	190.87	36.4%
TOTAL OPEN SPACE COMMITTEE	300	0	300	109.13	.00	190.87	36.4%
0117288 ENVISION ARLINGTON							
0117288 5240 ENVISION	3,000	0	3,000	415.76	.00	2,584.24	13.9%
TOTAL ENVISION ARLINGTON	3,000	0	3,000	415.76	.00	2,584.24	13.9%
0117381 ZONING BOARD SALARIES							
0117381 5100 SALARIES &	24,391	0	24,391	8,158.09	.00	16,232.91	33.4%
TOTAL ZONING BOARD SALARIES	24,391	0	24,391	8,158.09	.00	16,232.91	33.4%
0117382 ZONING BOARD EXPENSES							
0117382 5201 ADVERTISIN	9,500	0	9,500	3,534.74	1,465.26	4,500.00	52.6%
0117382 5223 OFFICE SUP	600	0	600	.00	.00	600.00	.0%
TOTAL ZONING BOARD EXPENSES	10,100	0	10,100	3,534.74	1,465.26	5,100.00	49.5%
0117687 PLANNING ARTICLE							
0117687 5383 RES DESIGN	50,000	0	50,000	23,396.32	25,603.68	1,000.00	98.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0117687 5384 SRVS ZONIN	70,000	0	70,000	46,300.50	15,124.50	8,575.00	87.8%
TOTAL PLANNING ARTICLE	120,000	0	120,000	69,696.82	40,728.18	9,575.00	92.0%
0118282 REDEVELOPMENT BOARD							
0118282 5201 ADVERTISIN	4,000	0	4,000	2,901.88	.00	1,098.12	72.5%
0118282 5223 OFFICE SUP	1,500	0	1,500	114.00	.00	1,386.00	7.6%
0118282 5228 PRINTING	2,400	0	2,400	.00	.00	2,400.00	.0%
0118282 5236 OTHER PURC	500	0	500	.00	.00	500.00	.0%
0118282 5299 EXPENSES	2,400	0	2,400	2,400.00	.00	.00	100.0%
TOTAL REDEVELOPMENT BOARD	10,800	0	10,800	5,415.88	.00	5,384.12	50.1%
0118582 PARMENTER EXPENSES							
0118582 5211 PARMENTER:	0	-1,127	-1,127	.00	.00	-1,126.95	.0%
TOTAL PARMENTER EXPENSES	0	-1,127	-1,127	.00	.00	-1,126.95	.0%
0119781 PARKING TICKET SALARIES							
0119781 5100 SALARIES &	72,028	0	72,028	26,236.66	.00	45,791.34	36.4%
0119781 5103 OVERTIME	1,000	0	1,000	115.30	.00	884.70	11.5%
0119781 5156 LONGEVITY	1,100	0	1,100	1,555.18	.00	-455.18	141.4%*
0119781 5160 CLEANING	425	0	425	425.00	.00	.00	100.0%
TOTAL PARKING TICKET SALARIES	74,553	0	74,553	28,332.14	.00	46,220.86	38.0%
0119782 PARKING TICKET EXPENSES							
0119782 5228 PRINTING	15,780	0	15,780	8,268.70	.00	7,511.30	52.4%
0119782 5236 CONTRACTUA	5,000	0	5,000	1,137.41	.00	3,862.59	22.7%
TOTAL PARKING TICKET EXPENSES	20,780	0	20,780	9,406.11	.00	11,373.89	45.3%
0121081 POLICE SALARIES							
0121081 5100 SALARIES &	6,496,983	122,355	6,619,338	6,383,959.09	.00	235,378.91	96.4%

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0121081 5103 OVERTIME	629,442	0	629,442	817,610.77	.00	-188,168.77	129.9%*
0121081 51031 BIKEWAY PA	21,018	0	21,018	14,389.20	.00	6,628.80	68.5%
0121081 5105 HOLIDAY PA	222,503	0	222,503	155,390.06	.00	67,112.94	69.8%
0121081 5108 COURT TIME	37,142	0	37,142	8,826.96	.00	28,315.04	23.8%
0121081 5109 ACCRED STI	7,344	0	7,344	.00	.00	7,344.00	.0%
0121081 5112 SCHOOL CRE	5,100	0	5,100	.00	.00	5,100.00	.0%
0121081 5114 INJURY EAR	0	0	0	40,435.18	.00	-40,435.18	100.0%*
0121081 5115 DIFFERENTI	1,821	0	1,821	1,441.44	.00	379.56	79.2%
0121081 5118 DISPATCH	2,809	0	2,809	.00	.00	2,809.00	.0%
0121081 5119 OUT OF GRD	1,561	0	1,561	.00	.00	1,561.00	.0%
0121081 5156 LONGEVITY	144,725	0	144,725	164,422.76	.00	-19,697.76	113.6%*
0121081 5160 CLEANING	21,625	0	21,625	23,650.00	.00	-2,025.00	109.4%*
0121081 519019 COVID-19 S	0	0	0	26,688.09	.00	-26,688.09	100.0%*
TOTAL POLICE SALARIES	7,592,073	122,355	7,714,428	7,636,813.55	.00	77,614.45	99.0%
0121082 POLICE EXPENSES							
0121082 5202 REPS & MAI	75,000	0	75,000	66,199.57	7,344.01	1,456.42	98.1%
0121082 5207 EQUIPMENT	9,200	0	9,200	479.81	.00	8,720.19	5.2%
0121082 5211 ELECTRICIT	75,000	0	75,000	80,733.81	355.35	-6,089.16	108.1%*
0121082 5213 AUTO GAS &	75,000	0	75,000	52,019.67	5,433.33	17,547.00	76.6%
0121082 5214 HEATING FU	30,000	0	30,000	28,884.45	8,115.55	-7,000.00	123.3%*
0121082 5215 TELEPHONE:	0	0	0	3,000.00	.00	-3,000.00	100.0%*
0121082 5217 DUES:GREAT	26,500	0	26,500	16,914.31	75.00	9,510.69	64.1%
0121082 5218 MASS. POLI	54,100	0	54,100	45,992.16	3,972.00	4,135.84	92.4%
0121082 5223 OFFICE SUP	16,000	0	16,000	11,082.69	2,513.60	2,403.71	85.0%
0121082 5224 SUPPLIES:C	2,000	0	2,000	639.37	.00	1,360.63	32.0%
0121082 5231 PHYSICAL/D	5,000	0	5,000	810.00	.00	4,190.00	16.2%
0121082 5236 OTHER PURC	4,000	0	4,000	35,778.35	6,002.55	-37,780.90	1044.5%*
0121082 5241 UNIFORMS	85,000	0	85,000	57,277.23	.00	27,722.77	67.4%
0121082 52411 UNIFORM AL	3,600	0	3,600	2,227.01	2,000.00	-627.01	117.4%*
0121082 5249 REPS & MAI	55,000	0	55,000	43,171.50	5,923.45	5,905.05	89.3%
0121082 5250 CARE OF DO	1,400	0	1,400	4,256.11	320.17	-3,176.28	326.9%*
0121082 5251 TELEPROCES	127,520	0	127,520	98,591.91	1,880.12	27,047.97	78.8%
0121082 5252 SUPPLIES:O	3,000	0	3,000	6,050.62	600.95	-3,651.57	221.7%*
0121082 5253 REVOLVERS	15,000	0	15,000	9,291.75	.00	5,708.25	61.9%
0121082 5254 SUPPLIES:P	2,500	0	2,500	3,096.75	.00	-596.75	123.9%*
0121082 5255 POLICE ACC	1,000	0	1,000	.00	.00	1,000.00	.0%
0121082 5256 PSYHCOLOGI	3,000	0	3,000	.00	.00	3,000.00	.0%
0121082 5267 REPS & MAI	8,000	0	8,000	4,781.27	1,249.89	1,968.84	75.4%
0121082 5268 MAINT POLI	1,000	0	1,000	.00	.00	1,000.00	.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0121082 5272 AUX SUPPOR	250	0	250	.00	.00	250.00	.0%
0121082 5299 OTHERWISE	5,000	0	5,000	27,479.51	3,104.35	-25,583.86	611.7%*
0121082 5706 FEES:MEDIC	30,000	0	30,000	25,628.17	.00	4,371.83	85.4%
0121082 578919 COVID-19 E	0	0	0	12,391.83	141.60	-12,533.43	100.0%*
TOTAL POLICE EXPENSES	713,070	0	713,070	636,777.85	49,031.92	27,260.23	96.2%
0122081 FIRE SALARIES							
0122081 5100 SALARIES &	6,077,874	0	6,077,874	5,788,150.74	.00	289,723.26	95.2%
0122081 5103 OVERTIME	473,753	0	473,753	582,600.19	.00	-108,847.19	123.0%*
0122081 5105 HOLIDAY PA	185,008	0	185,008	174,207.41	.00	10,800.59	94.2%
0122081 5106 VACATION	51,380	0	51,380	73,134.30	.00	-21,754.30	142.3%*
0122081 5107 PERSONAL	47,756	0	47,756	46,745.45	.00	1,010.55	97.9%
0122081 5111 DOUBLE TIM	23,177	0	23,177	22,276.79	.00	900.21	96.1%
0122081 5112 FIRE SVCS:	189,583	0	189,583	178,696.81	.00	10,886.19	94.3%
0122081 5114 INJURY EAR	0	0	0	46,302.18	.00	-46,302.18	100.0%*
0122081 5117 EMP PAY	203,255	0	203,255	195,563.35	.00	7,691.65	96.2%
0122081 5119 CAPTAINS	9,500	0	9,500	3,960.39	.00	5,539.61	41.7%
0122081 5141 CLOTHING	0	0	0	300.00	.00	-300.00	100.0%*
0122081 5156 LONGEVITY	164,710	0	164,710	163,528.02	.00	1,181.98	99.3%
0122081 5160 CLEANING	24,350	0	24,350	24,429.91	.00	-79.91	100.3%*
0122081 519019 COVID-19 S	0	0	0	39,072.90	.00	-39,072.90	100.0%*
TOTAL FIRE SALARIES	7,450,346	0	7,450,346	7,338,968.44	.00	111,377.56	98.5%
0122082 FIRE EXPENSES							
0122082 5202 REPS & MAI	30,000	0	30,000	18,750.68	2,936.61	8,312.71	72.3%
0122082 520201 FIIRE ALAR	20,000	0	20,000	20,640.40	.00	-640.40	103.2%*
0122082 5203 REPS & MAI	1,000	0	1,000	312.84	.00	687.16	31.3%
0122082 5206 COMPUTER M	20,000	0	20,000	13,890.00	.00	6,110.00	69.5%
0122082 5211 ELECTRICIT	55,000	0	55,000	49,694.52	.00	5,305.48	90.4%
0122082 5213 AUTO GAS &	38,400	0	38,400	30,511.52	2,947.56	4,940.92	87.1%
0122082 5214 GAS FOR HE	20,000	0	20,000	16,400.96	2,312.23	1,286.81	93.6%
0122082 5217 DUES/SUBSC	3,900	0	3,900	4,023.00	.00	-123.00	103.2%*
0122082 5218 FIRE TRAIN	12,000	0	12,000	10,268.54	.00	1,731.46	85.6%
0122082 5223 OFFICE SUP	8,000	0	8,000	9,064.97	.00	-1,064.97	113.3%*
0122082 5224 SUPPLIES:C	10,000	0	10,000	12,782.15	43.00	-2,825.15	128.3%*
0122082 5227 OTHER SUPP	1,000	0	1,000	59.66	.00	940.34	6.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0122082 5228 FIRE PREV	5,000	0	5,000	3,097.51	.00	1,902.49	62.0%
0122082 5236 OTHER PURC	4,500	0	4,500	3,748.31	.00	751.69	83.3%
0122082 5241 UNIFORMS,B	40,400	0	40,400	53,138.62	.00	-12,738.62	131.5%*
0122082 5249 REPS & MAI	70,000	0	70,000	55,070.00	1,046.68	13,883.32	80.2%
0122082 5252 SUPPLIES:O	5,000	0	5,000	3,281.42	615.53	1,103.05	77.9%
0122082 5257 HOSPITAL &	25,000	0	25,000	23,959.95	70.00	970.05	96.1%
0122082 5262 EMT SUPPLI	30,000	0	30,000	30,632.33	850.00	-1,482.33	104.9%*
0122082 5264 SUPPLIES:C	6,500	0	6,500	5,679.05	661.39	159.56	97.5%
0122082 5267 REPS & MAI	5,000	0	5,000	2,003.67	.00	2,996.33	40.1%
0122082 5299 OTHERWISE	5,100	0	5,100	4,394.22	1,096.88	-391.10	107.7%*
0122082 578919 COVID-19 E	0	0	0	22,536.74	1,536.31	-24,073.05	100.0%*
TOTAL FIRE EXPENSES	415,800	0	415,800	393,941.06	14,116.19	7,742.75	98.1%
0125181 INSPECTION SALARIES							
0125181 5100 SALARIES &	486,135	0	486,135	494,883.16	.00	-8,748.16	101.8%*
0125181 5102 S&W TEMP	4,000	0	4,000	170.00	.00	3,830.00	4.3%
0125181 5103 OVERTIME	4,000	0	4,000	375.37	.00	3,624.63	9.4%
0125181 5141 CLOTHING	750	0	750	.00	.00	750.00	.0%
0125181 5156 LONGEVITY	9,857	0	9,857	9,050.85	.00	806.15	91.8%
0125181 5160 CLEANING	300	0	300	925.00	.00	-625.00	308.3%*
TOTAL INSPECTION SALARIES	505,042	0	505,042	505,404.38	.00	-362.38	100.1%
0125182 INSPECTION EXPENSES							
0125182 5213 AUTO GAS &	2,000	0	2,000	1,069.31	111.69	819.00	59.1%
0125182 5218 TRAINING	2,000	0	2,000	.00	.00	2,000.00	.0%
0125182 5223 OFFICE SUP	3,200	0	3,200	6,023.46	.00	-2,823.46	188.2%*
0125182 5249 REPS & MAI	4,000	0	4,000	1,713.81	.00	2,286.19	42.8%
0125182 5382 SRVC	4,000	0	4,000	.00	.00	4,000.00	.0%
TOTAL INSPECTION EXPENSES	15,200	0	15,200	8,806.58	111.69	6,281.73	58.7%
0130182 OUT OF DISTRICT TUITION							
0130182 5650 MINUTEMAN	5,384,690	0	5,384,690	5,384,690.00	.00	.00	100.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0130182 5651 OUT DISTR	0	27,461	27,461	27,461.00	.00	.00	100.0%
TOTAL OUT OF DISTRICT TUITION	5,384,690	27,461	5,412,151	5,412,151.00	.00	.00	100.0%
0140181 NATURAL RESOURCES SALARIES							
0140181 5100 SALARIES &	1,032,187	0	1,032,187	821,100.39	.00	211,086.61	79.5%
0140181 5103 OVERTIME	82,000	0	82,000	69,943.91	.00	12,056.09	85.3%
0140181 5111 DOUBLE TIM	22,050	0	22,050	14,711.94	.00	7,338.06	66.7%
0140181 5119 OUT OF GRD	10,250	0	10,250	17,670.10	.00	-7,420.10	172.4%*
0140181 5141 CLOTHING	7,750	0	7,750	6,825.00	.00	925.00	88.1%
0140181 5156 LONGEVITY	9,165	0	9,165	8,030.88	.00	1,134.12	87.6%
0140181 519019 COVID-19 S	0	0	0	1,587.27	.00	-1,587.27	100.0%*
TOTAL NATURAL RESOURCES SALARIES	1,163,402	0	1,163,402	939,869.49	.00	223,532.51	80.8%
0140182 NATURAL RESOURCES EXPENSES							
0140182 5202 PROFESSION	330,000	0	330,000	201,143.99	158,510.67	-29,654.66	109.0%
0140182 5211 ELECTRIC	0	0	0	1,556.73	243.46	-1,800.19	100.0%*
0140182 5218 TRAINING	4,000	0	4,000	3,414.29	190.00	395.71	90.1%
0140182 5224 MATERIALS	90,000	0	90,000	76,300.20	13,827.78	-127.98	100.1%
0140182 5236 OTHER PURC	15,000	0	15,000	14,993.00	.00	7.00	100.0%
0140182 5289 TREE PLANT	65,000	0	65,000	29,240.96	35,786.92	-27.88	100.0%
0140182 5290 TREE PEST	30,000	0	30,000	.00	.00	30,000.00	.0%
0140182 529907 SCULPTURE	7,000	0	7,000	.00	7,000.00	.00	100.0%
0140182 5832 SM EQUIPM	3,000	0	3,000	4,014.76	.00	-1,014.76	133.8%*
TOTAL NATURAL RESOURCES EXPENSES	544,000	0	544,000	330,663.93	215,558.83	-2,222.76	100.4%
0140282 MAINTENANCE TOWN FIELDS							
0140282 5299 MAINT FIEL	50,000	0	50,000	44,680.00	5,320.00	.00	100.0%
TOTAL MAINTENANCE TOWN FIELDS	50,000	0	50,000	44,680.00	5,320.00	.00	100.0%
0141181 TOWN ENGINEER SALARIES							
0141181 5100 SALARIES &	345,500	0	345,500	311,826.97	.00	33,673.03	90.3%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0141181 5103 OVERTIME	3,800	0	3,800	2,359.77	.00	1,440.23	62.1%
0141181 5119 OUT OF GRD	0	0	0	1,785.35	.00	-1,785.35	100.0%*
0141181 5141 CLOTHING	1,050	0	1,050	525.00	.00	525.00	50.0%
0141181 5156 LONGEVITY	1,800	0	1,800	1,800.00	.00	.00	100.0%
TOTAL TOWN ENGINEER SALARIES	352,150	0	352,150	318,297.09	.00	33,852.91	90.4%
0141182 TOWN ENGINEER EXPENSES							
0141182 5202 PROF SERVI	20,000	0	20,000	19,842.17	28,860.00	-28,702.17	243.5%
0141182 5218 TRAINING	500	0	500	605.53	.00	-105.53	121.1%*
0141182 5224 MATERIALS	3,000	0	3,000	2,016.56	553.83	429.61	85.7%
0141182 5355 MOBILITY	60,000	0	60,000	14,387.75	44,612.25	1,000.00	98.3%
TOTAL TOWN ENGINEER EXPENSES	83,500	0	83,500	36,852.01	74,026.08	-27,378.09	132.8%
0142083 STREET LIGHTING							
0142083 5202 CONTRACT	25,000	0	25,000	8,584.38	76,751.64	-60,336.02	341.3%*
0142083 5211 ELECTRICIT	80,000	0	80,000	76,921.95	8,019.20	-4,941.15	106.2%*
TOTAL STREET LIGHTING	105,000	0	105,000	85,506.33	84,770.84	-65,277.17	162.2%
0142084 TRAFFIC SIGNALS							
0142084 5202 CONTRACT	90,000	0	90,000	111,185.66	70,183.77	-91,369.43	201.5%*
0142084 5211 ELECTRIC	25,000	0	25,000	19,682.35	3,115.39	2,202.26	91.2%
TOTAL TRAFFIC SIGNALS	115,000	0	115,000	130,868.01	73,299.16	-89,167.17	177.5%
0142181 PUBLIC WORKS ADMIN SALARIES							
0142181 5100 SALARIES &	463,367	0	463,367	402,386.87	.00	60,980.13	86.8%
0142181 5103 OVERTIME	8,800	0	8,800	1,155.80	.00	7,644.20	13.1%
0142181 5111 DOUBLE TIM	555	0	555	.00	.00	555.00	.0%
0142181 5119 OUT OF GRD	900	0	900	.00	.00	900.00	.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0142181 5141 CLOTHING	650	0	650	.00	.00	650.00	.0%
0142181 5156 LONGEVITY	6,420	0	6,420	5,769.91	.00	650.09	89.9%
0142181 5160 CLEANING	1,025	0	1,025	1,275.00	.00	-250.00	124.4%*
TOTAL PUBLIC WORKS ADMIN SALARIES	481,717	0	481,717	410,587.58	.00	71,129.42	85.2%
0142182 PUBLIC WORKS ADMIN EXPENSES							
0142182 5202 PROF SERVI	5,000	0	5,000	7,288.85	94,839.93	-97,128.78	2042.6%*
0142182 5209 IN-STATE T	3,600	0	3,600	3,627.65	.00	-27.65	100.8%*
0142182 5218 TRAINING	1,000	0	1,000	.00	.00	1,000.00	.0%
0142182 5223 PW ADMIN O	11,000	0	11,000	7,049.11	831.98	3,118.91	71.6%
0142182 578919 COVID-19 E	0	0	0	23,198.36	1,124.43	-24,322.79	100.0%*
TOTAL PUBLIC WORKS ADMIN EXPENSES	20,600	0	20,600	41,163.97	96,796.34	-117,360.31	669.7%
0142281 HIGHWAY SALARIES							
0142281 5100 SALARIES &	1,339,571	0	1,339,571	1,143,339.13	.00	196,231.87	85.4%
0142281 5102 S&W TEMP	46,250	0	46,250	35,471.32	.00	10,778.68	76.7%
0142281 5103 OVERTIME	129,150	0	129,150	144,851.33	.00	-15,701.33	112.2%*
0142281 5111 DOUBLE TIM	12,815	0	12,815	8,360.69	.00	4,454.31	65.2%
0142281 5119 OUT OF GRD	11,400	0	11,400	10,921.98	.00	478.02	95.8%
0142281 5141 CLOTHING	10,250	0	10,250	9,975.00	.00	275.00	97.3%
0142281 5156 LONGEVITY	15,769	0	15,769	15,769.34	.00	-.34	100.0%*
0142281 519019 COVID-19 S	0	0	0	2,032.51	.00	-2,032.51	100.0%*
TOTAL HIGHWAY SALARIES	1,565,205	0	1,565,205	1,370,721.30	.00	194,483.70	87.6%
0142282 HIGHWAY EXPENSES							
0142282 5202 PROF SERVI	55,500	0	55,500	45,205.88	4,106.70	6,187.42	88.9%
0142282 5211 ENERGY	23,000	1,185	24,185	18,974.26	.00	5,210.87	78.5%
0142282 5213 FUEL	170,000	0	170,000	122,953.77	12,842.23	34,204.00	79.9%
0142282 5213 CEM AUTO GAS &	0	0	0	4,350.59	454.41	-4,805.00	100.0%*
0142282 5214 HEAT: GAS	32,000	0	32,000	26,431.31	.00	5,568.69	82.6%
0142282 5218 TRAINING	2,500	0	2,500	4,143.38	190.00	-1,833.38	173.3%*
0142282 5224 MATERIALS	505,000	0	505,000	246,413.19	397,485.65	-138,898.84	127.5%*

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0142282 5270 PAVEMENT	15,000	0	15,000	23,991.93	.00	-8,991.93	159.9%
0142282 5832 SM EQUIPM	5,000	0	5,000	525.50	6,595.00	-2,120.50	142.4%*
TOTAL HIGHWAY EXPENSES	808,000	1,185	809,185	492,989.81	421,673.99	-105,478.67	113.0%
0142381 REMOVAL OF SNOW & ICE SALARIES							
0142381 5103 REMOVE SNO	0	0	0	219,354.05	.00	-219,354.05	100.0%*
TOTAL REMOVAL OF SNOW & ICE SALARIES	0	0	0	219,354.05	.00	-219,354.05	100.0%
0142382 REMOVAL OF SNOW & ICE							
0142382 5236 REMOVE SNO	0	0	0	235,215.00	22.00	-235,237.00	100.0%*
0142382 5279 REMOVE SNO	1,172,013	0	1,172,013	472,842.99	33,351.03	665,818.98	43.2%
TOTAL REMOVAL OF SNOW & ICE	1,172,013	0	1,172,013	708,057.99	33,373.03	430,581.98	63.3%
0142981 HGWY MOTOR EQUIP REPAIR SALARY							
0142981 5100 SALARIES &	386,381	0	386,381	380,458.66	.00	5,922.34	98.5%
0142981 5103 OVERTIME	39,975	0	39,975	26,300.70	.00	13,674.30	65.8%
0142981 5111 DOUBLE TIM	2,900	0	2,900	.00	.00	2,900.00	.0%
0142981 5119 OUT OF GRD	3,200	0	3,200	2,057.41	.00	1,142.59	64.3%
0142981 5141 CLOTHING	2,625	0	2,625	2,625.00	.00	.00	100.0%
0142981 5156 LONGEVITY	4,865	0	4,865	4,865.08	.00	-.08	100.0%*
TOTAL HGWY MOTOR EQUIP REPAIR SALARY	439,946	0	439,946	416,306.85	.00	23,639.15	94.6%
0142982 HGWY MOTOR EQUIP REPAIR EXPEND							
0142982 5202 PROF SERVI	55,000	0	55,000	38,771.90	249.39	15,978.71	70.9%
0142982 5218 TRAINING	7,000	0	7,000	3,834.36	177.33	2,988.31	57.3%
0142982 5224 MATERIALS	125,000	0	125,000	125,060.06	842.15	-902.21	100.7%
TOTAL HGWY MOTOR EQUIP REPAIR EXPEND	187,000	0	187,000	167,666.32	1,268.87	18,064.81	90.3%
0143382 SOLID WASTE							

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0143382 5224 REC OTHER SUPP	50,000	0	50,000	44,640.96	7,345.31	-1,986.27	104.0%*
0143382 5242 CURBSIDE C	2,469,675	0	2,469,675	2,263,867.98	205,807.02	.00	100.0%
0143382 5243 YARD WASTE	107,000	0	107,000	90,977.25	16,022.75	.00	100.0%
0143382 5276 RUBBISH DI	948,200	0	948,200	849,139.27	2,206.95	96,853.78	89.8%
0143382 5277 SOLID FILL	180,000	0	180,000	142,000.50	4,839.35	33,160.15	81.6%
0143382 527701 FOOD SCRAP	100,000	0	100,000	31,169.93	21,143.00	47,687.07	52.3%
0143382 5500 HAZARD WST	35,000	0	35,000	30,417.07	.00	4,582.93	86.9%
TOTAL SOLID WASTE	3,889,875	0	3,889,875	3,452,212.96	257,364.38	180,297.66	95.4%
0147181 FACILITIES SALARIES							
0147181 5100 SALARIES &	414,243	-104,581	309,662	294,915.35	.00	14,746.65	95.2%
0147181 5103 OVERTIME	43,556	0	43,556	45,314.69	.00	-1,758.69	104.0%*
0147181 5111 DOUBLE TIM	0	0	0	1,072.60	.00	-1,072.60	100.0%*
0147181 5141 CLOTHING	1,450	0	1,450	1,050.00	.00	400.00	72.4%
0147181 5156 LONGEVITY	2,800	0	2,800	5,500.00	.00	-2,700.00	196.4%*
0147181 519019 COVID-19 S	0	0	0	2,737.95	.00	-2,737.95	100.0%*
TOTAL FACILITIES SALARIES	462,049	-104,581	357,468	350,590.59	.00	6,877.41	98.1%
0147182 FACILITIES EXPENSES							
0147182 5202 PROFESSION	140,000	0	140,000	99,525.47	41,112.72	-638.19	100.5%
0147182 5209 IN-STATE T	0	0	0	4,585.03	.00	-4,585.03	100.0%*
0147182 5211 ELECTRICIT	45,000	0	45,000	50,443.76	1,763.46	-7,207.22	116.0%*
0147182 5213 HEATING FU	0	0	0	24,031.14	.00	-24,031.14	100.0%*
0147182 5214 HEAT: NATU	45,000	0	45,000	41,463.94	3,425.74	110.32	99.8%
0147182 5218 TRAINING	10,000	0	10,000	4,965.55	.00	5,034.45	49.7%
0147182 5224 MATERIALS	25,000	0	25,000	23,489.43	2,414.14	-903.57	103.6%*
0147182 5248 MT GILBOA	0	0	0	12,200.00	.00	-12,200.00	100.0%*
0147182 5269 REPS & MAI	80,044	0	80,044	33,538.82	5,565.42	40,939.76	48.9%
0147182 578919 COVID-19 E	0	0	0	11,541.20	10,526.79	-22,067.99	100.0%*
0147182 5810 GREEN	20,000	0	20,000	13,040.41	6,959.59	.00	100.0%
0147182 5827 PROF/TECH	30,000	0	30,000	.00	.00	30,000.00	.0%
TOTAL FACILITIES EXPENSES	395,044	0	395,044	318,824.75	71,767.86	4,451.39	98.9%
0149181 CEMETERY SALARIES							
0149181 5100 SALARIES &	239,837	0	239,837	199,819.32	.00	40,017.68	83.3%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0149181 5103 OVERTIME	16,400	0	16,400	15,667.78	.00	732.22	95.5%
0149181 5111 DOUBLE TIM	2,000	0	2,000	1,162.98	.00	837.02	58.1%
0149181 5119 OUT OF GRD	2,200	0	2,200	3,630.55	.00	-1,430.55	165.0%*
0149181 5141 CLOTHING	1,175	0	1,175	1,050.00	.00	125.00	89.4%
0149181 5156 LONGEVITY	4,983	0	4,983	5,165.08	.00	-182.08	103.7%*
0149181 5160 CLEANING	300	0	300	425.00	.00	-125.00	141.7%*
TOTAL CEMETERY SALARIES	266,895	0	266,895	226,920.71	.00	39,974.29	85.0%
0149182 CEMETERY EXPENSES							
0149182 5202 PROF SERVI	170,000	0	170,000	113,554.94	36,745.56	19,699.50	88.4%
0149182 5211 ELECTRICIT	2,500	0	2,500	1,479.69	1,420.31	-400.00	116.0%
0149182 5218 TRAINING	500	0	500	.00	.00	500.00	.0%
0149182 5224 MATERIALS	25,000	0	25,000	15,495.44	1,780.21	7,724.35	69.1%
0149182 5261 HEATING FU	4,500	0	4,500	2,952.30	47.70	1,500.00	66.7%
TOTAL CEMETERY EXPENSES	202,500	0	202,500	133,482.37	39,993.78	29,023.85	85.7%
0150282 SENIOR CITIZEN COMM SVC PROG							
0150282 5299 SR CITZ PR	7,500	0	7,500	3,000.00	.00	4,500.00	40.0%
TOTAL SENIOR CITIZEN COMM SVC PROG	7,500	0	7,500	3,000.00	.00	4,500.00	40.0%
0151281 HEALTH & HUMAN SRVS SALARIES							
0151281 5100 SALARIES &	562,035	0	562,035	526,223.16	.00	35,811.84	93.6%
0151281 5103 OVERTIME	7,500	0	7,500	8,715.97	.00	-1,215.97	116.2%*
0151281 5156 LONGEVITY	5,035	0	5,035	5,175.02	.00	-140.02	102.8%*
0151281 519019 COVID-19 S	0	0	0	17,661.22	.00	-17,661.22	100.0%*
TOTAL HEALTH & HUMAN SRVS SALARIES	574,570	0	574,570	557,775.37	.00	16,794.63	97.1%
0151282 HEALTH & HUMAN SRVS EXPENSE							
0151282 5208 RENTAL OF	37,500	0	37,500	25,000.00	.00	12,500.00	66.7%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0151282 5209 TRAVEL:AUT	1,300	0	1,300	1,089.92	.00	210.08	83.8%
0151282 5213 AUTO GAS &	0	0	0	275.25	28.75	-304.00	100.0%*
0151282 5217 BOARD HEAL	500	0	500	1,872.72	275.00	-1,647.72	429.5%*
0151282 5218 TRAINING	2,500	0	2,500	1,762.20	959.22	-221.42	108.9%*
0151282 5223 OFFICE SUP	2,000	0	2,000	2,399.49	109.88	-509.37	125.5%*
0151282 5224 SUPPLIES:V	1,900	0	1,900	1,393.62	.00	506.38	73.3%
0151282 5271 SUPPLIES:M	4,000	0	4,000	4,835.16	315.05	-1,150.21	128.8%*
0151282 5299 OTHERWISE	600	0	600	3,335.59	8.86	-2,744.45	557.4%*
0151282 5351 AYHSC	7,500	0	7,500	441.85	.00	7,058.15	5.9%
0151282 5385 RODENT	30,000	0	30,000	21,367.15	742.00	7,890.85	73.7%
0151282 5620 STATE ASSE	21,400	0	21,400	21,400.00	.00	.00	100.0%
0151282 578919 COVID-19 E	0	0	0	439.70	22,055.74	-22,495.44	100.0%*
TOTAL HEALTH & HUMAN SRVS EXPENSE	109,200	0	109,200	85,612.65	24,494.50	-907.15	100.8%
0151283 HEALTH HUMAN SRVS ARTICLE							
0151283 5381 RAINBOW	4,000	0	4,000	3,899.45	66.99	33.56	99.2%
TOTAL HEALTH HUMAN SRVS ARTICLE	4,000	0	4,000	3,899.45	66.99	33.56	99.2%
0154181 COUNCIL ON AGING SALARIES							
0154181 5100 SALARIES &	280,976	0	280,976	279,356.89	.00	1,619.11	99.4%
0154181 5156 LONGEVITY	1,509	0	1,509	1,575.42	.00	-66.42	104.4%*
0154181 5160 CLEANING	425	0	425	850.00	.00	-425.00	200.0%*
TOTAL COUNCIL ON AGING SALARIES	282,910	0	282,910	281,782.31	.00	1,127.69	99.6%
0154182 COUNCIL ON AGING EXPENSES							
0154182 5208 RENTAL OF	37,500	0	37,500	25,000.00	.00	12,500.00	66.7%
0154182 5209 TRAVEL:AUT	1,400	0	1,400	1,386.61	.00	13.39	99.0%
0154182 5223 OFFICE SUP	2,300	0	2,300	2,290.71	.00	9.29	99.6%
0154182 5228 PRINTING	500	0	500	.00	.00	500.00	.0%
TOTAL COUNCIL ON AGING EXPENSES	41,700	0	41,700	28,677.32	.00	13,022.68	68.8%
0154381 VETERANS SERVICES SALARIES							
0154381 5100 SALARIES &	74,236	0	74,236	74,168.43	.00	67.57	99.9%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0154381 5156 LONGEVITY	714	0	714	742.36	.00	-28.36	104.0%*
TOTAL VETERANS SERVICES SALARIES	74,950	0	74,950	74,910.79	.00	39.21	99.9%
0154382 VETERANS SERVICES EXPENSES							
0154382 5209 TRAVEL:AUT	2,668	0	2,668	2,838.12	.00	-170.12	106.4%*
0154382 5218 TRAINING	1,000	0	1,000	828.00	.00	172.00	82.8%
0154382 5223 OFFICE SUP	1,000	0	1,000	721.88	258.12	20.00	98.0%
0154382 5299 OTHERWISE	600	0	600	1,391.00	558.00	-1,349.00	324.8%*
0154382 5710 VETERANS'	300,000	0	300,000	238,157.86	31,695.35	30,146.79	90.0%
TOTAL VETERANS SERVICES EXPENSES	305,268	0	305,268	243,936.86	32,511.47	28,819.67	90.6%
0159282 COMM ON DISABILITY							
0159282 5299 COMM DISAB	25,000	0	25,000	17,786.50	830.00	6,383.50	74.5%
TOTAL COMM ON DISABILITY	25,000	0	25,000	17,786.50	830.00	6,383.50	74.5%
0159382 HUMAN RIGHTS COMMISSION							
0159382 5299 MISC EXP	7,500	0	7,500	6,982.70	500.00	17.30	99.8%
TOTAL HUMAN RIGHTS COMMISSION	7,500	0	7,500	6,982.70	500.00	17.30	99.8%
0161081 LIBRARY SALARIES							
0161081 5100 SALARIES &	1,903,249	-25,200	1,878,049	1,904,178.38	.00	-26,129.38	101.4%*
0161081 5103 OVERTIME	60,000	0	60,000	23,453.92	.00	36,546.08	39.1%
0161081 5115 DIFFERENTI	1,142	0	1,142	617.40	.00	524.60	54.1%
0161081 5141 CLOTHING	1,775	0	1,775	.00	.00	1,775.00	.0%
0161081 5156 LONGEVITY	14,772	0	14,772	13,591.20	.00	1,180.80	92.0%
0161081 5160 CLEANING	3,300	0	3,300	4,675.00	.00	-1,375.00	141.7%*
TOTAL LIBRARY SALARIES	1,984,238	-25,200	1,959,038	1,946,515.90	.00	12,522.10	99.4%
0161082 LIBRARY EXPENSES							

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0161082 5202 REPS & MAI	51,500	0	51,500	18,965.64	1,898.02	30,636.34	40.5%
0161082 5203 REPS & MAI	14,700	0	14,700	11,228.74	63.36	3,407.90	76.8%
0161082 5211 ELECTRICIT	120,000	0	120,000	94,708.25	.00	25,291.75	78.9%
0161082 5213 AUTO GAS &	2,400	0	2,400	610.26	63.74	1,726.00	28.1%
0161082 5214 HEATING FU	30,000	0	30,000	16,205.26	.00	13,794.74	54.0%
0161082 5217 DUES	180	0	180	.00	.00	180.00	.0%
0161082 5223 OFFICE SUP	19,200	0	19,200	16,937.74	3,092.52	-830.26	104.3%*
0161082 5227 BOOKS & SU	190,000	0	190,000	199,274.34	695.00	-9,969.34	105.2%*
0161082 5228 BINDERY: L	1,500	0	1,500	568.60	.00	931.40	37.9%
0161082 5236 OTHER PURC	76,800	0	76,800	70,618.00	.00	6,182.00	92.0%
0161082 5284 SUPPLIES:C	6,000	0	6,000	4,672.08	2,027.92	-700.00	111.7%*
0161082 5285 MICRO FILM	500	0	500	309.09	.00	190.91	61.8%
0161082 5286 RECORDINGS	18,500	0	18,500	14,353.61	.00	4,146.39	77.6%
0161082 5287 FILMS: LIB	4,400	0	4,400	6,582.31	.00	-2,182.31	149.6%*
0161082 5299 OTHERWISE	3,200	0	3,200	1,502.54	.00	1,697.46	47.0%
0161082 578919 COVID-19 E	0	0	0	2,190.86	1,928.32	-4,119.18	100.0%*
TOTAL LIBRARY EXPENSES	538,880	0	538,880	458,727.32	9,768.88	70,383.80	86.9%
0164072 HISTORICAL COMMISSION							
0164072 5299 HISTORICAL	2,660	0	2,660	1,260.87	.00	1,399.13	47.4%
TOTAL HISTORICAL COMMISSION	2,660	0	2,660	1,260.87	.00	1,399.13	47.4%
0165082 BROADWAY HISTORIC DIST							
0165082 5299 BROADWAY H	5,100	0	5,100	1,796.69	273.31	3,030.00	40.6%
TOTAL BROADWAY HISTORIC DIST	5,100	0	5,100	1,796.69	273.31	3,030.00	40.6%
0166285 VETS,MEMORIAL & PATRIOTS							
0166285 5506 VETS, MEMO	5,667	0	5,667	3,533.42	.00	2,133.58	62.4%
TOTAL VETS,MEMORIAL & PATRIOTS	5,667	0	5,667	3,533.42	.00	2,133.58	62.4%
0166385 TOWN DAY							
0166385 5507 TOWN DAY C	5,000	0	5,000	.00	.00	5,000.00	.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL TOWN DAY	5,000	0	5,000	.00	.00	5,000.00	.0%
0166485 DISPLAY OF FLAGS							
0166485 5509 FLAGS ON G	4,500	0	4,500	3,929.90	.00	570.10	87.3%
TOTAL DISPLAY OF FLAGS	4,500	0	4,500	3,929.90	.00	570.10	87.3%
0167785 ARLINGTON TOURISM & ECON DEV							
0167785 5299 ATED	4,275	0	4,275	.00	.00	4,275.00	.0%
TOTAL ARLINGTON TOURISM & ECON DEV	4,275	0	4,275	.00	.00	4,275.00	.0%
0168082 ARLINGTON COM ARTS & CULTURE							
0168082 5299 ARTS & CUL	35,000	0	35,000	34,997.41	.00	2.59	100.0%
TOTAL ARLINGTON COM ARTS & CULTURE	35,000	0	35,000	34,997.41	.00	2.59	100.0%
0169182 RECYCLING COMMITTEE							
0169182 5299 RECYCLING	3,000	0	3,000	2,187.19	.00	812.81	72.9%
TOTAL RECYCLING COMMITTEE	3,000	0	3,000	2,187.19	.00	812.81	72.9%
0171087 MATURING TOWN DEBT							
0171087 576004 8/15/09 PR	315,000	0	315,000	315,000.00	.00	.00	100.0%
0171087 576006 8/15/10 PR	340,000	0	340,000	340,000.00	.00	.00	100.0%
0171087 576007 8/24/11 PR	720,000	0	720,000	720,000.00	.00	.00	100.0%
0171087 576008 11/15/12 P	815,000	10,000	825,000	825,000.00	.00	.00	100.0%
0171087 576009 11/1/13 PR	300,000	0	300,000	300,000.00	.00	.00	100.0%

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0171087 576010 11/4/14 PR	825,000	0	825,000	825,000.00	.00	.00	100.0%
0171087 576011 11/13/15 P	935,000	0	935,000	935,000.00	.00	.00	100.0%
0171087 576012 11/9/16 PR	1,335,000	0	1,335,000	1,335,000.00	.00	.00	100.0%
0171087 576014 12/07/17	1,570,000	0	1,570,000	1,570,000.00	.00	.00	100.0%
0171087 576015 12/06/2018	389,800	0	389,800	389,800.00	.00	.00	100.0%
0171087 576016 2019	173,268	0	173,268	173,000.00	.00	268.00	99.8%
0171087 576104 8/15/09 IN	4,725	0	4,725	4,725.00	.00	.00	100.0%
0171087 576106 8/15/10 IN	100,300	0	100,300	100,300.00	.00	.00	100.0%
0171087 576107 8/24/11 I	32,250	0	32,250	32,250.00	.00	.00	100.0%
0171087 576108 11/15/15 I	222,325	3,534	225,859	226,125.02	.00	-266.02	100.1%*
0171087 576109 11/1/13 IN	91,912	0	91,912	91,912.50	.00	-.50	100.0%*
0171087 576110 11/4/14 I	217,275	0	217,275	217,275.00	.00	.00	100.0%
0171087 576111 11/13/15 I	171,094	0	171,094	171,093.76	.00	.24	100.0%
0171087 576112 11/9/16 IN	793,537	0	793,537	793,537.50	.00	-.50	100.0%*
0171087 576114 12/07/2017	1,199,050	0	1,199,050	1,199,050.00	.00	.00	100.0%
0171087 576115 12/06/2018	189,876	0	189,876	189,876.26	.00	-.26	100.0%*
0171087 5763 SHORT TERM	93,544	0	93,544	93,544.15	.00	-.15	100.0%*
TOTAL MATURING TOWN DEBT	10,833,956	13,534	10,847,490	10,847,489.19	.00	.81	100.0%
0181086 STATE ASSESSMENTS							
0181086 5611 AIR POLLUT	17,772	0	17,772	17,772.00	.00	.00	100.0%
0181086 5612 METRO AREA	23,998	0	23,998	23,998.00	.00	.00	100.0%
0181086 5613 RMV NON	33,480	0	33,480	39,520.00	.00	-6,040.00	118.0%*
0181086 5614 MBTA	3,045,228	0	3,045,228	3,045,228.00	.00	.00	100.0%
0181086 5615 BOST METRO	727	0	727	727.00	.00	.00	100.0%
0181086 5616 SPEC ED	16,279	0	16,279	36,856.00	.00	-20,577.00	226.4%*
0181086 5617 SCH CHOICE	61,860	5,376	67,236	50,856.00	.00	16,380.00	75.6%
0181086 5618 CHARTER	203,873	2,140	206,013	162,648.00	.00	43,365.00	79.0%
0181086 5620 STATE ASSE	0	0	0	1,357.00	.00	-1,357.00	100.0%*
TOTAL STATE ASSESSMENTS	3,403,217	7,516	3,410,733	3,378,962.00	.00	31,771.00	99.1%
0191281 PENSIONS							
0191281 5101 SALARIES &	0	0	0	.00	.00	.00	.0%
0191281 5707 CONTRIB PN	12,543,872	0	12,543,872	12,543,872.00	.00	.00	100.0%
0191281 5708 NON-CONTRI	18,468	0	18,468	16,601.68	.00	1,866.32	89.9%
TOTAL PENSIONS	12,562,340	0	12,562,340	12,560,473.68	.00	1,866.32	100.0%

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0191487 GROUP HEALTH INSURANCE							
0191487 5245 WCOMP	540,000	0	540,000	500,679.18	6,011.46	33,309.36	93.8%
0191487 5700 MEDICARE	18,000	0	18,000	12,609.86	.00	5,390.14	70.1%
0191487 5703 OPT OUT PR	217,996	0	217,996	227,017.77	.00	-9,021.77	104.1%*
0191487 5704 INSURANCE:	15,859,137	0	15,859,137	15,602,974.88	5,700.00	250,462.12	98.4%
0191487 5705 INSURANCE:	86,230	0	86,230	85,192.30	.00	1,037.70	98.8%
0191487 5706 FEDERAL ME	1,358,923	0	1,358,923	1,372,798.45	.00	-13,875.45	101.0%*
0191487 5709 FLEXIBLE B	33,000	0	33,000	39,029.40	322.15	-6,351.55	119.2%*
TOTAL GROUP HEALTH INSURANCE	18,113,286	0	18,113,286	17,840,301.84	12,033.61	260,950.55	98.6%
0191488 LIABILITY INSURANCE							
0191488 5702 UNEMPLOYME	150,000	0	150,000	46,356.33	103,643.67	.00	100.0%
0191488 5750 INSURANCE:	55,000	0	55,000	66,766.44	.00	-11,766.44	121.4%*
0191488 5751 INSURANCE:	297,443	0	297,443	299,505.00	.00	-2,062.00	100.7%*
TOTAL LIABILITY INSURANCE	502,443	0	502,443	412,627.77	103,643.67	-13,828.44	102.8%
0198981 FUTURE COLLECTIVE BARGAIN							
0198981 5100 FUTURE COL	337,624	161,053	498,677	.00	.00	498,677.00	.0%
TOTAL FUTURE COLLECTIVE BARGAIN	337,624	161,053	498,677	.00	.00	498,677.00	.0%
TOTAL GENERAL FUND	108,100,054	649,659	108,749,713	103,557,479.90	1,779,446.64	3,412,785.97	96.9%
TOTAL EXPENSES	108,100,054	649,659	108,749,713	103,557,479.90	1,779,446.64	3,412,785.97	

FOR 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	108,100,054	649,659	108,749,713	103,557,479.90	1,779,446.64	3,412,785.97	96.9%

** END OF REPORT - Generated by Sandy Pooler **

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ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
01 GENERAL FUND						
01 4972 TRSFS IN	1,687,482	0	1,687,482	1,735,986.04	-48,504.04	102.9%*
01 4974 INDIRECTS	3,521,952	0	3,521,952	3,521,952.00	.00	100.0%*
01 4975 T/I CAP PR	1,203,204	0	1,203,204	1,203,204.00	.00	100.0%*
TOTAL GENERAL FUND	6,412,638	0	6,412,638	6,461,142.04	-48,504.04	100.8%
0100070 MISC NON RECURRING RECEIPTS						
0100070 429014 MISC NON R	0	0	0	217,200.34	-217,200.34	100.0%*
TOTAL MISC NON RECURRING RECEIPTS	0	0	0	217,200.34	-217,200.34	100.0%
0100071 TAXES						
0100071 411018 PPT2018	0	0	0	262.52	-262.52	100.0%*
0100071 411019 FY19 PP	0	0	0	306.46	-306.46	100.0%*
0100071 411020 FY2020 PP	0	1,423,117	1,423,117	1,416,879.30	6,237.44	99.6%*
0100071 412018 RE2018	0	0	0	96,407.45	-96,407.45	100.0%*
0100071 412019 FY19 RE	0	0	0	383,678.55	-383,678.55	100.0%*
0100071 412020 FY2020 RE	133,239,908	-1,312,869	131,927,039	129,628,793.61	2,298,245.08	98.3%*
TOTAL TAXES	133,239,908	110,247	133,350,155	131,526,327.89	1,823,827.54	98.6%
0100072 MOTOR VEHICLE EXCISE						
0100072 415010 FY10MVE	0	0	0	246.72	-246.72	100.0%*
0100072 415011 FY11 MVE	0	0	0	68.46	-68.46	100.0%*
0100072 415012 12 MVE	0	0	0	82.84	-82.84	100.0%*
0100072 415013 13 MVE	0	0	0	233.20	-233.20	100.0%*
0100072 415014 14 EXCISE	0	0	0	586.24	-586.24	100.0%*
0100072 415015 FY15 MVE	0	0	0	1,494.94	-1,494.94	100.0%*
0100072 415016 FY16 MVE	0	0	0	1,054.93	-1,054.93	100.0%*
0100072 415017 FY17 MVE	0	0	0	6,985.87	-6,985.87	100.0%*
0100072 415018 MVE 2018	0	0	0	10,383.79	-10,383.79	100.0%*

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0100072 415019 FY19 MVE	0	0	0	597,285.01	-597,285.01	100.0%*
0100072 415020 FY2020 MVX	5,051,000	0	5,051,000	4,430,773.55	620,226.45	87.7%*
TOTAL MOTOR VEHICLE EXCISE	5,051,000	0	5,051,000	5,049,195.55	1,804.45	100.0%
0100073 PENALTIES AND INTEREST						
0100073 417000 INT PP	2,000	0	2,000	240.12	1,759.88	12.0%*
0100073 417001 DEMAND PP	0	0	0	270.00	-270.00	100.0%*
0100073 417100 INT RE	100,000	0	100,000	133,896.01	-33,896.01	133.9%*
0100073 417101 DEMAND RE	0	0	0	3,840.00	-3,840.00	100.0%*
0100073 417200 INT & PENA	90,000	0	90,000	99,062.67	-9,062.67	110.1%*
0100073 417300 MVX INT	12,000	0	12,000	17,802.88	-5,802.88	148.4%*
0100073 417400 INT ON DEF	30,000	0	30,000	.00	30,000.00	.0%*
0100073 4175 MVX PENALT	90,000	0	90,000	.00	90,000.00	.0%*
0100073 417501 MVX DEMAND	0	0	0	42,456.96	-42,456.96	100.0%*
0100073 417502 MVX WAR	0	0	0	1,111.37	-1,111.37	100.0%*
0100073 417503 MVX SER WA	0	0	0	357.00	-357.00	100.0%*
0100073 4176 MVX NONRWL	16,000	0	16,000	12,987.42	3,012.58	81.2%*
0100073 4178 TAX TAKING	15,000	0	15,000	5,265.35	9,734.65	35.1%*
0100073 417901 NSF REV	0	0	0	75.00	-75.00	100.0%*
TOTAL PENALTIES AND INTEREST	355,000	0	355,000	317,364.78	37,635.22	89.4%
0100074 FEES						
0100074 4232 PARKING ME	0	0	0	413.00	-413.00	100.0%*
0100074 424000 MARIJUANA	0	0	0	1,000.00	-1,000.00	100.0%*
0100074 424100 BOARD OF A	50,000	0	50,000	7,600.00	42,400.00	15.2%*
0100074 428000 ZONING FEE	1,000	0	1,000	.00	1,000.00	.0%*
0100074 428902 FIRE ALARM	5,000	0	5,000	8,500.00	-3,500.00	170.0%*
0100074 428904 RE BILLING	70,000	0	70,000	.00	70,000.00	.0%*
0100074 428909 CONSTABLE	1,000	0	1,000	.00	1,000.00	.0%*
0100074 429005 AMBULANCE	424,000	0	424,000	504,625.86	-80,625.86	119.0%*
0100074 429009 TWN CLK FE	40,000	0	40,000	60,620.50	-20,620.50	151.6%*
0100074 429012 TRASH STCK	6,000	0	6,000	9,993.00	-3,993.00	166.6%*
0100074 442001 STREET OPE	11,000	0	11,000	38,750.00	-27,750.00	352.3%*
0100074 442018 FIREARMS	0	0	0	4,306.25	-4,306.25	100.0%*
0100074 477000 HEARING FE	1,000	0	1,000	950.00	50.00	95.0%*
0100074 477002 PARKING VI	350,000	0	350,000	188,550.00	161,450.00	53.9%*

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0100074 477004 PARKING LE	0	0	0	3,788.00	-3,788.00	100.0%*
0100074 477012 LATE FEE P	0	0	0	15,055.00	-15,055.00	100.0%*
0100074 477022 PARK SURCH	0	0	0	825.00	-825.00	100.0%*
TOTAL FEES	959,000	0	959,000	844,976.61	114,023.39	88.1%
0100075 RENTALS						
0100075 425100 RENTAL RYD	231,000	0	231,000	170,569.97	60,430.03	73.8%*
0100075 425200 DALLIN LIB	45,000	0	45,000	45,116.04	-116.04	100.3%*
0100075 425301 ARL CHILD	73,000	0	73,000	69,665.96	3,334.04	95.4%*
0100075 425302 ISB RENT	0	0	0	12,788.10	-12,788.10	100.0%*
0100075 425311 PARMENTER	0	0	0	431.60	-431.60	100.0%*
0100075 425321 CAPITAL	0	0	0	4,747.60	-4,747.60	100.0%*
0100075 425600 MT GILBOA	24,000	0	24,000	34,000.00	-10,000.00	141.7%*
TOTAL RENTALS	373,000	0	373,000	337,319.27	35,680.73	90.4%
0100076 OTHER DEPARTMENTAL						
0100076 429000 DETAIL ADM	80,000	0	80,000	134,212.59	-54,212.59	167.8%*
0100076 429006 PLANNING D	500	0	500	.00	500.00	.0%*
0100076 429007 OTHER DEPT	94,500	0	94,500	23,621.43	70,878.57	25.0%*
0100076 429017 MUNI LIEN	50,000	0	50,000	72,460.00	-22,460.00	144.9%*
0100076 494000 TREAS CASH	0	0	0	217.76	-217.76	100.0%*
TOTAL OTHER DEPARTMENTAL	225,000	0	225,000	230,511.78	-5,511.78	102.4%
0100077 LICENSES/PERMITS						
0100077 442002 MARRIAGE L	6,000	0	6,000	2,642.00	3,358.00	44.0%*
0100077 442003 OTHER LICE	0	0	0	32,834.00	-32,834.00	100.0%*
0100077 442004 BLDG, PLUM	1,148,500	0	1,148,500	1,488,055.62	-339,555.62	129.6%*
0100077 442005 WIRE PERMI	250,000	0	250,000	214,982.84	35,017.16	86.0%*
0100077 442006 OCCUPANCY	30,000	0	30,000	31,069.00	-1,069.00	103.6%*
0100077 442009 TRENCH	8,000	0	8,000	11,500.00	-3,500.00	143.8%*
0100077 442012 SEL PARKIN	80,000	0	80,000	112,447.75	-32,447.75	140.6%*
0100077 442013 SELECT LIC	6,000	0	6,000	.00	6,000.00	.0%*

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0100077 442014 BOH PERMIT	0	0	0	260.00	-260.00	100.0%*
0100077 442017 FIRE PERMT	35,000	0	35,000	39,488.00	-4,488.00	112.8%*
0100077 442020 PLAN REV	1,000	0	1,000	1,125.00	-125.00	112.5%*
0100077 442099 SIDEWALK	0	0	0	300.00	-300.00	100.0%*
0100077 442100 COM VICT L	5,000	0	5,000	4,520.00	480.00	90.4%*
0100077 442102 FOOD VEND	1,500	0	1,500	1,680.00	-180.00	112.0%*
0100077 442103 FOOD VEN A	500	0	500	.00	500.00	.0%*
0100077 442104 WINE/MALT	28,000	0	28,000	26,500.00	1,500.00	94.6%*
0100077 442105 WINE APP	500	0	500	.00	500.00	.0%*
0100077 442106 ALCOHOL RE	40,000	0	40,000	39,775.00	225.00	99.4%*
0100077 442107 ALCOHOL FE	500	0	500	.00	500.00	.0%*
0100077 442108 ALCOHOL CL	5,000	0	5,000	7,375.00	-2,375.00	147.5%*
0100077 442110 ONE DAY AL	1,000	0	1,000	1,250.00	-250.00	125.0%*
0100077 442111 HACKNEY CA	0	0	0	725.00	-725.00	100.0%*
0100077 442112 CLASS I/II	0	0	0	2,100.00	-2,100.00	100.0%*
0100077 442114 INN HOLDER	0	0	0	250.00	-250.00	100.0%*
0100077 442116 PUB ENTERT	1,000	0	1,000	848.00	152.00	84.8%*
0100077 442117 SECOND HAN	0	0	0	100.00	-100.00	100.0%*
0100077 442118 AUTO AMUSE	0	0	0	1,080.00	-1,080.00	100.0%*
0100077 442119 CONTRACTOR	4,000	0	4,000	5,400.00	-1,400.00	135.0%*
0100077 442122 BEER STORE	0	0	0	250.00	-250.00	100.0%*
0100077 442123 BEER ST LI	20,000	0	20,000	17,500.00	2,500.00	87.5%*
0100077 442200 TOBACCO SA	10,000	0	10,000	9,000.00	1,000.00	90.0%*
0100077 442201 TANNING PE	500	0	500	145.00	355.00	29.0%*
0100077 442205 FOOD 2	16,000	0	16,000	14,000.00	2,000.00	87.5%*
0100077 442209 WASTE HAUL	2,000	0	2,000	1,870.00	130.00	93.5%*
0100077 442210 TATTOO PER	0	0	0	1,400.00	-1,400.00	100.0%*
0100077 442217 COPY FEE	500	0	500	2,932.86	-2,432.86	586.6%*
0100077 442218 DEMO INSPE	1,000	0	1,000	698.02	301.98	69.8%*
0100077 442219 POOL PERMI	1,000	0	1,000	.00	1,000.00	.0%*
0100077 442221 CAMPS:PERM	0	0	0	110.00	-110.00	100.0%*
0100077 442224 HENS PERMI	2,500	0	2,500	1,850.00	650.00	74.0%*
0100077 442225 VACANT STO	0	0	0	1,600.00	-1,600.00	100.0%*
TOTAL LICENSES/PERMITS	1,705,000	0	1,705,000	2,077,663.09	-372,663.09	121.9%
0100078 SCHOOL						
0100078 433003 MEDICARE/M	100,000	0	100,000	246,721.00	-146,721.00	246.7%*
TOTAL SCHOOL	100,000	0	100,000	246,721.00	-146,721.00	246.7%
0100079 PAY IN LIEU OF TAXES						
0100079 418000 PAYMENTS I	18,000	0	18,000	25,385.99	-7,385.99	141.0%*

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL PAY IN LIEU OF TAXES	18,000	0	18,000	25,385.99	-7,385.99	141.0%
0100080 OTHER EXCISE - HOTEL/MOTEL TAX						
0100080 432020 HOTEL/MOTE	325,000	0	325,000	453,053.81	-128,053.81	139.4%*
0100080 432024 MA MEALS T	400,000	0	400,000	457,148.89	-57,148.89	114.3%*
0100080 432026 AIRBNB TAX	0	0	0	596.74	-596.74	100.0%*
TOTAL OTHER EXCISE - HOTEL/MOTEL TAX	725,000	0	725,000	910,799.44	-185,799.44	125.6%
0113871 GENERAL FUND-TAX LIEN COLLECTE						
0113871 412200 TAX LIENS	0	0	0	255,533.79	-255,533.79	100.0%*
TOTAL GENERAL FUND-TAX LIEN COLLECTE	0	0	0	255,533.79	-255,533.79	100.0%
0113873 GENERAL FUND-CHERRY SHEET						
0113873 432001 EXEMPTIONS	125,356	0	125,356	36,646.00	88,710.00	29.2%*
0113873 432010 LOCAL AID	8,056,055	0	8,056,055	8,056,055.00	.00	100.0%*
0113873 432012 SCHOOL AID	13,979,327	0	13,979,327	13,979,327.00	.00	100.0%*
0113873 432013 SCHOOL CON	476,523	0	476,523	476,523.00	.00	100.0%*
0113873 432021 REIMB TUIT	14,364	39,941	54,305	37,726.00	16,579.00	69.5%*
0113873 433001 VET'S BENE	206,676	0	206,676	201,814.00	4,862.00	97.6%*
0113873 433003 MEDICARE/M	0	0	0	190.00	-190.00	100.0%*
0113873 433004 OTHER COMM	0	0	0	18,370.00	-18,370.00	100.0%*
TOTAL GENERAL FUND-CHERRY SHEET	22,858,301	39,941	22,898,242	22,806,651.00	91,591.00	99.6%
0113875 EARNINGS ON INVESTMENTS						
0113875 452001 EARNINGS O	65,000	0	65,000	898,290.88	-833,290.88	1382.0%*
TOTAL EARNINGS ON INVESTMENTS	65,000	0	65,000	898,290.88	-833,290.88	1382.0%
0113876 SPECIAL ASSESSMENTS						
0113876 465003 STREET ADD	0	0	0	742.45	-742.45	100.0%*

FOR 2020 12

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0113876 465005 PRIVATE WA	0	0	0	5,146.47	-5,146.47	100.0%*
0113876 465010 INT-SPEC A	0	0	0	87.62	-87.62	100.0%*
TOTAL SPECIAL ASSESSMENTS	0	0	0	5,976.54	-5,976.54	100.0%
0113877 FINES/FORFEITS						
0113877 477001 COURT FINE	30,000	0	30,000	16,879.04	13,120.96	56.3%*
TOTAL FINES/FORFEITS	30,000	0	30,000	16,879.04	13,120.96	56.3%
0149172 CEMETERY						
0149172 429004 CEMETERY:M	265,000	0	265,000	261,025.00	3,975.00	98.5%*
TOTAL CEMETERY	265,000	0	265,000	261,025.00	3,975.00	98.5%
0161077 LIBRARY FINES & MISC						
0161077 477003 LIBRARY FI	0	0	0	10,175.79	-10,175.79	100.0%*
TOTAL LIBRARY FINES & MISC	0	0	0	10,175.79	-10,175.79	100.0%
0164072 HISTORICAL COMMISSION						
0164072 428907 HISTORICAL	0	0	0	400.00	-400.00	100.0%*
TOTAL HISTORICAL COMMISSION	0	0	0	400.00	-400.00	100.0%
TOTAL GENERAL FUND	172,381,847	150,188	172,532,035	172,499,539.82	32,495.61	100.0%
TOTAL REVENUES	172,381,847	150,188	172,532,035	172,499,539.82	32,495.61	

FOR 2020 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	172,381,847	150,188	172,532,035	172,499,539.82	32,495.61	100.0%

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FOR 2020 12

ACCOUNTS FOR: 6500 WATER SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6505002 MWRA SEWER I/I ENGINEERNG							
6505002 5760 MATURING T	408,749	0	408,749	389,098.76	.00	19,650.24	95.2%
6505002 5761 MATURING T	0	0	0	5,850.00	.00	-5,850.00	100.0%*
TOTAL MWRA SEWER I/I ENGINEERNG	408,749	0	408,749	394,948.76	.00	13,800.24	96.6%
6505003 SEWER SYSTEM REHAB CAPITAL							
6505003 5580 SEWER REHA	100,000	0	100,000	15,452.06	70,621.01	13,926.93	86.1%
TOTAL SEWER SYSTEM REHAB CAPITAL	100,000	0	100,000	15,452.06	70,621.01	13,926.93	86.1%
6505006 SEWER COLLECTION SYSTEM							
6505006 5101 LABOR	523,678	0	523,678	518,928.00	.00	4,750.00	99.1%
TOTAL SEWER COLLECTION SYSTEM	523,678	0	523,678	518,928.00	.00	4,750.00	99.1%
6505007 STORM SEWERS COLLECTION SYSTEM							
6505007 5202 PROF SERVI	71,000	0	71,000	16,873.95	.00	54,126.05	23.8%
6505007 5224 MATERIALS	5,000	0	5,000	.00	.00	5,000.00	.0%
6505007 5580 REHAB STOR	250,000	0	250,000	66,053.05	4,290.00	179,656.95	28.1%
TOTAL STORM SEWERS COLLECTION SYSTEM	326,000	0	326,000	82,927.00	4,290.00	238,783.00	26.8%
6505011 MWRA ASSESSMENT - SEWER							
6505011 5630 MWRA ASSES	8,952,265	0	8,952,265	8,906,608.28	.00	45,656.72	99.5%
TOTAL MWRA ASSESSMENT - SEWER	8,952,265	0	8,952,265	8,906,608.28	.00	45,656.72	99.5%
6505013 INDIRECT CHARGES - SEWER							
6505013 5701 WORKERS CO	6,000	0	6,000	6,000.00	.00	.00	100.0%

FOR 2020 12

ACCOUNTS FOR: 6500 WATER SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6505013 5702 UNEMPLOYEM	1,500	0	1,500	1,500.00	.00	.00	100.0%
6505013 5707 RETIREMENT	603,197	0	603,197	603,197.00	.00	.00	100.0%
6505013 5713 HEALTH BEN	284,413	0	284,413	284,413.00	.00	.00	100.0%
6505013 5903 SEWER MAIN	349,688	0	349,688	349,688.00	.00	.00	100.0%
TOTAL INDIRECT CHARGES - SEWER	1,244,798	0	1,244,798	1,244,798.00	.00	.00	100.0%
6505082 SEWER COLLECTION EXPENSES							
6505082 5202 PROF SERVI	70,000	0	70,000	17,274.20	1,115.80	51,610.00	26.3%
6505082 5211 ELECTRICIT	29,000	0	29,000	14,506.02	7,518.98	6,975.00	75.9%
6505082 5218 TRAINING	2,000	0	2,000	.00	.00	2,000.00	.0%
6505082 5224 MATERIALS	24,000	0	24,000	28,444.84	.00	-4,444.84	118.5%*
TOTAL SEWER COLLECTION EXPENSES	125,000	0	125,000	60,225.06	8,634.78	56,140.16	55.1%
6505502 WATER DISTRIBUTION SYSTEM							
6505502 5101 WATER DIST	1,062,101	8,835	1,070,936	937,487.05	.00	133,448.95	87.5%
6505502 5102 S&W TEMP	18,750	0	18,750	2,482.50	.00	16,267.50	13.2%
6505502 5103 OVERTIME	183,750	0	183,750	179,010.09	.00	4,739.91	97.4%
6505502 5111 DOUBLE TIM	52,500	0	52,500	65,633.91	.00	-13,133.91	125.0%*
6505502 5119 OUT OF GRD	6,500	0	6,500	11,231.01	.00	-4,731.01	172.8%*
6505502 5141 CLOTHING	6,300	0	6,300	5,775.00	.00	525.00	91.7%
6505502 5156 LONGEVITY	9,205	0	9,205	11,387.04	.00	-2,182.04	123.7%*
6505502 5160 CLEANING	21,225	0	21,225	21,160.00	.00	65.00	99.7%
6505502 5260 STIPENDS	425	0	425	425.00	.00	.00	100.0%
TOTAL WATER DISTRIBUTION SYSTEM	1,360,756	8,835	1,369,591	1,234,591.60	.00	134,999.40	90.1%
6505504 WATER/SEWER PROPERTIES							
6505504 5101 MAINT WATE	523,678	0	523,678	518,928.00	.00	4,750.00	99.1%
TOTAL WATER/SEWER PROPERTIES	523,678	0	523,678	518,928.00	.00	4,750.00	99.1%
6505506 REHAB WATER SYSTEM CAPITAL							
6505506 5580 REHAB WATE	100,000	0	100,000	58,485.03	50,000.00	-8,485.03	108.5%*

FOR 2020 12

ACCOUNTS FOR: 6500 WATER SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL REHAB WATER SYSTEM CAPITAL	100,000	0	100,000	58,485.03	50,000.00	-8,485.03	108.5%
6505509 WATER I/I WRIGHT,THESDA,JAMES							
6505509 5760 MATURING T	830,600	0	830,600	700,600.00	.00	130,000.00	84.3%
TOTAL WATER I/I WRIGHT,THESDA,JAMES	830,600	0	830,600	700,600.00	.00	130,000.00	84.3%
6505511 MWRA ASSESSMENT - WATER							
6505511 5630 MWRA ASSES	5,390,060	0	5,390,060	5,426,865.15	.00	-36,805.15	100.7%*
TOTAL MWRA ASSESSMENT - WATER	5,390,060	0	5,390,060	5,426,865.15	.00	-36,805.15	100.7%
6505513 INDIRECT CHARGES - WATER							
6505513 5701 WORKERS CO	1,000	0	1,000	1,000.00	.00	.00	100.0%
6505513 5702 UNEMPLOYME	1,000	0	1,000	1,000.00	.00	.00	100.0%
6505513 5707 RETIREMENT	603,197	0	603,197	603,197.00	.00	.00	100.0%
6505513 5713 HEALTH BEN	284,413	0	284,413	284,413.00	.00	.00	100.0%
6505513 5903 INDIRECT	349,688	0	349,688	349,688.00	.00	.00	100.0%
TOTAL INDIRECT CHARGES - WATER	1,239,298	0	1,239,298	1,239,298.00	.00	.00	100.0%
6505514 WATER/SEWER PROPERTIES							
6505514 5211 ELECTRICIT	28,600	0	28,600	18,974.26	.00	9,625.74	66.3%
6505514 5214 NATURAL GA	35,000	0	35,000	26,431.44	.00	8,568.56	75.5%
6505514 5530 GREAT MEAD	4,000	0	4,000	2,048.15	.00	1,951.85	51.2%
TOTAL WATER/SEWER PROPERTIES	67,600	0	67,600	47,453.85	.00	20,146.15	70.2%
6505516 WATER MAINT CAPITAL OUTLAY							
6505516 5760 MATURING T	238,050	0	238,050	238,050.00	.00	.00	100.0%

FOR 2020 12

ACCOUNTS FOR: 6500 WATER SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL WATER MAINT CAPITAL OUTLAY	238,050	0	238,050	238,050.00	.00	.00	100.0%
6505519 WATER MAINT CAPITAL OUTLAY							
6505519 583010 AUTH HYDRANT	100,000	0	100,000	25,519.70	4,787.83	69,692.47	30.3%
TOTAL WATER MAINT CAPITAL OUTLAY	100,000	0	100,000	25,519.70	4,787.83	69,692.47	30.3%
6505520 WATER MAINT CAPITAL OUTLAY							
6505520 5890 AUTH SM EQUIP	5,000	0	5,000	10,446.25	.00	-5,446.25	208.9%*
TOTAL WATER MAINT CAPITAL OUTLAY	5,000	0	5,000	10,446.25	.00	-5,446.25	208.9%
6505522 WATER CAPITAL JET TRUCK							
6505522 5850 TRUCK	457,000	-62,000	395,000	.00	397,200.00	-2,200.00	100.6%*
TOTAL WATER CAPITAL JET TRUCK	457,000	-62,000	395,000	.00	397,200.00	-2,200.00	100.6%
6505523 WATER CAPITAL 1 TON DUMP							
6505523 5850 TRUCK	0	62,000	62,000	.00	.00	62,000.00	.0%
TOTAL WATER CAPITAL 1 TON DUMP	0	62,000	62,000	.00	.00	62,000.00	.0%
6505582 WATER DISTRIBUTION							
6505582 5202 PROF SERVI	121,200	0	121,200	168,699.25	13,003.56	-60,502.81	149.9%*
6505582 5218 TRAINING	5,000	0	5,000	11,459.27	75.00	-6,534.27	230.7%*
6505582 5224 MATERIALS	227,755	0	227,755	124,861.52	19,397.51	83,495.97	63.3%
TOTAL WATER DISTRIBUTION	353,955	0	353,955	305,020.04	32,476.07	16,458.89	95.4%

FOR 2020 12

ACCOUNTS FOR: 6500 WATER SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL WATER SEWER ENTERPRISE FUND	22,346,487	8,835	22,355,322	21,029,144.78	568,009.69	758,167.53	96.6%
TOTAL EXPENSES	22,346,487	8,835	22,355,322	21,029,144.78	568,009.69	758,167.53	

FOR 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	22,346,487	8,835	22,355,322	21,029,144.78	568,009.69	758,167.53	96.6%

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FOR 2020 12

ACCOUNTS FOR: 6500 WATER SEWER ENTERPRISE FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
650 SEWER ENTERPRISE						
650 4972 TRSFS IN	5,593,112	8,835	5,601,947	5,604,985.00	-3,038.00	100.1%*
TOTAL SEWER ENTERPRISE	5,593,112	8,835	5,601,947	5,604,985.00	-3,038.00	100.1%
650450 SEWER ENTERPRISE						
650450 412200 TAX LIENS	0	0	0	24,781.76	-24,781.76	100.0%*
650450 417200 INT & PENA	0	0	0	11,067.00	-11,067.00	100.0%*
650450 421000 SEWER USER	16,199,396	0	16,199,396	14,840,809.72	1,358,586.28	91.6%*
650450 421100 WATER LIEN	200,462	0	200,462	207,165.32	-6,703.32	103.3%*
650450 421900 INTEREST &	50,054	0	50,054	67,633.82	-17,579.82	135.1%*
650450 422800 PERMITS	0	0	0	95,554.00	-95,554.00	100.0%*
650450 422900 WATER CONN	119,987	0	119,987	22,800.00	97,187.00	19.0%*
650450 4800 AMR	0	0	0	24,100.05	-24,100.05	100.0%*
650450 48400 RECEIPTS	0	0	0	450.00	-450.00	100.0%*
650450 484000 FEES	0	0	0	5,625.00	-5,625.00	100.0%*
TOTAL SEWER ENTERPRISE	16,569,899	0	16,569,899	15,299,986.67	1,269,912.33	92.3%
TOTAL WATER SEWER ENTERPRISE FUND	22,163,011	8,835	22,171,846	20,904,971.67	1,266,874.33	94.3%
TOTAL REVENUES	22,163,011	8,835	22,171,846	20,904,971.67	1,266,874.33	

FOR 2020 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	22,163,011	8,835	22,171,846	20,904,971.67	1,266,874.33	94.3%

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FOR 2020 12

ACCOUNTS FOR: 6550 ARLINGTON YOUTH COUNSEL CENTER	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
655 YOUTH SERVICES							
655 5101 SALARIES &	445,333	0	445,333	432,609.50	.00	12,723.50	97.1%
655 5156 LONGEVITY	1,900	0	1,900	1,900.00	.00	.00	100.0%
655 5160 CLEANING	425	0	425	425.00	.00	.00	100.0%
655 5223 OFFICE SUP	4,200	0	4,200	2,778.50	284.28	1,137.22	72.9%
655 5230 BILLING	32,000	0	32,000	32,415.93	4,639.24	-5,055.17	115.8%*
655 523000 FEE CLINIC	250,000	0	250,000	261,663.73	9,844.77	-21,508.50	108.6%*
655 523010 PROF LIC	500	0	500	.00	.00	500.00	.0%
655 5299 OTHERWISE	6,000	0	6,000	6,695.58	.00	-695.58	111.6%*
TOTAL YOUTH SERVICES	740,358	0	740,358	738,488.24	14,768.29	-12,898.53	101.7%
TOTAL ARLINGTON YOUTH COUNSEL CENTER	740,358	0	740,358	738,488.24	14,768.29	-12,898.53	101.7%
TOTAL EXPENSES	740,358	0	740,358	738,488.24	14,768.29	-12,898.53	

FOR 2020 12

ACCOUNTS FOR: 6560 COA TRANSPORTATION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
656 COA TRANSPORTATION ENT							
656 5100 SALARIES &	113,407	0	113,407	76,260.98	.00	37,146.02	67.2%
656 5213 AUTO GAS &	500	0	500	2,743.45	286.55	-2,530.00	606.0%*
656 5299 EXPENSES	9,000	0	9,000	6,192.60	63.52	2,743.88	69.5%
656 5300 TAXI EXPEN	20,000	0	20,000	7,994.44	2,491.50	9,514.06	52.4%
TOTAL COA TRANSPORTATION ENT	142,907	0	142,907	93,191.47	2,841.57	46,873.96	67.2%
TOTAL COA TRANSPORTATION	142,907	0	142,907	93,191.47	2,841.57	46,873.96	67.2%
TOTAL EXPENSES	142,907	0	142,907	93,191.47	2,841.57	46,873.96	

FOR 2020 12

ACCOUNTS FOR: 6570 ED BURNS ARENA	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
657 ED BURNS ARENA							
657 5101 SALARIES &	189,043	0	189,043	141,659.22	.00	47,383.78	74.9%
657 5102 SALARIES &	78,000	0	78,000	68,904.20	.00	9,095.80	88.3%
657 5103 OVERTIME	7,500	0	7,500	1,826.26	.00	5,673.74	24.4%
657 5141 CLOTHING	525	0	525	525.00	.00	.00	100.0%
657 5156 LONGEVITY	610	0	610	.00	.00	610.00	.0%
657 5203 EQUIP,BLDG	46,500	0	46,500	54,649.99	1,534.50	-9,684.49	120.8%*
657 5206 REFRIGERAT	7,500	0	7,500	.00	.00	7,500.00	.0%
657 5208 DCR LEASE	13,100	0	13,100	.00	.00	13,100.00	.0%
657 5211 ELECTRICIT	98,000	0	98,000	83,415.59	4,308.86	10,275.55	89.5%
657 5213 AUTO:GAS	800	0	800	843.87	88.13	-132.00	116.5%*
657 5214 HEATING FU	40,000	0	40,000	21,954.07	7,557.41	10,488.52	73.8%
657 5215 TELEPHONE:	960	0	960	.00	.00	960.00	.0%
657 5223 OFFICE SUP	500	0	500	176.56	.00	323.44	35.3%
657 5233 SECURITY	5,909	0	5,909	.00	.00	5,909.00	.0%
657 5236 MARKETING	2,000	0	2,000	.00	.00	2,000.00	.0%
657 5241 CLOTHING	750	0	750	784.15	.00	-34.15	104.6%*
657 5269 REPS & MAI	25,000	0	25,000	6,432.36	.00	18,567.64	25.7%
657 5281 AUTO GAS &	0	0	0	315.60	.00	-315.60	100.0%*
657 5290 CONCESSION	19,000	0	19,000	12,655.17	127.15	6,217.68	67.3%
657 5706 HEALTH INS	19,347	0	19,347	19,347.00	.00	.00	100.0%
657 5871 DEBT CAP	101,278	0	101,278	101,278.00	.00	.00	100.0%
TOTAL ED BURNS ARENA	656,322	0	656,322	514,767.04	13,616.05	127,938.91	80.5%
TOTAL ED BURNS ARENA	656,322	0	656,322	514,767.04	13,616.05	127,938.91	80.5%
TOTAL EXPENSES	656,322	0	656,322	514,767.04	13,616.05	127,938.91	

FOR 2020 12

ACCOUNTS FOR: 6571 FY20 RINK CAPITAL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6574402 ED BURNS ROOF REPAIR							
6574402 582006 ROOF	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL ED BURNS ROOF REPAIR	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL FY20 RINK CAPITAL	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL EXPENSES	20,000	0	20,000	.00	.00	20,000.00	

FOR 2020 12

ACCOUNTS FOR: 6580 RECREATION ENTERPRISE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
658 RECREATION ENTERPRISE							
658 5101 SALARIES &	457,587	0	457,587	391,786.81	.00	65,800.19	85.6%
658 5102 SEASONAL	178,000	0	178,000	149,310.37	.00	28,689.63	83.9%
658 510211 SUMMER	220,000	0	220,000	202,324.32	.00	17,675.68	92.0%
658 5103 OVERTIME	5,000	0	5,000	2,018.99	.00	2,981.01	40.4%
658 5156 LONGEVITY	1,158	0	1,158	1,280.05	.00	-122.05	110.5%*
658 5160 CLEANING	850	0	850	.00	.00	850.00	.0%
658 5211 ELECTRICIT	31,000	0	31,000	29,748.54	11,216.20	-9,964.74	132.1%*
658 5215 TELEPHONE:	3,000	0	3,000	1,596.38	228.62	1,175.00	60.8%
658 5217 DUES/SUBSC	4,000	0	4,000	275.00	.00	3,725.00	6.9%
658 5223 OFFICE SUP	2,200	0	2,200	4,934.82	181.64	-2,916.46	232.6%*
658 5224 CONTR SRVC	475,000	0	475,000	377,724.31	.00	97,275.69	79.5%
658 5230 TRANSPORTA	55,000	0	55,000	50,755.00	15,045.00	-10,800.00	119.6%*
658 5240 SEASONAL	50,000	0	50,000	138,593.31	300.00	-88,893.31	277.8%*
658 5258 PRINTING &	22,000	0	22,000	12,706.07	.00	9,293.93	57.8%
658 5281 TRAVEL: AU	1,000	0	1,000	.00	.00	1,000.00	.0%
658 528909 KID CARE	35,000	0	35,000	12,943.52	1,835.28	20,221.20	42.2%
658 528910 SUMMER	32,000	0	32,000	35,296.97	1,448.00	-4,744.97	114.8%*
658 528911 RESERVOIR	30,000	0	30,000	31,241.66	3,887.03	-5,128.69	117.1%*
658 528913 RENT MAINT	125,000	0	125,000	29,209.31	4,263.54	91,527.15	26.8%
658 528915 CONCESSION	6,500	0	6,500	3,251.72	.00	3,248.28	50.0%
658 5299 FEES	52,000	0	52,000	43,542.39	.00	8,457.61	83.7%
658 5706 HEALTH INS	73,402	0	73,402	73,402.00	.00	.00	100.0%
658 578919 COVID-19 E	0	0	0	800.00	.00	-800.00	100.0%*
658 5830 VAN	1,000	0	1,000	844.18	.00	155.82	84.4%
658 5831 MECHANICAL	25,000	0	25,000	27,977.96	.00	-2,977.96	111.9%*
TOTAL RECREATION ENTERPRISE	1,885,697	0	1,885,697	1,621,563.68	38,405.31	225,728.01	88.0%
TOTAL RECREATION ENTERPRISE	1,885,697	0	1,885,697	1,621,563.68	38,405.31	225,728.01	88.0%
TOTAL EXPENSES	1,885,697	0	1,885,697	1,621,563.68	38,405.31	225,728.01	

FOR 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	3,445,284	0	3,445,284	2,968,010.43	69,631.22	407,642.35	88.2%

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FOR 2020 12

ACCOUNTS FOR: 6550 ARLINGTON YOUTH COUNSEL CENTER	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
655 YOUTH SERVICES						
655 4330 STATE REV	160,000	0	160,000	172,283.00	-12,283.00	107.7%*
655 4387 INTER CONT	40,000	0	40,000	40,481.00	-481.00	101.2%*
655 4388 INTER CDBG	10,000	0	10,000	15,000.00	-5,000.00	150.0%*
655 4389 CLIENT FEE	69,000	0	69,000	45,983.85	23,016.15	66.6%*
655 4390 MED INS RE	341,358	0	341,358	346,709.09	-5,351.09	101.6%*
655 4972 TRSFS IN	120,000	0	120,000	121,242.00	-1,242.00	101.0%*
TOTAL YOUTH SERVICES	740,358	0	740,358	741,698.94	-1,340.94	100.2%
TOTAL ARLINGTON YOUTH COUNSEL CENTER	740,358	0	740,358	741,698.94	-1,340.94	100.2%
TOTAL REVENUES	740,358	0	740,358	741,698.94	-1,340.94	

FOR 2020 12

ACCOUNTS FOR: 6560 COA TRANSPORTATION	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
656 COA TRANSPORTATION ENT						
656 4260 COA TRANSP	3,000	0	3,000	537.00	2,463.00	17.9%*
656 426001 SENIOR CT	5,000	0	5,000	4,237.00	763.00	84.7%*
656 426002 MED TRANS	1,600	0	1,600	679.00	921.00	42.4%*
656 426003 MEDICAL	1,800	0	1,800	2,505.00	-705.00	139.2%*
656 4261 DART FEES	6,000	0	6,000	3,070.00	2,930.00	51.2%*
656 4290 CDBG REVEN	36,500	0	36,500	35,000.00	1,500.00	95.9%*
656 4830 MISC DONAT	21,000	0	21,000	28,000.00	-7,000.00	133.3%*
656 4972 TRSFS RE	50,000	0	50,000	50,000.00	.00	100.0%*
TOTAL COA TRANSPORTATION ENT	124,900	0	124,900	124,028.00	872.00	99.3%
TOTAL COA TRANSPORTATION	124,900	0	124,900	124,028.00	872.00	99.3%
TOTAL REVENUES	124,900	0	124,900	124,028.00	872.00	

FOR 2020 12

ACCOUNTS FOR: 6570 ED BURNS ARENA	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
657 ED BURNS ARENA						
657 4289 USER CHARG	0	0	0	64,385.00	-64,385.00	100.0%*
657 428901 RINK	490,572	0	490,572	341,072.40	149,499.60	69.5%*
657 428902 ADM SKATE	55,000	0	55,000	54,287.74	712.26	98.7%*
657 428903 PASSES	7,500	0	7,500	3,647.00	3,853.00	48.6%*
657 428904 SKATES	17,000	0	17,000	13,817.62	3,182.38	81.3%*
657 428905 CONCESSION	25,000	0	25,000	15,558.50	9,441.50	62.2%*
657 428906 VENDING	8,000	0	8,000	3,315.46	4,684.54	41.4%*
657 428907 MARKETING	8,500	0	8,500	4,700.00	3,800.00	55.3%*
657 428908 SKATE	3,500	0	3,500	1,007.00	2,493.00	28.8%*
657 428942 ADM STICK	14,000	0	14,000	11,347.00	2,653.00	81.1%*
657 428944 non ice re	2,250	0	2,250	993.52	1,256.48	44.2%*
657 4972 TRSFS IN	0	0	0	3,100.00	-3,100.00	100.0%*
TOTAL ED BURNS ARENA	631,322	0	631,322	517,231.24	114,090.76	81.9%
TOTAL ED BURNS ARENA	631,322	0	631,322	517,231.24	114,090.76	81.9%
TOTAL REVENUES	631,322	0	631,322	517,231.24	114,090.76	

FOR 2020 12

ACCOUNTS FOR: 6571 FY20 RINK CAPITAL	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
6574401 BOILER REPLACEMENT						
6574401 491000 BOND PROC	150,000	-150,000	0	.00	.00	.0%
TOTAL BOILER REPLACEMENT	150,000	-150,000	0	.00	.00	.0%
6574402 ED BURNS ROOF REPAIR						
6574402 497201 TRSF GF	20,000	0	20,000	20,000.00	.00	100.0%*
TOTAL ED BURNS ROOF REPAIR	20,000	0	20,000	20,000.00	.00	100.0%
TOTAL FY20 RINK CAPITAL	170,000	-150,000	20,000	20,000.00	.00	100.0%
TOTAL REVENUES	170,000	-150,000	20,000	20,000.00	.00	

FOR 2020 12

ACCOUNTS FOR: 6580 RECREATION ENTERPRISE	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
658 RECREATION ENTERPRISE						
658 4270 CC ACTIV	0	0	0	4,267.29	-4,267.29	100.0%*
658 4289 OTHER DEPT	0	0	0	10,177.59	-10,177.59	100.0%*
658 428909 KID CARE	512,697	0	512,697	382,839.77	129,857.23	74.7%*
658 428910 SUMMER PRO	300,000	0	300,000	274,767.75	25,232.25	91.6%*
658 428911 RESERVOIR	150,000	0	150,000	50,548.55	99,451.45	33.7%*
658 428913 RENT	0	0	0	1,925.00	-1,925.00	100.0%*
658 428915 CONCESSION	10,000	0	10,000	9,200.00	800.00	92.0%*
658 428920 SEASONAL	900,000	0	900,000	521,063.52	378,936.48	57.9%*
658 4330 STATE REV	13,000	0	13,000	.00	13,000.00	.0%*
658 4421 SPRING PER	0	0	0	9,808.43	-9,808.43	100.0%*
658 4972 TRSFS IN	0	0	0	1,335.00	-1,335.00	100.0%*
TOTAL RECREATION ENTERPRISE	1,885,697	0	1,885,697	1,265,932.90	619,764.10	67.1%
TOTAL RECREATION ENTERPRISE	1,885,697	0	1,885,697	1,265,932.90	619,764.10	67.1%
TOTAL REVENUES	1,885,697	0	1,885,697	1,265,932.90	619,764.10	

FOR 2020 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	3,552,277	-150,000	3,402,277	2,668,891.08	733,385.92	78.4%

** END OF REPORT - Generated by Sandy Pooler **

Town of Arlington, Massachusetts

Minutes of Meetings: August 31, 2020

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	8.31.2020_draft_minutes.pdf	Draft 8.31.2020 Minutes

Select Board
Meeting Minutes

Date: August 31, 2020
Time: 7:15 PM
Location: Conducted by Remote Participation

Present: Mr. Hurd, Chair, Mr. Curro, Vice Chair, Mrs. Mahon, Mr. DeCourcey, Mr. Diggins
Also Present: Mr. Chapdelaine, Mr. Heim, Ms. Maher

1. Executive Order on Remote Participation

Mr. Hurd opened the meeting by explaining that due to the current State of Emergency, to lower the risk of the spread of COVID-19, the Town has been advised and directed by the Commonwealth to suspend public gatherings, and as such the Governor's orders suspends the requirement of the Open Meeting Law to have all meetings in a public and accessible location. Public bodies may meet entirely remotely as long as the public can access the meeting. The meeting reference materials and how to access the remote meeting are posted on the Town's website. The Chair asked participants that would like to speak, to use their full name rather than a nickname.

Mr. Hurd wanted to go over some business ground rules for effective and clear conduct of the meeting and to ensure accurate meeting minutes:
The Chair will introduce each speaker on the agenda, after they conclude their remarks; Mr. Hurd will ask each member of the Board for their remarks or a motion. Please wait until your name is called. Please remember to mute your phone or computer when you are not speaking and to speak clearly. For any response, please wait until the Chair yields to you and state your name before speaking. Anyone wishing to speak to someone must do so through the Chair.

PROCLAMATIONS

2. Hunger Action Day

Mr. Hurd read the proclamation regarding Hunger Action Day in Arlington. Ms. Doane would like to thank the Board recognizing hunger in Arlington. Ms. Doane stated that she understands hunger has always been a problem in Arlington but now even more so with the pandemic. We can all work together as a community to ensure that no child, family or senior goes hungry in Arlington. The Board is in favor and thanked Ms. Doane for bringing this before them. Ms. Doane stated that if people are looking to make donations they can do so at Arlington Eats and Food Link on Tuesdays between 1 –

4p.m. at Saint John's Church, 74 Pleasant Street. Information regarding Arlington Eats is on their website www.arlingtoneats.org or Facebook which is updated regularly with their current needs.

Mr. Curro moved to adopt the proclamation.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon:	yes	
Mr. DeCourcey:	yes	
Mr. Diggins:	yes	
Mr. Curro:	yes	
Mr. Hurd:	yes	SO VOTED (5-0)

CONSENT AGENDA

3. Minutes of Meetings: August 17, 2020

4. Appointment of New Election Workers: (1) Lisa Blankespoor, 11 Webcowet Road, D, Pct. 9; (2) Chris Broomell, 65 Park Street #1, U, Pct. 8; (3) Jennifer Goebel, 89 Sunset Road, D, Pct. 13; (4) Emily Hoffman, 79 Park Street, U, Pct. 10; (5) Diane Kaplan, 65 Park Street #1, U, Pct. 10; (6) Rebecca Kittredge, 46 Teel Street #2, U, Pct. 3; (7) Sharie McNeill, 9 Walnut Court, D, Pct. 12; (8) Vanessa Rhinesmith, 60 Brooks Avenue, D, Pct.4; (9) Karen Roche, 43 Beverly Road, D, Pct. 11; (10) Elisabeth Sartori, 3309 Symmes Circle, U, Pct. 16; (11) Wendy M. Seltzer, 176 Pleasant Street, D, Pct. 4

Mr. DeCourcey moved approval.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon:	yes	
Mr. DeCourcey:	yes	
Mr. Diggins:	yes	
Mr. Curro:	yes	
Mr. Hurd:	yes	SO VOTED (5-0)

APPOINTMENTS

5. Transportation Advisory Committee (to fill unexpired terms)
   Thouis Jones (term to expire 12/31/2020)
   Shoji Takahashi (term to expire 12/31/2022)

Mr. Takahashi stated that he has been involved with the safe routes to school program and has been a bicycle commuter for over a decade and would like to be involved more in the Town. Mr. Takahashi would like to be able to provide feedback to the Town using his expertise. The Board thanked Mr. Takahashi for his willingness to serve the community.

Mr. Diggins moved approval of Mr. Takahashi.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes
Mr. DeCourcey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes SO VOTED (5-0)

Mr. DeCourcey stated that the Board was in receipt of Mr. Jones' meeting package as well as a recommendation from TAC. Mr. DeCourcey moved approval of Mr. Jones in his absence.
A roll call vote was taken on the motion by Mr. Heim.
Mrs. Mahon: yes
Mr. DeCourcey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes SO VOTED (5-0)

OPEN FORUM

No participants appeared before the Board.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

6. Discussion and Approval: Bluebikes Station Locations
   Jennifer Raitt, Director of Planning and Community Development
   Daniel Amstutz, Senior Transportation Planner

Mr. Chapdelaine stated that the Board approved 4 station locations at their last meeting and there were 2 potential locations that needed further investigation. After doing a little more work the Planning Department has finalized the following two locations for these station locations:

Linwood Street at Minuteman Bikeway – eliminates three parking spaces but is close to the Bikeway and Spy Pond Park. This station would need to be removed in the winter and reduces the width of Linwood to 18' at station point.

Thorndike / Magnolia Field at Minuteman Bikeway – will not need MBTA approval because it is located on Town owned property and is placed outside of the main bikeway path. This will require construction of an additional concrete sidewalk section of 6' wide and 33' long to have the dock placed on this. This station will cut off the informal dirt path between the bikeway and the fields.

The Board is in agreement and feels these are a good location for the stations but would like to see more locations moving up towards Arlington Heights in the future. The Board understands that it needs to adhere with Motivates rules for operating and the stations cannot be more than 1/3 mile apart.

Mr. Curro moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon:	yes	
Mr. DeCourcey:	yes	
Mr. Diggins:	yes	
Mr. Curro:	yes	
Mr. Hurd:	yes	SO VOTED (5-0)

7. Presentation: Arlington Community Electricity Opt-Up Campaign
   Ken Pruitt, Energy Manager

Mr. Pruitt appeared before the Board to explain their partnership program between the Town of Arlington and Good Energy which is our green electricity aggregation broker and the Arlington Chapter of Mothers out Front to rebrand the community choice electricity program. Mr. Pruitt explained that this is also to create a new more effective and user-friendly website as well as to run an opt-up campaign that they hope will get many more electricity customers in Arlington that will voluntarily add new renewable electricity to their supply.

Patrick Roche, Director of Innovation, Good Energy appeared before the Board to explain what the program consists of. This program is called Municipal Aggregation or sometimes Community Choice Aggregation. Mr. Roche explained that on your electricity bill there are two parts, it has a supply portion which is the sources of electricity where the electricity comes from and then it has the distribution which is the wires and poles that get it to you. In Arlington, Eversource will always handle the wires and poles but you can choose where your electricity comes from and Arlington has chosen to do a Community Choice Aggregation Program. This is where the Town selects a supply source but Eversource still bills everyone and handles the power outages. This program has been active since August of 2017 and was launched under the name Community Choice Aggregation of Arlington CCA.

Mr. Roche explained that there were four main goals of the program and one of the big efforts has been to increase the amount of renewable energy that is used going above and beyond state standards but at the same time to have competitive prices compared to Eversource. Another goal was price stability so the program can contract for longer terms than Eversource can and stable prices and also choice. Mr. Roche explained that the program has multiple options and they differ in the amount of extra renewable energy that they have in them. Mr. Roche spoke about the program accomplishments over the last three years and how this lead to the rebranding of the program. The program was called Arlington Community Choice Aggregation and is looking to name it Arlington Community Electricity. This program is a Town backed program and there are four choices in the Arlington Community Electricity Program Local Green which offers 11% extra renewable energy, Local Greener which offers 50% extra renewable energy, Local Greenest which offers 100% extra renewable energy and Basic which offers no extra renewable energy. Mr. Roche stated that they are also revamping their website that will include a direct link to the arlingtonma.gov homepage and are hoping to have the opt-up campaign kickoff in September.

Jill Manga, Arlington Mothers Out Front local Campaign would like to say that the ACE rebranding and website is a huge improvement, it makes the community electricity program easy to understand and answers questions very well. Arlington Mothers Out Front has been working to persuade residents to opt up to 100% renewable electricity through Arlington's CCA Program since its kickoff in 2017. Ms. Manga stated that having the Town initiate and support a new opt-up effort will help convince more residents to opt-up through the ACE program and Mothers Out Front will continue to support this effort.

Mrs. Mahon moved receipt of presentation and approval of the proposed Arlington Community Electricity Opt-up Campaign.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon:	yes	
Mr. DeCourcey:	yes	
Mr. Diggins:	yes	
Mr. Curro:	yes	
Mr. Hurd:	yes	SO VOTED (5-0)

8. For Approval: Letter of Support to Mass Housing re: 1165R Massachusetts Avenue
   John V. Hurd, Chair
   Douglas W. Heim, Town Counsel

Mr. Hurd stated that we have attached a revised letter based on discussions that have taken place with both proponents along with more information that they have been in receipt of. Mr. Hurd stated that they have changed their letter to a letter of support for this project as well as changed the language.

Attorney O'Connor would like to apologize to the Board in regards to her letters that were sent to the Board as she was trying to be direct and factual but appreciate their letter of support. Ms. O'Connor stated that it is important to the Mirak Family to have a letter of support from the Select Board.

Ms. Mirak stated that she is very grateful for the time that the Board has taken and is extremely happy to have a letter of support and to move forward with this project in Arlington.

The Board is very happy with the letter moving forward and the support and public commentary that they have received in regards to the project. The Board would like to confirm that the date is changed to reflect the date of the vote.

Mr. Diggins moved approval.
A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon:	yes
Mr. DeCourcey:	yes
Mr. Diggins:	yes
Mr. Curro:	yes

Mr. Hurd: yes SO VOTED (5-0)

9. Update and Discussion: Special Town Meeting (Virtual)
   Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine updated the Board that they have met with various staff members from the Town of Lexington and the amount of volunteer and staff effort it would deem to have a Town Meeting in Arlington. Mr. Chapdelaine stated that they also met with the members of Lexington that created the program and how the platform would work for us and what would need to happen to have virtual Town Meeting in the fall. Mr. Chapdelaine stated that there is a lot of work that needs to be done but feels good about it and their ability to make this happen. Mr. Chapdelaine shared that though Lexington did this in the spring, they did not conduct their full town meeting and their Virtual Town Meeting was very similar to our Town Meeting.

Mr. Diggins stated that he is enthusiastic about this program but stated that the hard part will be training. Mr. Diggins is concerned that the timeline has the training starting a little later than he would have liked. Mr. Diggins stated that it is very important that Town Meeting members take the responsibility for training. Mr. Diggins stated that he is happy to coordinate training with the Town Meeting which he feels will mesh nicely with the precinct meetings.

Mr. Chapdelaine is still thinking the second week of November for the first session of Town Meeting but they will determine an exact date moving forward. Mr. DeCourcey questioned if the Moderator has to ask the Select Board to run the meeting remotely or do we announce the warrant is open first. Mr. Heim stated that the correct process would be to have the Board call a Special Town Meeting and then have the Moderator make the determination in consultation with public health officials to come back to the Select Board and state that it needs to be conducted virtually. Mr. Heim stated that we needed to be mindful of Chapter 48 Section 5 which states that the Planning Board is going to need notice each hearing on zoning articles 14 days before that hearing happens.

Mr. Chapdelaine stated that after the Select Board selects a date he will work with the correct Boards and commissions to make sure they have their reports ready in time and are able to line up their hearings accordingly. The Board is very happy that this will be able to move forward and the discussion with Lexington was productive. The Board stated that they will need to take a vote at their next meeting for a final date for Virtual Town Meeting.

10. Discussion: Future Select Board Meetings

The Board tabled this until the next Select Board Meeting until they vote the date for Special Town Meeting.

Mrs. Mahon moved approval.
A roll call vote was taken on the motion by Mr. Heim.
Mrs. Mahon: yes

Mr. DeCourcey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes SO VOTED (5-0)

NEW BUSINESS

Mr. Diggins wanted to mention that the father of a good friend, Edward Braga passed away on August 17th. Mr. Diggins stated that his friend does a lot of research with police departments on gang research and body cameras. Mr. Diggins stated that one of his good friends is Paul Krepelka who is Marie's son. Mr. Diggins stated that when these things happen you take every opportunity you have to let people that you care about know that you love them. Marie keeps this town together one way or another and would like her to know that he is thinking about her and hoping she feels better and loves her very much.

Mr. DeCourcey stated that tomorrow is Election Day and would like to thank all of the offices that helped the Clerk's Office put this together and would like to remind citizens to be safe during Election Day.

Mr. Chapdelaine added that he is very appreciative of Ms. O'Connor and Mr. Heim for their hard work in putting together the 1165R Mass Ave letter. Mr. Chapdelaine also would like the Board to know that the Town has received another green communities grant in the amount of $100,000 for interior LED light upgrades at two of the schools in Town.

Mrs. Mahon moved to adjourn @ 9:14 p.m.
A roll call vote was taken on the motion by Mr. Heim.
Mrs. Mahon: yes
Mr. DeCourcey: yes
Mr. Diggins: yes
Mr. Curro: yes
Mr. Hurd: yes SO VOTED (5-0)

Next Scheduled Meeting of Select Board, Monday, September 14, 2020

A true record attest

Ashley Maher
Administrative Assistant

8/31/2020

Agenda Item	Document Used
1	Executive Order on Remote Participation
2	Hunger Action Day Proclamation

3	Draft 8.13.2020 Minutes
4	Election Worker Master Records Reference
5	Reference from TAC Chair, H. Muise T. Jones Reference S. Takahashi Reference
6	Bluebikes Station Locations Memo Reference
7	Updated Energy Presentation
8	Select Board Letter Letter from M. O'Connor Department of Planning and Community Development Comments Arlington Redevelopment Board Comments Arlington Conservation Commission Comments Letter from C. Rowe Letter from S. Revilak
9	
10	November – December Calendar

Town of Arlington, Massachusetts

For Approval: Shop Arlington First Banners in Arlington Center and Capitol Square

Summary:
Ali Carter, Economic Development Recovery Task Force

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Schedule.docx	Banner Schedule
🗋	Reference Material	Shop_Arlington_First_Banner_Request.pdf	Shop Arlington First Banner Request

BANNER SCHEDULE 2020

Month	Event	Event	Event	Event
January				
February	Human Rights Commission Black History Month 16 East Arl. & Arl. Center			
March				
April	APA Youth Initiative Banners 12			
May	APA Youth Initiative Banners 12			
June	APA Youth Initiative Banners 12	AHS Seniors until 6/21		
July	Arlington Public Art 12			
August	Arlington Public Art 12			
September	AIFF 9/19 - 11/15	4 @ Rte. 60 and Mass. Ave. 6 in East Arlington	Rainbow Commission Banners 9/1 -9/18 12	
October	AIFF	same		
November	AIFF through 11/15	same		
December				

TOWN OF ARLINGTON
TEMPORARY BANNER PERMIT APPLICATION

Applicant and Sponsoring Organization Information

Name of Organization / Sponsor: Arlington Economic Development Recovery Task Force

Address: 730 Massachusetts Avenue City: Arlington State: MA Zip: 02476

Applicant Name: Ali Carter Tel#: 781-316-3095
E-mail: acarter@town.arlington.ma.us

Banner Information

Event Name: Shop Arlington First Event Date(s): Sept. 15-Dec. 31, 2020

Request Installation Date: Sept. 18, 2020 Date Removed: Dec. 31, 2020

Requested Location: Street (specify): Arlington Center (all available banners)

Other (specify): Capitol Square (all available banners)

Banner Message: Shop Arlington First

Banner Material: Vinyl

Required Attachments

Banner Design, Color, Wording and Dimensions ☐
Banner Location Site Map ☐

After banner has been approved at a Select Board Meeting, you are responsible for having the banner made and getting it out to the Public Works Department a week prior to the installation date. They are located at 51 Grove Street, 781-316-3100.

Approved by the Select Board ☐

Date Approved: _____

#1
#2
#3
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
David Lamson Way
Mystic St
665
663
661
659
655
645
635
635R
633
637
630

#4
#5
#6
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Swan Pl
Swan Pl
Mystic St
493
491
489
487
485
477
475
473
471
465
463
602
600
478
476
474

#7
#8
#9
Massachusetts Ave
Medford St
Broadway
455
451
449
460
456
454
452
450
448
446
444
438
434
327
325
319
315
313
311

Broadway
Broadway
Broadway
Broadway
Alton St
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Massachusetts Ave
Moore Pl
Moore Pl
#10
#11
301
299
434
432
430
428
438
429
422
411
F

SHOP ARLINGTON *First!*

www.ShopArlingtonFirst.com

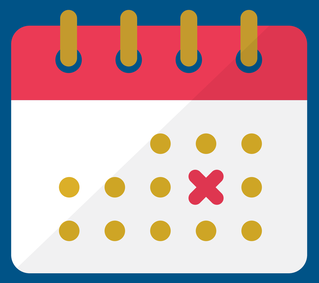
Economic Development Recovery Task Force

Arlington Chamber of Commerce

IN STORE

ONLINE

TAKEOUT/DELIVERY



BY APPOINTMENT

CURBSIDE

SUPPORTING LOCAL BUSINESS... TOGETHER!

SHOP ARLINGTON First!

www.ShopArlingtonFirst.com

Economic Development Recovery Task Force

Arlington Chamber of Commerce

IN STORE

ONLINE

TAKEOUT/DELIVERY

BY APPOINTMENT

CURBSIDE

SUPPORTING LOCAL BUSINESS... TOGETHER!

SHOP ARLINGTON *First!*

www.ShopArlingtonFirst.com

Economic Development Recovery Task Force

Arlington Chamber of Commerce

SHOP ARLINGTON *First!*

www.ShopArlingtonFirst.com

Economic Development Recovery Task Force

Arlington Chamber of Commerce

Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:
Sean S. Tocci Excavating, Inc., 72 Meadow Road, Townsend, MA

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Tocci_Excavating.pdf	Reference

TOWN OF ARLINGTON
Department of Public Works
51 Grove Street
Arlington, Massachusetts 02476
Office (781) 316-3320 Fax (781) 316-3281
Engineering Division

MEMORANDUM

To: Select Board
From: Engineering Division
Re: Approved Contractor License
Date: September 9, 2020

Dear Board Members,

Reference is hereby made to an application by Sean S. Tocci of Sean S. Tocci Excavating, Inc., to be accepted as an Approved Contractor in the Town of Arlington.

Contact information is as follows:

Sean S. Tocci Excavating, Inc.
72 Meadow Road
Townsend, MA 01469
Sean S. Tocci
Phone: 781-863-8680
Email: tocci2@msn.com

Upon review of the provided references supplied by the contractor, we recommend approval and issuance of an Approved Contractor and Drainlayer license.

Regards,

William C. Copithorne, P.E.
Assistant Town Engineer

cc: Wayne Chouinard, Town Engineer
File

TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and **deliver the completed application to the Department of Public Works Engineering Department** at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a $75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☐ Sanitary Sewer ☐ Stormwater Drainage ☐ Sewer/Drain Inspection ☐ Driveway Work ☐ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: SEAN S TOCCI EXCAVATING INC

Select One: ☒ Corporation ☐ Partnership ☐ Proprietorship ☐ Other:

Street Address: 72 MEADOW ROAD **City/Town:** TOWNSEND **State:** MA

Primary Phone: 7818638680 **E-mail:** TOCCI2@MSN.COM

Length of Time in Business under the same Firm Name: 33 YEARS

Full Name(s) of Principal(s): SEAN S TOCCI, SUSAN TOCCI

Primary Contact Person: SEAN S TOCCI

Experience/Previous Work

Nature of Typical/Standard Work: EXCAVATION / SITE WORK

Have you ever performed this type of work in Arlington: ☒ Yes ☐ No

If Yes, Please provide Location: **Approximate Date:** 2010?

Total Amount of such construction this year: 20% OF WORK IS WATER

Total Amount of such construction last year: 20% OF WORK IS WATER

Total Amount of such construction next previous year: 20% OF WORK IS WATER

Municipal References - Please Attach Written Reference Letters

Municipality: TOWN OF LEXINGTON -ENGINEERING DEPT - APPROX 25+ YEARS

Primary Contact Name: TRICIA MALATESTA **Email:** tmalatesta@lexingtonma.gov

Municipality: TOWN OF WESTON - WATER DEPT.

Primary Contact Name: **Email:** fava.d@westonmass.org

Municipality: TOWN OF ARLINGTON

Primary Contact Name: **Email:** dstoneking@town.arlington.ma.us

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: BANK OF AMERICA **Phone:** 1.888.287.4637

Federal Tax ID or Social Security #:

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: Sean S Tocci **Date:** 8/25/20

Reset Form

Print Form

Town of Arlington, Massachusetts

Appointment of New Election Workers: Susan Doctrow, 99 Westminster Avenue, D, Pct. 20

Summary:

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Election_Worker_Master_Record.pdf	Election Worker Master Record

ELECTION WORKER'S MASTER RECORD

Date: 8/31/2020

Check One: ✓ New Employee

_____ Change to Existing Employee

Vendor #		Position	inspector
Name:	Susan Doctrow	Democrat	✓
Address:	99 Westminster Ave	Republican	
		Unenrolled	
Zip Code	02474	Precinct	20
Alpha/ Last Name		Phone #	

Position Codes:

10 – Warden
20 – Deputy Warden
30 – Inspector
40 – Deputy Inspector
50 – Clerk
60 – Deputy Clerk
70 – Teller
80 – Substitute
90 – Custodian

Town of Arlington, Massachusetts

Commission for Arts and Culture

Summary:
Christine Noah (term to expire 06/30/2023)
Sarah Morgan-Wu (term to expire 06/30/2023)

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	ACAC_Appointment_Letter.docx	Reference from ACAC
🗋	Reference Material	C._Noah_Reference.pdf	C. Noah Reference
🗋	Reference Material	S._Morgan-Wu_Reference.pdf	S. Morgan-Wu Reference

from: **Cristin Canterbury Bagnall** <cristin.bagnall@gmail.com>
date: 09/03/2020 12:08 PM
to: **Ashley Maher** <amaher@town.arlington.ma.us>
cc: **Ali Carter** <ACarter@town.arlington.ma.us>, **Stewart Ikeda** <stewartikeda@gmail.com>

Dear Ashley,

At the Commission for Arts and Culture's meeting on Monday night, the Commissioners present voted to recommend the appointment of Christine Noah and Sarah Morgan Wu to three-year terms on the ACAC, filling two open seats. We request that they be included on a future Select Board agenda to be formally appointed.

Their cover letters and resumes are attached. Please let us know what else you need from us to move this forward, and thanks very much for your help.

All best,

Cristin

OFFICE OF THE SELECT BOARD

JOHN V. HURD, CHAIR
JOSEPH A. CURRO, JR., VICE CHAIR
DIANE M. MAHON
STEPHEN W. DECOURCEY
LENARD T. DIGGINS

730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

September 3, 2020

Christine Noah
Arlington, MA 02474

christinenoah@gmail.com

Re: Appointment: Commission for Arts and Culture

Dear Ms. Noah:

As a matter of the standard appointment procedure, the Select Board requests that you attend a virtual meeting of the Select Board conducted by remote participation, on Monday, September 14th at 7:15 p.m.

It is a requirement of the Select Board that you join this virtual meeting. This will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Information which includes the link to the meeting will be available at the bottom of the Select Board Agenda as well as on the Town Calendar when the meeting is posted Thursday, September 10th by 7:00 p.m.

Please contact this office by e-mail, amaher@town.arlington.ma.us, if you have any questions.

Thank you.

Very truly yours,
SELECT BOARD

Marie A. Krepelka
Board Administrator

August 4, 2020

To the Arlington Commission for Arts & Culture:

My name is Christine Noah and I am writing to express my interest in a role with the Arlington Commission for Arts & Culture. I moved to Arlington this past spring after living in Cambridge for four years. I came to the Greater Boston area in 2016 after previously calling Louisville, KY and Charlotte, NC home. I have very much enjoyed my transition to New England because it is such a vibrant and dynamic place to live, and its cultivation of arts and culture is a large part of that vibrancy. As a new resident of Arlington, I would like to take an active role in supporting the arts and promoting an empathetic and resplendent community.

I work in the arts and have been a theatermaker for over a decade. I received formal training in performance and have split my professional career between arts administration and freelance producing, acting, and directing. My admin work has primarily been in development, with past experience in grant writing, institutional giving, crowdfunding, corporate philanthropy, in-kind partnerships, annual fund, major gifts, and special events. I currently work for the American Repertory Theater (A.R.T.) at Harvard University, where I manage our Board of Trustees and Board of Advisors. In my freelance work, I am a Co-Artistic Director with fringe theatre company Fort Point Theatre Channel (FPTC), a multi-disciplinary artist collective based in Boston. With FPTC, I have participated artistically as a producer, actor, and director, as well as administratively, managing social media, assisting with fundraising, leading an executive search, and serving on the Board of Directors.

My work with both A.R.T. and FPTC has allowed me to experience a variety of roles within the arts industry, providing insight and perspective into what makes a successful project and how to engage the community around it. I think the skills and tools I have honed throughout my career would be an asset to the work of ACAC, and I would be thrilled to have the opportunity to use my experience to make this town, my new home, an even more robust and enticing place to live.

If you have any questions or if additional information would be helpful, please do not hesitate to reach out to me. Thank you so much in advance for your consideration.

Sincerely,
Christine

Christine Noah
Arlington, MA

CHRISTINE NOAH

Summary

Highly-motivated and capable young professional with an education in English and Theater and over four years of experience in development for nonprofit theater. Quick to learn new procedures and tasks and excellent at problem solving. Skilled at juggling multiple projects, working under pressure, and meeting deadlines. Very self-driven and able to work independently, but can also engage collaboratively as part of a team. Extremely organized and excels at keeping records, making plans, and executing new projects.

Highlights

- Cultivation and stewardship of individual donors
- Developing solicitation strategies
- Budgeting
- Corporate and community relations
- Microsoft Office suite
- Prospect identification, research, and engagement
- Writing and editing
- Tessitura experience
- Project management
- Synthesis of research/analysis

Experience

Associate Director of Board Relations — October 2018 – present
American Repertory Theater — Cambridge, MA

- Liaison between Board of Trustees/Board of Advisors and A.R.T. leadership and staff for communication.
- Coordinate regular communication with the trustees, including messages from Harvard University leadership, invitations to events, media clips, and other materials.
- Develop and schedule orientation and onboarding sessions for new members of the boards.
- Prepare and update orientation materials for new members.
- In collaboration with the A.R.T. leadership team, develop off-boarding and engagement plans for trustees whose terms are expiring.
- Monitor activities of individual BoT and BoA members and collaborate with the Board Chair and A.R.T staff to recognize members' contributions to the Board and A.R.T.
- Coordinate Board correspondence involving the capital campaign.

Assistant Director, Events & Partnerships — October 2017 – September 2018
American Repertory Theater — Cambridge, MA

- Actively supported the Director of Development and other senior leadership in cultivating, soliciting, and stewarding major donors, defined as donors of $10,000 or more.
- Oversaw the theater's A.R.T. N.Y.C. giving program, actively cultivating, soliciting, and stewarding donors and prospects in the New York City metro area and beyond (where appropriate).
- Helped to oversee the planning and execution of domestic and foreign travel opportunities for the cultivation and stewardship of donors and prospects.
- Assisted with corporate giving as needed and where appropriate, working with the Director, Grants Manager, and senior leadership to identify, research, cultivate, solicit, and steward corporate donors and prospects.
- Executed benefit fulfillment activities for major, A.R.T. N.Y.C., and corporate donors and prospects, and oversee special events for donors of all levels, including establishing invitation lists;

coordinating logistics with hosts and artistic guests; preparing research briefings; attending; and organizing appropriate follow up for guests.
- Planned and executed the A.R.T.'s annual Gala, specifically in creating strategy, managing logistics, coordinating across departments, drafting and organizing correspondence and solicitations, and engaging major donors, A.R.T. N.Y.C. donors, and corporate supporters.

Development Officer — June 2016 – October 2017
American Repertory Theater — Cambridge, MA
- Identified, cultivated, solicited, and stewarded prospects and major donors (defined as $10,000 or more) and those outside of Massachusetts.
- Developed and helped to implement strategies to maximize individual giving.
- Grew and advanced the theater's pipeline of support by conducting research and outreach, crafting communication materials, developing customized solicitation strategies, and executing benefit fulfillment.

Grant Manager — July 2014 – June 2016
Children's Theatre of Charlotte — Charlotte, NC
- Strategized and wrote grant proposals for foundation, corporate, government, and other funding opportunities.
- Managed grant reporting and budget tracking for both project and institutional funding.
- Worked with the Board of Directors and other staff to establish and maintain donor relationships.
- Conducted research on potential institutional and corporate partners and industry news and trends.

Education Intern — June 2012 - August 2012
Actors Theatre of Louisville — Louisville, KY
- Brainstormed ideas for student study guides for each of the season's productions.
- Conducted research and interviews to write articles for study guides and educational materials.

Writing Center Tutor — August 2011 – May 2014
Davidson College Writing Center — Davidson, NC
- Worked with students to brainstorm, outline, edit, and revise writing for class assignments and other personal and professional needs.
- Specialized in critical reviews and essays; scientific reports; resumes and cover letters; and personal writing.

Education

Master of Liberal Arts in Extension Studies: Management — 2020
Harvard University — Cambridge, MA

Bachelor of Arts: English and Theater, Magna Cum Laude with Honors in English — 2014
Davidson College — Davidson, NC

Volunteerism

Mentee — January 2020 - present
LORT EDI Mentorship Program — Virtual

Board Member — January 2018 – May 2020
Fort Point Theatre Channel — Boston, MA

Mentor — September 2016 – present
Enroot Education — Cambridge, MA

Co-Artistic Director — June 2016 – present
Fort Point Theatre Channel — Boston, MA

OFFICE OF THE SELECT BOARD

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JOSEPH A. CURRO, JR., VICE CHAIR
DIANE M. MAHON
STEPHEN W. DECOURCEY
LENARD T. DIGGINS

730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

September 3, 2020

Sarah Morgan-Wu
Arlington, MA 02474

Sarah.morgan@qpmedia.org

Re: Appointment: Commission for Arts and Culture

Dear Ms. Noah:

As a matter of the standard appointment procedure, the Select Board requests that you attend a virtual meeting of the Select Board conducted by remote participation, on Monday, September 14th at 7:15 p.m.

It is a requirement of the Select Board that you join this virtual meeting. This will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Information which includes the link to the meeting will be available at the bottom of the Select Board Agenda as well as on the Town Calendar when the meeting is posted Thursday, September 10th by 7:00 p.m.

Please contact this office by e-mail, amaher@town.arlington.ma.us, if you have any questions.

Thank you.

Very truly yours,
SELECT BOARD

Marie A. Krepelka
Board Administrator

August 18, 2020

Dear Cristin and Stewart,

I am quite interested in contributing to the Arlington Commission for Arts and Culture with a commissioner's seat at the table. I currently own and operate with my partner, an art-focused gallery named TheObjectOfStories in Arlington, Massachusetts.

Our gallery is an iteration of a concept first opened by my partner in Beijing in 1995 called the Mustard Seed Gallery. At that time, it was the first Chinese-owned private art gallery in the PRC. In 1997, we opened the first authentic Chinese tea house and gallery in the United States, named QingPing Gallery Teahouse on Newbury Street, and subsequently moved to the South End in Boston. We hosted art exhibitions, music and theatre events, and welcomed individuals and groups who wished interaction within our space and with each other. We created a non-profit cross-cultural alliance to promote understanding and establish a common foundation of communication through art, which grew relationships and further opened doors and purposes for individuals and businesses in the US and China. In 2005, we moved to Beijing and spearheaded several arts and cultural businesses and projects which further engaged these principals. It was a successful and vibrant time. We continue to maintain our business and a residence in Beijing.

When we chose to re-open a space in the USA, we sought a community where creativity, business, and we could thrive. In our search for a space, we came to find that Arlington should be the location for our concept, in no small part due to the efforts of ACAC. Since opening TheObjectOfStories gallery in the Fall of 2019, our warmest and greatest surprise has been the number of our customers from the early QingPing time who have walked into our Arlington gallery by chance and found us again. It seems many now live in Arlington.

Our focus has always been on the integration of art and culture in everyday life activities and the creation of a space or platform or circumstance that would allow for interaction and appreciation, the intent of which leads to understanding, and which is hopefully given back and projected forward.

I appreciate that the town of Arlington endeavors to create the same through the work of the ACAC. I want to offer whatever skills, interests, and experience I have toward the shared labor, passion, and vision of the other committee members.

If there are any questions I could answer to complete any thoughts you may have regarding my application, please let me know. My partner and I plan to continue our interest in supporting the arts and culture scene and the work of ACAC no matter the outcome of the commissioner process.

Thank you for your time and consideration.

With all kind regards,

Sarah Morgan-Wu

TheObjectOfStories
189 Massachusetts Avenue
Arlington, MA 02474

SARAH MORGAN-WU

Business Interests:

- *Co-Founder & Co-Owner (2019-Present)* **TheObjectsOfStories:** an art gallery and culture space, located in Arlington, Massachusetts.

- *COO & Editor-in-Chief (2015-Present)* **QPMedia:** a privately held US-based entity enjoined with a fully incorporated PRC entity in Beijing, focused on cross-border artistic and commercial production and funding for film, print, and digital media.

- *Co-Founder & Chief Representative (Beijing Office) (2004-present)*: **CRR Consulting & Development Company:** a privately held US-based entity with a representative office in Beijing, which has successfully established, marketed, consulted and created production lines for US-based business entities seeking entrée into the PRC market.

- *Co-Founder & Owner (2005-2017)*: **QingPingHuiGuan:** an invitation-only membership-based club. Organized as a privately held PRC-based entity, from which stemmed operations necessary to handle logistics, importation, tax, customs, and warehousing of wine, alcohol, and other products. Achievements include curating a select membership drawn from private individuals, business, government, media, and entertainment industries. QPHG's interest was in the collection and investment of fine wines, particularly those of Bordeaux, and in other various commercial and artistic concerns of the members. The location included an art gallery, salon-style concert and theater performance venue, dining spaces, and conversation, and meeting areas.

- *Co-Creator & Owner (2005-present)*: of the largest privately-owned vintage provenance-based Bordeaux collection in Beijing valued of 5,000,000usd created from an initial 200,000usd fund. Established the QingPing Investment Wine Fund (the first China-based wine fund to invest in Wine Futures ("En Primeur").

- *Co-Founder & Owner (1997-2005):* QingPing Gallery Teahouse; a cross cultural platform in the Boston, Massachusetts which used the mediums of food, art, theatre, literature and music embodied in traditional Chinese culture to establish the first US-based Chinese Contemporary Art Gallery and Teahouse. The entity and it's slate of programs resulted in several local and national cultural awards, and the successful marketing of Chinese contemporary art to private, corporate, and museum clients.

Other:

- Published author and historian and consultant in the field of American automobile racing: Books: *Frank Lockhart: American Speed King* (2012); Phoenix Art Museum: exhibition catalogue *Legends of Speed* (2019), *Duesenberg: The Definitive History of the Race Cars* (Spring 2021)*; Peugeot*: *Racing in America* (TBP). Several privately published books on individual car history.

Previous Relevant Experience:

1991-present Private Collections Consultant
Author privately published histories and biographies; Assess conservation needs and catalogue private collections, i.e. book, paper, archive and photograph collections.

1986-1998 The Boston Athenæum

1990-1998: *Special Projects Manager & Assistant to the Curator of Painting and Sculpture*. In charge of planning, coordinating, and supervising special projects in the following areas: collections research, collections presentations as both exhibitions and publications, event coordination and management. Coordinate design, personnel, schedules, budgets, legal documents, publicity, and marketing for all aspects of Athenæum exhibition catalogues/checklists and event invitations; including the following major exhibitions and respective publications: *Margaret Wise Brown: The Picture Book Made New* (1996); *Arthur J. Stone 1847-1938: Designer and Silversmith* (co-authored, 1994); *50 Books in the Collection of the Boston Athenæum* (1994)*; Maps, Charts, and Atlases* (1992); *Conger Metcalf: A Retrospective* (co-authored 1990).

1986-1990: *Curatorial Associate, Print and Photograph Department*. Collections management and processing; accessioning and cataloguing, conservation assessment and collections storage, formulator of cataloguing, exhibition, and publication grants, coordinator of internships for college credit and volunteer projects, collections registrar, art reference and research.

1984-1986 *Curator of Exhibitions*. Milwaukee County Historical Society. Responsible for research, development, and installation of case and room exhibitions.

Town of Arlington, Massachusetts

For Approval: Food Vendor License

Summary:
Number 1 Taste, 165 Massachusetts Avenue, Jack Sy

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Number_1_Taste_-_Inspection_Reports.pdf	Inspection Reports
🗋	Reference Material	Number_1_Taste_-_FV_Application.pdf	Food Vendor Application

LICENSE APPLICATION REPORT

Type of License: Food Vendor License

Name of Applicant: Jack Sy d/b/a Number 1 Taste

Address: 165 Massachusetts Avenue

The following Departments have **no objections** to the issuance of said license:

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police ___x___
- Fire ___x___
- Health ___x___
- Building _____
- Planning ___x___

The following Departments have **objections** to the issuance of said license: (see attached)

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON - INSPECTION REPORT

Report is due at the Office of the Select Board by September 9, 2020
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location:	165 Massachusetts Avenue
Applicant's Name:	Jack Sy
D/B/A:	Number 1 Taste
Telephone:	617-602-7466 Home / 781-646-8988 Business
Department:	Sent Via E-mail Date: 8/24/2020

MEETING DATE: September 14, 2020

Inspected By:

RE: FOOD VENDOR LICENSE

Police
Fire
Board of Health
Building
Planning---Ali Carter, Economic Development Coordinator

INSPECTION REPORT SECTION:
The application is for a food vendor license for Number One Taste at 165 Massachusetts Avenue in East Arlington. This location is in a B3 Village Business zoning district and is an appropriate use for the neighborhood. The applicant seeks to open a Chinese food restaurant in this location, which was previously the Tiki In, also a Chinese food restaurant. The applicant owns two other restaurants in nearby communities and has already permitted and installed attractive signage in this new location.

The Department has no objection to the issuance of a food vendor license to this business.

Any changes in signage, including signs in the window, and changes to the façade of the building may be subject to review by this Department. The Applicant is reminded that all signs, including re-lettering of the existing signs require a permit issued by the Building Department. Other provisions of the Zoning Bylaw may apply as determined by the Building Inspector.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9/10/2020

ARLINGTON POLICE DEPARTMENT

Juliann Flaherty
Acting Chief of Police

POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

August 26, 2020

On Wednesday, August 26 at 2:30 PM, I called and spoke with Jack Sy regarding this application for a Food Vendor License for the Number 1 Taste, located at 165 Mass Ave. Sy statedhe is not making any real changes and hopes to open around September 1, 2020. Sy stated that he will not be serving alcohol at this location. Sy stated that he does own another location in Belmont with the same name.

I advised Jack Sy that the Board of Selectmen may be conducting C.O.R.I and S.O.R.I checks during the application process.

Pending the checks conducted by the Board of Selectmen's Office, Arlington Police Dept. is not aware of any law enforcement or public safety reasons to object to the Food Vendor License for the Number 1 Taste.

Respectfully Submitted,

Detective Edward DeFrancisco

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9/10/2020

"Proactive and Proud"

Town of Arlington
Department of Health and Human Services
Office of the Board of Health
27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Select Board
From: Kylee Sullivan, Health Compliance Officer
Date: August 31, 2020
RE: Board of Health Comments for Select Board Meeting on September 14, 2020

Please accept the following as comments from the Office of the Board of Health:

Number 1 Taste: 165 Massachusetts Avenue
Food Vendor License

- The Health Department issued a Food Operator Permit to this establishment at the end of August after reviewing their completed plan review application and conducting a successful pre-operational inspection to ensure compliance with the Food Code.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9/10/2020

Arlington Fire Department
Town of Arlington
Administrative Office
411 Massachusetts Ave, Arlington, MA 02474
Phone: (781) 316- 3803 Fax: (781) 316-3808
Email: rmelly@town.arlington.ma.us

Ryan Melly
Deputy Fire Chief

Checklist for food sales ownership conversion.

- All exit signs and emergency lights must be tested and in good working order
- FACP **must** have annual test paperwork on hand and be free of trouble and alarm signals
- Sprinkler system (if present) shall have current inspection tag
- All extinguishers must be hung with signs and a current inspection tag
- "K" extinguisher mounted and tagged in the kitchen area if using fat to cook
- All exits and exit paths must be in proper working order and free from storage
- No storage of excess combustibles allowed inside building or near exit ways
- Hoods must have current inspection/cleaning sticker attached
- Kitchen extinguishing systems must have current inspection tags
- If Ansul or Sprinklers present FACP must report to monitoring company
- Address must be clearly visible from the street
- Electrical panels must be accessible from floor to ceiling for the entire width
- Call for inspection after all has been completed 781-316-3803

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9/10/2020

OFFICE OF THE SELECT BOARD
730 Massachusetts Avenue
Town of Arlington
Massachusetts 02476-4908

(781) 316-3020
(781) 316-3029 fax

$60.00 Filing Fee

Inspections Dept. at 51 Grove St. must review completed application before returning to this office.

APPLICATION

To the Licensing Authorities of the Town of Arlington

The Undersigned hereby makes application for a

☐ **COMMON VICTUALLER LICENSE (Eat In)**
☑ **FOOD VENDOR LICENSE (Take Out Only)**

Location 165 Mass Ave

Name of Applicant Jack Sy

Corporate Name (if applicable) JS Arlington Corp.

D/B/A Number 1 Taste

Date 7/10/2020

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

A. It is understood that the Board is not required to grant the license.

B. no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Select Board, and, furthermore, any work done is done at the applicant's risk, and

C. in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Select Board a thirty day notice of his intention to sell same before such application will be acted upon by the Select Board.

D. That the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Print Name Jack Sy

Signature Name

Phone (Hor _(Business)_

Email jack.sy@live.com

Note: (A) If a corporation, state full names and addresses of principal officers.
(B) If a co-partnership, information must be provided on each partner; if a corporation, information must be provided on corporate officer making application.

Name Jack Sy _____ Name _____

Address _____ Address _____

City _____ Zip _____ City _____ Zip _____

DESCRIPTION OF APPLICANT

Born in the U.S.. Yes _____ No _____

Born Where _____

Date of Naturalization _____

Male or Female _____

Date of birth _____

DESCRIPTION OF APPLICANT

Born in the U.S., Yes _____ No _____

Born Where _____

Date of Naturalization _____

Male or Female _____

Date of birth _____

Photo *1 inch by 1 inch*

The Establishment shall operate as:

Sole Ownership / Partnership / Total Number of Partners

Corporation Based in Massachusetts

(Once approved, please go to Clerk's Office for Business Certificate)

==========

Corporate Information Required:

President Jack Sy _____

Secretary Jack Sy _____

Treasurer Jack Sy _____

Name Address Zip

==========

INFORMATION RELATIVE TO APPLICATION

Breakfast
Yes___No X

Lunch
Yes X No___

Dinner
Yes X No

Do you own the property? Yes___No X Tenant at Will _____Lease 10 (years)

Hours of Operation:

Day Mon – Thurs Hours 11:00 – 9:30pm
Day Fri & Sat Hours 11:00 – 2:00Am
Day Sun Hours 12:00pm – 9:30Am

Floor Space_____ Sq. Ft. Seating Capacity (if any)_____
Parking Capacity (if any) 0 spaces Number of Employees 4
List Cooking Facilities (and implements)
fryers, wok station, smoker, steam table

Will a food scale be in use for sale of items to the public? **Yes___No X**
Will catering services be provided by you? **Yes___No X**

The following items must be submitted with the application:

1. Layout Plan of Facility & Fixtures Date Received_____
2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) Date Received_____
3. Outside Facade and Sign Plan (dimensions, color) Date Received_____
4. Menu Date Received_____
5. Maintenance Program Date Received_____

If the facilities are not yet completed, provide estimated cost of work to be done $20,000.00

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Select Board for approval:

Date_____Time_____
Board Action: Approved Yes_____No_____

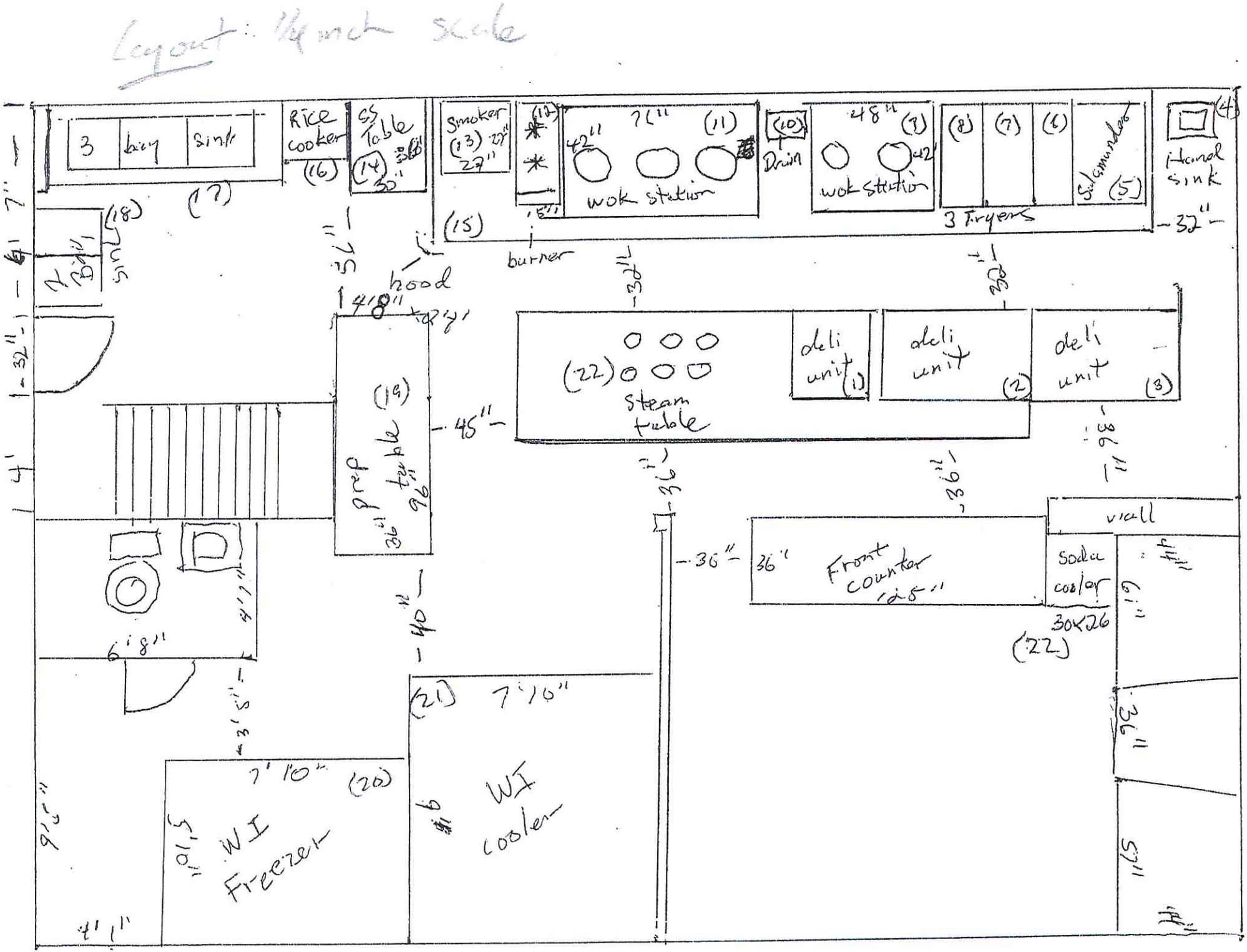
APPLICANT'S RESUME

Food Business Experience of Applicant

From 8/2015 to Current day
Employee 7 D/B/A Number 1 Taste
Sole Owner ____ Location Belmont
Partnership ____ Type Food Chinese cooked to order
Corporation X Number of Employees 7

From 5/2019 to Current day
Employee 4 D/B/A Red Rose
Sole Owner ____ Location Melrose
Partnership ____ Type Food chinese cook to order
Corporation X Number of Employees 4

List any other information that you feel will assist in the review of this application.
We started this business 5 years ago and have built a great following. We pride ourselves on providing good service and quality food. We take pride in our work and this culture is brought to each of the current and future restaurant we own.


Layout: ½ inch scale
3 bay sink
(17)
Rice cooker
(16)
SS table
(14)
30"
Smoker
(13) 27"
27"
(12)
(15)
burner
42"
72"
(11)
wok station
(10)
Drain
48"
(9)
42"
wok station
(8)
(7)
(6)
Salamanders
(5)
3 Fryers
hand sink
(4)
32"
2 Bin sink
(18)
hood
14'8"
(19)
prep table
96"
36"
45"
(22)
steam table
deli unit (1)
deli unit (2)
deli unit (3)
32"
36"
39"
wall
36"
Front counter
Soda cooler
30x26
(22)
40"
6'8"
4'11"
3'5"
7'10"
(21)
7'10"
(20)
WI Freezer
WI cooler
9'1"
10'5"
4'1"
6'9"
5'11"

Marathon St
Marathon St
Marathon St
Massachusetts Ave
Massachusetts Ave
Egerton Rd
155
157
159
161
161A
163
165
167
167A
169
169A
171
160

site plan

167A
167
165
163
157
161A
161
159
6
Dumpster
Paved Driveway
Marathon St
ssachusetts Ave

VINCENT
BARBER
SHOP
OPEN
Coca-Cola

YANKEE PEST CONTROL INC.

20 Waite Court • Malden, MA 02148 (781) 397-9923
www.yankeepestcontrol.com

COMMERCIAL SERVICE AGREEMENT

Account No. 120378

This agreement authorizes Yankee Pest Control to provide pest control services at the following location(s):
#1 Taste
165 Massachusetts Avenue
Arlington, MA 02474

Areas to be serviced: Interior service to the entire restaurant. Exterior service to rodent control devices.

Commercial service for inspections and treatments will be provided at least 12 times per year.

Inspections and treatments are for rats, mice, roaches, ants and silverfish. The treatments may be limited by product labeling, accessibility, building construction, environmental or sanitary conditions, as well as laws, rules and regulations.

Additional service for emergency situations is available at our time and material rate.

The charge for the initial start up program is $225.00. This will be completed in 1 treatment(s). Payable at time of the first service.

The annual charge is divided in 12 equal payments of $85.00.

The method of payment will be: X The account will be billed. Net 30 days.
_____ The account will be paid by credit card on file. _____ Cash at time of service.

This is a continuing agreement but, may be cancelled at any time by either party.

This agreement may be amended from time to time provided it is acceptable to both parties.

Customer agrees that Yankee Pest Control's maximum potential liability in connection with this service agreement or it's services for any claims whether in contract, tort, or under any consumer protection statute in any state in which Yankee Pest Control performs service, including without limitation Massachusetts general laws chapter 93a, is limited to the total amount paid by the consumer to Yankee Pest Control for service under this agreement.

Other: Fruit fly service can be quoted as needed.

This agreement may be reviewed and pricing may be increased by Yankee Pest Control annually. Notice of any such increase will be given at least thirty (30) days prior to the effective date.

This agreement may be withdrawn by *Yankee Pest Control* if not accepted within 7 days.

Accepted: *YANKEE PEST CONTROL*
Offered By: _____
Date: 7/21/2020

Accepted By: _____
Print: _____
Date: _____

From: Kenny Madden
Sent: Tuesday, July 14, 2020 9:26 PM
To: jack.sy@live.com
Subject: Hood cleaning

Letter To Whom It May Concern,
Hi My Name Is Kenneth Madden I Own And Operate Madden's Hood Cleaning. I Currently do work for jack at his other locations and goin to be cleaning the new place in Arlington.I'm a licensed contractor who cleans kitchen exhaust hoods and fans. He will be on a 3month Cleaning basis to stay up to code. If you have any questions or concerns please feel free to call or email me at

Thanks, Kenny

Sent from my iPhone

Town of Arlington, Massachusetts

Black Lives Matter Banner

Summary:
Adam W. Chapdelaine, Town Manager

Town of Arlington, Massachusetts

Update: Arlington Economic Development Recovery Task Force

Summary:
Jenny Raitt, Director of Planning and Community Development

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Arlington_Economic_Development_Recovery_Task_Force_Memo_September_2020_(1).pdf	Reference

TOWN OF ARLINGTON

MASSACHUSETTS 02476

781 - 316 - 3090

DEPARTMENT OF PLANNING &

COMMUNITY DEVELOPMENT

M E M O R A N D U M

To: Adam Chapdelaine, Town Manager

From: Jennifer Raitt, Director of Planning & Community Development
Ali Carter, Economic Development Coordinator

Date: September 9, 2020

Re: Arlington Economic Development Recovery Task Force Update

Since May of this year, the Arlington Economic Development Recovery Task Force (Task Force) has held 13 meetings, convened six focus groups, formed four industry-specific working groups, conducted one consumer survey, created processes for temporary outdoor dining, temporary outdoor fitness and arts classes and exhibitions in Town parks, and more. Through the Task Force at large and the four working groups, there are several projects and initiatives in the works. Below is a summary of the projects broken down by each working group to which they are assigned.

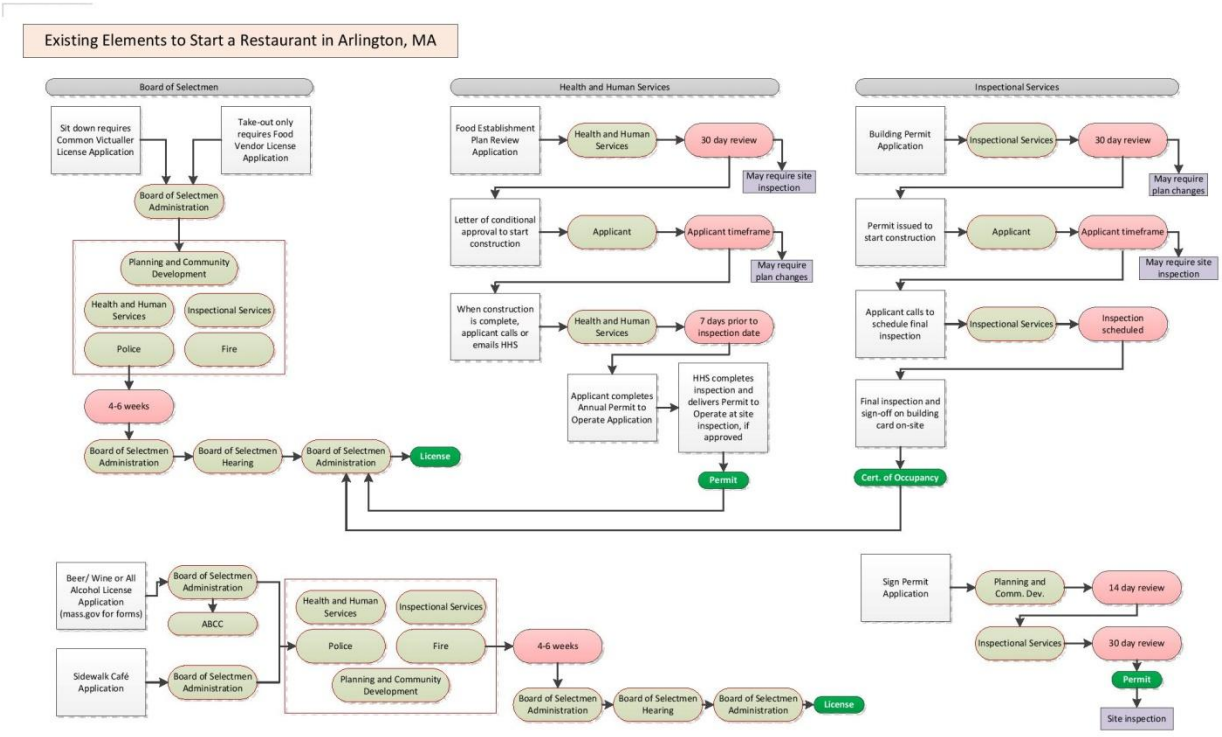
1. **Marketing Working Group:** The Marketing Working Group has created a campaign called Shop Arlington First. Inspired by the program of the same name run by the Arlington Chamber of Commerce since 2014, the goal of the campaign is to promote Arlington's businesses, educate the public about the local economic ecosystem, and to encourage residents whenever possible to shop at Arlington businesses *first* before going to a business in another town, a national chain, or online retailers. The campaign consists of many elements, including a direct mail and opt-in text marketing campaign funded by Leader Bank and a signage and banner program funded by the Arlington Tourism and Economic Development Committee (ATED). Through the Arlington Chamber of Commerce, fundraising efforts are still underway for a digital marketing campaign campaign targeted to the 25-45 year old demographic which shops online most frequently. To supplement the work of the Marketing Working Group, the Department of Planning and Community Development (DPCD) has applied for a MassDOT Shared Streets Program grant to fund a public parklet program. Below is a sample graphic from the Shop Arlington First campaign, which is designed to show the many different ways people can safely shop in Arlington's businesses.

And here is the design scheme for a public parklet in Arlington Heights.

2. **Application Modernization Working Group:** The Application Modernization Working Group is tasked with streamlining application processing across the many boards, committees and departments in the Town's administration. To this end, the Department of Planning and Community Development is making a capital request to purchase online permitting software.

   In 2018, in response to one of the Select Board's goals, staff in the Information Technology (IT) and DPCD inventoried and digitally saved 112 application documents from 11 departments. During the COVID-19 pandemic and economic crisis, it is critical to stress the need for staff across multiple departments to share a single, digital interface to optimize the customer service experience as well as administrative workflow. Our current situation presents the necessity of investing in human and digital resources for the present and future of the Town's success with business attraction, retention, and customer service for constituents who access our administration for permissions and services. Enhancing organizational efficiencies will save time, money, and improve the customer service experience for all involved.

   Below is an image of the existing workflow for opening a restaurant in Arlington.



3. **Performance Working Group:** The Performance Working Group is focused on supporting the artist community and the local theaters that showcase them and serve as anchors in two of the town's three business districts. The COVID-19 pandemic has had a devastating impact on the performing arts sector, with many performing artists being out of work since March and the theater capacity being limited to 25 including staff by state guidelines, effectively precluding them from operating. With theaters and performing arts venues to be among the last businesses to reopen, their survival is in extreme danger. Members of this group have been

exploring the viability of organizing performances and small events in town and that work will continue throughout the fall and winter of 2020-21.

4. **Retailers Working Group:** Retailers have been vulnerable to closure as online retail continues to gain a greater share of the consumer market year after year. These global economic trends are difficult to buck on the local level, but Arlington's retailers have enjoyed great success and prosperity over the years until the COVID-19 pandemic, which accelerated the advance of online shopping gaining a greater share of the market. Between the capacity restrictions and quarantining requirements for tried-on clothing in the State's Reopening Guidelines along with plummeting consumer spending, retailers are in an extremely fragile state. Retailers in this working group have indicated a desire for pro bono tech support in launching and managing e-commerce platforms. They have also asked for technical assistance in learning new promotional techniques such as live commerce, either as one-on-one technical assistance or in a webinar series. In addition, a coordinated delivery service is being explored as is the use of Variable Messaging Boards being placed in town to encourage drivers on Mass Ave to shop locally.

Next steps: The Task Force discussed taking action to accommodate seasonal business activity during the colder weather months is making the following preliminary recommendations:

1. Extension of opportunities for seasonal outdoor dining and shopping beyond November 1, 2020 to the period of the State of Emergency in the Commonwealth. Alcohol service regulations are subject to the extension of Executive Order 35 related to restaurant outdoor seating. The attached revisions to the Temporary Outdoor Dining License (TODL) regulations reflect our suggestions for how the Town can manage outdoor dining.
2. Allowance for outdoor heaters to be used subject to the approval of the Arlington Fire Department. Please also refer to attached revisions to the TODL regulations.
3. Extension of Temporary Outdoor Fitness and Arts Permit program on Arlington Park and Recreation properties.

TOWN OF ARLINGTON TEMPORARY OUTDOOR DINING RULES AND REGULATIONS

Monday June 1, 2020

Revised September 14, 2020

ARTICLE I - GENERAL

Section 1 - Purpose and Scope

The 2020 COVID-19 pandemic has caused not only a public health crisis; it has also triggered a worldwide economic crisis. Public health requirements for social distancing have placed new burdens and challenges on the business community to provide more physical space between customers and staff. In an effort to respond to the new social distancing requirements, the Department of Planning and Community Development is recommending temporary outdoor dining regulations that will allow local restaurants to establish outdoor seating on sidewalks, parking lots, on street parking spaces, or landscaped yard areas around their restaurants to provide more space for seating their patrons and picking up To-Go orders. These regulations will be in effect until further notice following review of the Select Board.

Outdoor dining areas of appropriate design, configuration and appearance can be an attractive amenity throughout the warmer months of the year. Temporary Outdoor Dining License ("TODL") applications will be reviewed by Town staff for compliance with these guidelines and will be forwarded to the Select Board office for administrative approval. TODL License are intended to be compatible with regular outdoor dining and seating licenses. TODL Licenses, like regular licenses must be reapplied for annually so as to assure that they remain in compliance with terms of the original approval and are adequately maintained from year-to-year, but may be terminated at any time the Select Board determines the purpose of temporary outdoor seating is no longer served by such licenses.

Section 2 - Design and Appearance

Outdoor dining areas must be distinguished from their surroundings by some form of perimeter fence or barrier. Appropriate perimeter materials include, but not limited to demountable wrought-iron fences; or individual planters of wood, masonry, or terra cotta; or other fencing deemed acceptable by Town staff. The public sidewalk or street may not be damaged by the installation of any perimeter treatment. Cafe umbrellas are allowed; umbrellas and furniture should be of a design appropriate to the character of the building. Trash receptacles should be integrated in the design and materials with other outdoor cafe elements.

Section 3 - Pedestrian and Wheelchair Passage

These temporary regulations allow the restaurant operator to place outdoor dining tables and chairs, umbrellas, lighting, service equipment, perimeter fences or barriers to occupy a defined area of the sidewalk. In some cases, the Department of Public Works (DPW) can erect temporary barriers on the street to allow for the passage of pedestrian and wheelchair traffic around the portion of sidewalks devoted to outdoor seating in compliance with Americans with Disabilities Act standards.

Section 4 - Outdoor Food Preparation

Outdoor food preparation is not allowed unless specifically authorized by the Health Department.

Section 5 - Alcoholic Beverages

Approval of an outdoor dining area shall not to be construed as an approval for the alteration or extension of premises where alcoholic beverages are served. The serving or consumption of alcohol outside of the premises of a duly licensed establishment to serve alcohol must be approved by the Select Board on a case-by-case basis. Interested establishments with alcohol licenses should submit an additional request for a temporarily amended alcohol licenses to the Select Board. The only change permitted is to the description of the premises providing that alcohol may be served in outdoor seating that was added or re-configured pursuant to these regulations. All temporary amendments will expire on November 1, 2020, or by Order of the Governor rescinding COVID-19 restrictions on dining establishments, whichever is sooner.

Section 6 - Temporary Seating & Parking Relief

Due to the seasonal and temporary nature of an outdoor dining area and reduced occupancy loads required by emergency regulations, the seating within an outdoor dining area will not be interpreted as an increase in the number of seats serving a restaurant or eating establishment, and will not be counted towards any off-street parking requirement. However, in no event shall the overall number of seated customers shall exceed the number of seats available, as permitted and supplemented by a regular outdoor dining/seating license.

ARTICLE II - SUBMISSION AND APPROVAL OF APPLICATIONS

Section 1 - Application Procedure

Applications for TODLs shall be submitted to the Health Department. The Health Department will review the application and plan for outdoor seating and will consult with the Building, Fire, Public Works, and Planning Department. All plans must comply with any applicable Massachusetts Governor's orders, Massachusetts Department of Public Health orders and guidance documents for social distancing and for food services establishments. If the outdoor seating plan is acceptable and the application form is complete, they will forward it to the Select Board office for administrative approval. Outdoor seating permits may include conditions of approval such as daily cleaning and maintenance of the outdoor seating area. If additional information is needed or a revision to the seating plan is required, they will contact the applicant. Applications shall be submitted on the attached form along with a plan for the outdoor seating area and an insurance certificate as described below.

Section 2 - Plan Requirements

A neatly drawn plan will be submitted depicting the precise area of the proposed outdoor dining area, the arrangement of outdoor dining furniture, perimeter fencing, cafe umbrellas, outdoor heaters, and any other equipment. Areas designated for picking up take-out food shall also be shown on the plan. Tables and chairs shall be separated by at least six feet to provide for social distancing. Take-out food pickup areas shall also be a minimum of six feet from patron seating areas. The restaurant shall follow all other social distancing and virus prevention measures as outlined by the Board of Health, which are not associated with an outdoor seating plan. Smoking is prohibited in all outdoor dining areas.

If a restaurant will be utilizing an existing parking lot or yard area, a plan with the same requirements is required. Outdoor seating proposed for a parking lot shall not occupy more than 50% of the required parking spaces.

Section 3 - Insurance

The Restaurant Owner shall carry or require that there be carried Workers' Compensation Insurance for all employees and those of its contractors and/or subcontractors engaged in work at the outdoor dining facility, in accordance with the State Workers' Compensation Laws. In addition, the Restaurant Owner shall carry Comprehensive Public Liability and Property Damage Liability Insurance with limits hereinafter set forth to cover the Restaurant Owner and its contractors and subcontractors against claims due to accidents which may occur or result from operations under this Agreement. Such insurance shall cover the use of all equipment related to the provision of outdoor dining services. The Comprehensive Public Liability and Property Damage Liability Insurance shall insure against all claims and demands for personal injury and property damage with respect to the sidewalk dining facilities and services, with limits of One Million Dollars ($1,000,000) for property damage, One Million Dollars ($1,000,000) for injury or death to one (1) person, and Two Million Dollars ($2,000,000) for injury or death of more than one (1) person in a single accident. If such limits are not commercially available at a reasonable cost to the Restaurant Owner, such insurance may be maintained at such lower limits that are commercially available at a reasonable cost; provided, however, that the Restaurant shall notify the Town in advance of the effective date of any such lower limits. The Town shall be named as an "additional insured" in all policies for such insurance and the Restaurant Owner shall furnish a certificate of insurance to the Town prior to commencing provision of the facilities and services authorized under these regulations. Where such insurance is renewed or replaced the Restaurant Owner shall furnish the Town with a certificate of insurance evidencing the same.

Section 4 - Approval by the Select Board office

Following receipt of a favorable recommendation from the Public Health Director, the Select Board office may approve a TODL. Upon approval of an outdoor dining area by the office of the Select Board, the owner and operator of the restaurant and Select Board office staff will sign the License Agreement which has been prepared for these purposes by Town Counsel.

ARTICLE III - AMENDMENTS

These rules may be amended by a majority vote of the members of the Select Board provided such amendment is presented in writing at a regular meeting and action taken thereof at a subsequent regular meeting.

ARTICLE IV - EFFECTIVE DATE

These rules were adopted at a regular meeting of the Select Board on June 1, 2020 and became effective as of that date.

Town of Arlington, Massachusetts

Discussion: Future Select Board Meetings

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Nov_-_Dec_Calendar.pdf	November - December Calendar

NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2**	**3** Presidential Election	**4**	**5**	**6**	7
8	**9**	**10**	**11** Veteran's Day	**12**	**13**	14 Diwali
15	**16**	**17**	**18**	**19**	**20**	21
22	**23**	**24**	**25**	**26** Thanksgiving	**27**	28
29	**30**					

DECEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	**2**	**3**	**4**	5
6	**7**	**8**	**9**	**10**	**11** Hanukkah	12
13	**14**	**15**	**16**	**17**	**18**	19
20	**21**	**22**	**23**	**24** Christmas Eve	**25** Christmas Day	26 Kwanzaa
27	**28**	**29**	**30**	**31** New Year's Eve		

Town of Arlington, Massachusetts

Vote: Special Town Meeting

Summary:
John V. Hurd, Chair

Town of Arlington, Massachusetts

For Approval: Opening of Special Town Meeting Warrant

Summary:
John V. Hurd, Chair

NEW BUSINESS

Town of Arlington, Massachusetts

Next Scheduled Meeting of Select Board October 5, 2020

Summary:
You are invited to a Zoom webinar.
When: Sep 14, 2020 07:15 PM Eastern Time (US and Canada)
Topic: Select Board Meeting
Register in advance for this webinar:
https://town-arlington-ma-us.zoom.us/webinar/register/WN_NcU-gweXRe-fSB1gtjrLwA
After registering, you will receive a confirmation email containing information about joining the webinar.

__Notice to the Public on meeting privacy__ In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for *each meeting* and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.

Members of the public are asked to send written comment to amaher@town.arlington.ma.us by September 14, 2020 at 3:00 p.m.

Documents regarding agenda items will be made available via Novus Agenda and the Town's Website.

https://www.mass.gov/doc/open-meeting-law-order-march-12-2020/download