



Town of Arlington Select Board

Meeting Agenda

September 12, 2018

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. For Approval: Appointment of Treasurer-Collector

Daniel J. Dunn, Chair

Adam W. Chapdelaine, Town Manager

CONSENT AGENDA

2. Minutes of Meetings: July 26, 2018
3. Request: Special (One Day) Beer & Wine License, 9/22/18 @ Whittemore Robbins House for a Private Event
Sarah Haig
4. Request: Special (One Day) Beer & Wine License, 9/22/18 @ Robbins Memorial Town Hall for a Private Event
Sarah Delude and Brad Edmondson
5. Request: Special (One Day) Beer & Wine License, 9/29/18 @ Robbins Library Reading Room for a Private Event
Jeanne Bartolomeo
6. Request: Special (One Day) Beer & Wine License, 9/29/18 @ Robbins Memorial Town Hall for a Private Event
Meg Price and Greg Hamilton
7. Reappointment: Community Preservation Committee
Ann Woodward (term to expire 6/30/2021)
8. Appointments of New Election Workers: (1) Eileen Blasi, 4 Winslow Street, U, Pct. 7; (2) Anne Breslin, 48 Peirce Street, U, Pct. 15; (3) Daniel Brosnan, 18 Wachusett Avenue, U, Pct. 11; (4) Kathleen Doyle, 112 Decatur Street, U, Pct. 6; (5) Antoinette Festa, 54 Medford Street, U, Pct. 7; (6) Francis Foley, 1182 Massachusetts Avenue, U, Pct. 13; (7) Gillian McArthur, 88 Park Avenue, D, Pct. 20; (8) Joyce Radochia, 45 Columbia Road, U, Pct. 19; (9) Helen Taylor, 92 Rawson Road, D, Pct. 1; (10) Florence Williams, 18 Ronald Road, D, Pct. 15

LICENSES & PERMITS

9. 7:15 p.m. Eversource Petition/Garden Street (private way)
Richard Schifone, Supervisor, Rights and Permits
(all abutters notified)
Move receipt of petition only
10. For Approval: Common Victualler and All Alcohol License
Mini Punjab, 444 Massachusetts Avenue, Kashmir Singh
11. For Approval: Public Entertainment License
Town Tavern, 193 Massachusetts Avenue, George Mullan

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

12. Update: Selectmen Awards
Jack Hurd, Committee Chair
13. Bus Rapid Transit Pilot
 - a) Presentation: Implementation Recommendations
Adam W. Chapdelaine, Town Manager
 - b) Discussion: Concerns re Pilot Program
Claire Rabin, Quebrada and Capitol Square Businesses
14. For Discussion and Approval: National Grid Correspondence re Gas Permits and Select Board Response
Douglas W. Heim, Town Counsel
15. Discussion: Concerns re National Grid Private Permit Moratorium
Brian Callahan, Contractor
Jeffrey Borstell, Contractor
16. For Approval: Receipt of Gift of James Athens to Establish a Fund for the Benefit of Arlington Seniors
Douglas W. Heim, Town Counsel
17. Vote: Special Town Meeting, December 5, 2018
Adam W. Chapdelaine, Town Manager
18. For Approval: Opening of Special Town Meeting Warrant
19. Vote: Town Manager Contract, if appropriate
Daniel J. Dunn, Chair

CORRESPONDENCE RECEIVED

20. Docking Stations for Green Bikes
Bob Radochia, 45 Columbia Road

NEW BUSINESS

EXECUTIVE SESSION

To conduct a strategy session in preparation for contract negotiations with nonunion personnel, the Town Manager, and/or conduct contract negotiations with same.

Next Scheduled Meeting of BoS September 24, 2018



Town of Arlington, Massachusetts

For Approval: Appointment of Treasurer-Collector

Summary:

Daniel J. Dunn, Chair

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	T_C_Appt_9_12_18.pdf	Town Manager Memorandum
▢	Reference Material	Phyllis_Marshall_Hartman_Resume.pdf	Resume



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam Chapdelaine, Town Manager

RE: Appointment of Treasurer-Collector

Date: September 10, 2018

I am writing to the Board requesting its approval of the appointment of Phyllis Marshall-Hartman to the position of Treasurer-Collector. The search and screening committee recommends her appointment and if approved by the Board, she is available to start immediately. A copy of Phyllis's resume is attached to this agenda item for the Board's review.

We are all excited to have Phyllis come aboard as she brings a great deal of experience in the role of Treasurer-Collector, but also brings varied municipal experience that can bring value to the finance team.

Phyllis will come before the Board at Wednesday's meeting and I will also be happy to answer any questions that the Board may have regarding the process.

PHYLLIS L. MARSHALL-HARTMAN

SUMMARY

More than thirty years of public administration and experience have provided me opportunities to demonstrate skills in communication, leadership, and team building. Working in the Town of Belmont for four years as the Assistant Town Administrator and the Interim Town Administrator for ten months has given me experience with all aspects of Town management. Experience as the Treasurer-Collector in Watertown for more than ten years provided knowledge and practice with financing of capital projects, general fund and enterprise fund budgeting, capital budget development, debt service funding and projections. I am seeking the opportunity to continue to apply these skills as Treasurer and Collector in Arlington.

EXPERIENCE

- As Interim Town Administrator I exercised all responsibilities of the Town Administrator as outlined in the Special Act and Town Bylaws.
- Serve as the Treasurer for the Belmont High School Building Committee formed in 2016 as the project proceeds through the MSBA process.
- Development of Budget and Capital Improvement Program with Town Administrator for approximately \$111 million Budget; review of all department requests for annual budget, including operational expenses, additional funding and Capital Improvement Plan.
- Debt Issuance including preparation of documentation for Official Statement and coordination of bond sale with financial advisors for capital budget and debt service.
- Develop and maintain relationships with the Selectmen, department heads, employees, and members of Boards and Committees such as Warrant Committee, Capital Budget Committee, Major Capital Projects Working Group, Building Committee members to achieve project goals and objectives.
- Project Leader for complex construction and renovation projects to negotiate contracts and supervise work performed by consultants including:
 - \$12 million New Police Facility,
 - \$10 million Restoration and New Library

PROFESSIONAL EXPERIENCE

Assistant Town Administrator, Town of Belmont, MA, 2014 to August 31, 2018

Interim Town Administrator, Town of Belmont, MA, March 2017 to January 2018

Treasurer-Collector, Watertown, MA, 2003 to 2014

Assistant to Town Manager/Purchasing Agent, Watertown, MA, 2001-2003

Business Manager-Department Public Works, Winchester, MA, 1999-2001

Project Manager, Southeastern CT Regional Project (14 municipalities),
Connecticut Resources Recovery Authority, Hartford, CT, 1992-1998

Assistant Project Manager, Bridgeport Regional Project (17 municipalities),
Connecticut Resources Recovery Authority, Hartford, CT, 1989-1992

Assistant County Administrator, Scott County, Iowa, 1984-1988

Contract Consulting Services, MMA Consulting Group, Inc, Boston, MA, 1998-2001

EDUCATION

Master's Degree in public administration, University of Kansas, Lawrence, Kansas

Bachelor of Arts, Political Science and English Literature, Baker University,
Baldwin City, Kansas

Certificate, MCCPO, Procurement Supplies and Services and Chapter 149

PROFESSIONAL AFFILIATIONS

International City/County Management Association (ICMA)

Massachusetts Municipal Managers Association (MMMA)

COMMUNITY SERVICE

- Massachusetts Hospital School – Volunteer, 2012-2013
- Town of Medway, MA - Finance Committee, 1998-1999
- YMCA of Meriden, CT, - Board of Directors, 1989-1991
- United Way, New Programs Committee, 1986-1988



Town of Arlington, Massachusetts

Minutes of Meetings: July 26, 2018

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	7.26.18_draft_minutes.docx	draft minutes 7.26.18

Town of Arlington
Board of Selectmen
Meeting Minutes
July 26, 2018
6:00 PM
Selectmen's Chambers, 2nd Floor, Town Hall

Present: Mr. Dunn, Chair, Mrs. Mahon, Vice Chair, Mr. Greeley, Mr. Curro and Mr. Hurd
Also Present: Mr. Chapdelaine, Mr. Heim, Ms. Maher

1. For Approval: National Grid Resolution

Mrs. Mahon thanked her colleagues for bringing this to a meeting. She explained that in the mist of negotiations National Grid locked the workers out of work and they lost all of their benefits including health insurance. Mrs. Mahon stated that her number one concern is the safety and well-being of the residents of the Town of Arlington.

Joe Kyrlo president of the Boston gas local of the United Steel Workers Local 12003 came before the Board and explained that over 900 members that have been locked out of work that have lost their health instance. They have met multiple times with National Grid and they are holding firm with their decision. The workers have given up a lot including marking out the streets which would be classified as a public safety concern.

All members of the Board agree that there is a public safety concern regarding the lockout.

Mr. Chapdelaine questioned the language regarding the resolution confirming that no new non-emergency permits for gas construction projects whether they be for change overs from oil heat or new construction would not be issued but in the case of an emergency, repair work and leak work; they would be able to make those repairs.

Mrs. Mahon moved approval.

SO VOTED (5-0)

A true record: Attest

Ashley Maher
Selectmen's Office

Next Scheduled Meeting of Bos August 13, 2018

7/26/2018

Agenda Items	Documents Used
1	National Grid Proclamation 2018



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 9/22/18 @ Whittemore Robbins House for a Private Event

Summary:
Sarah Haig

ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	Haig_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: **Sarah Haig**

Address, phone & e-mail contact information: **247 Sylvia Street, Arlington, MA 02476; 781-799-3470; sarahjhaig@yahoo.com**

Name & address of Organization for which license is sought: _____

Does this Organization hold nonprofit status under the IRS Code? ____ Yes ☒ No

Name of Responsible Manager of Organization (if different from above): **Michelle Noska**
Address, phone & e-mail contact information: **207 Broadway Arlington, MA 02474;**
www.beaujolaiscatering.com ; 617-519-6081

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ____ NO ____ If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? **One Time Event**

24-Hour contact number for Responsible Manager of Alcohol Event date: **617-519-6081**

Title of Event: **Wedding Reception**

Date/time of Event: **September 22, 2018/3:30pm-8:00pm**

Location of Event: **Whittemore Robbins House**

Location/Event Coordinator: **Victoria Rose**

Method(s) of invitation/publicity for Event: **mailed invitations**

Number of people expected to attend: 165 adults; 33 children (at this time confirmed 129 adults, 29 children)

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic): N/A

Will persons under age 21 be on premises? 9 babies under 2 and 20 children under 14 years of age.

If "yes," please detail plan to prevent access of minors to alcoholic beverages. The bartenders will follow the rules of TiPs Certification.

Have you consulted with the Department of Police Services about your security plan for the Event?
Yes.

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

He. Corey P. Rataea Date 8-29-18
Pfc Corey P. Rataea
Printed name/title

POLICE COMMENTS:

Request @ one safety detail.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) Beer and wine.

What types of food and non-alcoholic beverages do you plan to serve at the Event? See Attached.

Who will be responsible for serving alcoholic beverages at the Event?

The bartenders are Aldo G De Oliveira and Kevin Malloy and Steve Baima

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

Bartenders have completed eTIPS on Premise 3.0

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

Aldo G De Oliveira DOB is :

Kevin Malloy DOB is

Steve Baima DOB is :

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) **Kappy's in Everett, MA**

Date of Delivery: **Saturday, September 22, 2018**

Alcohol Serving Time (s): **3:30pm-7:30pm**

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

The responsible manager will place unused, opened in the trunk of designated person.

Unopened beer and wine will be picked up by Kappy's.

Date of Pick-Up: **September 24, 2018**

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) **TiPs Certificates, Liquor and General Liability Insurance.**

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: **Sarah Haig**

Printed name: *Sarah Haig*

Printed title & Organization name: **Wedding Reception 9.22.2018**

Email: **sarahjhaig@yahoo.com**

Sarah Haig
Arlington, MA 02476

Whittemore Robbins House
670R Massachusetts Ave. Arlington, MA 02476

28 August 2018

SECURITY PLAN FOR WEDDING RECEPTION

A Wedding Reception will be held on Saturday, September 22, 2018 from 3:30pm-8:00pm at the Whittemore Robbins House. Alcohol service will run from 3:30pm-7:30pm.

An Alcohol Permit Application has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 165 adult guests to attend. There will be 33 guests under the age of 21 ranging from 1 year old to 14 years old.

Victoria Rose, Event Coordinator and Crowd Manager, will be on site to monitor the use of the Whittemore Robbins House. We will also have an additional Crowd Manager on site, either Patsy Kraemer or Brian Rose. Beaujolais Catering will provide the food and the bartenders. Michelle Noska is the Responsible Manager and Aldo G De Oliveira, Kevin Malloy and Steve Baima are the TiPS certified bartenders. The Responsible Manager and catering company servers and bartenders and the event coordinator are all responsible for ensuring that the event runs smoothly.

Parking for the event will be available in Whittemore Robbins House and Robbins Library parking lots, and on the side streets, as well as Massachusetts Avenue and municipal parking lots.

Please advise if there are other items that we need to consider.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/11/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Prescott and Son Insurance Agency, Inc. 963 Eastern Avenue Malden MA 02148		CONTACT NAME: Commercial Lines PHONE (A/C, No, Ext): (781) 322-2350 FAX (A/C, No): E-MAIL ADDRESS:	
INSURED Michelle C Noska DBA Beaujolais Catering 207A Broadway Arlington MA 02474		INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Insurance Group INSURER B: Safety Insurance Co INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 39454	

COVERAGES**CERTIFICATE NUMBER:** 2018-2019**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		08SBAAA8353	04/09/2018	04/09/2019	EACH OCCURRENCE \$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000							
	MED EXP (Any one person) \$ 5,000							
	PERSONAL & ADV INJURY \$ 1,000,000							
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 2,000,000	
							PRODUCTS - COMP/OP AGG \$ 2,000,000	
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY	Y		6227097	01/21/2018	01/21/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$ 1,000,000	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
							\$	
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$	
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$	
	DED \$						RETENTION \$	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE	
							OTH-ER	
	E.L. EACH ACCIDENT \$							
	E.L. DISEASE - EA EMPLOYEE \$							
							E.L. DISEASE - POLICY LIMIT \$	
A	LIQUOR LIABILITY	Y		08SBAAA8353	04/09/2018	04/09/2019	EACH OCCURRENCE \$1,000,000	
							AGGREGATE \$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Arlington is Additional Insured

CERTIFICATE HOLDER**CANCELLATION**

Town of Arlington 730 Mass Ave Arlington MA 02474	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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card. There is a minimal charge for a replacement card if your original becomes lost, damaged or stolen.



On Premise

SSN: XXX-XX-XXXX

Issued: 1/3/2017

Expires: 12/18/2019

ID#: 4428649

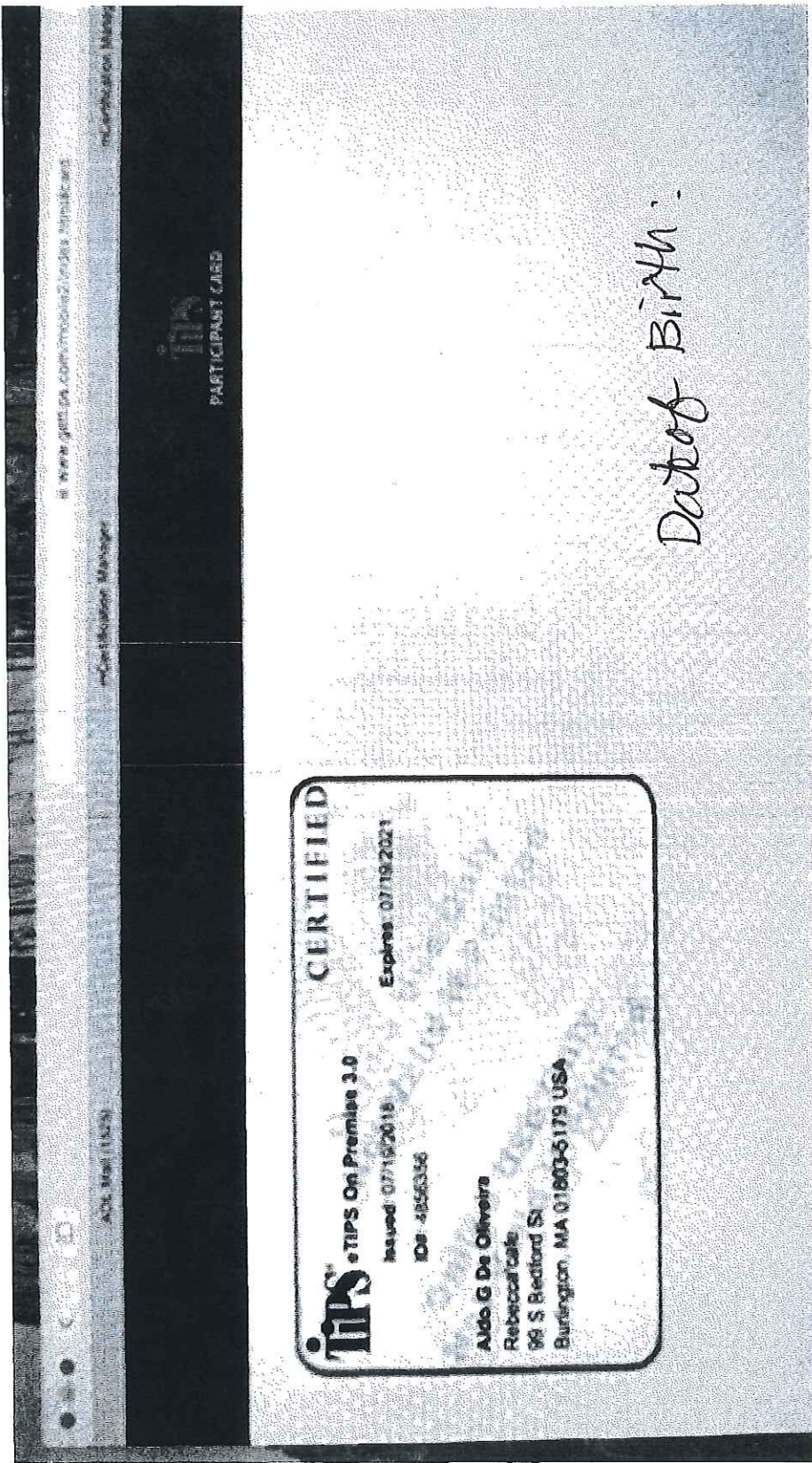
D.O.B.: XX/XX/XXXX

STEPHEN BAIMA

Po Box 146689

Boston, MA 02114-0019

For service visit us online at www.gettips.com
Jacqueline Lemieux, 52418



iStock by Getty Images
CERTIFIED

eTIPS On Premise 3.0

Issued: 07/15/2015

Expires: 07/15/2021

ID: 4856356

Aldo G De Oliveira

Rebeca's Cafe

99 S Bedford St

Burlington, MA 01803-6179 USA

Date of Birth:



eTIPS On Premise 3.0

CERTIFIED

Issued: 5/29/2018

Expires: 5/29/2021

ID#: 4813268

**Kevin Malloy
193 Crescent Ave Unit 2
Revere, MA 02151-4218**

Date of birth

For service visit us online at www.gettips.com



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 9/22/18 @ Robbins Memorial Town Hall for a Private Event

Summary:

Sarah Delude and Brad Edmondson

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Delude_Edmondson_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Sarah Delude and Brad Edmondson

Address, phone & e-mail contact information:

1486 Commonwealth Ave. #17, Brighton, Ma. 413-478-6005 sadelude@gmail.com

Name & address of Organization for which license is sought:

Hostess Catering, 2-K Gill St., Woburn, Ma

Does this Organization hold nonprofit status under the IRS Code? ____ Yes ____ ☒ No

Name of Responsible Manager of Organization (if different from above):

Donna German

Address, phone & e-mail contact information:

2-K Gill Street, Woburn, Ma. 978-206-1799 info@hostesscatering.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ____ NO ____ If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one-time event

24-Hour contact number for Responsible Manager on Event date:

Donna German , 978-206-1799

Title of Event:

wedding ceremony & reception

Date/time of Event:

Saturday, September 22, 2018, 5:00 pm - 10:30 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose/Sheelah Ward

Method(s) of invitation/publicity for Event:

Invitation

Number of people expected to attend: 165

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises? no

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartenders will check for ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Roteau

Date 8-27-18

Off. Corey P. Roteau

Printed name/title

POLICE COMMENTS:

Request one police detail

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner menu waters/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Hostess Catering

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS CERTIFICATION

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc;

Kappy's On Line, Everett

Date of Delivery: Sat., 9/22/2018

Alcohol Serving Time (s) 6:00 - 10:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will take back what is not used.

Date of Pick-Up:

Mon. 9/24/2018

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: _____ Sarah DeLude/Brad Edmondson _____

Printed title & Organization name: _____

Email: _____

revised: 5/18/2015 reformatted: 02252018



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

23 August 2018

SECURITY PLAN FOR DELUDE/EDMONDSON WEDDING

A wedding for Sarah Delude and Brad Edmondson will be held on Saturday, September 22, 2018, at Arlington Town Hall. The event is scheduled for 5:00 pm to 10:30 pm.

A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 165 people to attend.

Patsy Kraemer will be the event coordinator for the event. Hostess Caterers will provide both bar service and catering for the event. Greg Stathopoulos will be the custodian for the event. The Delude and Edmondson families will be responsible to ensure that the event runs smoothly.

A police detail will be hired for the event (if required) and a fire services detail will be hired for the event. These officers will be available to help with any emergency situations that may arise.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/03/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER G.B. NICKERSON INSURANCE AGENCY INC. 321 BOSTON POST ROAD MILL BROOK II SUDBURY, MA 01776		CONTACT NAME: GLENDON B. NICKERSON JR. PHONE (A/C, No, Ext): 978-443-3332 E-MAIL ADDRESS: GLEN@GBNICKERSON.COM FAX (A/C, No): 978-443-7527	
INSURED PENGUIN CATERERS LLC 49 CRESCENT AVE #1 REVERE, MA 02151		INSURER(S) AFFORDING COVERAGE INSURER A: HOSPITALITY MUTUAL INSURANCE INSURER B: AIM MUTUAL INSURANCE COMPANY INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			000804401GL	08/09/2018	08/09/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	AWC40070311182018A	08/09/2018	08/09/2019	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	LIQUOR LIABILITY INCLUDING ASSAULT & BATTERY			000804410LL	08/09/2018	08/09/2019	\$1,000,000 PER PERSON \$1,000,000 OCCURRENCE \$2,000,000 AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WEDDING RECEPTION-SATURDAY, SEPTEMBER 22, 2018-TOWN HALL, TOWN OF ARLINGTON 730 MASSACHUSETTS AVE, ARLINGTON MA 02476
TOWN OF ARLINGTON, MA IS NAMED ADDITIONAL INSURED ON THE LIQUOR LIABILITY POLICY

CERTIFICATE HOLDER TOWN OF ARLINGTON 730 MASSACHUSETTS AVENUE ARLINGTON, MA 02476	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Glendon B. Nickerson Jr</i>
---	--

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Congratulations!

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

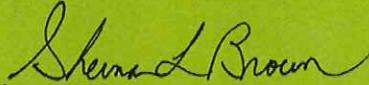
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Senior Vice President, National Restaurant Association Solutions



ID # 13743186
CARD # 14589586

ServSafe Alcohol® CERTIFICATE



IRIS CASTANEDA
NAME
1/18/2017
DATE OF EXAMINATION
Card expires three years from the date of examination. Local laws apply.

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14102901 v.1402

Sherman Brown
Senior Vice President, National Restaurant Association Solutions

This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.

In Alaska you must laminate your card for it to be valid.

NOTE: You can access your score and certification information anytime at ServSafe.com with the class number provided on this form.

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at ServiceCenter@restaurant.org or 800.765.2122, ext. 6703.

NATIONAL
RESTAURANT
ASSOCIATION

175 West Jackson Boulevard,
Suite 1500
Chicago, IL 60604-2814
1.800.SERVSAFE
312.715.1010 In the Chicago area
ServSafe.com

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14102901 v.1402





Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 9/29/18 @ Robbins Library Reading Room for a Private Event

Summary:

Jeanne Bartolomeo

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Bartolomeo_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Jeanne Bartolomeo

Address, phone & e-mail contact information: 56 Ferry Road, Saco, ME; 207-205-7553;
jpkb13@gmail.com

Name & address of Organization for which license is sought: _____

Does this Organization hold nonprofit status under the IRS Code? ____ Yes ☒ No

Name of Responsible Manager of Organization (if different from above): **Karyn Taylor**
Address, phone & e-mail contact information: **460 High Street, Medford, MA; 978-376-7556;**
karyn@simplefarecatering.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this
calendar year? _____ NO ____ If so, please give date(s) of Special Licenses and/or applications and
title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what
location? **One Time Event**

24-Hour contact number for Responsible Manager of Alcohol Event date: **978-376-7556**

Title of Event: **Moving On Reception**

Date/time of Event: **September 29, 2018/6:30pm-9:30pm**

Location of Event: **Robbins Library Reading Room**

Location/Event Coordinator: **Victoria Rose**

Method(s) of invitation/publicity for Event: **mailed and emailed invitations**

Number of people expected to attend: **100 Adults**

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic): N/A

Will persons under age 21 be on premises? No

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Have you consulted with the Department of Police Services about your security plan for the Event?
Yes.

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Rabeau
Off. Corey P. Rabeau
Printed name/title

Date 8-29-18

POLICE COMMENTS:

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) **Beer and wine.**

What types of food and non-alcoholic beverages do you plan to serve at the Event? See Attached.

Who will be responsible for serving alcoholic beverages at the Event?

Michael Delsignore, bartender.

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

ServSafe Alcohol Certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

Michael Delsignore: DOB is

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) **Atlas Liquors, Medford, MA**

Date of Delivery: **Saturday, September 29, 2018**
Alcohol Serving Time (s): **6:30pm-9:00pm**

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?
The responsible manager will place unused, opened in the trunk of designated person.
Unopened beer and wine will be picked up by Wholesale Company.

Date of Pick-Up: **October 1, 2018**

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) ServSafe Certificate, Liquor and General Liability Insurance.

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: Jeanne Bartolomeo

Printed name: *Jeanne Bartolomeo*

Printed title & Organization name: Moving On Reception

Email: *jpkb13@gmail.com*

Robbins Library Reading Room
700 Massachusetts Ave. Arlington, MA 02476

28 August 2018

SECURITY PLAN FOR MOVING ON PARTY

A Moving On Party will be held on Saturday, September 29, 2018 from 6:30pm-9:30pm at the Robbins Library Reading Room. Alcohol service will run from 6:30pm-9:00pm.

An Alcohol Permit Application has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 100 adult guests to attend.

Victoria Rose, Event Coordinator and Crowd Manager, will be on site to monitor the use of the Robbins Library Reading Room. Simple Fare Catering will provide the food and the bartenders. Karyn Taylor is the Responsible Manager and Michael Delsignore is the ServSafe certified bartender. The Responsible Manager and catering company servers and bartender and the event coordinator are all responsible for ensuring that the event runs smoothly.

Parking for the event will be available in Whittemore Robbins House and Robbins Library parking lots, and on the side streets, as well as Massachusetts Avenue and municipal parking lots.

Please advise if there are other items that we need to consider.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/29/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lallis and Higgins Insurance 440 Washington st. #3 Weymouth MA 02188		CONTACT NAME: Anthony Lallis PHONE (A/C, No, Ext): 7819278467 FAX (A/C, No): E-MAIL ADDRESS: anthony@lallisandhiggins.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: AMGUARD INS CO	
		INSURER B: PREFERRED MUTUAL	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	Y		SIBP933314	08/21/2018	08/21/2019	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						GENERAL AGGREGATE \$ 2,000,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						PRODUCTS - COMP/OP AGG \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below						COMBINED SINGLE LIMIT (Ea accident) \$
B	LIQUOR LIABILITY			0100423047	08/21/2018	08/21/2019	BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							EACH OCCURRENCE \$
							AGGREGATE \$
							PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
							AGGREGATE 2,000,000
							EACH CAUSE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Arlington is named as an additional insured

CERTIFICATE HOLDER Town of Arlington	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Anthony Lallis
--	--

Sherman Brown

Senior Vice President, National Restaurant Association Solutions

ServSafe
National Restaurant Association

ID # 11866465

CARD # 12862595

ServSafe Alcohol® CERTIFICATE



MICHAEL DELSIGNORE

NAME

10/18/2015

DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.

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14102901 v.1402

Sherman Brown
Senior Vice President, National Restaurant Association Solutions

This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 9/29/18 @ Robbins Memorial Town Hall for a Private Event

Summary:

Meg Price and Greg Hamilton

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Hamilton_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Meg Price/Greg Hamilton

Address, phone & e-mail contact information:

91 Nason St., #2, Maynard, Ma

Name & address of Organization for which license is sought:

Ed Garland, Premier Bartending Bar Service,)(Box 540310, Waltham, Ma. 781-223-5001

Does this Organization hold nonprofit status under the IRS Code? ☐ Yes ☒ No

Name of Responsible Manager of Organization (if different from above):

Ed Garland

Address, phone & e-mail contact information:

egarland@premierbarservice.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☐ NO ☒ X If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one-time event

24-Hour contact number for Responsible Manager on Event date:

781-223-5001

Title of Event:

wedding ceremony and reception

Date/time of Event:

Saturday, September 29, 2018 5:00 pm - 10:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose/Sheelah Ward

Method(s) of invitation/publicity for Event:

Invitation

Number of people expected to attend: 130

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises? yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartenders will check for ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Ratican

Date 8.27.18

Off. Corey P. Ratican

Printed name/title

POLICE COMMENTS:

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner menu waters/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Premier Bartending Service

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS CERTIFICATION

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc):

Kappy's On Line, Everett, Ma.

Date of Delivery: Sat. 9//29 /2018

Alcohol Serving Time (s) 6:00 pm - 10:00 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will take back what is not used.

Date of Pick-Up:

Mon. 10/1/2018

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Meg Price/Greg Hamilton

Printed title & Organization name: _____

Email: meg.price@gmail.com

revised: 5/18/2015 reformatted: 02252018



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

23 August 2018

SECURITY PLAN FOR PRICE/HAMILTON WEDDING

A wedding for Meg Price and Brad Hamilton will be held on Saturday, September 29, 2018, at Arlington Town Hall. The event is scheduled for 5:30 pm to 11:00 pm.

A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 130 people to attend.

Patsy Kraemer will be the event coordinator for the event. Sara's Cooking/Catering Team will provide catering service and Premier Partending will provide bar service for the event. Greg Stathopoulos will be the custodian for the event. The Price and Hamilton families will be responsible to ensure that the event runs smoothly.

A police detail will be hired for the event (if required) and a fire services detail will be hired for the event. These officers will be available to help with any emergency situations that may arise.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.



PREMIER-01

JHOGAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Roblin Insurance Agency 144 Gould Street Suite 100 Needham, MA 02494	CONTACT NAME:		
	PHONE (A/C, No, Ext): (781) 455-0700	FAX (A/C, No): (781) 449-8976	
	E-MAIL ADDRESS: certificates@roblininsurance.com		
	INSURER(S) AFFORDING COVERAGE	NAIC #	
	INSURER A: Mount Vernon Fire Co		
INSURED Premier Catering & Bar Service LLC PO Box 540310 Waltham, MA 02454	INSURER B: StarStone National Insurance Company	25496	
	INSURER C: U.S. Liability Ins. Co.		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CP2610440	03/11/2018	03/11/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 HIRED NONOWNED \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			88915C175ALI	03/11/2018	03/11/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Liquor Liability			CL1569703C	03/11/2018	03/11/2019	per Occurrence 1,000,000
C	Liquor Liability			CL1569703C	03/11/2018	03/11/2019	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Arlington is additional insured with regard to liability of the named insured.

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington Town Hall 730 Massachusetts Ave. Arlington, MA 02476	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Peter Roblin</i>

MASSACHUSETTS DRIVER'S LICENSE

07-14-2014 NONE S11808455

11-27-2018

ALLAN JAMES

408 WASHINGTON ST
2ND FLOOR
NORWOOD, MA 02062

DD 07-14-2014 Rev 07-15-2009

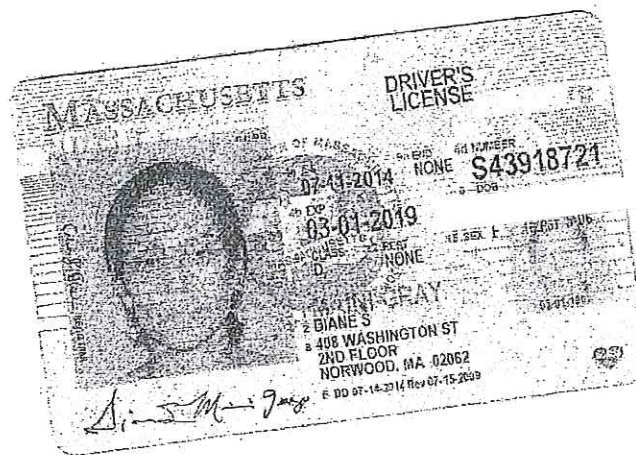
TIPS eTIPS On Premise 2.0 SSN: XXX-XX-XXXX

Issued: 11/18/2015 Expires: 11/18/2018

ID#: 4129771 D.O.B.: XXX/XX/XXXX

Allan J Gray
Capers Catering
21 Emerson St
Stoneham, MA 02160-2053

For service visit us online at www.gettips.com



TIPS	eTIPS On Premise 2.0 SSN:	XXX-XX-XXXX
Issued:	11/18/2015	Expires: 11/18/2018
ID#:	4129671	D.O.B.: XXX/XX/XXXX
Diane Maini Capers Catering 21 Emerson St Stoneham, MA 02180-2053		
For service visit us online at www.gettips.com		



Town of Arlington, Massachusetts

Reappointment: Community Preservation Committee

Summary:

Ann Woodward (term to expire 6/30/2021)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Woodward_reapp.pdf	Town Manager Memorandum, Meeting Notice



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: September 4, 2018

TO: Board Members

SUBJECT: Reappointment to the Community Preservation Committee

This memo is to request the Board's approval of my reappointment of Ann Woodward, Arlington, MA, to serve on the Community Preservation Committee, and having a term expiration date of 6/30/2021.


Town Manager

OFFICE OF THE SELECT BOARD

DANIEL J. DUNN, CHAIR
DIANE M. MAHON, VICE CHAIR
KEVIN F. GREELEY
JOSEPH A. CURRO, JR.
JOHN V. HURD



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 30, 2018

Ann Woodward
245 Renfrew Street
Arlington, MA 02476

Re: Reappointment - Community Preservation Committee

Dear Ms. Woodward:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Wednesday, September 12th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Appointments of New Election Workers: (1) Eileen Blasi, 4 Winslow Street, U, Pct. 7; (2) Anne Breslin, 48 Peirce Street, U, Pct. 15; (3) Daniel Brosnan, 18 Wachusett Avenue, U, Pct. 11; (4) Kathleen Doyle, 112 Decatur Street, U, Pct. 6; (5) Antoinette Festa, 54 Medford Street, U, Pct. 7; (6) Francis Foley, 1182 Massachusetts Avenue, U, Pct. 13; (7) Gillian McArthur, 88 Park Avenue, D, Pct. 20; (8) Joyce Radochia, 45 Columbia Road, U, Pct. 19; (9) Helen Taylor, 92 Rawson Road, D, Pct. 1; (10) Florence Williams, 18 Ronald Road, D, Pct. 15

Summary:

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	New_Election_Workers_9.12_agenda.pdf	Master Records

ELECTION WORKER'S MASTER RECORD

Date: 8/30/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor #	<u> </u>	Position	<u>INSPECTOR</u>
Name:	<u>Eileen Blasi</u>	Democrat	<u> </u>
Address:	<u>4 Winslow St</u>	Republican	<u> </u>
	<u># 504</u>	Unenrolled	<u>✓</u>
Zip Code	<u>02474</u>	Precinct	<u>7</u>
Alpha/ Last Name	<u> </u>	Phone #	<u> </u>

Position Codes:	10 – Warden	60 – Deputy Clerk
	20 – Deputy Warden	70 – Teller
	30 – Inspector	80 – Substitute
	40 – Deputy Inspector	90 – Custodian
	50 – Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8/23/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor #		Position	INSPECTOR
Name:	Anne Breslin	Democrat	
Address:	48 PEIRCE STREET	Republican	
		Unenrolled	X
Zip Code	02474	Precinct	15
Alpha/ Last Name		Phone #	

Position Codes:

10 – Warden	60 – Deputy Clerk
20 – Deputy Warden	70 – Teller
30 – Inspector	80 – Substitute
40 – Deputy Inspector	90 – Custodian
50 – Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8/29/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor #		Position	INSPECTOR
Name:	DANIEL BROSIAN	Democrat	
Address:	18 WACHUSSET AVENUE	Republican	
		Unenrolled	✓
Zip Code	02476	Precinct	11
Alpha/ Last Name		Phone #	

Position Codes:	10 – Warden	60 – Deputy Clerk
	20 – Deputy Warden	70 – Teller
	30 – Inspector	80 – Substitute
	40 – Deputy Inspector	90 – Custodian
	50 – Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8/30/18

Check One: ✓ New Employee
Change to Existing Employee

Vendor #	_____	Position	<u>INSPECTOR</u>
Name:	<u>KATHLEEN R. DOYLE</u>	Democrat	_____
Address:	<u>112 DECATUR ST.</u>	Republican	_____
	<u>APT. 5</u>	Unenrolled	<u>✓</u>
Zip Code	<u>02474</u>	Precinct	<u>6</u>
Alpha/ Last Name	_____	Phone #	_____

Position Codes:

10 – Warden	60 – Deputy Clerk
20 – Deputy Warden	70 – Teller
30 – Inspector	80 – Substitute
40 – Deputy Inspector	90 – Custodian
50 – Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8/27/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor # _____

Position INSPECTOR

Name: ANTOINETTE FESRA

Democrat. _____

Address: 54 MEDFORD ST.

Republican

408

Unenrolled ✓

Zip Code 02474

Precinct 7Alpha/
Last Name _____

Phone # _____

Position Codes:

10 – Warden

60 – Deputy Clerk

20 – Deputy Warden

70 - Teller

30 – Inspector

80 — Substitute

40 – Deputy Inspector

90 – Custodian

50 - Clerk

ELECTION WORKER'S MASTER RECORD

Date: 9/4/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor #	_____	Position	<u>INSPECTOR</u>
Name:	<u>FRANCIS X. Foley</u>	Democrat	_____
Address:	<u>1182 MASSACHUSETTS AVE</u>	Republican	_____
	_____	Unenrolled	<u>✓</u>
Zip Code	<u>02476</u>	Precinct	<u>13</u>
Alpha/ Last Name	_____	Phone #	_____

Position Codes:

10 – Warden	60 – Deputy Clerk
20 – Deputy Warden	70 – Teller
30 – Inspector	80 – Substitute
40 – Deputy Inspector	90 – Custodian
50 – Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8/31/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor #	_____	Position	INSPECTION
Name:	William E. McARTHUR	Democrat	✓
Address:	88 PACE AVE.	Republican	_____
	# 207	Unenrolled	_____
Zip Code	02476	Precinct	20
Alpha/ Last Name	_____	Phone #	_____

Position Codes:

10 – Warden	60 – Deputy Clerk
20 – Deputy Warden	70 – Teller
30 – Inspector	80 – Substitute
40 – Deputy Inspector	90 – Custodian
50 – Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8/23/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor #	_____	Position	<u>Inspector</u>
Name:	<u>Joyce Radochia</u>	Democrat	_____
Address:	<u>45 Columbia Run</u>	Republican	_____
	_____	Unenrolled	<u>X</u>
Zip Code	<u>02474</u>	Precinct	<u>19</u>
Alpha/ Last Name	_____	Phone #	_____

Position Codes:

10 – Warden	60 – Deputy Clerk
20 – Deputy Warden	70 – Teller
30 – Inspector	80 – Substitute
40 – Deputy Inspector	90 – Custodian
50 – Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8/27/18

Check One: ✓ New Employee
 Change to Existing Employee

Vendor #		Position	INSPECTOR
Name:	HELEN TAYLOR	Democrat	✓
Address:	92 BRUNSON ROAD	Republican	
	APT. 2	Unenrolled	
Zip Code	08474	Precinct	1
Alpha/ Last Name		Phone #	

Position Codes:

10 – Warden	60 – Deputy Clerk
20 – Deputy Warden	70 – Teller
30 – Inspector	80 – Substitute
40 – Deputy Inspector	90 – Custodian
50 – Clerk	



Town of Arlington, Massachusetts

7:15 p.m. Eversource Petition/Garden Street (private way)

Summary:

Richard Schifone, Supervisor, Rights and Permits

(all abutters notified)

Move receipt of petition only

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	Garden_Street_-_Grant_of_location_Engineering_Recommendation_9-6-18.pdf	Engineering Recommendations
▣ Reference Material	Eversource_reference.pdf	Eversource Request, Petition. Order and Abutter Notice



Engineering Division

TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

51 GROVE STREET
ARLINGTON, MA 02476

Phone: 781-316-3320
Fax: 781-316-3281

Permit Type: Grant of Location

Date: September 4, 2018

Applicant: NSTAR Electric Company d/b/a Eversource Energy

Site Location: Garden Street

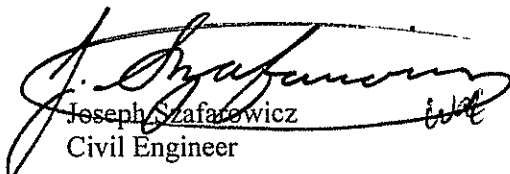
The Engineering Division has reviewed the petition by Eversource Energy for consideration of a Grant of Location for the installation of 20 LF +/- of two 4" PVC conduit located in Garden Street as indicated on the engineering design sketch (Plan C# 97-18, dated July 27, 2018) provided by Eversource.

The project is located on a private way that is not controlled by the Town of Arlington. We do not recommend issuing or denying a Grant of Location for this work. However, we do recommend notifying the Applicant that the required Street Opening Permit Application, which will be required for this work, should include an agreement between the Applicant and the direct abutters to the work specifying the requirements for restoration of the road and work-site upon completion of the project.

We are also recommending the following items listed below to allow the Engineering Division to review the proposed conduit location and provide input to the contractor directly to prevent impacts to any Town-Owned infrastructure within the roadway limits:

1. The proposed conduit installation shall be located/installed in the roadway so as not to impede future roadway improvements (i.e. curb adjustment, guardrail installation, water, sewer or drainage rehabilitations etc.).
2. The proposed conduit location shall be pre-marked in the roadway prior to any construction activities. A site walk with the Town of Arlington Water & Sewer Division and/or Engineering Division shall be scheduled by Eversource to approve the proposed conduit location based on known utility locations prior to the commencement of work.
3. The construction of the conduit installation will require additional permitting (Trench Permit and/or Street Occupancy Permit) through the Town of Arlington Engineering Division prior to the start of construction.
4. Once work has been completed and the work area has endured a full season of winter conditions the applicant shall meet with the Engineering Division to inspect the condition of the trench and determine any remaining project or pavement restoration requirements.
5. Upon completion, the applicant shall provide a certified as-built of the constructed work to the Engineering Division.

Sincerely,


Joseph Szafarewicz
Civil Engineer

EVERSOURCE
101 Linwood Street
Somerville, MA 02143

July 27, 2018

Town of Arlington
Board of Selectmen/Town Hall
720 Mass Ave
Arlington, MA 02476

Re: Garden Street
Arlington
W. O. #2272526

Dear Sir:

NSTAR Electric Company d/b/a Eversource Energy respectfully requests a Grant of Location for the installation of 20 feet of conduit in Garden Street.

This work is necessary to provide electric service to 2 Garden Street.

If you have any questions, please call Jacqueline Duffy at 617-629-3204.

Very truly yours,

A handwritten signature in black ink, appearing to be 'R. Schifone', followed by a horizontal line.

Richard M. Schifone,
Supervisor Rights and Permits

**PETITION OF NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY FOR
LOCATION FOR CONDUITS AND MANHOLES**

To the **BOARD OF SELECTMEN** of the Town of Arlington, Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**
a company incorporated for the transmission of electricity for lighting, heating or power, that
it desires to construct a line for such transmission under the public way or ways hereinafter
specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by
law, the Board of Selectmen may by Order grant to your petitioner permission to construct,
and a location for, such a line of conduits and manholes with the necessary wires and cables
therein, said conduits and manholes to be located substantially as shown on the plan made
by, A. DeBenedictis dated July 27, 2018 and filed herewith, under the following
public way or ways of said Town:

**Garden Street – At and westerly from Pole 730/5, approximately 140 feet
southeast of Mystic Street, a distance of 20 feet – conduit.**

W. O. #2272526

**NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY**

By: 
Richard M. Schifone, Supervisor
Rights and Permits

Dated this 27th day of July, 2018

Town of Arlington, Massachusetts

Received and filed _____, 2018

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES

Town of Arlington, Massachusetts July 27, 2018

WHEREAS, **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

Garden Street - At and westerly from Pole 730/5, approximately 140 feet southeast of Mystic Street, a distance of 20 feet - conduit.

W. O. #2272526

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on a plan made by A. DeBenedictis dated July 27, 2018 on file with said petition.
2. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1 _____
2 _____ Board of Selectmen
3 _____ the Town of
4 _____ Arlington
5 _____

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit:-after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the ____ day of _____, 2018 in said Town.

1 _____
2 _____ Board of Selectmen
3 _____ the Town of
4 _____ Arlington
5 _____

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the Town of Arlington, Massachusetts, duly adopted on the _____ day of _____ 2018 and recorded with the records of location Orders of said Town, Book _____ Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____

Clerk of the Town of Arlington, Massachusetts

49-1-6
26 GARDEN ST
N/F
POCHINI SCOTT A
TRUSTEE
GARDEN STREET
RLTY TRUST II

49-1-1
30 GARDEN ST
N/F

LAWSON JEFFREY/HUTCHINSON R.
TRS/GARDEN ST TRUST

GARAGE/OFFICE
#30

730/4
JO-VZN

BIT CONC

INSTALL 2-4" PVC PIPES
TYPE EB IN CONCRETE
SECTION 2 FIG. 1

EDGE OF PAVEMENT

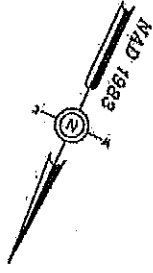
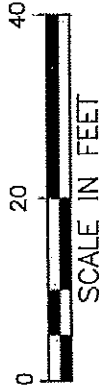
140'± TO
MYSTIC ST

WATER - 730/5
JO-VZN

GARDEN ST

APPROX. PT.
OF PICKUP

049-2-11
2 GARDEN ST
N/F
KENNEDY MARY G---TRUSTEE
C/O GARDEN STREET REALTY TR



SECTION - 2
STREET SURFACE

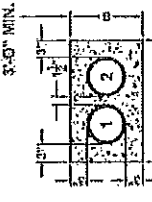


FIG. 1 2-DUCTS

FIG	DIMENSIONS			
	A Inches	B Inches	C Inches	D Inches
1	10'-0"	10'-0"	11'-0"	11'-0"
2	10'-0"	10'-0"	11'-0"	11'-0"
3	10'-0"	10'-0"	11'-0"	11'-0"
4	10'-0"	10'-0"	11'-0"	11'-0"
5	10'-0"	10'-0"	11'-0"	11'-0"
6	10'-0"	10'-0"	11'-0"	11'-0"
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8	10'-0"	10'-0"	11'-0"	11'-0"
9	10'-0"	10'-0"	11'-0"	11'-0"
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16	10'-0"	10'-0"	11'-0"	11'-0"
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18	10'-0"	10'-0"	11'-0"	11'-0"
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41	10'-0"	10'-0"	11'-0"	11'-0"
42	10'-0"	10'-0"	11'-0"	11'-0"
43	10'-0"	10'-0"	11'-0"	11'-0"
44	10'-0"	10'-0"	11'-0"	11'-0"
45	10'-0"	10'-0"	11'-0"	11'-0"
46	10'-0"	10'-0"	11'-0"	11'-0"
47	10'-0"	10'-0"	11'-0"	11'-0"
48	10'-0"	10'-0"	11'-0"	11'-0"
49	10'-0"	10'-0"	11'-0"	11'-0"
50	10'-0"	10'-0"	11'-0"	11'-0"

12" DRAIN
CBS

DRAIN
CBS

PARCEL LINE

PARCEL LINE

49-2-3. A
0 GARDEN ST
N/F
MC LEMAN CHARLES M JR TR

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION, NOR SHALL THE INFORMATION TO BE PROVIDED BE WARRANTED OR GUARANTEED IN ANY MANNER. THE INFORMATION IS PROVIDED "AS IS" WITHOUT WARRANTY, REPRESENTATION OR HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

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MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

C# 97-18

Work #

Work Order # 2272526

Surveyed by: SC/PG

Research by: SC

Plotted by: GC

Proposed Structures: TL

Approved: A DEBENEDICTIS

P#

NSTAR EVERSOURCE
1168 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of GARDEN ST, ARLINGTON

Showing PROPOSED CUSTOMER CONDUIT LOCATION

Scale 1"=20'

Date 07/27/2018

SHEET 1 of 1

OFFICE OF THE BOARD OF SELECTMEN

DANIEL J. DUNN, CHAIR
DIANE M. MAHON, VICE CHAIR
KEVIN F. GREELEY
JOSEPH A. CURRO, JR.
JOHN V. HURD



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 24, 2018

Richard M. Schifone, Supervisor
Rights and Permits
Eversource
101 Linwood Street
Somerville, MA 02143

Re: Garden Street, W.O. #2272526

Dear Mr. Schifone:

A Public Hearing has been scheduled in conjunction with the above-captioned matter on Wednesday, September 12th, 7:15 p.m., Selectmen's Chambers, Town Hall, 730 Massachusetts Avenue, Arlington.

The abutters have been notified. Please call our office to confirm the date and time.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr

NOTICE TO ABUTTERS

August 24, 2018

Dear Abutter:

You are hereby notified that a public hearing will be held at the **Office of the Board of Selectmen, Town Hall, 730 Massachusetts Avenue, Arlington, Massachusetts**, on **Wednesday, the 12th of September at 7:15 p.m.** upon the Petition of **NStar Electric d/b/a Eversource Energy** for permission to construct, and a location for, a line of conduits and manholes, with the necessary wires and cables therein, said conduits and manholes to be located substantially as shown on the plan made by A. DeBenedictis, dated July 27, 2018 and filed herewith, under the following public way or ways of said Town:

W.O. #2272526

Garden Street: **At and westerly from Pole 730/5, approximately 140 feet southeast of Mystic Street, a distance of 20 feet - conduit.**

By: *Marie A. Krupelny*
Board Administrator

MC LEMAN CHARLES M JR TR
136 RIDGE ST
WINCHESTER, MA 01890

LAWSON
TRS/GARDEN ST TRUST
7 BUTTONWOOD ROAD
STONEHAM, MA 02180

POCHINI SCOTT A TRUSTEE
GARDEN STREET RLTY TRUST
26 GARDEN STREET
ARLINGTON, MA 02474

KENNEDY MARY G--TRUSTEE
GARDEN STREET REALTY
1280 GREAT PLAIN AVENUE
NEEDHAM, MA 02494



Office of the
Board of Assessors
Robbins Memorial Town Hall
Arlington, MA 02476
(781) 316-3050
Assessors@town.arlington.ma.us

Abutters List

Date: August 15, 2018

Subject Property Address: GARDEN ST Arlington, MA

Search Distance: Direct Abutters
Street Opening

I hereby certify that this list has been prepared in accordance with Massachusetts General Law & Town of Arlington By-Laws.

Karin C. Feeley
Robert E. Greeley
[Signature]

Board of Assessors



Town of Arlington, Massachusetts

For Approval: Common Victualler and All Alcohol License

Summary:

Mini Punjab, 444 Massachusetts Avenue, Kashmir Singh

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Letter_of_Objection_-_Mini_Punjab.pdf	Letter of Objection
▢ Reference Material	Mini_Punjab_Inspection_Report.pdf	Inspection Reports
▢ Reference Material	Mini_Punjab_Common_Victualler_and_All_Alcohol_Application.pdf	Common Victualler and All Alcohol Application

LEONE & LEONE
ATTORNEYS AT LAW
637 MASSACHUSETTS AVENUE
ARLINGTON, MA 02476-5076

DAVID A. LEONE
JOHN D. LEONE*
SUZANNE M. LEONE
*ALSO MEMBER OF NY BAR

TEL (781) 648-2345
FAX (781) 648-2544
www.LeoneLaw.com

September 10, 2018

Samar Group LLC
Kashmir Singh
11 Fuller Street
Everett, Ma 02149

Mandeep Singh
18 Lowell Street
Malden, Ma 02148

Re: Paramveer Corporation d/b/a Punjab
Samar Group LLC proposed d/b/a Mini Punjab

Dear Messrs. Singh:

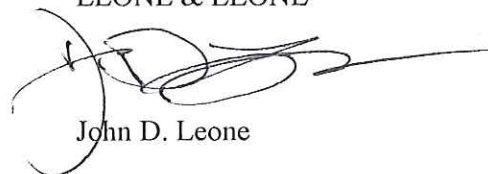
We represent Paramveer Corporation d/b/a Punjab 485-487 Massachusetts Avenue, Arlington, MA 02474. Punjab has been in operation in Arlington Center for nineteen years and has established itself as one of the premier Indian/Punjabi restaurants in the area. Paramveer Corporation has a Massachusetts Registered Trademark/Service Mark, Registration Number 72783, for the words Punjab Celebrating Indian Cuisine.

Paramveer Corporation strongly objects to your proposed name, "Mimi Punjab", and the use of the word Punjab in any connotation in its name, and will consider such use an infringement upon their Service Mark. The use by Samar Group LLC of the name "Mimi Punjab", will be construed by our client as an intentional and deliberate attempt to trade upon the name and good will of Paramveer Corporation's restaurant, Punjab, which is directly across the street. Paramveer Corporation respectfully requests that Samar Group LLC not use the name "Mimi Punjab" for its proposed restaurant in Arlington.

Paramveer Corporation will take all necessary actions in order to protect its Trademark / Service Mark.

If you have any questions, please feel free to contact the undersigned.

VERY TRULY YOURS
LEONE & LEONE



John D. Leone

enc

cc: Paramveer Corporation
Arlington Board of Selectmen
Jeffrey Gerson, Esq.

LICENSE APPLICATION REPORT

Type of License: Common Victualler and All Alcohol License

Name of Applicant: Kashmir Singh

Address: 444 Massachusetts Avenue

The following Departments have **no objections** to the issuance of said license:

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police _____x_____
- Fire _____x_____
- Health _____x_____
- Building _____x_____
- Planning _____x_____

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

ARLINGTON POLICE DEPARTMENT

Frederick Ryan
Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

August 28, 2018

On Tuesday, August 28, 2018 at 10:30 AM, I called and spoke with Kashmir Singh regarding this application for a Common Victualler and Alcohol License for the Mini Punjab, located at 444 Mass Ave. Mr. Singh stated that this will be his 3rd restaurant business opening. Mr. Singh stated that he hopes to open sometime in October after a small renovation. Mr. Singh stated that there will not be outside seating at this location. Mr. Singh will be working at this location part time but will have a full time manager.

I advised Mr. Singh that the Board of Selectmen may be conducting C.O.R.I and S.O.R.I checks during the application process.

Pending the checks conducted by the Board of Selectmen's Office, Arlington Police Dept. is not aware of any law enforcement or public safety reasons to object to the Common Victualler and Alcohol License for the Mini Punjab.

Respectfully Submitted,

Detective Edward DeFrancisco

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: _____

9/10/18

"Proactive and Proud"



Arlington Fire Department Town of Arlington

Administrative Office
411 Massachusetts Ave, Arlington, MA 02474
Phone: (781) 316-3803 Fax: (781) 316-3808
Email: jkelly@town.arlington.ma.us

Kevin M Kelley
Deputy Fire Chief

Checklist for food sales ownership conversion.

- All exit signs and emergency lights must be tested and in good working order
- FACP **must** have annual test paperwork on hand and be free of trouble and alarm signals
- Sprinkler system (if present) shall have current inspection tag
- All extinguishers must be hung with signs and a current inspection tag
- "K" extinguisher mounted and tagged in the kitchen area if using fat to cook
- All exits and exit paths must be in proper working order and free from storage
- No storage of excess combustibles allowed inside building or near exit ways
- Hoods must have current inspection/cleaning sticker attached
- Kitchen extinguishing systems must have current inspection tags
- If Ansul or Sprinklers present FACP must report to monitoring company
- Address must be clearly visible from the street
- Electrical panels must be accessible from floor to ceiling for the entire width
- Call for inspection after all has been completed 781-316-3803

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: 

Date: 9/10/18



Town of Arlington
Department of Health and Human Services
Office of the Board of Health
27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Board of Selectmen
From: Kylee Sullivan, Health Compliance Officer
Date: September 5, 2018
RE: Board of Health Comments for Selectmen's Meeting on September 12, 2018

Please accept the following as comments from the Office of the Board of Health:

**Mini Punjab- 444 Massachusetts Avenue
Common Victualler License**

- The Establishment has contacted the Health Department and is the process of completing the required plan review application. A permit will not be issued until plans are approved and a final pre-operational inspection has been conducted to ensure the Establishment is in compliance with the Food Code.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: 
Date: 9/10/18

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, September 6, 2018
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 444 Massachusetts Avenue
Applicant's Name: Kashmir Singh
D/B/A: Mini Punjab
Telephone: 617-961-2085
Department: Sent Via E-mail

Date: 8/23/2018

MEETING DATE: September 12, 2018

Inspected By:

RE: COMMON VIC AND ALL ALCOHOL LICENSE

Police
Fire
Board of Health
Building
Planning

INSPECTION REPORT SECTION:

Building

All building changes need permits.

All sign changes need approval and sign permit.

Window signs cannot exceed 25% of window or fine lines will be levied.

Certificate of Occupancy is needed - \$100 fee.

The Director of Inspectional Services has no objection to the issuance of this license as the applicant has been made aware of seating capacity and necessity for showing proof of ownership of sidewalk.

Plumbing

The Inspector of Plumbing and Gassfitting has no objection to the issuance of this license.

All Plumbing and Gasfitting work requires that the permits be obtained from this office for their respective trades by a licensed contractors.

Electrical

The Inspector of Wires has no objection to the issuance of this license

The applicant acknowledges that this is a conditional approval of the premises only and is not to be constructed as approval of the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: 

Date: 9/10/18

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, September 6, 2018
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 444 Massachusetts Avenue
Applicant's Name: Kashmir Singh
D/B/A: Mini Punjab
Telephone: 617-961-2085
Department: Sent Via E-mail Date: 9/5/2018

MEETING DATE: September 12, 2018

Inspected By:

RE: COMMON VIC AND ALL ALCOHOL LICENSE

Police

Fire

Board of Health

Building

Planning—Ali Carter, Economic Development Coordinator

INSPECTION REPORT SECTION:

The proposed business is located in a space that has been a restaurant site with a 50-seat capacity for many years. Located in a B5 Central Business District zone, it is an appropriate use for this area.

The applicant should be aware that this location is under the jurisdiction of the Arlington Historical Commission; any request for storefront change must be reviewing and approved by that commission as well as the Arlington Redevelopment Board. The applicant is reminded that any changes to signs, including re-lettering of existing signs, must be approved by this department prior to requesting a permit for sign installation. The sign permit will be issued by the Inspectional Services Department after review by the Department of Planning and Community Development.

The Department has no objection to the issuance of a Common Victualler license or an All Alcohol license to this business.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: _____




OFFICE OF THE BOARD OF SELECTMEN

730 Massachusetts Avenue

Town of Arlington

Massachusetts 02476-4908

(781) 316-3020

(781) 316-3029 fax

\$60.00 Filing Fee

Inspections Dept. at 51 Grove St. must review completed application before returning to this office.

APPLICATION

To the Licensing Authorities of the Town of Arlington

The Undersigned hereby makes application for a

☒ COMMON VICTUALLER LICENSE(Eat In)

☐ FOOD VENDOR LICENSE (Take Out Only)

Location 444 Massachusetts Ave

Name of Applicant KASHMIR SINGH

Corporate Name (if applicable) SAMAR GROUP LLC

D/B/A Mini PUNJAB

Date 7-25-2018

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

(A) it is understood that the Board is not required to grant the license.

(B) no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Board of Selectmen, and, furthermore, any work done is done at the applicant's risk, and

(C) in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Board of Selectmen a thirty day notice of his intention to sell same before such application will be acted upon by the Selectmen.

(D) that the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Signature Name KASHMIR SINGH, KASHMIR SINGH

Signature Name Mandeep Singh, MANDEEP SINGH

Phone (Home) _____ (Business) _____

Note: (A) If a corporation, state full names and addresses of principal officers.

(B) If a co-partnership, information must be provided on each partner; if a corporation, information must be provided on corporate officer making application.

Name <u>KASHMIR SINGH</u>	Name <u>MANDEEP SINGH</u>
Address <u>11 Fuller St</u>	Address <u>18 Lowell St #2</u>
City <u>EVERETT</u> Zip <u>02149</u>	City <u>Malden</u> Zip <u>02148</u>
DESCRIPTION OF APPLICANT	DESCRIPTION OF APPLICANT
Born in the U.S., Yes _____ No <input checked="" type="checkbox"/>	Born in the U.S., Yes _____ No <input checked="" type="checkbox"/>
Born Where <u>India</u>	Born Where <u>India</u>
Date of Naturalization <u>9/8/2016</u>	Date of Naturalization <u>9/14/2010</u>
Male or Female <u>Male</u>	Male or Female <u>Male</u>
Date of birth <u>6-28-1966</u>	Date of birth <u>7-31-1988</u>
Photo <u>1 inch by 1 inch</u>	



The Establishment shall operate as:

☒ Sole Ownership ☒ Partnership ☐ Total Number of Partners 1

Corporation Based in Massachusetts

(Once approved, please go to Clerk's Office for Business Certificate)

Corporate Information Required:

President _____

Secretary _____

Treasurer _____

Name

Address

Zip

INFORMATION RELATIVE TO APPLICATION

Breakfast _____

Yes ___ No ___

Lunch _____

Yes ☒ No ___

Dinner _____

Yes ☒ No ___

Do you own the property? Yes ___ No ☒ Tenant At Will ___ Lease 5 (years)

Hours of Operation:

Day Monday - Sunday Hours 10:30 am - 11:00 pm

Day _____ Hours _____

Day _____ Hours _____

Floor Space _____ Sq. Ft. Seating Capacity (if any) 50

Parking Capacity (if any) 4 spaces Number of Employees _____

List Cooking Facilities (and implements)

Will a food scale be in use for sale of items to the public? Yes ___ No ☒

Will catering services be provided by you? ☒ Yes ___ No ___

=====

Eight copies of the following items must be submitted with the application:

1. Layout Plan of Facility & Fixtures Date Received 8/13/18

2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) Date Received 8/6/18

3. Outside Facade and Sign Plan (dimensions, color) Date Received _____

4. Menu Date Received 8/6/18

5. Maintenance Program Date Received 8/6/18

If the facilities are not yet completed, provide estimated cost of work to be done \$ _____

=====

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Board of Selectmen for approval:

Date _____ Time _____

Board Action: Approved Yes ___ No ___

APPLICANT'S RESUME

Food Business Experience of Applicant

From 2011 to Present
Employee _____ D/B/A SHER-A-PUNJAB
Sole Owner _____ Location QUINCY, MA
Partnership SUKHMANI GROUP INC Type Food INDIAN FOOD
Corporation _____ Number of Employees 6

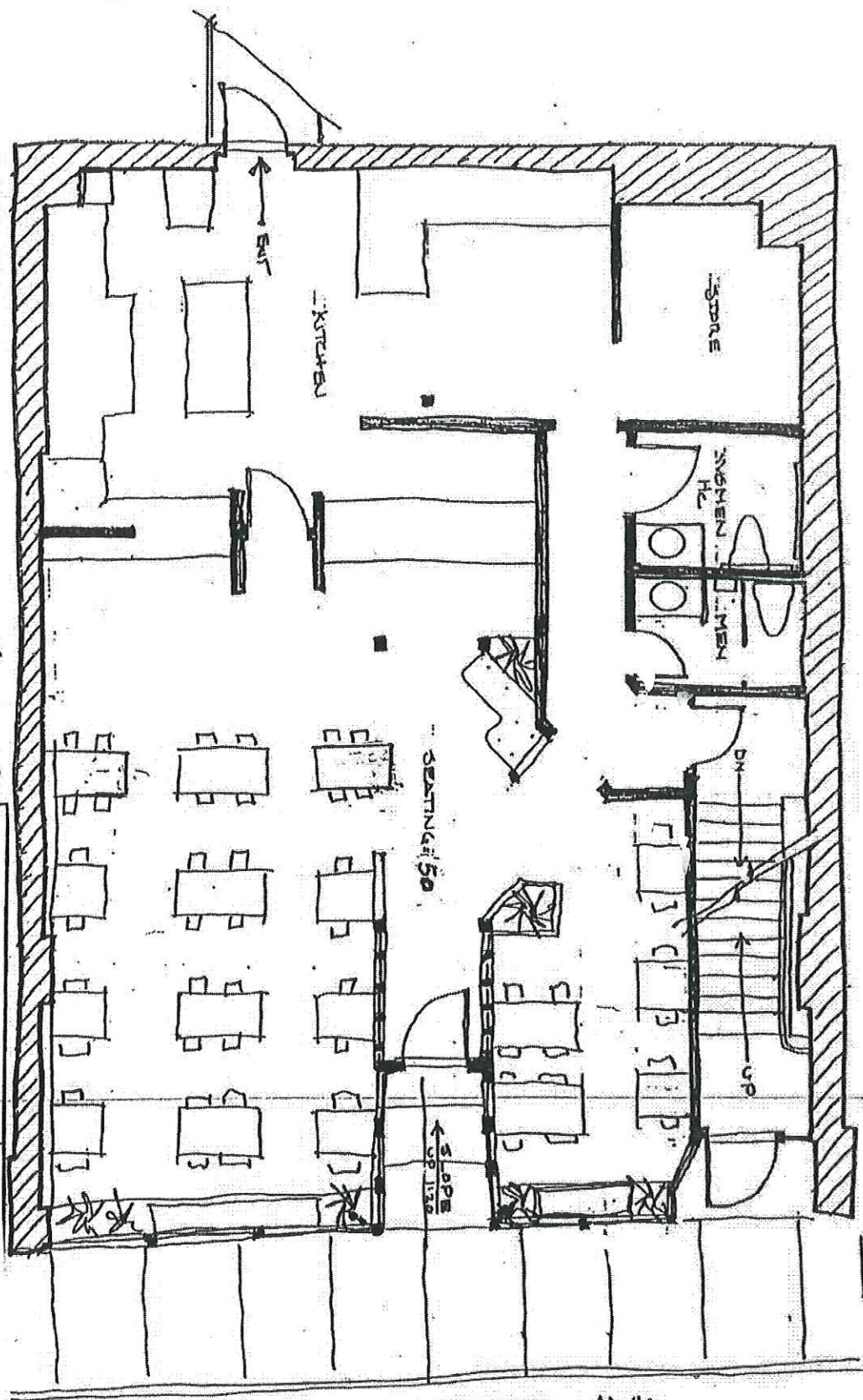
From 2007 to 2011
Employee MELA INDIAN CUISINE D/B/A 1
Sole Owner _____ Location BOSTON, MA
Partnership _____ Type Food INDIAN FOOD
Corporation _____ Number of Employees _____

List any other information that you feel will assist in the review of this application.

FIRST FLOOR

(PARKING)
LEVER

17 Mill Lane The Old Schwann Mill Arlington, MA 02174		444 - MASSACHUSETTS AVENUE	
ARCHITECTS	VOICE	DATE: 12-2-74	BY: C.A.
PLANNERS	FOR	SCALE: 1/4" = 1'-0"	REVISED:

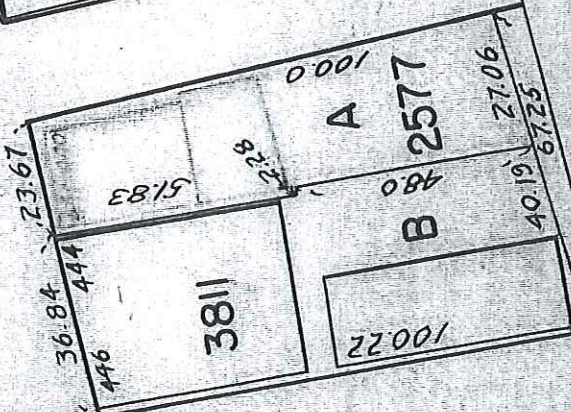


MASSACHUSETTS AVE.

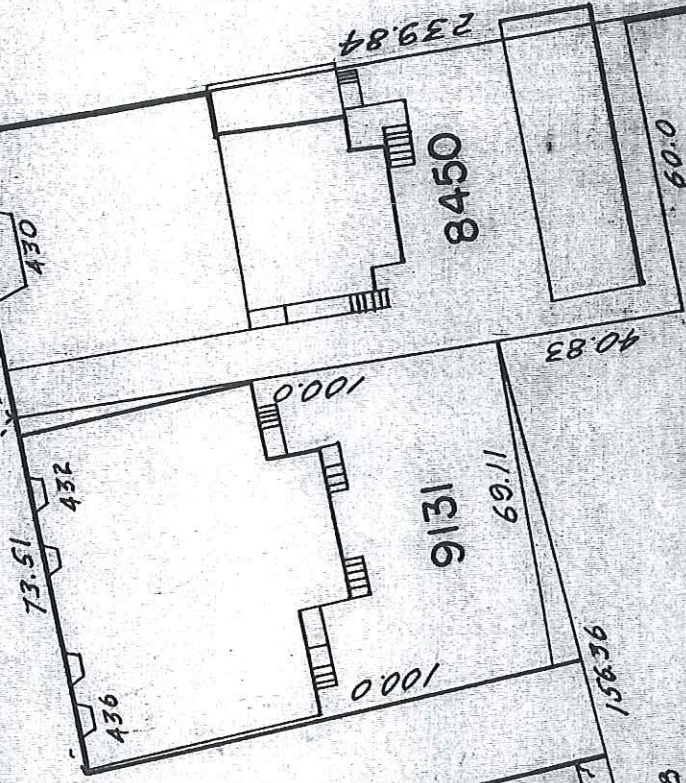
AVE.

MASSACHUSETTS

11



REAR 432-448



57,008

215.78

40,353

237.47

137.25

440

60.0

426

424

7370

ACE

MINI PUNJAB

Dimension -3ft height and 15 ft. length

HOT APPETIZERS

Vegetable Pakora (5) Fresh vegetable fritters made with spinach, potatoes, onion and cauliflower	\$3.95
Shrimp Samosa (2) Spicy turnovers stuffed with minced shrimp, potato, green peas and spices	\$5.95
Small Baby Samosa (4) Small Baby turnovers stuffed with potatoes and green peas	\$5.95
Vegetable Samosa (2) Spicy turnover stuffed with potatoes and green peas	\$4.95
Chicken Tikka (5) Tender pieces of chicken marinated in spicy, yogurt & cooked on skewers in tandoor	\$7.95
Paneer Pakora Homemade cheese with spicy, deep fried	\$4.95
Spring Roll (5) Crispy roll with shredded carrot, bean sprouts, noodles and vegetables	\$5.95
Aloo Tikki (2) Spicy potato patties deep fried	\$4.95
Chicken Pakora (5) Tender boneless pieces of white chicken marinated in chickpeas flour deep fried	\$6.95
Paneer Tikka (2) Tender pieces of homemade cheese marinated in spices and cooked on skewer in tandoor	\$4.95
Shan-A-Punjab Vegetarian Platter Assorted combination of vegetable pakoras, samosa, tikki and paneer pakora	\$8.95
Shan-A-Punjab Non-Vegetarian Platter Shrimp samosa, chicken tikka, lamb kabob and chicken pakoras	\$12.95
Mustard Lamb (2) Lamb rack chops marinated in yogurt and mustard sauce cooked in tandoor oven	\$11.95
Nir Giri Chingri Shrimp marinated in spices with coconut cooked in south Indian style	\$10.95

COLD APPETIZERS

Chat Papri Spiced potatoes, tomatoes and onion with fried wheat wafers with yogurt, sweet & sour sauce	\$4.95
Banana Chat Fresh banana, yogurt tamarind, spiced potato and cucumber	\$6.95
Chicken Chat Pieces of white meat chicken with potatoes, onion and tomatoes delicately tossed in our sweet & sour sauce	\$6.95
Dahi Puri Semolina puffs filled with spiced onion, potatoes, mint chutney, sweet sour and yogurt sauce	\$4.95
Bhelpuri Puffed rice crisp made with chickpeas flour and mix with onions, tomatoes, spices and tamarind sauce	\$4.95
Samosa Chat Crispy potato samosas smothered in a chickpea curry. Garnished with yogurt, tamarind and red onion	\$8.95

SOUP

Mulligatawny Soup Delicious soup made with lentil, herb and mild spices	\$3.95
Tomato and Coconut Soup Tomato soup with spices and a touch of coconut	\$3.95
Chicken Soup Boneless chicken soup with spices	\$4.95

SALADS

Chicken Salad White chicken marinated cubes with lettuce, green peppers and cucumbers	\$5.95
Green Salad Fresh garden vegetables (Lettuce, cucumber, green peppers and tomatoes)	\$4.95
Desi Salad Fresh onions, cucumber, tomatoes and lemon	\$3.95

*CONSUMER ADVISORY WARNING FOR RAW FOODS:

Please note that consuming raw or undercooked meat, poultry, seafood, shellfish, or eggs may increase risk of food borne illnesses.

MODERN INDIAN

Chef's Special Creation

All dishes served with basmati rice and your choice of spice level

- Mango Chicken** \$15.95
Fresh mango cooked with white meat & spices
- Chicken Subz Panchmael** \$16.95
Boneless chicken cubes cooked with green peppers, artichokes, asparagus and bean sprout stir fried with panch phoran flavored tomato and green cardamom sauce
- Lamb Shank Curry (Bone-in)** \$16.95
Delicately braised lamb shanks in a delicious saffron and red onion gravy
- Lamb Kadai** \$16.95
Barbequed boneless lamb cooked with sliced onions, peppers, tomatoes and mushrooms in a sauce with exotic spices
- Duck Vindaloo** \$17.95
Boneless duck cooked with potatoes and our tangy sauce
- Scallops Masala** \$16.95
Fresh scallops cooked in rich tomato and creamy sauce
- Scallops Balti** \$16.95
Fresh scallops cooked with onions, mushrooms, green peppers, herbs and spices
- Garlic Chicken** \$15.95
Chicken cubes cooked with fresh garlic and spices
- Garlic Shrimp** \$16.95
Shrimp cooked with fresh garlic and spices
- Tandoori Duck Masala** \$17.95
Diced duck tandoori style cooked in rich tomato cream sauce
- Subz Panchmael** \$14.95
Green peppers, artichokes, asparagus and bean sprouts stir fried with panch phoran flavored tomato and green cardamom sauce
- Tofu Bhurji** \$13.95
Mashed tofu cooked with onion, tomatoes, green peas and Indian spices
- Chana Paneer Masala** \$13.95
Whole chick-peas, homemade cheese with fresh garlic & ginger cooked in creamy tomato sauce
- Eggplant Chicken** \$15.95
Boneless white chicken cubes cooked with oven baked eggplant in open flame, mashed and sauteed with onion, garlic, ginger & spices

SOUTH INDIAN SPECIAL (DOSAs)

Serves with sambar soup with your choice of spice level

- Masala Dosa** \$12.95
Rolled and stuffed with potatoes and curry leaf spiced onions
- Chicken Dosa** \$13.95
Rolled & stuffed with barbequed chicken with potatoes and onions
- Mysor Masala Dosa** \$12.95
Rolled & stuffed with potatoes, onion and south Indian mysore spice
- Shan-A-Punjab Dosa** \$14.95
Rolled and stuffed with onion, paneer, potatoes and green pepper

LAMB & GOAT

All dishes served with basmati rice and your choice of spice level

- Lamb Curry** \$15.95
Boneless lamb cubes cooked in curry sauce with exotic Indian herbs and spices
- Lamb Korma** \$15.95
Lamb cooked with nuts and raisins in a mild creamy sauce
- Lamb Coconut Curry** \$15.95
Boneless lamb in a curry sauce with mustard seeds and coconut
- Lamb Tikka Masala** \$15.95
Boneless lamb Tandoori style cooked in rich tomato cream sauce
- Lamb Saag** \$15.95
Chunks of boneless lamb, cooked with spinach & spices
- Lamb Vindaloo** \$15.95
Lamb pieces marinated in vinegar & spices cooked with potatoes in a spicy tomato & onion sauce
- Lamb Balti** \$15.95
Barbeque lamb roasted with onions, mushroom, green peppers, herbs and spices, garnished with coriander
- Rogan Josh** \$15.95
Lamb cooked with exotic spices, herbs and nuts in a mild yogurt sauce
- Goat Curry (Bone in)** \$15.95
Cubes of goat (bone-in) cooked in thick gravy of exotic spices and herbs
- Shan-A-Punjab Goat (Bone-in)** \$16.95
Pieces of goat meat (with bone) cooked in our chef's delightful coconut curry

SEAFOOD

All dishes served with basmati rice and your choice of spice level

Keral Fish Curry	\$16.95
Spiced talapia cooked with coconut milk in curry sauce, mustard seeds and Indian spices	
Seafood Masala	\$16.95
Fresh fish, scallop and shrimp in a creamy tomato sauce	
Madrashi Fish	\$16.95
Fresh fish cooked in a curry sauce with mushrooms, green peppers & onions	
Goa Shrimp Curry	\$16.95
Shrimp cooked in mildly spiced coconut milk curry	
Shrimp Curry	\$16.95
Fresh shrimp cooked in curry sauce with Indian herbs & spices	
Shrimp Saag	\$16.95
Fresh shrimp cooked with spinach & spices	
Shrimp Balti	\$16.95
Shrimp, roasted onions, green peppers, mushroom, herbs & spices garnished with coriander	
Shrimp Masala	\$16.95
Fresh jumbo shrimp, Tandoori style, cooked in a rich creamy tomato sauce	
Fish Tikka Masala	\$15.95
Fresh fish, Tandoori style, cooked in a rich creamy tomato sauce	
Shrimp Korma	\$16.95
Fresh shrimp cooked in a mild creamy sauce with nuts and raisins	
Shrimp Vindaloo	\$16.95
Shrimp cooked with potatoes and our tangy sauce	

CHICKEN

All dishes served with basmati rice and your choice of spice level

Chicken Curry	\$14.95
Boneless chicken cooked in curry sauce with Indian herbs and spices	
Chicken Tikka Masala	\$14.95
Diced, boneless white meat chicken Tandoori style cooked in rich tomato cream sauce	
Butter Chicken	\$14.95
Boneless marinated Tandoori chicken cooked in tomato sauce and a touch of cream spices	
Chicken Daal	\$14.95
Boneless chicken with lentils sauteed with fresh herbs and spices	
Coconut Chicken Curry	\$14.95
Boneless chicken in curry sauce with mustard seeds and coconut	
Chicken Saag	\$14.95
Boneless chicken cooked with spinach & spices	
Chicken Vindaloo	\$14.95
Boneless chicken cooked with potatoes and our tangy sauce	
Chicken Mushroom Balti	\$14.95
Chicken with roasted onions, green pepper, mushrooms, herbs and spices, garnished with coriander	
Chicken Korma	\$14.95
Chicken cooked in a mild creamy sauce with nuts and raisins	
Chicken Kadai	\$14.95
Barbeque boneless white meat chicken marinated in a spicy yogurt baked in our clay oven, mixed with sliced onions, peppers, tomatoes and mushrooms in a sauce with exotic spices	
Chicken Muncharian	\$14.95
Tender boneless pieces of white meat chicken deep fried cooked with onion, peppers, sweet and tangy sauce	
Chicken Jalfrezi	\$14.95
Boneless chicken with bell pepper, onion, tomato, herbs and spices	

BEEF

All dishes served with basmati rice and your choice of spice level

Beef Tikka Masala	\$15.95
Beef cubes Tandoori style cooked in rich tomato cream sauce	
Beef Curry	\$14.95
Beef cubes cooked in curry sauce with exotic Indian herbs and spices	
Beef Coconut Curry	\$15.95
Cubes of beef cooked in a curry sauce with mustard seeds and coconut	
Beef Mushroom Bhuna	\$14.95
Beef cubes cooked with green peppers and mushrooms in a rich brown gravy	
Beef Korma	\$15.95
Beef cubes cooked in a mild creamy sauce with nuts and raisins	
Beef Vindaloo	\$14.95
Beef cubes cooked with potatoes and tangy sauce	

VEGETABLE

All dishes serves with basmati rice and your choice of spice level

Palak Paneer Fresh spinach cooked with cream and homemade cheese	\$13.95
Paneer Kadai Fresh homemade cheese cooked with sliced onion, peppers, tomatoes and mushroom in a sauce with exotic spices	\$13.95
Paneer Balti Home-made cheese cooked with roasted onions, green pepper, herbs and spices, garnished with fresh coriander	\$13.95
Aloo Palak Potato balls cooked with fresh spinach, onion, tomatoes and spices	\$12.95
Baigan Bharta Eggplant specialty baked over open flame, mashed and sauteed with onion, garlic, ginger & spices	\$12.95
Malai Kofta Vegetable balls cooked in a creamy tomato sauce with fresh herbs, exotic spices, nuts and raisins	\$13.95
Mix Sabzi Mixed vegetables sauteed with Indian spices	\$12.95
Paneer Korma Homemade cheese cubes cooked in a mildy creamy sauce with nuts and raisins	\$13.95
Gobhi Achari Cauliflower cooked with ginger, garlic, potatoes and Indian spices	\$13.95
Shahi Navratan Korma Garden fresh vegetables cooked with mild creamy sauce with nuts and raisins	\$13.95
Daal Makhni Lentils sauteed in butter with fresh herbs and spices, garnished w/fresh coriander	\$12.95
Bhindi Masala Fresh okra cooked with onion, tomatoes and Indian spices	\$12.95
Paneer Makhni Homemade cheese sauteed in butter with fresh herbs, spices, nuts and raisins	\$13.95
Paneer Bhurji Mashed homemade cheese with onion, green pepper and Indian spices	\$13.95
Mutter Paneer Fresh green peas cooked with homemade cheese chunks, herbs and light spices	\$13.95
Aloo Choley Chickpeas and potatoes prepared north Indian style	\$12.95

TANDOORI

All dishes serves with basmati rice and rich creamy tomato sauce

Tandoori Chicken (Half (4) \$11.95) (Full (8) \$20.95) Tender chicken, marinated in yogurt and spices and baked in our tandoor	
Tandoori Mixed Grill Combination of sizzling tandoori specialties like chicken tikka Tandoori chicken, lamb boti kebab, seekh kebab and Tandoori shrimp with sauteed onions and garden salad	\$18.95
Tandoori Shrimp (6) Fresh jumbo shrimp marinated in delicately spiced yogurt and baked on skewers in our Tandoor oven	\$17.95
Kali Mirchi Tikka (10) Chicken marinated in black pepper, yogurt and spices, baked in our Tandoor	\$15.95
Salmon Kebab (4) Fresh salmon marinated our chef's secret recipe sauce, baked in our Tandoor	\$17.95
Boti Kebab (6 chopped) Tender pieces of lamb marinated in yogurt sauce and baked in our Tandoor	\$16.95
Seekh Kebab (6 chopped) Finely minced lamb seasoned with chopped onions, bell peppers, herbs and spices, baked on skewers in our Tandoor	\$16.95
Mustard Lamb Chop (4) Rack of lamb marinated in yogurt and mustard sauce, baked in our Tandoor oven	\$20.95

RICE

All dishes serves with raita (yogurt sauce)

Vegetable Biryani Basmati rice cooked with exotic spices, herbs, fresh garden vegetables and nuts	\$13.95
Lamb Biryani Juicy pieces of lamb cooked with Basmati rice and spices, garnished with nuts	\$15.95
Chicken Biryani Basmati rice cooked with chunks of chicken, nuts and spices	\$15.95
Shrimp Biryani Saffron flavored Basmati rice cooked with shrimp and nuts	\$17.95
Beef Biryani Basmati rice and spicy beef chunks cooked with nuts and spices	\$15.95
Goat Biryani Basmati rice and chunks of goat cooked with nuts and spices	\$16.95
Shan-A-Punjab Biryani Basmati rice cooked in butter with pieces of shrimp, chicken, lamb, vegetables, nuts and raisins	\$17.95

BREAD

Naan Unleavened bread baked in Tandoor	\$2.95
Aloo Naan Unleavened bread stuffed with potatoes	\$3.95
Chicken Naan Handmade bread stuffed with diced chicken, herbs & spices, in our Tandoor	\$3.95
Peshawari Naan Unleavened bread stuffed with raisins, almonds, and cashew nuts	\$4.95
Garlic Naan Unleavened, handmade bread stuffed with fresh garlic and cilantro	\$3.95
Naan Apricot Date Unleavened, handmade bread stuffed with fresh apricot and date	\$4.95
Chicken Coconut Naan Handmade bread stuffed with diced chicken and coconut, herbs & spices, in our Tandoor	\$3.95
Pista Coconut Naan Handmade bread stuffed with pistachio and coconut in our Tandoor	\$4.95
Sweet Coconut Naan	\$3.95
Chapati (2) Thin, unleavened whole wheat bread, griddle cooked served with butter or without butter	\$3.95
Tandoori Roti Whole wheat bread baked in our Tandoor	\$2.95
Poori (2) Deep fried whole wheat puff bread	\$3.95
Onion Kulcha Unleavened white bread stuffed with onion	\$3.95
Plain Parantha Multi-layered whole wheat bread, cooked with butter on a griddle	\$2.95
Gobhi Parantha Multi-layered whole wheat bread, cooked with mashed cauliflower	\$3.95
Aloo Parantha Multi-layered whole wheat bread, cooked with mashed potatoes	\$3.95
Paneer Naan Unleavened bread stuffed with homemade cheese	\$3.95

DESSERT

Kheer Rice cooked in sweetened milk, raisins and almonds	\$3.95
Ras Malai Fresh homemade cheese patties, cooked with saffron, almonds and nuts	\$3.95
Badam Kulfi Exotic ice cream from India made with saffron, almonds and nuts	\$3.95
Gulab Jamun (2) Deep fried wheat and milk balls, soaked in syrup	\$3.95
Ice Cream Choice of Your Flavor Pistachio, Vanilla or Strawberry	\$3.95

Before placing your order,
please inform your
server if a person in your
party has a food allergy

Prices, Items, & Offers are
Subject to Change. Mass Food
& Beverage Tax applicable.

DRINKS

Pistachio Shake Natural flavored ice cream with milk and sugar	\$3.50
Fruit Juice Orange, apple, pineapple	\$2.95
Salt Lassi Yogurt drink made with salt, crushed cumin and mint	\$2.95
Sweet Lassi Yogurt drink made with sugar and milk	\$2.95
Mango Lassi Yogurt drink made with mango fruit and sugar	\$3.95
Masala Tea Indian spice tea	\$2.95
Soda Coke, Diet Coke, Ginger Ale, or Sprite	\$1.95

SIDES

Raita Homemade yogurt with grated cucumber and mint	\$1.95
Plain Yogurt Homemade yogurt	\$1.50
Papadum Light, lacy lentil crisp	\$1.95
Mixed Pickle Homemade pickle with mango, carrot and ginger	\$1.95
Mango Chutney Sweet mango sauce	\$1.95
Basmati Rice White basmati rice	\$2.95
Masala Sauce Rich Tomato Creamy Sauce	\$5.95

PRST STD
ECRWS
U.S. POSTAGE
PAID
EDDM Retail

Local Postal Customer

Maintenance Plan

TRASH, recycle Garbage will be stored in barrel located in back of the building. TRASH will be picked up a BP Trash company. It will be picked twice a week

Walham pest control company will take care the Extermination stuff. They will come once a month

The cooking Ventilation equipment will be in accordance with Requirement of Arlington Board of Health

Kitchen will be kept in highest State of Cleanliness

Bathroom and floors will be keep cleaned. It will be mopped multiple times Every day.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

Print Form

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: <https://www.paybill.com/mass/abcc/retail/>

(PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR
INDIVIDUAL)

EPAY CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

00019-RS-0030

LICENSEE NAME

SAMAR GROUP LLC

ADDRESS

444 MASSACHUSETTS AVE

CITY/TOWN

ARLINGTON

STATE

MA

ZIP CODE

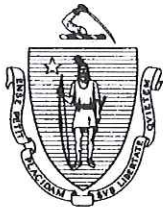
02476

TRANSACTION TYPE (Please check all relevant transactions):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> New Officer/Director | <input checked="" type="checkbox"/> Transfer of License |
| <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Issuance of Stock | <input type="checkbox"/> New Stockholder | <input type="checkbox"/> Transfer of Stock |
| <input type="checkbox"/> Change of License Type | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Pledge of Stock | <input type="checkbox"/> Wine & Malt to All Alcohol |
| <input type="checkbox"/> Change of Location | <input type="checkbox"/> More than (3) \$15 | <input type="checkbox"/> Pledge of License | <input type="checkbox"/> 6-Day to 7-Day License |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> New License | <input type="checkbox"/> Seasonal to Annual | |
| <input type="checkbox"/> Other | <input type="text"/> | | |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
239 CAUSEWAY STREET
BOSTON, MA 02241-3396



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

APPLICATION FOR A RETAIL ALCOHOLIC BEVERAGES LICENSE

Please complete this entire application, leaving no fields blank. If field does not apply to your situation, please write N/A.

1. NAME OF PROPOSED LICENSEE (Business Contact)

SAMAR GROUP LLC

This is the corporation or LLC which will hold the license, **not** the individual submitting this application. If you are applying for this license as a sole proprietor, not an LLC, corporation or other legal entity, you may enter your personal name here.

2. RETAIL APPLICATION INFORMATION

There are two ways to obtain an alcoholic beverages license in the Commonwealth of Massachusetts, either by obtaining an existing license through a transfer or by applying for a new license.

Are you applying for a new license ☐ New ☒ Transfer or the transfer of an existing license?

If transferring, please indicate the current ABCC license number you are seeking to obtain:

0019-RS-0030

If applying for a new license, are you applying for this license pursuant to special legislation?

☐ Yes ☐ No

Chapter

Acts of

If transferring, by what method is the license being transferred?

Purchase

3. LICENSE INFORMATION / QUOTA CHECK

City/Town

ARLINGTON

On/Off-Premises

On-Premises

TYPE

\$12 Restaurant

CATEGORY

All Alcoholic Beverages

CLASS

Annual

4. APPLICATION CONTACT

The application contact is required and is the person who will be contacted with any questions regarding this application.

First Name: JEFFREY

Middle:

Last Name: GERSON

Title: Attorney

Primary Phone:

Email: jgerson@thegersongroup.com

5. OWNERSHIP Please list all individuals or entities with a direct or indirect, beneficial or financial interest in this license.

An individual or entity has a direct beneficial interest in a license when the individual or entity owns or controls any part of the license. For example, if John Smith owns Smith LLC, a licensee, John Smith has a direct beneficial interest in the license.

An individual or entity has an indirect beneficial interest if the individual or entity has 1) any ownership interest in the license through an intermediary, no matter how removed from direct ownership, 2) any form of control over part of a license no matter how attenuated, or 3) otherwise benefits in any way from the license's operation. For Example, Jane Doe owns Doe Holding Company Inc., which is a shareholder of Doe LLC, the license holder. Jane Doe has an indirect interest in the license.

A. All individuals listed below are required to complete a Beneficial Interest Contact - Individual form.

B. All entities listed below are required to complete a Beneficial Interest Contact - Organization form.

C. Any individual with any ownership in this license and/or the proposed manager of record must complete a CORI Release Form.

Name	Title / Position	% Owned	Other Beneficial Interest
KASHMIR SINGH	LLC Manager	40%	
MANDEEP SINGH	LLC Manager	25%	

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

5. OWNERSHIP (continued)

Name	Title / Position	% Owned	Other Beneficial Interest
GAGANPREET KAUR	LLC Member	25%	
MANDEEP SANDHU	LLC Member	10%	

6. PREMISES INFORMATION

Please enter the address where the alcoholic beverages are sold.

Premises Address

Street Number: Street Name: Unit:

City/Town: State: Zip Code:

Country:

Description of Premises

Please provide a complete description of the premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage.

Floor Number	Square Footage	Number of Rooms
1	2248	2
BASEMENT	1728	1

Patio/Deck/Outdoor Area Total Square Footage

Indoor Area Total Square Footage

Number of Entrances

Number of Exits

Proposed Seating Capacity

Proposed Occupancy

Occupancy of Premises

Please complete all fields in this section. Documentation showing proof of legal occupancy of the premises is required.

Please indicate by what right the applicant has to occupy the premises Landlord Name

Lease Beginning Term Landlord Phone

Lease Ending Term Landlord Address

Rent per Month

Rent per Year

If leasing or renting the premises, a signed copy of the lease is required.

If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.

Please indicate if the terms of the lease include payments based on the sale of alcohol: ☐ Yes ☒ No

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

7. BUSINESS CONTACT

The Business Contact is the proposed licensee. If you are applying as a Sole Proprietor (the license will be held by an individual, not a business), you should use your own name as the entity name.

* Please see last page of application for required documents based on Legal Structure *

Entity Name:	SAMAR GROUP LLC	FEIN:	:
DBA:	MINI PUNJAB	Fax Number:	
Primary Phone:		Email:	sandhu.2usa@gmail.com
Alternative Phone:		Legal Structure of Entity	LLC

Business Address (Corporate Headquarters)

☒ Check here if your Business Address is the same as your Premises Address

Street Number:	444	Street Name:	MASSACHUSETTS AVE
City/Town:	ARLINGTON	State:	MA
Zip Code:	02476	Country:	USA

Mailing Address

☒ Check here if your Mailing Address is the same as your Premises Address

Street Number:		Street Name:	
City/Town:		State:	
Zip Code:		Country:	

Is the Entity a Massachusetts Corporation?

☒ Yes ☐ No

If no, is the Entity registered to do business in Massachusetts?

☐ Yes ☐ No

If no, state of incorporation

Other Beneficial Interest

Does the proposed licensee have a beneficial interest in any other Massachusetts Alcoholic Beverages Licenses? ☐ Yes ☒ No

If yes, please complete the following table.

Name of License	Type of License	License Number	Premises Address

Prior Disciplinary Action:

Has any alcoholic beverages license owned by the proposed licensee ever been disciplined for an alcohol related violation?

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

8. MANAGER CONTACT

The Manager Contact is required and is the individual who will have day-to-day, operational control over the liquor license.

Salutation First Name Middle Name Last Name Suffix

Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Place of Employment

Alternative Phone: Fax Number

Citizenship / Residency / Background Information of Proposed Manager

Are you a U.S. Citizen? ☒ Yes ☐ No

Have you ever been convicted of a state, federal, or military crime? ☐ Yes ☒ No

If yes, attach an affidavit that lists your convictions with an explanation for each

Have you ever been Manager of Record of a license to sell alcoholic beverages? ☐ Yes ☒ No

If yes, please list the licenses for which you are the current or proposed manager:

Do you have direct, indirect, or financial interest in this license? ☒ Yes ☐ No

If yes, percentage of interest

If yes, please indicate type of Interest (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Officer | <input type="checkbox"/> Sole Proprietor |
| <input type="checkbox"/> Stockholder | <input checked="" type="checkbox"/> LLC Manager |
| <input type="checkbox"/> LLC Member | <input type="checkbox"/> Director |
| <input type="checkbox"/> Partner | <input type="checkbox"/> Landlord |
| <input type="checkbox"/> Contractual | <input type="checkbox"/> Revenue Sharing |
| <input type="checkbox"/> Management Agreement | <input type="checkbox"/> Other |

Please indicate how many hours per week you intend to be on the licensed premises

Employment Information of Proposed Manager

Please provide your employment history for the *past 10 years*

Date(s)	Position	Employer	Address	Phone
2017-Present	CDL DRIVER	LaMarca & Son's Baking	2 Riverside Park, Malden, MA 02148	
2014-2017	SECURITYMAN	SCIS AIR SECURITY	25 LOWELL ST, BOSTON MA 02128	
2008-2014	SHIFTSUPERVISOR	DUNKIN DONUTS	283 MIDDLESEX AVE MEDFORD MA 021	

Prior Disciplinary Action of Proposed Manager

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

9. FINANCIAL INFORMATION

Please provide information about associated costs of this license.

Associated Costs

A. Purchase Price for Building/Land	0
B. Purchase Price for any Business Assets	230,000
C. Costs of Renovations/Construction	5,000
D. Purchase Price of Inventory	0
E. Initial Start-Up Costs	0
F. Other (Please specify)	
G. Total Cost (Add lines A-F)	2,35,000

Please note, the total amount of **Cash Investment** (top right table) plus the total amount of **Financing** (bottom right table) must be equal to or greater than the **Total Cost** (line G above).

Please provide information about the sources of cash and/or financing for this transaction

Source of Cash Investment

Name of Contributor	Amount of Contribution
MANDEEP SANDHU	70,000
MANDEEP SINGH	35,000
GAGANPREET KAUR	30,000
Total:	135,000

Source of Financing

Name of Lender	Amount	Does the lender hold an interest in any MA alcoholic beverages licenses?	If yes, please provide ABCC license number of lender
SAGAR RESTAURANT CORP	100,000	NO	
Total:			100,000

10. PLEDGE INFORMATION

Are you seeking approval for a pledge? ☐ Yes ☒ No

Please indicate what you are seeking to pledge (check all that apply)

☐ License ☐ Stock / Beneficial Interest ☐ Inventory

To whom is the pledge is being made:

Does the lender have a beneficial interest in this license?

☐ Yes ☐ No

Does the lease require a pledge of this license?

☐ Yes ☐ No



Town of Arlington, Massachusetts

For Approval: Public Entertainment License

Summary:

Town Tavern, 193 Massachusetts Avenue, George Mullan

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Town_Tavern_Inspection_Reports.pdf	Inspection Reports
▢	Reference Material	Town_Tavern_Public_Entertainment_App.pdf	Public Entertainment Application

LICENSE APPLICATION REPORT

Type of License: Public Entertainment

Name of Applicant: George Mullan

Address: 201 Massachusetts Avenue

The following Departments have **no objections** to the issuance of said license:

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police _____ x _____
- Fire _____ x _____
- Health _____ x _____
- Building _____ x _____
- Planning _____ x _____

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

From: "Ed DeFrancisco" <EDeFrancisco@town.arlington.ma.us>
To: "Ashley Maher" <AMaher@town.arlington.ma.us>
Date: 08/27/2018 02:08 PM
Subject: Re: Town Tavern - Public Entertainment

Hi Ashley, he is all set on our end, if it's the same owner.

Thanks
Ted

*Inspector DeFrancisco
Criminal Investigations Bureau
Arlington PD
781-316-3948*

APPLICANT'S SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 8-7-18



Arlington Fire Department Town of Arlington

Administrative Office

411 Massachusetts Ave, Arlington, MA 02474

Phone: (781) 316-3803 Fax: (781) 316-3808

Email: jkelly@town.arlington.ma.us

Kevin M Kelley
Deputy Fire Chief

Checklist for food sales ownership conversion.

- All exit signs and emergency lights must be tested and in good working order
- FACP **must** have annual test paperwork on hand and be free of trouble and alarm signals
- Sprinkler system (if present) shall have current inspection tag
- All extinguishers must be hung with signs and a current inspection tag
- "K" extinguisher mounted and tagged in the kitchen area if using fat to cook
- All exits and exit paths must be in proper working order and free from storage
- No storage of excess combustibles allowed inside building or near exit ways
- Hoods must have current inspection/cleaning sticker attached
- Kitchen extinguishing systems must have current inspection tags
- If Ansul or Sprinklers present FACP must report to monitoring company
- Address must be clearly visible from the street
- Electrical panels must be accessible from floor to ceiling for the entire width
- Call for inspection after all has been completed 781-316-3803

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9-7-18



Town of Arlington
Department of Health and Human Services
Office of the Board of Health
27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Board of Selectmen
From: Kylee Sullivan, Health Compliance Officer
Date: September 5, 2018
RE: Board of Health Comments for Selectmen's Meeting on September 12, 2018

Please accept the following as comments from the Office of the Board of Health:

**Town Tavern- 193 Massachusetts Avenue
Common Victualler License / Public Entertainment**

- The Establishment was issued a Permit to Operate a Food Establishment by the Health Department on August 17, 2018. A pre-operational inspection of the Establishment on August 17, 2018 found complete compliance with the Food Code.

**Town Tavern- 193 Massachusetts Avenue
Sidewalk Café Permit / Public Entertainment**

- The Establishment must prohibit smoking and the use of e-cigarettes in the outdoor seating area by conspicuously posting a notice or sign which states "No Smoking" or by using a sign with the international "No Smoking" symbol in the outdoor area.
- The owner or designated Person in Charge is responsible for maintaining the outdoor seating area smoke free.
- Any Person in Charge of a public place or workplace who fails to comply with the regulations is subject to a fine of one hundred dollars (\$100.00) for each day of the violation.
- The Establishment is responsible for maintaining the outdoor seating in a clean and sanitary manner, free from garbage and trash or other refuse that would constitute a public health nuisance.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9-7-18

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, September 6, 2018
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 201 Massachusetts Avenue
Applicant's Name: George Mullan
D/B/A: Town Tavern
Telephone: 617-719-3700
Department: Sent Via E-mail

Date: 8/27/2018

MEETING DATE: September 12, 2018

Inspected By:

RE: PUBLIC ENTERTAINMENT

Police
Fire
Board of Health
Building
Planning

INSPECTION REPORT SECTION:

Building

All building changes need permits.

All sign changes need approval and sign permit.

Window signs cannot exceed 25% of window or fine lines will be levied.

Certificate of Occupancy is needed - \$100 fee.

The Director of Inspectional Services has no objection to the issuance of this license as the applicant has been made aware of seating capacity and necessity for showing proof of ownership of sidewalk.

Plumbing

The Inspector of Plumbing and Gassfitting has no objection to the issuance of this license.

All Plumbing and Gasfitting work requires that the permits be obtained from this office for their respective trades by a licensed contractors.

Electrical

The Inspector of Wires has no objection to the issuance of this license

The applicant acknowledges that this is a conditional approval of the premises only and is not to be constructed as approval of the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9-7-18

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, September 6, 2018
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 201 Massachusetts Avenue
Applicant's Name: George Mullan
D/B/A: Town Tavern
Telephone: 617-719-3700
Department: Sent Via E-mail Date: 9/5/2018

MEETING DATE: September 12, 2018

Inspected By:

RE: PUBLIC ENTERTAINMENT

Police

Fire

Board of Health

Building

Planning—Ali Carter, Economic Development Coordinator

INSPECTION REPORT SECTION:

Town Tavern is at the former location of Ristorante Olivio, which was an Italian restaurant with a 120-seat capacity and an all-alcohol license. Serving contemporary American pub fare, the proposed use is 120-seat restaurant, which is the same capacity as the existing business in this location. Located in a B3 Neighborhood Business Zoning District, this restaurant is an appropriate use for this location.

The Department has no objection to the issuance of a Public Entertainment license to this business.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 9-7-18

OFFICE OF THE BOARD OF SELECTMEN

CLARISSA ROWE, CHAIR
JOHN W. HURD, VICE CHAIR
KEVIN GREELEY
DIANE MAHON
ANNIE LACOURT



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

The License applied for, if Granted, cannot be Sold, Transferred or
Surrendered without the authority of the Board of Selectmen.

PUBLIC ENTERTAINMENT APPLICATION

Fee: \$50.00

8-23-18

Date

To the Board of Selectmen:

The undersigned hereby make application for a
PUBLIC ENTERTAINMENT

Name: Bootsy Mullan

Company: Town Tavern

Address: 201 Mass Ave.

SIGNATURE

RESIDENCE
(Street and Number)

Bootsy Mullan

PRINT NAME

114 Lewis Rd.

SIGNATURE

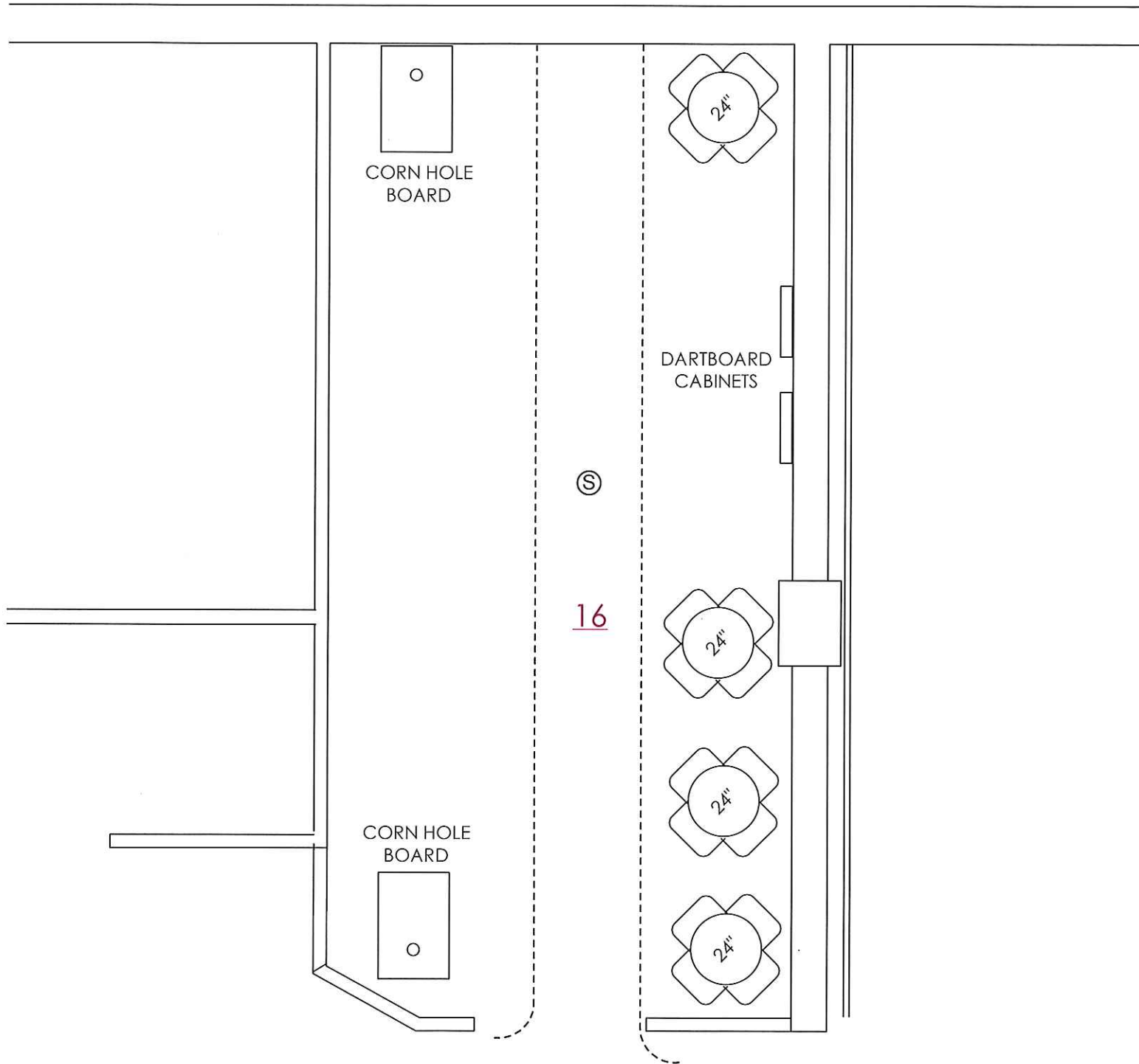
Bolton MA. 02478

TELEPHONE NUMBER

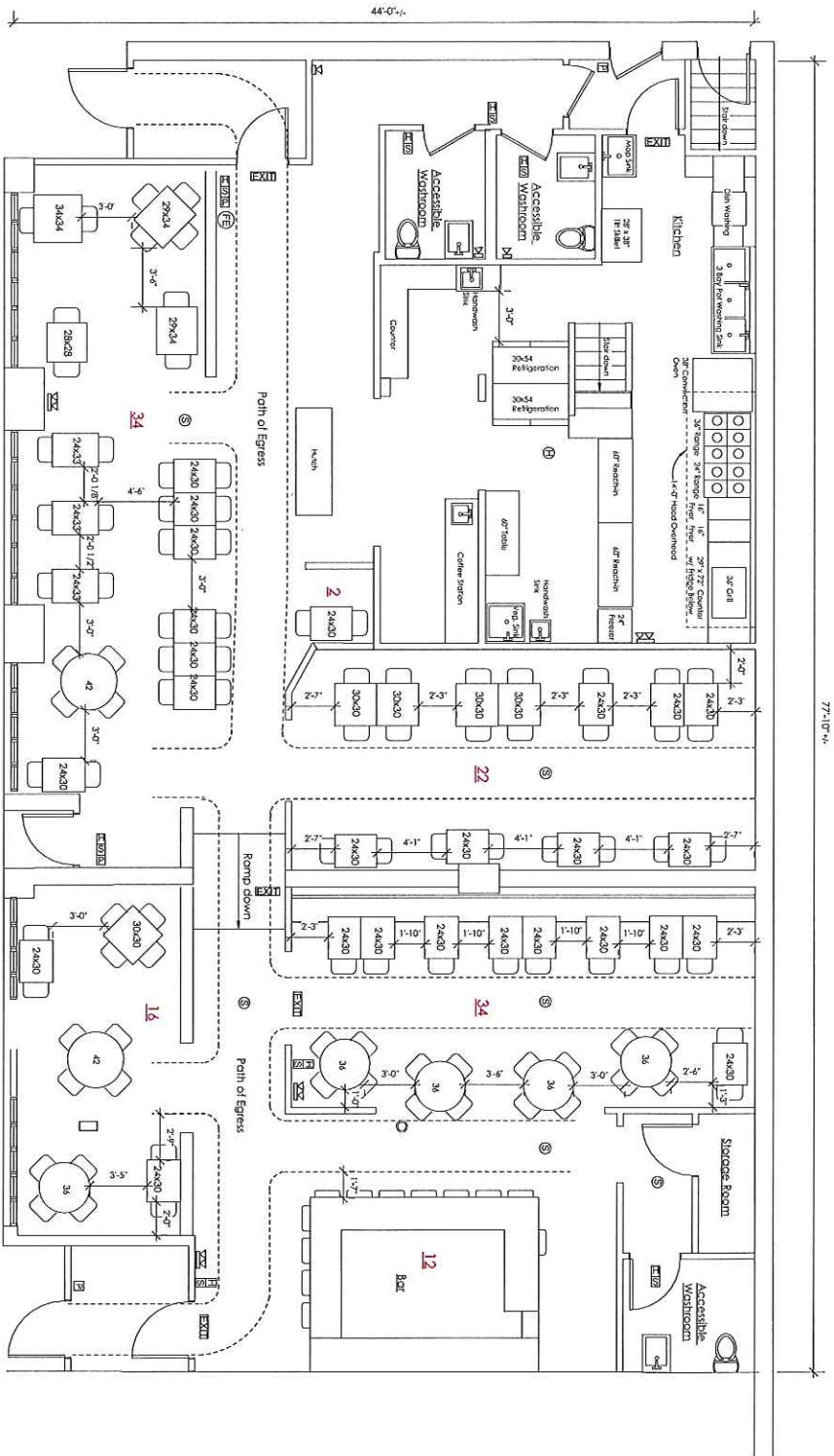
Country of
birth

USA

PLEASE ATTACH A LAYOUT OF WHERE THE ENTERTAINMENT WILL BE LOCATED ON PREMISE



TOWN HALL ROOM
TOWN TAVERN
201 MASS. AVE.
ARLINGTON, MA



GENERAL CODE INFORMATION

1. USE GROUP: A2D
2. 2,100 APPROXIMATE SQUARE FEET TOTAL DINING AREA ALLOWING 17.5 SQ. FT. PER PERSON
3. 120 PATRONS AND 14 RESTAURANT STAFF. BASEMENT OCCASIONAL LOAD OF 1 OCCUPANT
4. 2 TOILETS AND 2 SINKS PER 60 WOMEN; 1 TOILET AND 1 SINK PER 60 MEN
5. 2 REQUIRED MINIMUM NUMBER OF EXITS FOR OCCUPANT LOAD WITH EXIT SIGNS.
6. COMBUSTIBLE UNPROTECTED TYPE SB CONSTRUCTION
7. ADEQUATE SMOKE AND CO DETECTORS TO BE INSTALLED AS PER THE DIRECTIVE OF THE TOWN OF ARLINGTON FIRE MARSHAL.
8. NO FIRE SUPPRESSION IN PLACE

KEY

- PULL STATION
- HORN/STROBE
- HORN/STROBE/PULL STATION
- ILLUMINATED EXIT SIGN
- EMERGENCY LIGHTING
- SMOKE DETECTOR
- HEAT DETECTOR
- FIRE EXTINGUISHER

PROJECT NORTH E N S W	DATE: MAY 8th 2018	TITLE: SEATING AND FIRE PROTECTION PLAN	PROJECT: TOWN TAVERN 201 MASSACHUSETTS AVE. ARLINGTON, MA 02474	CLIENT: GEORGE MULLAN 114 LEWIS ROAD BELMONT, MA 02478 617-719-3700	MARTIN A. PENZENIK ARCHITECTS 635 MASSACHUSETTS AVENUE ARLINGTON, MA 02476 Tel: 781-463-1313 mcp@martinpenzenik.com	REGISTERED ARCHITECT MARTIN A. PENZENIK ARLINGTON, MA COMMONWEALTH OF MASSACHUSETTS
SCALE: 3/16" = 1'-0"	REVISIONS:					



Town of Arlington, Massachusetts

Update: Selectmen Awards

Summary:

Jack Hurd, Committee Chair



Town of Arlington, Massachusetts

Bus Rapid Transit Pilot

Summary:

- a) Presentation: Implementation Recommendations
Adam W. Chapdelaine, Town Manager
- b) Discussion: Concerns re Pilot Program
Claire Rabin, Quebrada and Capitol Square Businesses

ATTACHMENTS:

	Type	File Name	Description
▣	Reference Material	20180907_Preferred_Alternative_Narrative_(1).pdf	Memorandum to Board
▣	Reference Material	ARL_BRT_Presentation_09-12-18.pdf	Presentation



TOWN OF ARLINGTON

DEPARTMENT OF PLANNING and
COMMUNITY DEVELOPMENT

TOWN HALL, 730 MASSACHUSETTS AVENUE
ARLINGTON, MASSACHUSETTS 02476
TELEPHONE 781-316-3090

MEMORANDUM

To: Adam Chapdelaine, Town Manager
From: Jennifer Raitt, Director of Planning and Community Development
Date: September 10, 2018
RE: Bus Priority Pilot

The Arlington BRT pilot project reviewed several options for three segments of Massachusetts Avenue in East Arlington. The three segments consisted of the following areas:

1. Massachusetts Avenue at Lake Street Intersection
2. Massachusetts Avenue corridor from just east of the Lake Street intersection to just west of Alewife Brook Parkway
3. Massachusetts Avenue at Alewife Brook Parkway Intersection.

The corridor was separated into these three segments to provide focused options within each of these areas and enable the project team to mix and match the interventions along the corridor that result in the best solution to meet project goals. Below are the results of the evaluation and a description of the preferred option for each segment.

Massachusetts Avenue at Lake Street

The existing bus stop is located in front of the Capital Theater and shares its curb with an exclusive right turn pocket, accommodating right turns on the Lake Street southbound. Bus delays at this intersection occur primarily due to a phenomenon known as a "Triple Stop."

- Stop 1: As the bus approaches the intersection while the light is red, it is often unable to access the bus stop due to the queued vehicles at the intersection and the parked vehicles within the parking lane.
- Stop 2: When the light turns green, the traffic queue clears, enabling the bus to reach its stop at the curb. The bus stops to load and unload its passengers.
- Stop 3: By the time the bus has completed the boarding and alighting process, the signal may have turned red again.

The preferred option at this intersection is to move the bus stop to a "far-side" location, approximately 150 feet east (across Lake Street) from the current location. There are currently three parking spaces where the proposed bus stop is to be relocated. Moving the bus stop to the far side eliminates the occurrence of the triple stop thus reducing bus travel time and delay while increasing bus reliability. Buses will be allowed to use the right turn lane on the Massachusetts Avenue eastbound approach to

move out of the traffic queue and line up with the relocated bus stop on the far side of the intersection. The bus stop will be relocated to its new location for the entire day for the duration of the pilot period to provide a consistent experience and expectation for transit riders and minimize confusion.

Massachusetts Ave between Lake Street at Alewife Brook Parkway

Providing an exclusive bus lane along this segment would enable buses to bypass traffic queues at signalized intersections, particularly at the eastbound Massachusetts Avenue approach to Alewife Brook Parkway, an identified area of significant bus delay and impact to reliability. The project team looked at two main options along this segment of Massachusetts Avenue: an exclusive bus lane within a travel lane and an exclusive bus lane within the parking lane (for two different lengths: from Varnum Street to Alewife Brook Parkway and from Teal/Thorndike to Alewife Brook Parkway). This segment of Massachusetts Avenue has two lanes travelling eastbound, toward Cambridge. The preferred alternative is to use the parking lane from Varnum to Alewife Brook Parkway as an exclusive bus lane. Use of the parking lane as the bus lane would minimize disruption to traffic flow within this segment and reduce the impact to traffic queuing. Based on a study conducted by the Metropolitan Area Planning Council (MAPC), there is low parking demand during the pilot's hours of operations on the eastbound side of Massachusetts Avenue, where the bus lane is proposed. Cones are proposed on the outside of the bike lane, spaced approximately 20 feet apart and wider at intersecting streets. Placing the cones on the outside of the bike lane will provide a comfortable travel width for the buses, and bus drivers are trained to not overtake bikes traveling within the bike lane.

Massachusetts Ave at Alewife Brook Parkway Intersection

The project team identified this location as a major source of bus travel time delay with significant impact on bus reliability. Queues in the eastbound direction can sometimes reach as far back as Thorndike and Teal, approximately 1,000 feet over two travel lanes. This queuing issue for buses is partially resolved by providing the exclusive bus lane as described in the previous section. However, additional improvements for buses may be realized at the intersection of Massachusetts Avenue at Alewife Brook Parkway, without significantly impacting traffic operations. The signal is under the City of Cambridge jurisdiction and Alewife Brook Parkway itself is under Department of Conservation and Recreation (DCR) jurisdiction. The project team has been coordinating with both Cambridge and DCR throughout this process.

The preferred alternative changes the eastbound lane assignment from its current configuration (an exclusive left turn lane, a through lane and shared through-right turn lane) to a shared left-through lane, a through lane, and a shared bus/right turn lane. In addition, the phasing of the signal will be modified to work on split phasing for the eastbound and westbound Massachusetts Avenue approaches to more efficiently allocate green time and provide protected left-turn movements onto Alewife Brook Parkway. Two bus routes (MBTA bus routes 79 and 350) turn right onto Alewife Brook Parkway while the MBTA 77 route continues along Massachusetts Avenue into Cambridge. The 77 route will be permitted to continue straight through the intersection from the bus/right-turn lane and into an existing bus stop on the far side of the intersection. This reconfiguration of the intersection will have minimal impact on the overall intersection operations and little impact on eastbound approach traffic operations (i.e., drivers will not notice any significant changes to queues or delays), with the exception of the noted change in lane configuration and phasing.



Massachusetts Avenue Bus Priority Pilot

Presentation to Arlington Select Board

September 12, 2018

Presentation Overview

- Project Schedule
- Introduction to Pilot
- Pilot Design



Massachusetts Bay
Transportation Authority



ITDP
Institute for Transportation
& Development Policy

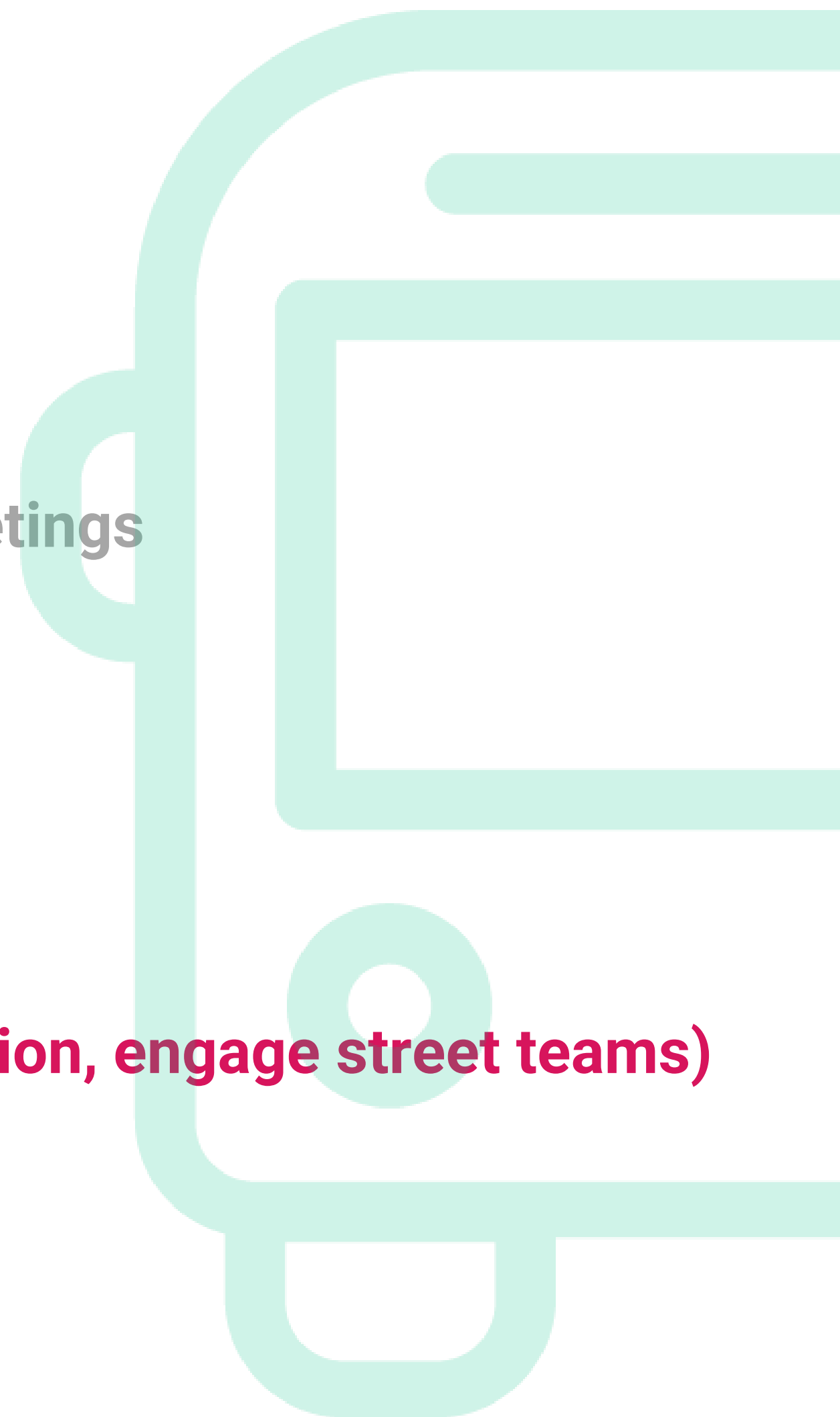


Stantec



Project Schedule

April-June:	Field Work and Data Collection, including stakeholder meetings
May 16:	BRT Educational Forum
June-August:	Corridor Scenario Development
August 15:	Alternatives Scenarios Forum
August-October:	Stakeholder Meetings in East Arlington
August-September:	Implementation (final design and prepare for implementation, engage street teams)
October:	Bus Priority Pilot
November-December:	Pilot Evaluation
November 14:	Final Forum

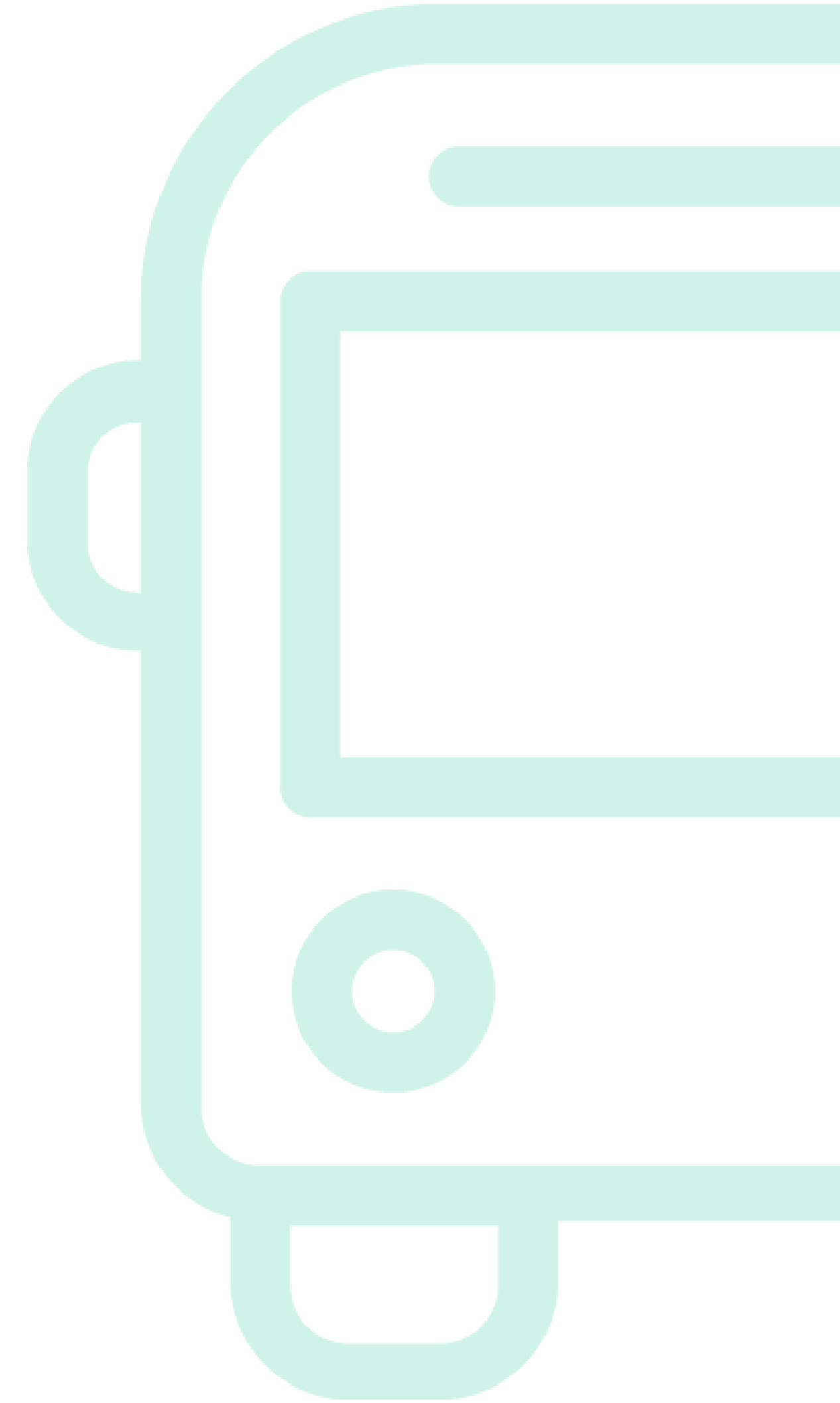


Introduction to **Pilot**



Public Transit / Buses

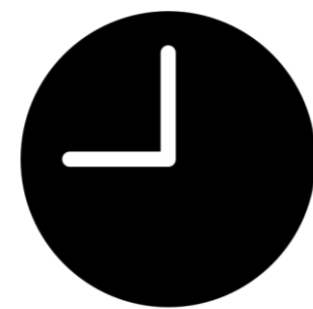
- The region is growing economically and regional traffic is increasing
- Public transit is the most efficient way to capture and serve that growth in a sustainable way, reduce congestion, relieve demand for parking
- A 30% increase in transit trips in the region is predicted by 2035
- **Bus service suffers from significant delay and reliability challenges**



Time Travel Variance

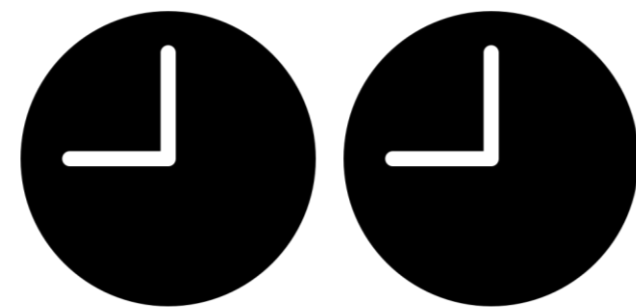
Inbound minutes between scheduled and actual departure times

50th Percentile



3-5 minutes
behind schedule

90th Percentile



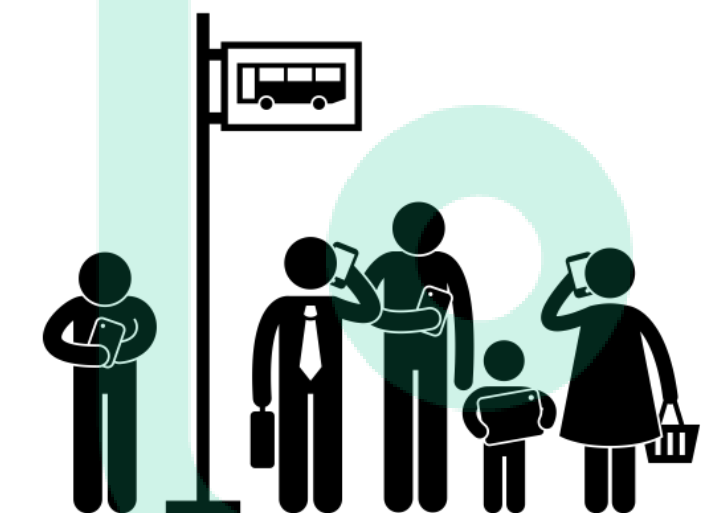
10-20 minutes
behind schedule

Causes

- Long Wait Times



- Overcrowding



- Bus Bunching



Arlington Pilot Goals

- 1. Improve Traffic Flow**
- 2. Reduce Travel Time**
- 3. Increase Reliability**



What about people who don't take the bus?

- Accommodating growth through public transit can help reduce congestion and create less demand for parking for those who still want/need to drive
- No significant impact expected for travel time by car
- Reduces conflicts with bike lane travel
- No significant impacts expected for access out of side streets
- Design considers parking demand along corridor



Pilot Design



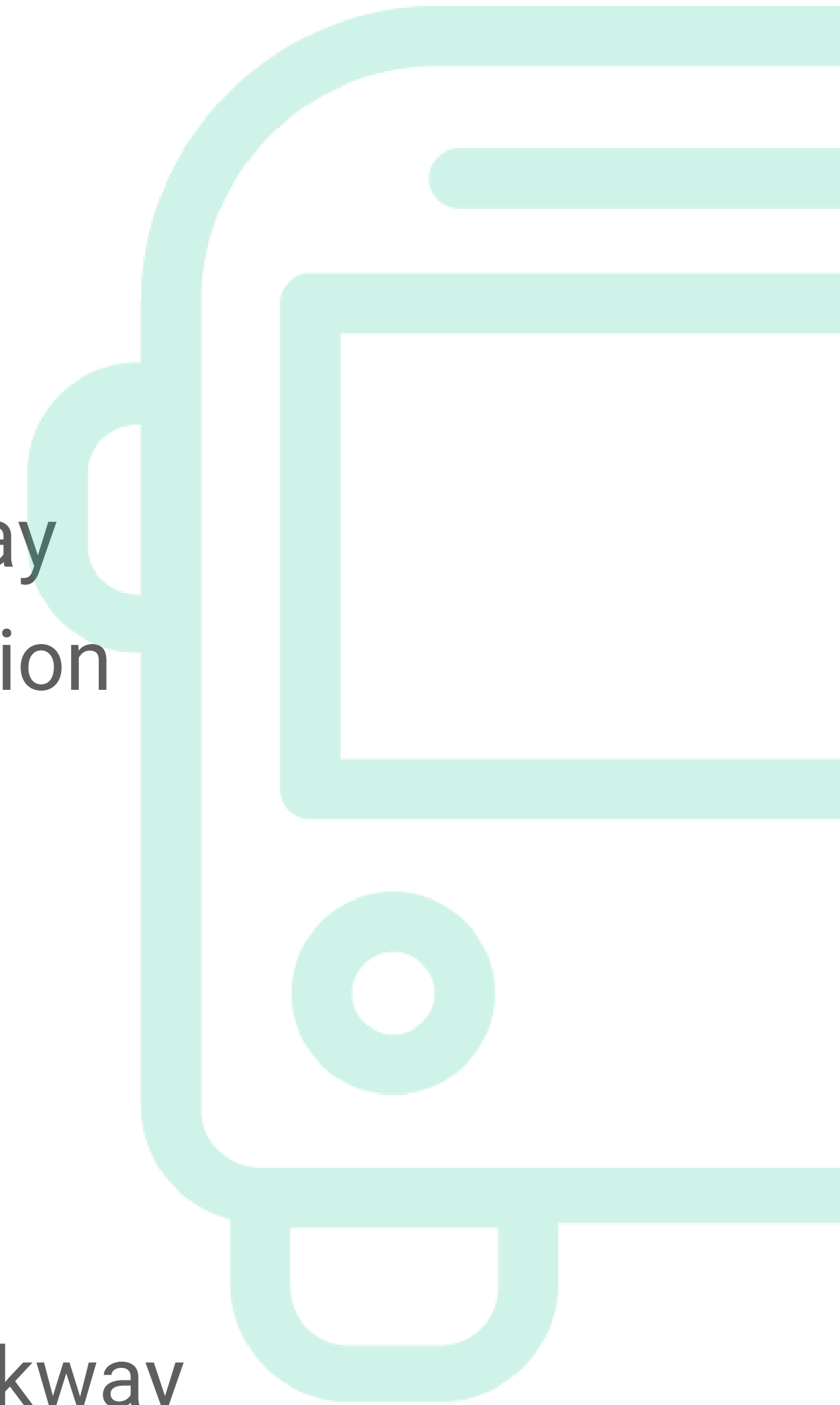
Arlington Bus Priority Pilot

Pilot

- Mass Ave Eastbound - Lake Street to Alewife Brook Parkway
- Minimal construction; cones, signal changes, signs, education and enforcement
- October 2018 during morning commute eastbound

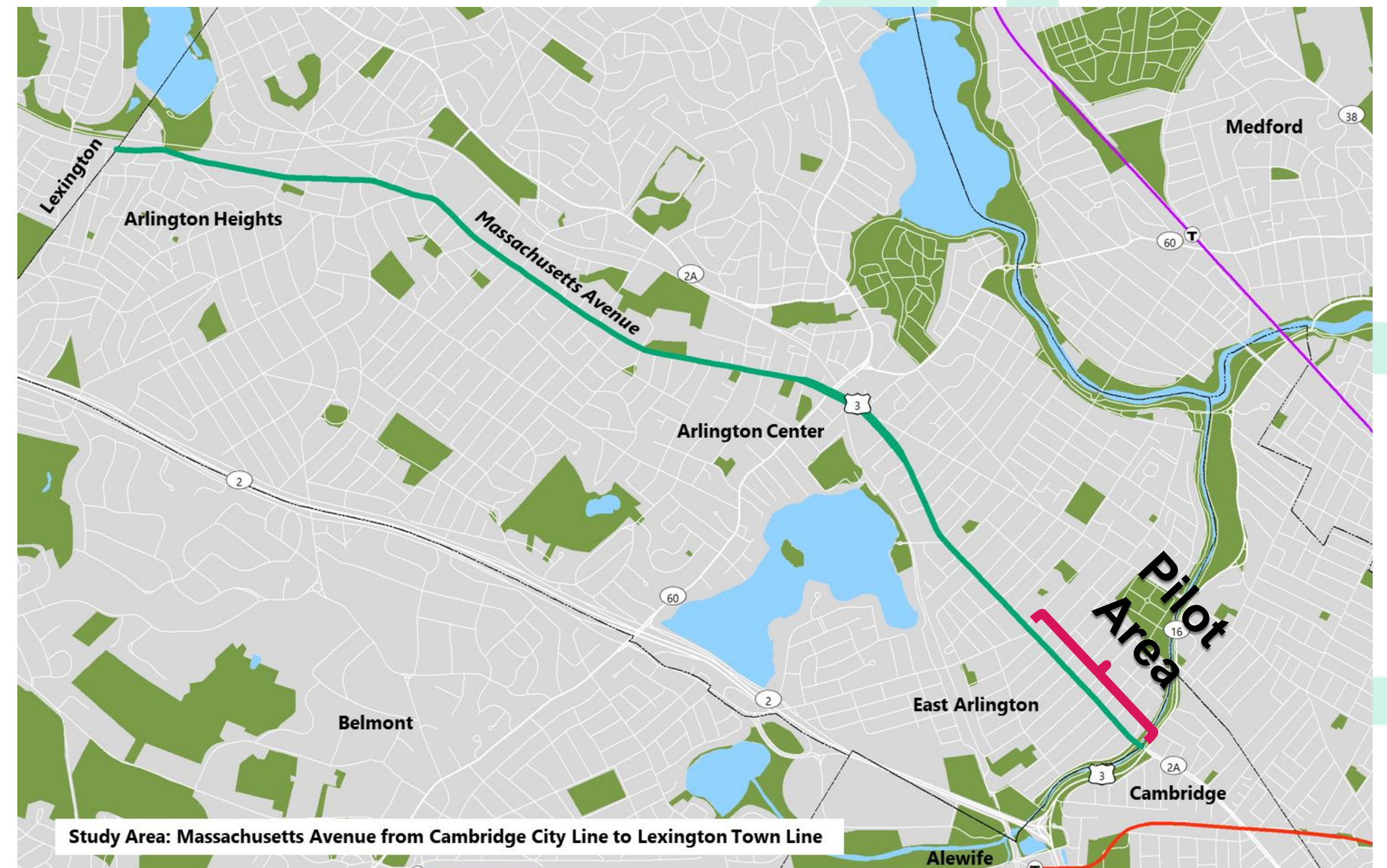
Proposed Features

- Bus queue jump at Lake Street and Alewife Brook Parkway
- Bus stop relocation at Lake Street
- Dedicated lane between Lake Street and Alewife Brook Parkway



Process and Methodology

- ✓ Review of entire Mass Ave corridor
 - Data Collection
 - Observations
 - Field Assessment
- ✓ Conceptual Design
 - Different Potential Alternatives
 - Range of opportunities
- ✓ Public Review and Input Throughout Process
 - One-Month Pilot Program
 - Post-Pilot Assessment



Evaluation of Concepts

Bus Travel Time
Bus Reliability
Vehicular Traffic
Intersection Queues
Pedestrian Accommodation
Bicycle Accommodation
On-Street Parking Displacement
Feasibility

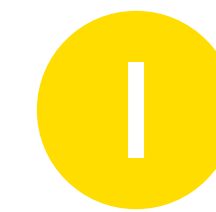
Impact Designation



Positive



Slightly Positive



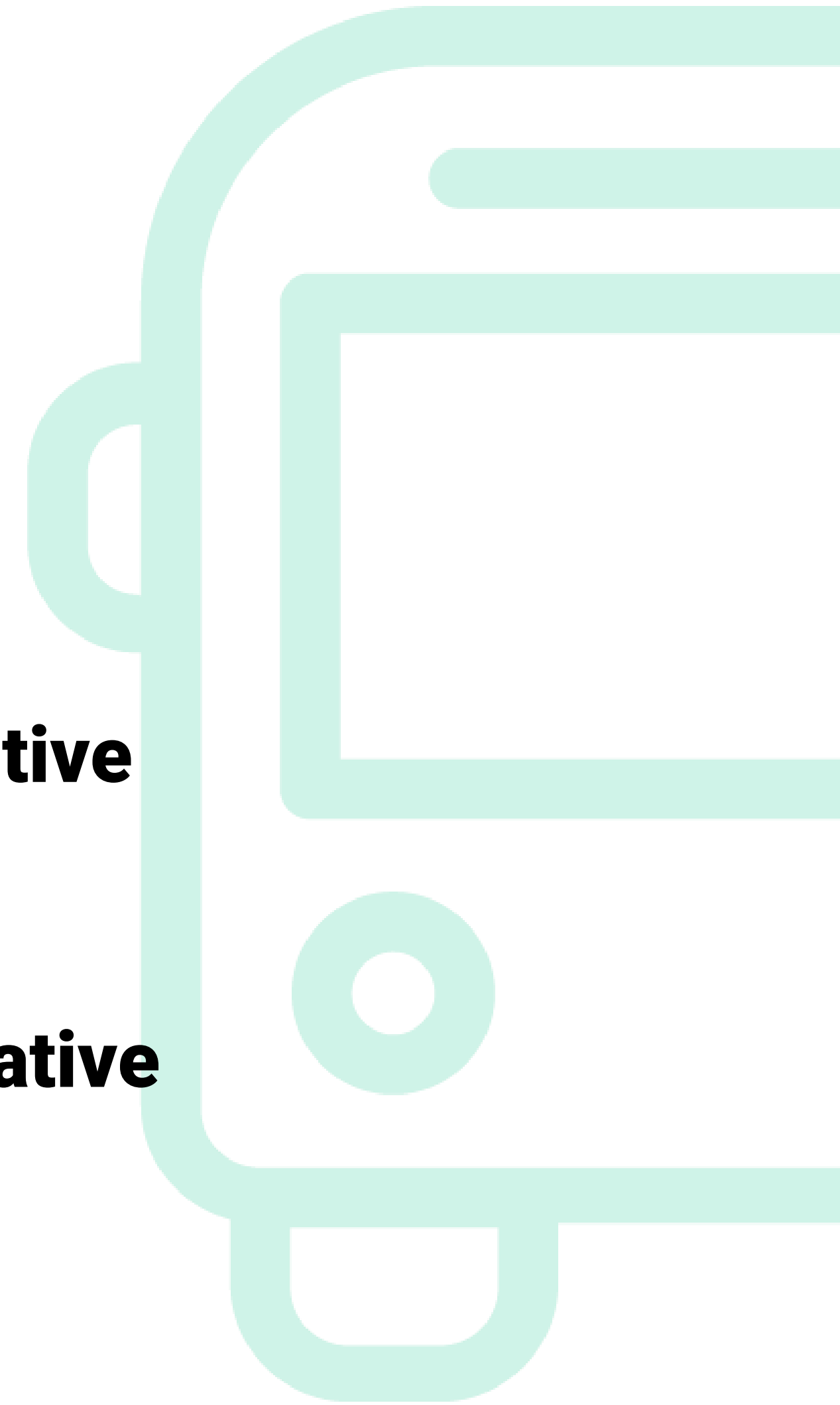
Neutral



Slightly Negative



Negative

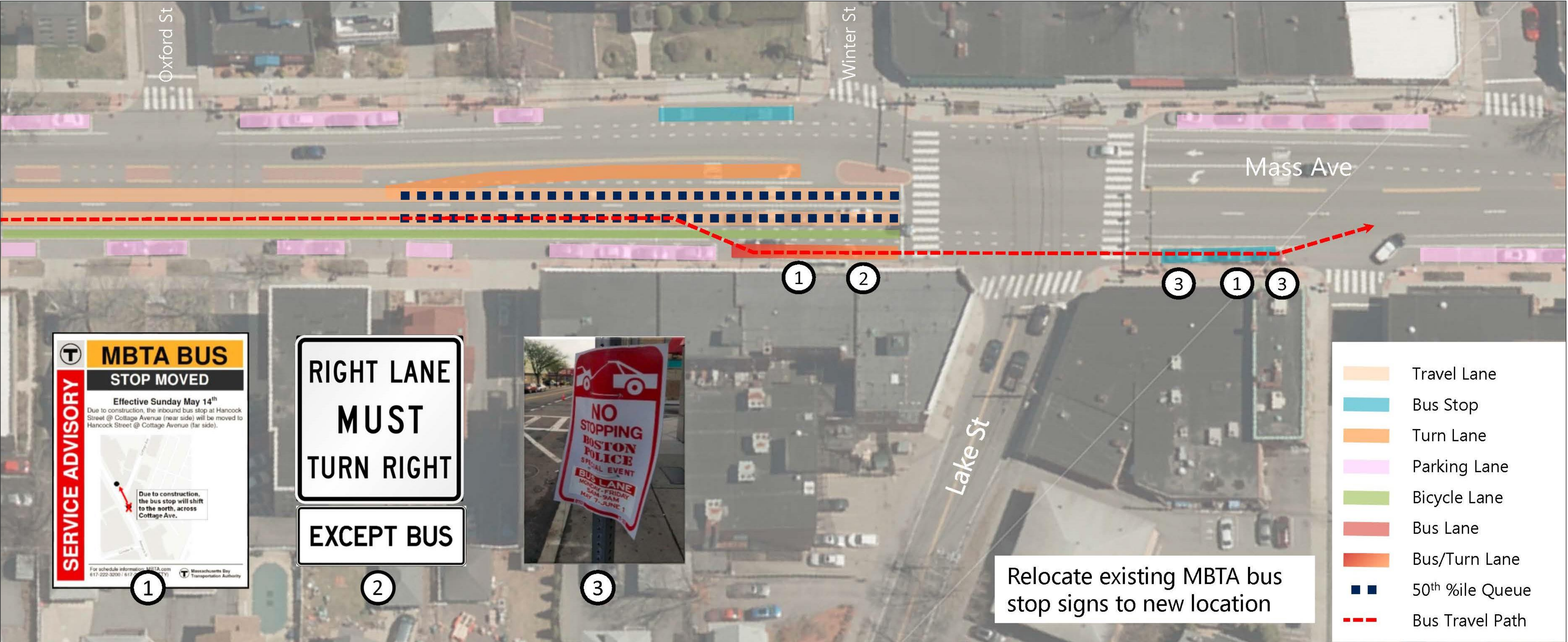


Mass Ave at Lake Street

- **Relocate bus stop to “far-side”**
 - Permanent condition during pilot month
 - Requires repurposing 3 parking spaces
- **Bus uses right turn lane as a queue jump**
 - No parking spaces repurposed
- **Transit Signal Priority (TSP) will be installed at signal**
 - Permanent condition during pilot month

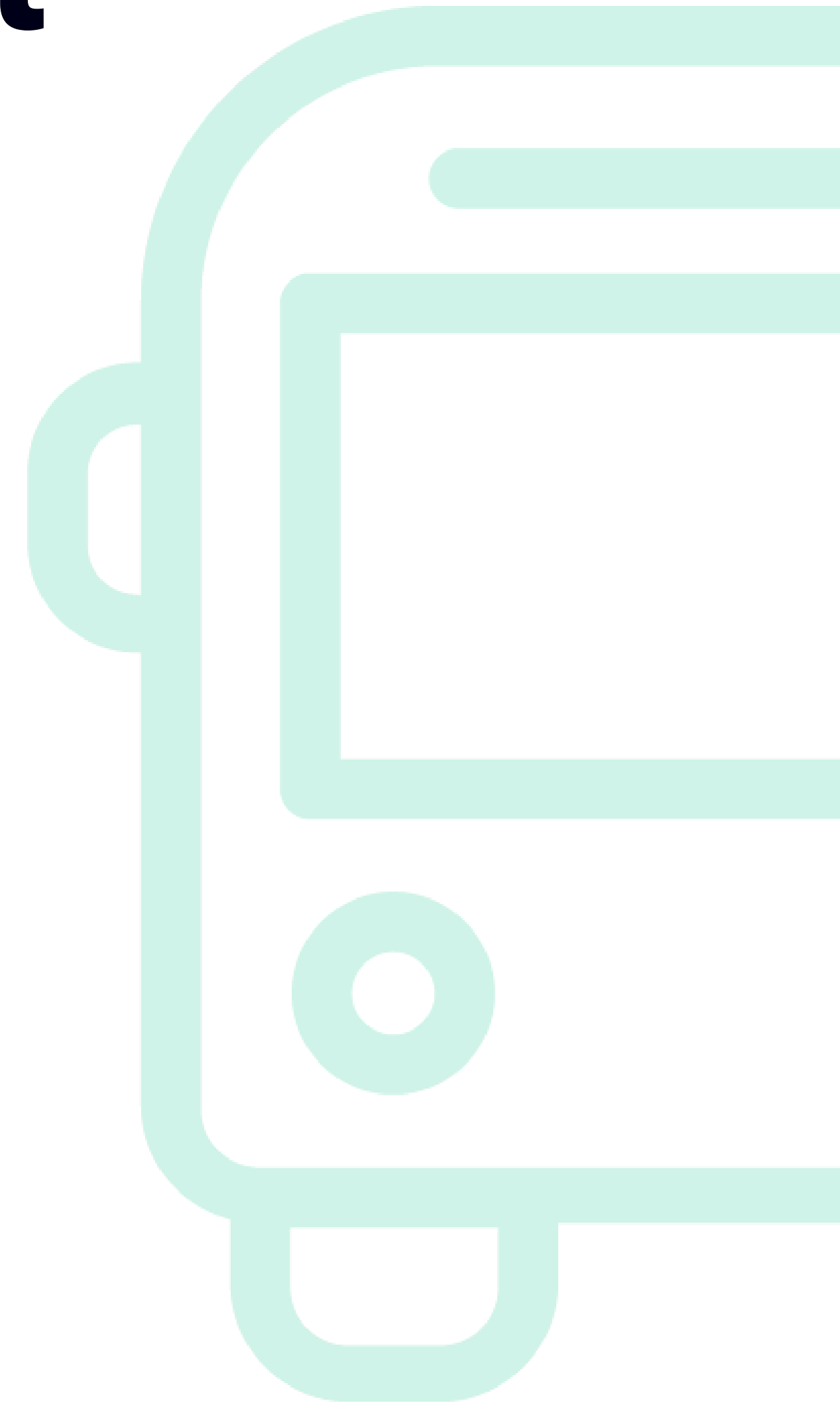


Mass Ave at Lake Street

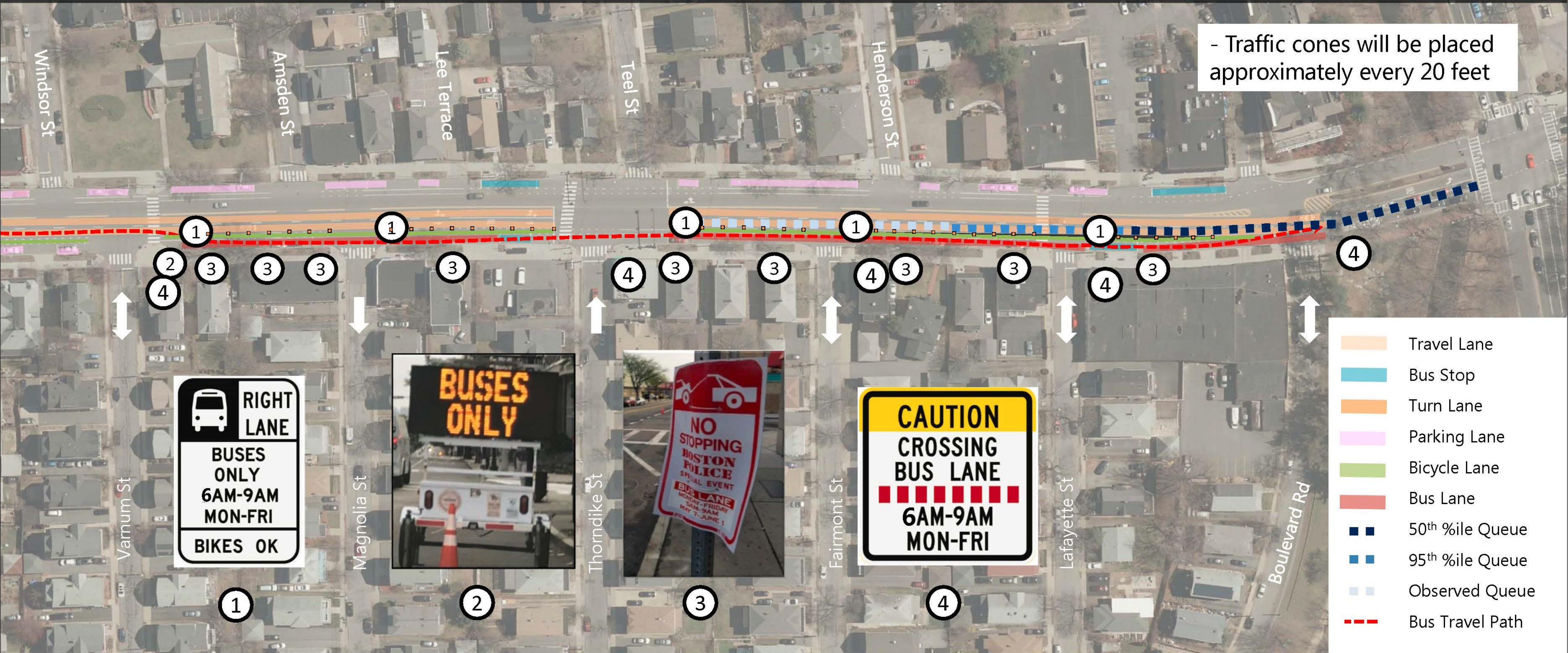


Mass Ave between Lake Street and Alewife Brook Parkway

- **Bus uses parking lane between Varnum Street and Alewife Brook Parkway**
 - Requires temporary repurposing 19 parking spaces
 - Removal of bump out at Lafayette Street



Mass Ave between Lake Street and Alewife Brook Parkway

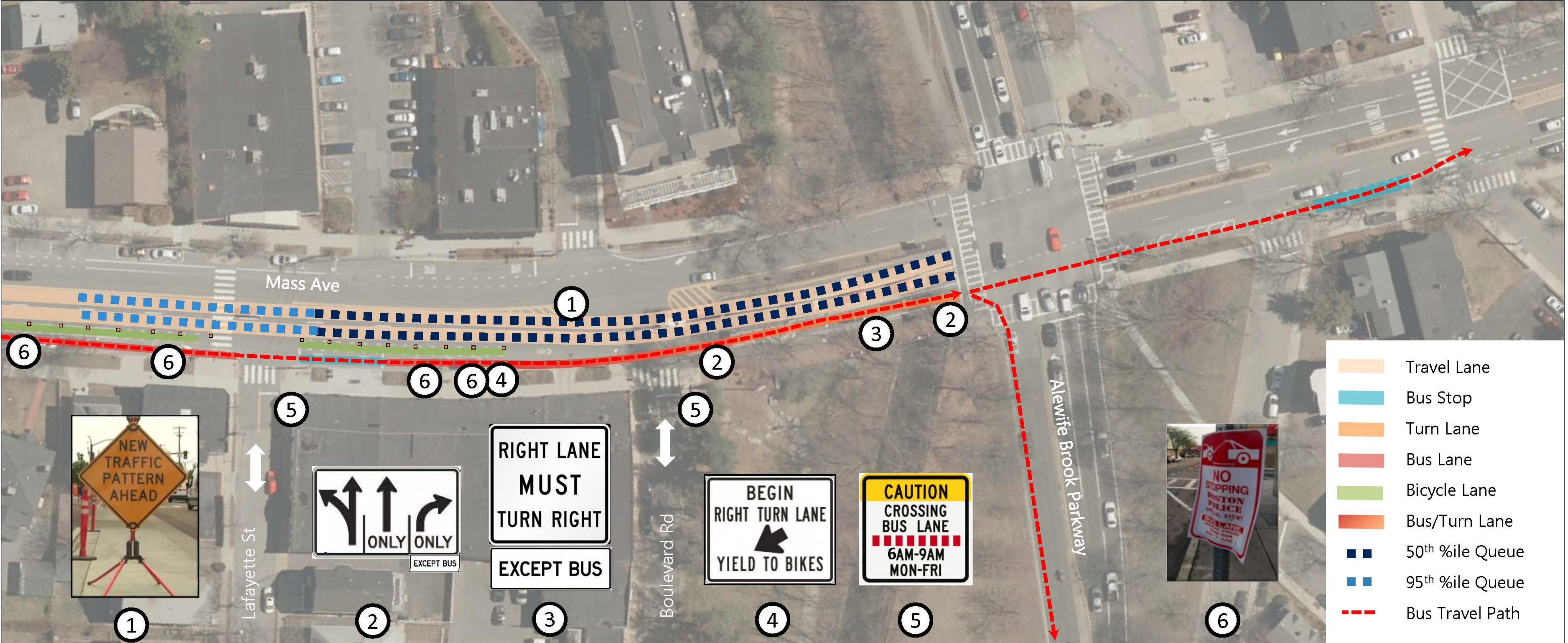


Mass Ave at Alewife Brook Parkway

- **Coordination with Cambridge and MA Department of Conservation and Recreation (DCR)**
 - Cambridge owns signal; DCR owns parkway
- **Signal will become a split phase – eastbound & westbound traffic move separately**
 - Permanent condition during pilot month
- **Bus uses right turn lane to cross intersection**

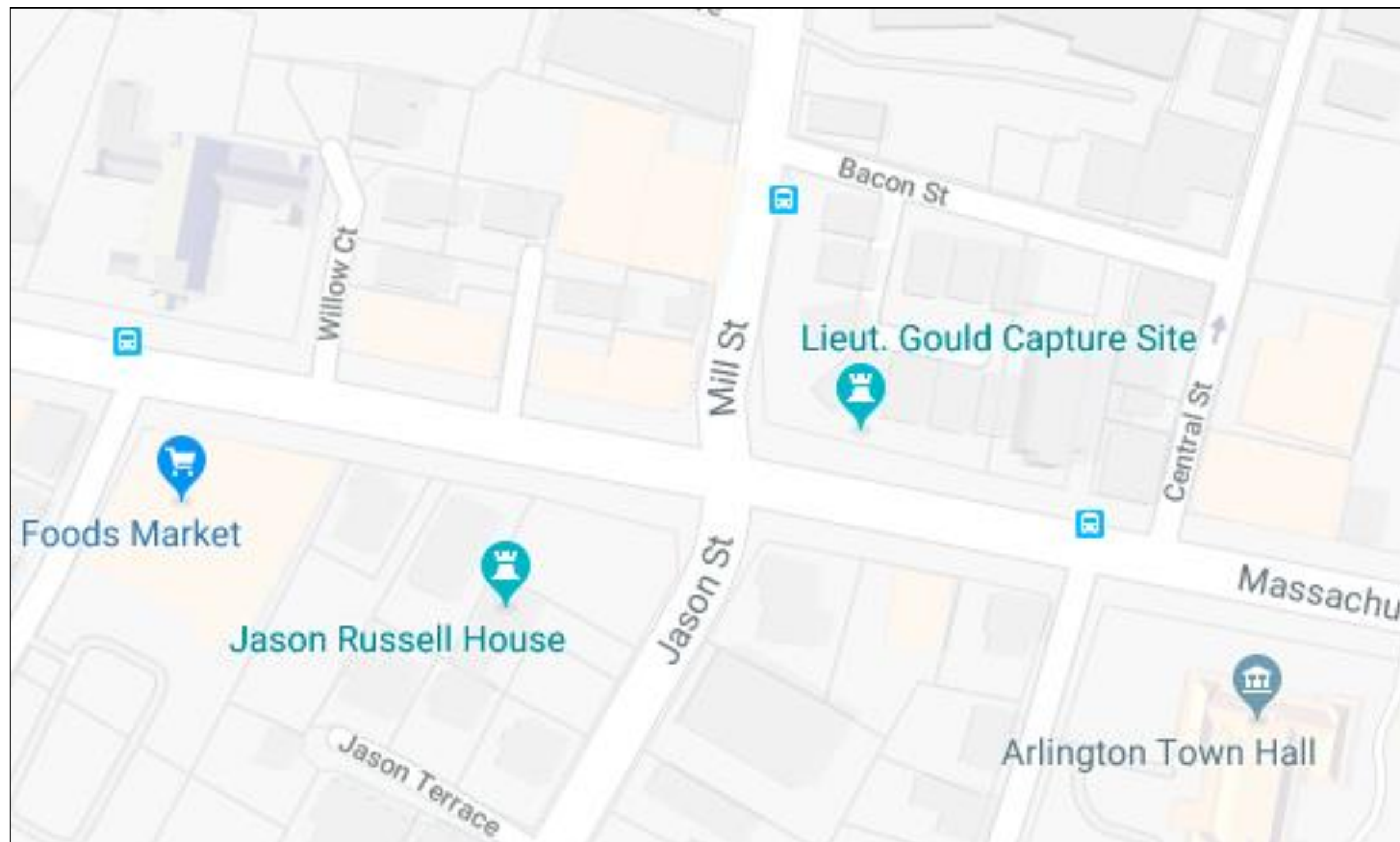


Mass Ave at Alewife Brook Parkway



Other Transit Signal Priority (TSP) Elements

- TSP installed at Jason Street and Mill Street intersection



Future BRT Opportunities

- Continue work at Alewife Brook Parkway intersection and signal modifications
- Explore BRT elements on Broadway
- Consider broader application of BRT elements along other sections of Mass Ave corridor
- Add TSP to Mass Ave signals
- Consider level platform boarding
- Work with MBTA and Cubic to implement off-board fare collection system





ARLINGTON
BRT

Thank You



Town of Arlington, Massachusetts

For Discussion and Approval: National Grid Correspondence re Gas Permits and Select Board Response

Summary:

Douglas W. Heim, Town Counsel

ATTACHMENTS:

	Type	File Name	Description
▣	Reference Material	National_Grid_C._Aronson.pdf	Letter from C. Aronson, National Grid Senior Counsel
▣	Reference Material	Draft_Response_to_National_Grid_(1).pdf	Draft Response to National Grid



Christopher Aronson
Senior Counsel

September 4, 2018

Via Electronic Mail and First Class Mail

Mr. Adam Chapdelaine
Town Manager, Arlington Town Hall
730 Mass Avenue
Arlington, MA 02476
e-mail: achapdelaine@town.arlington.ma.us

Re: Permit Denials

Dear Mr. Chapdelaine:

I write regarding your recent decision to deny National Grid routine gas permits as a show of support for members of the United Steel Workers Locals 12003 and 12012-04.

This decision puts your residents at risk and negatively impacts customers waiting for service. These routine permits allow National Grid to perform necessary gas compliance work to maintain a safe, reliable and properly operating gas system. Failure to issue these routine permits and allow this work to be performed poses a clear and real threat to public health and safety by increasing the risk of an incident.

The municipality's actions also are contrary to law. Under Massachusetts General Laws c. 164, § 70, municipalities do not have discretion to deny a utility's request for these permits, though they may impose reasonable conditions on the manner in which the utility performs the work. The Massachusetts Supreme Judicial Court has made clear that utilities have an "absolute right" to permits in furtherance of gas system maintenance and repair. See *Cheney v. Barker*, 198 Mass. 356, 366 (1908).


Additionally, denying a permit for the purpose of supporting the unions in their negotiations constitutes abuse of process by public officials. Massachusetts General Laws c. 268A, §§ 17 – 23 constrain municipal employees from participating in official business in which they have a personal stake. The laws further preclude officials from acting arbitrarily, capriciously, and with improper motives.

Most Massachusetts municipalities have continued to appropriately issue permits to National Grid without restriction. I urge you to join them. A failure to grant the permits necessary for National Grid to perform the work necessary to keep the gas distribution system creates unnecessary risks for your community. Continued denial of the permits without a valid

basis for doing so will result in the municipality being liable for any incidents that result from National Grid's inability to perform this important maintenance work.

Please contact me or Dave Gendall to discuss this matter further. Our teams are available to coordinate with you to ensure that the necessary work creates as little disruption as possible.

Sincerely,

A handwritten signature in black ink, consisting of a stylized 'C' followed by a horizontal line.

Christopher S. Aronson

TOWN OF ARLINGTON
LEGAL DEPARTMENT

DOUGLAS W. HEIM
TOWN COUNSEL



50 Pleasant Street
Arlington, MA 02476
781-316-3151
Fax: 781-316-03159

September __, 2018

By Electronic and First Class Mail

Christopher S. Aronson
Senior Counsel
National Grid
40 Sylvan Road
Waltham, MA 02451

Re: Withholding New Permits

Dear Senior Counsel Aronson,

This Office is in receipt of your letter dated September 4, 2018, in which you allege that the Town Manager's decision to withhold issuance of *new, non-emergency permits for gas construction* permits until National Grid's gas workers return to work inspecting, repairing, and installing gas lines:

1. Endangers the lives of Arlington Residents;
2. Constitutes a violation of State Ethics laws;
3. Is arbitrary and improperly motivated under the State Ethics laws; and
4. Is Outside of the Manager's discretion in any event.

In short, such broad accusations are unfounded, threatening, misapprehend the procedural history and basis of the Town's position, and more importantly, do little to provide the Town of Arlington reason for reconsideration or amendment of its present, hopefully temporary policy. Indeed, contrary to such accusations, the safety and well-being of Arlington residents was and remains the primary concern and basis of the Town's position, which was discussed and voted upon by its elected Select Board and is being faithfully executed by the Manager.

By way of background, the Town of Arlington, like many other communities has been plagued by gas leaks from National Grid pipelines. In the past several years Town staff and the Select Board have received myriad complaints, formal and informal, about gas leaks and consequential damage to Arlington's environment, resident consumers, and health and safety, including, but not limited to:

- An October 19, 2015 presentation from the Massachusetts Sierra Club (annexed hereto as attachment "A") noting the environmental and human health concerns regarding 148 unrepaired gas leaks in Arlington, the oldest of which was first reported in 1996 and still remained.¹ The Sierra Club urged the Board to support House Bill 2870 is an "An Act Relative to Protecting Consumers of Gas and Electricity," with which you are no doubt familiar. The Select Board voted in support of same, as well as H 2871, "An Act Relative to Gas Leak Repairs During Road Projects."
- A September 11, 2017 presentation by "Mothers Out Front," urging support for House Bill 2683/Senate Bill 1845 (again, "An Act Relative to Protecting Consumers of Gas and Electricity from Paying for Unaccounted Gas), which included a June 4, 2016 Boston Globe article "Missing Gas Leaks Raising Questions" by David Abel. Within those materials (annexed hereto as Attachment "B," it was noted foremost that Arlington is one of the communities with a high number of unrepaired gas leaks²; and further, that across the State, a significant number of gas leaks vanished from databases without being clearly rectified).
- Documented chronic loss of public shade trees due to gas leaks, confirmed by 2018 "Gas Sentry" testing by the Town's Tree Warden, resulting in more than \$43,000 in damages.³

In fact, according to HEET, while there were 234 repaired gas leaks in Arlington in 2017, there were also nearly as many unrepaired leaks – 204,⁴ one of the highest amounts among towns in the Commonwealth, and likely one of the highest per capita and per square mile among all municipalities.⁵ While unsatisfied with the present state of gas leaks, the Town and its Select Board are cognizant of the challenge facing National Grid in maintaining and repairing aging infrastructure, and as such, have attempted to maintain a balance between understanding the need to support National Grid's work and services on one hand, and advocating for better protection

¹ Citing Home Energy Efficiency Team ("HEET") reports and data.

² Again citing Home Energy Efficiency Team ("HEET") reports and data.

³ This matter was the subject of a July 26, 2018 Column in the Arlington Advocate, "Gas Leaks Causing Tree Deaths in the Center," by Anne Wright and Brucie Moulton, which also cited the Town of Brookline's 2010 lawsuit against National Grid for over \$1 million in tree losses, believed to be settled for approximately \$139,000 earlier this year.

⁴ <https://heetma.org/gas-leaks/gas-leak-maps/>

of Arlington residents and our natural resources on the other. Indeed, the Select Board, the Manager, the Department of Public Works, and Inspectional Services have remained patient and accommodating of National Grid's needs – approving grants of location, permits for new gas lines, and urging public understanding, even as the Town has stressed its serious concerns about pervasive leaks.

With such a context in mind, when resident representatives of the United Steel Workers Local 12003 District 4 Boston Gas Workers Union (hereinafter "Gas Workers") addressed the Select Board on July 16, 2018, the Board's primary concern was and remains the safe installation, maintenance, and inspection of gas pipelines throughout Arlington, which manifestly present enormous challenges to National Grid even when its labor force for performing and supervising such work is on the job. In other words, if National Grid cannot resolve hundreds of active leaks in Arlington in the ordinary course of business, the Gas Workers' representations about the dangers of employing contract workers to perform their duties were compelling.⁶ Nonetheless, the Board took no action that night, but instead put the matter over for a full discussion and consideration of a resolution on July 26, 2018, at an open, posted meeting of the Board.

Having received no counter-argument or contrary set of facts from National Grid or anyone else, the Board passed the attached resolution based upon the aforementioned history and the resident Gas Workers' presentation of the risks associated straining the capacity of contract workers to perform the Gas Workers' function without the benefit of the same training and experience in their stead (a copy of the resolution is annexed hereto as Attachment "C").

The resolution *does not* prohibit emergency repairs or apply to projects which were already under way. Rather, it is limited to "new, non-emergency gas construction projects;" expressly asserting the Board's concern regarding line inspections and monitoring by appropriately trained workers. Consistent with that position, the Town is unaware of any pending or withheld permits necessary to protect public safety. Hence, your broad accusation that the Town, rather than the present labor dispute between National Grid and Gas Workers, presents a "clear and real threat to public health and safety" is unavailing.

Similarly, your reliance upon c. 164 sec. 70 to support the position that the Board has no discretion to deny a utility's request for permits is unpersuasive. Sec. 70 provides in relevant part:

A gas company may, with the written consent of the aldermen or the selectmen, dig up and open the ground in any of the streets, lanes and highways of a town, so far as necessary to accomplish the objects of said corporation; but such consent shall not affect the right or remedy to recover damages for an injury caused to persons or property by the acts of such corporation...

⁶ Such a position was bolstered by July 19, 2016 correspondence received from Gas Leak Allies, which provided a scorecard of gas leaks in Arlington noting a 57 percent increase in gas leaks from 2016 to 2017 (*See* Gas Leak Allies scorecard annexed hereto as attachment "D").

(emphasis added). The statute on its face requires "written consent" of the selectmen, which does not imply that said selectmen have no discretion to deny such written consent. Moreover, as you suggested in your letter, c. 164 sec. 75 provides:

The aldermen or selectmen may regulate, restrict and control all acts and doings of a corporation subject to this chapter which may in any manner affect the health, safety, convenience or property of the inhabitants of their towns.

In sum, the Select Board is earnestly and deeply concerned about National Grid's installation of new gas lines without inspection by trained, experienced workers, especially within the context of a Town rife with ever increasing number of gas leaks. Because the resolution does not impact your ability to fix emergency leaks (presumably what all parties would agree Grade 3 leaks constitute), the regulation and control over National Grid exercised by the Select Board is clearly the requirement to have sufficiently trained and experienced workers installing new, non-emergency gas lines as authorized by sec. 75.⁷

Finally, the Board offers no apologies for hearing the concerns of its residents employed by National Grid relative to their work security and health benefits in conjunction with larger safety issues. The Town trusts that both National Grid and the Gas Workers will advocate their needs for a fair and equitable contract between themselves, but its elected officials will not abide the suggestion that its resolution constitutes an improper use of the Board's position. Unless National Grid intends to withdraw its suggestion that the Board's members or the Manager are in violation no less than five provisions of the State's Conflict of Interest law in such a conclusory fashion, this Office will draft a formal opinion for submission to the State Ethics Commission and advise the Department of Public Utilities and our legislative delegation of the result.

If National Grid would like the Town to reconsider its position, it would be far more helpful to hear National Grid's plan to address the safety concerns articulated by the Board, address the broader issue of pervasive gas leaks, and provide some assurance that sufficient resources are available for new construction projects without the benefit of its Gas Workers in such a broader context. The Board's next scheduled meeting is _____. I invite you or other representatives of National Grid to attend.

⁷ With respect to National Grid's reliance upon *Cheney v. Barker*, 198 Mass. 356 (1908), subsequent case law makes clear that a board of selectmen may deny a permit for the types of reasons set forth in sec. 75. National Grid may well disagree with the Board's conclusions, but compelling evidence was presented to provide sufficient bases for the Board's actions, which unlike the board in *Cheney*, were rooted in public health and safety concerns, not a contention that c. 164 itself was unconstitutional or that financial compensation and affirmative public benefit could be required by said board.

In the meantime, please contact the undersigned at your convenience should you have any questions and advise me as to whether or not National Grid will continue to charge Arlington Town Officials with serious breaches of the conflict of interest laws.

Sincerely yours,

Douglas W. Heim, Esq.
Arlington Town Counsel

cc: Adam Chapdelaine, Town Manager

Arlington Select Board

DRAFT

ATTACHMENT "A"

Massachusetts Gas Leaks Legislation

OCTOBER 6, 2015

DAVID ZEEK

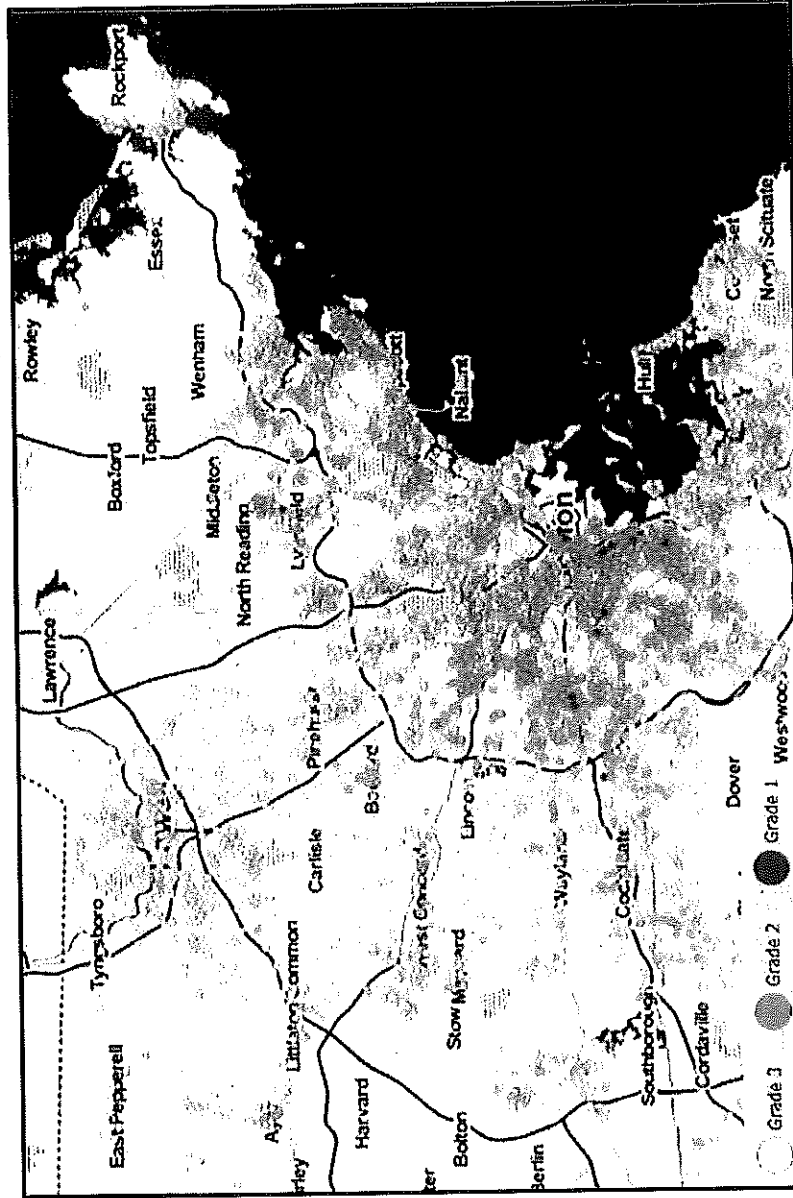
SIERRA CLUB, MASSACHUSETTS CHAPTER

Natural Gas Leaks: A Waste and a Threat

Massachusetts has one of the nation's oldest natural gas pipeline systems.

- Over 25,000 leaks
- 8-12 billion cubic feet of lost gas
- Costs Massachusetts ratepayers \$8.8M annually (Per Employee.net)

REV-

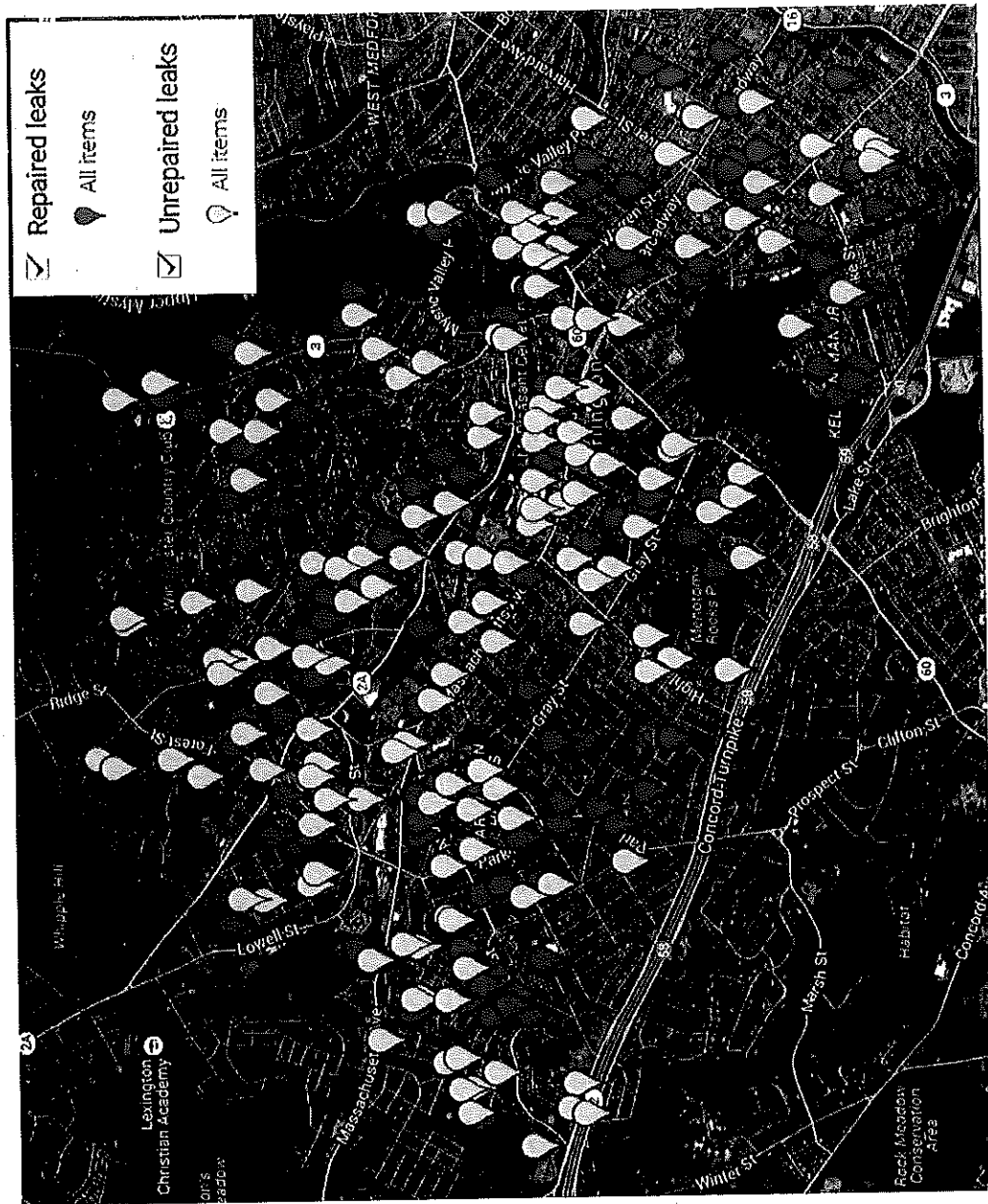


Leaks threaten safety, health, and the environment.
Leaks waste a valuable resource. And we pay for it!

Arlington Has 154 Unrepaired Gas Leaks

The oldest is from 1986.

REV:-



From <http://www.heetma.org/squeaky-leak/natural-gas-leaks-maps/>

What's Wrong with Gas Leaks?

Unaccounted For Gas exceeds 8 billion cubic feet per year – possibly as high as 19 billion

That lost gas is worth, on average, between \$50M and \$128M per year

Gas utilities are not required to repair Grade 3 (non-threatening) gas leaks – ever!

Gas utilities can completely recover the cost of that lost gas through charges to customers.

Natural gas (methane) is a global warming gas 84 times as bad as carbon dioxide for 20 years.

Natural gas kills plants and creates ozone which affects human health and allergies.

UFG Is Unaccounted For Gas	Lower Bound		Upper Bound	
	UFG Volume (cubic feet)	Estimated Cost of UFG	UFG Volume (cubic feet)	Estimated Cost of UFG
2000-2011	99,294,819,000	\$640,252,916	227,154,754,000	\$1,536,298,783
Annual Average	8,274,568,250	\$53,354,410	18,929,562,833	\$128,024,899

"America Pays for Gas Leaks," Table 3, Page 7. This report was prepared for Sen. Ed Markey by the House Natural Resources Committee Democratic staff.

Table 8.21. GHG and GTP with and without inclusion of climate-carbon feedbacks (see 8.1) in response to emissions of the indicated main CO₂ gases (climate carbon feedbacks in response to the reference gas CO₂ are always included).

GHG	Lifetime (years)	GWP ₁₀₀		GTP ₁₀₀	
		No cc-b	With cc-b	No cc-b	With cc-b
CH ₄	12.4 ^a	84	28	67	11
HFC-134a	12.4	3710	34	70	20
		3790	1300	3050	210
CFC-11	45.0	6940	1550	3170	210
		7000	4600	5850	2140
N ₂ O	121.0 ^b	343	550	7080	3490
		360	265	277	252
CF ₄	50,000.0	4800	298	284	297
		4900	620	5270	1840
			7350	5400	9500

Notes:

Uncertainties related to the climate-carbon feedbacks are large, comparable in magnitude to the strength of the feedback for a single gas.

^a Perturbation lifetime is used in the calculation of metrics.

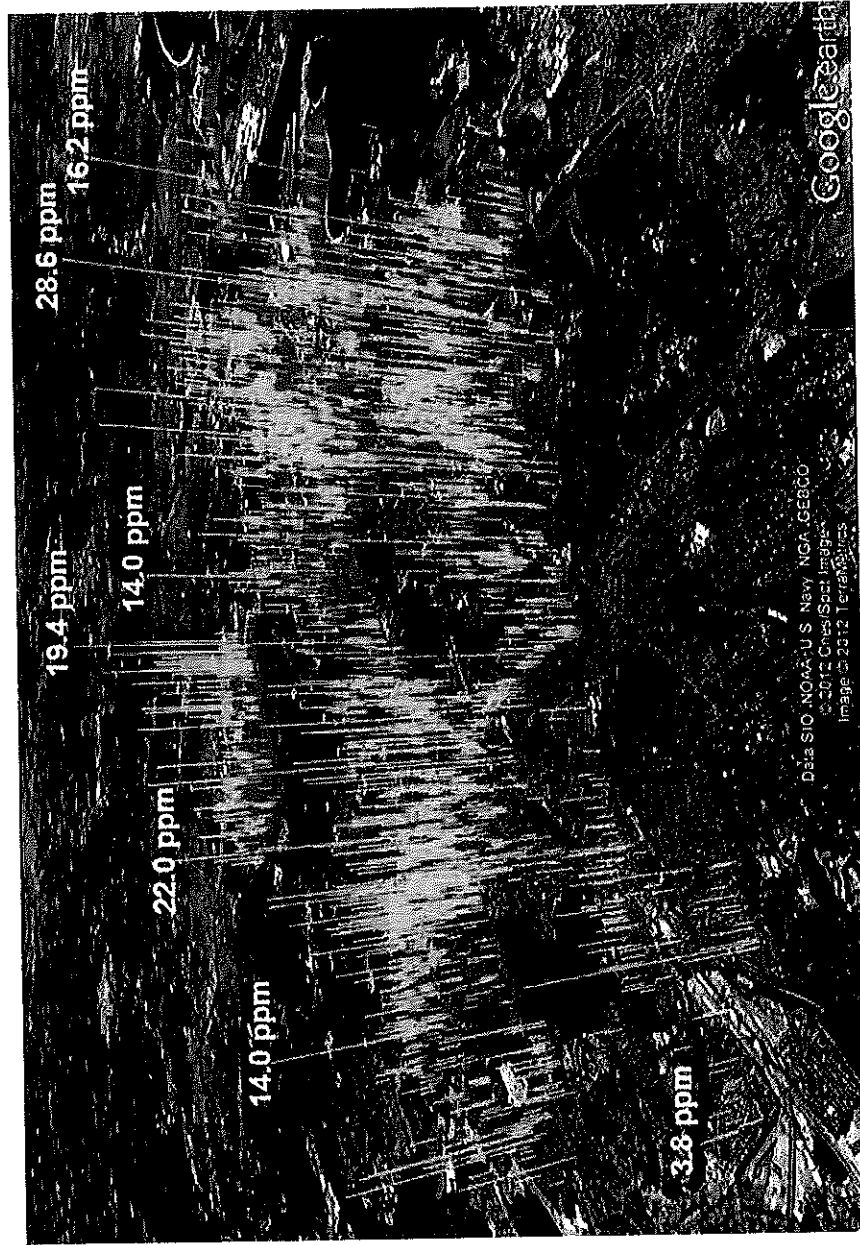
^b These values do not include CO₂ from methane oxidation. Values for final metrics are higher by 1 and 2 for the 20 and 100 year metrics, respectively (Table 8.21.1).

IPCC Climate Change Report, "Climate Change 2013: The Physical Science Basis"

Methane Emissions over Boston

Using sophisticated instruments,
researchers at Boston University
detected thousands of methane leaks
in the City of Boston. ©Nathan Phillips

Rev.-



Two Gas Leaks Bills in the Massachusetts Legislature Address This Problem

Two bills assigned to the Joint Committee on Telecommunications, Utilities and Energy ensure that gas consumers no longer pay for gas leaked from neglected, obsolete and decrepit pipes

H.2870, An Act Relative to Protecting Consumers of Gas and Electricity from Paying for Leaked and Unaccounted for Gas

- Precludes utility companies from charging customers for the cost of lost and unaccounted for gas, protecting consumers from expenses that they have no ability to control or reduce
- Precludes utility companies from charging customers to reduce or remedy the losses, i.e., fix the leaky pipes
- Consumers means homeowners, businesses, companies using gas in manufacturing, municipalities, state, and federal government
- Presented by Rep. Lori Ehrlich and Sen. James Eldridge with 49 additional petitioners

H.2871, An Act Relative to Gas Leak Repairs During Road Projects

- Requires all gas leaks under a road to be repaired when it is opened up for a construction project. This is a sensible, cost saving, efficient way to ensure more leaks are repaired.
- Expands coverage of safety leaks bill passed last year
- Presented by Rep. Lori Ehrlich with 47 additional petitioners

Municipal Support for Gas Leaks Legislation

Your community can voice its
support for these bills.

Seven municipalities have
already passed resolutions
supporting one or both gas
leaks bills

Boston

Cambridge

Framingham

Newton

Northampton

Somerville

Waltham

REV:-



City of Waltham, Massachusetts

Resolution

Concerning Lost and Unaccounted For Gas

June 8, 2015

WHEREAS... "Unaccounted For Gas" (UFG) or "Lost And Unaccounted For Gas" (LAUF) represents the difference between the total gas from all sources and the total gas accounted for at sales, interchange, and use and includes leakage or loss by other means, discrepancies in measuring or maintaining, variations of temperature or pressure and other variance, and

WHEREAS... The cost of UFG is typically passed down from providers to consumers, and

WHEREAS... Leaking gas in the ground is harmful to vegetation and can kill valuable shade trees by depriving roots of oxygen, and

WHEREAS... Massachusetts House Bill (H.2870), "An Act relative to protecting consumers of gas and electricity from paying for leaked and UFG", seeks to protect all gas and electricity customers from paying for UFG, by prohibiting providers from including the cost of UFG, as well as the cost of reducing or retarding loss, in the rate base, and

WHEREAS... H.2870 will provide economic incentives to gas providers to mitigate loss, pushing development of improved technologies and practices, as well as to reduce leak-topping gases, released during transportation, distribution and storage, which have an impact on global warming,

THEREFORE, BE IT RESOLVED... That the Waltham City Council supports H.2870, and

BE IT FURTHER RESOLVED... That the Waltham City Clerk forward an engrossed copy of this resolution to the elected Waltham delegation in the House and Senate as well as House Speaker Robert A. DeLeo and Senate President Stanley C. Rosenberg on behalf of the entire Waltham City Council;

Read and adopted _____

Attest: Rosario C. Maloney, City Clerk

Respectfully submitted:

Councillor George A. Darcy III

Councillor Stephen F. Bourne

Example Language

Backup

Grades of Gas Leaks

Massachusetts Law (2014) Chapter 149 AN ACT RELATIVE TO NATURAL GAS LEAKS changes to: Chapter 164, MANUFACTURE AND SALE OF GAS AND ELECTRICITY, Section 144.

- (a) There shall be uniform natural gas leaks classification for all gas companies.
- (b)
 - (1) Gas companies shall assess a grade to all reported natural gas leaks based on the system provided in this section.
 - (2) A Grade 1 leak shall be a leak that represents an existing or probable hazard to persons or property. **Grade 1 leaks require repair as immediately as possible and continuous action until the conditions are no longer hazardous.** The gas company shall immediately schedule a completion of repairs and the condition shall be kept under continuous surveillance until the hazard or source of the leak is eliminated. Whenever appropriate and feasible, a gas company shall notify the fire department and chief law enforcement officer in each city or town where a Grade 1 leak is identified.
 - (3) A Grade 2 leak shall be a leak that is recognized as non-hazardous to persons or property at the time of detection, but justifies scheduled repair based on probable future hazard. **The gas company shall repair Grade 2 leaks or replace the main within 12 months from the date the leak was classified.** All Grade 2 leaks shall be reevaluated by a gas company at least once every 6 months until eliminated; provided, however, that the frequency of reevaluation shall be determined by the location and magnitude of the leakage condition.
 - (4) A Grade 3 leak shall be a leak that is recognized as non-hazardous to persons or property at the time of detection and can be reasonably expected to remain non-hazardous. The gas company shall reevaluate Grade 3 leaks during the next scheduled survey, or within 12 months from the date last evaluated, whichever occurs first, until the leak is eliminated or the main is replaced. A municipal or state public safety official may request a reevaluation of a Grade 3 leak prior to the next scheduled survey, or sooner than 12 months of the date last evaluated, if the official reasonably believes that the Grade 3 leak poses a threat to public safety.

<https://malegislature.gov/Laws/SessionLaws/Acts/2014/Chapter149>

Gas Leaks in the News

The public is just now becoming aware of the cost, waste, and personal and environmental hazard of gas leaks as they have become a significant current topic in the news. See:

Boston Globe, Aug. 20, "Leaks widespread in state's gas lines"

<http://www.bostonglobe.com/metro/2015/08/20/new-law-casts-light-state-natural-gas-leaks/qJJPCiRZITc5ai0JeHNOqO/story.html>

WBUR, Aug. 21, Radio story on gas leaks,

<http://radioboston.wbur.org/2015/08/21/leaky-gas-lines>

WCVB television news, Aug. 21, "Hidden danger, cost of gas leaks in Massachusetts"

<http://www.wcvb.com/news/hidden-danger-cost-of-gas-leaks-in-massachusetts/34852528>

Resources

Resource	Source	Link or Reference
Report on Lost and Unaccounted for Gas Into Thin Air	DPU CLF	http://www.mass.gov/eea/docs/dpu/gas/icf-lauf-report.pdf http://www.clf.org/static/natural-gas-leaks/WhitePaper_Final_lowres.pdf
America Pays for Gas Leaks	Sen. Ed Markey	http://www.markey.senate.gov/documents/markey_lost_gas_report.pdf
David Abel "Leaks in Boston area gas pipes exceed estimates"	Boston Globe	http://www.bostonglobe.com/metro/2015/01/22/natural-gas-leaks-boston-area-are-far-more-extensive-than-thought/5BykQrmaGR2XltxpHqLM/story.html
"Methane emissions from natural gas infrastructure and use in the urban region of Boston, Massachusetts"	Proceedings of the National Academy of Sciences of the United States of America	http://www.pnas.org/content/112/7/1941.full?sid=544e506b-2c46-4e28-b620-1dc30c6rea62
An Act relative to protecting consumers of gas and electricity from paying for leaked and unaccounted for gas	Massachusetts House	https://malegislature.gov/Bills/189/House/H2870
An Act Relative to Gas Leak Repairs During Road Projects	Massachusetts House	https://malegislature.gov/Bills/189/House/H2871
Understanding the Impact of Natural Gas Leaks on Public Safety, the Environment and Your Wallet	CLF	http://clf.org/map/

ATTACHMENT "B"

**MATERIAL SUPPORTING PRESENTATION BY ANNE WRIGHT
OF MOTHERS OUT FRONT ARLINGTON TEAM
RE: CONSUMER PROTECTION AGAINST PAYING FOR
COST OF GAS LEAKS**

September 11, 2017

Arlington Board of Selectmen

[TOWN]
IN [BODY applicable: CITY COUNCIL, SELECTMEN ...]

Seal

RESOLUTION IN SUPPORT
MASSACHUSETTS HOUSE BILL 2683/SENATE BILL 1845
An Act Relative to Protecting Consumers of Gas and Electricity from paying for Leaked and Unaccounted for Gas

- WHEREAS:** Massachusetts House Bill 2683/Senate Bill 1845 is an "An Act Relative to Protecting Consumers of Gas and Electricity from paying for Leaked and Unaccounted for Gas (UFG)" that seeks to protect all gas and electricity customers, whether businesses, manufacturers, homeowners and municipalities or other gas users, from paying for UFG by prohibiting providers from including the cost of UFG, as well as the costs of reducing or remedying loss, in the rate base; and
- WHEREAS:** According to H. 2683/S.1845, "Unaccounted for gas or UFG is the difference between the total gas available from all sources that is acquired by a system type and the total gas accounted for as sales, net interchange or company use"; and
- WHEREAS:** H.2683/S.1845 covers leakage or loss by leakage or loss due to discrepancies from measuring or monitoring inaccuracies, variations of temperature or pressure, or both, and other circumstances; and
- WHEREAS:** H.2683/S.1845 will provide economic incentive to gas providers to develop improved technologies and practices for transportation, distribution and storage; and
- WHEREAS:** The cost of UFG is typically passed on from providers of natural gas to users or consumers of gas; and
- WHEREAS:** Leaking gas in the ground is harmful to vegetation and can kill valuable shade trees by depriving roots of oxygen; and
- WHEREAS:** Methane is a precursor to ozone formation that can decrease lung function and aggravate asthma; and

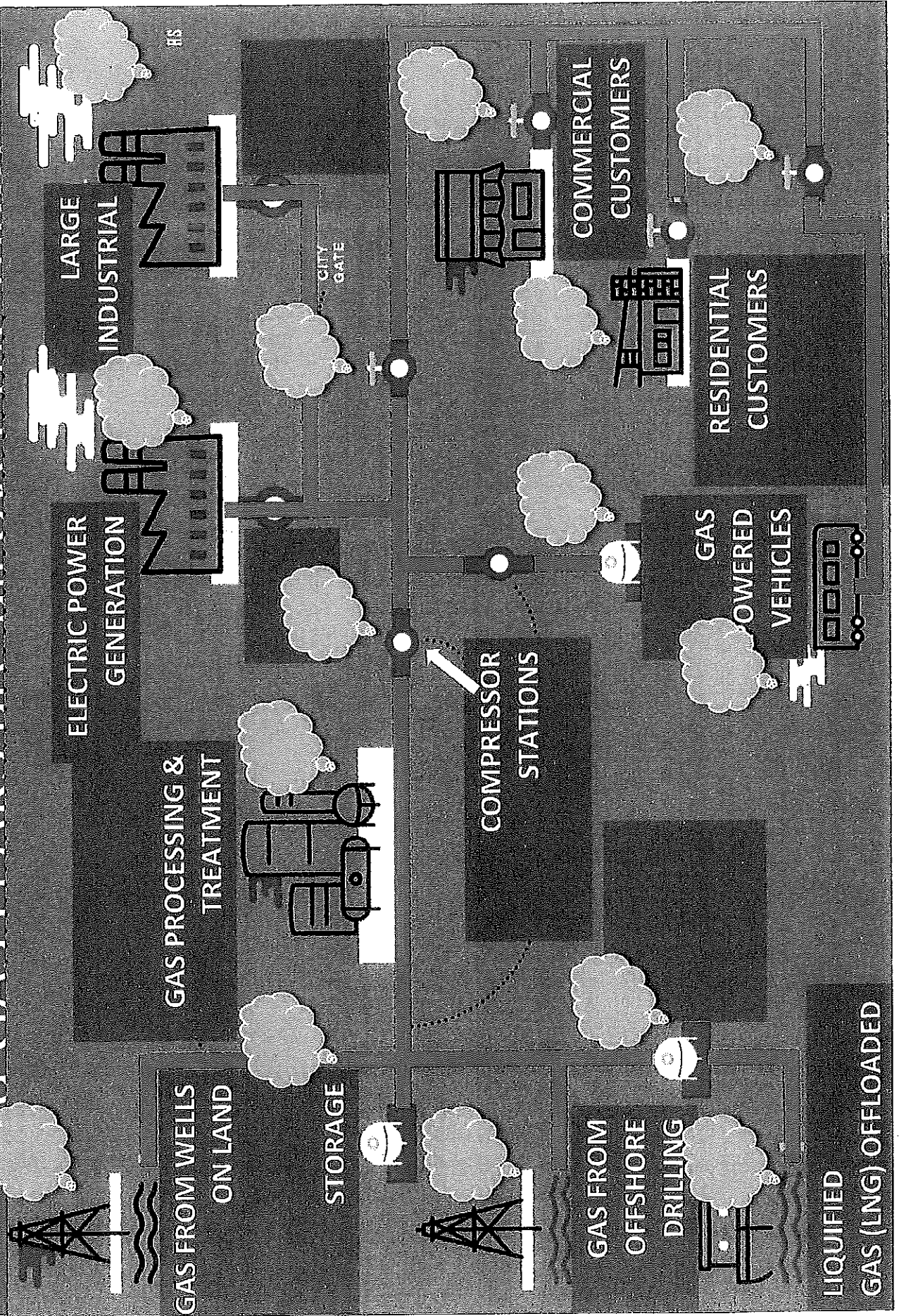
THEREFORE BE IT

RESOLVED: That the [BODY] strongly supports House Bill 2683/Senate Bill 1845 and urges the Massachusetts Legislature to take action to support this measure to protect consumers and the environment.

RESOLVED: That the [BODY] forward an engrossed copy of this resolution to the elected [TOWN] delegation in the House and the Senate as well as House Speaker Robert A. DeLeo and Senate president Stanley C. Rosenberg and to the Governor on behalf of the [BODY].

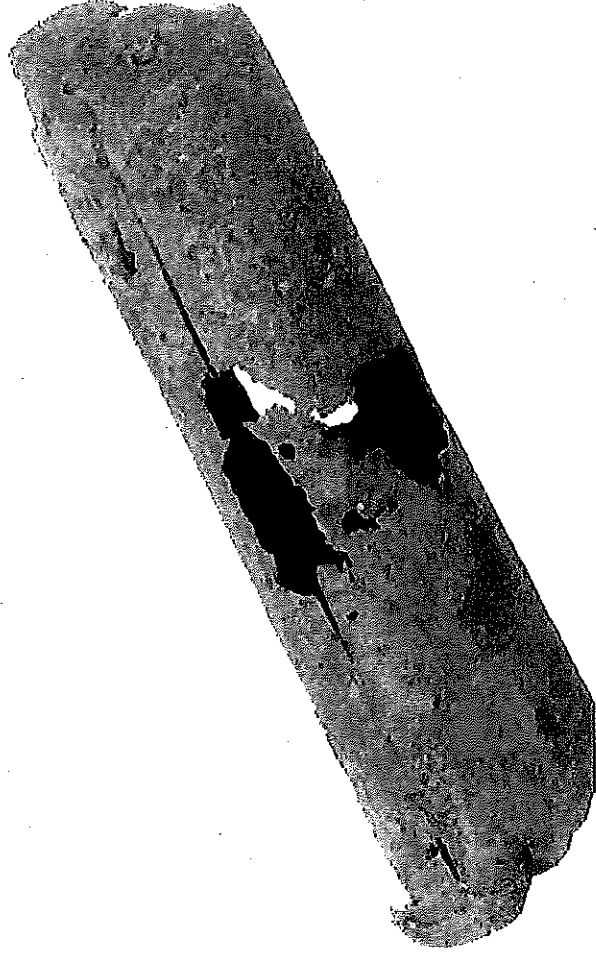
Filed in [BODY]: [DATE]

And GAS IFAKS are all over the man!

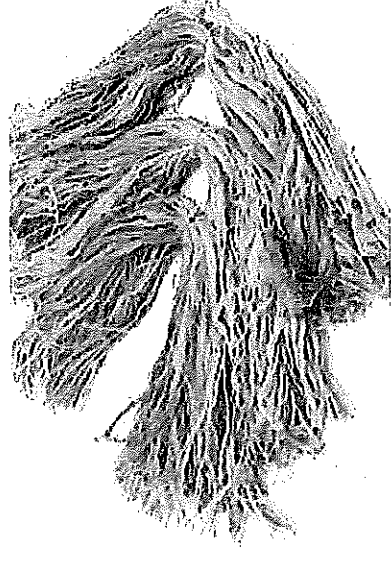


GREATER BOSTON IS LEAKING GAS

Century-old gas pipes under the streets have corroded and leak.



Jute, the original pipe joint sealant, has long since fallen apart



A 2015 Harvard study found...Methane levels in the Boston urban area are 3x WORSE than previously estimated by regulators. 2.7% of the gas brought to Boston never makes it to customers.

GAS LEAKS ARE PAID FOR BY YOU!



Residential Gas Service

Gas Bill Comparison

	Current Month	Last Month
Gas Charges	\$10.23	\$10.14
Total Gas Use (therms)	2	2
Delivery Charges (per therm) <i>Cost to deliver gas to your home.</i>	\$4.83	\$4.83
Delivery Total	\$9.65	\$9.65
Supply Charges (per therm) <i>Cost to purchase gas on your behalf.</i>	29.0¢	24.5¢
Supplier Total	\$0.58	\$0.49

**Gas leaks cost
Boston area
ratepayers
\$90 million per
year.**

- Harvard study, 2015

Missing gas leaks raising questions



DAVID L. RYAN/GLOBE STAFF

National Grid employee Lane Guidry connected the chute to the gas pipe.

By **David Abel** | GLOBE STAFF JUNE 04, 2016

Thousands of natural gas leaks reported by the state's utility companies disappeared from the records they later submitted to the state, according to an independent analysis by a Cambridge group that says their study shows the leaks have likely not been repaired.

Nearly 5,700 potentially explosive, environmentally damaging leaks — nearly 30 percent of all leaks that went unrepaired in 2014 — vanished from the utilities'

Comments
to a study of data the companies disclosed in March, the most recent public information.

"This suggests that the utilities aren't doing a good job tracking leaks," said Audrey Schulman, president of the Home Energy Efficiency Team, or HEET, a Cambridge nonprofit that analyzed the data. "If they don't have them on their books, they're not monitoring them, and if they're left unmonitored, leaks get worse."

Utility companies are spending billions of dollars to replace leaky gas pipelines across the state, and repair leaks as quickly as possible, company officials say. The leaks, which are responsible for a significant portion of the state's greenhouse gases, are often caused by corroding cast-iron pipes or construction accidents.

The utilities cited various reasons for how leaks could have disappeared from their records without being repaired. Some leaks may no longer be emitting gas, while others may have migrated to punctures elsewhere in the pipes, they said. Some may have been temporarily plugged by snowbanks or concealed by weather that makes them hard to detect.

Graphic: Unrepaired natural gas leaks in Mass.

The state's utility companies reported nearly 20,000 unrepaired natural gas leaks in 2014.

National Grid, the region's largest provider of natural gas, reported 11,343 unrepaired leaks at the end of 2014 to the state Department of Public Utilities, but just 8,349 at the beginning of 2015.

It was unclear how 26 percent of unrepaired leaks could have disappeared overnight.

"It is important to note that leaks are not static and we do not monitor each leak

near the spot of a previously fixed leak, she said.

"Where gas readings are found may not necessarily be the exact site of the leak," she said.

In addition, some leaks could have been taken care of by replacing gas mains, and as a result were never marked as repaired. Others may have been duplicates. There could have also been "a clerical issue, in which missing or repaired leaks had not been removed from previous years," Williamson said.

Utilities are legally required to immediately repair leaks that pose a risk of explosion. A state law passed in 2014 requires utilities to repair minor leaks on streets that are under construction, near a school zone, or around trees that appear to be dying. The utilities used to allow those leaks to persist indefinitely because they didn't see them as imminent threats.

Under the 2014 law, utilities must disclose the location of every leak, the date they were reported, and when they were repaired. That provision allowed Schulman to map all the leaks in the state.

Schulman said she studied the locations of the unrepaired leaks and determined that three-quarters of them are almost certainly not duplicates, nor the result of repairs to larger mains.

Her group also conducted a random survey in eight municipalities from Boston to Acton of 55 unrepaired leaks that disappeared last year, and found that more than half were still active.

"Leaks don't self-heal or peter out," Schulman said. "They come from holes in ancient metal corroded pipes sitting for decades in damp soil. They are only going to get steadily worse over time."

Officials at Eversource, which supplies gas to nearly 300,000 customers in Massachusetts, said they're fixing leaks nearly every day and are spending \$53 million this year to replace 35 miles of leak-prone gas mains. The company plans to accelerate repairs over the next few years.

Delays in the internal reporting of leaks may account for some of the discrepancy, the company said.

"This is a dynamic list that changes," said Mike Durand, a spokesman for Eversource. "We recheck Class 3 leaks [those considered unlikely to explode] every year. If we recheck it, and it's not there, it's off the list."

Sheila Doiron, a spokeswoman for Columbia Gas in Westborough, which provides gas to 310,000 customers in Massachusetts, attributed some of the missing leaks to changing weather conditions. Gas can be easier to detect on humid days, she noted, and harder when it's windy.

"Many of the very small, or nonhazardous leaks, can be faint, merely meeting the criteria," she said. "If we go back the following year, and that leak can no longer be detected through monitoring devices, then that leak doesn't exist anymore."

The discrepancy has made it difficult to determine how many leaks remain unrepaired. According to the utilities, the number of unrepaired leaks fell 19 percent from the end of 2014 to the end of 2015. But counting from the first day of 2015, the number of leaks rose by more than 21 percent.

"It makes me wonder if the infrastructure is just crumbling faster than they can repair it," Schulman said.

Nathan Phillips, a professor of environmental sciences at Boston University who has surveyed gas leaks around the state, said he finds the number of missing leaks disturbing.

Comments
“It illustrates how little we know about the number of leaks in the state, and how much of the gas is lost and unaccounted for,” he said. “This discovery makes us less sure about how much progress we’re making.”

Unrepaired natural gas leaks across Massachusetts

The state’s utility companies reported nearly 20,000 unrepaired natural gas leaks in 2014. Nearly 5,700 leaks disappeared from their books in 2015 without being repaired, according to an analysis of the most recent data that the companies have released.

Number of unrepaired natural gas leaks that disappeared

0 to 5 6 to 29 30 to 49 50 to 99 100 to 400



SOURCE: HEET, a Cambridge group that advocates for energy efficiency

PATRICK GARVIN/GLOBE STAFF

David Abel can be reached at dabel@globe.com. Follow him on Twitter @davabel.

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SIGN UP

ATTACHMENT "C"

OFFICE OF THE SELECT BOARD

DANIEL J. DUNN, CHAIR
DIANE M. MAHON, VICE CHAIR
KEVIN F. GREELEY
JOSEPH A. CURRO, JR.
JOHN V. HURD



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

PROCLAMATION

WHEREAS: National Grid serves many residential and commercial natural gas customers within the Town of Arlington; and

WHEREAS: The United Steelworkers Local 12003 District 4 Boston Gas Workers Union represents the men and women who operate on gas lines and projects within the Town of Arlington; and

WHEREAS: Many members of the United Steelworkers Local 12003 District 4 Boston Gas Workers Union live and work in the Town of Arlington; and

WHEREAS: The safety and wellbeing of National Grid gas customers and the general public is contingent upon high quality and well-trained employees performing services and line inspections on gas projects; and


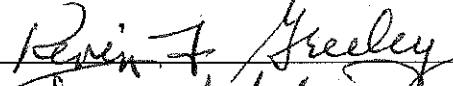
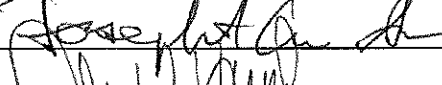
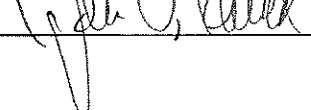
WHEREAS: A prolonged lockout of National Grid gas workers raises safety concerns for the general public and strains service to National Grid gas customers; and

NOW, THEREFORE, BE IT RESOLVED, that the Select Board of the Town of Arlington urges National Grid to end the lockout of its gas workers so that gas line inspections, services, and repairs may continue to be performed by qualified and properly trained employees; and

BE IT FURTHER RESOLVED, that the Town of Arlington provide heightened scrutiny and safety inspections and monitoring on all National Grid work being done during the lockout of National Grid's workers and that no new, non-emergency permits for gas construction projects shall be issued by the Select Board; and

BE IT FURTHER RESOLVED, that we the Select Board of the Town of Arlington urges National Grid to agree to a fair and equitable contract that provides for competitive wages and benefits commensurate with the technical skills and qualifications possessed by the members of the United Steelworkers Local 12003 District 4 Boston Gas Workers Union.

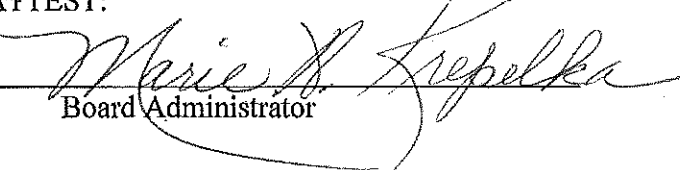
Offered on this Day of Thursday, July 26, 2018.

	SELECT BOARD
<u>Miane M. Mahon</u>	OF THE
	TOWN
	OF
	ARLINGTON

A true record.

ATTEST:

By:


Board Administrator

ATTACHMENT "D"

G. Lee Humphrey
169 Commonwealth Avenue
Boston, MA 02116
diamaleehumphrey@yahoo.com

Ad. Lee
Cores. Lee.
8/13/18

Mr. Daniel J. Dunn, Chair, Board of Selectmen
Town Hall
730 Massachusetts Avenue
Arlington, MA 02476

July 19, 2018

Dear Mr. Dunn:

For several years, many of us have been involved in the effort to eliminate the thousands of gas leaks in Massachusetts. Despite our combined efforts, the overall number of gas leaks continues to increase.

As you may know, the leaked gas is primarily methane, a heat-trapping gas more than 80 times as powerful as CO₂. In addition to its alarming rate of warming our planet and altering our climate, this gas is potentially explosive, is a health hazard for people with respiratory problems and kills trees by suffocating their roots.

The Gas Leaks Allies - a coalition of over 20 nonprofits and researchers - are alerting cities and towns about the situation and encouraging municipalities to work with their utilities to reduce the leaks.

Regarding Arlington I have enclosed a scorecard that shows the gas leak activity for 2015, 2016 and 2017. As you may see, it shows the number of leaks at the beginning of each year, the new leaks, the repaired leaks, and the number of leaks at the end of the year, all displayed by grade of leak.¹

Each year in Arlington, the number of open gas leaks increased. And that's only part of the story. In 2017, the number of leaks on January 1 was less than the number on December 31, the previous day. Each year, utilities drop leaks from their reports. This situation occurs in each utility, not just in National Grid, Arlington's utility. We have asked, but have never received a reasonable explanation of what happened to the missing leaks. In the scorecard, the missing leaks are called, "Missing Leaks New Year's Eve."

If the missing New Year's Eve leaks in 2016 had not been expunged, the number of open leaks at the end of 2017 would have been 280 leaks, instead of the 234 leaks as reported. (Note that in 2015, the missing leaks went the other way by a small amount.) The increase in open gas leaks over the three years would have been 133 leaks and many of these are large volume leaks.

With this data in hand, we urge you and your fellow selectmen to call on National Grid to start reducing the leaks, especially the large volume leaks, instead of letting them increase. We are ready to help you protect the health and safety of the citizens of Arlington. Please let us know what we can do to assist you.²

Thank you,

G. Lee Humphrey
G. Lee Humphrey

¹ There are 3 grades of gas leaks. A Grade 1 leak may cause an explosion and must be repaired as soon as possible. A Grade 2 leak is evaluated every 6 months until it is repaired. A Grade 3 leak must be checked every year but doesn't have to be repaired. The oldest gas leak in Arlington is 21 years old.

² You can learn more about the first year of missing leaks at <http://lostleaks.csail.mit.edu/>
Read Boston Globe's coverage of the 2016 missing leaks at <https://www.bostonglobe.com/metro/2016/06/03/cambridge-group-analysis-raises-questions-utilities-monitoring-gas-leaks/FuvLwOUNYEIcqoQYtUK1EI/story.html>

ARLINGTON

2015, 2016 & 2017 Gas Leak Scorecard using data reported by National Grid to DPU

2017 Leaks	Leak grade	Grade 1	Grade 2	Grade 3	Total	% Increase
Leaks prior to 2017		0	15	134	149	
New leaks found		123	68	99	290	
Leaks repaired		123	76	6	205	
Ending number of leaks		0	7	227	234	57%

Estimated annual cost of lost gas: (Ending leaks x \$3600 per leak) **\$842,400**

2016 Leaks	Leak grade	Grade 1	Grade 2	Grade 3	Total	% Increase
Leaks prior to 2016		0	2	178	180	
New leaks found		60	35	26	121	
Leaks repaired		60	30	13	103	
Ending number of leaks		0	7	191	198	10%

Estimated annual cost of lost gas: (Ending leaks x \$3600 per leak) **\$712,800**

2015 Leaks	Leak grade	Grade 1	Grade 2	Grade 3	Total	% Increase
Leaks prior to 2015		0	8	139	147	
New leaks found		93	45	41	179	
Leaks repaired		93	52	4	149	
Ending number of leaks		0	1	176	177	20%

Estimated annual cost of lost gas: (Ending leaks x \$3600 per leak) **\$637,200**

Sources: 2016, 2017 & 2018 utility reports of gas leaks to DPU, Harvard/BU study in 2015
Proceedings of NAS, BU Professor Nathan Phillips.

Missing Leaks New Year's Eve - 2016

		% Missing
Ending leaks reported last day of 2016	198	
Beginning leaks reported first day of 2017	149	
Overnight missing leaks	49	25%

Missing Leaks New Year's Eve - 2015

		% Missing
Ending leaks reported last day of 2015	177	
Beginning leaks reported first day of 2016	180	
Overnight missing leaks	-3	-2%

Note: No explanation of missing leaks has been provided by National Grid and may have multiple causes. Missing leaks are included here as they are unaccounted for and may significantly impact progress addressing leaks or lack thereof.



Town of Arlington, Massachusetts

Discussion: Concerns re National Grid Private Permit Moratorium

Summary:

Brian Callahan, Contractor

Jeffrey Borstell, Contractor

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	B._Callahan_Reference.pdf	Letter from B. Callahan
▢	Reference Material	J._Borstell_.docx	e-mail from J. Borstell, 17 Aeiral Street

Brian Callahan Companies
20 Woodbury Street
Arlington MA
781-646-5335

September 10, 2018

Town of Arlington Board of Selectmen

Mr. Joseph A. Curro, Jr.

Mr. Daniel J. Dunn, Chair

Mr. Kevin F. Greeley, Vice Chair

Mr. John V. Hurd

Ms. Diane M. Mahon

RE: Gas Installation Permits for [658-660 Summer Street](#) and 662-664 Summer Street

Dear Selectmen,

I am writing to you in hopes of obtaining an urgently needed permit for gas installation.

I am a local small developer, who lives in Arlington, that has all of my assets tied into the properties located at [658-660 Summer St](#) and 662-664 Summer St. I have permits in hand for a July 2018 installation which were submitted in September 2017. Through no fault of the Town of Arlington or mine, the unforeseen circumstances of the National Grid strike have forced an indeterminate delay. Permitting for all 4 units was approved in Summer 2017 and construction commenced in Fall 2017. The project is ready for completion pending gas installation. I am in communication with National Grid and as soon as they have approval from the Town of Arlington they are prepared to install the gas lines immediately.

This delay is jeopardizing the economic well-being of my family, my employees and my subcontractors. As you know, there is a November cutoff for gas line installations. If I fail to have gas lines installed before the cut off, I will have empty properties that I will have to carry throughout the winter. It was in our business plan to have these properties sold by the end of the year. As we know, homes without heat are subject to a number of issues during cold weather. This unanticipated delay will not only lead to untold damage, but will increase costs exponentially.

The financial burden of this delay for my family, my workers and subcontractors cannot be overstated. In addition to being a hardship for me personally, the Town of Arlington would be left with an unsightly vacant construction site across from the beautiful and popular McClennen Park.

It is for these reasons that I implore your consideration of this request. Please honor our existing permit and grant us permission to install gas lines as soon as possible. The November deadline is fast approaching.

Most sincerely,

Brian Callahan
President, Brian Callahan Companies

From: Jeffrey Borstell <jeffrey@jborstell.com>
To: mkrepelka@town.arlington.ma.us
Date: Mon, 10 Sep 2018 16:18:13 -0400
Subject: 17 Aerial St Arlington MA

Ms. Krepelka,

I will be speaking on Wednesday night regarding the financial stress the fight between National Grid and the Town of Arlington has been causing me. My new business started in 2018 has been halted due to this dispute that I am stuck in the middle of.

You can reach me at 978.502.8045.

Kind Regards,

Jeffrey P. Borstell



Town of Arlington, Massachusetts

For Approval: Receipt of Gift of James Athens to Establish a Fund for the Benefit of Arlington Seniors

Summary:

Douglas W. Heim, Town Counsel

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	J._Athens_Council_on_Aging.pdf	Letter from James Athens

By First Class Mail

Town of Arlington
Board of Selectmen
730 Massachusetts Avenue
Arlington, MA 02476

RE: Gift to the Town of Arlington's Council on Aging/Senior Services Programs

Dear Members of the Board of Selectmen:

Please accept my gift of \$100,000, which I hereby donate to the Town of Arlington, the principal of which is to be maintained, and the income from which is to be used for the charitable purpose of administering programs benefitting the Town of Arlington's senior residents.

I have directed the Council on Aging to use the funds for needs that directly affect and improve the lives of seniors in need including medical, housing, food, fuel needs and especially activities. I wish for this fund to specifically help people who may have unexpected or unmet needs and to make life more enjoyable for seniors. I have stated that I do not want this fund to be used for office equipment or office furniture.

As such, it is my intention that this gift, made in honor of my wife Helen P. Athens shall establish a trust in her name, the income interest of which will help fund senior services and programs for Town residents to be managed by the Council on Aging, their designee, or alternatively, at the direction of the Town Manager.

These gifted funds are otherwise free of conditions, I request you accept them to be deposited, reserved, and expended consistent with the conditions of the gifts and the requirements of M.G.L. c. 44 §53A and other applicable laws.

Very truly yours,



James Athens
117 Church Street
Harwich, MA 02645

Health & Human Services

SEP 06 2018
Arlington, MA



Town of Arlington, Massachusetts

Vote: Special Town Meeting, December 5, 2018

Summary:

Adam W. Chapdelaine, Town Manager



Town of Arlington, Massachusetts

For Approval: Opening of Special Town Meeting Warrant

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Opening_of_Warrant_Special_Town_Meeting__12.5.18.doc	Reference

OFFICE OF THE SELECT BOARD

DANIEL J. DUNN, CHAIR
DIANE M. MAHON, VICE CHAIR
KEVIN F. GREELEY
JOSEPH A. CURRO, JR.
JOHN V. HURD



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

OPENING OF WARRANT FOR SPECIAL TOWN MEETING

December 5, 2018

At their meeting of Wednesday, September 12, 2018 the Select Board voted to open the Warrant for a Special Town Meeting. The Special Town Meeting will take place on Wednesday, December 5, 2018 at 8:00 p.m. in the Arlington Town Hall. The Warrant will open Thursday, October 4, 2018 at 8:00 a.m. and will remain open until 4:00 p.m.

_____	SELECTMEN
_____	OF THE
_____	TOWN
_____	OF
_____	ARLINGTON

A true copy.
Attest:

Constable, Town of Arlington

Date: _____



Town of Arlington, Massachusetts

Vote: Town Manager Contract, if appropriate

Summary:

Daniel J. Dunn, Chair



Town of Arlington, Massachusetts

Docking Stations for Green Bikes

Summary:

Bob Radochia, 45 Columbia Road

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Radochia_CR.pdf	Letter from R. Radochia

Bob Radochia

45 Columbia Rd

Arlington, MA 02474

111119
08/23/2018 10:57 AM
ARLINGTON, MA 02474

August 23, 2018

2018 AUG 24 AM 10:57

To the Board

Subject: Green Bikes

I have not been in town much this month and I just read in the Advocate about your decision to approve adding a hundred or so bikes to the original one hundred and fifty bike allowance.

I like the concept of having this bike option available for our residents and at a different time in my life I might have taken advantage of it. However, I fear the results of adding another one hundred or so additional bikes will further impede pedestrian safety and add to the visual clutter scattered about the town. As I drive around town I seem to encounter places where one to five bicycles are abandoned along the roadway on the grass strips and partially on the sidewalks impeding pedestrian flow and in some cases access to crosswalks.

I ask you to look into having designated docking stations throughout the town to rein in on this problem to keep our sidewalks clear and safe for pedestrians. I have noted docking stations on the streets throughout Somerville where bicycles are kept on the streets and off the sidewalks. Why can't we do it here in Arlington?

Sincerely,



Bob Radochia



Town of Arlington, Massachusetts

To conduct a strategy session in preparation for contract negotiations with nonunion personnel, the Town Manager, and/or conduct contract negotiations with same.

ATTACHMENTS:

Type	File Name	Description
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Town of Arlington, Massachusetts

Next Scheduled Meeting of BoS September 24, 2018