



## **Town of Arlington Select Board**

### **Meeting Agenda**

December 22, 2025

6:00 PM

Members of the public may access the hybrid meeting via Select Board Chambers, Zoom, or  
ACMI

#### **CONSENT AGENDA**

1. Minutes of Meetings: December 8, 2025
2. Samuel Whittemore Day in Whittemore Park on February 1, 2026  
Angela Olszewski, Chair  
Arlington 250 Committee
3. Acceptance of Funds  
Lael Smith, For the Order of Saint Anne  
Anna Litten, Director of Libraries
4. Request: Menotomy Grill & Tavern Late Night Event, 12/31/2025 - 1/1/2026  
Menotomy Grill & Tavern, 25 Massachusetts Avenue, William Lyons
5. Request: Special (One Day) Beer & Wine License, 03/10/26, 04/28/26, and 05/12/26, @ The  
Mill Cafe for Community Education Event  
Jen Rothenberg
6. Request: Special (One Day) Beer & Wine License, 01/10/26 @ Whittemore Robbins House  
for Private Event  
A. Kevin Qazilbash

#### **LICENSES & PERMITS**

7. For Approval: License Renewals  
Contractor/Drainlayer  
Class I  
Class II  
Class II Non-Premise/Auctioneer  
Lodging Houses/Inn-Keepers  
Second Hand Dealer  
Public Entertainment  
Automatic Amusement  
Food Vendor  
Common Victualler  
Wine & Malt Beverages Only Restaurant

All Alcohol Restaurant  
All Alcohol Club  
Theatre License  
All Alcohol Package Store

## **NEW BUSINESS**

Next Scheduled Meeting of Select Board January 12, 2026

When: Dec 22, 2025 06:00 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_iYGOwI9TfGOp1d1HjIF2Q](https://town-arlington-ma-us.zoom.us/webinar/register/WN_iYGOwI9TfGOp1d1HjIF2Q)

After registering, you will receive a confirmation email containing information about joining the webinar.

\*Notice to the Public on meeting privacy\* In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.





## Town of Arlington, Massachusetts

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### Minutes of Meetings: December 8, 2025

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	12.08.2025_draft_minutes.pdf	Draft 12.08.2025 Minutes



## Select Board Meeting Minutes

Date: Monday, December 8, 2025

Time: 7:15P.M.

Location: Members of the public may access the hybrid meeting via the Select Board Chambers, Zoom, or ACMI

Present: Mrs. Mahon, Chair, Mr. Hurd, Vice Chair, Mr. DeCoursey, Mrs. Morgan

Also Present: Mr. Feeney, Mr. Cunningham, Ms. Maher

Absent: Mr. Helmuth

### **CONSENT AGENDA**

1. Minutes of Meetings: November 3, 2025; November 10, 2025
2. Executive Session Minutes: July 21, 2025
3. For Approval: 20b Exemption for Two Municipal Roles  
Officer Meredith Gallagher
4. Reappointment  
Parks and Recreation Commission  
Josh Fenollosa (Term to Expire: 06/30/2028)
5. Request: Special (One Day) Beer & Wine License, December 13, 2025 @  
Robbins Memorial Town Hall for Winter Market  
Thomas Allen
6. Request: Special (One Day) Beer & Wine License, 1/13/26, 1/27/26, 4/14/26,  
4/29/26, 5/5/26, and 5/13/26, @ The Mill Cafe for Community Education Event  
Jen Rothenberg
7. Winter Snowflakes Banners  
Beth Locke, Executive Director Arlington Chamber of Commerce
8. Black History Month Banners  
Ramsha Baluch, DEI Director

Mr. Hurd moved approval.

SO VOTED (4-0)

## **APPOINTMENTS**

### 9. Civilian Police Advisory Commission

Sylvia Dominguez

(Term to Expire: 12/31/2028)

Sylvia Dominguez, a sociology professor at Northeastern University, was appointed to the Civilian Police Advisory Committee. She expressed her motivation to enhance community and police relations, emphasizing her expertise in strategy and community engagement. Her appointment received positive comments, including a public endorsement from a town resident. The Board thanked Ms. Dominguez for her willingness to serve and looks forward to working with her in the future.

Mr. Hurd moved approval.

SO VOTED (4-0)

### 10. Human Rights Commission

Marie Meslin (she/her/hers)

(Term to Expire: 10/31/2026)

Marie Meslin was appointed to the Human Rights Commission. She has lived in Arlington for over 15 years, recently became an American citizen, and has a professional background in international women's rights, social impact, and entrepreneurship. She views serving on the commission as a way to give back to her community and deepen her connection as a new citizen. The board congratulated her on her citizenship and thanked her for volunteering. Her appointment was unanimously approved.

Mr. DeCoursey moved approval.

SO VOTED (4-0)

## **LICENSES & PERMITS**

### 11. For Approval: Wine & Malt Alcohol License

Rumruai Munkong Chokdee Inc., d/b/a Sumen, Tarita Charoenvesyangkul, 444 Massachusetts Avenue.

The Board considered an application from Tarita, representing Lam Loyalty at 444 Mass Ave, for a wine and malt alcohol license. Tarita explained the license was requested to serve beer, wine, and sake with food, in response to customer demand at the reopened restaurant location. He confirmed prior experience running a restaurant in Dorchester and familiarity with the TIPS alcohol certification program. The Board and town counsel reviewed safe alcohol service protocols, emphasizing town oversight.

Mr. Hurd moved approval.

SO VOTED (4-0)

12. For Approval: Class I Licenses

MAG Retail Holdings - W CH LLC, d/b/a McGovern Chevrolet, Matt McGovern,  
1125 Massachusetts Avenue

The Board's discussion of the McGovern Chevrolet class one license applications included a clear focus on compliance with the town's signage bylaws. After Mr. McGovern explained the transition in dealership ownership and license requirements, Board member Mr. DeCoursey noted that the application materials referenced signage, reminding Mr. McGovern to ensure any changes to dealership signage follow Arlington's bylaws. The Board, with guidance from town counsel, voted on the two licenses separately.

Mr. DeCoursey moved approval subject to all conditions as set forth. SO VOTED (4-0)

MAG Retail Holdings - HMD LLC, d/b/a McGovern Hyundai of Arlington, Matt McGovern, 1165 Massachusetts Avenue

Mr. DeCoursey moved approval subject to all conditions as set forth. SO VOTED (4-0)

**OPEN FORUM**

Larry Slotnick, 94 Grafton Street, Town Meeting Member for Precinct 7, expressed concerns regarding the Arlington Redevelopment Board's public hearing process for the proposed project at 126 Broadway. He noted that the developer intends to demolish an existing two-family house and construct a five-story, 14-unit building utilizing MBTA Communities overlay zoning bonuses. Mr. Slotnick reported significant neighborhood concern about reduced opportunities for public comment, overall transparency in the hearing process, and the limited acknowledgment by the ARB of a petition containing 175 signatures submitted by area residents. He also shared his personal surprise at the scale of the proposed building once the project designs were made public.

Wynnell Evans, Town Meeting Member for Precinct 14, spoke regarding an upcoming agenda item concerning the appeal of a tree removal at 53 Churchill Avenue. She explained that the proposed removal is intended to improve access to an apron parking space located in an area that violates zoning bylaws, which prohibit parking within front setbacks. Ms. Evans urged the Board to recognize that removing the tree could further compound a potential zoning violation and encouraged consideration of preserving the tree.

**TRAFFIC RULES & ORDERS / OTHER BUSINESS**

13. Arlington Community Electricity Plan Updates

Talia Fox, Sustainability Manager

Talia Fox, the Town of Arlington's Sustainability Manager, presented an update on the Arlington Community Electricity (ACE) Plan. She explained that ACE is a municipal aggregation program that allows the Town to purchase electricity in bulk on behalf of residents, providing fixed-rate options with varying levels of renewable energy content. The current contract, covering the period from 2024 to 2027, includes three participation products: Arlington Basic, which offers the lowest cost and meets the minimum state renewable requirement; ACE Local Green, the default option, which provides 100 percent renewable energy; and ACE Local Greenest, which includes 100 percent renewable energy with additional local renewable sources. Ms. Fox noted that Arlington is the first municipality in Massachusetts to offer 100 percent renewable energy as the default option for all residents, resulting in a significant environmental benefit and strong participation, with more than 15,000 accounts enrolled, representing approximately 71 percent of eligible customers.

Ms. Fox further reported that, since the program's inception, participating customers have saved an average of \$480 per account, while emphasizing that future savings cannot be guaranteed. She described updates to the ACE Plan to align with a new Department of Public Utilities template, which will simplify reporting requirements and allow for greater flexibility, such as making future product changes without requiring an extended DPU review process. A key proposed change is the automatic enrollment of low-income residents into the lowest-cost option, Arlington Basic, which is expected to save eligible households approximately \$150 per year and would affect about 600 current participants. She added that outreach efforts will continue, with a focus on low-income households through targeted mailings and town-issued notices. Ms. Fox concluded by requesting comments or guidance from the Select Board, after which a 30-day public comment period will be held before the plan is finalized.

Mr. Hurd moved to support the plan.

SO VOTED (4-0)

#### 14. Discussion and Vote: Outdoor Restaurant and Retail Permit Application Rules and Regulations

The Select Board discussed proposed updates to the rules and regulations governing outdoor restaurant and retail permits, with a particular focus on parklets used for on-street dining. The discussion incorporated recommendations from a subcommittee as well as a detailed presentation by Economic Development Coordinator Katie Luczai. The Board reviewed several proposed changes intended to improve safety, efficiency, and equitable use of public space. Among the key proposals was shortening the parklet operating season from April 15–November 15 to May 1–October 1, based on data indicating that parklets are underutilized at the beginning and end of the current season. The Board also discussed limiting individual parklets to a maximum of two public parking spaces, or 36 linear feet, while allowing potential exemptions for public or shared parklets.

Additional proposed changes included revising the fee structure to charge on a per-parking-space basis, rather than a flat fee regardless of size, and requiring applicants to submit a sanitation plan outlining trash management and pest control measures. The Board reviewed a proposal to replace rolling application submissions with two semiannual application deadlines in order to streamline review and processing for both staff and applicants. The use of town-provided water-filled plastic separation barriers was also discussed, with a proposal to make them optional and allow alternatives such as heavy planters or fencing, subject to engineering review for safety. Special consideration was given to Broadway Plaza, where the Board discussed potential reconfiguration of seating and parklet layouts due to safety concerns related to head-in parking and to improve access for multiple businesses.

The Board agreed that staff would incorporate subcommittee recommendations and public feedback into a revised, red-lined policy document to be presented at a future meeting for final approval. As part of the application process, businesses may also be asked to specify anticipated parklet operating hours to help assess the appropriate allocation of public space. Overall, the Board emphasized the goal of balancing the benefits of outdoor dining for businesses and residents with public safety, fair use of public parking, and efficient use of town resources.

Mr. Hurd moved to receive the recommendations.

SO VOTED (4-0)

#### 15. For Approval: Elm Tree Removal @ 53 Churchill Avenue

Paul Pandolfo

The Select Board considered an appeal by homeowner Paul Pandolfo of 53 Churchill Avenue regarding the Tree Warden's denial of a request to remove a public elm tree located in front of his driveway. Mr. Pandolfo stated that the request was based on safety and access concerns related to the driveway. Tree Warden Tim Lecuire explained that the elm tree is healthy, was planted in 2017, and is considered a valuable public asset. He noted that the removal request was denied in accordance with Massachusetts law and in response to public objections. Mr. Lecuire further reported that the homeowner had proceeded with unauthorized driveway expansion work that may have impacted the tree's root system.

Multiple members of the public, spoke in favor of preserving the tree:

Keith Schnebly, 78 Webcowet Road

Marina Popova, 255 Ridge Street

Steve Moore, 64 Piedmont Street

Susan Stamps, 39 Grafton Street

Joanne Cullinane, 69 Newland Road

Commenters emphasized the ecological, aesthetic, and community value of mature street trees and expressed concern about setting a precedent that would allow removal of public

shade trees for private convenience. Some speakers also raised concerns that damage to a public tree following a denial should not be rewarded.

The Select Board discussed prior practices, applicable legal standards, and public policy considerations, noting that public shade trees are rarely removed to accommodate private driveway expansion and underscoring the importance of adhering to permitting and tree protection requirements.

Mr. Hurd moved to deny the removal of the tree.

SO VOTED (4-0)

#### 16. Discussion and \*Vote: Date for 2026 Override Election \*(Pending LRPC Update)

Michael Cunningham, Town Counsel

The Select Board discussed setting the date for the 2026 Proposition 2½ override election. Mrs. Mahon and Mr. DeCoursey highlighted recent positive developments in long-range planning efforts, which reduced the projected fiscal year 2027 town budget deficit from \$13.5 million to \$3.8 million. All sides, including the school committee, are now in alignment regarding budget strategies and deficit reduction.

The official vote and discussion centered on scheduling the override question to coincide with the annual town election on March 28, 2026. While consensus was reached on the date, the board clarified that the specific override amount and related commitments would be reviewed and finalized at a later date (before February 2026), as long-range planning continues. The discussion also noted thanks to those involved in long-range planning and acknowledged ongoing efforts to further refine the financial request that will go before the voters.

Mr. DeCoursey moved “That as part of the Annual Town Election to be held on March 28, 2026, a question for the purpose of voting on a Proposition 2 ½ Override shall be included. The wording of the question will be approved by the Select Board and timely written notice shall be directed to the Town Clerk in compliance with G.L.c.54, §42C.”

SO VOTED (4-0)

#### 17. Status of Select Board Executive Session Minutes

Michael Cunningham, Town Counsel

Town Counsel Michael Cunningham explained that executive session minutes do not always remain confidential indefinitely; they can become public when the reason for their confidentiality no longer exists. The Board conducts periodic reviews to determine if minutes can be released. Recently, several have been approved for release, but one executive session from 2025 remains confidential because its purpose has not yet been fulfilled. Town Counsel will continue to update the Board as reviews happen, ensuring minutes are released when appropriate.

No vote was required on this item.

**CORRESPONDENCE RECEIVED**

18. Safe Walking Routes to School Maps

19. Town Manager Vacation "Buy Back"

20. Town of Arlington Host Community Agreement Letters NEW BUSINESS

Mr. Hurd moved receipt and referred item 18 to TAC.

SO VOTED (4-0)

**NEW BUSINESS**

Ms. Maher noted that the annual Town Meeting warrant submission opened on December 5<sup>th</sup> and will be available until January 30, 2026. The submission packet was updated to be more user-friendly, and the public is encouraged to submit questions or articles and consult with counsel as needed.

Mr. Cunningham thanked the Select Board staff for their work on the new warrant article forum and encouraged public engagement for any queries related to warrant articles. He confirmed he would continue his yearly town meeting primer, coordinating dates for public outreach.

Mrs. Morgan reminded the Board and Staff to connect with Ms. Brazile about a mailing date, confirming the board met its deadline as promised.

Mr. Feeney reported successful completion of the first recycling audit under the new contract with Waste Management, noting a low 3.4% contamination rate and commending the community for effective recycling. Further audits will be reviewed to identify and reduce sources of contamination.

Mr. DeCoursey commended the Redevelopment Board for addressing issues at 455 Mass Ave, where as-built construction differed from the permitted plans. He praised their handling of enforcement and public discussion.

Mr. Hurd promoted upcoming holiday caroling events by the Select Board, honoring former colleague Mr. Greeley and describing community enthusiasm for the tradition. He also mentioned the annual firefighters' retirement banquet, highlighting the unique karaoke acceptance speech, community spirit, and appreciation for the event.



Mrs. Mahon, and others reminisced about the event, capping the new business section with no additional items.

Mr. Hurd moved to adjourn at 9:36p.m.

SO VOTED (4-0)

Next Scheduled Meeting of Select Board December 22, 2025

A true record attest.

Ashley Maher  
Board Administrator

12/8/2025

Agenda Item	Documents Used
1	Draft 11.3.2025 Minutes Draft 11.10.2025 Minutes
2	Draft 07.21.2025 ES Minutes
3	Disclosure Form
4	Parks and Rec Reappointment Reference
5	Special One-Day Beer & Wine License Application
6	Special One-Day Beer & Wine License Application
7	Banner Application Banner Designs Banner Schedule
8	Banner Application Banner Designs Banner Schedule
9	Police Advisory Commission Appointment Reference
10	Human Rights Commission Appointment Reference
11	Sumen Alcohol License Application
12	1125 Class I Application 1165 Class I Application Inspection Reports
13	Memo from Planning Department Presentation Revised Plan
14	Memo from Planning Department Presentation
15	Email of Appeal Cover Letter

	Building Card Letter of Affidavit Request for Tree Transplant Zoning By Law Request for Tree Hearing Tree Committee Minutes 53 Churchill Plans Reference 2
16	Memo from Legal Department
17	
18	Memo Reference
19	TM Buy Back Memo
20	Host Community Agreement Letters



## Town of Arlington, Massachusetts

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### Samuel Whittemore Day in Whittemore Park on February 1, 2026

#### Summary:

Angela Olszewski, Chair  
Arlington 250 Committee

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Samuel_Whittemore_Day_- _Special_Event_Application.pdf	Special Event Application



Office of the Select Board  
Licensing Board for the Town of Arlington  
Town Hall, 730 Massachusetts Avenue, Arlington, Massachusetts 02476  
Telephone: (781)316-3020 |Email: [sbadmin@town.arlington.ma.us](mailto:sbadmin@town.arlington.ma.us)

## SPECIAL EVENT APPLICATION

Today's Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone (c): \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ Admission Fee: \_\_\_\_\_

☐ Event ☐ Whittemore Park Event ☐ Other \_\_\_\_\_

Event Title: \_\_\_\_\_

Date: \_\_\_\_\_ Set up Time: \_\_\_\_\_ Start Time: \_\_\_\_\_

Open to the Public: ☐ Yes ☐ No End Time: \_\_\_\_\_ Break Down: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Additional Requirements

- Groups are responsible for cleaning up of the site including trash. If your event needs support from Public Works, additional fees will be required. Please contact them directly at 781-316-3305.
- For groups over 150 people a police detail may be required, if your group is required to get a police detail you must set this up with the police department. Please contact them directly at 781-316-3906.
- If you will be having prepared food at your event you must contact the Board of Health to get the appropriate food permits. Please contact them directly at 781-316-3170.
- For events that wish to have alcohol on site, please complete the Special One-Day Alcohol License Application. Submit this application along with the One-Day Application 21 days prior to the event to [onedaylicense@town.arlington.ma.us](mailto:onedaylicense@town.arlington.ma.us)

☐ By signing below I acknowledge and accept the rules and regulations (back) responsibilities for this permit and I agree to release, indemnify, and hold harmless the Town of Arlington from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind which may arise out of, or is in any manner connected with, the above-described activity.

Angela Olszewski

\_\_\_\_\_  
(Signature of Responsible Party)

\_\_\_\_\_  
(Date)



## Town of Arlington, Massachusetts

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### Acceptance of Funds

#### Summary:

Lael Smith, For the Order of Saint Anne  
Anna Litten, Director of Libraries

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Order_of_St.Anne_Letter.pdf	Order of Saint Anne Reference
▢	Reference Material	Acceptance_of_Funds_-_Library.pdf	Library Reference

# Order of St. Anne – Bethany Convent

December 4, 2025

Kevin M. Kelley  
Fire Chief  
Arlington Fire Department  
411 Mass Ave  
Arlington, MA 02476

RE: Donation to the Arlington Fire Department

Dear Chief Kelley,

The Sisters of St. Anne would like to acknowledge Arlington Fire Department's service to the community. The Order of St. Anne would like to make a donation of \$15,000 for the use and benefit of the Arlington Fire Department.

Please accept this gift with our gratitude.

Sincerely,

A handwritten signature in black ink that reads "LAEL SMITH". The signature is written in a cursive, slightly slanted style.

Lael Smith  
For the Order of St. Anne



**Robbins Library**  
700 MASSACHUSETTS AVENUE  
ARLINGTON, MASSACHUSETTS 02476

**MEMORANDUM**

To: Diane Mahon, Select Board Chair

CC: Jim Feeney, Town Manager  
Michael Cunningham, Town Counsel  
Jaclyn Munson, Deputy Town Counsel

From: Anna Litten, Director of Libraries

Date: December 11, 2025

RE: Acceptance and Expenditure of Gifts

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*This memorandum summarizes the request to approve the acceptance of \$150 in charitable gifts from Lisanio Orlandi and Charlene Belden*

In November and December, 2025 Robbins Library received unsolicited donations in the amount of \$150

Pursuant to M.G.L. Ch. 44 s. 53A, is it hereby requested that the Select Board approve the acceptance of the donations described below so they may be expended for the purposes granted.

Amount	Received	Use	Source	Department
\$100	Nov. 10, 2025	Library Operations	Lisanio Orlandi	Robbins Library
\$50	Dec. 2, 2025	Library Operations	Charlene Belden	Robbins Library



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## Town of Arlington, Massachusetts

**Request: Menotomy Grill & Tavern Late Night Event, 12/31/2025 - 1/1/2026**

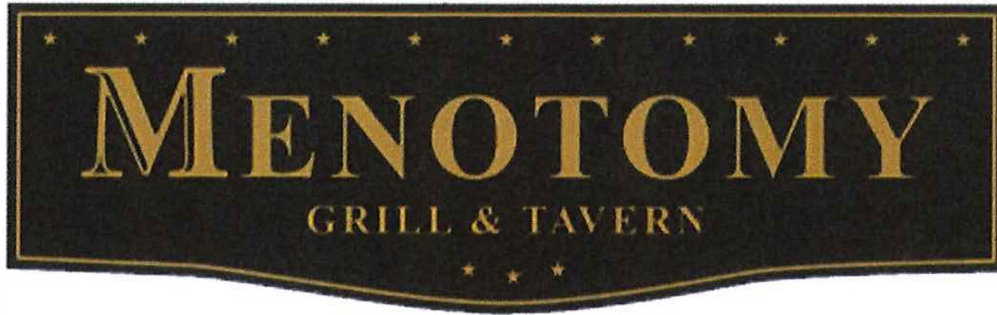
**Summary:**

Menotomy Grill & Tavern, 25 Massachusetts Avenue, William Lyons

**ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	Menotomy_Grill_Late_Night_Request.pdf	Reference





TOWN OF ARLINGTON

ARLINGTON, MA

DATE: 12/8/2025

SUB: PERMISSION/APPROVAL FOR ONE-TIME LATE NIGHT EVENT AT MENOTOMY  
GRILL AND TAVERN

DEAR SIR/MADAM:

IN AN EFFORT TO KEEP THE CELEBRATION IN ARLINGTON, WE ARE ASKING FOR A  
ONE HOUR EXTENSION ON THE LIQUOR LICENSE FOR NEW YEARS EVE.

THIS WOULD BE A SPECIAL ONE-TIME EVENT CELEBRATING THE NEW YEAR AND  
FOOD WILL BE PROVIDED THROUGHOUT THE ENTIRE NIGHT.

PLEASE GIVE US PERMISSION TO REMAIN OPEN UNTIL 1:00AM ON JANUARY 1, 2026  
AND ALSO SELL LIQUOR UNTIL THAT TIME.

PLEASE CONTACT ME ANYTIME WITH ANY QUESTIONS REGARDING THIS EVENT.

SINCERELY,

A handwritten signature in black ink, appearing to read "William A. Lyons".

WILLIAM LYONS, OWNER AND OPERATIONAL MANAGER

MENOTOMY GRILL AND TAVERN

25 MASSACHUSETTS AVENUE\* ARLINGTON, MA 02474 \*781-648-1775 \*www.menotomygrill.com

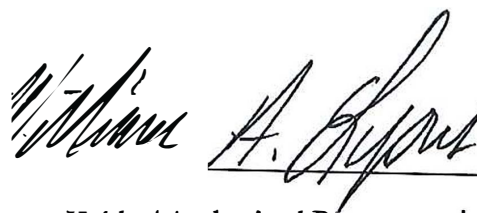
## AGREEMENT FOR TEMPORARY INCREASE IN HOURS

Licensee: Menotomy Grill LLC  
Licensed Premises: 25 Massachusetts Avenue  
License No.: 00062-RS-0030  
License Type: All Alcohol Restaurant  
Expiration Date: January 1, 2026

The license-holder referenced above has requested a one-day increase in its regular hours of operation to allow it to stay open until 1:00a.m. on January 1, 2026, which represents an extension of its regular closing time of 12/Midnight.

In the event that the Select Board, as the local licensing authority, grants this request and in consideration thereof, the license-holder hereby (1) agrees to an immediate decrease in hours back to its regular closing time as the first day the license-holder is open for business following the one-day increase described above; and (2) waives any right to notice on a public hearing under G.L. c. 138, § 12, ¶6, prior to returning to its regular hours.

This waiver shall apply only to the change in hours described herein and not to any decrease in hours that may arise in the future.

A handwritten signature in black ink, appearing to read "William A. Repent", written over a horizontal line.

License Holder/ Authorized Representative



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## Town of Arlington, Massachusetts

**Request: Special (One Day) Beer & Wine License, 03/10/26, 04/28/26, and 05/12/26, @ The Mill Cafe for Community Education Event**

**Summary:**

Jen Rothenberg

**ATTACHMENTS:**

Type	File Name	Description
Reference Material	Rothenberg_J._One_Day_License_Jan_Apr_May_2026_Redacted.pdf	Reference



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**Re: One Day License Approvals**

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**From** Jen Rothenberg [REDACTED]  
**Date** Tue 12/9/2025 1:27 PM  
**To** Caroline Kalogeropoulos <[ckalogeropoulos@town.arlington.ma.us](mailto:ckalogeropoulos@town.arlington.ma.us)>  
**Cc** SBadmIn <[SBadmIn@town.arlington.ma.us](mailto:SBadmIn@town.arlington.ma.us)>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thank you so much! The only thing is that there are three dates that have to be moved due to conflicts at the church. I requested one of the changes in my last email in November, but the other two came in late.

I need to adjust the following:

Thursday, March 12 to Tuesday, March 10

Wednesday, April 29 to Tuesday, April 28

Wednesday, May 13 to Tuesday evenings May 12

How do I go about making these date adjustments? I'm really sorry for the inconvenience.

Let me know what I have to do.

Thanks for your help!  
Jen

On Tue, Dec 9, 2025 at 12:55 PM Caroline Kalogeropoulos <[ckalogeropoulos@town.arlington.ma.us](mailto:ckalogeropoulos@town.arlington.ma.us)> wrote:

Good afternoon, Jen,

The One-Day License application for the ACE Tastings was approved at yesterday's Select Board Meeting. Please see attached for the licenses. Thank you!

Best,  
Caroline



*Caroline Kalogeropoulos*

Office of the Select Board  
Town of Arlington, MA  
781-316-3023  
730 Massachusetts Ave. Arlington, MA



Office of the Select Board  
Licensing Board for the Town of Arlington  
Town Hall, 730 Massachusetts Avenue, Arlington, Massachusetts 02476  
Telephone: (781)316-3020 | Email: [onedaylicense@town.arlington.ma.us](mailto:onedaylicense@town.arlington.ma.us)

## SPECIAL (ONE DAY) ALCOHOLIC BEVERAGES LICENSE APPLICATION INSTRUCTIONS

**MUST BE SUBMITTED 21 DAYS PRIOR TO THE EVENT**

Please email the application to: [onedaylicense@town.arlington.ma.us](mailto:onedaylicense@town.arlington.ma.us)

### 1. Applicants Information

- a. Name: Jen Rothenberg
- b. Email: [REDACTED]
- c. Phone Number: [REDACTED]
- d. Address: AHS, 869 Mass. Ave.
- e. Event Coordinator: Jen Rothenberg
- f. Organization Name (if applicable): ACE
- g. Organization Address: AHS, 869 Mass Ave.
- h. If applied this calendar year, how many times? (granted or denied): 10 granted

### 2. Responsible Manager Information (CANNOT ingest any alcohol)

- a. Name: Jen Rothenberg
- b. Date of Birth: [REDACTED]
- c. 24 Hour Phone Number: [REDACTED]
- d. Address: AHS/ACE 869 Mass Ave.

### 3. Event Information

- a. Venue Location (ex. Town Hall): Mill Cafe
- b. Venue Address: 14 Mill Street
- c. Date(s): January 13, 27, April 14, 29, May 5, 13
- d. Time(s): 7:30 - 9:30 pm
- e. Number of people expected: 15
- f. Event Coordinator (if applicable): Jen Rothenberg

Please note the number of people expected may require crowd manager(s) / police detail(s) to be on site.

- g. Type of Event? (ex. Wedding, Fundraiser, etc.): Wine and tequila tastings
- h. Event is: ☒ **Private** ☐ **Open to the Public**
- i. Event Admission Fee (if applicable): \$85(wine), \$95(whiskey) *Classes are offered to the community through ACE. Students pay a fee online which includes tastings of mixed drinks & snacks*
- j. Admission policy for patrons under 21 years of age?  
☒ **No Entry** ☐ **Other:** \_\_\_\_\_



4. Alcohol Information (Alcohol Service Certifications MUST be submitted as well)

- a. Name of Massachusetts wholesaler (the alcohol **must** be purchased from a Massachusetts approved wholesaler; wholesaler list can be found on [www.mass.gov/abcc](http://www.mass.gov/abcc)): Main Street Wine Imports + Kappys by Robert.
- b. Date of Alcohol Delivery: Due to small class sizes, he only buys 4-5 bottles.
- c. Date of Alcohol Pick Up: \_\_\_\_\_
- d. How will excess alcohol be disposed of: Robert takes them home and uses remaining alcohol in other classes
- e. Alcohol Serving Time(s): 7:30-9:15
- f. Alcohol Servers (Names & Dates of Birth. Servers must be 21):  
Robert Lubling [REDACTED]  
certificate attached
- g. Type of Alcohol: ☐ Beer & Wine ☒ All Alcohol (non-profit only)
- i. If Non-Profit please provide IRS code: [REDACTED]
- h. Alcohol will be: ☒ Sold; Price: \$85 or \$95/student ☐ Given Away

**Have you requested:**

- ☐ Police Detail(s) (required for events of 150+)
- ☐ Crowd Manager(s) / Fire Marshal(s) (required for 100+)

**Required Supporting Documents:**

- ☒ TIPS Certification(s) or Equivalent Certification(s)
- ☒ Completed Security Plan Page
- ☒ Insurance Policy (with the "Town of Arlington" listed as additionally insured)

Submit this completed form and filing fee to the Select Board AT LEAST 21 days before your event. Take into consideration the Select Board's meeting schedule as you may have to submit the application sooner than 21 days ([arlingtonma.gov/selectboard](http://arlingtonma.gov/selectboard)). All special one-day applications must go before the Select Board at a public hearing, and your attendance may be required at the public hearing.

**I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:**

Signatory **cannot** be a Town of Arlington employee unless it is a Town of Arlington event.

Signature: [Signature]

Printed Name: Jennifer Rothenberg

Email: [REDACTED]

Please email the application to: [onedaylicense@town.arlington.ma.us](mailto:onedaylicense@town.arlington.ma.us)

### SECURITY PLAN FOR SPECIAL (ONE DAY) ALCOHOL LICENSE

Please answer all the following questions in full. Please complete all questions as the Arlington Police Department will review this page and consider any recommendations or concerns. Failure to abide by any rules, regulations, or requirements may result in the revocation or denial of the license.

1. Responsible Manager (name & phone number): Jen Rothenberg
2. Parking Information: on street
3. Crowd Control: only 15 students
4. Management of possible unruly patrons: \_\_\_\_\_
5. How alcohol will be restricted from underaged persons: Registration only event
6. Alcohol Servers (Names & Dates of Birth Servers must be 21):  
Robert Lublin [REDACTED]
7. Other: I've attached our security plan that was coordinated with Officer Ratan. Class location and size is the same for all events.

#### **FOR OFFICE USE ONLY**

For Police Chief, Operations Commander, or Designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Signature & Date:

POLICE COMMENTS:

Off. Lopez J. Ratan 11/19/25



To: Office of the Select Board

From: Jen Rothenberg, Director, Arlington Community Education

Date: March 26, 2025

We are submitting this security plan at the request of Officer Corey Rateau.

Arlington Community Education, which is part of the Arlington Public Schools, would like to offer wine and gin tastings classes at the Mill Cafe (14 Mill Street, Arlington), which would be closed to the public during the classes. Classes include one TIPS-certified instructor (Robert Lublin) and up to 14 students. No one under 21 will be allowed to register or be allowed in the cafe during the classes. Students provide their DOB at registration, and Robert can check IDs. Water and snacks are served with the alcohol, and small quantities are given to taste. Robert strictly controls the pours since they are tastings and always monitors students to ensure they don't drink too much. There would be no impact to traffic.

***Arlington Community Education***  
*A self-supporting program of the Arlington Public Schools*

869 Mass. Ave., Arlington 02476 781-316-3568

[ArlingtonCommunityEd.org](http://ArlingtonCommunityEd.org)





50ARLINNH

RGUIDO

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Emery & Webb, Inc. 989 Main Street Fishkill, NY 12524	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (845) 896-6727	<b>FAX (A/C, No):</b> (845) 896-6877
<b>INSURED</b>  Highrock Covenant Church - Arlington 735 Mass Avenue Arlington, MA 02476	<b>E-MAIL ADDRESS:</b> info@emerywebb.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> GuideOne Mutual	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		
<b>NAIC #</b>		
15032		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1432320	9/15/2025	9/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate is issued as proof of coverage. Policy includes \$1,000,000 Host Liquor Liability.

## CERTIFICATE HOLDER

## CANCELLATION

Town of Arlington	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



A 360TRAINING COMPANY

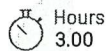
## CERTIFICATE OF COMPLETION

This certifies that

**Robert Lublin**

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
03/05/2025



Expiration Date  
03/04/2028



Certificate #  
ON-000036320765

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | [www.360training.com](http://www.360training.com)

(CUT HERE)

(CUT HERE)



Issued: 03/05/2025  
Certificate #: ON-000036320765

Robert Lublin

CERTIFIED

Expires: 03/04/2028



Phone: 800-438-8477  
[www.gettips.com](http://www.gettips.com)

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_



## Town of Arlington, Massachusetts

---

**Request: Special (One Day) Beer & Wine License, 01/10/26 @ Whittemore Robbins House for Private Event**

**Summary:**

A. Kevin Qazilbash

**ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	Qazilbash_K._One_Day_01102026_Redacted.pdf	Reference



Office of the Select Board  
Licensing Board for the Town of Arlington

Town Hall, 730 Massachusetts Avenue, Arlington, Massachusetts 02476  
Telephone: (781)316-3020 | Email: [onedaylicense@town.arlington.ma.us](mailto:onedaylicense@town.arlington.ma.us)

**SPECIAL (ONE DAY) ALCOHOLIC BEVERAGES LICENSE  
APPLICATION INSTRUCTIONS**

**MUST BE SUBMITTED 21 DAYS PRIOR TO THE EVENT**

Please email the application to: [onedaylicense@town.arlington.ma.us](mailto:onedaylicense@town.arlington.ma.us)

1. Applicants Information

- a. Name: A. Kevin Qazilbash
- b. Email: [REDACTED]
- c. Phone Number: [REDACTED]
- d. Address: [REDACTED] Arlington, MA 02476
- e. Organization Name (if applicable):
- f. Organization Address:
- g. If applied this calendar year, how many times? (granted or denied):

2. Responsible Manager Information (CANNOT ingest any alcohol)

- a. Name: Adriana Cunha Silva
- b. Date of Birth: [REDACTED]
- c. 24 Hour Phone Number: [REDACTED]
- d. Address: [REDACTED]

3. Event Information

- a. Venue Location (ex. Town Hall): Whittemore Robbins House
- b. Venue Address: 670R Massachusetts Avenue
- c. Event Name: Emily Qazilbash's Birthday Party
- d. Date(s): 1/10/2026
- e. Time(s): 6:30pm-11:00pm
- f. Number of people expected: 80
- g. Event Coordinator (if applicable): Victoria Rose

Please note the number of people expected may require crowd manager(s) / police detail(s) to be on site.

- h. Type of Event? (ex. Wedding, Fundraiser, etc.): Birthday Party
- i. Event is: ☒ **Private** ☐ **Open to the Public**
- j. Event Admission Fee (if applicable): n/a
- k. Admission policy for patrons under 21 years of age?  
☐ **No Entry** ☒ **Other:** two guests under the age of 21 (both are 15)



4. Alcohol Information (Alcohol Service Certifications MUST be submitted as well)

a. Name of Massachusetts wholesaler (the alcohol **must** be purchased from a Massachusetts approved wholesaler; wholesaler list can be found on [www.mass.gov/abcc](http://www.mass.gov/abcc)): Kappy's in Everett

b. Date of Alcohol Delivery: 1/10/2026

c. Date of Alcohol Pick Up: 1/13/2026

d. How will excess alcohol be disposed of: Excess alcohol will be placed in the trunk of the hosts car by the Responsible Manager.

e. Alcohol Serving Time(s): 6:30pm-10:30pm

f. Alcohol Servers (Names & Dates of Birth, Servers must be 21): Adriana Silva [REDACTED]

g. Type of Alcohol: ☒ **Beer & Wine** ☐ **All Alcohol** (non-profit only)

i. If Non-Profit please provide IRS code: \_\_\_\_\_

h. Alcohol will be: ☐ **Sold**; Price: \_\_\_\_\_ ☒ **Given Away**

**Have you requested:**

- ☐ Police Detail(s) (required for events of 150+)  
☐ Crowd Manager(s) / Fire Marshal(s) (required for 100+)

**Required Supporting Documents:**

- ☒ TIPS Certification(s) or Equivalent Certification(s)  
☒ Completed Security Plan Page  
☒ Insurance Policy (with the "Town of Arlington" listed as additionally insured)

Submit this completed form and filing fee to the Select Board AT LEAST 21 days before your event. Take into consideration the Select Board's meeting schedule as you may have to submit the application sooner than 21 days ([arlingtonma.gov/selectboard](http://arlingtonma.gov/selectboard)). All special one-day applications must go before the Select Board at a public hearing, and your attendance may be required at the public hearing.

**I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:**

Signatory **cannot** be a Town of Arlington employee unless it is a Town of Arlington event.

Signature: [Signature]

Printed Name: Anwar Kevin Qazilbash

Email: [REDACTED]

Please email the application to: [onedaylicense@town.arlington.ma.us](mailto:onedaylicense@town.arlington.ma.us)

### SECURITY PLAN FOR SPECIAL (ONE DAY) ALCOHOL LICENSE

Please answer all the following questions in full. Please complete all questions as the Arlington Police Department will review this page and consider any recommendations or concerns. Failure to abide by any rules, regulations, or requirements may result in the revocation or denial of the license.

1. Responsible Manager (name & phone number): Adriana Cunha Silva
2. Parking Information: Parking for guests and vendors will be in the Whittemore Robbins House parking lot and the Robbins Library parking lot.
3. Crowd Control: The Event Coordinator and Responsible Manager will circulate throughout the venue to ensure that the event runs smoothly.
4. Management of possible unruly patrons: The Responsible Manager and Event Coordinator will work together to maintain a safe environment. If necessary, the police department would be notified for assistance.
5. How alcohol will be restricted from underaged persons: There will be two (15 year olds). The bartender will follow the rules and requirements from the TiPS 360 Training.
6. Alcohol Servers (Names & Dates of Birth, Servers must be 21):  
Adriana Cunha Silva  
Date of Birth: [REDACTED]
7. Other: \_\_\_\_\_

#### **FOR OFFICE USE ONLY**

For Police Chief, Operations Commander, or Designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Signature & Date: [Signature] 12/17/2025

POLICE COMMENTS:


# **Menu from Acitron**

**Elote**

**Taquitos**

**Guacamole**

**Quesadillas**



## CERTIFICATE OF COMPLETION

This certifies that

**ADRIANA CUNHA SILVA**

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
03/31/2025



Expiration Date  
03/30/2028



Certificate #  
ON-000037066543

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | [www.360training.com](http://www.360training.com)



(CUT HERE)



(CUT HERE)



Issued: 03/31/2025  
Certificate #: ON-000037066543

ADRIANA CUNHA SILVA

**CERTIFIED**

Expires: 03/30/2028



Phone: 800-438-8477  
[www.gettips.com](http://www.gettips.com)

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_





THE HARTFORD  
BUSINESS SERVICE CENTER  
3600 WISEMAN BLVD  
SAN ANTONIO TX 78251

November 26, 2025

Town Of Arlington  
700 MASSACHUSETTS AVE  
ARLINGTON MA 02476-4906

#### Account Information:

Policy Holder Details :	2 BAR DRINKS & CATERING INC
-------------------------	-----------------------------



#### Contact Us

##### Need Help?

Chat online or call us at

(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SILVERIO INSURANCE AGENCY 08081261 14 MONTVALE AVE WOBURN MA 01801	<b>CONTACT NAME:</b>	
	<b>PHONE</b> (978) 685-0209 (A/C, No, Ext):	<b>FAX</b> (978) 685-0310 (A/C, No):
	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> 2 BAR DRINKS & CATERING INC 16 PROSPECT ST WOBURN MA 01801-4220	<b>INSURER A :</b> Hartford Underwriters Insurance Company	
	<b>INSURER B :</b> Hartford Fire Insurance Company	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	X		08 SBM AS6EMC	06/02/2025	06/02/2026	EACH OCCURRENCE \$1,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000
	<input checked="" type="checkbox"/> General Liability						MED EXP (Any one person) \$5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)
	ANY AUTO						BODILY INJURY (Per person)
	ALL OWNED AUTOS						BODILY INJURY (Per accident)
	HIRED AUTOS						PROPERTY DAMAGE (Per accident)
	SCHEDULED AUTOS NON-OWNED AUTOS						
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE
	OCCUR CLAIMS-MADE						AGGREGATE
	DED RETENTION \$						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	08 WEC AS6ES5	06/02/2025	06/02/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE -EA EMPLOYEE \$500,000
							E.L. DISEASE - POLICY LIMIT \$500,000
A	Liquor Liability			08 SBM AS6EMC	06/02/2025	06/02/2026	Each Common Cause Aggregate Limit \$1,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. The Business Liability Coverage Part includes a Blanket Additional Insured Town of Arlington By Contract Endorsement, Form SL 30 32. RE: Date : 01/10/2026

## CERTIFICATE HOLDER

Town Of Arlington  
700 MASSACHUSETTS AVE  
ARLINGTON MA 02476-4906

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Susan S. Castaneda*

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## Town of Arlington, Massachusetts

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### For Approval: License Renewals

#### Summary:

Contractor/Drainlayer  
Class I  
Class II  
Class II Non-Premise/Auctioneer  
Lodging Houses/Inn-Keepers  
Second Hand Dealer  
Public Entertainment  
Automatic Amusement  
Food Vendor  
Common Victualler  
Wine & Malt Beverages Only Restaurant  
All Alcohol Restaurant  
All Alcohol Club  
Theatre License  
All Alcohol Package Store

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	2026_Contractor_Drainlayer_License_Renewals_121825.pdf	Contractor Drainlayer Reference
▢	Reference Material	2026_License_Renewals_List.pdf	License Renewal List
▢	Reference Material	2026_License_Renewal_Inspection_Reports.pdf	Inspection Reports

# OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR  
JOHN V. HURD, VICE CHAIR  
STEPHEN W. DECOURCEY  
ERIC D. HELMUTH  
JANE P. MORGAN



730 MASSACHUSETTS AVENUE  
TELEPHONE 781-316-3020  
sbadmin@town.arlington.ma.us

## 2026 Contractor / Drainlayer Licenses

A. Cardillo & Son Inc.  
A. Cierri & Sons Inc.  
A & D Services Inc.  
A&S Water and Sewer Inc  
Atlantic Masonry & Tile LLC  
Arlington Asphalt  
Asphalt Services, Inc.  
A.P. Flowers & Son, LLC  
Baystate Engineering Corp.  
Black Diamond Landscapes, Inc.  
Borges Sewer & Drain  
Bouley Excavation LLC  
Bradley Co.  
C.M. Conway Construction Inc.  
Caccavaro Construction Inc.  
Capitol Services LLC  
Caruso Corporation  
CF Russell Excavating LLC  
Charles Doherty  
Cliffstone Corporation  
Commonwealth Construction & Utilities, Inc.  
Craig's Landscaping Inc  
Cranney Home Services  
D'Allessandro Corp  
D. Gillespie Inc  
D. Muzzioli Associates, Inc.  
Danella Line Services MA  
David Santo  
Duffy Excavating  
E.B. Rotondi & Sons, Inc.  
FE French Construction, Inc.  
Ferrante Construction LLC  
George W. Gately Inc.  
Genesis Utilities Corp.  
Good Hands Contractor Inc.  
Hydra Tech, Inc.  
J. Busteed Construction Inc

J. White Contracting, Inc.  
JNJ Sacca, Inc.  
James M. McLaughlin, Inc.  
Jason Anthony Corp.  
Joseph Botti Co., Inc.  
K.B. Aruda Construction Inc.  
Keash Excavating Inc  
Kiely Excavating  
Koster & Sons Construction Inc.  
Large View Plumbing & Heating  
Lazaro Paving Corporation  
Lopez Asphalt Co.  
L.S. Fitzgerald LLC  
M. DelVecchio Construction, Inc.  
M.T. Mayo Corporation  
Malden Hot Top  
Marchi Paving Inc.  
McLaughlin Corp LLC  
Mendez Masonry and Construction, In.c  
Metro Paving  
Michael C. Clery Jr. Inc  
Milestone Excavating & Landscaping, LLC  
Mirra Company Inc.  
Minkin Construction LLC  
Monarch Pavement  
MTP Communications Inc  
Nashoba Paving Co., Inc.  
New England Construction Managers Inc.  
New England Drilling & Rock Splitting Corp  
New England Pipe Restoration, Inc.  
New England Style, Inc.  
N. Sacca & Sons, Inc.  
Oliver Enterprises, Inc.  
Onyx Corporation  
Pave Tech LLC  
Premier Pavers & Hardscape Co.  
R.A. Deprimeo Paving  
R.A. Franchi Corporation  
Rahall's Landscaping  
Raffaele Construction Corp.  
Heritage Builders  
Rapid Flow Inc.  
Reading Asphalt Co., Inc.  
RJV Construction  
Robert J. Devereaux Corp.  
Sean Farrell Excavation, Inc.  
Sean S. Tocci Excavating, Inc.

Scottop Paving  
Spencer Contracting Corporation  
Steve & Sons Contracting Co. Inc.  
Strongback Systems Corp.  
Super Service Today Inc.  
TBR Excavating Inc  
Tim Zanelli Excavating LLC  
Tufts Construction, Inc.  
USA Excavating Inc.  
Uticon Inc.  
Vanaria & Sons Site Development, Inc.  
Vincent Mofford Excavation

## 2026 Select Board License Renewals

### 1. Common Victualler Licenses

Restaurant	Address
Acitron Mexican Bistro	473 Massachusetts Avenue
Andrina's Pizzeria	1060 Massachusetts Avenue
Arlington House of Pizza	797 Massachusetts Avenue
Arlington Restaurant & Diner	134 Massachusetts Avenue
Barismo	171 Massachusetts Avenue
Blue Ribbon	908 – 912 Massachusetts Avenue
Big Daddy's 2	86 Massachusetts Avenue
Breadboard Bakery	203A&B Broadway
Boon Noon Market	161 Massachusetts Avenue
Brickstone Café	309 Broadway
Bubble Nation	456A Massachusetts Avenue
Butternut Bakehouse	787 Massachusetts Avenue
Caffé Nero	311 – 321 Broadway
Classic Café	1313 Massachusetts Avenue
D'Agostino's	1297 Massachusetts Avenue
Donut Villa Diner	319 Broadway
Dunkin' Donuts	101 Broadway
Dunkin' Donuts	369 Massachusetts Avenue
Dunkin' Donuts	1234 Massachusetts Avenue
Dunkin' Donuts	21 Summer Street
The Fat Greek	185 Massachusetts Avenue
Fiesta Bites Pizzeria	1323 Massachusetts Avenue
Fresh Pond Seafood	75 Summer Street
Fusion Taste	303A-305 Broadway
Gail Ann's Donut Shop	10 Medford Street
Greek Habits	478 Massachusetts Avenue
Heights Pub	1314 Massachusetts Avenue
Haveli Indian Cuisine	464 Massachusetts Avenue
Home Taste	1312 Massachusetts Avenue
Homewood Suites, LTD	1 Massachusetts Avenue
Jimmy's Steer House	1111 Massachusetts Avenue
Jose's Torta Mexicana	793 Massachusetts Avenue
Kick Stand Café	594 Massachusetts Avenue
La Victoria	12 Medford Street
Lucky Dragon	90 Lowell Street
Makalu Nepali Restaurant	352A Massachusetts Avenue
Menotomy Grill & Tavern	25 Massachusetts Avenue
Mr. Sushi	693 Massachusetts Avenue
New City Microcreamery	311 Broadway
Nina's Trattoria & Pizzeria	1510 Massachusetts Avenue
Noodle Market	470 – 472 Massachusetts Avenue
Northender Italian Kitchen	1345 Massachusetts Avenue
Oakberry	476 Massachusetts Avenue
Olympic Pizza House	173 Massachusetts Avenue
Otto	202 Massachusetts Avenue

## 2026 Select Board License Renewals

Pasha Turkish Mediterranean	669A Massachusetts Avenue
Prep Neighborhood Kitchen	1367 Massachusetts Avenue
Punjab Fine Indian Cuisine	485 – 487 Massachusetts Avenue
Quilo's Taqueria	162 Massachusetts Avenue
Scutra	92 Summer Street
Sumen	444 Massachusetts Avenue
Sono	469 Summer Street
Starbucks Coffee Company	327 Broadway
Starbucks Coffee Company	1465 Massachusetts Avenue
Szechuan's Dumpling	1360 Massachusetts Avenue
Tatte Bakery and Café	645 Massachusetts Avenue
Thai Moon	315 Broadway
Thai Sticky Rice	1377 Massachusetts Avenue
The Mill Café	14 Mill Street
The Roasted Granola Café	1346 Massachusetts Avenue
Toraya Restaurant	795 Massachusetts Avenue
Town Tavern	193 – 201 Massachusetts Avenue
Tryst	689 Massachusetts Avenue
Umi Sushi	474 Massachusetts Avenue
Venice Italian Kitchen	242 Massachusetts Avenue
Vintage Tea and Cake Company	677 Massachusetts Avenue
Whole Foods	808 Massachusetts Avenue
Winchester Country Club	468 Mystic Street
Woori	9A – 9B Medford Street
Za	138 Massachusetts Avenue
Zhu Garden	166 Massachusetts Avenue
Zomsa	434 - 436 Massachusetts Avenue

### 2. Package Store Licenses

Store	Address
Arlington Liquors	94 Summer Street
Mass Ave Wine & Spirits	137 Massachusetts Avenue
Mystic Wine Shoppe	901 Massachusetts Avenue
Easy Convenience	935 Massachusetts Avenue
BB Liquors	1215 Massachusetts Avenue
City Wine & Spirits	234 Massachusetts Avenue

### 3. Club Licenses

Club	Address
Alosia Club	19 Prentiss Ave
American Lodge of Elks	56 Pond Lane
Arlington Post 39 The American Legion	370 Massachusetts Avenue
Columbus Club	15 Winslow Street
VFW Post 1775	600R Massachusetts Avenue
Winchester Country Club	468 Mystic Street
Winchester Country Club Sports Center	468 Mystic Street



## 2026 Select Board License Renewals

### 4. Food Vendor Licenses

Restaurant	Address
Alta Coffee Roasters	805 Massachusetts Avenue
Arlington Bakery	187 Massachusetts Avenue
Arlington Café	475 Summer Street
Arlington Convenience	245 Massachusetts Avenue
Beaujolais Catering	207A Broadway
Boyle's Family Market	64 Broadway
Broadway Market	94 - 96 Broadway
Cookie Time Bakery	1373 – 1375 Massachusetts Avenue
Dagg's Deli	148 Massachusetts Avenue
Del's Lemonade	1050 Massachusetts Avenue
Domino's Pizza	671 Massachusetts Avenue
Easy Convenience	935 Massachusetts Avenue
Fattoush	142 Massachusetts Avenue
Fenway Market	203 Broadway
Ginger Exchange Express	1181 Massachusetts Avenue
Little Joe's Convenience	206 Summer Street
Magic Bites Bakery	916 Massachusetts Avenue
Maruichi Japanese Food & Deli	1398 Massachusetts Avenue
Namaste Spice	159 Massachusetts Avenue
Number 1 Taste	165 Massachusetts Avenue
Rush Bowls	307 Broadway
Quebrada Baking Co.	208 Massachusetts Avenue
Scoop N' Scootery	112 Massachusetts Avenue
Thrive Café	169 Massachusetts Avenue

### 5. All-Alcohol Restaurants

Restaurant	Address
Acitron Mexican Bistro	473 Massachusetts Avenue
Arlington Restaurant & Diner	134 Massachusetts Avenue
Donut Villa Diner	319 Broadway
Fusion Taste	303A-305 Broadway
Haveli Indian Cuisine	464 Massachusetts Avenue
Jimmy's Steer House	1111 Massachusetts Avenue
Jose's Torta Mexicana	793 Massachusetts Avenue
La Victoria	12 Medford Street
Menotomy Grill & Tavern	25 Massachusetts Avenue
Punjab Fine Indian Cuisine	485 – 487 Massachusetts Avenue
Scutra	92 Summer Street
Sono	469 Summer Street
The Heights Pub	1314 Massachusetts Avenue
Town Tavern	193 – 201 Massachusetts Avenue
Tryst	689 Massachusetts Avenue
Zomsa	434 - 436 Massachusetts Avenue

## 2026 Select Board License Renewals

### 6. Wine & Malt Restaurants

Restaurant	Address
Makalu Nepali Restaurant	352A Massachusetts Avenue
Mr. Sushi	693 Massachusetts Avenue
Nina's Trattoria & Pizzeria	1510 Massachusetts Avenue
Noodle Market	470 – 472 Massachusetts Avenue
Otto	202 Massachusetts Avenue
Pasha Turkish Mediterranean	669A Massachusetts Avenue
Prep Neighborhood Kitchen	1367 Massachusetts Avenue
Szechuan's Dumpling	1360 Massachusetts Avenue
Thai Moon	315 Broadway
Thai Sticky Rice	1377 Massachusetts Avenue
Toraya Restaurant	795 Massachusetts Avenue
Umi Sushi	474 Massachusetts Avenue
Vintage Tea and Cake Company	677 Massachusetts Avenue
Za	138 Massachusetts Avenue
Zhu Garden	166 Massachusetts Avenue

### 7. Theatre Licenses

Theatre	Address
Capitol Theatre	204 Massachusetts Avenue
Regent Theatre	7 Medford Street

### 8. Class 1 Licenses

License	Address
Greater Boston Motorsports	1098 Massachusetts Avenue
McGovern Chevrolet, Inc	1125 Massachusetts Avenue
McGovern Hyundai, Inc	1165 Massachusetts Avenue

### 9. Class 2 Licenses

License	Address
Arlington Auto Brokers	1211 Massachusetts Avenue
Arlington Auto Sales	251 Summer Street
AR Auto	85 River Street
Boston Auto Exchange LLC	19 Park Avenue
Dudley Automotive Service, Inc.	9 Dudley Street
Eli's Service Center	125 Broadway
Finochetti Auto Sales	55R Dudley Street
Mal's Service Center	1540 Massachusetts Avenue
McDermottroe Auto Sales	36R Dudley Street
Menotomy Auto Sales	1211 Massachusetts Avenue
Palmer's Used Cars	712 Summer Street
Real Motors Inc	4 Dudley Street Place

## 2026 Select Board License Renewals

Summer Street Autocare	34 Dudley Street
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### 10. Class 2 Licenses – Non-Premise Wholesale

License	Address
Gerald J. Fimiani	72 Brantwood Road
Frederick W. Moreland, Jr.	15 Brunswick Road

### 11. Lodging Licenses

License	Address
Caritas Communities	22 Fessenden Road
Caritas Communities	12 Russell Terrace
Salvation Army	8 Wellington Street
87 Pleasant St LLC	87 Pleasant Street

### 12. Inn Holder Licenses

License	Address
Homewood Suites	1 Massachusetts Avenue

### 13. Auto Amusement Licenses

License	Address
American Lodge of Elks	56 Pond Lane
Arlington Post 39 The American Legion	370 Massachusetts Avenue
Capitol Theatre	204 Massachusetts Avenue
VPW Post 1775	600R Massachusetts Avenue

### 14. Public Entertainment Licenses

Restaurant	Address
Acitron Mexican Bistro	473 Massachusetts Avenue
Arlington Friends of the Drama	12 Academy Street
Capital Theatre	204 Massachusetts Avenue
Fusion Taste	303A-305 Broadway
Menotomy Grill & Tavern	25 Massachusetts Avenue
Punjab Fine Indian Cuisine	485 – 487 Massachusetts Avenue
Regent Theatre	7 Medford Street
Zomsa	434 - 436 Massachusetts Avenue

## **2026 License Renewal Inspection Reports**

### **Health & Human Services**

Greek Habits: Pending HHS approval.

Jose's Torta Mexicana: Pending a health inspection once they receive ABCC approval.

La Victoria: Did not submit a plan review for updated building.

### **Inspectional Services Department & Fire Department**

Capitol Theatre: Must pass reinspection

Makalu: Must pass reinspection

Sono: Must pass reinspection

Thai Sticky Rice: Must pass reinspection

Vintage Tea & Cake: Must pass reinspection

Winchester Country Club: Inspection pending

Winchester Country Club Sports: Inspection pending

Menotomy Grill: Inspection pending

La Victoria: Inspection pending upon completion of work.

### **Planning & Community Development**

Dunkin Donuts (21 Summer St.): Sign violation.

Home Taste: 2 Sign violations.

Northender Italian Kitchen: Sign violation.

Arlington Liquors: Sign Violation

Mass Ave Wine & Spirits: Sign violation.

Easy Convenience: Sign violation.

BB Liquors: Sign violation.

City Wine & Spirits: Sign violation.

## **2026 License Renewal Inspection Reports**

Arlington Convenience: Sign violation.

Dagg's Deli (148 Mass. Ave.): Sign violation.

Easy Convenience: Sign violation.

Ginger Exchange Express: Sign violation.

Little Joe's Convenience: Sign violation.

**Businesses not mentioned in the above section do have any comments or concerns.**



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## **Town of Arlington, Massachusetts**

**NEW BUSINESS**



## **Town of Arlington, Massachusetts**

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### **Next Scheduled Meeting of Select Board January 12, 2026**

#### **Summary:**

When: Dec 22, 2025 06:00 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_iYGOwI9TfGOp1d1HjIF2Q](https://town-arlington-ma-us.zoom.us/webinar/register/WN_iYGOwI9TfGOp1d1HjIF2Q)

After registering, you will receive a confirmation email containing information about joining the webinar.

**\*Notice to the Public on meeting privacy\*** In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols.

Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.