

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
Standing Subcommittee: Policies and Procedures
Tuesday, June 17, 2025
6:33 PM***

In person:

*Arlington Public Schools District Office
14 Mill Brook Drive
2nd Floor, School Committee Room
Arlington, MA 02476*

Via Zoom:

<https://us02web.zoom.us/j/86956181807>

Open Meeting (P. Schlichtman)

Approval of Meeting Minutes

- *DRAFT Meeting Minutes - January 24, 2025*
- *DRAFT Meeting Minutes - November 12, 2024*

Adjournment (P. Schlichtman)

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Submitted by P. Schlichtman

Massachusetts law requires all open session meetings of public bodies to be accessible to members of the public, including those with disabilities. If you need reasonable accommodations in order to participate in the meeting, contact the Administrative Assistant to the Arlington School Committee Liz Diggins at ediggins@arlington.k12.ma.us.



Town of Arlington, Massachusetts

Meeting Location - Hybrid

Summary:

In person:

Arlington Public Schools District Office
14 Mill Brook Drive
2nd Floor, School Committee Room
Arlington, MA 02476

Via Zoom:

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Town of Arlington, Massachusetts

Open Meeting (P. Schlichtman)



Town of Arlington, Massachusetts

Approval of Meeting Minutes

Summary:

- DRAFT Meeting Minutes - January 24, 2025
- DRAFT Meeting Minutes - November 12, 2024

ATTACHMENTS:

	Type	File Name	Description
▢	Minutes	DRAFT_Meeting_Minutes_-_January_24__2025.pdf	DRAFT Meeting Minutes - January 24, 2025
▢	Minutes	DRAFT_Meeting_Minutes_-_November_12__2024.pdf	DRAFT Meeting Minutes - November 12, 2024

**Arlington School Committee
Standing Subcommittee: Policies and Procedures
January 24, 2025
10 a.m.
Hybrid - Zoom and
Central Administration Building
14 Mill Brook Drive, Second Floor
Arlington, MA 02476
Draft Minutes**

Open Meeting

The meeting was called to order at 5:01p.m.

Members present:

Len Kardon, subcommittee chair
Laura Gitelson
Jeff Thielman

District staff present:

Elizabeth Homan, Superintendent,
Rob Spiegel, Director of Human Resources
Rachel Oliveri, Sustainability Project Manager

Approval of Minutes

Mr. Kardon noted that the draft minutes from the previous meeting needed some editing and would be brought to the next meeting.

There was no **Public Comment** agenda item. As part of the agenda, members of the public who wished to comment on individual agenda items were invited to join the discussion.

Policies continued from previous meetings:

File BEDH - Public Comment

Mr. Kardon presented the revised version of the policy adding in the language from the MASC model policy.

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to recommend revisions to File BEDH to the school committee for first reading. (3-0)

Policy Changes Referred by Community or Individual Committee Members

EDE - RECYCLING MATERIALS (proposed to become SCHOOL WASTE REDUCTION AND DIVERSION)

Mr. Kardon noted that he took the policy proposed by AHS student Sopia Shen at a prior School Committee meeting and integrated that into the existing File EDE, replacing most of the existing policy as shown in the draft. This was reviewed and approved by Ms. Oliveri, the APS Sustainability Manager. He noted that Ms. Shen was in class but then introduced Ms. Oliveri to briefly present the policy. Committee members asked about costs of the changes and how much change in would represent. Ms. Oliveri and Dr. Homan noted that APS was generally following the proposed changes and additional waste reduction measures would be pursued as resources allowed. Mr. Kardon noted that was consistent with the proposed policy.

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to recommend revisions to File EDE to the school committee for first reading. (3-0)

For discussion

Mr. Kardon noted that there were three policies presented with draft changes. Mr. Schlichtman proposed changes to File KI to further clarify the appropriate reasons for school visits by community members including parents and guardians. Mr. Kardon proposed changes to Files JC and JC-E. Given that the buffer zones have been in use for more than 10 years. He is proposing to simplify the policies and remove some of the detailed language regarding the steps in the assignment process. These changes still require review by the Superintendent and will be brought back to the subcommittee. The committee agreed with the general scope of changes to all three policies and will await feedback from the administration.

24-25 Policy Review - Sections I & J

Committee members noted that they had not yet identified any sections requiring updates.

Adjourn

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to **adjourn** at 10:25 a.m. (3-0)

**Arlington School Committee
Standing Subcommittee: Policies and Procedures
November 12, 2024
5:00 p.m.
Hybrid - Zoom and
Central Administration Building
14 Mill Brook Drive, Second Floor
Arlington, MA 02476
Draft Minutes**

Open Meeting

The meeting was called to order at 5:01p.m.

Members present:

Len Kardon, subcommittee chair

Laura Gitelson

Jeff Thielman (joined after approval of minutes)

District staff present:

Elizabeth Homan, Superintendent,

Rob Spiegel, Director of Human Resources

Approval of Minutes

On a **motion** by Ms. Gitelson, seconded by Mr. Kardon, it was voted to approve the minutes of May 22, 2024. (2-0)

There was no **Public Comment** agenda item. As part of the agenda, members of the public who wished to comment on individual agenda items were invited to join the discussion.

Policies continued from previous meetings:

File BEDH - Public Comment

Mr. Kardon reviewed the changes proposed by Town Counsel. Dr. Alison Ampe had expressed concerns about the policy which can be raised at first reading at the full committee. There was some discussion about the interaction of section 7 of the policy with section 5.

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to recommend revisions to BEDH to the school committee for first reading. (3-0)

Policy Changes Referred by Full Committee

CBI - Evaluation of the Superintendent

Mr. Kardon noted that the policy did not specify the timing of the evaluation cycle.

Dr. Homan presented a proposal to do a summative formal evaluation every two years. Ratings from this year would cover the second year. There would be opportunities for less formal feedback. Dr. Homan would set two year goals but she and do a check in after one year about status against the goals but not receive formal ratings. Mr. Thielman said it would be helpful to get a sense about what the rest of the committee feels. Mr. Kardon agrees that formal evaluation is not needed every year but has concerns about 2 year goals versus annual goals. Ms. Gitelson stated that this is only her second evaluation but it all seems pretty time consuming. The sense of the subcommittee was agreement with the premise that there are inefficiencies, however there was not clarity about a solution. Ms. Gitelson asked about how this works in other districts that do two year evaluation cycles? Dr. Homan would need to get more information. She is more interested in simplification rather than specifically a two year cycle. It was suggested that Mr. Kardon as chair present to whole committee to see if there is interest pursuing a change to a two year cycle. Mr. Kardon also noted that maybe District goals could become Superintendent goals or look for other ways to simplify.

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to have Mr. Kardon report on this discussion to the full committee. (3-0)

Policy Changes Recommended by MASC

File AC and subordinate policies

Mr. Kardon noted that these changes were based on revised Title IX regulations issued April 19, 2024. MASC suggests a detailed review of the proposed changes as they may not be right for every district. There has been a lot of litigation and the regulations are on hold for some areas of the country as well as for a list of specified schools (Arlington does not appear to be on the list). The new regulations are also likely to be rescinded by the new administration. Mr. Kardon proposed that the subcommittee request that the administrative team review the proposed MASC changes with District Counsel Meinelt and report to a future meeting about a path forward. Subcommittee members agreed.

Policy Review Calendar (File BGC – Policy Revision and Review)

Mr. Kardon proposed that files I, J & K be reviewed by this subcommittee. It was agreed that I & J would be sufficient.

Future Agenda Items

Sustainability policy submitted by Sophie Chen. Mr. Kardon noted that File EDE - Recycling Materials was insufficient and could be supplemented by language suggested by Ms. Chen. Mr. Kardon agreed to undertake an initial draft.

Adjourn

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to **adjourn** at 5:38 p.m. (3-0)



Town of Arlington, Massachusetts

Adjournment (P. Schlichtman)



Town of Arlington, Massachusetts

Submitted by P. Schlichtman