



Town of Arlington Select Board

Meeting Agenda

January 23, 2019

7:15 PM

Select Board Chambers, 2nd Floor, Town Hall

CONSENT AGENDA

1. Minutes of Meetings: January 7, 2019
2. Request: Special (One Day) Beer & Wine License, 2/2/19 @ Robbins Memorial Town Hall for Arlington Center for the Arts 'Blue Jean Ball'
Linda Shoemaker, Director, Arlington Center for the Arts

APPOINTMENTS

3. Clean Energy Future Committee (terms to expire 1/31/2022)
Nellie Aikenhead
Pasi Miettinen

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

4. Approval: Memorial to Honor the late Patricia C. Fitzmaurice
Alexander J. Salipante, Chairman, Public Memorials Committee
5. Request: 2nd Space, On Street Overnight Parking @ 15 Lafayette Street
Steven M. Steinke and Mary G.Kowalczuk
6. Update: Envision Arlington Fiscal Resources Task Group
Gordon Jamieson
7. Discussion & Vote: Police Chief Appointment Process - Warrant Article Submission
Adam W. Chapdelaine, Town Manager

8. For Discussion and Approval: Select Board Warrant Articles
 - a) Senior Circuit Breaker Tax Relief
 - b) Early Voting
 - c) Waterline Connection Replacement and Repair Bylaw
 - d) Short Term Rentals - Community Agreements and Regulations
 - e) Tax Deferral Limits
 - f) Update the Town Manager Act to Reflect Changes to Treasurer's Office
 - g) Deaccession of Town Property - Library Art Prints
 - h) Indigenous Peoples' Day Resolution

Douglas W. Heim, Town Counsel
Adam W. Chapdelaine, Town Manager

9. FY 2020 Budget Presentation
Adam W. Chapdelaine, Town Manager
10. Vote: 2019 Debt Exclusion and Operating Override
Daniel J. Dunn, Chair
(tabled from 12.10.18 and 1.7.19 meetings)

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of Select Board January 28, 2019



Town of Arlington, Massachusetts

Minutes of Meetings: January 7, 2019

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	1.7.19_draft_minutes_#1.pdf	Draft Minutes 1.7.19

Town of Arlington
Select Board
Meeting Minutes
January 7, 2019
7:15 PM
Select Board Chambers, 2nd Floor, Town Hall

Present: Mr. Dunn, Chair, Mrs. Mahon, Vice Chair, Mr. Hurd and Ms. Rowe
Also Present: Mr. Chapdelaine, Mr. Heim, and Ms. Maher
Absent: Mr. Curro

1. Arlington Jazz Festival Banners
Dan Fox

Mr. Fox did not appear at the meeting. This has been rescheduled for the meeting on Monday, January 28, 2019.

CONSENT AGENDA

2. Minutes of Meetings: December 10, 2018; December 17, 2018
Mrs. Mahon moved approval.

SO VOTED (3-0-1)
Ms. Rowe abstained from voting.

3. Request: Special (One Day) All Alcohol License, 1/26/19 @ Arlington Town Hall for
'Thompson School Parent Dance'
Ann Moore/Don May, Thompson School PTO
Mrs. Mahon moved approval.

SO VOTED (4-0)

APPOINTMENTS

4. Arlington Bicycle Advisory Committee (terms to expire January 31, 2022)
Muris Kobaslija
Doug Mayo-Wells

Mr. Kobaslija appeared before the Board and stated that he has been an Arlington resident for 7 years. He has attended the ABAC meetings for over a year and wants to give back to the community.

Mr. Mayo-Wells also appeared before the Board and stated that he considers himself an expert cyclist. He has been an Arlington resident for 10 years where he has attended the ABAC meetings for the last 2 years.

Ms. Rowe moved approval.

SO VOTED (4-0)

CITIZENS OPEN FORUM

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Kathleen Meloan, 7 Webster Street, wanted to bring to the attention of the Board the exorbitant tax increase in the last two years in the Town. Ms. Meloan is asking for a solution, whether it's generating other revenue or finding ways to cut costs and writing to the Governor. Mr. Chapdelaine explained to the Board that values are based on fair market value that's in the statute and has been backed up by case law over time in the state since the enactment of proposition two and a half. This year's tax assessments are based on 2017 sales data to set what fair market value is in the Town. Mr. Chapdelaine told the Board that he is going to have Sandy Pooler, Deputy Town Manager work with Paul Tierney, Town Assessor to further talk in depth about this matter. Mr. Dunn suggested that Ms. Meloan speak with her Town Meeting members in her precinct as well as the Finance Committee as a next step.

Amy Cohen, 101 Dow Avenue, appeared before the Board to also express her concerns about the taxes and state that the idea of having an override for the high school is going to be a huge barrier for the Town. She stated that she did not think that we needed to have the most expensive high school in the state and is concerned about the cost. Ms. Cohen also asked the Board if she was allowed to remove the X's on the utility poles in front of her home. Mr. Heim and Mr. Chapdelaine both explained that the X's were used to confirm that the inspections on those poles were done, and the companies were told to stop marking these poles.

Carl Wagner, 30 Edgehill Road, wanted to thank the Select Board for everything that they do during the year. Mr. Wagner wanted to bring to the attention to the Board his concern about the Arlington High School rebuild project. He believes that this project should be put off until a later date due to the override and debt exclusion. Mr. Wagner stated that Arlington is the second densest town in Massachusetts. He stated that he is shocked that the residents want to increase the density in this town because he does not. Mr. Wagner is hoping that the Town will consider a better project for the high school.

Paul Parise, 106 Hemlock Street, appeared before the Board to offer some comments in regards to the multi-family, higher density initiatives in the Town. He stated he went to his first CHAPA meeting where there was a strong emphasis on increasing affordable housing in the Town which he supports and thinks is needed in the area. Mr. Parise thinks that CHAPA should not run our Town. He believes that the town should run their own meetings. He stated that CHAPA went through a detailed list of recommended zoning changes where he asked the question if we implement these zoning changes town wide in the long term how many affordable houses would be built. Mr. Parise thinks that the Town needs to create more transparency and develop stronger leadership within the Town. He expressed his concern in regards to the zoning changes and hopes that something can be done. Mr. Chapdelaine explained that he attended the CHAPA meeting along with the Planning Department and to say it was run by one CHAPA member is really an unfair description. Mr. Chapdelaine also stated that there was no lack of transparency when the Town kicked off these meetings with a public hearing as well as many ARB meetings that will further lead to more ARB hearings and ultimately a hearing process in front of the ARB to decide if the recommendations would be heard in front of Town Meeting, is the definition of transparency.

Ted Peluso, Precinct 6, appeared before the Board to express his concern about the Arlington High School rebuild and wants the Board to know that the high school needs to be rebuilt and it needs to happen sooner rather than later. Mr. Peluso stated that the Town should vote for the debt exclusion as well as ways to deal with the increase in property taxes that come along with that.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

5. For Approval: Transportation Advisory Committee Recommendations to Establish a Speed Safety Zone on Herbert Road @ Entrance to Magnolia Park
Howard Muise, Chair, TAC

Mr. Muise appeared before the Board and described the recommendation from TAC in regards to Magnolia Park. He stated that this recommendation comes out of some work that was done awhile back when the Recreation Department was planning the rebuild of Magnolia Park. They evaluated the possibility of a raised intersection and determined that the cost of this would be extreme so this was turned down. Mr. Muise explained that at this time the State was in the process of changing law regulations regarding speed limits. The Town had changed the default speed limit to 25mph. another default of that law was that the Town could designate speed safety zones where the speed limit would be 20mph. This law would be for special populations where a lower speed limit would be appropriate such as the entrance to Magnolia Park. Mr. Muise stated that this would be the first location where they would enforce a speed safety zone in the Town. Mr. Dunn expressed his like for this proposal due to the very specific criteria and feels comfortable making a motion because of this.

Ms. Rowe moved approval.

SO VOTED (4-0)

6. Acceptance of Private Grant/Donation: PhRMA Donation for Opioid Abuse Prevention
Douglas W. Heim, Town Counsel

Mr. Hurd moved to accept the grant.

SO VOTED (4-0)

7. Discussion & Update: Police Chief Recruitment Strategy/Interim Strategy
Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine discussed the process for the provisional promotion to put someone in place to serve as chief after Chief Ryan retires. They are interviewing all current internal Captains and Lieutenants who have expressed an interest in serving as Police Chief. Mr. Chapdelaine stated that they have interviewed about half of the candidates and will have an appointment in place before Chief Ryan retires. The provisional promotion appointment would be in this position for approximately a year. Mr. Chapdelaine expressed his interest in exploring removing the role from civil service which would require a Warrant Article at Annual Town Meeting. After Town meeting approved to remove the Chief's position from civil service, it would then have to go to the legislature for approval. Once home rule legislation was filed by the Town if town meeting were to approve this process would take approximately a year. Mr. Chapdelaine is recommending that the Town consider moving the police chief position out of civil service. He believes that it would open up and provide more flexibility in the hiring process. This would allow the Town to look at both internal candidates below the lieutenant rank as well as external candidates. Mr. Chapdelaine also explains the benefits for him as Town Manager removing the civil service protection that a Chief has in their employment. Civil service protections are strong and would make for a difficult disciplinary action if we were to have a rogue Police Chief. Mrs.

Mahon expressed her disagreement as well as some of her concerns in regards to removing the Police Chief position from civil service. She stated that the civil service protection gives the Chief position job security and allows them to manage their department the way they feel suit. Mrs. Mahon also feels strongly that there is a suitable candidate within the department; many of the police officers have worked their way through the ranks in the Town. Mrs. Mahon recommended to the Board the process of open civil service competitive which would allow any qualified civil service member to apply for the job. Ms. Rowe respectively disagreed with Mrs. Mahon and believes that having an open pool to receive the best candidates is very important she stated that there are qualified people within the department that would also be able to apply. Mr. Hurd stated that he likes the idea of hiring within the department and there are very capable candidates. He also stated that he feels like taking it out of civil service removes that layer of protection to the Chief. He believes that the Chief should be able to run their department and make decisions based on what's best for the Town without having to worry about the governing board. Mr. Dunn supports the Town Manager's move to take it out of civil service. He stated that there are a couple of examples of when they opened up the process to outside the Town, one being when they hired the Town Manager and another being the Treasurer's Office. Both of these hires were open to the public where they interviewed dozens of applicants and received the best candidate for the position. Mr. Dunn also believes that the Civil Service of Massachusetts needs to be reformed. He also stated that he respects what the civil service law is meant to do but it is doing a disservice to the Town, the employees, and everyone across the state with its current implantation.

Mrs. Mahon withdrew her first motion and made a new motion to move no action on taking this position out of civil service. SO VOTED (2-2)

8. Discussion: Town Manager Evaluation Process

Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine explained the process as well as the timeline for the Town Manager Evaluation Process. He stated that this process is similar to years past, which takes two months to go through the evaluation and have it completed in April. Mr. Dunn stated that the individual documents that are filled out by the Board be passed to Marie Krepelka or the Director of Personnel, Caryn Malloy which will then be compiled into one document making the individual documents confidential.

Ms. Rowe moved approval.

SO VOTED (4-0)

9. For Discussion and Vote: 2019 Debt Exclusion and Operating Override

Daniel J. Dunn, Chair

(tabled from 12.10.18 meeting)

Mr. Dunn expressed his thought on having a single vote on the same day for the operating override and debt exclusion for the high school in June. Mr. Dunn stated that after discussion if all goes well he hopes to have a formal vote on a future Select Board Meeting. He gave a tentative timeline of future dates regarding when the election would take place in June. Mr. Dunn stated why he thinks that there should be both votes on the same day one reason being it is the way to have the most honest conversation with the voters about the Town's financial picture. The second reason is because he wants the questions to pass and this would require a good campaign and volunteers. The third reason being that if the operating override should fail, it would cause the Town to make specific choices about the budget and where they would have to make cuts.

Mr. Dunn stated that he wants citizens to be innovative and take risks when considering the override. Ms. Rowe agrees with Chairman Dunn. She stated that she thinks the Board needs to explain the reason for the tax increases and what help will be available for seniors on a fixed income. Ms. Rowe also thinks that we need to have a forum in regards to the high school rebuild and what the 308 million is going to be used for besides the educational programs. Mrs. Mahon stated that the 308 million dollars is not fixed and the goal is to try and get that number under 308 million but it would not be determined until after they go through the process. Mr. Chapdelaine explained to the Board that the number cannot go over 308 million the MSBA will not allow that is the maximum the project can be. He also told the Board that they have decided to move the facilities, IT and Comptroller's Department out of the school which will reduce the budget. He stated that they have not announced budget reductions because they are still going out to cost estimation and will have cost estimates in a few weeks. Mr. Chapdelaine stated that our base reimbursement rate as it stands today is 45.11% once we move forward with the process and we officially take on a construction manager at risk we get a point for that. When we commit to our lead our environmental sustainability we get some points to that. It is estimated that we will like get up north of 47 reimbursement points, there is a second figure called the effective reimbursement rate because everything we build is not reimbursable. He projects that we will be at about a 35% effective reimbursement rate. Mrs. Mahon stated that if the Town were to slow the process down or stop it we would have to start the process over and fall risk over losing reimbursement. Mrs. Mahon discussed what the most reasonable course of action would be to take in regards to the override. Mr. Dunn discussed his thoughts on the timeline for the high school rebuild. Mr. Hurd stated that he thinks both in the same day is the way to go it allows the voters to know what they are voting on and what their increases will look like. He states that having both the override and the debt exclusion on the same ballot allows the voters to understand the difference between the two. Mr. Dunn stated that he was not looking for a vote tonight but more of discussion to see where the Board stood. The vote will take place on a future Select Board agenda.

10. Discussion: Future Select Board Meetings
(tabled from 12.10.18 meeting)

Select Board Meeting Schedule:

Wednesday, January 23, 2019

Monday, January 28, 2019

Monday, February 11, 2019

Monday, February 25, 2019

Monday, March 11, 2019

Monday, March 25, 2019

Monday, April 8, 2019

CORRESPONDENCE RECEIVED

11. Concerns Regarding Pond Lane
Rebecca Girash via Request/Answer Center

Mrs. Mahon referred Ms. Girash's request to the Planning Department for review and recommendation.

SO VOTED (4-0)

12. Call for Project Concepts
Marc D. Draisen, MAPC Executive Director
Mrs. Mahon moved approval.

SO VOTED (4-0)

13. Breakfast Kick-Off Invitation
Marc D. Draisen, MAPC Executive Director
Mrs. Mahon moved approval.

SO VOTED (4-0)

NEW BUSINESS

Mr. Heim stated the legislature has approved the amendments to the Town Manager Act and wanted to thank Representative, Sean Garballey, Senator, Cindy Friedman, and Derek Keenan from Representative Garballey's staff who worked substantially on the bill. The Governor's Office has yet to sign the bill, they would like to go over a few things but they have seven days to approve it. Mr. Heim stated that this will cover everything from gender neutral language to changes in the Finance Director position.

Mr. Chapdelaine stated that Chief Ryan's retirement reception will be held this Thursday from 4-6p.m. in the O'Neill room in the Community Safety Building which is an open invite town employees as well as the public to wish Fred farewell and well wishes. Mr. Chapdelaine also stated that the Town Managers budget submission is due January 15th and they will be coming back the 23rd and the Board meeting he will provide a budget overview. The last piece of new business that Mr. Chapdelaine wanted to share was in regards to the homelessness issue near the Alewife area. This year in particular it was brought to the attention of the Town the large encampment within the Mugar property. They created a team of a police officer and one of the Town's public health agents to start and work with the people that were living there. He stated that they started to build a relationship with Cambridge who are very well resourced homelessness team within their Cambridge Police Department. They worked together and the hypodermic needles were removed which made a lot of the people living there disperse to the underpass over route 2. The Town continued to work with these teams as well as Mass Dot who has jurisdiction over the underpass to clean up that area from the debris and waste as well as long term solutions. Unfortunately the long term solution they implemented was the placement of burn strips at the top of the underpass to prevent people from sleeping there. Mr. Chapdelaine stated that there was no one sleeping there at the time the strips were placed. When the Town was made aware they had asked Mass Dot to remove the spikes and were removed immediately. Going forward the Town is going to work with the Cambridge and Somerville to reach out to the people living down there.

Ms. Rowe stated that she took her ethics training last night and it's a shame that people in other cities and states do not have to take this training because people would benefit from it.

Mrs. Mahon wanted the Board to be mindful of a possible June debt exclusion override in regards to the high school rebuild.

Mr. Hurd wanted to thank everyone that helped put the ice skating rink at Poets Field today. They are watching the weather for an opening date!

Mrs. Mahon moved to adjourn at 9:15p.m.

SO VOTED (4-0)

Next Scheduled Meeting of Select Board January 23, 2019

A true record attest

Ashley Maher
Administrative Assistant
1/7/2019

Agenda Item	Description
1	Arlington Jazz Festival Reference
2	Draft Minutes 12.10.18 and 12.17.18
3	Thompson School PTO Special Alcohol License Application
4	ABAC Request to appoint Kobaslija Reference Mayo-Wells Reference
5	Magnolia Park TAC Recommendations
6	PhRMA Reference
7	Police Chief Reference
8	Town Manager Performance Evaluation 2019 Performance Review Form
9	Long Range Financial Projection, FY20 Override Options
10	Future Select Board Meeting Calendar
11	R. Girash; Request Picture #1-15
12	MAPC Reference
13	MAPC Breakfast Kick-Off Invitation Reference



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 2/2/19 @ Robbins Memorial Town Hall for Arlington Center for the Arts 'Blue Jean Ball'

Summary:

Linda Shoemaker, Director, Arlington Center for the Arts

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	ACA_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Linda Shoemaker, Arlington Center for the Arts

Address, phone & e-mail contact information:

20 Academy St., Arlington, 781-648-6220, Linda@acarts.org

Name & address of Organization for which license is sought:

Arlington Center for the Arts, 20 Academy St., Arlington, Ma. 02476

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Ed Garland, Premier Bartending Service

Address, phone & e-mail contact information:

PO Box 540310, Waltham, Ma. 02454

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☐ No ☐ If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

annual event, 2/2018

24-Hour contact number for Responsible Manager of Alcohol Event date:

781-223-5001

Title of Event:

Blue Jean Ball

Date/time of Event:

Sat. 2/2/2019, 7:00 pm - 10:30 pm

Location of Event:

Arlington Town Hall

Location/Event Coordinator:

Patsy Kraemer/Vicki Rose

Method(s) of invitation/publicity for Event:

invitation/social media

Number of people expected to attend:

175 - 190

Expected admission/ticket prices:

\$60 in advance/\$70 at door/\$100 VIP

Expected prices for food and beverages (alcoholic and non-alcoholic):

\$7 for beer/wine, \$2 seltzer/soft drinks

Will persons under age 21 be on premises?

no

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartender will check ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Rataeau Date 1-15-19
Off. Corey P. Rataeau
Printed name/title

POLICE COMMENTS:

Request at least one safety detail.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

sweet/savory tapas, seltzers/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Premier Bartending

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS Certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

ATTACHED

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's Everett

Date of Delivery:

Sat., 2/2/2019

Alcohol Serving Time (s):

7:00 pm - 10:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will pick up.

Date of Pick-Up:

Mon. 2/4/2019

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Linda Shoemaker

Printed title & Organization name: Director, Arlington Center for the Arts

Email: linda@acarts.org



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

13 January 2019

SECURITY PLAN FOR ARLINGTON CENTER FOR ARTS BALL

The Arlington Center for the Arts is sponsoring a Blue Jean Ball event to be held on Saturday, February 2, 2019, 7:00 pm – 10:30 pm at the Arlington Town Hall. A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

Advance tickets will be sold for the evening event at \$60, \$70, or \$100 each. We anticipate approximately 175-180 people to attend.

The Gala event will be for adults only.

Patsy Kraemer will be the event coordinator for the event. Beaujolais Catering will provide food for the event and Premier Bartending will provide bartender service. Greg Stathopoulos will be the custodian for the event. A committee of 10 volunteers from the ACA planning group will assist in staffing the party. All these people will be responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. A police detail also will be hired.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.
Congratulations!

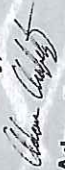
This card certifies that you have successfully completed the TIPS (Training for Intervention Procedures) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.

TIPS®



Sincerely,

Adam F. Chafetz
HCI President

ID#: 4785743 Name: Caitlin S Gaffney
Exam Date: 4/29/2018 Expiration Date: 4/29/2021

TIPS® eTIPS On Premise 3.0 CERTIFIED
Issued: 4/29/2018 Expires: 4/29/2021
ID#: 4785743

Caitlin S Gaffney
Premier Bar Service and Catering
282 Moody St
Waltham, MA 02453-5232

For service visit us online at www.gettips.com

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.
Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention Procedures) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,

A handwritten signature in black ink, which appears to read "Adam Chafetz".

Adam F. Chafetz
HCJ President

ID#: 4785742 Name: Caleb C Cook
Exam Date: 4/29/2018 Expiration Date: 4/29/2021

TIPS® eTIPS On Premise 3.0 **CERTIFIED**

Issued: 4/29/2018 Expires: 4/29/2021

ID#: 4785742

Caleb C Cook
Premier Bar Service and Catering
282 Moody St Ste 306
Waltham, MA 02453-5232

For service visit us online at www.gettips.com



PREMIER-01

JHOGAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roblin Insurance Agency 144 Gould Street Suite 100 Needham, MA 02494	CONTACT NAME:	FAX (A/C, No): (781) 449-8976	
	PHONE (A/C, No, Ext): (781) 455-0700	E-MAIL ADDRESS: certificates@roblininsurance.com	
INSURED Premier Catering & Bar Service LLC PO Box 540310 Waltham, MA 02454	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Mount Vernon Fire Co		
	INSURER B: StarStone National Insurance Company		25496
	INSURER C: U.S. Liability Ins. Co.		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CP2610440	03/11/2018	03/11/2019	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COM/OP AGG	\$ 2,000,000
							HIRED NONOWNED	\$ 1,000,000
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
PROPERTY DAMAGE (Per accident)	\$							
	\$							
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			88915C175ALI	03/11/2018	03/11/2019	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
C	Liquor Liability			CL1569703C	03/11/2018	03/11/2019	per Occurrence	1,000,000
C	Liquor Liability			CL1569703C	03/11/2018	03/11/2019	Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Arlington is additional insured with regard to liability of the named insured.

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington
Town Hall
730 Massachusetts Ave.
Arlington, MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Town of Arlington, Massachusetts

Clean Energy Future Committee (terms to expire 1/31/2022)

Summary:

Nellie Aikenhead

Pasi Miettinen

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	N._Aikenhead_.pdf	N. Aikenhead reference
▢	Reference Material	P._Miettinen.pdf	P. Miettinen reference

NELLIE AIKENHEAD

EDUCATION AND CREDENTIALS

YALE SCHOOL OF FORESTRY AND ENVIRONMENTAL STUDIES ▪ Master of Environmental Science

UNIVERSITY OF VERMONT ▪ Bachelor of Science, Business Administration/Finance

LICENSED MASSACHUSETTS REAL ESTATE BROKER

AIKENHEAD REAL ESTATE LLC ▪ Owner

NORTH BENNETT STREET SCHOOL ▪ Certification in Carpentry

ARLINGTON LAND TRUST ▪ Board Member

Arlington Historic District Commission ▪ Member

RESIDENTIAL REAL ESTATE

- Obtained Salesperson License in 2010, Broker License in 2015, Founded Aikenhead Real Estate LLC January 2016
- Work with buyers and sellers on residential real estate transactions, split approximately equally between Arlington and the surrounding communities; complete \$15M - \$20M in transactions annually
- Restoration Projects: Purchase, restore and resell approximately one older home per year, maintaining interior and exterior historic elements insofar as possible.

LAND CONSERVATION CONSULTING

Provide conservation and real estate consulting services for a variety of clients, including landowners, land trusts, and community preservation committees interested in or working on land conservation projects. Grant writing, project structuring, negotiations, and preparation of conservation restrictions.

PAST EXPERIENCE - THE TRUST FOR PUBLIC LAND, BOSTON, MASSACHUSETTS

From 1995 to 2009, structured and led successful multi-faceted conservation real estate projects from start to finish on behalf of landowners, municipalities, state and federal agencies, and land trusts. Preserved 1,400 acres, with a value of more than \$50 million, for farmland, drinking water protection, recreation, and historic preservation purposes, working in a lead role with public partners and internal staff. Expertise includes: organizational revenue generation, coalition building, communication and public speaking, public and private fundraising, negotiating, contracts and agreements, property valuation, grant writing.

From: Pasi Miettinen
To: Adam Chapdelaine <AChapdelaine@town.arlington.ma.us>
Cc: Ken Pruitt <kpruitt@town.arlington.ma.us>
Date: 01/16/2019 06:11 PM
Subject: , / interested in CEFC

Dear Adam,

I spoke with Ken and I would like to apply for a position on the Clean Energy Future Committee. I would be pleased to join the group should the Select Board see if fit to appoint me to the committee.

My professional background includes being a CEO of a company that operates and evaluates energy efficiency programs and performing extensive analysis on how to minimize carbon emissions in Massachusetts municipalities and across the country. My company, Sagewell, Inc., has previously helped over 1,000 Arlington homes to participate in the Mass Save program, and I have performed analysis on how Arlington homes could achieve net-zero energy status. I have access to extensive data sources on the topic of carbon reductions and can bring various analytical tools to help in discussions about what types of programs and measures can maximize carbon reductions - and what programs have little effect.

In addition, my company has operated some of the most successful electric vehicle, heat pump and solar marketing programs in Massachusetts, which provides additional insights as to what types of factors influence environmentally friendlier product adoption. I have personally been driving an electric vehicle for the past five years and I have been heating my home with a heat pump for the past three years. I am a 17-year resident of Arlington.

Best regards,
Pasi Miettinen

Personal Background:

- Owner of 23 Sheraton Park, Arlington MA
- Arlington resident since 2001

Professional Background:

Sagewell Inc, CEO 2008 – present. Sagewell provides utility smart meter data analytics software and consulting services. Sagewell's software tools are used to evaluate energy efficiency program effectiveness and carbon reduction impacts. The Clearing Corporation, Chief Strategy Officer and Head of Business Development 2004 – 2008
onExchange Inc, Executive Vice President, Business Development June 2000 – 2004
Southern Company, Manager Business Development, 1996 – 1998

Education:

Masters in Business Administration, Harvard Business School
BBA Economics, and BA Mathematics, Mercer University



Town of Arlington, Massachusetts

Approval: Memorial to Honor the late Patricia C. Fitzmaurice

Summary:

Alexander J. Salipante, Chairman, Public Memorials Committee

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Public_Memorials_Committee_response.pdf	Public Memorials Committee response
▢	Reference Material	Whittaker_Old_Schwamb_Mill.pdf	Request from Schwamb Mill Preservation Trust, Inc. for 12.10.18 meeting

Arlington Public Memorials Committee
C/O Arlington Board of Selectmen
730 Massachusetts Avenue
Arlington Massachusetts 02476-4908

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02476
2019 JAN 14 AM 11:13

January 11, 2019

Mr. Daniel J. Dunn
Chairman
Arlington Select Board
730 Massachusetts Avenue
Arlington, MA 02476-4908

Dear Chairman Dunn:

This is to inform you and the members of your Board that the Arlington Public Memorials Committee met on Wednesday January 9, 2019 to review the request for Honoring the late Patricia C. Fitzmaurice.

Please note that because of Ms. Fitzmaurice's quick action and foresight the Old Schwamb Mill has been preserved for generations to come.

Her work to preserve the Mill took many forms that benefited the town. She worked tirelessly to raise awareness and financial support. She preserved the Mill's interior, created educational programs for the schools and conducted teacher training in industrial history. She also made preservation of the frame making craft and machinery priorities in the Trust's charter from the Commonwealth of Massachusetts.

Moreover, after reviewing the request submitted by Mr. Dermot Whittaker, President Schwamb Mill Trust 17 Mill Lane Arlington the Committee unanimously voted to name the green space on the east side of Mill Lane in front of the Old Schwamb Mill as Mill Pond Park in honor of the late Patricia C. Fitzmaurice.

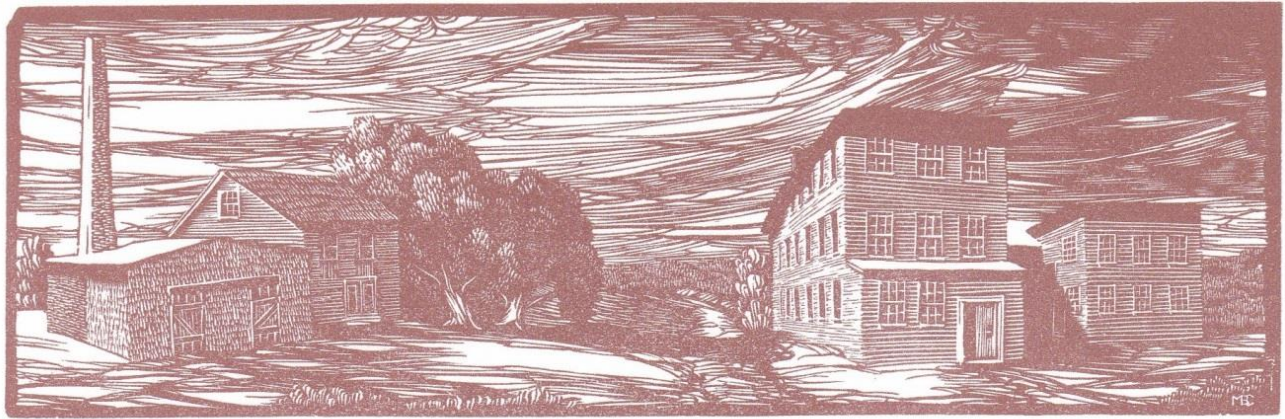
Therefore, please be advised that the request submitted by Mr. Dermot Whittaker, President of Schwamb Mill Preservation Trust dated December 3, 2018 meets the criteria for being honored by the Town of Arlington.

If you require any further information or assistance I can be reached at (781) 643-4485.

Sincerely,



Alexander J. Salipante
Chairman



THE OLD SCHWAMB MILL

17 Mill Lane • Arlington, Massachusetts 02476 • 781-643-0554 • www.oldschwambmill.org

December 3, 2018

Select Board
c/o Marie Krepelka
Arlington Town Hall
730 Massachusetts Avenue
Arlington, MA 02476

Dear Select Board Members,

I am writing to request that the green space located on the east side of Mill Lane in front of the Old Schwamb Mill be named Mill Pond Park, in honor of the late Patricia C. Fitzmaurice, preservationist and managing trustee of the Mill for over 30 years.

The directors of the Schwamb Mill Preservation Trust, Inc., are making this request in accordance with the suggestions made by Patricia Fitzmaurice's children. Two of these children, Christy Cunningham-Adams and Elizabeth Elliott, have worked closely with us on the proposal to name and dedicate the park as follows:

Mill Pond Park

**Dedicated to Patricia C. Fitzmaurice whose foresight and swift action
saved the Old Schwamb Mill for generations to come.**

The family and the Mill are prepared to cover the expense of any signage and markers.

Two letters of support are included from Arlington residents with long acquaintance with both Ms. Fitzmaurice and the Mill:

- Marjorie B. Cohn
Carl A. Weyerhaeuser Curator of Prints, Emerita, Harvard Art Museums
- David W. Baldwin
Past director, Schwamb Mill Preservation Trust, Inc.; past president, Arlington Historical Society; past member, Arlington Historical Commission

DIRECTORS OF THE SCHWAMB MILL PRESERVATION TRUST, INC.

Dermot Whittaker, President	Janet O'Riordan, Vice President	Mark Spengler, Treasurer
Grace M. Dingee	Ann M. LeRoyer	Wayne A. Schwamb
Reed Snyder	Doreen F. Stevens	Robert B. Tanner

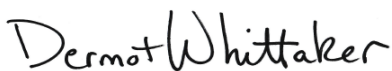
We believe that naming and dedicating the green space as proposed is appropriate for the following reasons:

- Ms. Fitzmaurice contributed tremendously to the historical and cultural legacy of Arlington through decades of work for the Mill, other historical properties, and the Arlington Garden Club.
- In the summer and fall of 1969, on learning that the Schwamb Mill was closing, she quickly organized the Schwamb Mill Preservation Trust and tirelessly raised awareness and financial support for preserving the Mill as a living-history museum. Her outreach included film, television, photography, newspapers, letter writing, and personal speaking. The goal was accomplished within seven months, in January 1970, when the Trust acquired the Mill from its then owner, the Larson companies.
- Her selfless work to preserve the Mill took many forms that benefited the town: providing space to working artists, offering classes in the arts by local crafts people, encouraging local businesses at the Mill (currently including the Shaker Workshops and Masterworks Conservation), and hosting clubs and professional groups in the Mill.
- She skillfully advised the developers of Watermill Place in their preservation of the nearby Barn and Dryhouse before these buildings were deeded to the Trust.
- She carefully preserved the Mill's interior, created educational programs for the schools, conducted teacher trainings in industrial history, documented Schwamb family and workers' histories through recorded interviews, and protected the Mill's business records as valuable archives.
- She made preservation of the frame-making craft and machinery priorities -- in the Trust's charter from the Commonwealth of Massachusetts as well as in her training of wood turners over three decades.
- She energetically supported the transformation of the property around the Mill to residential and green space in the 1980s, when the town acquired the park in front of the Mill.
- The park itself is the site of the Mill's former mill pond and was a part of the mill privilege since colonial times. Ms. Fitzmaurice's daughter Christy Cunningham believes that connecting the Mill and its former pond site with the name Mill Pond Park would be the approach their mother would approve of.

The Old Schwamb Mill will begin celebrating its 50th anniversary as a museum in the coming year. Those who knew Patricia Fitzmaurice would agree that this is a well deserved recognition of her contributions to Arlington over a lifetime.

If we can be of assistance to the Select Board or the Committee on Memorials in this matter, please do not hesitate to call or email me.

Sincerely,



Dermot Whittaker

President, Schwamb Mill Preservation Trust, Inc.

m: 978-436-1936 e: dw61@dermwhittaker.com

DIRECTORS OF THE SCHWAMB MILL PRESERVATION TRUST, INC.

Dermot Whittaker, President	Janet O'Riordan, Vice President	Mark Spengler, Treasurer
Grace M. Dingee	Ann M. LeRoy	Wayne A. Schwamb
Reed Snyder	Doreen F. Stevens	Robert B. Tanner

Addenda:

- Letters of support
- Sketch of plans for placing the name on a stone visible from the sidewalk and for a memorial bench near the opposite eastern edge. These plan are provided by the children of Ms. Fitzmaurice. The family and the Mill would cover the expenses of these.

DIRECTORS OF THE SCHWAMB MILL PRESERVATION TRUST, INC.

Dermot Whittaker, President	Janet O'Riordan, Vice President	Mark Spengler, Treasurer
Grace M. Dingee	Ann M. LeRoyer	Wayne A. Schwamb
Reed Snyder	Doreen F. Stevens	Robert B. Tanner

**167 JASON STREET, ARLINGTON, MA 02476
(781) 646-6192**

13 September 2018

Dermot Whittaker, President
Schwamb Mill Preservation Trust, Inc.
17 Mill Lane
Arlington, MA 02476

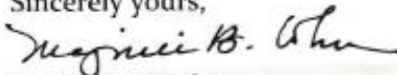
Dear Mr. Whittaker,

I am delighted to write in support of the proposal by the Schwamb Mill Preservation Trust, to name the park in front of the Mill Mill Pond Park and to dedicate the park in memory of Patricia Fitzmaurice.

Probably, while Old Schwamb Mill visitors understand that there must have been a pond somewhere, marking the spot is appropriate and useful. This simple naming opportunity, however, is nothing, in my mind at least, to our chance to make a permanent memorial to Pat Fitzmaurice. It was her imagination, persistence, and hard work over many years, both before and after she literally saved the Mill from the wrecker's ball, that turned it into the living museum of Arlington's industrial history which it remains to this day (and on into our future). The Mill is a unique national treasure, recognized by both the commonwealth and federal governments; without Pat's efforts it would have been gone many years past.

Another park is always welcome in Arlington. A park for Pat is what she deserves and what our posterity needs.

Sincerely yours,


Marjorie B. Cohn

David W. Baldwin
49 Academy Street
Arlington, Massachusetts 02476
781-643-4833

10 October 2018

Mr. Dermot Whittaker, President
Schwamb Mill Preservation Trust, Inc.
17 Mill Lane
Arlington, Massachusetts 02476

Dear Mr. Whittaker,

Patricia Fitzmaurice was a powerful advocate for historic preservation in Arlington, for many decades. She actively engaged on the Arlington Conservation Commission, the Arlington Historical Commission, the Arlington Historical Society, and the Schwamb Mill Preservation Trust. At the Schwamb Mill, she ran the day to day operations and provided its leadership for more than 30 years.

It was her inspiration that guided the small group of local preservationists to save the mill building, its machinery, and the business archives in 1969. It was her vision that preserved the outbuildings, the historic archaeology, and created open space where the mill pond had been.

Mrs. Fitzmaurice was instrumental in working with Arlington Town leadership to purchase the land and create the park beside the Schwamb Mill. It is fitting and proper that the space be called, "*Mill Pond Park*" and that it be, "*Dedicated to the memory of Patricia C. Fitzmaurice whose foresight and swift action saved the Old Schwamb Mill for generations to come.*"

I enthusiastically add my support to this effort. The dedication is a very appropriate acknowledgement to her contribution to historic preservation in Arlington.

Please let me know if you require further inputs.

Very sincerely,



David W. Baldwin



MILL POND PARK

Dedicated to Patricia C. Fitzmaurice whose foresight and swift action saved the Old Schwamb Mill for generations to come.

In memory of Patricia C. Fitzmaurice,
founder in 1969 of the Schwamb Mill Preservation Trust



Town of Arlington, Massachusetts

Request: 2nd Space, On Street Overnight Parking @ 15 Lafayette Street

Summary:

Steven M. Steinke and Mary G.Kowalczuk

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Overnight_Parking_Request_Police-_15_Lafayette_Street.docx	Police Recommendations
▢	Reference Material	15_Lafayette_Street_resident_request.pdf	Resident Request

ARLINGTON POLICE DEPARTMENT

JULIANN FLAHERTY
Acting Chief of Police



Town of Arlington
MASSACHUSETTS 02474

POLICE HEADQUARTERS
112 Mystic Street
781-316-3900

MEMORANDUM

TO: Marie Krepelka
Board Administrator

FROM: Officer Corey P. Rateau
Traffic and Parking Unit

DATE: January 17, 2019

RE: Request: Second Space, On Street Overnight Parking at 15 Lafayette Street

At your request, the Arlington Police Department Traffic and Parking Unit looked into the petition by Mr. Steven Steinke and Ms. Mary Kowalczyk to be permanently issued a second overnight parking permit at the above residence after being issued a second one in error for 2018. Upon examining the petition and reviewing the area, the Traffic and Parking Unit **does not** support the issuance of a second space based on the following reasons:

15 Lafayette Street is a two-family residence with no deeded driveway. There is currently enough frontage to the property to fit two motor vehicles. To accommodate their parking needs, each property has already been issued one overnight permit (in accordance with regulations that stipulate all permits and overnight guests must park in front of the requesting property. Due to the layout of the street, the close proximity of adjacent properties, and the locations of nearby driveways, issuing a second overnight permit would permanently deny nearby residences the ability to have an overnight guest vehicle parked in front of their property and stay in conformance with current regulations. The two-family property immediately to the left (19-19A Lafayette) only has enough frontage for one vehicle. The two-family property to the right (11-13 Lafayette) also only has enough for one vehicle. Across the street is a two-to-four unit property (14-16 Lafayette) that only has enough frontage for one vehicle as well due a hydrant in front of the property.

In their petition, Mr. Steinke and Ms. Kowalczyk stated that their neighbors have not made any specific complaints to them about having an additional car parked on the street. However, it should be noted that while no specific address has been listed, there have been 34 overnight parking complaints to ticket Lafayette Street since 2017, which includes 5 of the first 8 days of 2019.

"Proactive and Proud"

ARLINGTON POLICE DEPARTMENT

While we understand that a second permit was previously issued in error, we do not believe that this automatically means the error must continue. It is suggested that they seek alternate parking accommodations for any extra vehicles.



CPR

CC: Juliann Flaherty
Acting Chief of Police

Sgt. Sean Kiernan
Details Supervisor

Kevin Kelley
Deputy Fire Chief

Adam Chapdelaine
Town Manager

"Proactive and Proud"

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02476

December 31, 2018

2018 DEC 31 PM 3:35

To Whom it may concern:

I am seeking an opportunity to go before the Board of Selectmen to request an additional overnight parking pass. My name is **Steven M. Steinke** and my spouse, **Mary G. Kowalczyk** and we reside on 15 Lafayette Street, Arlington.

We own a unit in a 2 family home. Our property is not deeded with a driveway. Our eldest son is in the process of obtaining his driver's license. We will soon become a household with three licensed drivers. Parking our automobile off-sight is not feasible.

We were issued a second overnight permit last year. Apparently this was an oversight on the part of the Town Clerk. Thus, we are now formally seeking a request for additional overnight permit. I make note of the previously issued overnight parking permit because there have been no specific complaints from our neighbors and the additional vehicle has generally not burdensome to our neighborhood.

Thank you for your time, thus far.

Respectfully,

Steven M. Steinke and Mary G. Kowalczyk

Steven M. Steinke
Mary G. Kowalczyk

OFFICE OF THE SELECT BOARD

DANIEL J. DUNN, CHAIR
DIANE M. MAHON, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
CLARISSA ROWE



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

January 14, 2019

Steven M. Steinke
Mary G. Kowalczyk
15 Lafayette Street
Arlington, MA 02474

Dear Steven and Mary:

The Select Board will be discussing your request for a 2nd space, on street overnight parking at their meeting on Wednesday, January 23rd in the Select Board Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. You or your representative is invited to be in attendance at this meeting.

Kindly call the office of the Select Board to confirm the date and time.

Thank you.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Update: Envision Arlington Fiscal Resources Task Group

Summary:

Gordon Jamieson

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Fiscal_Resources_Task_Group.pdf	Reference

Envision Arlington's Fiscal Resources Task Group

Select Board January 23, 2019

"We value Arlington's efficient delivery of public services providing for the common good. The benefits from these services and the responsibility of taxation will be equitably distributed among us. We will be known for our sound fiscal planning and for the thoughtful, open process by which realistic choices are made in our Town."

Citizens Corner Series

Governmental Primer

Leadership and Financial Interviews

Annual Town Warrant/Financial Plan Reviews

We meet monthly and all are welcome to attend.

Overrides and Debt Exclusions

Five year plan financial modelling

Arlington tax structure - W/S Debt shift - Residential exemption

Impact of restructuring tax system .. Resident occupied vs. Non-resident occupied property division

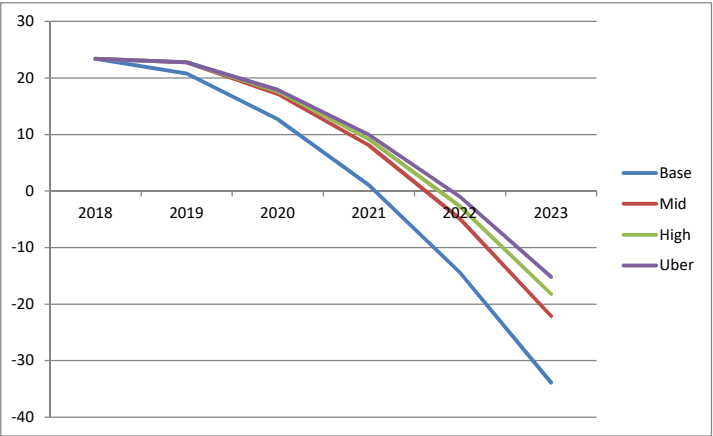
Discussion

Five-Year Plan Financial Modelling

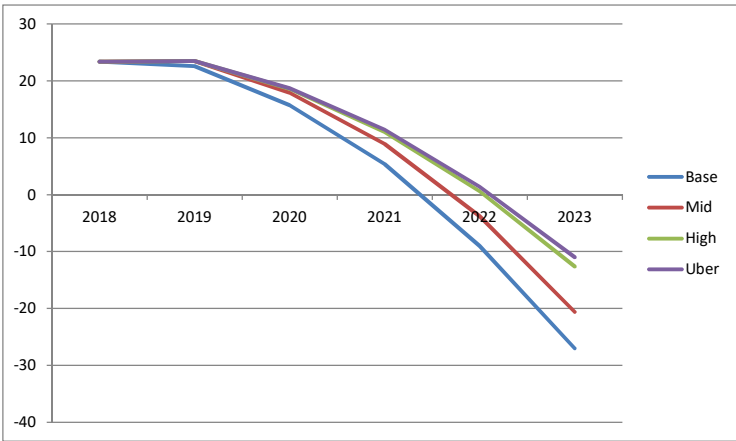
May-18

Override
Stabilization
Fund

(millions)



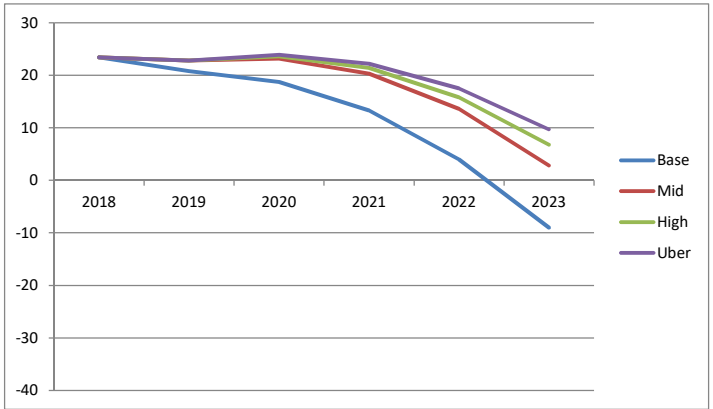
Dec-18



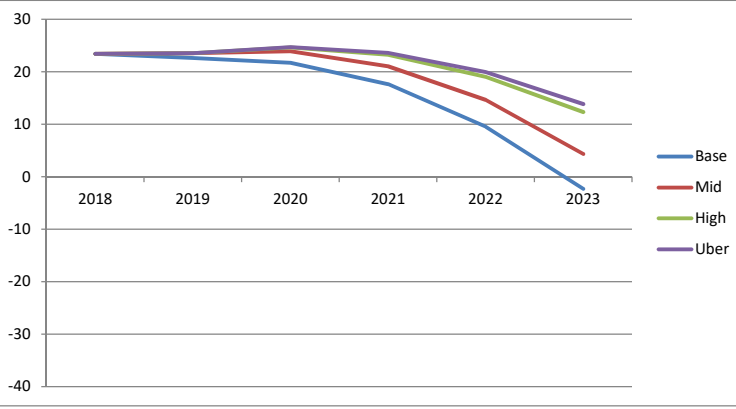
Plus 6M

Override
Stabilization
Fund

(millions)



Plus 6M



	Base	Mid	High	Uber
2018	23.4	23.4	23.4	23.4
2019	20.8	22.8	22.8	22.8
2020	18.7	23.2	23.6	23.9
2021	13.3	20.3	21.4	22.2
2022	4.0	13.6	15.8	17.5
2023	-9.0	2.8	6.8	9.7
2024				

	Base	Mid	High	Uber
2018	23.4	23.4	23.4	23.4
2019	20.8	22.8	22.8	22.8
2020	12.7	17.2	17.6	17.9
2021	1.1	8.1	9.2	10
2022	-14.4	-4.9	-2.7	-1
2023	-33.9	-22.1	-18.2	-15.2
2024				

	Base	Mid	High	Uber	UberXXX
2018	23.4	23.4	23.4	23.4	23.4
2019	22.6	23.5	23.5	23.5	23.5
2020	21.7	23.9	24.6	24.7	26.9
2021	17.6	21.0	23.2	23.6	28.0
2022	9.5	14.6	19.0	19.9	26.5
2023	-2.3	4.3	12.3	13.8	22.6
2024				4.5	15.5

	Base	Mid	High	Uber	UberXXX
2018	23.4	23.4	23.4	23.4	23.4
2019	22.6	23.5	23.5	23.5	23.5
2020	15.7	17.9	18.6	18.7	26.9
2021	5.4	8.9	11	11.4	28.0
2022	-9	-3.8	0.6	1.4	26.5
2023	-27	-20.6	-12.6	-11	22.6
2024				-27.1	15.5

Arlington Tax Rate Structure Options

	V	W/S Debt Shift	W/S Debt Shift	W/S Debt Shift	V
V	V	AHS + 6M	AHS + 6M	AHS + 6M	V
V	V	Residential Exemption			V
V	V				
V	V				
V	V				
V	V				
Net Minus W/S	Net Minus W/S	Residential Owner-Occupied	Residential Non-Owner-Occupied	Commerical Non-Owner-Occupied	Total Tax Burden (No changes)
Minus 35K/70K Exemption	^				^
^	^				^
^	^				^
^	^				^

	Residential Owner - Occupied	Residential Non-Owner Occupied	Commerical Non-Owner Occupied	
0% Exemption/1.000 Factor	11.26	11.26	11.26	0% Exemption/1.000 Factor
5% Exemption/1.050 Factor	11.71 (35K Exemption)	11.71	11.82	5% Exemption/1.050 Factor
7.5% Exemption/1.075 Factor	12.00 (53K Exemption)	12.00	12.11	7.5% Exemption/1.075 Factor
10% Exemption/1.100 Factor	12.20 (70K Exemption)	12.20	12.39	10% Exemption/1.100 Factor

					Residential Owner Occupied		Residential Non-Owner Occupied		Commerical Non-Owner Occupied	
	Value	AHS	6M	Total	Ex+W/S	Net	No-Ex+W/S	Net	No-Ex+W/S	Net
5%/1.05	250	278	137	414	-430	-16	-15	399	-15	399
	500	555	274	829	-445	384	-30	799	-30	799
	750	833	410	1243	-460	783	-45	1198	-45	1198
	1000	1110	547	1657	-475	1182	-60	1597	-60	1597
	1500	1665	821	2486	-505	1981	-90	2396	-90	2396
	2000	2220	1094	3314	-186	3128	-120	3194	-120	3194
	in 1000's	AHS	6M	Total	Ex and W/S Impact	Net plus AHS plus 6M	No-Ex and W/S Impact	Net plus AHS plus 6M	No-Ex and W/S Impact	Net plus AHS plus 6M

Phase-In
 1.25% Ex + 25% W/S Removed - 2020 6M

 2.5% Ex + 50% W/S Removed - AHS Phase I

 3.75% Ex + 75% W/S Removed - AHS Phase II

 5% Ex + 100% W/S Removed - AHS Completion

					Residential Owner Occupied		Residential Non-Owner Occupied		Commerical Non-Owner Occupied	
	Value	AHS	6M	Total	Ex+W/S	Net	No-Ex+W/S	Net	No-Ex+W/S	Net
10%/1.10	250	278	137	414	-758	-344	108	522	108	522
	500	555	274	829	-651	178	215	1044	215	1044
	750	833	410	1243	-543	700	323	1566	323	1566
	1000	1110	547	1657	-436	1221	430	2087	430	2087
	1500	1665	821	2486	-221	2265	645	3131	645	3131
	2000	2220	1094	3314	-6	3308	860	4174	860	4174
	in 1000's	AHS	6M	Total	Ex and W/S Impact	Net plus AHS plus 6M	No-Ex and W/S Impact	Net plus AHS plus 6M	No-Ex and W/S Impact	Net plus AHS plus 6M

Phase-In
 2.5% Ex + 25% W/S Removed - 2020 6M

 5.0% Ex + 50% W/S Removed - AHS Phase I

 7.5% Ex + 75% W/S Removed - AHS Phase II

 10% Ex + 100% W/S Removed - AHS Completion

APPENDIX

ENVISION ARLINGTON FISCAL RESOURCES TASK GROUP

To: Adam Chapdelaine, Sandy Pooler and Arlington's Select Board

From: Vision 2020/Envision Arlington Fiscal Resources Task Group

Date: May 18, 2018

RE: Long Range Planning/Override Scenarios

Our group recently reviewed a series of data relating to the Town's long range financial projections.

Key items reviewed included: State aid, Local Receipts, Overlay Reserve/Surplus, Free Cash and Insurance Expenditures. We would like to thank you for making available (directly or online) essentially all of the information we reviewed.

Based upon this review we present the attached Low, Medium, High and Uber Town financial scenarios for your consideration. Key difference in these scenarios from those currently in use is our use of higher revenue projections in the first year after the current budget year versus immediately assuming conservative values. In subsequent years those values are then decreased on a sliding scale to account for future financial uncertainty.

Low: Manager's baseline model (finance committee report to town meeting) plus 6M override

Medium: Added the following adjustments: State aid 3% with sliding decreasing scale going forward; Increased local receipts again with sliding decreasing scale going forward; Increased free cash (5yr average with correction for impact of increased local receipts on free cash); Increased overlay surplus with decreasing sliding scale going forward; Overlay reserve flat (600K).

High: Medium plus: Reduced Insurance budget increase to 2% per year; Corrected for the impact on free cash

Uber: Uber optimistic scenario presents what happens if positive economic conditions continue to hold.

Note: We did not attempt to revise/update base assumptions employed for new growth during our analysis.

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Scenario results:

Low + 6M: Three year override scenario; Fourth year override stabilization fund balance: (\$9.0M) Negative

Medium + 6M: Four year override scenario; Fourth year override stabilization fund balance: \$2.8M Positive

High + 6M: Four year override scenario; Fourth year override stabilization fund balance: \$6.7M Positive

Uber + 6M: Four year override scenario; Fourth year override stabilization fund balance: \$9.7M Positive

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We hope that you find these materials of use and would be happy to discuss them in greater detail.

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	6M-BASE
REVENUE								
A.	State Aid	19,207,063	19,958,018	20,001,105	20,196,832	20,394,516	20,594,177	
		1,615,914	476,523	476,523	476,523	-	-	
B.	Local Receipts	9,071,000	9,171,000	9,271,000	9,371,000	9,471,000	9,571,000	
C.	Free Cash	4,850,566	4,593,375	2,901,145	2,901,145	2,901,145	2,901,145	
D.	Overlay Reserve Surplus	500,000	200,000	200,000	200,000	200,000	200,000	
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	
F								
TOTAL REVENUES		152,499,744	158,171,367	165,847,289	169,604,848	172,900,263	176,802,371	Revenues
	Override Stabilization Fund		2,585,628	2,057,399	5,387,779	9,307,118	13,046,496	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,756,995	167,904,688	174,992,627	182,207,381	189,848,867	Expenditures
What If?			2,585,628	2,057,399	5,387,779	9,307,118	13,046,496	Override Stabilization Annual Usage
			2,585,628	4,643,027	10,030,806	19,337,924	32,384,420	Override Stabilization Cumulative
		23,353,303	20,767,675	18,710,276	13,322,497	4,015,379	(9,031,117)	Override Stabilization Balance
				6,000,000				Override
			8,257,251	7,147,693	7,087,939	7,214,754	7,641,486	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	Property tax increase/yr
			1,740,001	3,922,628	3,626,107	3,740,500	4,039,039	Structural deficit - Estimate
APPROPRIATIONS								
A. Operating Budgets								
School								
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	
Town								
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	
Less Offsets:		2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	
	Enterprise Fund/Other							
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget								
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	
D.	Insurance	17,239,561	17,159,100	18,236,212	19,311,408	20,482,783	21,694,587	
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	
G.	Overlay Reserve	1,156,229	800,000	600,000	600,000	800,000	600,000	
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	*
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	*
K.	Override Stabilization Fund	211,136						
L	TOTAL APPROPRIATIONS	152,499,744	160,756,995	167,904,688	174,992,627	182,207,381	189,848,867	
BALANCE		152,499,744	160,768,295	167,904,688	174,992,627	182,207,382	189,463,181	
						1	(385,686)	Check

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	6M-MID
REVENUE								
A.	State Aid	19,207,063	19,958,018	20,556,759	21,122,069	21,650,121	22,137,249	***
		1,615,914	476,523	476,523	476,523	-	-	
B.	Local Receipts	9,071,000	10,200,000	10,000,000	9,800,000	9,600,000	9,400,000	***
C.	Free Cash	4,850,566	4,593,375	3,500,000	3,600,000	3,700,000	3,800,000	***
D.	Overlay Reserve Surplus	500,000	1,000,000	800,000	600,000	400,000	200,000	***
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	
F								
TOTAL REVENUES		152,499,744	160,000,367	168,330,798	172,057,940	175,283,723	179,073,298	Revenues
	Override Stabilization Fund		556,628	(426,110)	2,934,687	6,723,658	10,775,569	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	Expenditures
What if?								
			556,628	(426,110)	2,934,687	6,723,658	10,775,569	Override Stabilization Annual Usage
			556,628	130,518	3,065,205	9,788,863	20,564,432	Override Stabilization Cumulative
		23,353,303	22,796,675	23,222,785	20,288,098	13,564,440	2,788,871	Override Stabilization Balance
				6,000,000				Override
			8,057,251	7,347,693	7,087,939	7,014,754	7,841,486	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	Property tax increase/yr
			1,540,001	4,122,628	3,626,107	3,540,500	4,239,039	Structural deficit - Estimate
APPROPRIATIONS								
A. Operating Budgets								
School								
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	
Town								
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	
Less Offsets:	Enterprise Fund/Other	2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget								
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	
D.	Insurance	17,239,561	17,159,100	18,236,212	19,311,408	20,482,783	21,694,587	
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	
G.	Overlay Reserve	1,156,229	600,000	600,000	600,000	600,000	600,000	***
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	*
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	*
K.	Override Stabilization Fund	211,136						
L	TOTAL APPROPRIATIONS	152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	
BALANCE		152,499,744	160,568,295	167,904,688	174,992,627	182,007,382	189,463,181	
						1	(385,686)	Check

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	6M-HIGH
REVENUE								
A.	State Aid	19,207,063	19,958,018	20,556,759	21,122,069	21,650,121	22,137,249	***
		1,615,914	476,523	476,523	476,523	-	-	
B.	Local Receipts	9,071,000	10,200,000	10,000,000	9,800,000	9,600,000	9,400,000	***
C.	Free Cash	4,850,566	4,593,375	3,133,035	2,870,460	2,563,296	2,046,644	***
D.	Overlay Reserve Surplus	500,000	1,000,000	800,000	600,000	400,000	200,000	***
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	
F								
TOTAL REVENUES		152,499,744	160,000,367	167,963,833	171,328,400	174,147,019	177,319,942	Revenues
	Override Stabilization Fund		567,928	(793,075)	2,205,146	5,586,954	9,022,214	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,568,295	167,170,758	173,533,547	179,733,973	186,342,156	Expenditures
What if?								
			567,928	(793,075)	2,205,146	5,586,954	9,022,214	Override Stabilization Annual Usage
			567,928	(225,147)	1,980,000	7,566,954	16,589,168	Override Stabilization Cumulative
		23,353,303	22,785,375	23,578,450	21,373,303	15,786,349	6,764,135	Override Stabilization Balance
				6,000,000				Override
			8,068,551	6,602,463	6,362,789	6,200,427	6,608,182	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	Property tax increase/yr
			1,551,301	3,377,398	2,900,957	2,726,173	3,005,736	Structural deficit - Estimate
APPROPRIATIONS								
A. Operating Budgets								
School								
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	
Town								
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	
Less Offsets:								
	Enterprise Fund/Other	2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget								
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	
D.	Insurance	17,239,561	17,159,100	17,502,282	17,852,328	18,209,374	18,573,562	***
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	
G.	Overlay Reserve	1,156,229	600,000	600,000	600,000	600,000	600,000	***
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	*
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	*
K.	Override Stabilization Fund	211,136						
L	TOTAL APPROPRIATIONS	152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	
BALANCE		<u>152,499,744</u>	<u>160,568,295</u>	<u>167,170,758</u>	<u>173,533,547</u>	<u>179,733,973</u>	<u>186,342,156</u>	***
			11,300	(733,930)	(1,459,080)	(2,273,408)	(3,506,711)	Check/Insurance differential

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY2024	6M-UBER
REVENUE									
A.	State Aid	19,207,063	19,958,018	20,556,759	21,173,461	21,808,665	22,462,925	23,136,813	***
		1,615,914	476,523	476,523	476,523	-	-		
B.	Local Receipts	9,071,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	***
C.	Free Cash	4,850,566	4,593,375	3,133,035	2,770,460	2,363,296	1,746,644	795,464	***
D.	Overlay Reserve Surplus	500,000	1,000,000	900,000	800,000	700,000	600,000	500,000	***
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	147,124,450	
F									
TOTAL REVENUES		152,499,744	160,000,367	168,263,833	171,879,792	175,005,563	178,545,618	181,756,727	Revenues
	Override Stabilization Fund		567,928	(1,093,075)	1,653,755	4,728,410	7,796,537	12,192,930	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,568,295	167,170,758	173,533,547	179,733,973	186,342,156	193,949,657	Expenditures
What if?			567,928	(1,093,075)	1,653,755	4,728,410	7,796,537	12,192,930	Override Stabilization Annual Usage
			567,928	(525,147)	1,128,608	5,857,018	13,653,555	25,846,485	Override Stabilization Cumulative
		23,353,303	22,785,375	23,878,450	22,224,695	17,496,285	9,699,748	(2,493,182)	Override Stabilization Balance
				6,000,000					Override
			8,068,551	6,602,463	6,362,789	6,200,427	6,608,182	7,607,502	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	3,588,401	Property tax increase/yr
			1,551,301	3,377,398	2,900,957	2,726,173	3,005,736	4,019,100	Structural deficit - Estimate
APPROPRIATIONS									
A. Operating Budgets									
School									
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	55,366,909	1.051382907
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	30,070,756	1.069999982
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	690,054	690,054
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	87,097,719	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	5,863,278.94	1.034999965
Town									
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	32,409,907	1.032500008
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	12,432,446	1.032500001
Less Offsets:	Enterprise Fund/Other	2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	(2,923,098)	1.032499943
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	41,919,255	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget									
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	12,618,005	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	14,070,137	1.054999985
D.	Insurance	17,239,561	17,159,100	17,502,282	17,852,328	18,209,374	18,573,562	18,945,033	***
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	3,594,416	3,594,415.67
G.	Overlay Reserve	1,156,229	600,000	600,000	600,000	600,000	600,000	600,000	***
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	1,743,282	1.022465125
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	768,950	768,950.00
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	1,136,470	1,136,470.33
K.	Override Stabilization Fund	211,136							
L	TOTAL APPROPRIATIONS	152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	193,949,657	***
BALANCE		<u>152,499,744</u>	<u>160,568,295</u>	<u>167,170,758</u>	<u>173,533,547</u>	<u>179,733,973</u>	<u>186,342,156</u>	<u>193,949,657</u>	
			11,300	(733,930)	(1,459,080)	(2,273,408)	(3,506,711)	(5,409,071.03)	Check/Insurance differential
							154%		

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	6M-BASEX
REVENUE								
A.	State Aid	19,207,063	19,958,018	20,001,105	20,196,832	20,394,516	20,594,177	
		1,615,914	476,523	476,523	476,523	-	-	
B.	Local Receipts	12,000,000	10,000,000	10,100,000	10,200,000	10,300,000	10,400,000	***
C.	Free Cash	4,850,566	5,550,000	3,300,000	3,300,000	3,300,000	3,300,000	***
D.	Overlay Reserve Surplus	500,000	200,000	200,000	200,000	200,000	200,000	
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	
F								
TOTAL REVENUES		155,428,744	159,956,992	167,075,144	170,832,703	174,128,118	178,030,226	Revenues
	Override Stabilization Fund		800,003	829,544	4,159,924	8,079,263	11,818,641	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,756,995	167,904,688	174,992,627	182,207,381	189,848,867	Expenditures
What If?			800,003	829,544	4,159,924	8,079,263	11,818,641	Override Stabilization Annual Usage
			800,003	1,629,547	5,789,471	13,868,734	25,687,375	Override Stabilization Cumulative
		23,353,303	22,553,300	21,723,756	17,563,832	9,484,569	(2,334,072)	Override Stabilization Balance
				6,000,000				Override
			8,257,251	7,147,693	7,087,939	7,214,754	7,641,486	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	Property tax increase/yr
			1,740,001	3,922,628	3,626,107	3,740,500	4,039,039	Structural deficit - Estimate
APPROPRIATIONS								
A. Operating Budgets								
School								
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	
Town								
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	
Less Offsets:		2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	
	Enterprise Fund/Other							
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget								
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	
D.	Insurance	17,239,561	17,159,100	18,236,212	19,311,408	20,482,783	21,694,587	
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	
G.	Overlay Reserve	1,156,229	800,000	600,000	600,000	800,000	600,000	
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	*
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	*
K.	Override Stabilization Fund	211,136						
L	TOTAL APPROPRIATIONS	152,499,744	160,756,995	167,904,688	174,992,627	182,207,381	189,848,867	
BALANCE		152,499,744	160,768,295	167,904,688	174,992,627	182,207,382	189,463,181	
						1	(385,686)	Check

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	6M-MIDX
REVENUE								
A.	State Aid	19,207,063	19,958,018	20,556,759	21,122,069	21,650,121	22,137,249	***
		1,615,914	476,523	476,523	476,523	-	-	
B.	Local Receipts	12,000,000	10,000,000	10,100,000	10,200,000	10,300,000	10,400,000	***
C.	Free Cash	4,850,566	5,550,000	3,300,000	3,300,000	3,300,000	3,300,000	***
D.	Overlay Reserve Surplus	500,000	1,000,000	800,000	600,000	400,000	200,000	***
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	
F								
TOTAL REVENUES		155,428,744	160,756,992	168,230,798	172,157,940	175,583,723	179,573,298	Revenues
	Override Stabilization Fund		(199,997)	(326,110)	2,834,687	6,423,658	10,275,569	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	Expenditures
What if?								
			(199,997)	(326,110)	2,834,687	6,423,658	10,275,569	Override Stabilization Annual Usage
			(199,997)	(526,107)	2,308,580	8,732,238	19,007,807	Override Stabilization Cumulative
		23,353,303	23,553,300	23,879,410	21,044,723	14,621,065	4,345,496	Override Stabilization Balance
				6,000,000				Override
			8,057,251	7,347,693	7,087,939	7,014,754	7,841,486	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	Property tax increase/yr
			1,540,001	4,122,628	3,626,107	3,540,500	4,239,039	Structural deficit - Estimate
APPROPRIATIONS								
A. Operating Budgets								
School								
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	
Town								
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	
Less Offsets:	Enterprise Fund/Other	2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget								
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	
D.	Insurance	17,239,561	17,159,100	18,236,212	19,311,408	20,482,783	21,694,587	
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	
G.	Overlay Reserve	1,156,229	600,000	600,000	600,000	600,000	600,000	***
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	*
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	*
K.	Override Stabilization Fund	211,136						
L	TOTAL APPROPRIATIONS	152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	
BALANCE		152,499,744	160,568,295	167,904,688	174,992,627	182,007,382	189,463,181	
						1	(385,686)	Check

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	6M-HIGHX
REVENUE								
A.	State Aid	19,207,063	19,958,018	20,556,759	21,122,069	21,650,121	22,137,249	***
		1,615,914	476,523	476,523	476,523	-	-	
B.	Local Receipts	12,000,000	10,000,000	10,100,000	10,200,000	10,300,000	10,400,000	***
C.	Free Cash	4,850,566	5,550,000	3,300,000	3,300,000	3,300,000	3,300,000	***
D.	Overlay Reserve Surplus	500,000	1,000,000	800,000	600,000	400,000	200,000	***
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	
F								
TOTAL REVENUES		155,428,744	160,756,992	168,230,798	172,157,940	175,583,723	179,573,298	Revenues
	Override Stabilization Fund		(188,697)	(1,060,040)	1,375,606	4,150,250	6,768,858	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,568,295	167,170,758	173,533,547	179,733,973	186,342,156	Expenditures
What if?			(188,697)	(1,060,040)	1,375,606	4,150,250	6,768,858	Override Stabilization Annual Usage
			(188,697)	(1,248,737)	126,870	4,277,120	11,045,978	Override Stabilization Cumulative
		23,353,303	23,542,000	24,602,040	23,226,433	19,076,183	12,307,325	Override Stabilization Balance
				6,000,000				Override
			8,068,551	6,602,463	6,362,789	6,200,427	6,608,182	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	Property tax increase/yr
			1,551,301	3,377,398	2,900,957	2,726,173	3,005,736	Structural deficit - Estimate
APPROPRIATIONS								
A. Operating Budgets								
School								
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	
Town								
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	
Less Offsets:		2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	
	Enterprise Fund/Other							
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget								
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	
D.	Insurance	17,239,561	17,159,100	17,502,282	17,852,328	18,209,374	18,573,562	***
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	
G.	Overlay Reserve	1,156,229	600,000	600,000	600,000	600,000	600,000	***
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	*
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	*
K.	Override Stabilization Fund	211,136						
L	TOTAL APPROPRIATIONS	152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	
BALANCE		<u>152,499,744</u>	<u>160,568,295</u>	<u>167,170,758</u>	<u>173,533,547</u>	<u>179,733,973</u>	<u>186,342,156</u>	***
			11,300	(733,930)	(1,459,080)	(2,273,408)	(3,506,711)	Check/Insurance differential

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY2024	6M-UBERX
REVENUE									
A.	State Aid	19,207,063	19,958,018	20,556,759	21,173,461	21,808,665	22,462,925	23,136,813	***
		1,615,914	476,523	476,523	476,523	-	-		
B.	Local Receipts	12,000,000	10,000,000	10,100,000	10,200,000	10,300,000	10,400,000	10,500,000	***
C.	Free Cash	4,850,566	5,550,000	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000	***
D.	Overlay Reserve Surplus	500,000	1,000,000	900,000	800,000	700,000	600,000	500,000	***
E	Property Tax	117,255,201	123,772,451	132,997,516	136,459,348	139,933,602	143,536,049	147,124,450	
F									
TOTAL REVENUES		155,428,744	160,756,992	168,330,798	172,409,332	176,042,267	180,298,974	184,561,263	Revenues
	Override Stabilization Fund		(188,697)	(1,160,040)	1,124,214	3,691,706	6,043,182	9,388,395	Override Stabilization Fund
TOTAL EXPENDITURES		152,499,744	160,568,295	167,170,758	173,533,547	179,733,973	186,342,156	193,949,657	Expenditures
What if?									
			(188,697)	(1,160,040)	1,124,214	3,691,706	6,043,182	9,388,395	Override Stabilization Annual Usage
			(188,697)	(1,348,737)	(224,522)	3,467,184	9,510,366	18,898,760	Override Stabilization Cumulative
		23,353,303	23,542,000	24,702,040	23,577,825	19,886,119	13,842,937	4,454,543	Override Stabilization Balance
				6,000,000					Override
			8,068,551	6,602,463	6,362,789	6,200,427	6,608,182	7,607,502	Expenditure Growth
			6,517,250	3,225,065	3,461,832	3,474,254	3,602,447	3,588,401	Property tax increase/yr
			1,551,301	3,377,398	2,900,957	2,726,173	3,005,736	4,019,100	Structural deficit - Estimate
APPROPRIATIONS									
A. Operating Budgets									
School									
	General Education Costs	38,787,542	42,860,305	45,221,515	47,781,869	50,087,396	52,661,032	55,366,909	1.051382907
	Special Education Costs	20,037,415	21,440,034	22,940,836	24,546,695	26,264,964	28,103,511	30,070,756	1.069999982
	Kindergarten Fee Offset	970,000	970,000	970,000	970,000	970,000	970,000	970,000	
	Growth Factor	1,133,528	831,980	944,542	611,750	792,828	665,584	690,054	690,054
	Net School Budget	60,928,485	66,102,319	70,076,893	73,910,314	78,115,188	82,400,127	87,097,719	
Minuteman: Operating and Capital		4,291,333	4,936,724	5,109,509	5,288,342	5,473,434	5,665,004	5,863,278.94	1.034999965
Town									
	Personnel Services	26,722,171	27,620,241	28,517,899	29,444,731	30,401,685	31,389,740	32,409,907	1.032500008
	Expenses	10,314,386	10,595,129	10,939,471	11,295,004	11,662,092	12,041,110	12,432,446	1.032500001
Less Offsets:	Enterprise Fund/Other	2,436,791	2,479,812	2,572,073	2,655,665	2,741,974	2,831,088	(2,923,098)	1.032499943
	Net Town Budget	34,599,766	35,735,558	36,885,297	38,084,070	39,321,803	40,599,762	41,919,255	
	MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	
B. Capital budget									
	Exempt Debt Service	3,175,427	4,432,143	4,273,079	4,114,929	3,452,179	3,352,632	3,352,632	
	Non-Exempt Service	7,281,819	6,624,043	6,558,240	6,937,624	7,307,245	7,051,990	7,051,990	
	Cash	3,941,928	2,795,027	2,676,735	2,419,060	2,225,544	2,213,383	2,213,383	
	Offsets/Capital Carry Forward	(2,875,349)	(994,056)	(361,629)	(317,138)	(387,057)	(351,743)	(351,743)	
	Total Capital	11,523,825	12,857,157	13,146,425	13,154,475	12,597,911	12,266,262	12,618,005	
C.	Pensions	10,141,735	10,765,545	11,357,650	11,982,321	12,641,349	13,336,623	14,070,137	1.054999985
D.	Insurance	17,239,561	17,159,100	17,502,282	17,852,328	18,209,374	18,573,562	18,945,033	***
E.	State Assessments	3,240,429	3,341,106	3,423,233	3,507,412	3,593,697	3,682,138	3,594,416	3,594,415.67
G.	Overlay Reserve	1,156,229	600,000	600,000	600,000	600,000	600,000	600,000	***
H.	Reserve Fund	1,506,440	1,553,287	1,599,995	1,636,086	1,667,518	1,704,979	1,743,282	1.022465125
I.	Court Judgments/Symmes	748,338	771,250	773,225	771,950	767,450	767,450	768,950	768,950.00
J.	Warrant Articles	1,319,355	1,153,137	1,103,137	1,153,137	1,103,137	1,153,137	1,136,470	1,136,470.33
K.	Override Stabilization Fund	211,136							
L	TOTAL APPROPRIATIONS	152,499,744	160,556,995	167,904,688	174,992,627	182,007,381	189,848,867	193,949,657	***
BALANCE		<u>152,499,744</u>	<u>160,568,295</u>	<u>167,170,758</u>	<u>173,533,547</u>	<u>179,733,973</u>	<u>186,342,156</u>	<u>193,949,657</u>	
			11,300	(733,930)	(1,459,080)	(2,273,408)	(3,506,711)	(5,409,071.03)	Check/Insurance differential
							154%		

FY2020 Override + AHS Debt Exclusion

2019 Campaign > Provides backup (2020) should campaign fail

6M Override plus AHS > Override not required again until after AHS build complete (2023)

Vision 2020 Fiscal Resources Task Group

Arlington Government Primer (2017-2018)

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Chapter 5 - Arlington's Enterprise Funds

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Based upon a series of articles published in the *Arlington Advocate*
by Arlington's Vision 2020 Fiscal Resources Task Group

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We meet monthly on the third Thursday of the month and all are welcome to attend.

Chapter 1 - The Town Of Arlington

Welcome to the inaugural edition of Citizens' Corner, a regular column prepared by members of the Vision 2020 Fiscal Resources Task Group designed to help residents both old and new learn more about how our Town works.

In our first column we will provide some history and a general introduction to the Town's administrative framework and elected offices. In future columns we will explore these and additional items in greater detail.

The Town of Arlington was originally settled in 1635 as the Village of Menotomy. It was subsequently incorporated as West Cambridge in 1807, and renamed Arlington in 1867. Arlington is currently home to approximately 43,000 residents and is located within 5.5 square miles.

The Town's Executive body is a popularly elected, five-member Board of Selectmen that appoints a Town Manager and works with the Town manager to administer the daily operations of the Town.

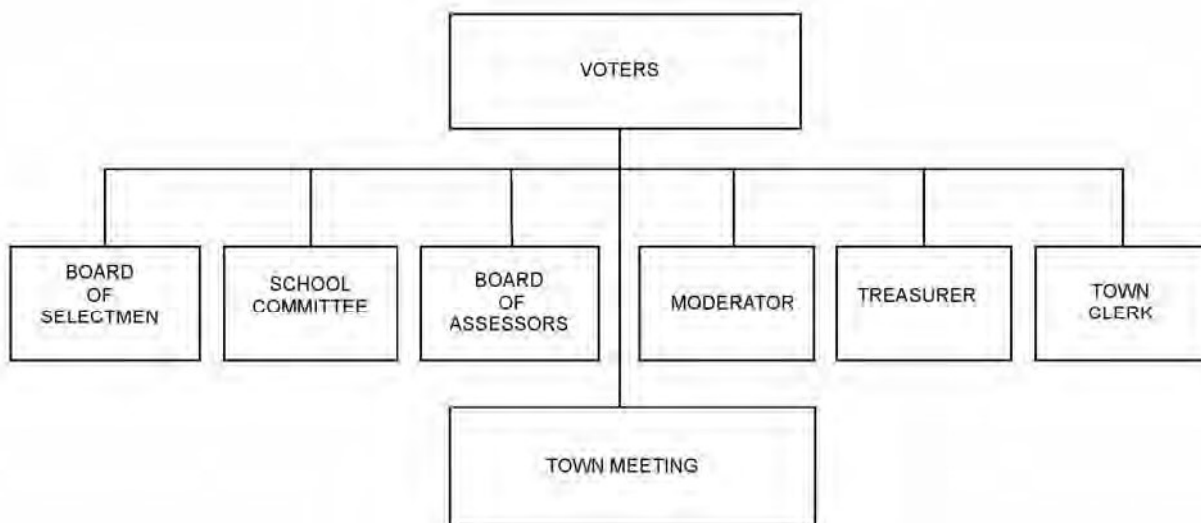
The Town's Legislative body is a representative Town Meeting consisting of 252 members elected from their home precincts (12 members each from 21 precincts) that generally convenes once a year at the Annual Town Meeting.

The School Committee is a popularly elected, seven-member board that appoints a Superintendent of Schools and works with the Superintendent to administer the daily operations of the School Department.

The Town also has several "independent elected offices", including the Treasurer and Collector, Town Clerk, Town Moderator and a three-member Board of Assessors.

All elected positions, including Town Meeting Members, are elected to three year terms. Terms are staggered so that only a few members are elected or reelected in any one year. The Annual Town Election usually happens on the first Saturday in April, check arlingtonma.gov/elections for dates/times. Please remember to vote!

A simplistic view of the Town's Electoral Organizational Chart is presented below.



Well that concludes our first edition of Citizens' Corner. In our next editions we plan to cover Town Manager, Town departments, Enterprise funds and Town meeting.

Chapter 2 - Arlington Town Meeting

In our first installment we provided a general introduction to Arlington's administrative framework and elected offices, including our legislative body Town Meeting. As Town Meeting is currently in session, this week we'll focus on this uniquely New England form of grass-root based democracy!

The organization and procedures of Town Meeting evolved during the colonial period as a way for citizens to learn about their community's needs and available resources; and to debate and decide on how best to foster the growth and success of their community. In Arlington it is governed by Massachusetts General Laws Chapter 43A and the Town of Arlington Bylaw Title I - General Government, Article 1.

While all New England towns have Town Meetings, over 200-plus years different regions have developed their own local traditions. Given Arlington's large population (ca. 44,000) an open town meeting (where all registered voters can attend and participate) is clearly not feasible. Instead Arlington has a Representative Town Meeting, where 12 representatives are elected from each of 21 precincts; making for a legislative body of 252 Town Meeting Members. As we discussed last time, members are elected each spring during the annual Town election. Any resident of the Town may run for a three year term; terms are staggered so that four seats per precinct are open each year.

Arlington's Annual Town Meeting is held beginning in late April. In addition, Special Town Meetings can be called by citizens or the Board of Selectmen to address interim issues of import.

So how does a Town Meeting function? First an agenda, termed the Warrant, needs to be developed. Beginning in December, administrative bodies, committees, commissions and citizens of the Town begin to submit agenda items, termed Articles, for inclusion in the Warrant.

Warrant Articles generally address one of three topics: Town bylaws (laws particular to Arlington), Zoning issues, or Financial issues. After the Warrant submission period has closed in late January it is compiled and distributed to all residents as a 'warning' of what will be discussed at that year's meeting.

Next, Articles are reviewed in public hearings by one of the three administrative bodies (Board of Selectmen, Arlington Redevelopment Board, Finance Committee) that will report on each Article to the Meeting. Reports from these bodies take the form of formal recommended votes and comments and are publically available.

Town Meeting takes place in the Robbins Town Hall auditorium that was designed with this purpose in mind on Monday and Wednesday evenings from 8-11PM. On the first evening, the Meeting is called to order by the Town Moderator, a town-wide elected position that chairs the Meeting. Once new and reelected members have been sworn in and the Town Clerk has certified the presence of a quorum; the Meeting gets down to work.

One by one each Article (40-60 total) comes to the floor, the recommended vote debated, amendments proposed and voted upon as follows: The Moderator opens each article, recognizes members who wish to discuss the article, and, once debate is finished, conducts the vote on the article. Non-member residents can also speak to the body regarding Articles of interest to them upon introduction by a member. Arlington has one of the more deliberative town meetings, in that those recognized can speak for up to seven minutes the first time, and if they dare, for five minutes a second time. But in general it is amazing how quickly a body of 200-plus individuals can reach agreement!

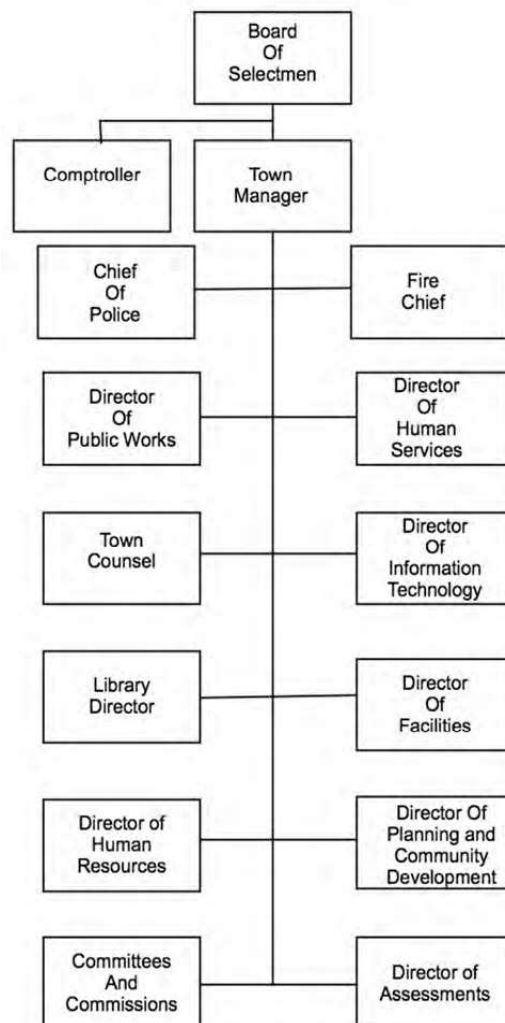
Once Town Meeting adjourns, Articles that require state action are forwarded onto the Attorney General for approval; otherwise they take effect upon Town Meeting's adjournment.

If you wish to learn more, a great reference is *Town Meeting Time* by Johnson, Trustman & Wadsworth, which is published by the Massachusetts Moderators Association. The authors have all served as Town Moderators in Massachusetts. Residents are also encouraged to attend Town Meeting (viewing from the gallery) or to watch the proceedings on local cable (ACMi) as it's a great way to learn more about Arlington.

Chapter 3 - Arlington Town Government

In the first two articles in this series, we provided some history and a general introduction to the Town's administrative, electoral framework and the functioning of Town meeting. In this installment and the next we will focus on how the different parts work together to provide the set of services that we enjoy as Arlington residents, starting with the Town Manager Act.

The general administrative principles of the Town (as defined by Massachusetts General Laws and Arlington's Town Bylaws) are set out in the Town Manager Act; wherein the Board of Selectmen recruit and appoint the Town's Chief Executive Officer, the Town Manager.



The Town Manager and his staff are responsible for the day-to-day administration and operation of the Town and its various departments, including the hiring of department heads. A professional hiring process is employed wherein the Manager and/or Department head work together with the Director of Human Services to identify and hire suitable candidates. Arlington is lucky to be able to have access to some of the best talent that the Commonwealth can offer.

The Manager's office is also responsible for the preparation of the Annual Report, Annual Financial Plan and the Town's budget. The budgetary planning process starts each fall and the completed budget is presented to the Finance Committee and Board of Selectmen each January for review. As we noted last time, the Finance Committee's report is presented to the Annual Town Meeting which, as the Town's Legislative body, is responsible for approving all appropriations. And to insure transparency and financial accountability, the Board of Selectmen also appoints the Town Comptroller who reports directly to the Board.

In addition, Arlington has a host, well actually what seems like hundreds, of Committees and Commissions that are primarily volunteer staffed and are critical to helping Arlington function efficiently. Members are most often appointed by the Manager subject to Board of Selectmen approval, and carry out a variety of essential tasks from historic preservation to cemetery oversight.

If some particular aspect of Arlington piques your interest there is likely a committee or commission addressing that issue. So please consider getting involved. A great place to start is visiting the Town's website (www.arlingtonma.gov), reading the Annual Report, attending/watching Board of Selectmen meetings and enjoying our Town Day celebration each Fall.

Chapter 4 - Arlington's Independent Administrative Boards/Departments

In the first few articles in this series, we provided some history and a general introduction to the Town's administrative and electoral framework, the functioning of Town Meeting and the organization of Town departments as administered by the Town Manager. In this installment we're going to focus on the independent departments of the Town. Unlike the departments that report to the Town Manager, these departments are responsible directly to the voters who elect their leadership.

The School Department has the most employees and the largest budget of all departments. An elected School Committee is responsible for the hiring of the Superintendent of Schools who, together with staff, carry out for the daily administration and operation of the School Department including the hiring of department heads, principals and teachers. The School Committee and Superintendent prepare the School Department's budget that is reviewed by the Finance Committee and submitted to Town Meeting for final approval.

Currently, there are three additional independent departments. Though small, these departments perform essential services for the Town.

The Town Treasurer and Collector of Taxes is responsible for collecting the various taxes levied by the Town. The largest of these is the real estate tax that accounts for 72% of the Town's revenue. The Treasurer manages the Town's bank accounts and is responsible for selling Town bonds and investing Town funds. An important outcome of these efforts is the Town's Standard & Poor's AAA credit rating.

The Board of Assessors **is** responsible for determining the value of each property. With the help of a contractor, they aim to maintain the assessed value of each property at market value. They also

decide requests by property owners for abatements. They are assisted in this work by the Director of Assessments (who is appointed by the Town Manager) and a small staff.

Lastly, the Town Clerk is responsible for maintaining a variety of Town records ranging from births and deaths to dog licenses to the minutes from Town Meeting. The Town Clerk also maintains the True List of all residents 17 or older based on an annual census and supervises the Registrar of Voters. Together they maintain the list of registered voters and work with the Selectmen's office to run elections. After the schools, the Town Clerk's office is probably the independent department most familiar to residents.

Chapter 5 - Arlington's Enterprise Funds

This article concludes the series we started last spring on how the Town of Arlington is organized. Our objective is to improve resident understanding of our local government and how it functions. Today's column focuses on five Town organizational units that are not supported by the real estate tax but rather by self-supporting independent revenues streams. These units provide business-like services directly to residents and are called Enterprise Funds (EF).

Arlington's Enterprise Funds offer many services that enhance the quality of life and reinforce our Town's commitment to building strong sense of community. Whether it's an afternoon of family fun at the skating rink, attending a special event scheduled in one of the town's many beautiful buildings and parks, making sure our young people have access to mental health support, providing affordable transportation to our seniors, or delivering quality water at the turn of the tap, these funds work for Arlington.

Each EF has an account maintained by the Town Treasurer that receives revenues and pays for the costs of each unit's activities. Each EF has a budget approved by Town Meeting. In recent years these budgets have been balanced. Each EF also has a reserve fund that holds any excess revenues which can be used by the EF in subsequent years. This organizational structure is established under Massachusetts General Law Title XII Chapter 44 Section 53F1/2.

The Water and Sewer EF is managed by a division of Public Works under the direction of Director of Public Works and the Town Manager. It maintains the fresh water distribution system (130 miles) and the sewer mains (117 miles). Most of its revenue comes from the water and sewer bills collected by the Treasurer from every residence and business. This EF also pays the water and sewer bills from the Massachusetts Water Resources Authority (MWRA) that provides our purified water supply and processes our sewage. This EF is by far the largest of the five. Contact [\(781-316-3301\)](tel:781-316-3301)

The Recreation EF is managed by the Recreation Department under supervision of the Town Manager. It operates year round and provides a large variety of programs hosted in Town buildings and on Town playgrounds. Fees associated with these programs - such as parties held at Reservoir Beach - support the fund. This EF maintains, schedules and issues permits to all the properties under the jurisdiction of the Parks & Recreation Commission. Contact [\(781-316-3880\)](tel:781-316-3880)

The Ed Burns Sports Center EF is also managed by the Recreation Department. Fees from club, school and public ice-skating together with snack bar earnings pay for the cost of annual operations. The cost of this EF's capital expenses is shared with the Town's Capital Plan on a 50:50 basis. Contact [\(781-316-3880\)](tel:781-316-3880)

The Council on Aging Transportation EF is managed by the Health and Human Services Department. This EF uses its vans to transport elderly residents who lack cars and can't use MBTA

busses to appointments with doctors and errands. Both rider fees and grants support this EF. Contact (781-316-3400)

The Youth Counseling Center EF is also managed by the Health and Human Services Department. It offers mental health support to youth and their families. Its revenue comes in large part from third party reimbursements for their services. Contact (781-316-3255)

Additional information regarding all of Arlington's Departments and EF's can be found online at www.arlingtonma.gov

Chapter 6 - Arlington's Budgeting Process

Each spring during the annual town meeting, Arlington's Town Meeting Members vote to approve a budget of more than \$150 million for the fiscal year commencing on the following July 1st. Residents can be confident in the vote that Town Meeting takes because of the detailed budget and revenue information included in the reports and information provided to members by the Town Manager's Office, the School Committee, the Capital Planning Committee, and the Community Preservation Act Committee; and perhaps most importantly the report submitted by the Finance Committee. In this article we will discuss how this information is developed, compiled and how that leads to the final votes on the floor of Town Meeting.

Starting in September, eight months before Town Meeting votes on the budgets, the Town Manager works with the Long Range Planning Committee and Budget and Revenue Task Force to estimate the revenues that will be available (Property taxes, State grants, Reserve/Stabilization funds, etc.) to support town/school functions. These committees include representatives of key town committees and departments. An important tool is the Long Range Financial Projection (which covers the current budget year and the next five years going forward). After a review of available revenues, the committee decides how to best apportion revenues between town and school departmental operations, capital expenses, non-departmental expenses such as pensions and health insurance and allocations to reserve accounts.

Once the initial budget framework has been determined, the Manager collects requests for operating funds from each of the town departments as well as the enterprise funds. These requests cover employee salaries and benefits as well as funds needed for supplies and contractors and will be used to develop the town side's budget.

Similarly, the Superintendent of Schools collects budget requests from each school and works with the School Committee Budget Subcommittee to develop a detailed budget. After several months of discussion and public hearings in the spring the School Committee votes to approve a detailed school budget.

In the fall, the Manager and the Capital Planning Committee also begin the process of collecting capital requests (vehicles, heavy equipment, buildings, roads, parks, etc.) from all departments. The Manager works with the Capital Planning Committee (which includes department representative and citizen volunteers) to evaluate and schedule the different capital projects. The projects recommended for the next fiscal year will be included in the capital budget; others will be placed in a Five Year Plan for inclusion in a later year's budget.

In parallel to the Capital Planning process, the Community Preservation Act Committee reviews the applications for project funding received in September and develops a list of proposed expenditures consistent with available revenues.

By January 15, the manager delivers a budget proposal to the Board of Selectmen and the Finance Committee. This budget includes details for all departments except the schools. For the schools, the overall budget contains just the bottom line revenue allocation. This is because, by state law, while Town Meeting votes on the total amount allocated to the School Department, only the School Committee is authorized to determine how school funds will be allocated.

In February and March the Finance Committee, a standing volunteer committee of Town Meeting, reviews in detail the budget of each town department and the enterprise funds. It also receives and reviews detailed budget proposals from the School Department, the Capital Planning Committee and the Community Preservation Act Committee. It then prepares its report to Town Meeting, after consulting with the relevant group; correcting or modifying the recommendations it has received as required.

The reports from the Finance, Capital Planning, School Department and Community Preservation Committees together with the Town Manager's Annual Financial Plan are presented to Town Meeting Members for their review and consideration prior to the respective budgets coming before Town Meeting for a vote. Prior to the final vote, each budget item is open for debate on the floor of Town Meeting. This gives Town Meeting Members a final chance to inquire about budgetary specifics and/or seek clarification regarding of each budget. After debate is completed a final vote is taken and upon a positive vote (two-thirds if bonds are involved) the budgets for the next fiscal year are adopted.

During the budget's fiscal year, the Town Manager, Superintendent, Department Heads and the Finance Committee regularly monitor and review departmental expenditures to insure that each budget is adhered to as closely as possible. Should something unexpected come up, the Finance Committee has the authority to appropriate as needed from the (Annual) Reserve Fund. If the need is larger than the Reserve Fund can accommodate, (the Reserve Fund is about 0.5% of the total budget) a Special Town Meeting must be called to appropriate additional funds to cover the shortfall, but because of the careful work outlined above, this is a rare occurrence.

If you wish to learn more, Reports to Town Meeting as well as the Annual Financial Plan, Annual Report of the Town as well as additional financial information are available on the Town's website. And should you wish to participate in the process the various committees are always looking for additional volunteers to assist them in their work.

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Citizens Corner - Finance Department

By Pete Howard

Welcome back to Citizens' Corner, an occasional column prepared by members of the Envision Arlington Fiscal Resources Task Group designed to help residents both old and new learn more about how our Town works. This week we introduce you to the newly formed Finance Department.

The Finance Department facilitates cooperation and coordination between key legally established financial functions of the Town: Assessing taxes, Collecting taxes, Investing Town funds, Borrowing funds as authorized by Town Meeting, Ensuring that bills are correct, Paying bills, and Accounting for these activities.

Since this is a new department in Arlington, a few words about its history. Early in his tenure (1960s to 1990s), former Town Manager Donald Marquis proposed establishing a Finance Department with an appointed treasurer. Opposed by the Treasurer, Town Meeting did not support this idea. Roughly thirty years later the Fiscal Resources Task Group of Vision 2020 carried out a study and concluded that there was room for improvement in the Town's financial management. Subsequently a committee established by the Select Board studied the issues and recognized that improvements were desirable but did not recommend any organizational change other than to create an Information Technology Department. The Select Board did request the Department of Revenue to study the Town's financial administration and to report back to the Board. This study strongly recommended establishment of a finance department, a system that was working well in other large towns. The Town Manager submitted a warrant article to begin this change but withdrew the article in the face of opposition from the Treasurer. Recently a new Treasurer was elected who supported the Finance Department idea and has informally operated in close cooperation with the other financial offices of the Town and supported the process of switching to an appointed Treasurer. Town Meeting has passed votes to enable these changes to occur. Though there has been no official public accounting, savings are expected from reduced numbers of personnel and use of Town standard commercial software.

The Finance Department has four members. They are the Deputy Town Manager, the Treasurer, the Comptroller, and the Director of Assessments. Each is appointed by the Town Manager. Their responsibilities, established by local and State law are unchanged. The Finance department is led by the Finance Director who is also appointed by the Town Manager and may be any one of the members.

The Deputy Town Manager develops the annual budget for proposal to Town Meeting through the Finance Committee and in coordination with the Long Range Planning Committee.

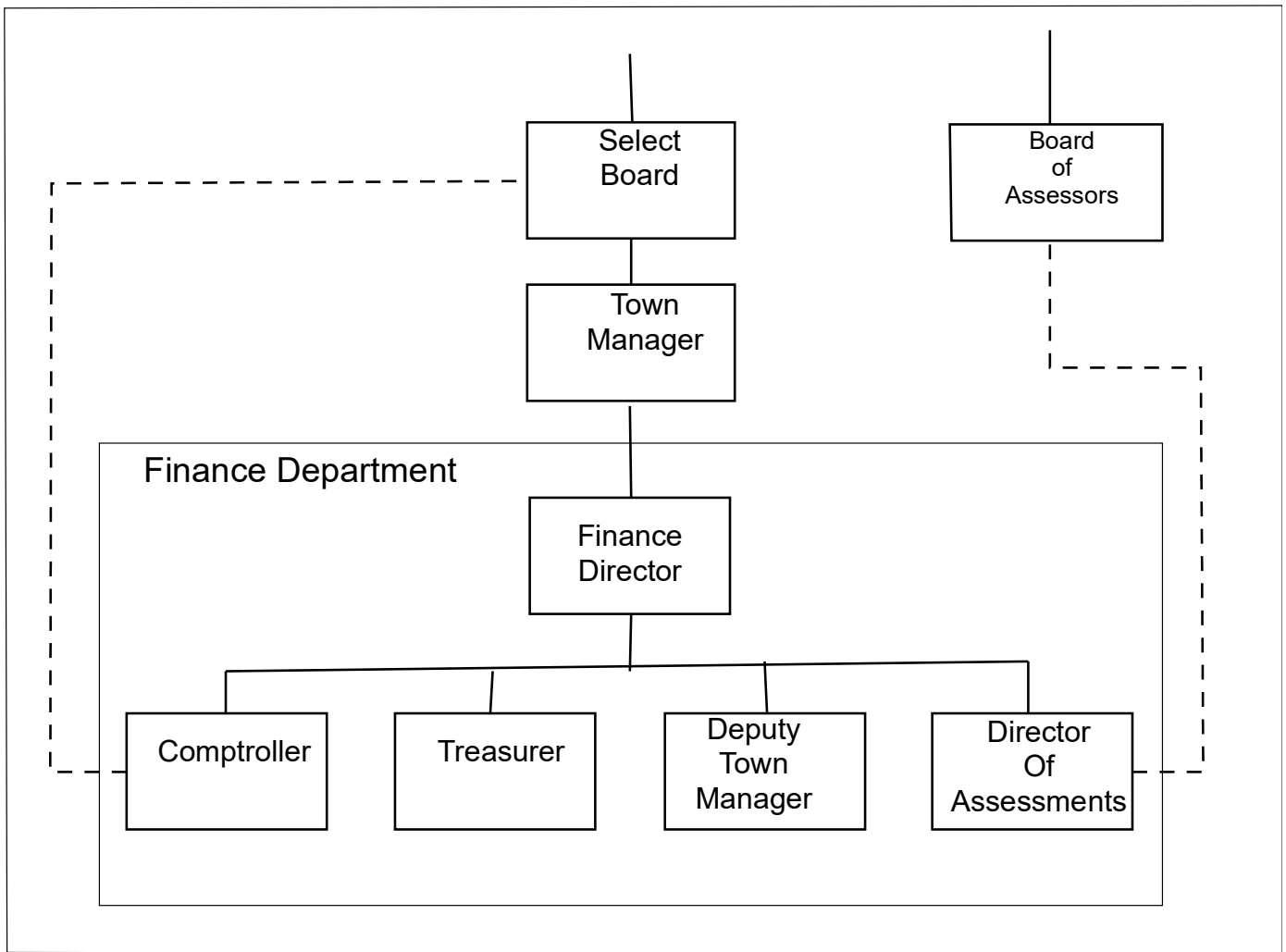
The Treasurer /Collector collects local taxes, manages Town investments, borrows money as authorized by Town Meeting, and pays the bills.

The Director of Assessments supervises assessment of town property as authorized by the Board of Assessors.

The Comptroller manages Town financial records, reviews the legality and reasonableness of bills, and coordinates the annual audit. The Comptroller reports to the Select Board on these matters.

The Chief Financial Officer of the School Department is not an official member of the Finance Department but is invited to attend and participate in Finance Department meetings.

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DRAFT

Citizens Corner - Tax Overrides & Debt Exclusions

By Pete Howard and Gordon Jamieson

Welcome back to Citizens' Corner, an occasional column prepared by members of the Envision Arlington Fiscal Resources Task Group designed to help residents both old and new learn more about how our Town functions. This week we'll review the ins and outs of Proposition Two and One Half (Prop 2 ½) which regulates local property tax increases in the Commonwealth.

Back in 1980, when Massachusetts was still called Taxachusetts by some, the voters approved a state wide referendum question called Prop 2 ½. This vote established, for the first time, a limit on the total amount that a municipality's annual real estate & personal property tax levy could increase. To exceed this limit, the town has to secure approval from its registered voters.

How does Prop 2 ½ work to define the amount of taxes that can be collected each year? The levy limit for the current tax year (the amount of taxes to be collected) is calculated as follows: The previous year's tax levy is increased by 2.5 percent plus the amount of taxes attributable to growth in the tax base (termed new growth). This number is the levy limit.

New growth is the increase in the town's tax base not caused by revaluation, but rather by development. New growth includes property improvements (renovations, additions and the like) that increase the assessed value of a property as well as new construction.

Arlington works hard to budget within the existing levy limit. Despite those efforts, increases in the levy limit has proven to be less than what the Town requires to maintain services in the face of growth in our school population and the service expectations of our residents. Prop 2 ½ provides two ways to address these budgetary pressures: Tax Overrides and Debt Exclusions. Both require approval by the Town's voters.

Tax overrides authorize the Town to increase the property tax levy by a specific dollar amount in the next fiscal year. In subsequent years the levy limit increase is 2 ½% of the previous year (including the override) plus new growth. Thus the override tax increase provides for a permanent increase in the tax base. These taxes are used to pay the cost of operating the Town. Arlington voters last approved an operating tax override in 2011.

Debt exclusions authorize the Town to raise the property tax levy by a specific amount to borrow the funds required to complete and pay for specific capital projects. Typically these projects are the construction of new or renovated buildings. Arlington voters last approved debt exclusions in 2016 to cover the costs of rebuilding Minuteman Vocational High School, renovating Gibbs School and funding AHS rebuild planning.

Debt exclusions are added to the base property tax levy limit each year until the principal and interest on the loan has been fully repaid. The debt exclusion is then removed from the property tax levy. Thus while the increase in property tax levy due to an override is permanent; the increase in the property tax levy due to a debt exclusion is temporary and expires after the loan authorizing the borrowing of the funds has been repaid.

While the overall increase in the total property tax levy is limited to "2.5% plus new growth" as summarized above, the property tax on any particular property is affected by changes in its

assessed value and may increase by more or less than 2 ½ %.

The procedures leading up to the vote approving an operating override or debt exclusion are specified in the Prop 2 ½ law. The Select Board is responsible for deciding when to call for a vote under Prop 2 ½ and for scheduling the vote (election). Prop 2 ½ also specifies the required wording of the vote as put forth to the voters.

Hence, because of Prop 2 ½, Massachusetts no longer warrants the Taxachusetts moniker at the local property tax level given that a local municipality's voters, by direct vote, approve any significant increase in local property taxes.

For more details, ask your precinct's Town Meeting Members, your precinct's Finance Committee member, consult Chapter 6 of the Association of Town Finance Committees Handbook or Mass General Laws Title IX, Chapter 59 Section 21 or attend one of our meetings which occur on the third Thursday of the month.

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Town of Arlington, Massachusetts

Discussion & Vote: Police Chief Appointment Process - Warrant Article Submission

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Police_Chief_1_07_19.pdf	Memorandum from Town Manager



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

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Arlington MA 02476-4908
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Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Select Board

From: Adam Chapdelaine, Town Manager

RE: Police Chief Recruitment Strategies/Interim Chief Strategy

Date: January 7, 2019

Vacancy

As the Board is aware, Frederick Ryan, Arlington Chief of Police, is retiring as of January 13, 2019. Chief Ryan has had a tremendously positive impact on the Arlington Police Department (APD) and the Arlington community during his tenure, and I think it is an inarguable fact that he is leaving behind a substantial pair of shoes to fill. I am writing today, to inform the Board of my plans for filling this vacancy on both an interim and permanent basis.

Interim

I plan to interview any current Captain or Lieutenant who is interested and from that pool make a provisional promotion. In lay terms, this is an Acting Chief. Whichever Captain or Lieutenant is provisionally promoted will serve as Acting Chief until a permanent replacement is hired. It is of course possible that the Acting Chief could apply for and become the permanent Chief. I plan to have the Acting Chief named by the second week in January.

Potential Avenues for Recruitment

In regard to the screening and recruitment of a Chief for the permanent position, there are several processes which can be utilized under the law. Brief descriptions of these processes are as follows:

▪ **Civil Service (Internal)**

The Chief of Police in Arlington is currently a Civil Service position. Following this process would open the recruitment to each successive rank below Chief from within the department until four (4) candidates have been identified. For example, if only one (1) of the current Police Captains chose to pursue the position, then Police Lieutenants would be eligible to apply. If only two (2) Police Lieutenants applied, then the position would be opened to Police Sergeants as well. However, if a combination of existing Police Captains and Police Lieutenants equaling four (4) or greater applied, the position would not be made available to Police Sergeants.

Under this process, the candidate pool would participate in an assessment center that would be run by an independent third party hired by the Town. This assessment would have both written and verbal components. The assessment panel would then provide a score for each candidate and I would then receive a list of the top three performers in order of their score. If

the second or third ranked candidates were chosen, I would have to provide bypass reasons for not selecting the highest ranked candidate.

- **Civil Service (Open Competitive)**

Under this process, the position would be open to any candidate having a minimum of five (5) years supervisory experience in a governmental police force. An assessment center and selection process similar to the one described above would then be implemented.

- **Non-Civil Service Process**

Pursuit of this process would allow for the position to be open to candidates from within the state and beyond based upon criteria that the Town would set. Like the Civil Service processes described above, an assessment center would be utilized as a component of the evaluation process. However, in this process, the top candidates would be provided to the appointing authority without ranking. Using this method would eliminate the need to provide bypass reasons for not selecting the candidate with the highest score. It would also afford qualifying APD police sergeants the opportunity to participate in the process.

In order to pursue this process, the Chief's position would need to be removed from Civil Service. This would require an affirmative vote of Town Meeting requesting the filing of home rule legislation and then the successful passage of such legislation.

Input

While considering these multiple options I have consulted with Board members, the leadership of both Police unions, Chief Ryan, the Director of Human Resources, the Deputy Town Manager, and Town Counsel. All of these stakeholders have provided valuable perspective and have allowed me to consider this process from multiple angles. It has become clear that maintaining a balance of management flexibility, cultivation of a talented candidate pool, and employee morale within the APD are all crucial factors to consider.

Course of Action

I would like to move forward with the process to remove the position from Civil Service, while keeping in mind the balance of factors outlined above. Though this course would certainly broaden the pool of candidates we could consider, I want to be clear that I am by no means ruling out making a permanent promotion from within the department. I believe that the Town and the APD will benefit from a process that maximizes the candidate pool and the competition for this very important position, which ultimately will result in hiring an excellent Police Chief.

I look forward to discussing this approach with the Board at Monday's meeting.



Town of Arlington, Massachusetts

For Discussion and Approval: Select Board Warrant Articles

Summary:

- a) Senior Circuit Breaker Tax Relief
- b) Early Voting
- c) Waterline Connection Replacement and Repair Bylaw
- d) Short Term Rentals - Community Agreements and Regulations
- e) Tax Deferral Limits
- f) Update the Town Manager Act to Reflect Changes to Treasurer's Office
- g) Deaccession of Town Property - Library Art Prints
- h) Indigenous Peoples' Day Resolution

Douglas W. Heim, Town Counsel
Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

Type	File Name	Description
Reference Material	Memo_to_Select_Board_with_Potential_Articles_for_2019_Annual_Town_Meeting.pdf	Memorandum from Town Counsel



**Town of Arlington
Legal Department**

Douglas W. Heim
Town Counsel

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To: Select Board

Cc: Adam Chapdelaine, Town Manager

From: Douglas W. Heim, Town Counsel

Date: January 18, 2019

Re: Potential 2019 Annual Town Meeting Warrant Articles

I write to provide the Select Board potential warrant article language for inclusion on the 2019 Annual Town Meeting Warrant.

**ARTICLE _____ VOTE/AUTHORIZATION TO DEACCESSION TOWN
PROPERTY – LIBRARY ART PRINTS**

To see if the Town will vote to authorize the Library Board of Trustees and the Town to deaccession and/or dispose of by sale, donation, or other means, the Robbins Art Print Collection.

This article is requested by the Library Board of Trustees to sell, donate, or otherwise dispose of the entirety of the Robbins Art Print Collection. In brief, the Robbins family donated substantial volumes of prints to the Library over many years along with several sizeable trusts to increase and care for the Collection. However, the Collection was and is so voluminous (more than 150,000 prints) that it has never been entirely catalogued. Moreover, several appraisals,

including the most recent and most comprehensive appraisal ever performed (by the Childs Gallery of Boston), corroborates concerns library staff and trustees have expressed over nearly a century. The overwhelming majority of the collection has no fine art or monetary value, consisting primarily of print portraits of European subjects. Those pieces that have fine art value are rapidly declining in same (the overall Collection is -%25 percent since 2001).

More importantly, from the start the Library has noted limited capacity or mission identity to properly care for and showcase the prints; periodically expressing frustration with the scope of the collection and its management. The trust funds supporting the prints have more monetary value than the collection itself by a significant margin. Yet those funds are simultaneously unlikely to be sufficient develop the space, maintenance, and programming of an art museum, which would be necessary to display even a fraction of the prints.

Accordingly, the Library Board of Trustees voted to pursue deaccession the collection, which requires the approval of Town Meeting. They seek your support by placing this article on the 2019 Annual Town Meeting Warrant alongside them.

ARTICLE _____ VOTE/SET SENIOR TAX DEFERRAL LIMIT

To see if the Town will vote to set a Senior Property Tax Deferral Limit consistent with Chapter 312 of the Acts of 2018, or take any action related thereto.

As the Board will recall, you placed an article on the 2018 Annual Town Meeting Warrant which ultimately yielded special legislation authorizing the Town to extend tax deferral benefits to qualifying seniors with gross receipts over \$57,000 (the State's default limit). Such legislation, Chapter 312 of the Acts of 2018, requires the Select Board and Town Meeting both to vote to approve the maximum income level of qualifying seniors (within a cap set by the Commissioner of Revenue). As such, consistent with its commitment to mitigating the tax burden of Arlington home owning senior on limited incomes the Board should take the lead on this article.

ARTICLE _____

LOCAL OPTION/SHORT TERM RENTAL IMPACT FEES

To see if the Town will vote to adopt a local option “community impact” fee for short-term rentals of residential or commercial properties pursuant to G.L. c. 64G sec. 3D(a); and/or also adopt a second local “community impact” fee for short-term rentals pursuant G.L. c. 64G sec. 3D(b); or take any action related thereto.

Recent legislation signed by the Governor, “An Act Regulating and Insuring Short-Term Rentals” codified as G.L. c. 64G, affords cities and towns additional options for regulating and addressing the impacts of short-term rentals (houses, condominiums, etc. where at least one room or one unit is rented out for less than 31 days via an advanced reservation system such as “Airbnb” or “VRBO”). c. 64G affords two separate local option “community impact” fees assessed to short-term rentals for those communities which have already adopted a local room occupancy excise tax (which now applies to short-term rentals per the Act).

Given that Arlington has already adopted the room excise option, it may now vote to adopt one or both of the “community impact” fee options for short-term rentals. These community impact fees are directly paid to cities and towns. The differing fee options relate to the type of short-term rentals covered by the impact fee – first, units in apartment buildings, and second, units in one, two, or three family homes.

ARTICLE _____

BYLAW AMENDMENT/SHORT-TERM RENTAL REGULATIONS

To see if the Town will vote to amend the Town Bylaws to require registration, inspection, and other regulations governing the operation of short-term rentals as defined by c. 64G in Arlington; or take any action related thereto.

As previously noted, “An Act Regulating and Insuring Short-Term Rentals” authorizes and invites cities and towns to develop ordinances to register and regulate Airbnb-style rentals on a local level. The Planning Department is presently working to identify what regulations might be helpful in Arlington, but at a minimum, registration would improve the Town’s ability to understand the benefits and challenges associated with short-term rental units throughout Town, as well as ensure certain health and safety standards are met.

ARTICLE _____ BYLAW AMENDMENT/WATER LINE REPLACEMENT

To see if the Town will vote to amend the Town Bylaws to require inspection, and as needed, repair or replacement of residential and commercial water connections prior to the sale of any privately owned property within the Town of Arlington; or take any action related thereto.

This article aims to require residential and commercial connections to the Town-maintained water mains be inspected and as necessary, repaired or replaced prior to closing on any privately owned property in Town. The Director of Public Works reports that significant water leaks remain throughout Town, often despite water main replacements because many water lines from homes and businesses connecting to such mains are in disrepair. Further, many old waterline connections are fitted with lead pipes, which should also be replaced as property's change ownership. As such, a bylaw requiring water line inspections and replacements at the time of sale would conserve water, address water costs associated with leaks, and replace environmentally disadvantageous materials, hopefully at a time when homeowners will have additional financial resources to make any necessary repairs or replacements.

ARTICLE _____ RESOLUTION/ VOTING ACCESS

To see if the Town will resolve to increase voting access throughout the Town by exploring and encouraging the adoption of all available, legal measures to enhance voting opportunities for State and Town elections, or take any action related thereto

This potential article overlaps to a degree with an expected registered voter article seeking to examine how the Town may consistently identify and take advantage of all opportunities for early voting, and otherwise expand and ease Arlington residents' access to the polls in State and local elections.

ARTICLE _____ RESOLUTION/ INDIGENOUS PERSONS DAY

To see if the Town will vote to adopt a resolution to celebrate "Indigenous People's Day" on the Second Monday in October in lieu of Columbus Day, and take further action to educate the Town of indigenous persons' history, culture, and contributions to our nation and community; or take any action related thereto.

The foregoing is a placeholder article for your consideration as the Arlington Human Rights Commission finalizes its language for an article aimed at resolving to celebrate Indigenous Persons to the United States, their cultures, history, and contributions to our community and nation on the state and federal holiday known as Columbus Day. I expect further information from the Human Rights Commission shall be forthcoming.

ARTICLE _____ HOME RULE LEGISLATION/TOWN TREASURER

To see if the Town will vote to authorize and request the Select Board to file Home Rule Legislation to update the Town Manager Act to reflect the transition of the Treasurer's Office from an elected to appointed position; or take any action related thereto.

This article would allow the Town to update its Town Manager Act to be consistent with the vote to convert the Treasurer to an appointed position and our updated Town bylaws, which will reflect such changes.

ARTICLE _____ HOME RULE LEGISLATION/MEANS-TESTED SENIOR TAX RELIEF

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation which would establish a locally controlled, means-tested senior citizen property tax exemption, known as a local option "circuit breaker" program; or take any action related thereto.

Consistent with this Board's efforts to reduce the tax burden on Arlington's senior residents, this proposed article would establish a local means-tested "circuit breaker" tax relief program, modeled on the pilot program forwarded by the Town of Sudbury. The Sudbury model is summarized as follows:

- Town residents over 65 years of age;
- Residing in Arlington for more than 10 years;
- Who own homes worth less than the median assessed value in Arlington; and
- Have incomes less than the State "circuit breaker" ceiling (\$57,000 for singles, and \$86,000 for couples);
- May apply to have their property tax not exceed 10 % of total income.

The model special legislation requires acceptance of the program via town-wide ballot question before implementation, includes a revocation mechanism, and includes an automatic sunset provision, absent an affirmative action to extend the program.



Town of Arlington, Massachusetts

FY 2020 Budget Presentation

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	FY2020_Budget_Presentation.pdf	FY2020 Budget Proposal

Fiscal Year 2020 Town Manager's Budget Proposal

Select Board Meeting
January 23, 2019

Overview

- Budget Process
- Budget Overview
- Budget Highlights
 - Investments in Education
 - Investments in Response to Community Needs
- Long Term Outlook
- Next Steps

Budget Process

- **July** - Fiscal Year begins July 1st
- **September** - *Capital Budget* requests due to Town Manager
- **November** - *Operating Budget* requests due to Town Manager
- **January** - Budget books to Select Board and Finance Committee (FC) by January 15th
- **January/April** – FC hearings on budget
- **March** - Financial Plan to Select Board & FC by the end of March
- **April** - FC Report submitted to Town Meeting by April 19th
- **May** - Town Meeting adopts *Operating and Capital Budgets*
- **June** - Fiscal Year ends June 30th

Budget Overview - Revenue

	FY2019		FY2020		Change	
	Budget		Budget		\$	%
Revenue						
Property Tax	\$	124,010,977	\$	127,687,406	\$ 3,676,429	3.0%
Local Receipts	\$	9,171,000	\$	9,871,000	\$ 700,000	7.6%
State Aid	\$	20,039,795	\$	20,235,897	\$ 196,102	1.0%
School Construction Aid	\$	476,523	\$	476,523	\$ -	0.0%
Free Cash	\$	4,593,375	\$	5,559,782	\$ 966,407	21.0%
Other Funds	\$	200,000	\$	200,000	\$ -	0.0%
Override Stabilization Fund	\$	2,786,331	\$	4,372,022	\$ 1,585,691	57.0%
TOTAL TAXES, FEES, AID, AND OTHER SOURCES	\$	161,278,001	\$	168,402,630	\$ 7,124,629	4.4%
Transfers in (Offsets)	\$	2,490,562	\$	2,592,186	\$ 101,624	4.1%
TOTAL REVENUES	\$	163,768,563	\$	170,994,816	\$ 7,226,253	4.4%

Budget Overview - Expenditures

Expenditures	FY2019 Budget	FY2020 Budget	\$ Change	% Change
<i>Municipal Departments Appropriations *</i>	\$ 38,214,820	\$ 39,477,482	\$ 1,262,662	3.3%
<i>Offsets</i>	\$ (2,490,562)	\$ (2,592,186)	\$ (101,624)	4.1%
Municipal Departments (Taxation Total)	\$ 35,724,258	\$ 36,885,296	\$ 1,161,038	3.2%
School Department	\$ 66,253,022	\$ 70,375,639	\$ 4,122,617	6.2%
Minuteman School	\$ 4,936,724	\$ 5,469,796	\$ 533,072	10.8%
Non-Departmental (Healthcare & Pensions)	\$ 27,924,645	\$ 29,393,020	\$ 1,468,375	5.3%
Capital (Includes Debt Service)	\$ 12,857,157	\$ 13,039,410	\$ 182,253	1.4%
MWRA Debt Shift	\$ 5,593,112	\$ 5,593,112	\$ -	0.0%
Warrant Articles	\$ 1,153,137	\$ 1,226,589	\$ 73,452	6.4%
Reserve Fund & Elections	\$ 1,553,287	\$ 1,597,575	\$ 44,288	2.9%
Override Stabilization Fund Deposit	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ 155,995,342	\$ 163,580,437	\$ 7,585,095	4.9%
Non-Appropriated Expenses	\$ 5,282,659	\$ 4,822,193	\$ (460,466)	-8.7%
Surplus / (Deficit)	\$ -	\$ -	\$ -	-

Departmental Highlights/Education

	FY 2019	FY 2020	\$ Increase	% Increase
General Education Costs	\$ 43,981,008	\$ 46,381,443	\$ 2,400,435	5.46%
Special Education Costs	\$ 21,440,034	\$ 22,940,836	\$ 1,500,802	7.00%
Growth Factor	\$ 831,980	\$ 1,053,360	\$ 221,380	26.61%
TOTAL SCHOOL BUDGET	\$ 66,253,022	\$ 70,375,639	\$ 4,122,617	6.22%

Growth Factor Breakdown	
FY 19 Enrollment Growth	210
DESE PPC for Arlington	\$ 14,332
35% of PPC for Arlington	\$ 5,016
Growth Factor (35% PPC x 210)	\$ 1,053,360

Budget Highlights – Response to Community Needs

- Continued Investment in Senior Residents with Major Renovation of Senior Center Recommended in Capital Budget
- Investment in Sustainability– \$100,000 Included to Pilot Food Scrap Diversion Program.
- Investment in Livability– Funding Recommended for Development of Sustainable Mobility Plan Along with Funding for Pedestrian and Bicycle Improvements
- Investment in Diversity & Inclusion – Creation of Manager of Diversity, Equity and Inclusion Position to work with Disabilities Commission, Human Rights Commission and Rainbow Commission

Long-Term Outlook

- Override of 2011 (FY2012) Projects to Last Through FY2021
- Town Continues Investment in Long Term Liabilities – Pension and OPEB
- Debt Exclusion for Arlington High in June
- Preparation for Override in June

Next Steps

- Long Range Planning Meeting Scheduled for February 6th
- Hearings with Finance Committee begin February 13th
- Budget and Revenue Task Force Meeting To Be Scheduled for February
- Local Aid Numbers to be Updated Following Discussion with Long Range Planning Committee
- Group Insurance Commission rates set by March 1st
- Figures Updated in Coordination with Finance Committee in Preparation for Town Meeting

Questions/Discussion



Town of Arlington, Massachusetts

Vote: 2019 Debt Exclusion and Operating Override

Summary:

Daniel J. Dunn, Chair

(tabled from 12.10.18 and 1.7.19 meetings)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	LRP_FY20_12.11.18.pdf	Long Range Financial Projection, FY20
▢	Reference Material	Override_Options_12.11.18.pdf	Override Options

Long Range Financial Projection

Long Range Planning Committee
December 11, 2019

		FY 2019 RECAP	FY 2020	Dollar Change	Percent Change	FY 2021	Dollar Change	Percent Change	FY 2022	Dollar Change	Percent Change	FY 2023	Dollar Change	Percent Change	FY 2024	Dollar Change	Percent Change
I REVENUE																	
A. State Aid		20,039,795	20,235,897	196,102	0.98%	20,433,960	198,063	0.98%	20,634,003	200,043	0.98%	20,836,046	202,043	0.98%	21,040,111	204,065	0.98%
	School Construction Aid	476,523	476,523	0	0.00%	476,523	0	0.00%	0	(476,523)	-100.00%	0	0		0		
B. Local Receipts		9,171,000	9,871,000	700,000	7.63%	9,971,000	100,000	1.01%	10,071,000	100,000	1.00%	10,171,000	100,000	0.99%	10,271,000	100,000	0.98%
C. Free Cash		4,593,375	5,559,782	966,407	21.04%	3,307,332	(2,252,450)	-40.51%	3,307,332	0	0.00%	3,307,332	0	0.00%	3,307,332	0	0.00%
D. Overlay Reserve Surplus		200,000	200,000	0	0.00%	200,000	0	0.00%	200,000	0	0.00%	200,000	0	0.00%	200,000	0	0.00%
E Property Tax		124,010,977	127,687,406	3,676,429	2.96%	131,058,975	3,371,569	2.64%	134,440,710	3,381,735	2.58%	137,948,324	3,507,614	2.61%	141,497,962	3,549,638	2.57%
F Override Stabilization Fund		2,786,331	4,576,734			10,501,896			8,645,813								
TOTAL REVENUES		161,278,001	168,607,342	7,329,341	4.54%	175,949,686	7,342,344	4.35%	177,298,858	1,349,172	0.77%	172,462,702	(4,836,156)	-2.73%	176,316,405	3,853,703	2.23%
II APPROPRIATIONS																	
A. Operating Budgets																	
School																	
	General Education Costs	43,981,008	46,381,443	2,400,435	5.46%	49,095,021	2,713,578	5.85%	51,503,824	2,408,803	4.91%	54,059,234	2,555,410	4.96%	56,704,083	2,644,849	4.89%
	Special Education Costs	21,440,034	22,940,836	1,500,802	7.00%	24,546,695	1,605,859	7.00%	26,264,964	1,718,269	7.00%	28,103,511	1,838,547	7.00%	30,070,757	1,967,246	7.00%
	Kindergarten Fee Offset		0	0	-		0	-		0	-		0	-		0	-
	Growth Factor	831,980	1,053,360	221,380	26.61%	667,128	(386,232)	-36.67%	727,320	60,192	9.02%	727,320	0	0.00%	481,536	(245,784)	-33.79%
Net School Budget		66,253,022	70,375,639	4,122,617	6.22%	74,308,844	3,933,205	5.59%	78,496,108	4,187,264	5.63%	82,890,065	4,393,957	5.60%	87,256,376	4,366,311	5.27%
Minuteman: Operating and Capital		4,936,724	5,469,796	533,072	10.80%	5,661,239	191,443	3.50%	5,859,382	198,143	3.50%	6,064,461	205,078	3.50%	6,276,717	212,256	3.50%
Town																	
	Personnel Services	27,620,241	28,517,899	897,658	3.25%	29,444,731	926,832	3.25%	30,401,685	956,954	3.25%	31,389,740	988,055	3.25%	32,409,907	1,020,167	3.25%
	Expenses	10,594,579	10,938,903	344,324	3.25%	11,294,417	355,514	3.25%	11,661,486	367,069	3.25%	12,040,484	378,998	3.25%	12,431,800	391,316	3.25%
Less Offsets:																	
	Enterprise Fund/Other	2,490,562	2,571,505	80,943	3.25%	2,655,079	83,574	3.25%	2,741,369	86,290	3.25%	2,830,463	89,094	3.25%	2,922,453	91,990	3.25%
Net Town Budget		35,724,258	36,885,297	1,161,039	3.25%	38,084,069	1,198,772	3.25%	39,321,802	1,237,733	3.25%	40,599,761	1,277,959	3.25%	41,919,254	1,319,493	3.25%
MWRA Debt Shift		5,593,112	5,593,112	0	0.00%	5,593,112	0	0.00%	5,593,112	0	0.00%	5,593,112	0	0.00%	5,593,112	0	0.00%
B. Capital budget																	
	Exempt Debt Service	4,432,143	4,273,079	(159,064)	-3.59%	4,114,929	(158,150)	-3.70%	3,452,179	(662,750)	-16.11%	3,352,632	(99,547)	-2.88%	3,254,930	(97,702)	-2.91%
	Non-Exempt Service	6,624,043	6,558,240	(65,803)	-0.99%	6,937,624	379,384	5.78%	7,307,245	369,621	5.33%	7,051,990	(255,255)	-3.49%	7,051,990	0	0.00%
	Cash	2,795,027	2,676,735	(118,292)	-4.23%	2,569,060	(107,675)	-4.02%	2,345,544	(223,516)	-8.70%	2,323,383	(22,161)	-0.94%	2,513,383	190,000	8.18%
	Offsets/Capital Carry Forward	(994,056)	(361,629)	632,427	-63.62%	(317,138)	44,491	-12.30%	(387,057)	(69,919)	22.05%	(351,743)	35,314	-9.12%	(351,743)	0	0.00%
Total Capital		12,857,157	13,146,425	289,268	2.25%	13,304,475	158,050	1.20%	12,717,911	(586,564)	-4.41%	12,376,262	(341,649)	-2.69%	12,468,560	92,298	0.75%
C. Pensions		10,765,545	11,357,650	592,105	5.50%	11,982,321	624,671	5.50%	12,641,349	659,028	5.50%	13,336,623	695,274	5.50%	14,070,137	733,514	5.50%
D. Insurance		17,159,100	18,256,518	1,097,418	6.40%	19,343,443	1,086,925	5.95%	20,503,484	1,160,041	6.00%	21,729,032	1,225,548	5.98%	22,971,676	1,242,644	5.72%
E. State Assessments		3,366,238	3,448,968	82,730	2.46%	3,533,767	84,799	2.46%	3,620,685	86,918	2.46%	3,709,777	89,092	2.46%	3,801,095	91,318	2.46%
G. Overlay Reserve		1,245,171	600,000	(645,171)	-51.81%	600,000	0	0.00%	800,000	200,000	33.33%	600,000	(200,000)	-25.00%	600,000	0	0.00%
H. Reserve Fund		1,553,287	1,597,575	44,288	2.85%	1,613,329	15,754	0.99%	1,652,009	38,680	2.40%	1,691,101	39,092	2.37%	1,730,615	39,514	2.34%
I. Court Judgments/Symmes		671,250	773,225	101,975	15.19%	771,950	(1,275)	-0.16%	767,450	(4,500)	-0.58%	100,000	(667,450)	-86.97%	100,000	0	0.00%
J. Warrant Articles		1,153,137	1,103,137	(50,000)	-4.34%	1,153,137	50,000	4.53%	1,103,137	(50,000)	-4.34%	1,153,137	50,000	4.53%	1,103,137	(50,000)	-4.34%
K. Override Stabilization Fund																	
L TOTAL APPROPRIATIONS		161,278,001	168,607,342	7,329,341	4.54%	175,949,686	7,342,344	4.35%	183,076,429	7,126,743	4.05%	189,843,331	6,766,902	3.70%	197,890,679	8,047,348	4.24%
BALANCE		0	0			0			(5,777,571)			(17,380,629)			(21,574,274)		
Reserve Balances																	
	Free Cash	11,119,563	6,614,664			6,614,664			6,614,664			6,614,664			6,614,664		
	Stabilization Fund	3,467,162	3,671,177			3,881,313			4,097,752			4,320,685			4,550,305		
	Override Stabilization Fund	21,224,443	19,147,709			8,645,813			0			0			0		
	Municipal Bldg. Ins. Trust Fund	779,716	803,107			827,201			852,017			877,577			903,904		
TOTAL:		36,590,884	30,236,658			19,968,991			11,564,433			11,812,926			12,068,874		
% of General Fund Revenue		22.7%	17.9%			11.3%			6.5%			6.8%			6.8%		
The plan does not include any potential impacts of an Arlington High School Project																	
The plan does not include any projected revenues or expenditures from the Community Preservation Act																	
Projected School Enrollment Growth FY 2018 - FY 2024																	
Actual/Proj. Annual Growth		FY 2019**	FY 2020*			FY 2021*			FY 2022*			FY 2023*			FY 2024*		
		170	210			133			145			145			96		
** Actual Growth - Based on 35% DESE Per Pupil Cost; FY14 of \$13,085 = Growth Factor of \$4,580 X Enrollment Growth, FY15 PPC \$13,383 = \$4,684 X Enrollment Growth, and FY16 PPC of \$13,984 = \$4,984 X Enrollment Growth																	
* Projected Growth- Based on 35% of FY17 DESE Per Pupil Cost of \$14,332 = \$5,016 X Enrollment Growth																	

Baseline

What If Summary Page.								
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Revenue	161,278,001	168,607,342	175,949,686	177,298,858	172,462,702	176,316,405	180,248,853	184,293,984
Expenses	161,278,001	168,607,342	175,949,686	183,076,429	189,843,331	197,890,679	206,332,340	214,887,918
Balance: Surplus or (Deficit)	0	0	0	(5,777,571)	(17,380,629)	(21,574,274)	(26,083,487)	(30,593,934)
Stabilization Fund Balance	21,224,443	19,147,709	8,645,813	0	0	0	0	0
Stabilization Fund Use or (Deposit)	(2,786,331)	(2,076,734)	(10,501,896)	0	0	0	0	0
Override (Enter an Amount)								
Years before next override								
Avg. Single Family Tax Impact		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
New Growth*	0							

June 2019 Vote Scenarios (Affecting FY2020 budget and beyond)

A) Three Year Override

What If Summary Page.								
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Revenue	161,278,001	168,626,342	175,969,161	183,096,391	174,516,473	178,413,649	182,398,529	186,497,401
Expenses	161,278,001	168,626,342	175,969,161	183,096,391	189,863,792	197,911,651	206,353,837	214,909,953
Balance: Surplus or (Deficit)	0	0	0	0	(15,347,318)	(19,498,002)	(23,955,308)	(28,412,552)
Stabilization Fund Balance	21,224,443	21,028,709	12,454,838	7,679	0	0	0	0
Stabilization Fund Use or (Deposit)	(2,786,331)	(195,734)	(8,573,871)	(12,447,159)	0	0	0	0
Override (Enter an Amount)		1,900,000						
Years before next override		3						
Avg. Single Family Tax Impact		\$128.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
New Growth*	0							

B) Four Year Override

What If Summary Page.								
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Revenue	161,278,001	169,730,608	176,008,111	183,136,314	189,904,713	182,882,585	186,697,880	190,904,236
Expenses	161,278,001	169,730,608	176,008,111	183,136,314	189,904,713	197,953,596	206,396,830	214,954,021
Balance: Surplus or (Deficit)	0	0	0	0	0	(15,071,011)	(19,698,950)	(24,049,785)
Stabilization Fund Balance	21,224,443	24,790,709	20,072,888	11,578,181	274,447	0	0	0
Stabilization Fund Use or (Deposit)	(2,786,331)	3,566,266	(4,717,821)	(8,494,707)	(11,303,735)	0	0	0
Override (Enter an Amount)		5,700,000						
Years before next override		4						
Avg. Single Family Tax Impact		\$385.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

C) Five Year Override

What If Summary Page.								
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Revenue	161,278,001	172,630,608	176,037,836	183,166,782	189,935,943	197,985,607	189,998,871	194,267,346
Expenses	161,278,001	172,630,608	176,037,836	183,166,782	189,935,943	197,985,607	206,429,641	214,987,652
Balance: Surplus or (Deficit)	0	0	0	0	0	0	(16,430,770)	(20,720,306)
Stabilization Fund Balance	21,224,443	27,661,709	25,886,663	20,408,301	12,196,320	19,908	0	0
Stabilization Fund Use or (Deposit)	(2,786,331)	6,437,266	(1,775,046)	(5,478,362)	(8,211,982)	(12,176,412)	0	0
Override (Enter an Amount)		8,600,000						
Years before next override		5						
Avg. Single Family Tax Impact		\$582.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
New Growth*	0							

2020 Scenarios (FY2021)

D) Three Year Override

What If Summary Page.								
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Revenue	161,278,001	168,607,342	176,026,686	183,155,354	189,924,229	184,895,752	188,748,212	193,005,827
Expenses	161,278,001	168,607,342	176,026,686	183,155,354	189,924,229	197,973,599	206,417,334	214,975,037
Balance: Surplus or (Deficit)	0	0	0	0	0	(13,077,847)	(17,669,122)	(21,969,210)
Stabilization Fund Balance	21,224,443	19,147,709	16,268,813	9,659,004	287,290	0	0	0
Stabilization Fund Use or (Deposit)	(2,786,331)	(2,076,734)	(2,878,896)	(6,609,809)	(9,371,715)	0	0	0
Override (Enter an Amount)			7,700,000					
Years before next override			3					
Avg. Single Family Tax Impact		\$0.00	\$521.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
New Growth*	0							

E) Four Year Override

What If Summary Page.								
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Revenue	161,278,001	168,607,342	176,347,790	183,188,154	189,957,849	198,008,060	192,357,735	196,626,333
Expenses	161,278,001	168,607,342	176,347,790	183,188,154	189,957,849	198,008,060	206,452,656	215,011,242
Balance: Surplus or (Deficit)	0	0	0	0	0	0	(14,094,921)	(18,384,909)
Stabilization Fund Balance	21,224,443	19,147,709	19,436,813	16,074,204	10,030,870	77,322	0	0
Stabilization Fund Use or (Deposit)	(2,786,331)	(2,076,734)	289,104	(3,362,609)	(6,043,335)	(9,953,548)	0	0
Override (Enter an Amount)			10,900,000					
Years before next override			4					
Avg. Single Family Tax Impact		\$0.00	\$737.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
New Growth*	0							

F) Five Year Override

What If Summary Page.								
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Revenue	161,278,001	168,607,342	179,147,790	183,216,854	189,987,266	198,038,213	206,483,562	200,269,898
Expenses	161,278,001	168,607,342	179,147,790	183,216,854	189,987,266	198,038,213	206,483,562	215,042,921
Balance: Surplus or (Deficit)	0	0	0	0	0	0	0	(14,773,023)
Stabilization Fund Balance	21,224,443	19,147,709	22,208,813	21,687,504	18,556,503	11,588,096	475,623	0
Stabilization Fund Use or (Deposit)	(2,786,331)	(2,076,734)	3,061,104	(521,309)	(3,131,002)	(6,968,407)	(11,112,473)	0
Override (Enter an Amount)			13,700,000					
Years before next override			5					
Avg. Single Family Tax Impact		\$0.00	\$927.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
New Growth*	0							

Baseline Assumptions Changes

1. Added \$2.5 million to Override Stabilization Fund in FY2020.
2. Moved Kindergarten fee to base School expenses.
3. Adjusted Capital to remain at 5% in later years.
4. Added \$700,000 (an addition of \$600,000 from previous versions) to Local Receipts in FY2020.
5. Updated School enrollment figures to reflect October 2018 certified enrollment.
6. Used updated Total Assessed Value (\$11,013,408,219) and Average Single Family Home Values (\$752,184) to calculate Average Single Family Tax Impacts.



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

Next Scheduled Meeting of Select Board January 28, 2019