



Town of Arlington Select Board

Meeting Agenda

August 12, 2019

7:15 PM

Select Board Chambers, 2nd Floor, Town Hall

1. Approval of Sale of \$1,300,000 Local Water System Assistance Program Bond to the Massachusetts Water Resources Authority
Phyllis Marshall, Treasurer & Collector of Taxes

CONSENT AGENDA

2. Minutes of Meetings: July 22, 2019
3. Reappointments: Public Memorials Committee
Eugene O'Neill (term to expire 3/31/2021)
Dennis Corbett (term to expire 4/30/2022)
Alexander Salipante (term to expire 6/30/2023)
William Copithorne (term to expire 6/30/2023)
4. Request: Oktoberfest at the Old Schwamb Mill, 10/5/19, Noon - 4:00 p.m.
Edward Gordon, Director of Museum Programs, Old Schwamb Mill
 - a) Special (One Day) Beer & Wine License
 - b) Mill Lane (between Lowell Street and bridge over Mill Brook) - street closing
5. Request: Special (One Day) Beer & Wine License, 9/7/19 @ Robbins Memorial Town Hall for a Private Event
Andrew Hanold & Ilana Rothkopf
6. Request: Special (One Day) Beer & Wine License, 9/28/19 @ Robbins Memorial Town Hall for a Private Event
Andrea Colbert

APPOINTMENTS

7. Poet Laureate of Arlington
Steven Ratiner
(term to expire 7/31/2020)
8. Public Memorials Committee
William McCarthy
(term to expire 6/30/2023)

LICENSES & PERMITS

9. For Approval: Common Victualler License
Breadboard Bakehouse, 203 A&B Broadway, Daisy Chow
10. For Approval: DBA Name Change All Alcohol License
Shanghai Village Asian Cuisine, 434 Massachusetts Avenue, Andy Lian

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

11. For Approval: Somerville 5K "Detour" Road Race, Sunday, October 6, 2019
Michael Libby, Executive Director, Somerville Homeless Coalition
12. For Approval: Boston Women's Market @ Uncle Sam Plaza, Saturday, September 7, 2019,
11:00 am - 4:00 pm
Cara Loffredo, Directing Organizer

CORRESPONDENCE RECEIVED

13. Whittemore Park Redo
Linda Clark, 18 Hamilton Road

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of Select Board September 9, 2019



Town of Arlington, Massachusetts

Approval of Sale of \$1,300,000 Local Water System Assistance Program Bond to the Massachusetts Water Resources Authority

Summary:

Phyllis Marshall, Treasurer & Collector of Taxes

ATTACHMENTS:

	Type	File Name	Description
▣	Reference Material	Memo_from_P._Marshall.pdf	Memo from P. Marshall
▣	Reference Material	MWRA_Select_Board_Vote_-_Water_-_Arlington_9-9-19-c_(2).doc	Select Board Vote
▣	Reference Material	Financial_Assistance_Agreement.pdf	Financial Assistance Agreement
▣	Reference Material	Loan_Agreement.pdf	Loan Agreement
▣	Reference Material	Town_Meeting_Vote.pdf	Town Meeting Vote



Office of the Treasurer & Collector of Taxes

*Town of Arlington, Massachusetts
730 Massachusetts Avenue
Arlington, MA 02476*

*Telephone Number: 781-316-3031
Facsimile Telephone: 781-316-3039*

Phyllis L. Marshall
Treasurer & Collector of Taxes

Memorandum

Date: August 1, 2019
To: Diane M. Mahon, Select Board Chair
From: Phyllis L. Marshall, Treasurer – Collector 
Subject: Approval of \$1,300,000 Local Water System Assistance Program Bond to the Massachusetts Water Resources Authority

In accordance with the Town Meeting Authorization of Article 33 on April 23, 2018 for Appropriation/Financing of Construction or Reconstruction of Water Mains and Water Facilities, please see the attached financial assistance award in the amount of \$1,300,000 in an interest free loan. The Financial Assistance Agreement and Loan Agreement between the Town and the Massachusetts Water Resources Authority (MWRA) provides for an interest-free Water Bond in the amount of \$1,300,000 for the project for construction associated with replacement of 3,600 LF of water main submitted to the MWRA.

I respectfully request your favorable consideration and vote of the Select Board for sale of \$1,300,000 Water Bond will close on August 9, 2019.

Attachments

Cc: Adam Chapdelaine, Town Manager
Michael Rademacher, Director of Public Works
Wayne Chouinard, Town Engineer
Charlene Doucette, Locke Lord LLP

VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Arlington, Massachusetts, certify that at a meeting of the board held August 12, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$1,300,000 Water Bond of the Town dated September 9, 2019, to Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on August 15 of the years and in the principal amounts as follows:

<u>Year</u>	<u>Installment</u>	<u>Year</u>	<u>Installment</u>
2020	\$130,000	2025	\$130,000
2021	130,000	2026	130,000
2022	130,000	2027	130,000
2023	130,000	2028	130,000
2024	130,000	2029	130,000

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: August 12, 2019

Clerk of the Select Board

FINANCIAL ASSISTANCE AGREEMENT

BY AND BETWEEN

MASSACHUSETTS WATER RESOURCES AUTHORITY
AND
ARLINGTON, MASSACHUSETTS

This Financial Assistance Agreement is made by and between the Massachusetts Water Resources Authority, a body politic and corporate and public instrumentality, established under the provisions of Chapter 372 of the Acts of 1984, with its principal place of business at 100 First Avenue Charlestown, MA 02129, ("Authority" or "MWRA") and Arlington, MA, a municipal corporation duly organized and existing under the laws of the Commonwealth of Massachusetts, with its principal place of business at 730 Massachusetts Avenue, Arlington, MA 02476 ("Awardee") (collectively, "Parties");

WHEREAS, on June 30, 2010 the Authority Board of Directors voted to approve a program whereby the Authority was permitted to offer financial assistance to Waterworks system communities to improve local water systems.

WHEREAS, the Awardee intends to conduct, or is conducting, a local water system improvement project ("Project"); and

WHEREAS, the Awardee filed a Financial Assistance Application in which it furnished information about the Project to the Authority; and

WHEREAS, the MWRA will provide financial assistance to the Awardee for its Project under certain terms and conditions, hereinafter provided.

NOW THEREFORE, in consideration of the foregoing and the promises contained herein, the Parties agree that the Authority will provide and the Awardee will accept financial assistance under the following terms and conditions:

I. SCOPE OF SERVICES.

The Awardee has entered into or will enter into, within ninety (90) days of the execution of this Agreement, a contract with a consultant or contractor for local water system improvement, in accordance with the Awardee's competitive procurement practice, and the scope of such work is listed in Attachment A.

II. FINANCIAL ASSISTANCE.

A. The Authority shall provide financial assistance ("Award") to the Awardee in the form of an interest-free loan. The total amount of the Award shall be \$1,300,000.00.

B. The Loan shall be governed by the attached Loan Agreement, which is incorporated herein by

reference as Attachment C.

C. Upon execution of the Loan Agreement, the Authority shall initiate an electronic transfer of the total Award through the Automated Clearing House (ACH) having a pay date three business days after the execution date to the following designated account of the Awardee:

MMDT Account No. 44255040

Federal Tax ID No. 04-6001070

D. The Authority shall not be obligated to provide additional financial assistance above the Award amount regardless of additional Project costs which may be incurred by the Awardee.

III. EFFECTIVE DATE OF AGREEMENT.

This Agreement will take effect on the date of execution of both the Loan Agreement and this Agreement. In the event that this Agreement and the Loan Agreement are executed on different dates, the effective date of this Agreement shall be the later of the two dates.

IV. TERM.

The term of this Agreement shall begin upon the date of execution of this Agreement, including the execution of the Loan Agreement, and; unless otherwise terminated under Section XXV of this Agreement, shall be in effect until the Awardee fully repays the Loan to the Authority in accordance with the terms of the Loan Agreement. As evidence that the final payment has been made, the Authority will send notice to the Awardee indicating that the Loan has been discharged.

V. PROJECT SCHEDULE.

Implementation of the Project must begin within ninety (90) calendar days of execution of the Agreement, including the Loan Agreement. The Project must comply with the Project Schedule listed in Attachment B.

It is the obligation of the Awardee to obtain all licenses, permits, easements or any other approvals necessary to begin and successfully complete the Project.

VI. EXPENDITURE VERIFICATION REQUIREMENTS.

A. Throughout the completion of the Project Scope of Services, the Awardee shall submit progress reports to the Authority, on forms provided by the Authority, which outline the overall progress of the Project, the progress of key Project tasks, and the total Project cost expended to date. The frequency and schedule for progress reporting is outlined within Section 5.1 of MWRA Local Water System Assistance Program Guidelines. Progress reports shall be submitted to:

Massachusetts Water Resources Authority
Charlestown Navy Yard
100 First Avenue
Boston, MA 02129
Attn: Local Water System Assistance Program

B. The Awardee shall append to each progress report information which documents eligible Project costs, including, but not limited to, consultant and/or contractor invoices; awardee labor, equipment, materials and other costs; and ancillary expenses. Time sheets and work summaries documenting any requests for force account work reimbursement must also be provided.

C. The Awardee shall exercise its best efforts to accomplish the Project set forth in the Scope of Services within the Award Amount established. In the event that an increase or decrease in the total Project cost is anticipated, or in fact occurs, the Awardee shall immediately notify the Authority in writing, and shall submit a status report including reasons for changes in Project cost, work completed to date, total dollars expended to date, and an estimate of the cost required to complete the Project.

VII. PROJECT INSPECTION.

The Awardee shall make the Project site and all Project records available to the Authority staff for review during the course of the Project. Authority staff may periodically monitor the progress of work to insure that the Project is: (1) proceeding substantially as defined in the Scope of Services; and (2) proceeding substantially within the Project Schedule.

VIII. PROJECT CLOSEOUT PROVISIONS.

A. Upon completion of the Project, the Awardee shall notify the Authority that the project is complete and shall certify, on a form provided by the Authority, that all work included in the Scope of Services has been completed and performed in accordance with this Agreement. The Awardee shall submit to the Authority a Project closeout package which shall include a summary of all Project expenditures and the final Project cost.

B. If the final Project cost is less than the Award, the difference between the Award and the final Project closeout cost will be calculated and defined as the Project "Shortage Amount". The existence of a Project Shortage Amount will not affect the Loan repayment amount or schedule.

C. In the event that a Project Shortage Amount exists, the Authority shall either: (a) credit the Project Shortage Amount as part of Awardee's funding for an additional eligible project or future eligible project, or (b) send the Awardee a separate invoice for payment of the Project Shortage Amount forty-five (45) days prior to the next loan repayment date.

IX. PROJECT AUDIT PROVISIONS.

A. The Awardee, its engineers, and its contractors shall maintain books, records, and other documents that pertain to and involve transactions related to this Agreement in accordance with generally accepted accounting principals. The Awardee, its engineers, and its contractors shall also maintain the financial information and data used by the engineers and contractors in the preparation or support of all invoices and progress reports. The Authority and any other duly authorized person, shall have access to such books, records, documents, and other evidence for inspection, audit, and copying during normal business hours, upon ten (10) days notice and at the Authority's expense. The

Awardee, its engineers, and its contractors shall provide proper facilities for such access and inspection. All documents shall be kept for at least seven (7) years after either the final payment to the engineer or contractor or after the closeout of the Project, whichever is later.

B. The Awardee agrees to include the wording of Section IX.A., above, in all contracts and subcontracts hereafter awarded to third party contractors, vendors and service providers related to this Agreement.

C. Audits conducted by the Authority, or its duly authorized representatives, shall be in accordance with generally accepted government auditing standards and established procedures and guidelines of the Authority. Such audits shall be conducted at the expense of the Authority upon ten (10) days notice to the Awardee.

D. The Awardee agrees to provide the Authority with a copy of the Awardee's annual audited financial statements within a reasonable time after the issuance thereof, together with a certificate of the Awardee stating that the Awardee is in compliance with its obligations under this agreement.

X. INTERACTION WITH OTHER PROGRAMS OF ASSISTANCE.

The Awardee certifies that it has not and will not receive financial assistance under the State Revolving Fund (SRF) or any other state, federal, or other program of funding assistance for any Project costs for which financial assistance has been provided by the MWRA Local Water System Assistance Program.

XI. AUTHORITY TO EXECUTE AGREEMENT.

Prior to the execution of this Agreement, the Awardee shall take all steps necessary to authorize it to properly execute this Agreement.

XII. GOVERNING LAW.

This Agreement shall be governed by and construed and enforced in accordance with the laws of the Commonwealth of Massachusetts.

XIII. COMPLIANCE WITH LOCAL LAWS.

The Awardee shall comply with all applicable laws, ordinances, and codes of the state and local governments, and shall commit no trespass on any public or private property in performing any of the work embraced by this Agreement.

XIV. INVALIDITY OF PARTICULAR PROVISIONS.

If any provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be deemed affected thereby.

XV. CONTRACTING/SUBCONTRACTING.

The Awardee shall have no capacity to involve the Authority in any contract nor to incur any liability on the part of the Authority.

XVI. CHANGES TO SCOPE OF SERVICES.

The Authority and the Awardee may, during the course of the project, mutually agree to revisions in the Scope of Services or Project Schedule. Such changes shall be incorporated into this Agreement by written amendment.

XVII. PROVISION OF CONTRACTS.

The Awardee agrees to submit to the Authority an executed copy of each contract for engineering services or construction relevant to the Scope of Services.

XVIII. EQUAL EMPLOYMENT OPPORTUNITY.

The Awardee shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, handicap status or national origin. The Awardee, its engineer(s), and its contractor(s) shall comply with all applicable laws and regulations pertaining to nondiscrimination, equal opportunity and affirmative action, including without limitation executive orders and rules and regulations of federal and state agencies of competent jurisdiction. The Awardee shall make positive efforts to achieve a goal of 7.18 percent participation of Minority-owned Business Enterprise(s) and 5.77 percent participation of Woman-owned Business Enterprise(s) within Professional Services contracts which are funded through financial assistance under this Agreement. For Non-Professional Services category work, the Awardee should make positive efforts to achieve a goal of 5.61 percent participation of Minority-owned Business Enterprise(s) and a goal of 4.88 percent participation of Woman-owned Business Enterprise(s) within project contracts.

For Construction, the Awardee shall require all construction contractors and subcontractors to make positive efforts to achieve: (1) a minority employee work force hour goal of 15.30 percent, (2) a woman employee work force hour goal of 6.90 percent, (3) a goal of 7.24 percent participation of Minority-owned Business Enterprise(s), and (4) a goal of 3.60 percent participation of Woman-owned Business Enterprise(s) within the project contracts.

XIX. INDEMNIFICATION.

The Awardee, at its expense, shall defend and shall indemnify and hold harmless the Authority, its members, officers and employees, from and against any and all claims, causes of action, suits, losses, damages and expenses, including attorneys' fees, arising out of or resulting from any acts, errors or omissions or breach of contractual duties by the Awardee and anyone employed by it (including Contractors, Subcontractors and/or Consultants and their employees) in performance of this Agreement. Such obligation shall not be construed to negate or abridge any other obligation of indemnification running to the Authority which would otherwise exist.

XX. MEMBERS, EMPLOYEES NOT LIABLE.

No member or employee of the Authority shall be charged personally or held contractually liable by or to the Awardee under any term or provision of this Agreement or because of any breach thereof or because of its execution or attempted execution.

XXI. INTEREST OF AWARDEE.

The Awardee covenants that its Contractors, Subcontractors and/or Consultants presently have no interest and shall not acquire any interest, direct or indirect, in the property to which this Agreement pertains or any parcels therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The Awardee further covenants that no person having any such interest shall be employed in the performance of this Agreement.

XXII. INTEREST OF EMPLOYEES; M.G.L.C. 268A.

Neither Awardee, nor its Contractors, Subcontractors and/or Consultants shall, during the term of this Agreement, hire or employ on either a full-time or part-time basis any person or persons so long as such person shall be employed by the Authority.

The Awardee acknowledges that the Authority is a state agency for the purposes of Chapter 268A of the Massachusetts General Laws (the Massachusetts Conflict of Interest statute). The Awardee agrees to take actions and to forbear from taking actions, as circumstances require, so as to be in compliance at all times with said statute.

XXIII. ASSIGNABILITY.

The Awardee shall not assign any interest, in whole or in part, in this Agreement and shall not transfer any interest in the same, whether by assignment or novation, without the prior written approval of the Authority.

XXIV. PAYMENT NOT A WAIVER.

The Authority's payment to Awardee under this Agreement or its review, approval or acceptance of any actions by Awardee under this Agreement shall not operate as a waiver of any rights under this Agreement and the Awardee shall remain liable to the Authority for all damages incurred by the Awardee's failure to perform in accordance with the terms and conditions of this Agreement.

The rights and remedies of the Authority provided for under this Agreement are in addition to any other rights or remedies provided by law. The Authority may assert a right to recover damages by any appropriate means, including but not limited to set-off, suit, withholding, recoupment, or counter-claim either during or after performance of this Agreement.

XXV. TERMINATION OF THE AGREEMENT FOR CAUSE.

If, through any cause, the Awardee shall fail to fulfill in a timely and proper manner its

obligations under this Agreement (including performance of the Scope of Services and maintenance of the Project Schedule); or if it is determined that there is probable cause to believe that the Award was obtained on the basis of fraud, deceit, or illegality; or if the Awardee has failed to comply with the terms and conditions of this Agreement; the Authority shall hereupon have the right to terminate this Agreement by giving written notice to the Awardee of such termination and specifying the effective date thereof.

The Awardee agrees that if this Agreement is terminated by the Authority, the Awardee shall immediately repay to the Authority the full amount of the Award which is identified in Section II, above. The Awardee agrees that the Loan shall not be affected by such termination and that the separate Loan Agreement shall remain in full effect.

XXVI. ATTACHMENTS.

Attachments to this Agreement are incorporated herein and are as follows:

Attachment A Scope of Services
Attachment B Project Schedule
Attachment C Loan Agreement

XXVII. PROJECT SPECIFIC ADDITIONAL TERMS AND CONDITIONS.

1. The Authority will be informed of the contract award for the construction phase of the proposed rehabilitation project and forwarded a copy of the plans and specifications, bid tabulation, executed contract, contractor notice to proceed letter, and date of pre construction meeting.
2. The community will inform the Authority of the date for Final Inspection for the construction phase of the proposed project.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 2019.

MASSACHUSETTS WATER RESOURCES AUTHORITY

BY: _____
Matthew R. Horan, Treasurer

AWARDEE: Town of Arlington, Massachusetts

BY: _____
Adam W. Chapdelaine, Town Manager

**MWRA
LOCAL WATER SYSTEM ASSISTANCE PROGRAM
ATTACHMENT A
FINANCIAL ASSISTANCE AGREEMENT**

PROJECT NO. LWSAP20-171

TOWN OF ARLINGTON, MASSACHUSETTS

SCOPE OF SERVICES

Construction associated with the replacement of 3,600 LF of unlined undersized cast iron and asbestos cement main as follows:

390 LF of 6" cast iron main and 110 LF of 8" asbestos cement main in Blossom Street to be replaced with 8" CLDI main

1,075 LF of 6" cast iron main and 350 LF of 8" asbestos cement main in Brattle Street to be replaced with 8" CLDI main

1,100 LF of 6" cast iron main and 250 LF of 12" cast iron main in Newland Road to be replaced with 8-10" CLDI main

325 LF of 6" cast iron main in Oakledge Street to be replaced with 8" CLDI main

**MWRA
LOCAL WATER SYSTEM ASSISTANCE PROGRAM
ATTACHMENT B
FINANCIAL ASSISTANCE AGREEMENT**

PROJECT NO. LWSAP20-171

TOWN OF ARLINGTON, MASSACHUSETTS

PROJECT SCHEDULE

<u>Item</u>	<u>Start Date</u>	<u>Completion Date</u>
Construction	Fall 2019	Fall 2020

LOAN AGREEMENT

LOAN AGREEMENT, dated the 9th day of September, 2019 between the Massachusetts Water Resources Authority, a body politic and corporate, a public instrumentality and an independent public authority of The Commonwealth of Massachusetts (the "Authority") established by the Massachusetts Water Resources Authority Act, Chapter 372 of the Acts of 1984 of the Commonwealth of Massachusetts ("Commonwealth"), as amended (the "Act"), having its principal place of business in Boston, Massachusetts and the Town of Arlington (the "Government Unit").

WITNESSETH:

WHEREAS, the Authority has established a program of loans (the "Local Water System Assistance Program") to assist Local Bodies, as defined in the Act, in establishing programs to improve local water systems which will have a beneficial impact on maintaining and improving the regional water system; and

WHEREAS, the Government Unit has requested a loan from the Authority in the amount of \$1,300,000.00 (hereinafter referred to as the "Loan") for the purposes of funding its Local Water System Improvement Program and, to evidence the indebtedness to be incurred thereby, has duly authorized the issuance of its bonds in the principal amount of the Loan, (the "Municipal Bonds") which Municipal Bonds are to be issued to and held by the Authority in accordance with this Loan Agreement; and

WHEREAS, the Authority may finance the Loan from the proceeds of an issue of its tax-exempt revenue bonds which proceeds are subject to certain limitations as to investment and application;

NOW THEREFORE, the parties hereto agree as follows:

1. The Loan and the Municipal Bonds. The Authority hereby agrees to make the Loan and the Government Unit hereby agrees to accept the Loan to evidence its obligation to repay the Loan by issuing to the Authority the Municipal Bonds in the principal amount of the Loan, and substantially in the form attached hereto as Exhibit A. Neither the Loan nor the Municipal Bonds shall bear interest.

2. Representation and Warranties. The Government Unit represents and warrants as follows: (a) it has duly adopted all necessary votes and resolutions and has taken all proceedings required by law to enable it to enter into this Loan Agreement and issue its Municipal Bonds to the Authority to evidence its obligation to pay the Loan; (b) The Municipal Bonds have been duly authorized, executed and delivered by the Government Unit and constitute valid and binding obligations of the

Government Unit, enforceable in accordance with their terms, except as such enforceability may be limited by bankruptcy, insolvency, moratorium, reorganization or other laws affecting creditors' rights heretofore or hereafter enacted and general equity principles; (c) the Municipal Bonds constitute a general obligation of the Government Unit to which its full faith and credit is pledged; (d) all permits and approvals necessary to construct the project being financed by the Loan (the "Project"), given the current status of the Project, have been obtained and remain in full force and effect; and (e) no litigation before or by any court, public board or body is pending or threatened against the Government Unit seeking to restrain or enjoin the issuance of the Municipal Bonds or the construction of the Project.

3. Covenants. The Government Unit agrees that until the Loan shall be paid in full, and the proceeds of the Loan, together with the earnings thereon, shall be expended in full, it shall perform the following covenants: (a) it shall make the payments with respect to the principal of the Municipal Bonds in ten equal annual installments, all at the time and in the amounts set forth in the Municipal Bonds; (b) it shall notify the Authority in writing, from time to time, of the name of the official of the Government Unit to whom invoices for the payment of principal should be addressed if different from the address set forth in paragraph 8; and (c) it shall furnish the Authority annually such information regarding the Government Unit's Local Water System Improvement Program and the implementation thereof, including project status and expenditure reports and evidence of compliance with any applicable permits and any other financial or project information as the Authority may reasonably request.

4. Opinion of Bond Counsel. Attached hereto as Exhibit B is an opinion of bond counsel or other local counsel to the Government Unit to the effect the (i) the Municipal Bonds have been duly authorized, executed and delivered by the Government Unit and constitute a valid and binding general obligations of the Government Unit, enforceable in accordance with their terms, except as such enforceability may be limited by bankruptcy, insolvency, and moratorium, reorganization or other laws affecting creditors' rights heretofore or hereafter enacted and to general equity principals, and (ii) the Municipal Bonds constitute a general obligation to which the Government Unit's full faith and credit is pledged.

5. Application of Grant and Loan Moneys. (a) The Authority shall deposit the amount of the Loan in single account (the "Account") separated from its other moneys. Such Account shall be invested with MMDT or in such other manner as may be approved by the Authority from time to time in the Authority's reasonable discretion. Earnings on the account shall be retained in such Account. The Government Unit shall arrange for copies of all investment reports with respect to the Account to be furnished in a timely fashion to the Authority.

(b) The Proceeds, together with the earnings thereon, shall be applied to the costs of the Government Unit's Local Water System Improvement Program.

(c) The Government Unit acknowledges that the Authority has financed the Loan and the

Grant with the issue of the Authority's tax-exempt revenue bonds (the "Authority Bonds"). The Government Unit agrees to take such steps as are reasonably requested by the Authority in order to preserve the tax-exempt status of the Authority Bonds including, but not limited to, the following: (i) to pay to the Authority such amount, not exceeding the Government Unit's investment earnings on the Proceeds, as may be required to satisfy the Authority's obligation to pay rebate to the United States pursuant to Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"); (ii) to the extent feasible, to limit the investment of the Proceeds, together with any earnings thereon, to such interest rate or to such investments as the Authority may specify from time to time in writing; and (iii) to repay to the Authority the Proceeds upon its written request, together with any earnings thereon, in exchange for other moneys which are not subject to investment restrictions or which are subject to lesser restrictions.

(d) The Government Unit shall repay to the Authority the unexpended balance in any account established pursuant to Section 5(a) hereof on or before May 21, 2021 or thereafter shall invest such unexpended balance in accordance with the directions of the Authority in order to assure compliance with the applicable provisions of the Code.

6. Prepayment of Loan. The Authority shall have the right to cancel all or any part of its obligations hereunder and the Government Unit shall be obligated to repay all of the Proceeds previously disbursed to it which remain unexpended, together with any earnings on the Proceeds, upon the Authority's request if: (a) any representations made by the Government Unit to the Authority in connection with its application for Authority assistance shall be incorrect or incomplete in any material respect; or (b) the Government Unit is in (i) default of any of its obligations hereunder to make payments on the Municipal Bonds as and when the same shall become due and payable or (ii) in default of any other covenant or agreement on its part contained herein and such default shall continue for thirty (30) days after written notice from the Authority specifying the default and requesting that the same be remedied.

In addition to the foregoing provisions, the Government Unit may prepay the Loan upon thirty (30) days written notice to the Authority. Except as expressly provided herein, all prepayments shall be without penalty.

The Government Unit shall remain liable after any prepayment for the unpaid principal on the Municipal Bonds. Any prepayment shall be applied to the installments of principal due in inverse chronological order.

7. Tax Covenants. The Government Unit shall not take, or permit to be taken, any action or actions that would cause any of the Authority's Bonds to be an "arbitrage bond" within the meaning of Section 148 of the Code or a "private activity bond" within the meaning of Section 141(a) of the Code, or that would otherwise cause interest on the Authority Bonds to be included in gross income of the recipient thereof for the purpose of federal income taxation.

8. Any notices to be delivered under this Loan Agreement shall be effective upon receipt and shall be given by certified mail, return receipt requested to:

As to the Authority:

Matthew R. Horan, Treasurer
Massachusetts Water Resources Authority
100 First Avenue, Charlestown Navy Yard
Boston, MA 02129

As to the Government Unit:

Phyllis L. Marshall, Treasurer
Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

9. Severability. If any provisions of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of the Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

10. Counterparts. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as may be necessary to give effect to the terms of this Loan Agreement.

11. No Waiver. No waiver by either party of any term or conditions of this Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement.

12. Integration. This Loan Agreement merges and supersedes all prior negotiations, representations, and agreements between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between parties hereto in respect hereof.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

(SEAL)

MASSACHUSETTS WATER RESOURCES AUTHORITY

Attest:

Rose Marie Convery, Assistant Secretary

By _____
Matthew R. Horan, Treasurer

(SEAL) TOWN OF ARLINGTON

Stephanie Lucarelli, Town Clerk

By _____
Phyllis L. Marshall, Town Treasurer



STEPHANIE L. LUCARELLI
TOWN CLERK

OFFICE OF THE TOWN CLERK
TOWN OF ARLINGTON
730 MASSACHUSETTS AVENUE
ARLINGTON, MA 02476

TOWN HALL
OFFICE HOURS
MONDAY, TUESDAY & WEDNESDAY
8 A.M. TO 4 P.M.
THURSDAY - 8 A.M. TO 7 P.M.
FRIDAY - 8 A.M. TO 12:00 P.M.

TELEPHONE

(781) 316-3070

ARTICLE 33

APPROPRIATION/FINANCING OF CONSTRUCTION OR
RECONSTRUCTION OF WATER MAINS AND WATER
FACILITIES

VOTED: DECLARED 2/3RD (QUORUM PRESENT - MORE THAN 85 TMM
PRESENT AND VOTING)

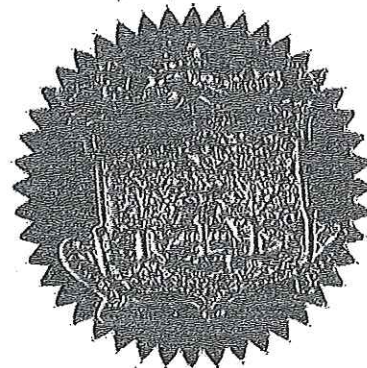
That the sum of \$1,300,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,300,000 under and pursuant to Chapter 44, Section 8, of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; and that the Board of Selectmen and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available from the Massachusetts Water Resources Authority or other sources.

A true copy of the vote under
Article 33 of the Warrant for
the Annual Town Meeting of
Town of Arlington at the session
April 23, 2018.

ATTEST:

Stephanie L. Lucarelli

Town Clerk





Town of Arlington, Massachusetts

Minutes of Meetings: July 22, 2019

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	7.22.19_draft_minutes.docx	Draft Minutes 7.22.19

Town of Arlington
Select Board
Meeting Minutes

July 22, 2019
7:15 PM

Select Board Chambers, 2nd Floor, Town Hall

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Curro, Mr. Hurd, Mr. DeCoursey
Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Krepelka

1. Presentation: Report on Demolitions and Replacement Homes
Jenny Raitt, Director of Planning & Community Development

From October 2018 through March 2019, the Department of Planning and Community Development studied the impact of residential construction projects (both large additions and replacement homes) on Arlington's low-density residential neighborhoods. The study evaluated the effectiveness of Arlington's current demolition delay bylaw to determine whether it should be amended. The 2018 Special Town Meeting voted to study whether the demolition delay bylaw should be amended to scope or procedure relative to the demolition of residential buildings, including, but not limited to, determining if the definition of "significant buildings" and/or the inventory of historic buildings is sufficient, and whether substantive or procedural alterations to the bylaw should be made in the interests of preserving historically and architecturally significant residents in Arlington. The Manager directed the Residential Study Group to study the demolition of Arlington residential structures and associated impacts on a number of factors in Arlington's residential neighborhoods, such as housing affordability, historic preservation, neighborhood demographics, preservation, and the impact of construction activity on abutters.

Lynette Culverhouse, 24 Draper Avenue, spoke regarding Capes being taken down and replaced with larger homes that use more fossil fuels. She feels that Cape houses represent a piece of historical architecture, and she feels bad that our heritage is being taken down.

Joanne Preston, 42 Mystic Lake Drive, stated she was concerned about all the trees being removed and the roads have yet to be repaired. In her neighborhood, they have had seven teardowns in the past seven years.

The Board thanked Ms. Raitt for an excellent report.

Mr. Curro moved receipt of said report.

SO VOTED (5-0)

2. Presentation: Housing in Arlington
Adam W. Chapdelaine, Town Manager
Jenny Raitt, Director of Planning & Community Development

Town Manager Chapdelaine stated that housing is an important issue in Arlington. Between 2010 and 2017, the Metro Mayors Coalition, a group of 15 cities and towns in Metro Boston's urban core, which Arlington joined in 2014, determined that 18,000 new jobs were added,

110,000 more people now live in the region and yet only 32,500 housing units were created. Another 185,000 housing units are needed by 2030. Mr. Chapdelaine stated we have not kept pace with the number of housing units in the region and, as a result, housing prices have surged. Massachusetts housing prices are currently the highest in the nation, and many households are cost burdened, more so at lower income levels. ("Burdened" is defined as spending more than 30 percent of income on housing, "severely burdened" as more than 50 percent.)

Mr. Chapdelaine stated Arlington is economically diverse with 27 percent of households having low incomes. Housing prices between 2000 and 2014 are up 71 percent, but income is only 45 percent higher. Furthermore, 1,460 rental units were converted to condos in the 14 year period. Although good for the Town's tax base, it shows that gentrification is happening in Arlington. Solutions to the housing issue involve maintaining our current efforts. The Select Board has supported the Arlington Housing Corporation's efforts at Downing Square and Broadway. All 57 units in the pipeline are affordable housing, and the Coalition has committed to producing 185,000 housing units by 2030.

All members of the Board stated they gladly support this because they are convinced there is a housing problem in town.

Mr. Dunn moved receipt of report.

SO VOTED (5-0)

CONSENT AGENDA

3. Minutes of Meetings: June 17, 2019*
*Mr. Curro abstained because he was not present at the meeting.
4. Reappointments (terms to expire 6/30/2022)
Board of Health
Kevin Fallon
Board of Youth Services
Kimberly Cayer
Cemetery Commission
Michele Hassler
Commission for Arts and Culture
Aneleise Ruggles
Conservation Committee
Nathaniel Stevens
Constables
Richard Boyle
Open Space Committee
Kelsey Cowen
Brian Kelder
Ann LeRoyer
5. Reappointments: Board of Commissioners of Trust Funds
Damon Barglow (term to expire 6/30/2021)
Augusta Haydock (term to expire 6/30/2022)

6. For Approval: Annual Arlington for All Ages 5K Race, September 8, 2019
Susan Carp, Executive Director, Council on Aging
Health and Human Services Charitable Corporation
7. For Approval: Arlington Open Studios Banners
Pamela Shanley, Director, Arlington Open Studios
8. Request: Special (One Day) All Alcohol License, 8/17/19 @ Whittemore Robbins House
for a Private Event
Jillian DeMair and Keith Stone
9. Request: Special (One Day) Beer & Wine License, 9/14/19 for Town Day Beer Garden
Marie Krepelka and Kathleen Darcy, Town Day Committee Co-Chairs
Mr. Dunn moved approval subject to all conditions as set forth. SO VOTED (5-0)

APPOINTMENTS

10. Cyrus Dallin Art Museum, Board of Trustees
Susan Gilbert (term to expire 12/31/2022)
Mr. Dunn moved approval. SO VOTED (5-0)
11. Park and Recreation Commission
Phil Lasker (term to expire 06/30/2022)
Mr. Curro moved approval. SO VOTED (5-0)

LICENSES & PERMITS

12. 7:15 p.m. National Grid Petition/Intersection of Forest Street and Bow Street (Public
Way)
Barbara Kelleher, Permit Representative
(all abutters notified)
(tabled from 6/17/2019 meeting)
The Board approved a Special Permit for National Grid to install and maintain a SCADA
(Supervisory Control and Data Acquisition) box and 100 ft. electrical conduit, in order to transit
and distribute gas at the intersection of Forest and Bow Streets.

Mr. Curro moved approval subject to all conditions as set forth. SO VOTED (4-0)
Mr. DeCoursey chose to recluse himself.

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the
Board shall neither be acted upon, nor a decision made the night of the presentation in
accordance with the policy under which the Open Forum was established. It should be noted that
there is a three minute time limit to present a concern or request.

No one appeared before the Board for Citizens Open Forum.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

13. Discussion: MW RA Debt Shift

Adam W. Chapdelaine, Town Manager

The Board unanimously approved a conceptual plan for rolling back the MWRA debt shift. Mr. Chapdelaine stated this debt shift seeks to reduce the impact of tax rates, and perhaps be more equitable for residents who use less water. He recommends that the Town should match up the amount eliminated by how much high school debt is coming onto the tax rate to maintain the taxation level.

Mr. Curro stated he supports this concept to avoid sticker shock with the new tax rate.

Mr. Dunn moved approval

SO VOTED (5-0)

14. Discussion & Approval: Water/Sewer Rate Increase

Adam W. Chapdelaine, Town Manager

The Board approved a 7.5 percent increase for the water rate, a 7.5 percent increase for the sewer rate and a 7.5 percent increase in administrative fees associated with billing. Arlington is using less water than in year's prior, but unfortunately approximately a quarter of the MWRA budget is for improvement projects that are being made throughout the system, most notably construction at the MWRA's Deer Island Wastewater Plant.

Mr. Chapdelaine also provided the Board with data from other MWRA communities in order to demonstrate Arlington's water and sewer costs as compared to other communities.

Mr. Dunn moved approval.

SO VOTED (5-0)

15. Discussion: Confirmation of Date for Goal Setting Session

Diane M. Mahon, Chair

Adam W. Chapdelaine, Town Manager

Mrs. Mahon confirmed Thursday, August 1st at 6:00 p.m. as the Goal Setting Meeting to be held in the Town Manager's Conference Room.

16. Discussion: Future Select Board Meetings, September and October 2019

The Board voted the following meetings for September and October, 2019:

September 9, 2019

October 7, 2019

September 23, 2019

October 28, 2019

CORRESPONDENCE RECEIVED

17. Letter to Lexington Select Board re: Proposed Project at 840 Emerson Gardens Road, Lexington

David White, for the Friends of Arlington's Great Meadows

Mr. Hurd moved receipt of Correspondence Received.

SO VOTED (5-0)

NEW BUSINESS

Attorney Heim wanted to recognize Representative Garballey and Derek from his office and the Committee Council for the work on filing the legislation for the Senior Means Tested Tax Deferral.

Mr. Chapdelaine stated that he and Superintendent Bodie will be attending the 35th Anniversary trip to Nagaokakyo, Japan in September. Arlington and Nagaokakyo have been Sister Cities for 35 years.

Mr. DeCoursey announced that Bill Barrett, long time Varsity Golf Coach has officially retired from coaching as of today. Mr. Barrett started as Golf Coach in 1977. He also coached Varsity Track and will be missed by all.

Mr. Hurd stated he attended the Grand Opening of Abbott's Frozen Custard in Arlington Center last week.

Mr. Dunn moved to adjourn at 9:10 p.m.

Next Scheduled Meeting of Select Board August 12, 2019

A true record attest:

Marie A. Krepelka
Board Administrator

7/22/19

Agenda Item	Documents Used
1	Presentation: Report on Demolitions and Replacement Homes Jenny Raitt, Director of Planning & Community Development
2	Presentation: Housing in Arlington Adam W. Chapdelaine, Town Manager Jenny Raitt, Director of Planning & Community Development
3	Minutes of Meetings: June 17, 2019
4	Reappointments (terms to expire 6/30/2022) <u>Board of Health</u> Kevin Fallon <u>Board of Youth Services</u> Kimberly Cayer <u>Cemetery Commission</u> Michele Hassler <u>Commission for Arts and Culture</u> Aneleise Ruggles <u>Conservation Committee</u> Nathaniel Stevens

	<u>Constables</u> Richard Boyle <u>Open Space Committee</u> Kelsey Cowen Brian Kelder Ann LeRoy
5	Reappointments: Board of Commissioners of Trust Funds Damon Barglow (term to expire 6/30/2021) Augusta Haydock (term to expire 6/30/2022)
6	For Approval: Annual Arlington for All Ages 5K Race, September 8, 2019 Susan Carp, Executive Director, Council on Aging Health and Human Services Charitable Corporation
7	For Approval: Arlington Open Studios Banners Pamela Shanley, Director, Arlington Open Studios
8	Request: Special (One Day) All Alcohol License, 8/17/19 @ Whittemore Robbins House for a Private Event Jillian DeMair and Keith Stone
9	Request: Special (One Day) Beer & Wine License, 9/14/19 for Town Day Beer Garden Marie Krepelka and Kathleen Darcy, Town Day Committee Co-Chairs
10	Cyrus Dallin Art Museum, Board of Trustees Susan Gilbert (term to expire 12/31/2022)
11	Park and Recreation Commission Phil Lasker (term to expire 06/30/2022)
12	7:15 p.m. National Grid Petition/Intersection of Forest Street and Bow Street (Public Way) Barbara Kelleher, Permit Representative (all abutters notified) (tabled from 6/17/2019 meeting)
13	Discussion: MW RA Debt Shift Adam W. Chapdelaine, Town Manager
14	Discussion & Approval: Water/Sewer Rate Increase Adam W. Chapdelaine, Town Manager
15	Discussion: Confirmation of Date for Goal Setting Session Diane M. Mahon, Chair Adam W. Chapdelaine, Town Manager
16	Discussion: Future Select Board Meetings, September and October 2019
17	Letter to Lexington Select Board re: Proposed Project at 840 Emerson Gardens Road, Lexington David White, for the Friends of Arlington's Great Meadows



Town of Arlington, Massachusetts

Reappointments: Public Memorials Committee

Summary:

Eugene O'Neill (term to expire 3/31/2021)

Dennis Corbett (term to expire 4/30/2022)

Alexander Salipante (term to expire 6/30/2023)

William Copithorne (term to expire 6/30/2023)

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Public_Memorials_Committee_Memo____Meeting_Notices.pdf	Memo & Meeting Notices

Arlington Public Memorials Committee
C/O Arlington Select Board
730 Massachusetts Avenue
Arlington Massachusetts 02476-4908

July 31, 2019

Ms. Marie Krepelka
Executive Administrator
Select Board, Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476-4908

Dear Ms Krepelka:

This is to inform you that the following members of the Arlington Public Memorials Committee need to be reappointed by the Select Board to serve through the following dates.

Alexander Salipante	June	2023
William Copithorne	June	2023
William McCarthy	June	2023 (Pending Select Board approval)
Eugene O'Neill	March	2021
Dennis Corbett	April	2022

If you require any further information or assistance I can be reached at (781) 725-1234

Sincerely,



Alexander J. Salipante
Chairman

OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 1, 2019

Alexander Salipante

Arlington, MA 02474

Re: Reappointment: Public Memorials Committee

Dear Mr. Salipante:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, August 12th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
SELECT BOARD

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 1, 2019

William F. Copithorne

Arlington, MA 02474

Re: Reappointment: Public Memorials Committee

Dear Mr. Copithorne:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, August 12th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 1, 2019

Dennis Corbett

Arlington, MA 02474

Re: Reappointment: Public Memorials Committee

Dear Mr. Corbett:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, August 12th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 1, 2019

Eugene O'Neill

Arlington, MA 02474

Re: Reappointment: Public Memorials Committee

Dear Mr. O'Neill:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, August 12th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
SELECT BOARD

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Request: Oktoberfest at the Old Schwamb Mill, 10/5/19, Noon - 4:00 p.m.

Summary:

Edward Gordon, Director of Museum Programs, Old Schwamb Mill

- a) Special (One Day) Beer & Wine License
- b) Mill Lane (between Lowell Street and bridge over Mill Brook) - street closing

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Oktoberfest_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE SELECT BOARD



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Edward W. Gordon, Director of Museum Programs

Address, phone & e-mail contact information: Old Schwamb Mill, 17 Mill Lane,
Arlington, MA 02476 781-643-0554 edwardwgordon@aol.com

Name & address of Organization for which license is sought: Old Schwamb Mill, 17 Mill Lane,
Arlington, MA 02476

Does this Organization hold nonprofit status under the IRS Code? ☒ **X** **Yes** ☐ **No**

MA Taxpayer ID 11623654

Name of Responsible Manager of Organization (if different from above):

Address, phone & e-mail contact information: 781-643-0554 edwardwgordon@aol.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? **NO** If so, please give date(s) of Special Licenses and/or applications and title of event(s). _____

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? **YES, annual event, last held on October 13, 2018 at Old Schwamb Mill**

24-Hour contact number for Responsible Manager of Alcohol Event date: 781-643-0554

Title of Event: Oktoberfest

Date/time of Event: Saturday, October 5, 2019, 12 noon – 4 pm

Location of Event: Old Schwamb Mill, 17 Mill Lane and Mill Pond Park, Arlington Heights

Location/Event Coordinator: Edward W. Gordon

Method(s) of invitation/publicity for Event: Posters, postcards, social media, e-news, lawn signs, sandwich boards, articles/listings in Arlington Advocate, Your Arlington, Boston Globe, etc.

Number of people expected to attend: approximately 500-700 over 4 hours (200-250 at any one time)

Expected admission/ticket prices: \$5 for individuals /\$15 for families

Expected prices for food and beverages (alcoholic and non-alcoholic): range of \$2 - \$10 per item (water in bottles, beer, bratwurst, pastries, soup, etc. Plus free apple cider while it lasts.)

Will persons under age 21 be on premises? yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Aeronaut Brewery staff will sell special beer tickets and provide wrist bands to those IDed as over 21 years. Only people with wrist bands will be able to purchase beer at a table separate from the food booths.

Have you consulted with the Department of Police Services about your security plan for the Event?
No

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey J. Rabeau Date 8-5-19
Off. Corey J. Rabeau
Printed name/title

POLICE COMMENTS:

Request 2 police safety details. Volunteers do not have the authority to direct vehicular traffic.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) BEER only

What types of food and non-alcoholic beverages do you plan to serve at the Event?
Water in bottles, beer, bratwurst, pastries, soup, etc. Plus free apple cider while it lasts.

Who will be responsible for serving alcoholic beverages at the Event? Aeronaut Brewery staff

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

Henry Barker	
Sarah Fizer - 3	

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) Aeronaut Brewing Co.

Date of Delivery: Sat, October 5, 2019
Alcohol Serving Time (s): 12 noon – 4 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?
Aeronaut Brewing Co. will remove all remaining beer and serving equipment from the Old Schwamb Mill site after the event closes at 4 pm on the same day.

Date of Pick-Up: Sat, October 5, 2019

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

See attached insurance coverage for Old Schwamb Mill and Aeronaut Brewing Co, and two TIPS certificates.

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: 

Printed name: Edward W. Gordon

Printed title & Organization name: Director of Museum Programs, Old Schwamb Mill

Email: edwardwgordon@aol.com info@oldschwambmill.org

Security Plan for Oktoberfest – Saturday, October 5, 2019, noon – 4 pm

The Old Schwamb Mill is sponsoring its third annual Oktoberfest on Saturday, October 5, 2019, from noon to 4 pm at the mill property, 17 Mill Lane, Arlington Heights. The event is planned as a celebration of the Schwamb family's German heritage and will be a family-friendly event open to all but highlighting the Arlington Heights neighborhood.

The organizing committee includes Ed Gordon, site administrator and event manager, Lynette Bennett, communications assistant, and Board members Janet O'Riordan, Doreen Stevens, and Ann LeRoy. All committee members have taken the state's online test on crowd control management. Other Board members and extra volunteers will help out on the day of the event.

A one-day permit for beer service is being submitted to the Selectmen's Office. The vendor is Aeronaut Brewing Company of Somerville.

General Information:

Admission tickets will be sold at two entrance stations to all attendees (\$5/person or \$15/family). Food and beverages will be served for fees ranging from \$2 to \$10 per item, and seating with will be available under a tent with tables and 70+ chairs. Various free tours and activities will take place both inside and outside the Mill building throughout the day. It is anticipated that not more than 200-250 people will be in attendance at any one time. Last year young families were a primary audience, so this number includes babies and children.

Beer Service:

Separate drink tickets (\$7-\$7.50 per drink) will be sold to those wanting to purchase a glass of beer, with appropriate ID, and they will be given a wrist band to designate that they have been screened. The beer distributors (authorized Aeronaut Brewing Co. staff) will give a drink only to those with a ticket and the wrist band. Beer drinking will occur only under and around the tent on the grassy Mill Pond Park land.

Parking and Police Detail:

Mill Lane between Lowell Street and the bridge over Mill Brook will be closed from noon to 4 pm for safety purposes to allow activities to extend into the roadway. Residents of the adjacent Watermill Place complex will be advised in advance about the Lane's closure; they will have constant access to their parking garage via Frazer Road. Neighbors on adjacent streets will be notified with a flyer in their doors in advance of the event.

A police detail will be available, but our volunteers will help direct traffic, and we will post signs to advise visitors about parking in a nearby Davidson Properties lot on Lowell Street. See email from Davidson Management below:

From: "John Sexton \ (DM\)" <jsexton@davidsonmanagement.net>

Subject: RE: Parking for Old Schwamb Mill Oktoberfest

Date: July 9, 2019 at 11:45:20 AM EDT

To: "janet o'riordan" <joriordan@comcast.net>

Hi Janet,

John is on vacation this week. My name is Maria Conley and I work with John. I spoke with the owner Mr. Davidson and he has authorized parking for the Oktoberfest on Saturday October 5th 2019. Sounds like fun!!!!

-- Maria Conley

Parking will also be available on nearby streets. In our publicity, we will encourage visitors to access the Mill from the nearby Minuteman Bikeway (as many did last year). Bike racks are available on the site.

Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 3.0

For coursework completed on April 30, 2019
provided by Health Communications, Inc.
is hereby granted to:

Henry Barker

Certification to be sent to:

**Aeronaut Brewing Co.
14 Tvler St
Somerville MA, 02143-3224 USA**



HEALTH COMMUNICATIONS INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 3.0

For coursework completed on April 28, 2019
provided by Health Communications, Inc.

is hereby granted to:

Sarah Fizer

Certification to be sent to:

**Aeronaut Brewing Co.
14 Tyler St
Somerville MA, 02143-3224 USA**



HEALTH COMMUNICATIONS, INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/29/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MFandT North America, LLC 1090 Massachusetts Ave. Arlington, MA 02476	CONTACT NAME:	
	PHONE (A/C, No, Ext): 781-648-5520	FAX (A/C, No): 781-641-0085
INSURED Schwamb Mill Preservation Trust, Inc. 17 Mill Lane Arlington, MA 02476	E-MAIL ADDRESS: Mike@mfandtna.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Colony Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	y	101GL0102804-00	07/16/19	07/16/20	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ inc
	OTHER:					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS					
	<input type="checkbox"/> NON-OWNED AUTOS ONLY					
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED					
	RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Oktoberfest on October 2019

Town of Arlington is listed as additional insured on the General Liability

CERTIFICATE HOLDER**CANCELLATION**

Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael F. Tarantino



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/9/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fred C. Church Insurance 41 Wellman Street Lowell MA 01851	CONTACT NAME: Susan Merriam
	PHONE (A/C, No, Ext): 800-225-1865 FAX (A/C, No): 978-454-1865
	E-MAIL ADDRESS: smerriam@fredchurch.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Philadelphia Indemnity Insurance Company
	INSURER B: Hartford Fire Insurance Company
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED TBDBREW-01
TBD Brewing LLC
DBA Aeronaut Brewing Co.
14 Tyler Street
Somerville MA 02143

COVERAGES**CERTIFICATE NUMBER:** 184191202**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			PHPK1890572	10/8/2018	10/8/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK1890569	10/8/2018	10/8/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 20,000 BODILY INJURY (Per accident) \$ 40,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB650088	10/8/2018	10/8/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			08WECCP9011	3/15/2019	3/15/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			PHPK1890572	10/8/2018	10/8/2019	Each Claim \$1,000,000 General Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Schwamb Mill Preservation Trust and Town of Arlington are included as Additional Insured per written agreement for the Old Schwamb Mill Oktoberfest event to be held on October 5, 2019 Location: 17 Mill Lane, Arlington, MA 02476

CERTIFICATE HOLDER**CANCELLATION**

The Schwamb Mill Preservation Trust
17 Mill Lane
Arlington MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 9/7/19 @ Robbins Memorial Town Hall for a Private Event

Summary:

Andrew Hanold & Ilana Rothkopf

ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	Hanold_and_Rothkopf_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Andrew Hanold/Ilana Rothkopf

Address, phone & e-mail contact information:

1647 Riverside Dr. Apt F South Bend In. 446616

Name & address of Organization for which license is sought:

Michelle Noska, Beaujolais Catering, 207 Broadway, Arlington, Ma.

Does this Organization hold nonprofit status under the IRS Code? ____ Yes __X__ No

Name of Responsible Manager of Organization (if different from above):

Address, phone & e-mail contact information:

617-519-6081, michelle@beaujolaiscatering.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? yes If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one time event

24-Hour contact number for Responsible Manager of Alcohol Event date:

617-519-6081

Title of Event:

wedding ceremony & reception

Date/time of Event:

Saturday, September 7, 2019, 5:30 pm - 9:30 pm

Location of Event:

Arlington Town Hall

Location/Event Coordinator:

Patsy Kraemer/Vicki Rose

Method(s) of invitation/publicity for Event:

invitation

Number of people expected to attend:

190

Expected admission/ticket prices:

N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises?

yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartender will check ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Raton Date 8-5-19
Off. Corey P. Raton
Printed name/title

POLICE COMMENTS:

Request one safety detail

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner/appetizers/dessert, sodas/waters

Who will be responsible for serving alcoholic beverages at the Event?

Beaujolais Catering bartending staff

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS Certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

ATTACHED

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's On Line, Everett

Date of Delivery:

9/7/2019

Alcohol Serving Time (s):

5:30 pm - 9:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will take back excess alcoholic beverages

Date of Pick-Up:

Monday, 9/9/2019

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name Ilana Rothkopf

Printed title & Organization name: _____

Email: imrothkopf@gmail.com



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

30 July 2019

SECURITY PLAN FOR HANOLD/ROTHKOPF WEDDING

Andrew Hanold and Ilana Rothkopf are holding their wedding ceremony and reception at the Arlington Town Hall on Saturday, September 7, 2019. The event will run from 5:30 0 pm - 9:30 pm. A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 190 people to attend.

Patsy Kraemer will be the event coordinator for the event. Beaujolais Catering will provide food and bartending service for the event. Greg Stathopoulos will be the custodian for the event. The Hanold and Rothkopf families will be responsible to ensure that the event goes smoothly.

A fire services detail will be hired for the event. A police detail also will be requested.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/19/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Prescott and Son Insurance Agency, Inc. 963 Eastern Avenue Malden MA 02148	CONTACT NAME: Commercial Lines PHONE (A/C, No, Ext): (781) 322-2350 FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Insurance Group INSURER B: Safety Insurance Co 39454 INSURER C: Twin City Fire Ins Co 29459 INSURER D: INSURER E: INSURER F:
INSURED Michelle C Noska 207a Broadway Arlington MA 02474	

COVERAGES

CERTIFICATE NUMBER: CL1921928590

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			08SBAAA8353	4/9/2018	4/9/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			6227097	1/21/2019	1/21/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	LIQUOR LIABILITY			08SBAAA8353	4/9/2019	4/9/2020	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000

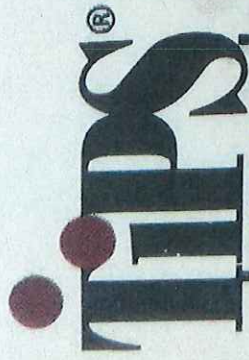
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Town of Arlington as additional Insured

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington 730 Mass Ave Arlington, MA 02474	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFIED

eTIPS On Premise 3.0

Issued: 5/29/2018

Expires: 5/29/2021

ID#: 4813268

**Kevin Malloy
193 Crescent Ave Unit 2
Revere, MA 02151-4218**

For service visit us online at www.gettips.com

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.
Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

Using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,



Adam Chafetz

Adam F. Chafetz
HCI President

ID#: 4856356 Name: Aldo G De Oliveira
Exam Date: 7/19/2018 Expiration Date: 7/19/2021

TIPS **CERTIFIED**
eTIPS On Premise 3.0

Issued: 7/19/2018 Expires: 7/19/2021
ID#: 4856356

Aldo G De Oliveira
Rebecca'cafe
364 Reservoir Ave
Revere, MA 02151-5808

For service visit us online at www.gettips.com





Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 9/28/19 @ Robbins Memorial Town Hall for a Private Event

Summary:

Andrea Colbert

ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	Colbert_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Andrea Colbert

Address, phone & e-mail contact information:

177 Franklin Street, Arlington, Ma. 02474 781-354-0216 AndreaLColbert@gmail.com

Name & address of Organization for which license is sought:

Does this Organization hold nonprofit status under the IRS Code? ____ Yes ____ ☒ No

Name of Responsible Manager of Organization (if different from above):

Andrew Li, The Beer Mobile

Address, phone & e-mail contact information:

506 Park Drive, Boston, Ma. 02215, 617-851-0499 andrew@thebeermobile.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ____ No ____ If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one time event

24-Hour contact number for Responsible Manager of Alcohol Event date:

617-851-0499

Title of Event:

wedding ceremony and reception

Date/time of Event:

Sat. September 28, 2019 5:30 pm - 10:30 pm

Location of Event:

Arlington Town Hall

Location/Event Coordinator:

Patsy Kraemer/Vicki Rose

Method(s) of invitation/publicity for Event:

invitation

Number of people expected to attend:

120

Expected admission/ticket prices:

N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises?

yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartender will check ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey F. Roteau
Printed name/title

Date 8-5-19

POLICE COMMENTS:

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner/appetizers/dessert, sodas/waters

Who will be responsible for serving alcoholic beverages at the Event?

The Beer Mobile bartending staff

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS Certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

ATTACHED

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's Importing and Distributing

Date of Delivery:

9/28/2019

Alcohol Serving Time (s):

5:30 - 10:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

The Beer Mobile will take back excess beverages.

Date of Pick-Up:

9/28/2019

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name Andrea Colbert

Printed title & Organization name: _____

Email: AndreaLColbert@gmail.com



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

1 August 2019

SECURITY PLAN FOR COLBERT/PROMMERSBERGER WEDDING

Eric Prommersberger and Andrea Colbert are holding their wedding ceremony and reception at the Arlington Town Hall on Saturday, September 28, 2019. The event will run from 5:00 pm - 11:00 pm. A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 120 people to attend.

Patsy Kraemer will be the event coordinator for the event. Mei Mei Catering will provide food and The Beer Mobile will provide the bartending service for the event. Greg Stathopoulos will be the custodian for the event. The Prommersberger and Colbert families will be responsible to ensure that the event goes smoothly.

A fire services detail will be hired for the event.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.

[Print](#)[Main Menu](#)

Do not click Back-Space to leave this window

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on August 3, 2017
provided by Health Communications, Inc.
is hereby granted to:

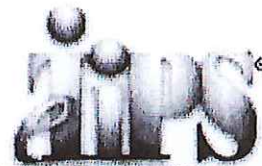
Andrew Li

Certification to be sent to:

**Mei Mei Restaurant
506 Park Dr
Boston MA, 02215 USA**



HEALTH COMMUNICATIONS, INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



On Premise

CERTIFIED

Issued: 7/13/2018

Expires: 7/3/2021

ID# 4851516

COREY G FLETCHER
40 Trenton Rd
Dedham, MA 02026-5318

For service visit us online at www.gettips.com
Jason Rothe, 63831



BEERMOB

OP ID: MA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/01/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cohen-Miles Insurance Agcy Inc 375 Concord Ave, Ste 005 Belmont, MA 02478-3045 Matt Cohen	Phone: 617-489-1213	CONTACT NAME:	
	Fax: 617-489-0151	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Norfolk & Dedham Group	23965
		INSURER B : Hospitality Mutual	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			91764733A	03/21/19	03/21/20	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Liquor Liability	X		00107940LL	06/01/19	06/01/20	LL 1M/2M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Town of Arlington is an additional insured.

CERTIFICATE HOLDER**CANCELLATION**

Town of Arlington
730 Mass Ave
Arlington, MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Matt Cohen

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Town of Arlington, Massachusetts

Poet Laureate of Arlington

Summary:

Steven Ratiner

(term to expire 7/31/2020)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Ratiner_Memo____Meeting_Notice.pdf	Memo & Meeting Notice

Diane Mahon, Chair
Board of Selectmen
Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

July 29, 2019

Dear Ms. Mahon:

The Town of Arlington Poet Laureate Committee wishes to recommend Steven Ratiner as the next Poet Laureate of Arlington. As Cathie Desjardins concludes her service to the town, we strongly recommend that Steven Ratiner be appointed as the third Poet Laureate for the Town. Mr. Ratiner stood out against the other applicants; he brings an entire career's worth of experience, really creative ideas for outreach, publicity and grant writing savvy and he is excited to lead workshops in the library and all over town, to work with our local media sources to bring poetry to a wider audience and to reach out to the schools to work with them on poetry projects. We are all thrilled by his application and interview and we hope you will be as excited as we are.

If you have any questions, please feel free to reach me anytime at [redacted] or at [redacted]

Please let me know that you received this and what the next steps are. We are hoping when Steven is appointed, the Select Board could take a moment to appreciate Cathie Desjardins for her two years of service. Thank you for keeping me informed about the Select Board's decision and timing.

Best,

Liza Halley

Liza Halley, Chair
Poet Laureate Committee

With committee members John Burt, Jane Howard, Carol Band, & Pamela Powell

Steven Ratiner
Poet & Writing Consultant

Arlington, Massachusetts 02476

As a poet and educator, STEVEN RATINER's long-standing commitment has been to expand the ways audiences experience poetry and the arts. He was the founding director of 2000 Bridges, an artists' collaborative which created "Big Night in the Book House," the multi-disciplinary millennium celebration from First Night Boston 2000 and The Boston Public Library that brought together thirty-five poets, dancers, musicians, videographers and visual artists. As the literary coordinator of the All Souls Project, he created a series of free writing workshops, readings and performances in response to the 9/11 tragedy in partnership with the Boston Public Library and PEN-New England. He has worked with a variety of artists on multi-disciplinary projects, including poetry/dance pieces with White Wave, the Young Soon Kim Dance Company of New York City; Boston's Dance Collective; and the Ballet Dance Theater of Boston. He has also created multi-media performances with jazz artist Stan Strickland, poetry/sculpture installations with Marty Cain, and a book collaboration with photographer Alan Kupchick.

Steven has published three poetry collections; the most recent, *Button, Button* (OpenEye Press) was a collaborative chapbook with artist Marty Cain. His work has appeared in dozens of journals in America and abroad including *Parnassus*, *Agni*, *Blackbird*, *Hanging Loose*, *Poet Lore*, *Salamander*, *QRLS* (Singapore) and *Poetry Australia* – and will appear in the forthcoming anthology *Except for Love: New England Poets Inspired by Donald Hall* from Encircle Publications. He's written poetry essays for a number of publications and spent several years as the poetry book critic, first, for *The Christian Science Monitor*, and then *The Washington Post*. *Giving Their Word – Conversations with Contemporary Poets* was re-issued in a paperback edition (University of Massachusetts Press) and features interviews with many of poetry's most vital talents including Seamus Heaney, Mary Oliver, Charles Simic, Bei Dao, Maxine Kumin, and the last full-length interview with Bill Stafford before his death.

Since 1980, he has taught over 300 intensive poetry residencies in schools throughout New England as part of the Massachusetts Artists-in-Residence Program. He served as on-air poet-in-residence for *Words That Cook*, a nationally-syndicated public access program, created by The Reading Railroad, which focuses on children's literacy. For several years, he was on the adjunct faculty of Wheelock and Lesley College's Graduate Program and has given lectures on poetry and workshop techniques in many schools around New England including Boston University, Tufts University, Lesley University, Boston College and Long Island University -- and for such organizations as the Boston Symphony Orchestra's Youth Programs, The New England Schools Development Council and the New England Library Association.

One of his special focuses is the poetry and cultural heritage of East Asia and he has taught numerous workshops for Primary Source's China seminars and Bryant University's U.S.-China Institute. In the textbook, *The Enduring Legacy of Ancient China: Primary Source Lessons for Teachers and Students* (Cheng & Tsui), Mr. Ratiner authored the chapter on Chinese poetry. He was awarded one of the inaugural fellowships from The Massachusetts Cultural Council to encourage artists to develop new curricula. A Poet's Retreat, the program he created, explores the parallel experiences of poets in ancient Chinese and contemporary American cultures.

A bit more information from his application:

I've been honored with two fellowship selections from The Massachusetts Cultural Council – one for my poetry and one for my creation of a poetry curriculum for exploring ancient Chinese poems in a contemporary Western educational setting.

I was awarded grants to create site-specific poems for: the opening of Maudslay State Park which were, during their opening weekend, festooned liked leaves on bushes and trees all around the park; and for the Lynn Parks and Recreation as part of their seashore celebration.

In their review of my interview collection *GIVING THEIR WORD*, *The Library Journal* wrote: "Each conversation captivantly interweaves the life of the poet with the writing process and the creativity that his of her poetry represents" and called it "an absolute pleasure to read. Highly recommended for all libraries." Askold Melnyczuk, founding editor of *Agni Review*, wrote that: "'Reports from the Frontier' might be an alternative title to this stimulating and even exhilarating book. One returns from it in much the same state as one does after immersion in a work of art: energized, emboldened, and hungry for more. . . . I plan to assign it to my students as soon as it is published."

WBUR filmed me reading my poem about the bombing of the World Trade Center for their programming marking the tenth anniversary of the tragedy. Recently, they invited me to speak about and screen my video-poem of Mary Oliver reading "The Swan" at her Provincetown home for a celebration of the late poet's life and work.

Lastly, I was on the founding Literary Committee of The Arlington Center for the Arts and remained active ever since, helping them to create the yearly 'Heart of the Arts' programs, reading series in both the Center, the Robbins Library, and a variety of area sites.

Some poems

NOW

Near the end, she stopped
eating altogether. One evening,
when I brought chicken soup shoaled
with wild rice, a quick shake of her head,
whispering: 'what for?' And yet, in sleep,
her mouth moved constantly, making a meal
of departure. Watching her, I wondered:
was the opposite of hunger 'grief?' 'Grace?'
'Love' or 'need' – what feeds on our silence?
Not that it would have made a difference,
but I wish I'd proposed we take turns
with the spoon, a mouthful, a mouthful,
countering 'what for' with 'for now.'

I AM

MOMENTARILY

all the people you believe
me to be: the other daughter,
buried sister, childhood
row house friend, and then
the good-looking boy who
fissured your mill town heart,
the heart you held me to
a hundred lifetimes ago.

I am guest at the beginning of a rant,
then suspect stranger at the end where you
introduce yourself again, and again,
asking whether I work here.

I smell gardenias, onion, urine.

You rebuff my hand.

Another hallway castoff,

I'm at a loss for words.

This morning, we become mother
and daughter again – if momentarily,
and in someone's half-
remembered story. Together, we are
the prodigal and the welcome home.

We may even be the fatted calf
ablaze on the spit, and the murmured
gratitude to celebrate our
very next forgetting.

(for Karen and Bernice Leibold)

FATHERING

After the stroke, when language
froze over in this throat, he had a hard time

with the snow — He couldn't say,
and the sky wouldn't stop saying —

We went walking, and the tracks
in our wake — And the cardinal-

red calligraphy scribbled between trees —
And the ticking like Morse across hat brim —

And the time I was certain that hiss
was about to coalesce into 'Steven' —

And the dream I kept having: moon-
slick trail rising between birch ribs, breath

becoming smoke, ink becoming breath —
Writing these words across the page —

And even before the sentence is complete,
the footprints filling up with white —

OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 1, 2019

Steven Ratiner

Arlington, MA 02476

Re: Appointment: Arlington Poet Laureate

Dear Mr. Ratiner:

As a matter of the standard appointment procedure, the Select Board requests that you attend a meeting of the Select Board at Town Hall, Select Board Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, August 12th at 7:15 p.m.

It is a requirement of the Select Board that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with Fran, Ashley, or Lauren at the above number.

Thank you.

Very truly yours,
SELECT BOARD

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:ls



Town of Arlington, Massachusetts

Public Memorials Committee

Summary:

William McCarthy
(term to expire 6/30/2023)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	McCarthy_Memo____Meeting_Notice.pdf	Memo & Meeting Notice

Arlington Public Memorials Committee
C/O Arlington Select Board
730 Massachusetts Avenue
Arlington Massachusetts 02476-4908

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02476
2019 JUL 30 AM 9:25

July 29, 2019

Ms. Diane Mahon
Select Board Chair
Arlington Select Board
730 Massachusetts Avenue
Arlington, MA 02476-4908

Dear Ms Mahon:

This is to inform you and the members of your Board that Wilfred St. Martin will be resigning from the Arlington Public Memorials Committee effective upon his replacement. Mr. St. Martin was appointed by the Board in 1994 and served on the committee for twenty-five years. Mr. St. Martin stated that at eighty-six years of age it was time to retire from public service.

I am recommending Mr. William McCarthy as Mr. St. Martin's replacement and look forward to the Select Boards approval. Mr. McCarthy served the Town of Arlington prior to his retirement as the Director of Veterans Services.

If you require any further information or assistance I can be reached at (781)

Sincerely,



Alexander J. Salipante
Chairman

OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 1, 2019

William McCarthy

Arlington, MA 02474

Re: Appointment: Public Memorials Committee

Dear Mr. McCarthy:

As a matter of the standard appointment procedure, the Select Board requests that you attend a meeting of the Select Board at Town Hall, Select Board Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, August 12th at 7:15 p.m.

It is a requirement of the Select Board that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with Fran, Ashley, or Lauren at the above number.

Thank you.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:ls



Town of Arlington, Massachusetts

For Approval: Common Victualler License

Summary:

Breadboard Bakehouse, 203 A&B Broadway, Daisy Chow

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Breakboard_Bakehouse_- _Inspection_Reports.pdf	Inspection Reports
▢	Reference Material	Breadboard_Bakehosue_- _CV_Application.pdf	Common Victualler Application

LICENSE APPLICATION REPORT

Type of License: Common Victualler License

Name of Applicant: Daisy Chow d/b/a Breadboard Bakehouse

Address: 203A &B Broadway

The following Departments have **no objections** to the issuance of said license:

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police _____x_____
- Fire _____x_____
- Health _____x_____
- Building _____x_____
- Planning _____x_____

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

ARLINGTON POLICE DEPARTMENT

Juliann Flaherty
Acting Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

July 30, 2019

On Tuesday, July, 2019 at 2:30 PM, I called and spoke with Daisy Chow regarding this application for a Common Victualler License for the Breadboard Bakery, located at 203 A/B Broadway. Chow stated she hopes to open in late September early October. Chow stated that she will not be having outside seating at this time but maybe in the future. Chow will be the owner as well as working and running the day to day operations at the store.

I advised Daisy Chow that the Board of Selectmen may be conducting C.O.R.I and S.O.R.I checks during the application process.

Pending the checks conducted by the Board of Selectmen's Office, Arlington Police Dept. is not aware of any law enforcement or public safety reasons to object to the Common Victualler License for the Breadboard Bakery.

Respectfully Submitted,

Detective Edward DeFrancisco

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: Daisy Chow

Date: 8/17/19

"Proactive and Proud"



Arlington Fire Department Town of Arlington

Administrative Office

411 Massachusetts Ave, Arlington, MA 02474

Phone: (781) 316-3803 Fax: (781) 316-3808

Email: jkelly@town.arlington.ma.us

Kevin M Kelley
Deputy Fire Chief

Checklist for food sales ownership conversion.

- All exit signs and emergency lights must be tested and in good working order
- FACP **must** have annual test paperwork on hand and be free of trouble and alarm signals
- Sprinkler system (if present) shall have current inspection tag
- All extinguishers must be hung with signs and a current inspection tag
- "K" extinguisher mounted and tagged in the kitchen area if using fat to cook
- All exits and exit paths must be in proper working order and free from storage
- No storage of excess combustibles allowed inside building or near exit ways
- Hoods must have current inspection/cleaning sticker attached
- Kitchen extinguishing systems must have current inspection tags
- If Ansul or Sprinklers present FACP must report to monitoring company
- Address must be clearly visible from the street
- Electrical panels must be accessible from floor to ceiling for the entire width
- Call for inspection after all has been completed 781-316-3803

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: Dwight

Date: 8/7/19



Town of Arlington
Department of Health and Human Services
Office of the Board of Health

27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Select Board
From: Kylee Sullivan, Health Compliance Officer
Date: August 6, 2019
RE: Board of Health Comments for Select Board Meeting on August 12, 2019

Please accept the following as comments from the Office of the Board of Health:

**Breadboard Bakery: 203 A&B Broadway
Common Victualler License**

- The Establishment contacted the Health Department and submitted the required plan review application. The Health Department is currently in the process of reviewing the plans and will issue a conditional approval letter. A permit will not be issued until plans are approved and a final pre-operational inspection has been conducted to ensure the Establishment is in compliance with the Food Code.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: D. King

Date: 8/7/19

**OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Select Board by, August 6, 2019
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 203A&B Broadway
Applicant's Name: Daisy Chow
D/B/A: Breadboard Bakery
Telephone: 617-869-4583
Department: Sent Via E-mail

Date: 7/23/2019

MEETING DATE: August 12, 2019

Inspected By:

RE: COMMON VICTUALLER LICENSE

Police
Fire
Board of Health
Building
Planning

INSPECTION REPORT SECTION:

Building

All building changes need permits.

All sign changes need approval and sign permit.

Window signs cannot exceed 25% of window or fine lines will be levied.

Certificate of Occupancy is needed - \$100 fee.

The Director of Inspectional Services has no objection to the issuance of this license as the applicant has been made aware of seating capacity and necessity for showing proof of ownership of sidewalk.

Plumbing

The Inspector of Plumbing and Gasfitting has no objection to the issuance of this license.

All Plumbing and Gasfitting work requires that the permits be obtained from this office for their respective trades by a licensed contractors.

Electrical

The Inspector of Wires has no objection to the issuance of this license

The applicant acknowledges that this is a conditional approval of the premises only and is not to be constructed as approval of the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: 

Date: 8/2/19

**OFFICE OF THE SELET BOARD
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Select Board by, August 6, 2019
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 203A&B Broadway
Applicant's Name: Daisy Chow
D/B/A: Breadboard Bakery
Telephone: 617-869-4583
Department: Sent Via E-mail

Date: 8/6/2019

MEETING DATE: August 12, 2019

Inspected By:

RE: COMMON VICTUALLER LICENSE

Police
Fire
Board of Health
Building
Planning---Ali Carter, Economic Development Coordinator

INSPECTION REPORT SECTION:

The proposed business is located in the former site of Commune Kitchen. The proposed use is a bakery. The business owner has made substantial investments in the interior and has designed attractive signage for the façade. Located in a B2 Neighborhood Business Zoning District, this is an appropriate use for this location.

The Department has no objection to the issuance of a Common Victualler license to this business.

Any changes in signage, including signs in the window, and changes to the façade of the building may be subject to review by this Department. The Applicant is reminded that all signs, including re-lettering of the existing signs require a permit issued by the Building Department. Other provisions of the Zoning Bylaw may apply as determined by the Building Inspector.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: Daisy Chow

Date: 8 / 7 / 19

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02473

OFFICE OF THE SELECT BOARD

730 Massachusetts Avenue
Town of Arlington
Massachusetts 02476-4908

2019 JUL 22 PM 2:04

(781) 316-3020
(781) 316-3029 fax

\$60.00 Filing Fee

Inspections Dept. at 51 Grove St. must review completed application before returning to this office.

APPLICATION

To the Licensing Authorities of the Town of Arlington

The Undersigned hereby makes application for a

- ☒ **COMMON VICTUALLER LICENSE (Eat In)**
☐ **FOOD VENDOR LICENSE (Take Out Only)**

Location 203 A&B Broadway

Name of Applicant Daisy Chow

Corporate Name (if applicable) La Chinita LLC

D/B/A Breadboard Bakery

Date _____

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

- A. It is understood that the Board is not required to grant the license.
- B. no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Select Board, and, furthermore, any work done is done at the applicant's risk, and
- C. in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Select Board a thirty day notice of his intention to sell same before such application will be acted upon by the Select Board.
- D. That the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Print Name Daisy Chow

Signature Name 

Phone (Home) _____ (Business) _____

Email daisy.c@gmail.com

Note: (A) If a corporation, state full names and addresses of principal officers.

(B) If a co-partnership, information must be provided on each partner; if a corporation, information must be provided on corporate officer making application.

before Aug. 1
→

Name Daisy Chow

Name _____

Address _____

Address _____

City _____

Zip _____

City _____

Zip _____

after Aug. 1
←

DESCRIPTION OF APPLICANT

DESCRIPTION OF APPLICANT

Born in the U.S., Yes ☒ No _____

Born in the U.S., Yes _____ No _____

Born Where _____

Born Where _____

Date of Naturalization _____

Date of Naturalization _____

Male or Female female

Male or Female _____

Date of birth _____

Date of birth _____

Photo 1 inch by 1



The Establishment

Sole Ownership / Partnership / Total Number of Partners

Corporation Based in MA

(Once approved, please go to Clerk's Office for Business Certificate)

Corporate Information Required:

President _____

Secretary _____

Treasurer _____

Name

Address

Zip

INFORMATION RELATIVE TO APPLICATION

Breakfast _____
Yes ☒ No _____

Lunch _____
Yes ☒ No _____

Dinner _____
Yes _____ No ☒

Do you own the property? Yes _____ No ☒ Tenant at Will ☒ Lease 1 + 5 (years)

Hours of Operation:

Day Mon - Sun Hours 7am - 6pm

Day _____ Hours _____

Day _____ Hours _____

Floor Space 1100 Sq. Ft. Seating Capacity (if any) 20

Parking Capacity (if any) _____ spaces Number of Employees 5

List Cooking Facilities (and implements)

Duke convection oven, Borg and Berke deck oven, induction burner,
bread slicer

Will a food scale be in use for sale of items to the public? Yes ☒ No _____

Will catering services be provided by you? Yes _____ No ☒

=====

The following items must be submitted with the application:

- | | |
|--|---------------------|
| 1. Layout Plan of Facility & Fixtures | Date Received _____ |
| 2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) | Date Received _____ |
| 3. Outside Facade and Sign Plan (dimensions, color) | Date Received _____ |
| 4. Menu | Date Received _____ |
| 5. Maintenance Program | Date Received _____ |

If the facilities are not yet completed, provide estimated cost of work to be done \$ _____

=====

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Select Board for approval:

Date _____ Time _____

Board Action: Approved Yes _____ No _____

APPLICANT'S RESUME

Food Business Experience of Applicant

From	<u>Sept. 2004</u>	to	<u>Sept. 2019</u>
Employee	<u>✓ Clear Flour Bread</u>	D/B/A	
Sole Owner		Location	<u>Brookline</u>
Partnership		Type Food	<u>Bakery</u>
Corporation		Number of Employees	<u>~ 40</u>

From	<u>Nov. 2015</u>	to	<u>June 2019</u>
Employee	<u>Cutty's</u>	D/B/A	
Sole Owner		Location	<u>Brookline</u>
Partnership		Type Food	<u>sandwich shop</u>
Corporation		Number of Employees	<u>~ 15</u>

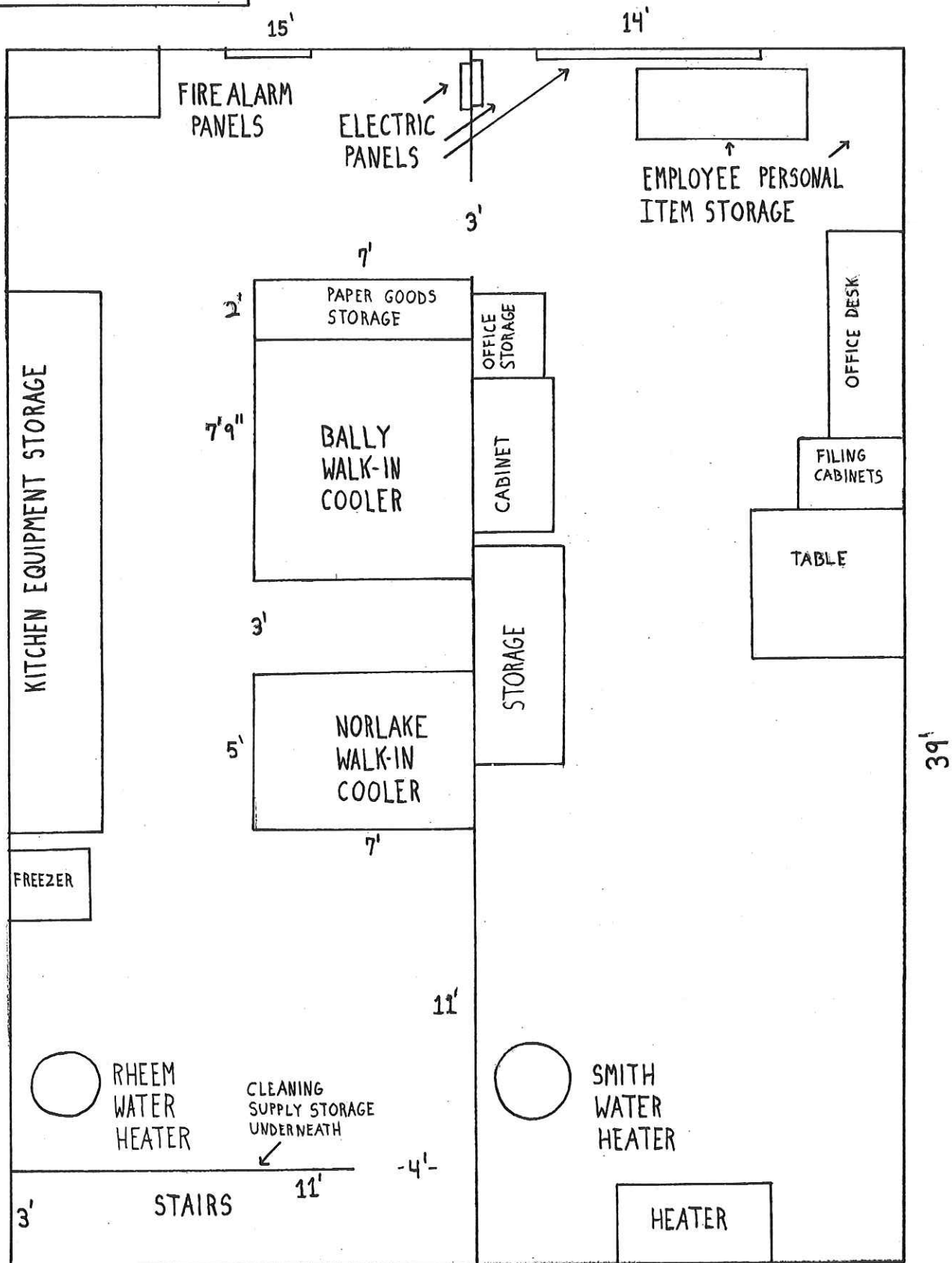
List any other information that you feel will assist in the review of this application.

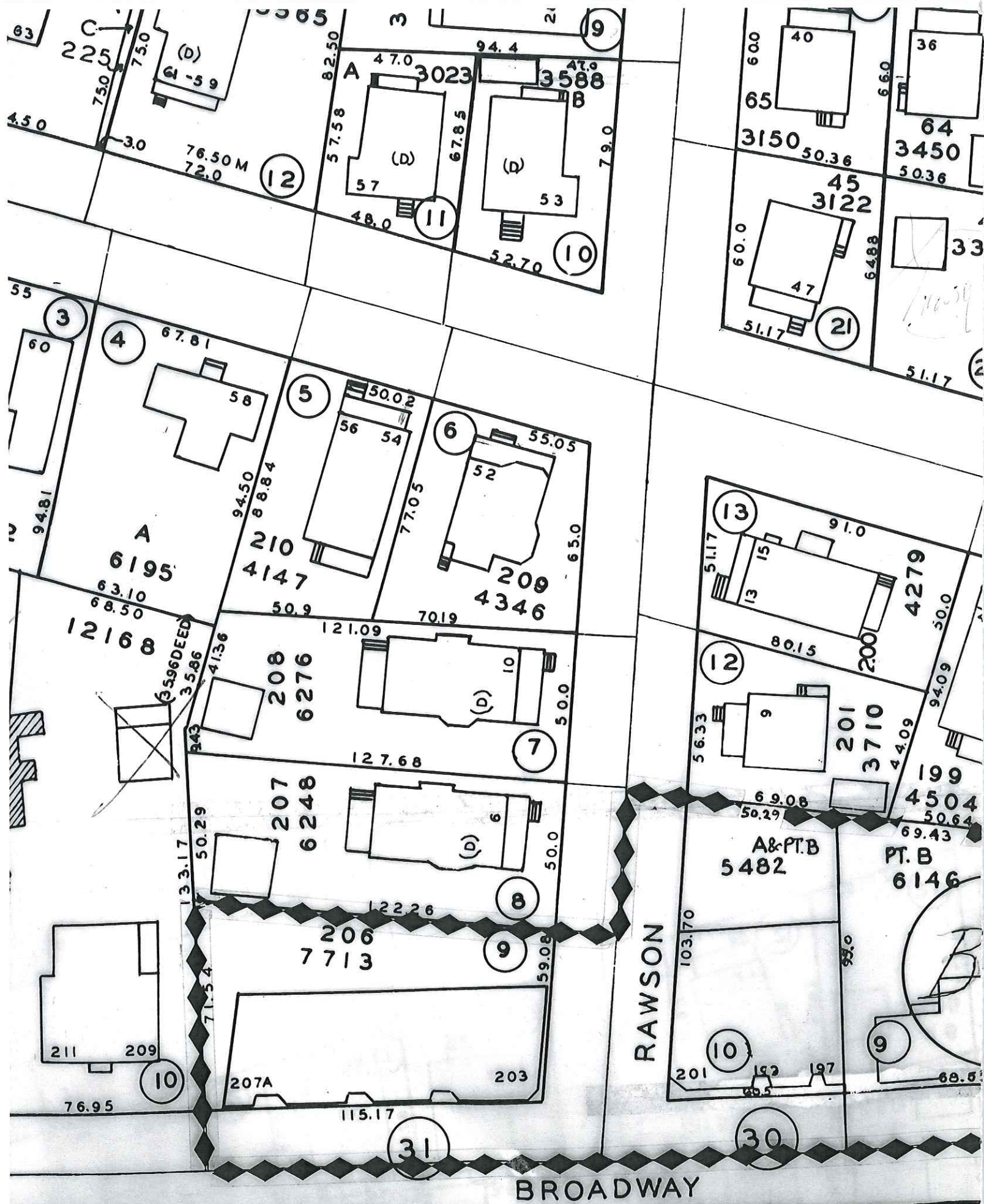
I've baked out of Cutty's every Friday and Saturday as Breadboard Bakery for the last 3+ years. During that time I also sold products at the Cambridge Central Flea and did a couple of bake sales out of Pod in Cambridge. Clear Flour is in a dense residential neighborhood, and I am very aware of noise and traffic in among neighbors.

STREET

BREADBOARD BAKERY
203 A+B BROADWAY
ARLINGTON, MA 02174

STOREFRONT





Outside Facade and Sign Plan

There will be no structural changes to the existing 2'x10' metal frame or lighting and wiring. The current PVC laminated board will be repainted with the new business name and logo.

Our design will look like this:

BREADBOARD



BAKERY

Breadboard Bakery Menu

Bread

100% Rye \$10
Pain de Mie \$5/\$9
100% Whole Wheat \$8
Sourdough \$7
Baguette \$4
Braided challah \$6 – weekends
Pizza dough \$4

Pastry

Kolache (Czech-Texan sweet yeasted dough filled with sweet cream cheese and fruit filling) \$2.50
Kanelbulle (Swedish cardamom-cinnamon twist bun) \$4
Cookies (chocolate chunk, soft molasses spice, decorated sugar cookies, shortbread) \$3
Whole wheat digestive biscuit (like a graham cracker) \$3
Cake slice \$5
Almond square \$4
Croissant (plain, almond, cheese, chocolate, raisin, seasonal: strawberry, rhubarb, peach, cranberry, etc.) \$3.50-\$4
Whole wheat croissant \$4.50
Laminated brioche \$4
Kouign Amann (caramelized salted butter cake) \$4
Cinnamon Roll (glazed flaky, buttery cinnamon roll made from croissant dough) \$4

Bread and Stuff (breakfast and lunch)

Toast with salted butter \$2
Toast with ricotta and housemade jam \$4
Baked oatmeal \$6
Granola and yogurt \$6
Sandwiches:
 brie \$7
 ham and butter \$9
 roasted vegetables \$9 + bacon \$2
 egg sandwiches \$7 + bacon \$2
 almond butter and housemade jam \$5
Grain salad (rye and wheat berries with vegetables, seeds, and vinaigrette)
Pizza (Fridays only) cheese, mushroom, pepperoni with tomato sauce

Cakes

Chocolate, vanilla, and brown butter in various sizes and styles \$30+

Packaged

Granola, cookies, croutons

Drinks

HOT—

Coffee

Tea

Espresso

COLD—

Iced coffee

Iced tea

Orange juice

Chocolate milk

Polar seltzer

“Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.”

“Before placing your order, please inform your server if a person in your party has a food allergy.”

Breadboard Bakery Maintenance Program

1. Monthly site visits by Waltham Pest Services
2. Weekly garbage pickup by JRM Hauling and Recycling
3. Biweekly recycling pickup by JRM Hauling and Recycling
4. Weekly compost pickup by Bootstrap Compost
5. Hood maintenance every 3 months by A1 Restaurant and Ventilation Inc.
6. Grease trap cleaning every 3 months by A&K Waste Systems Inc.
7. Daily maintenance of temperature log of high temperature sanitizer with Taylor Precision Temp-Rite single-use adhesive test strips
8. Daily maintenance of sanitizing bay of three-bay sink with quaternary sanitizer test tape.
9. Daily cleaning of bathrooms with germicidal wipes
10. Daily sweeping
11. Weekly mopping with commercial floor cleaner
12. Multi-shift brushing of bread oven
13. Multi-shift sanitizing of food surfaces

Bakery equipment maintenance: Northeast Service Technicians Inc.

Plumber: Mouradian Plumbing and Heating

Electrician: E & E Electrical Inc.



Town of Arlington, Massachusetts

For Approval: DBA Name Change All Alcohol License

Summary:

Shanghai Village Asian Cuisine, 434 Massachusetts Avenue, Andy Lian

ATTACHMENTS:

	Type	File Name	Description
▣	Reference Material	Taipei_Tokyo_-_Inspection_Reports.pdf	Inspection Reports
▣	Reference Material	Taipei_Tokyo_-_DBA_Application.pdf	DBA Name Change Application

LICENSE APPLICATION REPORT

Type of License: DBA Name Change

Name of Applicant: Andy Lian d/b/a Taipei Tokyo

Address: 434 Massachusetts Avnue

The following Departments have **no objections** to the issuance of said license:

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police _____ (No report needed for same owner)
- Fire _____ x _____
- Health _____ x _____
- Building _____ x _____
- Planning _____ x _____

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police _____
- Fire _____
- Health _____
- Building _____
- Planning _____



Arlington Fire Department Town of Arlington

Administrative Office
411 Massachusetts Ave, Arlington, MA 02474
Phone: (781) 316-3803 Fax: (781) 316-3808
Email: jkelly@town.arlington.ma.us

Kevin M Kelley
Deputy Fire Chief

Checklist for food sales ownership conversion.

- All exit signs and emergency lights must be tested and in good working order
- FACP **must** have annual test paperwork on hand and be free of trouble and alarm signals
- Sprinkler system (if present) shall have current inspection tag
- All extinguishers must be hung with signs and a current inspection tag
- "K" extinguisher mounted and tagged in the kitchen area if using fat to cook
- All exits and exit paths must be in proper working order and free from storage
- No storage of excess combustibles allowed inside building or near exit ways
- Hoods must have current inspection/cleaning sticker attached
- Kitchen extinguishing systems must have current inspection tags
- If Ansul or Sprinklers present FACP must report to monitoring company
- Address must be clearly visible from the street
- Electrical panels must be accessible from floor to ceiling for the entire width
- Call for inspection after all has been completed 781-316-3803

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: _____

8/7/19



Town of Arlington
Department of Health and Human Services
Office of the Board of Health
27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Select Board
From: Kylee Sullivan, Health Compliance Officer
Date: August 6, 2019
RE: Board of Health Comments for Select Board Meeting on August 12, 2019

Please accept the following as comments from the Office of the Board of Health:

**Taipei-Tokyo: 434 Massachusetts Avenue
DBA - Name Change**

- The owner met with the Health Department to determine requirements for re-opening after being closed for over a year due to a fire. A permit will not be issued until plans are approved and a final pre-operational inspection has been conducted to ensure the Establishment is in compliance with the Food Code.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 8/7/19

**OFFICE OF THE SELET BOARD
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Select Board by, August 6, 2019
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 434 Massachusetts Avenue

Applicant's Name: Andy Lian

D/B/A: Taipei Tokyo

Telephone: 781-267-5472

Department: Sent Via E-mail

Date: 7/17/2019

MEETING DATE: August 12, 2019

Inspected By:

RE: DBA NAME CHANGE – ALL ALCOHOL LICENSE

Police

Fire

Board of Health

Building

Planning

INSPECTION REPORT SECTION:

Building

All building changes need permits.

All sign changes need approval and sign permit.

Window signs cannot exceed 25% of window or fine lines will be levied.

Certificate of Occupancy is needed - \$100 fee.

The Director of Inspectional Services will not issue a permit until the plans are approved and a final inspection has been conducted to ensure the establishment is in compliance with the Building Code.

Plumbing

The Inspector of Plumbing and Gasfitting has no objection to the issuance of this license.

All Plumbing and Gasfitting work requires that the permits be obtained from this office for their respective trades by a licensed contractors.

Electrical

The Inspector of Wires has no objection to the issuance of this license

The applicant acknowledges that this is a conditional approval of the premises only and is not to be constructed as approval of the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: _____


8/7/18

**OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by August 6, 2019
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 434 Massachusetts Avenue
Applicant's Name: Andy Lian
D/B/A: Shanghai Village Asian Cuisine
Telephone: 781-267-5472
Department: Sent Interoffice Mail & E-mail

Date: 8/6/2019

MEETING DATE: 8/12/19

Inspected By:

RE: DBA NAME CHANGE---ALL ALCOHOL LICENSE

Police

Fire

Board of Health

Building

Planning---Ali Carter, Economic Development Coordinator

INSPECTION REPORT SECTION:

The application is for a change in the name of the business from Shanghai Village to Taipei Tokyo. Until temporarily closed due to a fire in 2018, this business has been operating in Arlington Center for many years and is appropriate for the B5 Central Business district in which it operates.

The Department has no objection to the alteration of premises for this business.


Any changes in signage, including signs in the window, and changes to the façade of the building may be subject to review by this Department. The Applicant is reminded that all signs, including re-lettering of the existing signs require a permit issued by the Building Department. Other provisions of the Zoning Bylaw may apply as determined by the Building Inspector.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: _____


8/7/19



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR AMENDMENT-Change of Business Entity Information

☐ **Change of Corporate Name**

☒ **Change of DBA**

- DOR Certificate of Good Standing (Req. for Chg of Corp Name only)
- DUA Certificate of Compliance (Req. for Chg of Corp Name only)
- Change of Corporate Name/DBA Application
- Vote of the Entity
- Payment Receipt
- Business Structure Documents
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

☐ **Change of Corporate Structure**

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Corporate Structure Application
- Vote of the Entity
- Payment Receipt
- Business Structure Documents
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

1. BUSINESS ENTITY INFORMATION

Entity Name

Municipality

ABCC License Number

Shanghai Village Asian Cuisine

Arlington

00011-RS-0030

Please provide a narrative overview of the transaction(s) being applied for.

Change DBA from Shanghai Village Asian Cuisine to Taipei-Tokyo

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name

Title

Email

Phone

Andy Lian

Owner

Shanghai1788@gmail.com

781-267-5472

2. CHANGES TO BUSINESS ENTITY INFORMATION

2a. Change of Corporate Name

Last-Approved Corporate Name:

Requested New Corporate Name:

2b. Change of DBA

Last-Approved DBA:

Requested New DBA:

2c. Change of Corporate Structure

LLC, Corporation, Sole Proprietor, etc

Last-Approved Corporate Structure

Requested New Corporate Structure

Shanghai Village Asian Cuisine

Taipei-Tokyo

Signature:

Date:

7/11/19

Title:

Owner

APPLICANT'S STATEMENT


I, Andy Lian the: ☐ sole proprietor; ☐ partner; ☐ corporate principal; ☒ LLC/LLP manager
Authorized Signatory
of Shanghai Village Asian Cuisine
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

7/11/19

Title:

Owner

**CORPORATE VOTE
OF
SHANGHAI 3, INC.**

At a Special Meeting of the Massachusetts Corporation, Shanghai 3, Inc., held on Friday, June 28, 2019 preceded by a Waiver of Notice of the Meeting, it was voted by the Stockholders and Directors of the corporation to have the corporation have a d/b/a designation of Taipei Tokyo:

VOTED: Unanimously

There being no further business to come before the meeting, it was VOTED to ADJOURN.

ADJOURNED:

Dated: 6/29/, 2019


Andy Lian, Secretary



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM

APPLICATION FOR AMENDMENT-Change of Business Entity Information

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

00011-RS-0030

ENTITY/ LICENSEE NAME

Shanghai 3 inc.

ADDRESS

434 Mass Ave

CITY/TOWN

Arlington

STATE

Ma

ZIP CODE

02474

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input checked="" type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS
TRANSMITTAL FORM ALONG WITH
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

Town of Arlington, Massachusetts

Stephanie L. Lucarelli
Town Clerk

OFFICE OF THE TOWN CLERK
730 MASSACHUSETTS AVENUE
ARLINGTON, MA 02476-4908
781-316-3070

New ☒ X
Renew

BUSINESS CERTIFICATE

No. 95


In conformity with the provisions of Chapter 110, Section 5 of the General Laws, as amended,
the undersigned hereby declares that a business is conducted under the name of:

Name & Address of Business
TAIPEI-TOKYO
434 MASSACHUSETTS AVENUE
ARLINGTON, MA 02474

by the following named person or persons:

Name(s): ANDY LIAN

Signature(s)



Address: 124 LOWELL STREET
LEXINGTON, MA 02420

Telephone No.: 781-267-5472

On: 7/1/2019

the above named person(s) appeared before me that the foregoing statements are true.

Stephanie L. Lucarelli

Town Clerk



This is not a license to do business. The operation of this business at
the said location may still be subject to other local, state or federal laws.
A copy of this certificate is being sent to the Building Department. This
certificate is good for four years, renewable by you. A statement under
discontinuance, retiring or withdrawal from the business or partnership
is \$15.00

Certificate Expires: 7/1/2023 Number:

95



Town of Arlington, Massachusetts

For Approval: Somerville 5K "Detour" Road Race, Sunday, October 6, 2019

Summary:

Michael Libby, Executive Director, Somerville Homeless Coalition

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Arlington_Request_Somerville_5K_2019_updated_08.08.2019.pdf	Request from Michael Libby

Somerville 5K “Detour” Road Race

SUNDAY, October 6, 2019

Millbrook Drive/Arlington High School Parking Lot

Somerville Homeless Coalition

1 Davis Square

Somerville, MA 02144

www.shcinc.org

The Somerville Homeless Coalition (SHC) has held the **Somerville 5K Road Race** for the past 23 years. All the proceeds from this event directly support SHC’s programs, resources and services that benefit homeless and nearly homeless families and individuals primarily from Somerville **and Arlington**; last year we served over 3,000 people. Despite our name, SHC not only serves the homeless and those experiencing housing insecurity in Somerville, but we also provide for the needs of many people struggling in **Arlington**. SHC currently leases and/or provides home-based supportive services to disabled and formerly homeless families and individuals living in 27 scattered apartment units throughout Arlington. Most recently, we have been working closely with the Town of Arlington’s Health and Human Services Department, Arlington Police Department and the Housing Corporation of Arlington on implementing the Rapid Transition of Homeless Individuals (RTHI) state grant designed to house the unsheltered staying in the Alewife/Thorndike/Mugar Woods area. Also, SHC is a member of the Arlington Human Service Network, Arlington Homelessness Task Force and the Somerville-Arlington HUD Continuum of Care group. SHC also provides weekly street outreach to areas in Arlington in collaboration with the Arlington Police Department as part of the regional Multi Disciplinary Outreach Team (MDOT).

Traditionally, the Somerville 5K has taken place in and around Somerville’s Davis Square area. However, due to long-term bridge closures and other major traffic detours throughout the city because of the Green Line Extension Project (GLX), SHC is unable to locate and operate an appropriate and safe route within Somerville city limits in 2019 for the Somerville 5K.

We are requesting that the Town of Arlington permit SHC to hold its **24th Annual Somerville 5K “Detour” Road Race in Arlington on Sunday, October 6, 2019**. We are proposing to use the same road race route that the Cause + Event Road Race utilizes. This route begins in the parking lot behind the Arlington High School and utilizes Millbrook Drive, Mill Street, Mass. Ave, Lowell Street, Bow Street and the Minuteman Community Path.

The planned **race start time is 9:00 AM** and will begin on Millbrook Drive. SHC begins setting up in the AHS parking lot around 6:00 AM. A company sets up a 20' x 30' canopy tent; this is utilized for registration and a small brunch following the race. We also will utilize a company to provide approximately eight (8) Port-a-Potties; these will be delivered on Saturday, October 5th or very early Sunday morning, October 6th. We have a road race timing company set-up a start/finish line (Spitler Race Systems). We have a small PA system utilized to make announcements and play music. We also request support from the Arlington DPW for proper use of trash/recycling receptacles and to pick-up those items following the conclusion of the activities. We also request access to any power source that is outside to operate our PA system and for the race timing company. Typically, all clean-up concludes by 12 noon, the canopy tent is removed and we make arrangements for the Port-A-Potties to be picked up. (We will need guidance and assistance on where best to place the Port-A-Potties.) We will also need police details to ensure safe running routes on the streets and to make sure that the Minuteman Community Path is available to accommodate all the runners safely. On Monday, August 5th, SHC, Select Board Administrator, Marie Krepelka, and two Arlington Police Department representatives, Lt. Rick Pedrini and Traffic Safety Office Corey Rateau met to discuss the police details and other aspects of the race.

In the past we have had between 750-950 runners. Since this is a new site/route we are unsure of how many runners will participate this year; it may be less.

SHC is also requesting to put '**sandwich boards**' in the following areas: **in front of Town Hall; near Medford St./Chestnut St.; and, at the Pleasant Street intersection.** These boards will serve to publicize the Road Race so that community members are aware of this event and have an opportunity to participate and have a fun morning with their family/friends.

We greatly appreciate the opportunity to propose holding our Somerville 5K "Detour" Road Race in Arlington. This is one of our largest fundraisers of the year and is vital to helping us continue to provide vital safety-net services to the Arlington and Somerville communities.

Michael Libby, Executive Director
Somerville Homeless Coalition

mllibby@shcinc.org

W: 617-623-6111

C: 617-775-3190



Town of Arlington, Massachusetts

For Approval: Boston Women's Market @ Uncle Sam Plaza, Saturday, September 7, 2019, 11:00 am - 4:00 pm

Summary:

Cara Loffredo, Directing Organizer

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Boston_Womens_Market_- _September_7_Uncle_Sam_s_Plaza_Proposal.pdf	Reference



TOWN OF ARLINGTON

MASSACHUSETTS 02476

781 - 316 - 3090

DEPARTMENT OF PLANNING &
COMMUNITY DEVELOPMENT

M E M O R A N D U M

To: Adam Chapdelaine, Town Manager
Cc: Jennifer Raitt, Director, Department of Planning and Community Development
From: Ali Carter, Economic Development Coordinator
Date: August 7, 2019

Re: Boston Women's Market Pop-Up at Uncle Sam Plaza

Proposal: After their first successful event in Arlington, Boston Women's Market (BWM), an organization that hosts pop-up retail events featuring women entrepreneurs, would like to host a second pop-up market at Uncle Sam Plaza in Arlington Center.

September 7, 2019, 11 AM - 4 PM (Rain date: September 8, 2019, 11 AM—4 PM)

Uncle Sam Plaza, 4 Mystic St, Arlington, MA 02474

22 vendors

Expected attendance: approximately 600 visitors throughout the day

BWM proposes to activate the green space at Uncle Sam Plaza with 22 women-founded businesses selling their goods. Vendor set-up will begin at 9 AM with selling hours between 11 AM - 4 PM. Each vendor will be allowed a 6' x 6' vending space for their tables and displays. BWM will assume all cost and responsibility for coordination of the marketplace and assuring that their vendors get all necessary permits to vend at the event. They have a successful track record of hosting these events in Arlington and nearby cities. The feedback they received at the July 27th event was overwhelmingly positive, and therefore they are requesting to hold a second pop-up market in Arlington one more time before the end of the summer.



ATTN: Arlington Select Board

FROM: Cara Loffredo, Directing Organizer, Boston Women's Market

RE: Proposal to host Boston Women's Market at Uncle Sam's Plaza in Arlington, MA on September 7
(Rain date September 8)

To whom it may concern:

Boston Women's Market (BWM), an organization based in Boston, MA that creates selling, learning, and community opportunities for women entrepreneurs and artists from New England, would like to return to Uncle Sam's Plaza in Arlington, MA (4 Mystic St, Arlington, MA 02474) on September 7, 2019 (rain date September 8) to host another outdoor Boston Women's Market.

BWM first popped up in the Plaza on July 27 with 25 womxn vendors. We were immediately blown away by the support we received throughout the day from Arlington residents. Not only did we welcome over 500 visitors to the market throughout the day, we met countless Arlington-based women entrepreneurs who were excited to join the BWM community and participate in future Boston Women's Market events.

Photos from the July 27 Market : <https://photos.app.goo.gl/NyKPMwh5k1bfqvLB9>

Interview with Arlington Community Media (ACMI): <https://acmi.tv/videos/acmi-news-august-02-2019/>

We hope you will consider welcoming Boston Women's Market back to Uncle Sam's Plaza to help us celebrate your local community and enjoy the last few days of summer. Below you will learn more about BWM's mission and the outlined proposal for the event.

Who Is Boston Women's Market?

We Tell Stories

We tell the stories of and promote women influencers, business owners, and artists from New England.

BUILDING BRIDGES AND RAISING LADDERS FOR WOMXN ENTREPRENEURS AND ARTISTS IN NEW ENGLAND.

BOSTONWOMENSMARKET.COM HELLO@BOSTONWOMENSMARKET.COM [@BOSTONWOMENSMARKET](https://www.instagram.com/BOSTONWOMENSMARKET)

We Host Events

We host selling opportunities, like outdoor marketplaces, throughout the year where our members sell their goods to local communities. Our markets not only support our member vendors, but also drive business to the local community. The 2019 selling season was kicked off on June 1 in Jamaica Plain at the Loring-Greenough House. Nearly 60 women makers, artists, and musicians greeted over 1.5k visitors into the Jamaica Plain community. We invite you to view photos from the June 1 kick-off market [here](#). Past BWMs have been held in communities such as Back Bay, Roslindale, Somerville, Jamaica Plain, and Boston Seaport.

We Educate

We create learning opportunities to help business women innovate and run healthy businesses.

Uncle Sam's Plaza Market Proposal

When: September 7, 2019, 11 AM - 4 PM (Rain date: September 8, 11 AM - 4 PM)

Where: Uncle Sam's Plaza, 4 Mystic St, Arlington, MA 02474

No. of Vendors: 25 women vendors

Expected attendance: ~500 visitors throughout the day

BWM proposes to activate the green space at Uncle Sam's Plaza and Visitors Center with 25 women-founded businesses selling their goods. Vendor set-up will begin at 9 AM with selling hours between 11 AM - 4 PM. Each vendor will be allowed a 6' x 6' vending space for their tables and displays.

Logistical coordination of the marketplace will be organized by the BWM team including:

- Vendor registration
- Vendor table assignments and arrival times
- Vendor table rentals (if needed)
- Vendor informational correspondence
- Marketplace marketing and advertising
- Event insurance

Example of Plaza Traffic Flow:



Thank you for your consideration of Boston Women's Market. If you have further questions, please contact Cara Loffredo at hello@bostonwomensmarket.com or 860.307.2476.

Thank you,
Cara Loffredo
Directing Organizer, Boston Women's Market

BUILDING BRIDGES AND RAISING LADDERS FOR WOMXN ENTREPRENEURS AND ARTISTS IN NEW ENGLAND.

BOSTONWOMENSMARKET.COM HELLO@BOSTONWOMENSMARKET.COM [@BOSTONWOMENSMARKET](https://www.instagram.com/BOSTONWOMENSMARKET)



Town of Arlington, Massachusetts

Whittemore Park Redo

Summary:

Linda Clark, 18 Hamilton Road

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Clark_CR.pdf	Correspondence from L. Clark

From: Linda Clark <
To: mkrepelka@town.arlington.ma.us
Cc:
Date: 08/07/2019 01:59 PM
Subject: Whittemore Park redo

I am writing to protest the plan to change Whittemore Park into an event space at the expense of losing mature trees in the center of town. With cities nationwide finally understanding the role trees play in combating and mitigating climate change, how can Arlington justify doing this? How many years will it take before mere saplings planted to replace some of these trees attain the same size and capability these mature trees represent? With the extreme heat of this summer coupled with lack of rain these past few weeks, to remove these trees is folly.

Linda Clark

Arlington



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

Next Scheduled Meeting of Select Board September 9, 2019