

## ***ARLINGTON PUBLIC SCHOOLS***

*In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:*

***Arlington School Committee  
School Committee Regular Meeting  
Thursday, October 10, 2019  
6:30 PM***

*Arlington School Committee  
869 Mass Avenue, 6th Floor  
Arlington, MA 02476*

*Open Meeting*

- *Arlington High School Art Department*

*6:35 p.m. AHS Service Learning and Cultural Exchange Trip by Hammer & Chisel, Dorian Botsis, Liz Morris*

- *Hammer & Chisel presents trip to Puerto Rico for approval, April 20-26, 2020*

*6:45 p.m. Public Comment*

*6:55 p.m. Meet The New Administration*

- *Athletic Director, John Bowler*
- *Science Curriculum Director, Samatha Hoyo*
- *Elementary Science Coach, Sarah Huber*

*7:05 p.m. District Accountability Report, R. MacNeal*

*7:25 p.m. Diversity Hiring Report, R. Spiegel*

*7:35 p.m. Arlington Human Rights Commission Documents, J. Susse*

- *Response to incidents*
- *School Liaisons*

*7:45 p.m. MASC Annual Business Meeting*

- *Discuss resolutions*
- *Appointment of delegate*

*7:55 p.m. Superintendent's Report, K. Bodie*

- *AHS Building Project Update*

*8:15 p.m. Consent Agenda*

*All items listed with an asterisk are considered to be routine and will be enacted by*

*one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

*Approval of Warrant: Warrant Number 20066, Dated 10/1/2019, Amount \$383,752.69*

*Approval of Minutes: Regular School Committee minutes of September 26, 2019*

*Approval of Trip: AHS Puerto Rico Service Learning & Cultural Exchange Trip, April 20-26, 2020.*

*Approval of Trip: AHS South Africa Trip, April 2020*

*8:20 p.m. Discussion on District Goals 2018-2019 Evidence and Superintendent Evaluation Process*

*Policy: None*

*8:30 p.m. Subcommittee/Liaison Reports/Announcements*

*Budget: Kirsi Allison-Ampe (chair)*

*Policies & Procedures: Paul Schlichtman (chair)*

*Curriculum, Instruction, Assessment & Accountability: Jane Morgan (chair)*

*Community Relations: Jennifer Susse (chair)*

*Facilities: Bill Hayner (chair)*

*Legal Services: Bill Hayner (chair), Jeff Thielman*

*Arlington High School Building Committee: Jeff Thielman, Kirsi Allison-Ampe*

*Calendar Committee: Jennifer Susse*

*Election Modernization Committee: Jennifer Susse*

*Superintendent Search Process: Paul Schlichtman (chair)*

*AEA Negotiations: Len Kardon and Paul Schlichtman*

*Liaisons Reports*

*Announcements*

*Future Agenda Items*

*Executive Session*

*To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an open meeting, may have a detrimental effect.*

*To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting, may have a detrimental effect. Collective bargaining may also be conducted.*

*8:50 p.m Adjournment*

*The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.*

*Submitted by Len Kardon, Chair*

*Correspondence Received:*

*AHS Art descriptions*

*AHS Puerto Rico Service Trip Approval form, April 20, 2020*

*AHS Cape Town, South Affrica Trip Approval For April 20, 2020*

*Warrant # 20066, dated 10/1/2019*

*School Committee Regular Meeting Minutes 9/26/2019*

*EDCO Collaborative Highlights, October 1, 2019*

*MASC Legislative Update: Student Opportunity Act and Q&A, September 19, 2019*

*MASC September 2019 Bulletin*

*MASC Delegate Manual and 2019 Annual Report*

*Emails regarding OMS incident*

*APS 2019 Diversity Report*

*DESE Educator Diversity Initiatives, MASPA Meeting 10/3/2019*

*APS Press Release October 7, 2019*

*APS MCAS Presentation 10/10/2019*

*Community Relations 8/26/2019 minutes*

*Annual Budget Calendar 2019-2020*

*AHRC Liaisons to Arlington Public Schools*



## **Town of Arlington, Massachusetts**

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### **Meeting Location**

#### **Summary:**

Arlington School Committee  
869 Mass Avenue, 6th Floor  
Arlington, MA 02476





## Town of Arlington, Massachusetts

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### Open Meeting

#### Summary:

- Arlington High School Art Department

#### ATTACHMENTS:

Type	File Name	Description
▯	Backup Material AHS_ART.pdf	AHS Art descriptions

10/10/19

AHS 9/12

DISPLAY "A"  
LEFT SIDE

## **AP Art & Design: Drawing, 2-D Design, 3- D Design**

The A.P. program in Studio Art & Design is intended for highly motivated students who are seriously interested in the study of art at the college level.

The curriculum addresses three major concerns. (1) A selection of the students best work over two years, (2) a yearlong study and creation of an in -depth portfolio of one central theme, and (3) the study of major movements in art history and influences of various cultures, with a focus on Contemporary Art.

AHS 9-12

DISPLAY "A"  
RIGHT SIDE

## Ceramic Sculpture and Pottery 1

In Ceramic Sculpture and Pottery 1 at the high school, students are practicing and honing the skills of constructing with fire clay to create both functional pottery, and sculptural pieces. Through lots of practice, students have learned hand-building techniques such as pinching, coiling and slab building as well as using the potters' wheel. They have recently begun to apply and combine those skills in the creation of more complex work. Students have also begun to explore adding color to work through glazing.

Below is the description for display board "B" in the school committee room.

Display "B":

This is a selection of individual pieces from Ms. Rebola's classes that made up this year's large scale collaborative installation in the art hallway of Arlington High School. The theme of the work is the idea of "growth". Over 300 students were asked to design and create a piece that visually represents a form of growth, whether it be physical, emotional, organic or any other kind of growth. All pieces came together to make a large garden-like installation that was intended to celebrate diversity within our community and contribute to an inclusive and welcoming learning environment.



Karen Fitzgerald <kfitzgerald@arlington.k12.ma.us>

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## School Committee Blurbs

1 message

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Nikki McCulloch <nmcculloch@arlington.k12.ma.us>

Fri, Oct 4, 2019 at 8:02 AM

To: Karen Fitzgerald <kfitzgerald@arlington.k12.ma.us>

### C Panel

Students in the new course Drawing 1 explored a series of academic skills of observation where they applied different drawing techniques. This included a sequence of drawings focusing on line, edges, space, relationships, and form. Students applied different techniques with charcoal and graphite to render objects from careful observation. This variety of drawings will lay a foundation for the rest of the year.

This is continued onto panel D

Panel D also contains collaborative works mentioned previously for the growth collaboration installation.

Annie should send along a description for panel B

If you need this document translated, please call your child's school principal - Si necesita este documento traducido, por favor comuníquese con la escuela de su hijo - Se você precisa este documento traduzido, entre em contato com a escola do seu filho - Si vous avez besoin de traduire ce document, s'il vous plaît contacter l'école de votre enfant - 如果你需要这份文件翻译, 请联系您的孩子的学校 - إذا كنت تحتاج / تحتاجين إلى ترجمة هذه الوثيقة إلى اللغة العربية يرجى الاتصال بمدرسة طفلك/طفلتك، -

Nikki McCulloch

Visual Art Teacher

Arlington High School

nmcculloch@arlington.k12.ma.us

## **Digital Photography**

On display are photos inspired by students' family heritage. Students are encouraged to explore multiple aspects of photography. All are expected to develop a "personal voice" with thoughtful and meaningful expressions through a variety of subject matter and techniques. Many students are attracted to this media not only because the results are so immediate, but because they seek an alternative means of expression.

## Foundations of Studio Art

### *Zentangles*

A *Zentangle* is a complicated looking drawing that is built one line at a time. Simple tangles, or patterns, are combined in unplanned ways that grow and change in amazing directions. Also known to help relieve anxiety and stress, help you focus and relaxes your body, Zentangles help to build confidence in one's creative abilities.



## **Town of Arlington, Massachusetts**

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**6:35 p.m. AHS Service Learning and Cultural Exchange Trip by Hammer & Chisel, Dorian Botsis, Liz Morris**

**Summary:**

- Hammer & Chisel presents trip to Puerto Rico for approval, April 20-26, 2020

**ATTACHMENTS:**

	Type	File Name	Description
▯	Reference Material	3642095811-31396-17809-178- 680001_(1).pdf	PR Trip





# HAMMER & CHISEL

PUERTO RICO SERVICE LEARNING AND CULTURAL  
EXCHANGE TRIP

## ABSTRACT

We are inviting students, teachers and families to engage in supporting the relief work of rebuilding Puerto Rico into a resilient and sustainable community of the future. (c) 2020 Hammer and Chisel Inc.

Dorian Botsis



HAMMER AND CHISEL INC.  
32 Meeting House Path  
Ashland, MA, USA, 01721  
617.390.3609

## **Puerto Rico Service Trip**

### **Introduction**

The Puerto Rico Service Trip works with local non-profits to bring relief and support to locally designated needs. While many agencies are doing relief work because of the hurricane, we focus on resilience and sustainability beyond the immediate hurricane relief.

The trip focuses on multiple core goals:

- Cultural exchange
- Learning the history of Puerto Rico
- Leadership development and youth empowerment
- Support of Puerto Rico growth towards resiliency and sustainability
- Relationship building across cultural differences

### **The Service Work: Community Service with non-profit Ninos De Nueva Esperanza (Children of New Hope)**

We will be partnering with the Executive Director, Michelle Rodriguez Maldonado on the ground, along with Hammer & Chisel representatives. They will also provide administrative support for the trip related to on the ground needs (medical, relief, and safety support). The service work of the tour focuses on resiliency and the sustainability of Puerto Rico. Participants will work in smaller teams focused on needs determined by Ninos De Nueva Esperanza.

Projects include but are not limited to:

- Community Engagement with the elderly in Sabana Seca: the school team will work in smaller groups and support the elderly in the Sabana Seca community. They will provide support to clean homes, clear yards, deliver goods, repair or renovate structures and engage with the elderly persons and their families. Teams will work together, that is, no student will work alone individually with a family.
- Classroom preparation: the school team will work in smaller groups preparing classrooms for the teachers at Ninos De Nueva Esperanza. This will include classroom set up, design, supplies and cleaning.
- Other work may be added depending on the needs and time allotment.
- Service work will run from 9-3pm (Mon-Thurs)

Island experiences (e.g. ziplining in the rainforest, kayaking in the bioluminescent bay) are optional extras to the trip.

## **Proposed Trip Itinerary**

**(6 day option, subject to change based on timing, conditions and travel options)**

- Day 1:** Monday  
Depart Boston (afternoon)  
Arrive in Puerto Rico (early evening)  
Check in to accommodation (Hampton Inn)  
Orientation, safety briefing, walking tour of area (possible)
- Day 2:** Tuesday  
Drive from hotel area to Sabana Seca (about 15-20 minute drive)  
Meet the team, participate in orientation to the service project and non-profit  
Orientation to Non-profit and service project teams  
Team selection and team building  
Purchasing for service project needs not catered for beforehand  
Old San Juan  
Workshop: Introduction to the History of Puerto Rico  
Cultural experiences around food, history and shopping
- Day 3-4:** Wednesday - Thursday  
Engage with the service project (about 6 hours/day approx. 9a-3p)  
Return to hotel  
Afternoon options include:  
Walking tours  
Debrief sessions  
Journaling and group discussions/workshops:  
Racism,  
Discovering the artist and art within yourself  
The True Story of Puerto Rico  
Team building activities, Attending sporting events, Beachfront, hotel pool
- Day 5:** Friday  
Travel to El Yunque National Park to enjoy hiking and waterfalls  
Environmental Awareness workshop  
Spend the afternoon at Balneario de Lugillo beach
- Day 6:** Saturday  
Beach morning (dependent on flight availability)  
Final dinner celebration  
Return flight to Boston (early morning flight on Sunday)

**Cost:** \$2250\*/person

Cost includes flights, accommodation (3 star hotel or equivalent), two meals a day, service work costs, in-country transport, H&C staff support, fees, tips and taxes. \*Price is subject to change based on actual booking costs until a contract is finalized.

**Next Steps:** If you are interested in booking a Puerto Rico service trip please contact Dorian Botsis at [dbotsis@hammerchisel.org](mailto:dbotsis@hammerchisel.org).



Hammer and Chisel Trip Cancellation Policy - School

Upon signing of a trip contract the following criteria, conditions and policies apply:

The use of "school" in this policy stands for the administration, organization and teachers (those participating in the trip and any given the responsibility by the administration or participating teachers).

The use of "HC" stands for Hammer and Chisel Inc, its officers or representatives that are working on their behalf for the trip as stipulated in the contract.

**1. School Responsibilities**

- a. The school will commit to actively promote the trip to the best of their ability seeking to meet minimum quota as stipulated in the contract.
- b. The school will provide students access to information and direct students and parents on how, when and where to pay for the trip as stipulated in the contract.
- c. The school will promote the trip as agreed upon in the contract at the price stipulated in the agreement. No other pricing or information will be considered valid unless clearly agreed to and amended by HC and the school in the contract.
- d. The school will not commit HC to any project, work, effort or commitment outside of the contract.

**2. Hammer and Chisel Responsibilities**

- a. HC commits to providing up to date information on trip details (flights, accommodation, projects) as they are relevant to the functioning and promotion of the trip.
- b. HC will provide marketing material information for the school to use in promoting the trip. Information includes program details, costs, website promotional material and other marketing avenues HC normally uses.
- c. HC will not provide printed media for promotional purposes, but may allow printed material to be used for this purpose if deemed acceptable.
- d. HC will provide payment avenues for the trip. These will primarily be through HC website and invoicing. HC may ask the school to collect money on its behalf if the school agrees to this process.
- e. HC will fulfil planning, booking and executing of the trip as detailed in the contract.

**3. Cancellations**

- a. The trip may be cancelled in its entirety by either party at any time if the above responsibilities are not met.
- b. In the event a force majeure makes substantial performance of this contract impossible to complete due to circumstances outside of HC's control such as, but not limited to, acts of terrorism, natural disasters, or government shutdowns the trip may be cancelled.

**4. Reimbursement Provisions**

- a. If the school cancels the trip, the following provisions are in effect:
  - i. HC may reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure, less any fees it incurs from its providers.
  - ii. HC may reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, other booking costs already made and any fees it incurs from its providers. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.
  - iii. HC will not reimburse any participants the cost of the trip if the cancellation is made after 60 days from trip departure. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or

transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.

- b. If HC cancels the trip, the following provisions are in effect
  - i. HC will reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure. HC will incur the cost of fees associated with the trip.
  - ii. HC will reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, and other booking costs already made. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions. Other bookings will be cancelled or transferred to the participant. HC will incur the cost of fees associated with the trip.
  - iii. HC will reimburse participants the remaining cost of the trip if the cancellation is made less than 60 days prior to the trip departure, less flight costs, and other booking costs already made. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions. Other bookings will be cancelled or transferred to the participant. HC will incur the cost of fees associated with the trip.

#### **5. Withdrawal Provisions**

- a. Participants may withdraw from the trip at any time subject to the following provisions:
  - i. HC may reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure, less any fees it incurs from its providers.
  - ii. HC may reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, other booking costs already made and any fees it incurs from its providers. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.
  - iii. HC will not reimburse any participants the cost of the trip if the cancellation is made after 60 days from trip departure. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.

#### **6. Dismissal**

- a. HC reserves the right to refuse to retain any participant on the tour.
  - i. Any student participant may be dismissed from the tour at the discretion of HC and teacher chaperones on the trip. No student participant may be dismissed without agreement from both HC and teacher chaperones. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual or their parent/guardian and not the responsibility of the school or HC.
  - ii. Any teacher or chaperone may be dismissed from the tour at the discretion of HC and the other teacher chaperones on the trip in consultation with the school administration. No teacher chaperones may be dismissed without agreement from both HC and school administration. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the school or HC.



**HAMMER & CHISEL**

HAMMER AND CHISEL INC.  
32 Meeting House Path  
Ashland, MA, USA, 01721  
617.390.3609

**Hammer and Chisel Trip Contract**

This contract is between Arlington High School ("school") and Hammer and Chisel Inc (HC) for the following trip:

**Type of Trip:** Puerto Rico

**Date of Trip:** 4/20/20-4/26/20 subject to flight availability.

**Cost of Trip:** \$2250, including the following:

- 1 teacher travels free for 10 paying students.
- Additional chaperones may be added at the full cost of the trip.
- Trip includes 2 meals a day, flights, in-country transport, accommodation, select tours, tips, select service projects, general liability insurance, HC fees and associated staff.

**Trip Conditions:**

- Minimum paying participants is 20
- Maximum paying participants is 30.
- HC will execute the trip including bookings, flights, tours, service projects and associated work as detailed in the trip information sheet and agreed upon in consultation with the school.
- HC will handle payment through their website or in direct invoicing with participants and/or their parents/guardians.
- School may provide administrative support for trip meetings, receiving payments and collecting forms.
- All participants (students and teachers) must sign associated forms, waivers and meet entry requirements for destination country. Failure to do so will mean dismissal from the trip at participant's expense.

**Payment Structure**

- Registration: 10% upon registration (\$225)
- 1st payment: 11/22/2019 - \$900
- 2nd payment: 12/22/2019 - \$675
- 3rd payment: 1/22/2020 - \$450
- Payment may be in full at any time prior to 1/22/2020 subject to above payment dates.

**Cancellations**

- Trip cancellations are detailed in the Trip Cancellation Policy except for amendments listed below.
- Any exclusions or additions may be added to that policy with approval by both school and HC.

**Participant, Chaperone and Teacher Behavioural Expectations**

- Teachers, students and other chaperones from the school will be subject to the laws of the land and Arlington High School rules.
- We reserve the right to refuse to retain any participant on the tour. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the school or HC.
- Teachers are responsible for the discipline of students who fail to adhere to rules and directives as stipulated by teachers or HC staff. HC staff may issue instructions to provide additional safety and security. These are to be followed by all involved. Failure to do so may require disciplinary action which will be determined in consultation with the teachers on the trip. Discipline of fellow teachers will be determined by school guidelines.

We the undersigned agree to the terms and conditions as stated above:

Name of School representative:

Name of HC representative

Signed:

Signed:

Date:

Date:





## 4. International Travel Application

Please fill out this form, which will go to the Principal, the Superintendent, and then the School Committee for approval. Please leave time to meet with the Principal and revise before submission. Complete the first draft to the best of your ability.

**REQUIRED DOCUMENTS:** Please make a copy of, personalize the copy (if necessary) & print a copy of each and schedule a meeting with the International Travel Coordinator (currently the Principal).

AHS - International Travel Application (THIS FORM)  
International Trip Application - Signature Form  
Legal Documents - Medical Info, Permission to Treat & Release from liability  
Trip Selection Criteria & Behavior Contract

You may also want to send the Travel Questionnaire for Travel Agencies to your travel representative before filling out this form, so that you can simply cut and paste their answers into this document.

Your Name \*

Elizabeth Morris

In what department and at which school does the lead teacher work? \*

Special Ed, Athletics, Arlington High School

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### Trip Basics

Please provide some basic information about this trip.

Destination (City(s)/Country): \*

San Juan, Puerto Rico

Departure Date \*

MM DD YYYY

04 / 20 / 2020

Return Date \*

MM DD YYYY

04 / 25 / 2020

How will you be traveling to your destination? (bus, plane, train, etc) \*

Plane

How will you be traveling around your destination once you have arrived?  
(bus, plane, train, etc) \*

site supplied vans, walking

What is the purpose of this trip? (cultural, student exchange, homestay,  
etc) \*

service learning, cultural exchange, sports mentoring

Briefly describe the educational purpose/value of this trip. \*

students will empower each other to develop leadership skills and support Puerto Rico to  
sustainability

Will any school be missed by those attending? (Yes or No) \*

~~no, summer~~  
SPRING vacation

## Chaperones

Arlington Public Schools requires a minimum of 2 chaperones for all international travel. One male and one female is required.

What is the name and email address of your chaperone? \*

Elizabeth Morris Eamorris@arlington.k12.ma.us

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Please provide the names and emails of all chaperones. (Ensure, if not district employees, that they have been CORI'd well before the trip)

Alex Leon alexanderleon521@gmail.com (AHS CORI completed, athletics staff employee, native spanish speaker)

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## Travel Company

What is the name of the agency with whom you have worked to plan this trip? \*

Hammer&Chisel

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What is the name, phone number and/or email address of the individual agent(s) with whom you have worked? \*

Dorian Botsis, dbotsis@hammerchisel.org

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If school will be missed, what steps will be taken to minimize the impact?

N/A

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Who can attend this trip? Is it geared toward particular students? Grade levels? etc. (Requirements for participation should be clearly stated on the Trip Policy & Behavior Contract to be signed by parents. Edits to this document can be made on your own copy) \*

All high school students interested in leadership development, travel, volunteering/community service. Student athletes are encouraged to attend and participate in leadership programs/team building and connections with local teams. Students will be in good standing and approved by the dean.

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How much does the trip cost (an estimate is fine) per student? \*

2,250.00 per student

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What is included in the cost of the trip? \*

flights, accommodations, two meals a day, service work costs, ground transportation, HC staff support, fees, tips and taxes. walking tour and national park admission included.

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What is NOT included in the cost of the trip? What expenses will students incur during the trip? \*

one meal a day( average cost \$15-\$20/day),personal shopping optional chaperoned excursions; such as bio luminescent bay snorkeling, kayaking, zip lines(Optional Excursions range from \$120-\$150/person or higher depending on the excursion ,zip lining and the closest kayaking experience fall in the middle of that range)

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Describe the trip insurance plan. (Trip insurance usually includes coverage for emergency travel home, trip cancellation, etc. This is NOT just liability.) \*

Each participant will be offered various package options to purchase their own personal trip insurance through Travelex insurance services(coverage option form included). General liability insurance is included in the trip (see in attached contract document). Travelex personal insurance greatly facilitates their own ability to claim back on any trip issues like delays or cancellations, and allows each participant to select their own insurance coverage based on their own needs. Travelex is an optional personal insurance offered for each participant.

In the event of cancellation, describe the refund date(s) and policy. (Include a print out of this information attached the Trip Policy & Behavior Contract that is signed by students and parents/guardians) \*

Contained within cancellation policy document. See attached cancellation policy

How do students register for this trip? (online with travel company, through lead teacher, through the school, etc) \*

Online through Hammer and Chisel website

If there is a payment plan, or options, please describe. \*

Contained within contract document(see attached document)

What is the process for students who may have difficulty paying for this trip? \*

Hammer and Chisel can provide letters for donations that will be tax deductible. Students may also direct people to donate to Hammer and Chisel on their behalf. 100% of the donated amount will be contributed to their costs.

In the future, we would like to work with the Student Athletic Council to create and participate in fundraising opportunities

If the company provides fundraising opportunities, please explain.

Students may utilize our website and provided material to fundraise on their behalf.

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Please upload a "School Board Packet," if provided by the travel agency.  
(Be sure the document includes the lead teacher name, the phrase  
"School Board Packet" and destination city in its title)

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## Pre-Trip Prep

Describe how you will disseminate information about this trip to students. \*

Promoted by teachers in school, interest/information meetings, AHS coaches, Athletic Director, team meetings.

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Describe how you will communicate with parents before the trip. (Parent meetings, informational website, etc) \*

Parent meetings, website

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## During the Trip

Please attach your trip itinerary. (Be sure the document includes the lead teacher name, the phrase "Itinerary" and destination city in its title) \*

 20 2019 - Elizabeth...

Describe how you will factor emergency expenses into the trip budget. \*

Service provider carries emergency funding for trip program elements and teachers may carry emergency cash at their discretion.

Describe how you will communicate with parents/guardians during the trip. \*

Email, phone, social media

Describe how you will communicate with administration during the trip. \*

Email, phone

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This form was created inside of Arlington MA Public Schools.

Google Forms





REQUIRED DOCUMENTS: Please make a copy of, personalize the copy (if necessary) & print a copy of each for the International Travel Coordinator.

- AHS - International Travel Application
- International Trip Application - Signature Form
- Legal Documents - Medical Info, Permission to Treat & Release from liability
- Trip Selection Criteria & Behavior Contract

\*\*\*\*\*

Before submitting the completed application (with all necessary paperwork and this signature page) to the School Committee, please get approval from your department head then schedule a meeting with the International Coordinator (Matthew Janger).

Signature of Department Head

<u>John Bowler</u>	<u>Athletics</u>	<u>10/1/19</u>
Name	Department	Date

Signature of Principal

<u>Matthew J</u>	<u>Arlington High School</u>	<u>10/1/19</u>
Name	School	Date

Signature of Superintendent

<u>Karen Zales</u>	<u>10/4/19</u>
Name	Date





## **Town of Arlington, Massachusetts**

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**6:45 p.m. Public Comment**



## **Town of Arlington, Massachusetts**

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### **6:55 p.m. Meet The New Administration**

#### **Summary:**

- Athletic Director, John Bowler
- Science Curriculum Director, Samatha Hoyo
- Elementary Science Coach, Sarah Huber



## Town of Arlington, Massachusetts

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7:05 p.m. District Accountability Report, R. MacNeal

**ATTACHMENTS:**

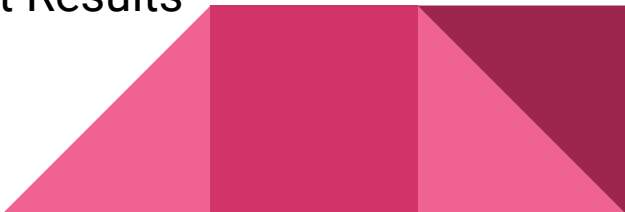
Type	File Name	Description
▢ Presentation	2019_Arlington_Public_Schools_MCAS_Presentation_updated.pptx	2019 District Accountability Report updated

# 2019 Arlington Public Schools MCAS /Accountability Report

School Committee Meeting  
October 10, 2019

Presenter: Dr. Roderick MacNeal, Jr.  
Assistant Superintendent

# Objectives

- Next Generation Achievement Levels
  - Define Student Growth Percentile
  - What's new for the 2019 Accountability reporting system
  - Arlington Public Schools Accountability Ratings
  - District Grade Level Exceeding/Meeting Achievement Results
  - Questions/Comments
- 

# Next Generation Achievement Levels

## **Exceeding Expectations**

A student who performed at this level exceeded grade-level expectations by demonstrating mastery of the subject matter.

## **Meeting Expectations**

A student who performed at this level met grade-level expectations and is academically on track to succeed in the current grade in this subject.

## **Partially Meeting Expectations**

A student who performed at this level partially met grade-level expectations in this subject. The school, in consultation with the student's parent/guardian, should consider whether the student needs additional academic assistance to succeed in this subject.

## **Not Meeting Expectations**

A student who performed at this level did not meet grade-level expectations in this subject. The school, in consultation with the student's parent/guardian, should determine the coordinated academic assistance and/or additional instruction the student needs to succeed in this subject.



# Student Growth Percentiles (SGP)

SGPs are percentiles (ranging from 1 to 99) calculated by comparing one student's history of MCAS scores to the scores of all the other students in the state with a similar history of MCAS scores. We refer to this group of all other students with similar score histories as a student's *academic peers*. In simple terms, students earning high growth percentiles answered more questions correctly on the spring 2010 MCAS test than their academic peers; conversely, students earning low growth percentiles answered fewer questions correctly than their academic peers.



# What's New for the 2019 Accountability Reporting System

- Expanded advanced coursework list
  - Includes Project Lead the Way (PLTW)
- Participation rate calculation
  - Subgroup participation rates calculated for all subjects combined. “All students” rate remains calculated separately by subject
- Using two years of data
  - Accountability percentiles & criterion-referenced target percentages include data from 2018 (40%) & 2019 (60%)
- Progress toward improvement targets reported in four categories
  - *Meeting or exceeding targets, substantial progress toward targets, moderate progress toward targets, & limited or no progress toward targets*

# New District and School Accountability Levels

## ➤ **Progress toward improvement targets reported in four categories**

- Meeting or exceeding target percentage: (75-100)
- Substantial progress toward target percentage: (50-74)
- Moderate progress toward target percentage: (25-49)
- Limited or no progress toward target percentage: (0-24)



# District/School Accountability

## 2019 District/ Non HS School Accountability Status

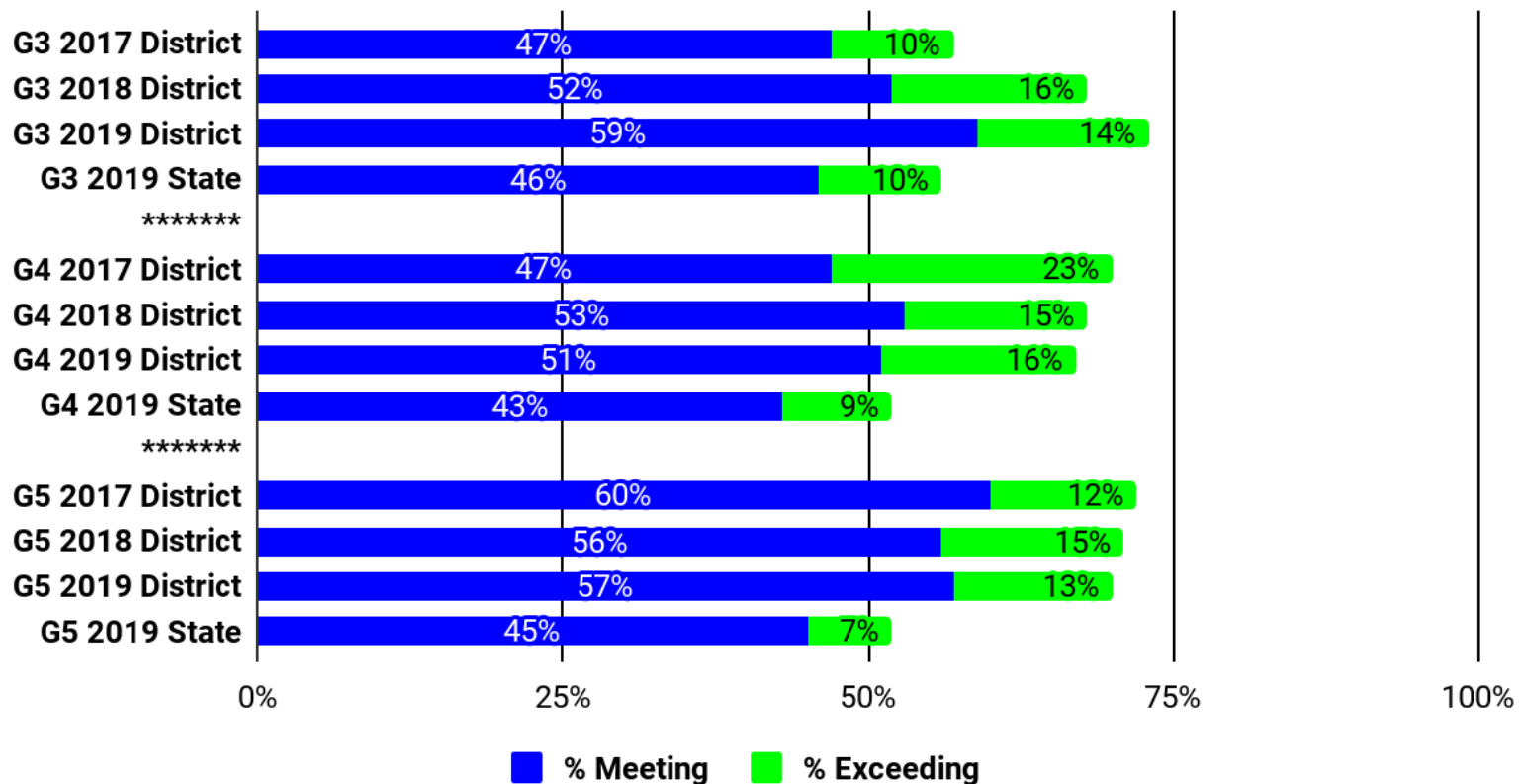
District/ School	2019 Cumulative Criterion- referenced target %	Accountability Status
Arlington	71%	Substantial Progress
Bishop	64%	Substantial Progress
Brackett	71%	Substantial Progress
Dallin	71%	Substantial Progress
Hardy	69%	Substantial Progress
Peirce	61%	Substantial Progress
Stratton	60%	Substantial Progress
Thompson	73%	Substantial Progress

## 2019 Arlington Secondary Accountability Status

<b>School</b>	<b>2019 Cumulative Criterion-referenced target %</b>	<b>Accountability Status</b>
<b>Gibbs</b>	68%	Substantial Progress
<b>Ottoson Middle School</b>	72%	Substantial Progress
<b>Arlington High School</b>	55%	Substantial Progress

# District ELA Results

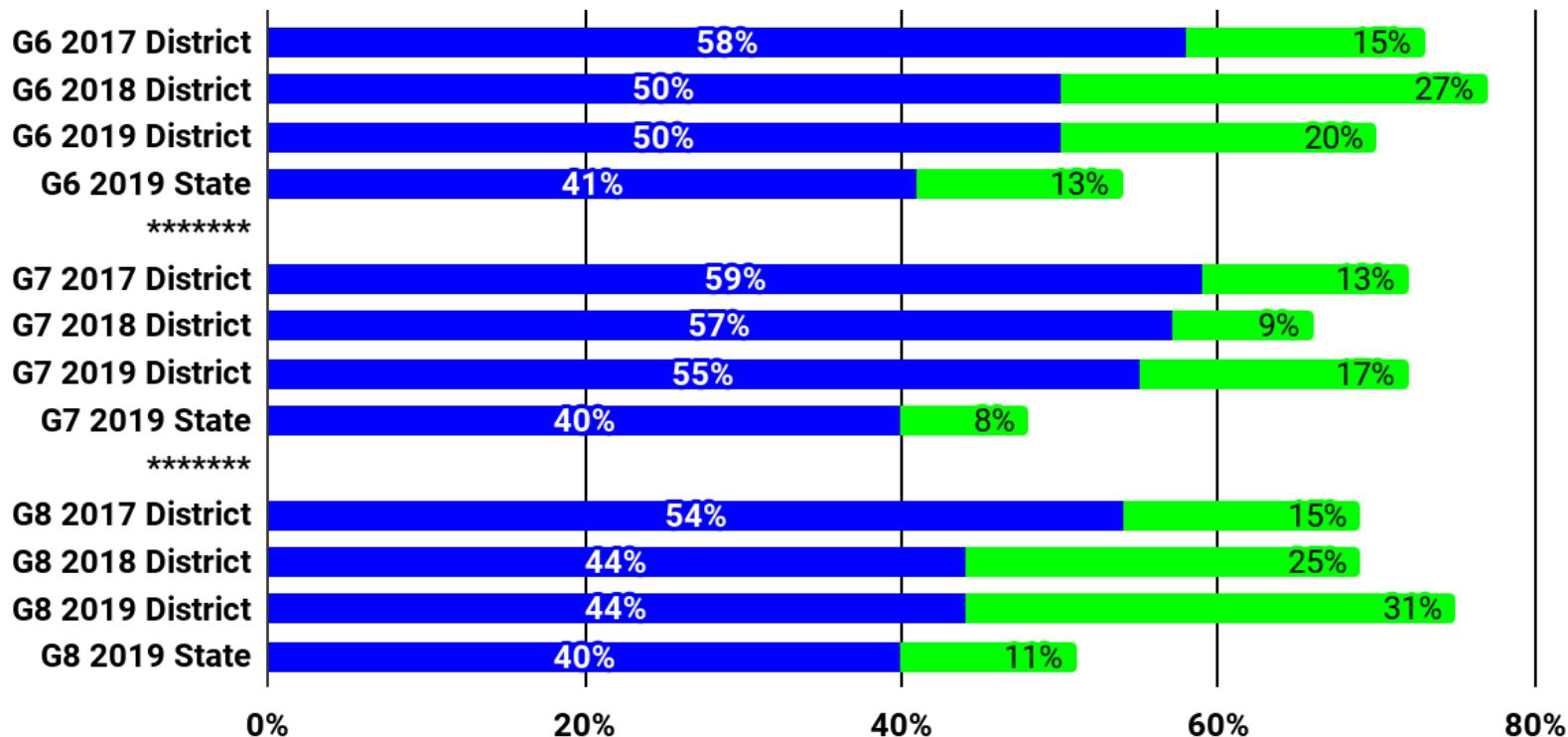
## Grades 3-5 ELA % Meeting or Exceeding Expectations



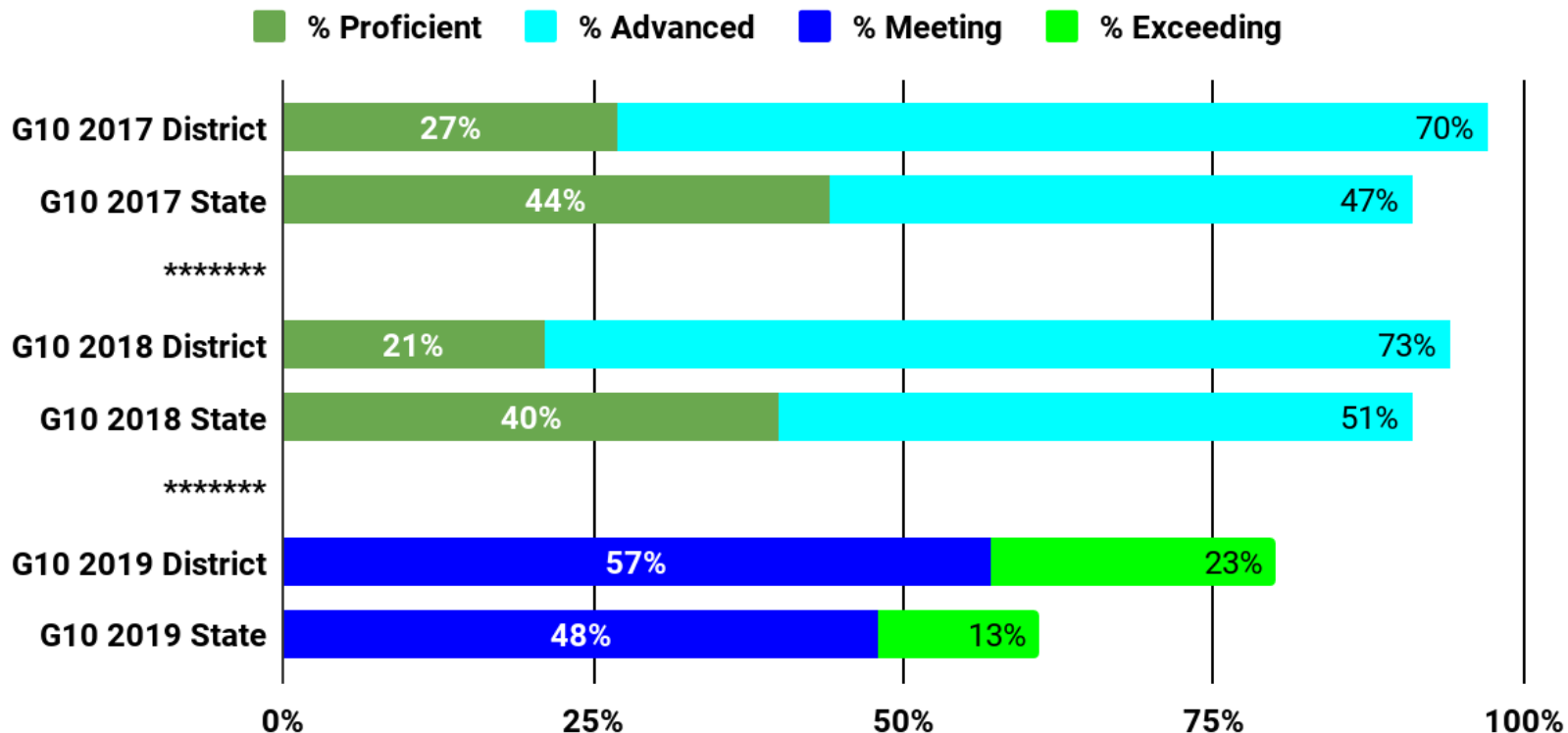


# Grades 6-8 ELA % Meeting or Exceeding Expectations

■ % Meeting ■ % Exceeding



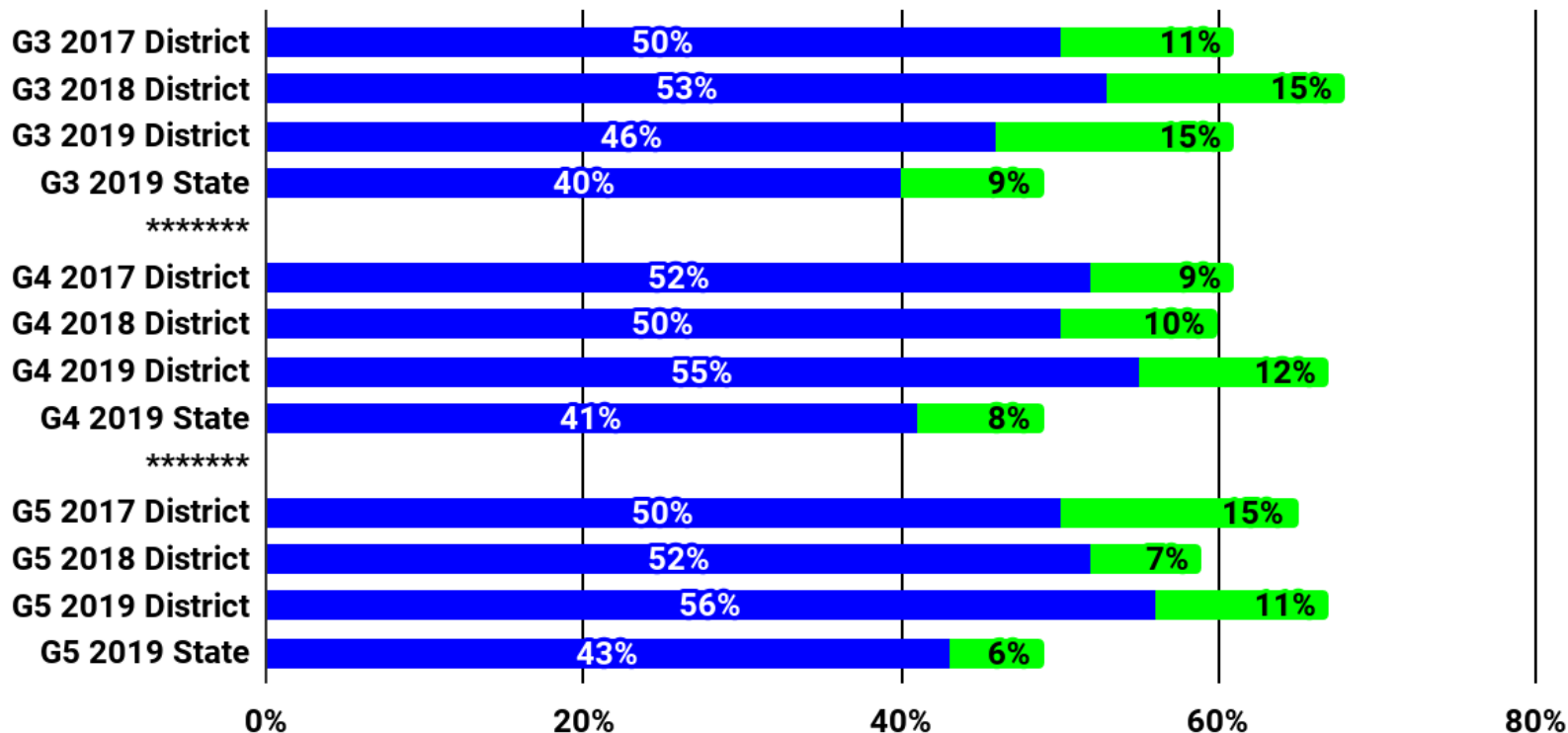
# Grade 10 ELA % Proficient or Advanced; Meeting or Exceeding Expectations



# District Math Results

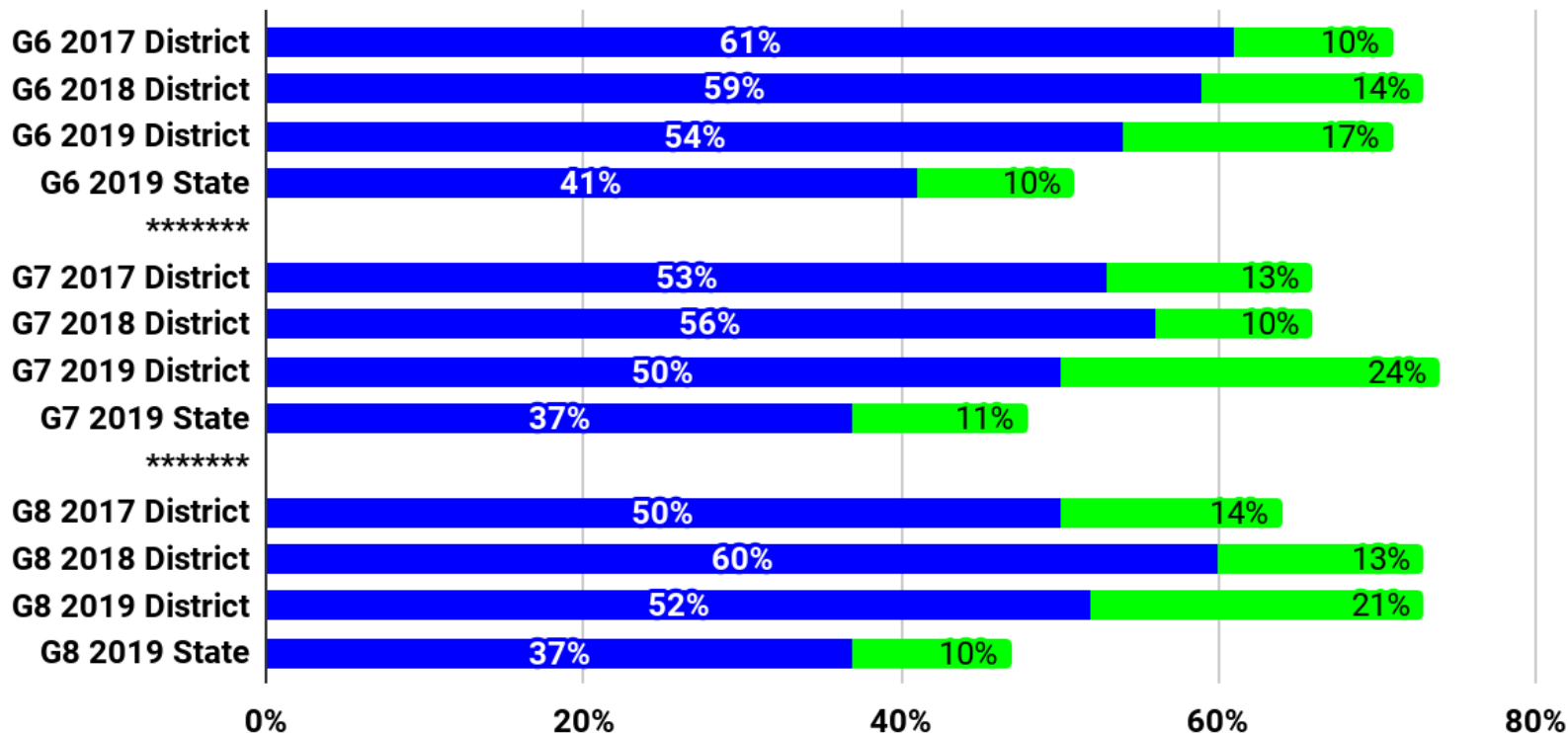
# Grades 3-5 Math % Meeting or Exceeding Expectations

■ % Meeting ■ % Exceeding

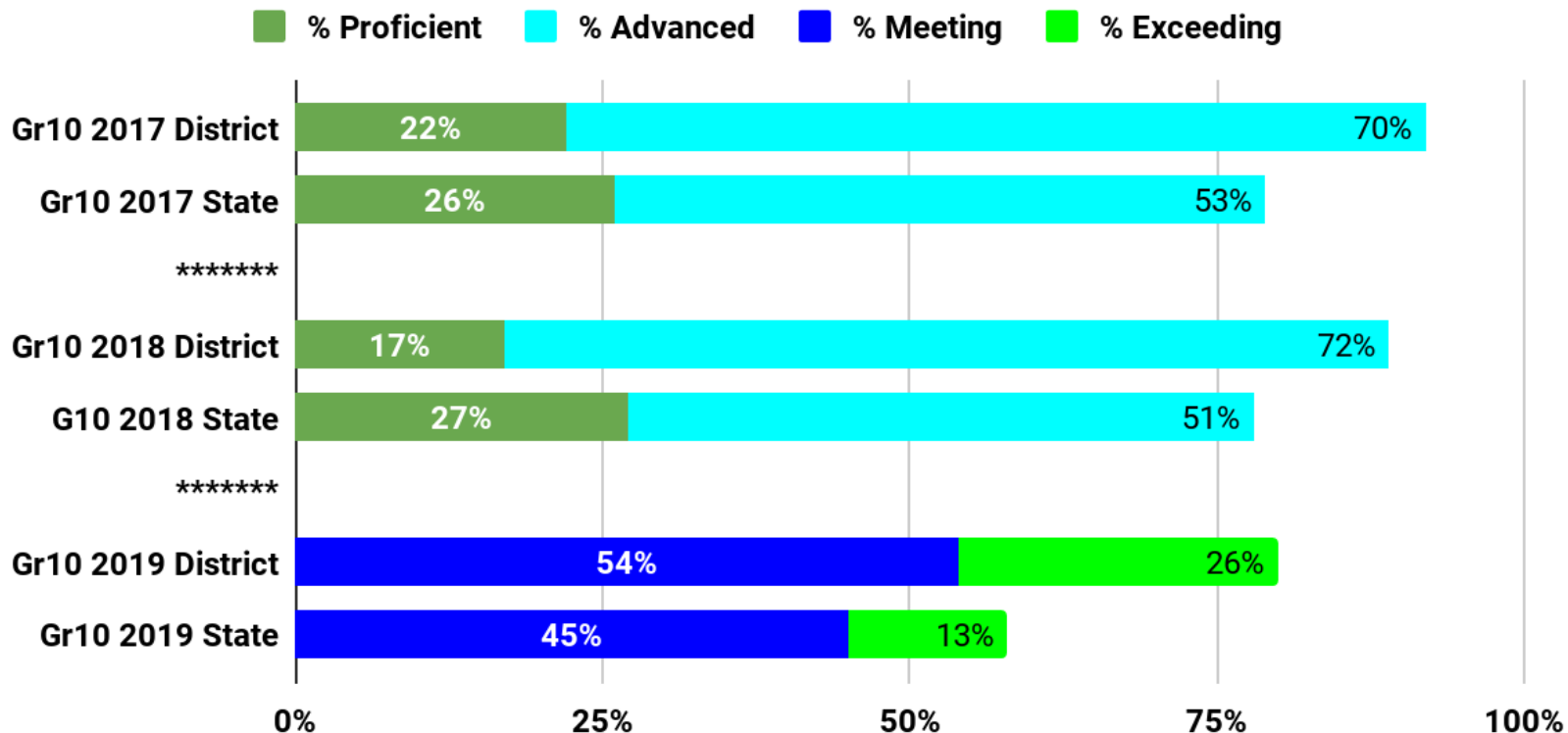



# Grades 6-8 Math % Meeting or Exceeding Expectations

■ % Meeting ■ % Exceeding



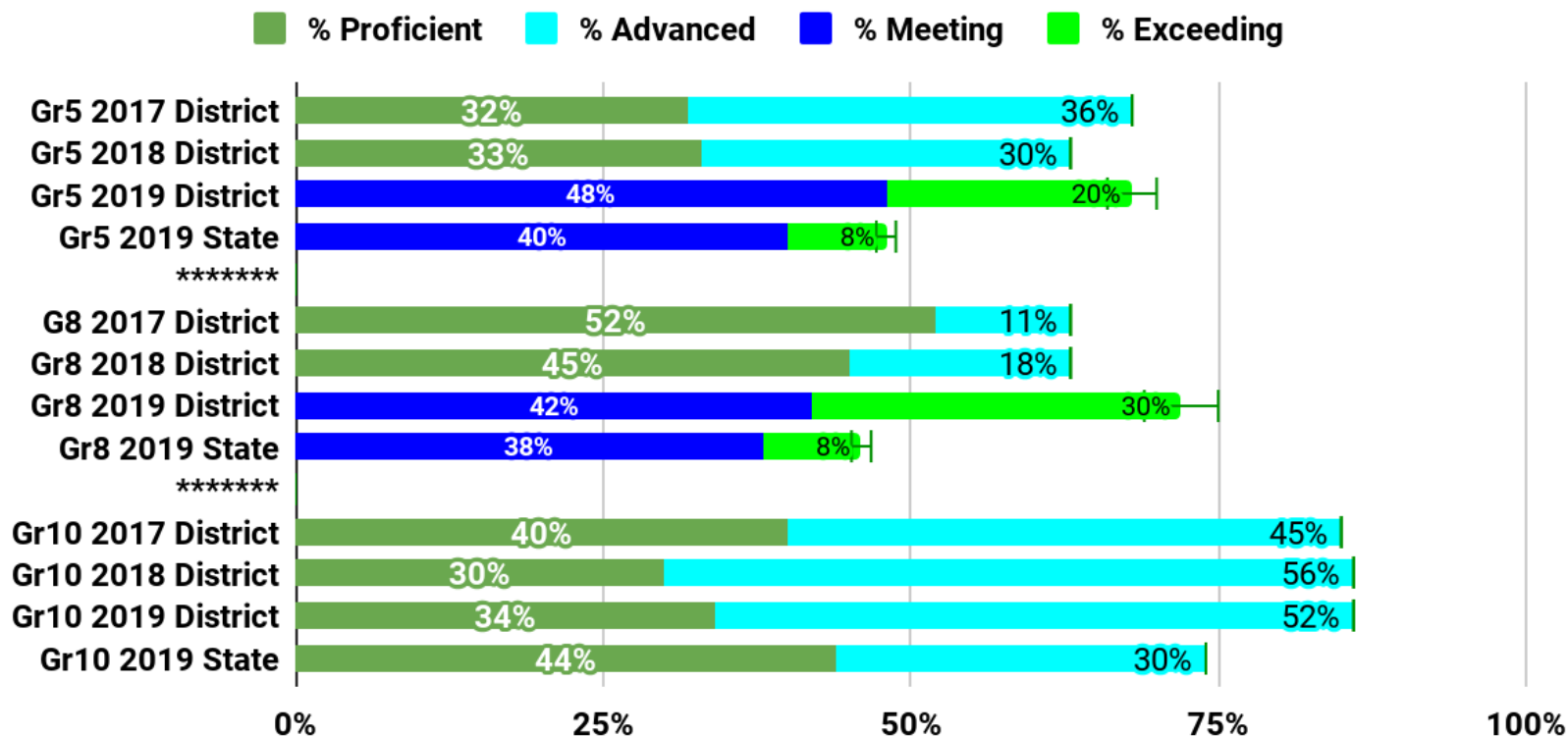
## Grade 10 Math % Proficient or Advanced; Meeting or Exceeding





# District Science/Technology & Engineering Results

# Grade 5, 8 and 10 % Proficient or Advanced; Meeting or Exceeding

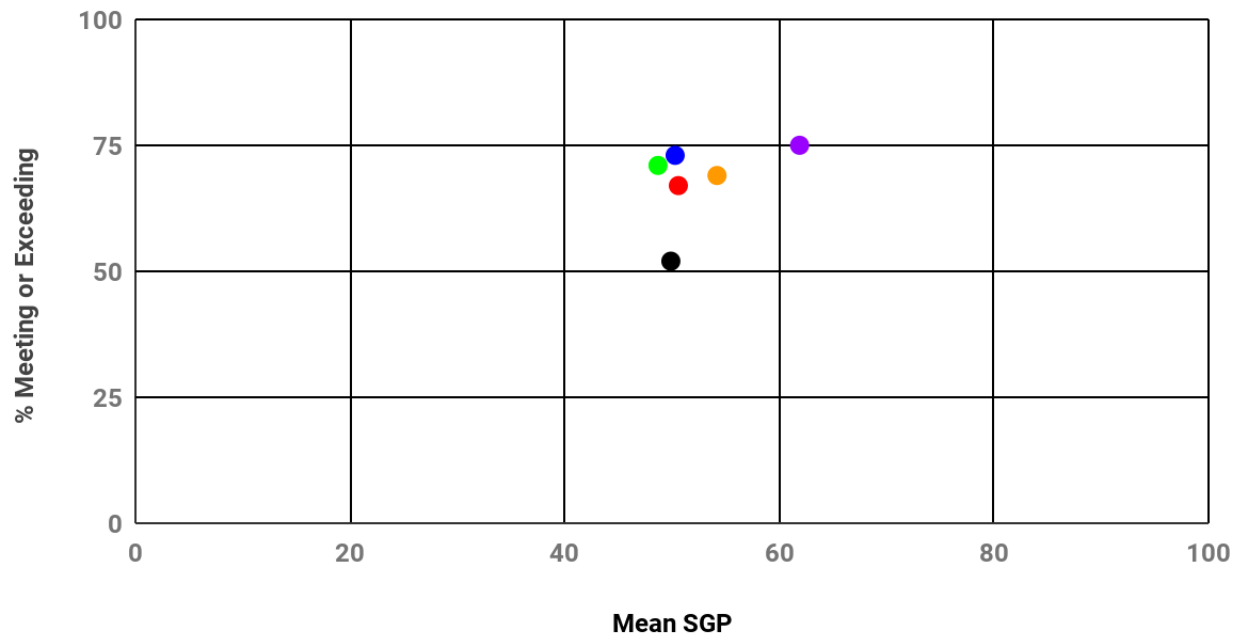






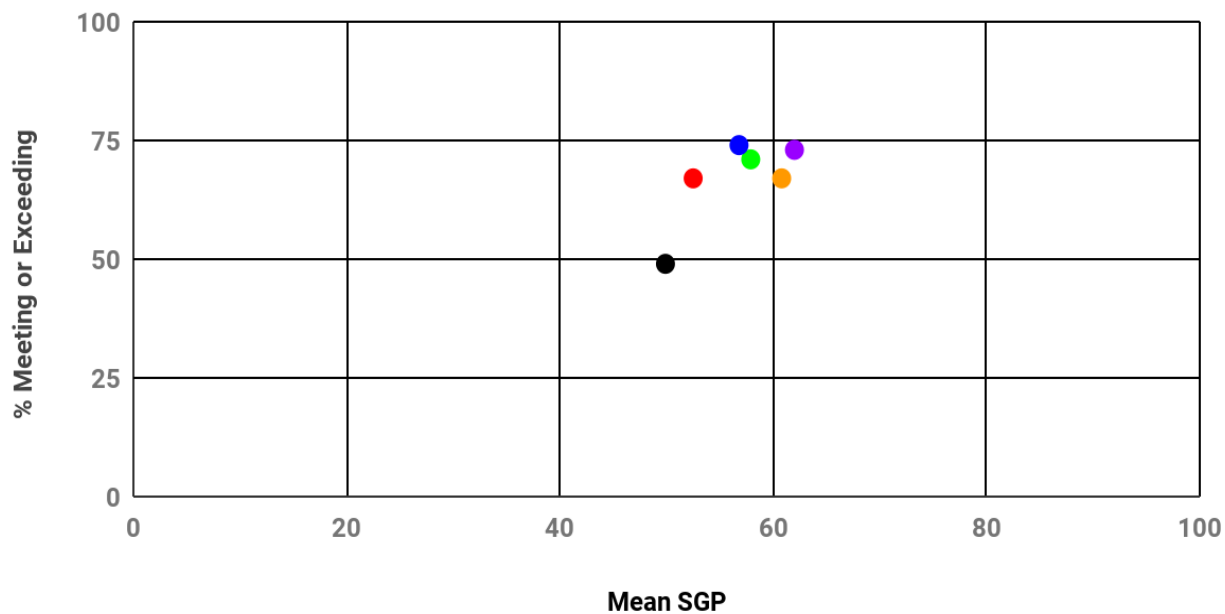
# District Student Growth Percentile

## MCAS Achievement and Growth by Grade 3-8 - ELA 2019



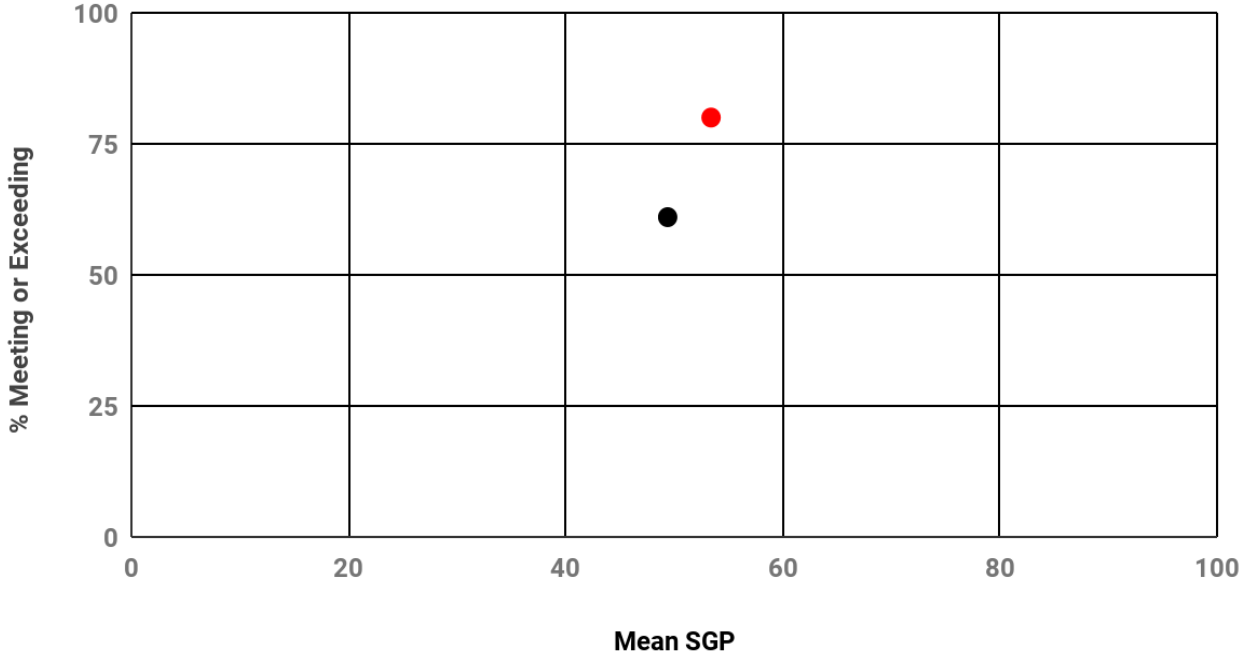
Grade	Mean SGP	%M/E
4	50.6	67
5	54.2	69
6	48.7	71
7	50.3	73
8	61.9	75
State 3-8	49.9	52

## MCAS Achievement and Growth by Grade 3-8 - Mathematics 2019



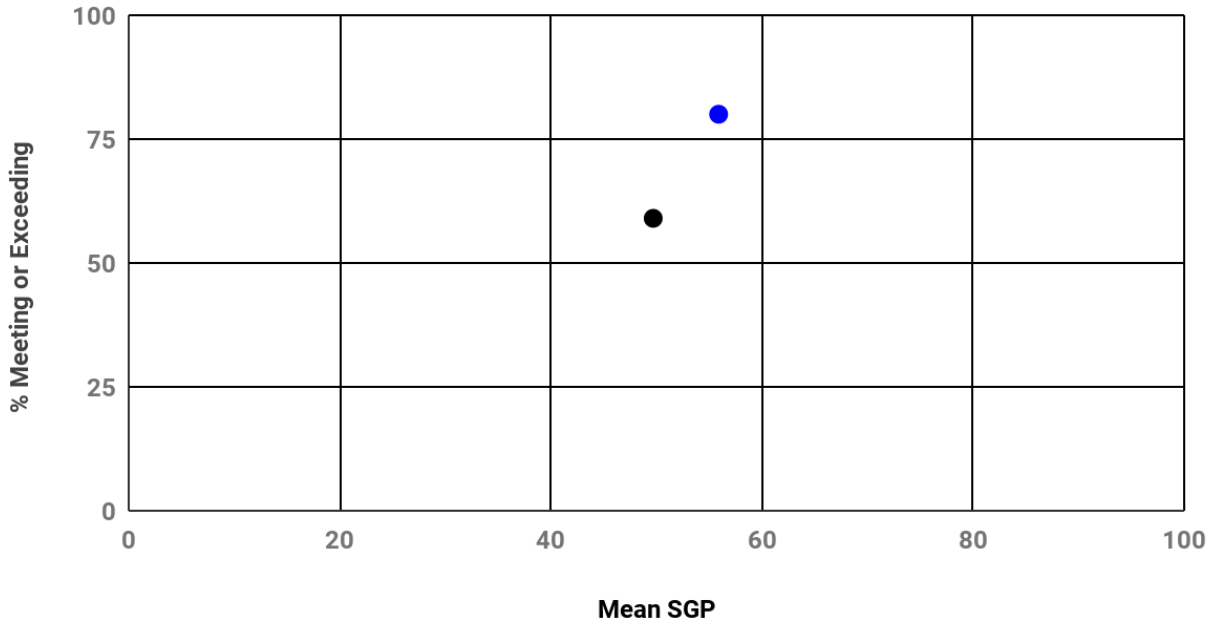
Grade	Mean SGP	%M/E
4	52.5	67
5	60.8	67
6	57.9	71
7	56.8	74
8	62.0	73
State 3-8	49.9	49

# MCAS Achievement and Growth Grade 10 - ELA 2019



Grade	Mean SGP	%M/E
10	53.4	80
State 10	49.4	61

# MCAS Achievement and Growth Grade 10 - Math 2019



Grade	Mean SGP	%M/E
10	55.9	80
State 10	49.7	59

# Questions/Comments



## **Town of Arlington, Massachusetts**

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**7:25 p.m. Diversity Hiring Report, R. Speigel**

**ATTACHMENTS:**

Type	File Name	Description
▣ Presentation	DESE-Educator-Diversification-Initiatives_MASPA_October-2019_(1).pptx	DESE Educator Diversity Init
▣ Presentation	APS_2019_Report_as_of_Oct_1_20109.pdf	APS Diversity Report



# DESE Educator Diversification Initiatives

MASPA Meeting  
October 3, 2019





# Presentation Overview



Boston Collegiate Charter School

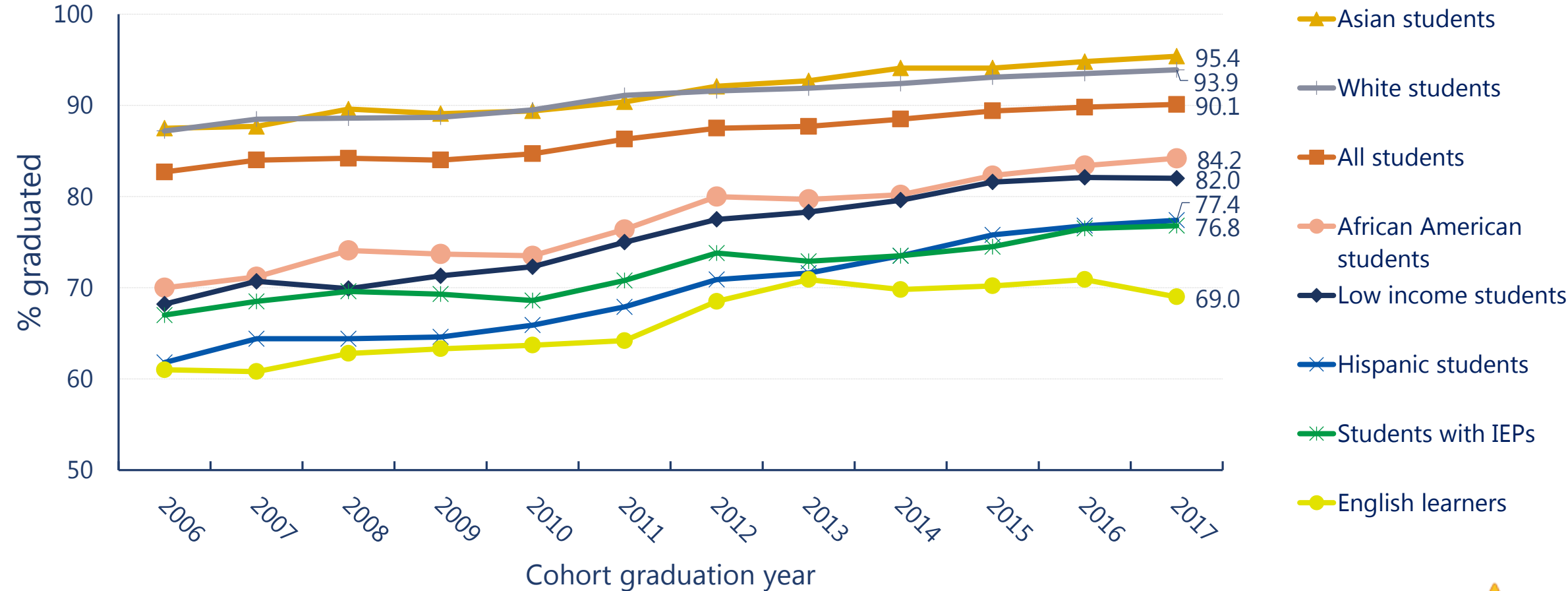
This presentation will provide an overview of current strategies developed by DESE to support a diverse and culturally responsive educator workforce.

An orange square is positioned on the left side of the slide, partially overlapping the title text.

# Educational Landscape and Research

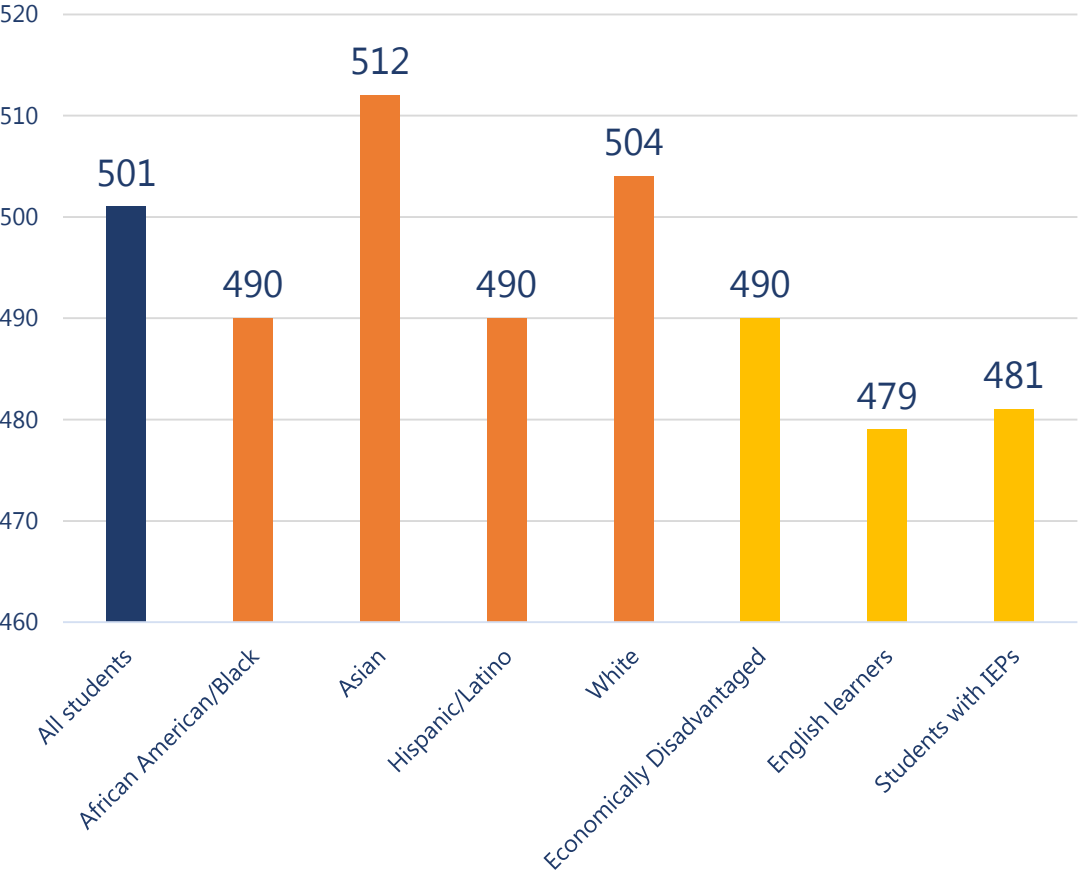
# Graduation Rates

Five Year Cohort Graduation Rates

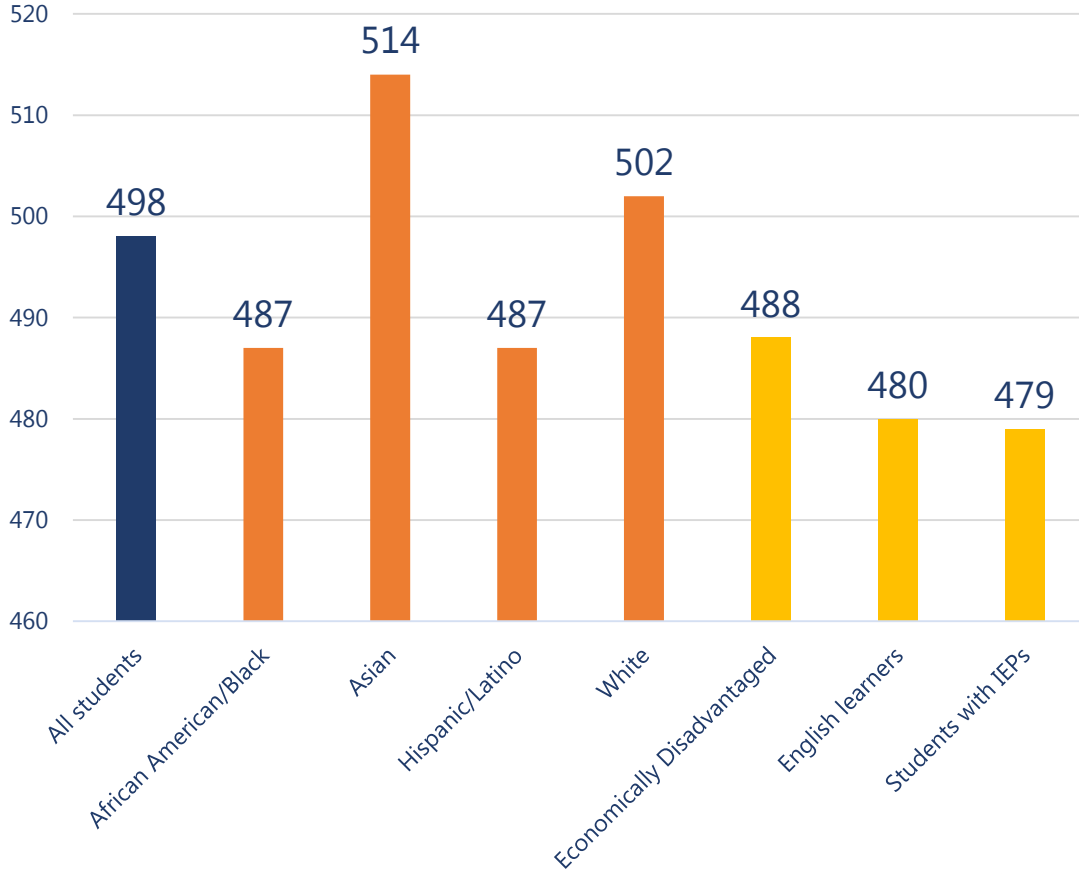


# 2018 Average MCAS Scaled Scores (Grades 3-8)

English Language Arts



Math



# Commissioner Riley's Report: Our Way Forward

## Deeper Learning for All

Ensuring that *all* students have access to instruction that is rigorous and aligned with the demands of college and career.

## Holistic Support & Enrichment

Through effective family and community engagement, ensuring that *all* students have access to social emotional supports and enrichment activities to meet their goals.

## Innovation & Evidence-Based Practice

Leveraging research *and* district efforts to support innovation around teacher diversification, curricular materials and partnerships to support improved student learning.

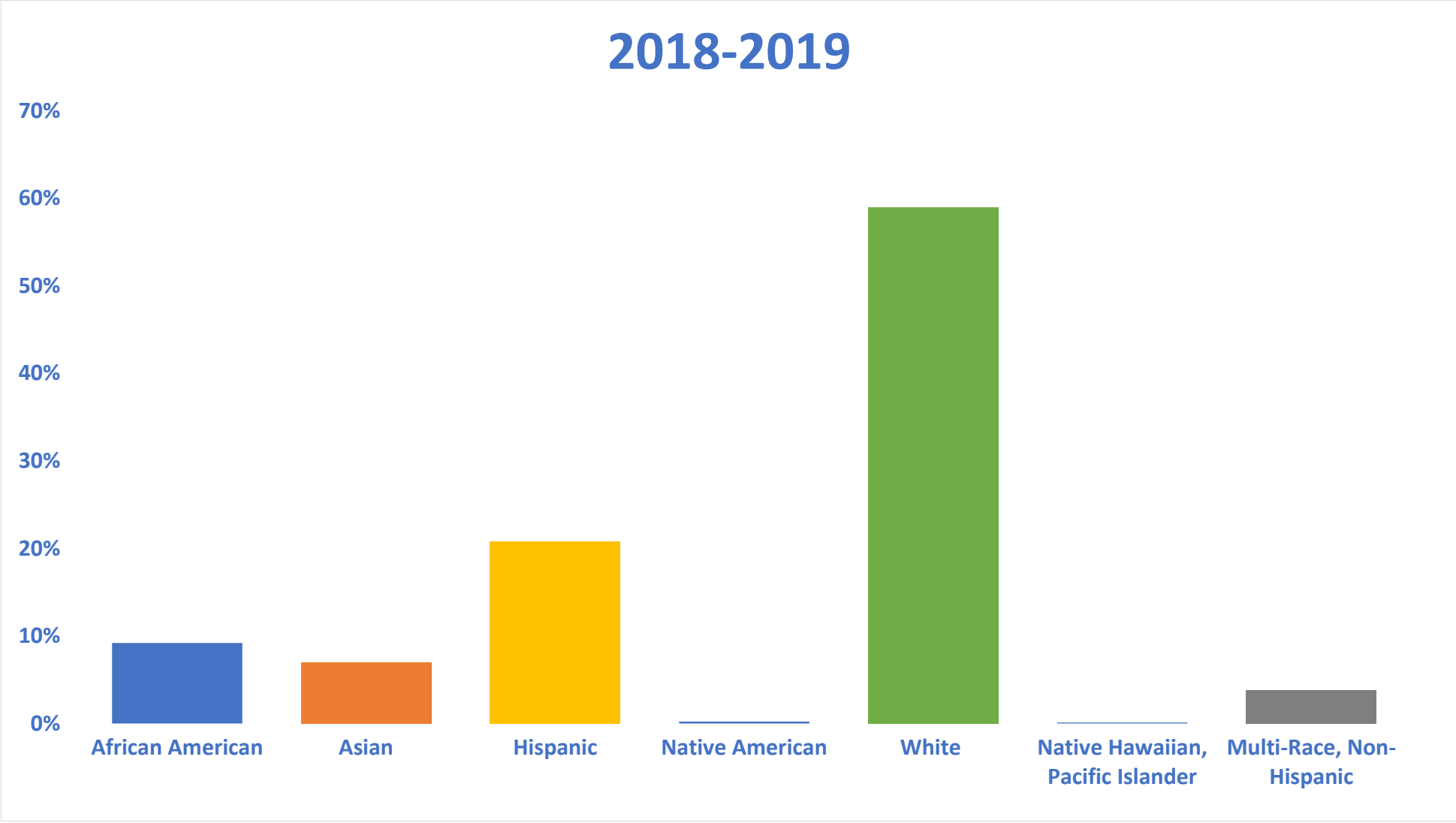
## State as Partner

Aligned with these priorities, exploring opportunities to increase individualized support from the state, while reducing administrative burdens.

# Educator Diversity Research

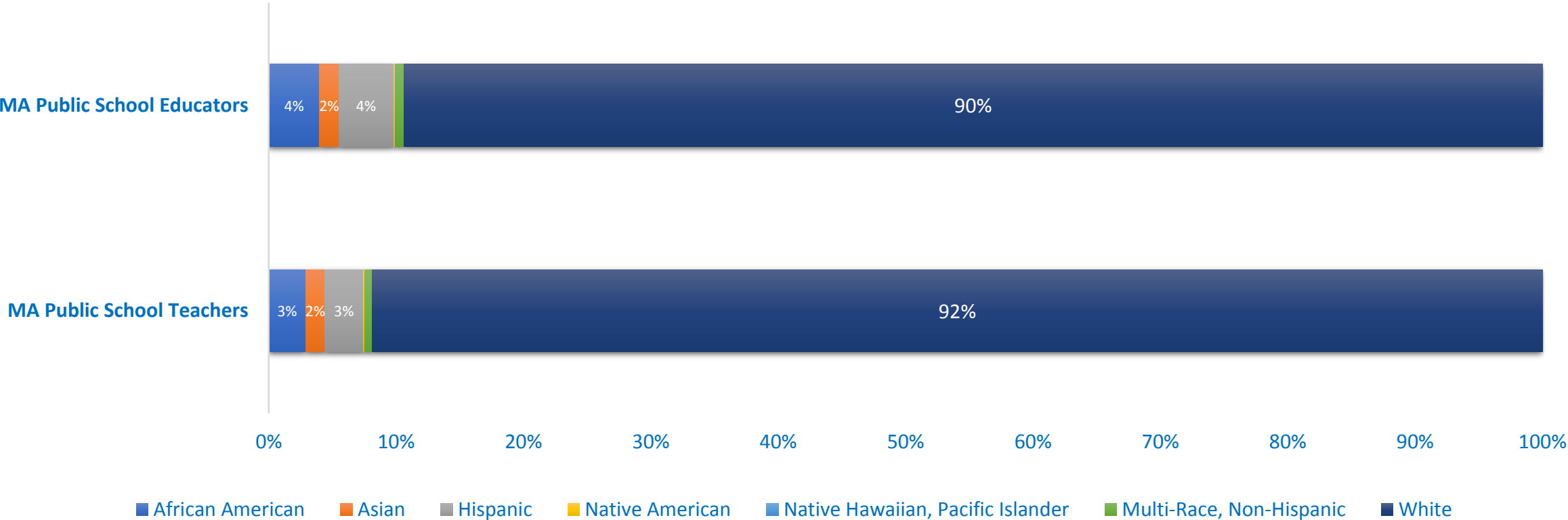
- Improved academic performance (*Dee, 2004; Gershenson et al 2018*)
- Improved high school graduation rates and enrollment in college (*Gershenson et al, 2017*)
- Role models and cultural connections (*Noguera, 2008; Ladson-Billings, 1994*)
- Higher expectations of students of color (*Uhlenberg et al, 2002; Gershenson et al, 2016*)

# Massachusetts K-12 Student Enrollment by Race/Ethnicity



# Massachusetts Educator and Teacher Figures by Race/Ethnicity

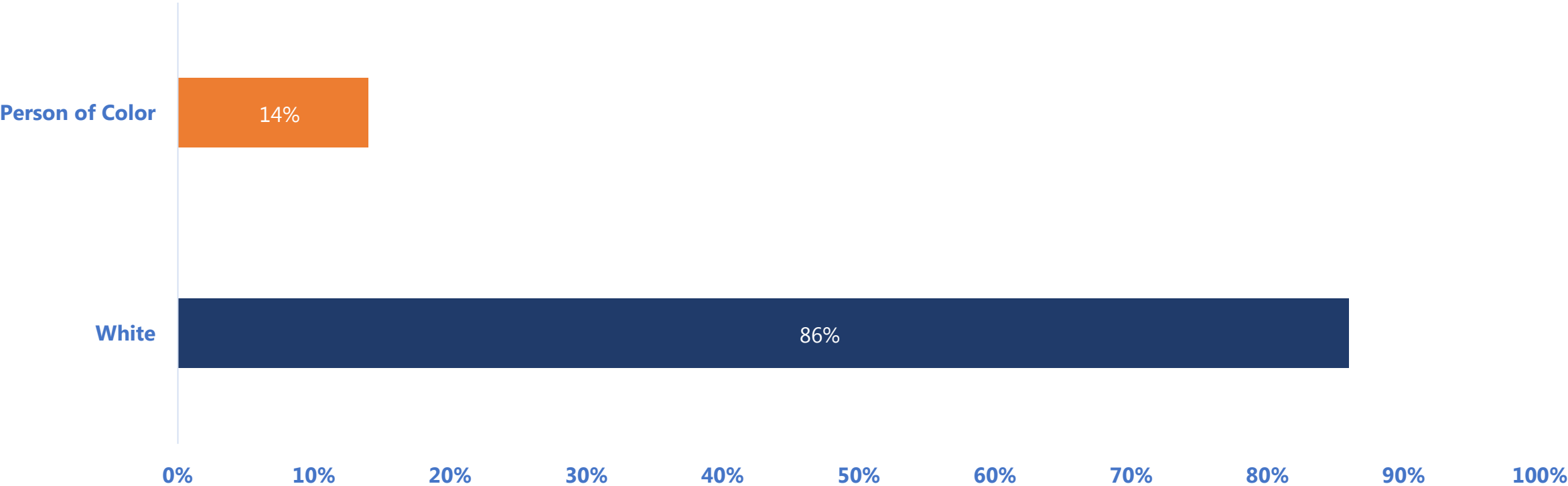
2018-2019





# Massachusetts Educator Preparation Program Demographics

2017-2018



# Barriers to Recruiting Teachers of Color



- Obstacles to completing college
- Impact of student debt on teacher preparation, enrollment, and completion
- Teacher licensure exams

*Source: Diversifying the Teaching Profession Through High-Retention Pathways (April 2018). Carver-Thomas*

# Barriers to Retaining Teachers of Color



- Feelings of isolation, frustration, and fatigue
- Restriction of assignment and impact
  - Only teaching Black students
  - Reduced to disciplinarians
  - Not heard in staff meetings

# DESE Initiatives to Increase Educator Diversity



- Teacher Diversification Pilot Program
- Commissioner's College Visits
- InSPIRED Fellowship
- Influence 100



# Teacher Diversification Pilot Program

Support district efforts to strengthen and diversify existing teacher recruitment and retention programs



**Option A:** Tuition assistance for enrollment and completion of an educator preparation program.

- Paraprofessionals with bachelor's degrees
- District graduates and other college graduates
- Provisionally licensed teachers
- MTEL preparation and examination vouchers

**Option B:** Recruitment and retention financial incentives

- Loan repayment reimbursement
- Relocation allowance
- Signing bonuses
- Grow your own programs

Opportunities to work with Tntp and other pilot districts for shared learning related to fostering culturally responsive environments and recruitment and retention strategies.

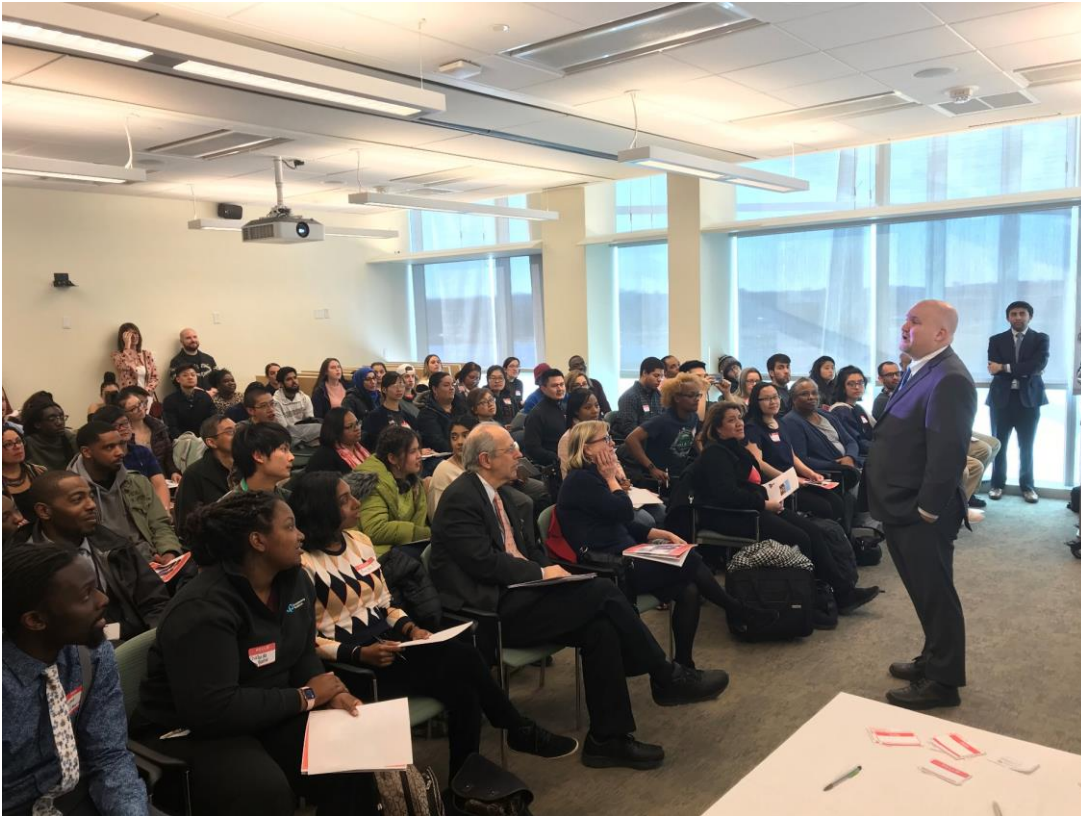
# Commissioner's College Visits

## Visit Goals

Speak directly with students about the teaching profession & need for a racially and ethnically diverse teacher workforce.

Commissioner Riley met with approximately 300 hundred students and faculty members from:

- Bridgewater State University
- UMASS Amherst
- UMASS Boston
- UMASS Dartmouth
- Holyoke Community College



# The InSPIRED Fellowship

**In-Service Professionals** committed to **I**ncreasing the **R**acial and **E**thnic **D**iversity of the Commonwealth's teacher workforce.



***Our vision:*** All children will have the opportunity to see their ethnic and racial backgrounds represented in excellent teachers and leaders within their classrooms and schools.

## Fellowship Goals:

1. Increase the diversity of the teaching workforce in MA through proactive recruitment of future teachers
2. Increase the retention rates of current educators committed to a diverse workforce by creating an inter- and intra-district network of like-minded, committed educators



# Influence 100



## Program Goals

- Increase racial and ethnic diversity of superintendents in Massachusetts.
- Create more culturally responsive districts and leaders across the state.
- To promote better outcomes for students.



# THANK YOU

Shay Edmond, Director of Student Equity Initiatives

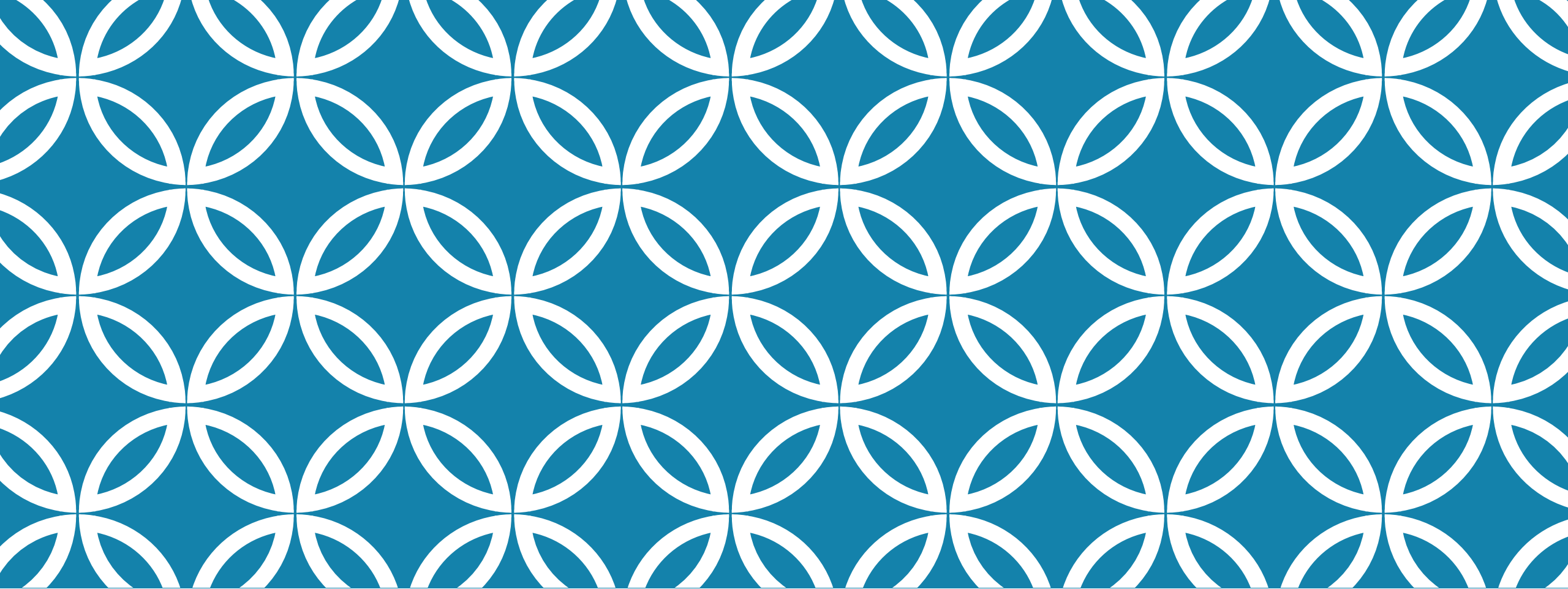


[www.doe.mass.edu/aMAzingEducators/](http://www.doe.mass.edu/aMAzingEducators/)



sedmond@doe.masss.edu

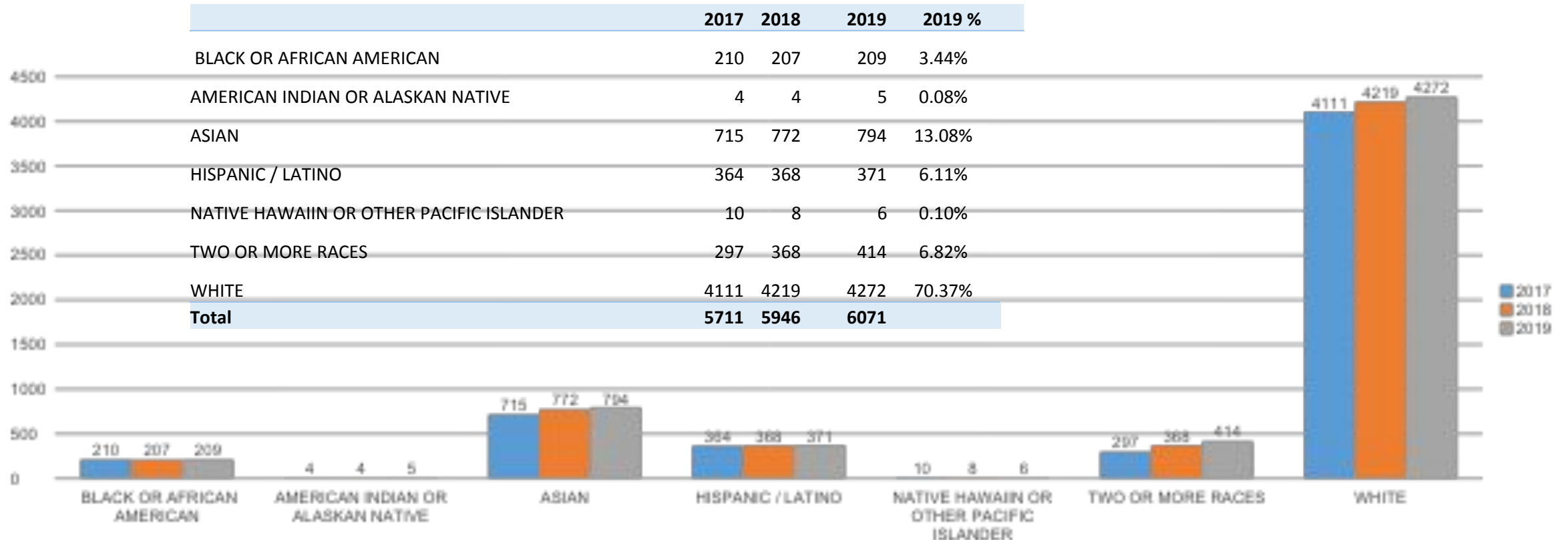




# ARLINGTON PUBLIC SCHOOLS 2019 DIVERSITY REPORT

OCTOBER 10, 2019

# STUDENT DATA AS OF OCTOBER 1, 2019

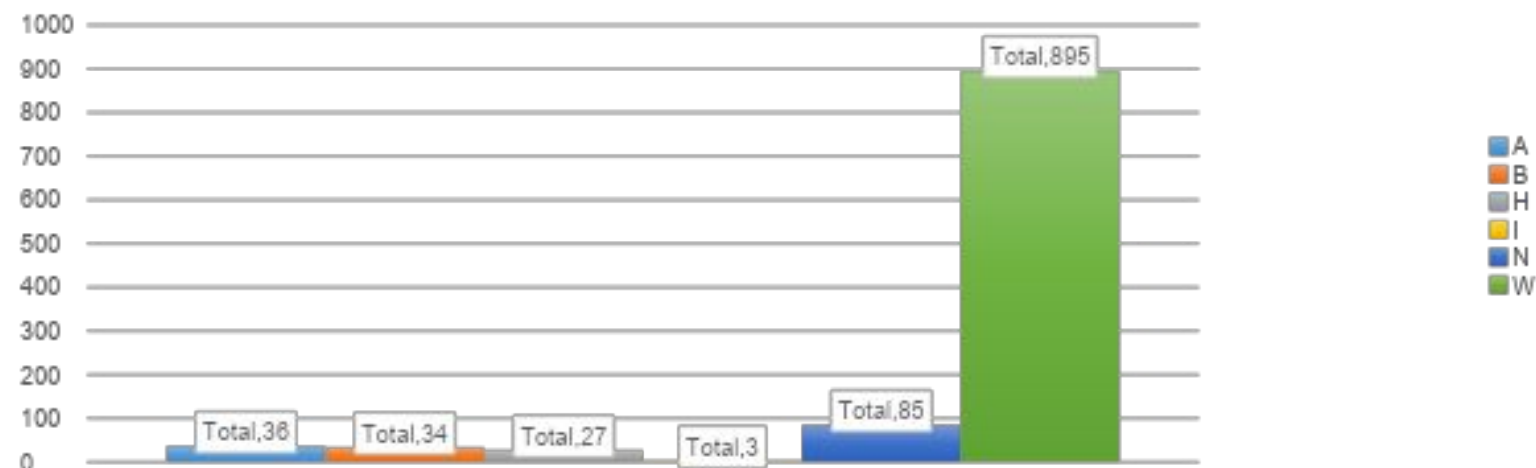


# ALL EMPLOYEES

(EXCEPT SUBSTITUTES, COACHES AND COMMUNITY ED.)

All Employees

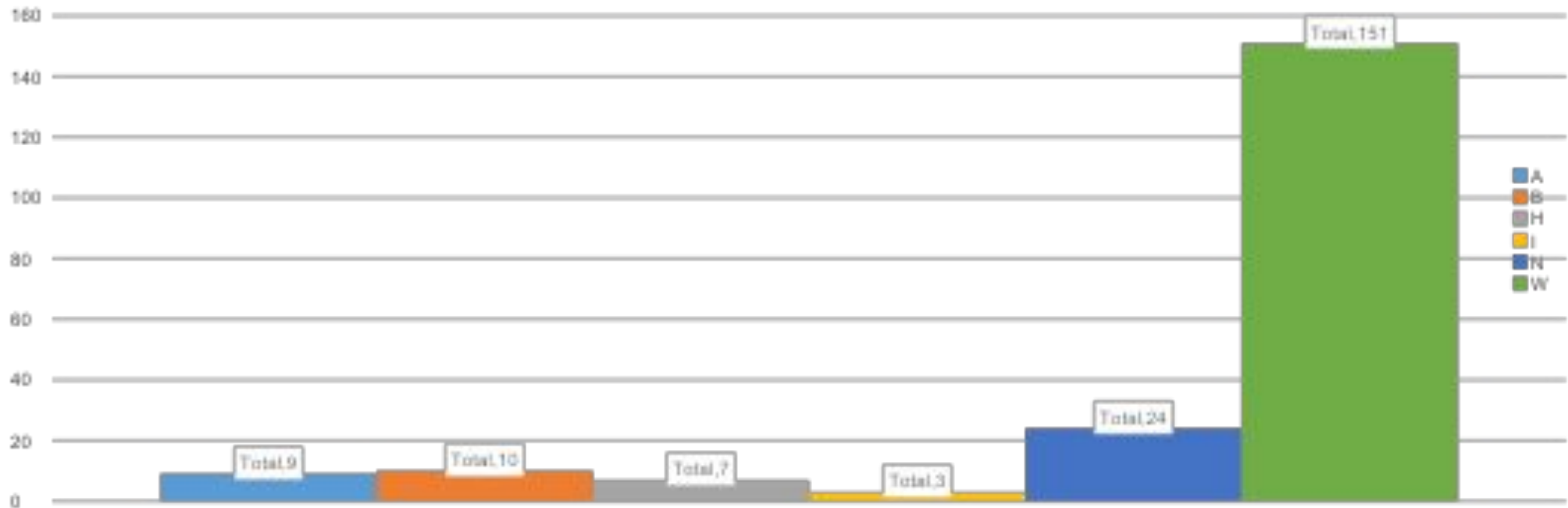
	2017	2018	2019
Asian	3.01%	3.15%	3.33%
Black	2.71%	3.34%	3.15%
Hispanic	2.40%	2.48%	2.50%
Indian or Native America	0.10%	0.19%	0.28%
Not-Identified	2.91%	3.72%	7.87%
White	88.88%	87.12%	82.87%



	A	B	H	I	N	W	Grand Total
	36	34	27	3	85	895	1080
	3.33%	3.15%	2.50%	0.28%	7.87%	82.87%	

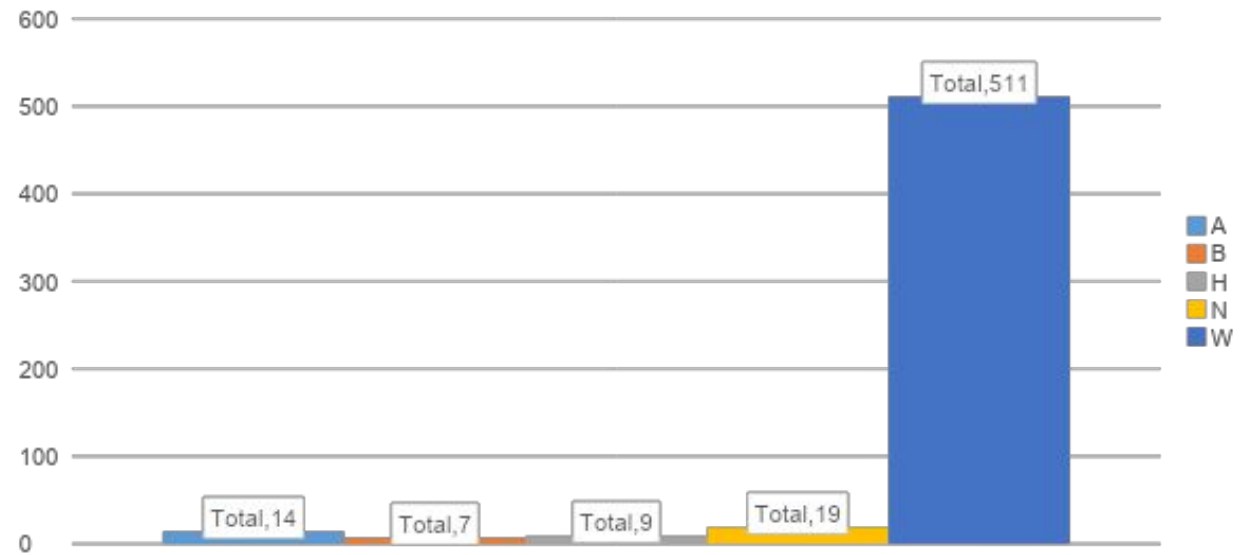
# ALL NEW HIRES SINCE 10/1/2018

A	B	H	I	N	W	Grand Total
9	10	7	3	24	151	204
4.41%	4.90%	3.43%	1.47%	11.76%	74.02%	



# AEA EMPLOYEES

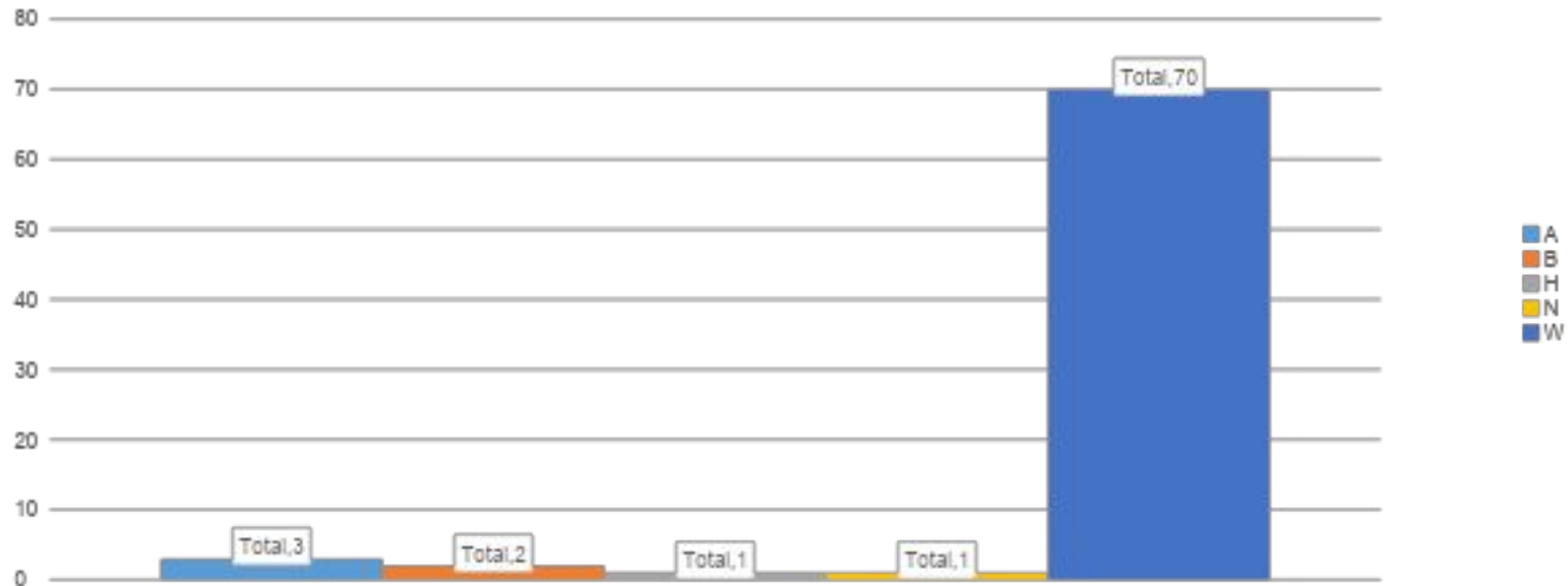
	2017	2018	2019
Asian	2.14%	2.59%	2.50%
Black	1.00%	1.29%	1.25%
Hispanic	1.75%	1.66%	1.61%
Indian or Native America	0.00%	0.00%	0.00%
Not-Identified	2.00%	0.74%	3.39%
White	95.00%	93.72%	91.25%



A	B	H	N	W	Grand Total
14	7	9	19	511	560
2.50%	1.25%	1.61%	3.39%	91.25%	100.00%

# AEA NEW HIRES SINCE 10/1/2018

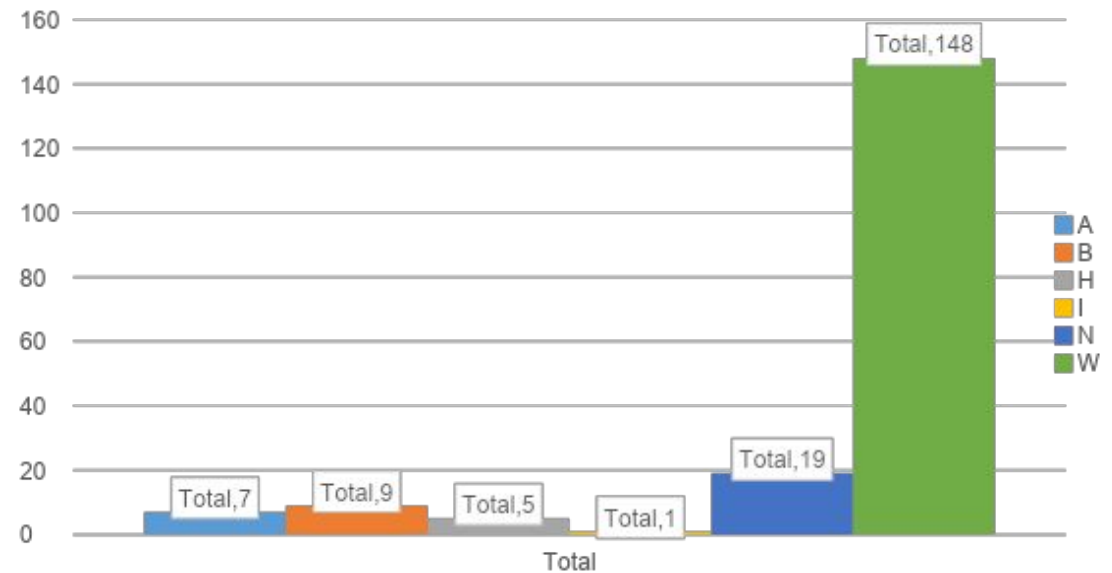
A	B	H	N	W	Grand Total
3	2	1	1	70	77
3.90%	2.60%	1.30%	1.30%	90.91%	



# PARAPROFESSIONALS

## Paraprofessionals

	2017	2018	2019
Asian	3.24%	2.56%	3.70%
Black	5.41%	6.67%	4.76%
Hispanic	1.62%	2.05%	2.65%
Indian or Native America	0.54%	0.51%	53.00%
Not-Identified	0.00%	0.51%	10.05%
White	89.19%	87.69%	78.31%

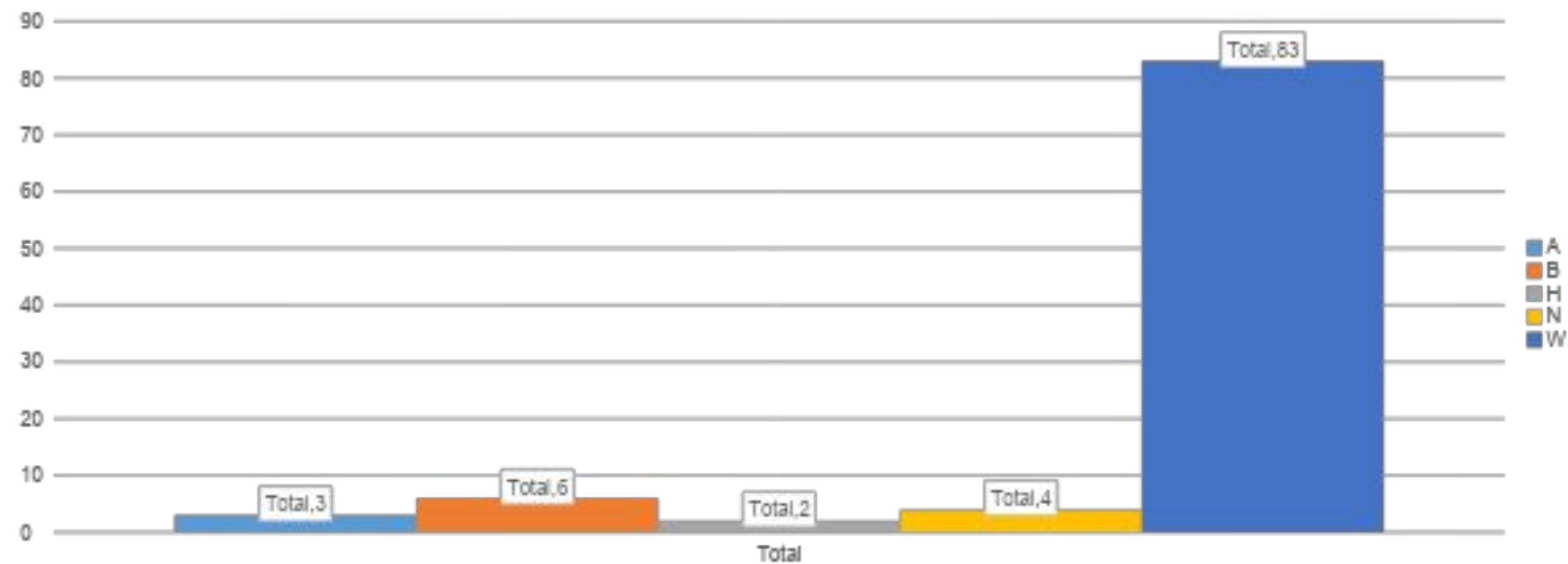


A	B	H	I	N	W	Grand Total
7	9	5	1	19	148	189
3.70%	4.76%	2.65%	0.53%	10.05%	78.31%	



# AAA, ADMINISTRATION/PRINCIPALS,CENTRAL OFFICE, IT, ADMIN ASSISTANTS

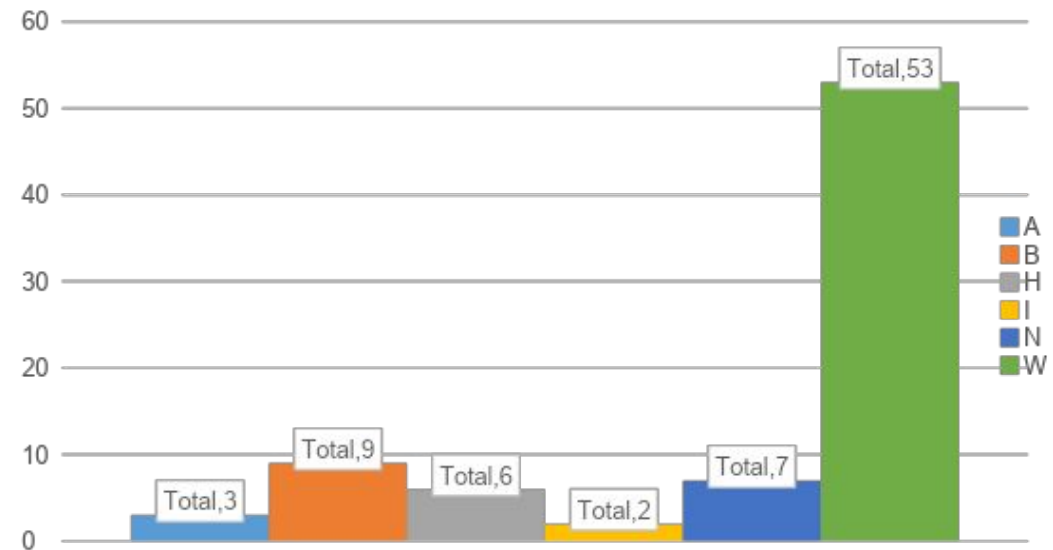
A	B	H	N	W	Grand Total
3	6	2	4	83	98
3.06%	6.12%	2.04%	4.08%	84.69%	100.00%



# AASP / DAY CARE

## AASP / DAY CARE

	2017	2018	2019
Asian	3.85%	3.08%	3.75%
Black	3.85%	9.23%	11.25%
Hispanic	5.77%	7.69%	7.50%
Indian or Native America	0.00%	1.54%	2.50%
Not-Identified	7.69%	4.62%	8.75%
White	78.85%	73.85%	66.25%

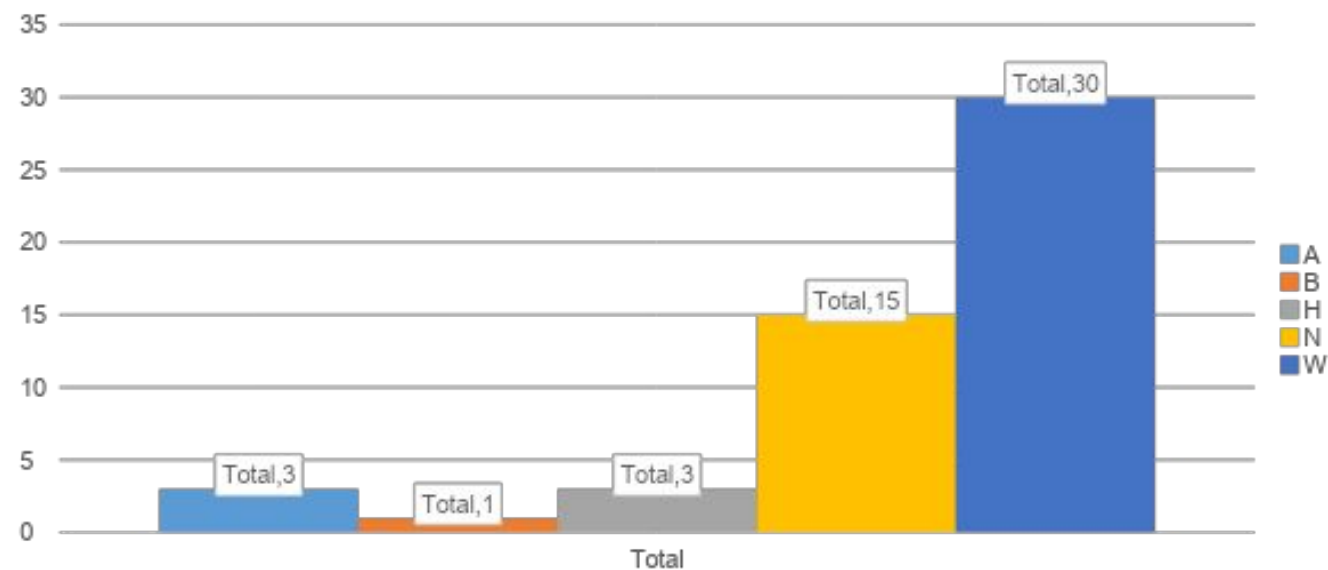


A	B	H	I	N	W	Grand Total
3	9	6	2	7	53	80
3.75%	11.25%	7.50%	2.50%	8.75%	66.25%	

# MAINTENANCE/ TRANSPORATION/ FOOD SERVICE

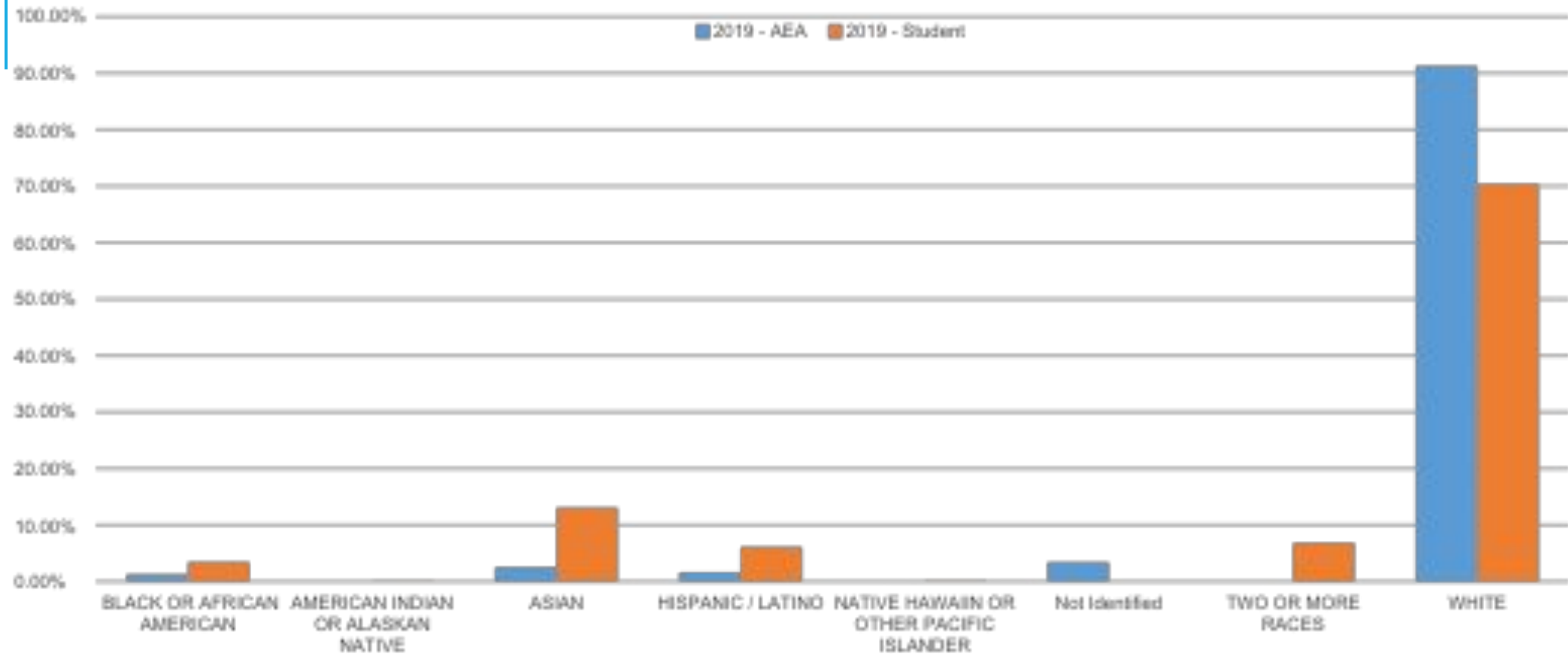
MNT / TRANSP/FOOD

	2017	2018	2019
Asian	6.57%	7.81%	5.77%
Black	3.65%	2.34%	1.92%
Hispanic	5.11%	3.91%	5.77%
Indian or Native America	0.00%	0.00%	0.00%
Not-Identified	16.79%	23.44%	28.85%
White	67.88%	62.50%	57.69%



A	B	H	N	W	Grand Total
3	1	3	15	30	52
5.77%	1.92%	5.77%	28.85%	57.69%	

# 2019 ARLINGTON STUDENTS AND STAFF ETHNICITY BREAKDOWN





## Town of Arlington, Massachusetts

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7:35 p.m. Arlington Human Rights Commission Documents, J. Susse

**Summary:**

- Response to incidents
- School Liaisons

**ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Reference Material	GUIDELINES_FOR_RESPONDING_TO_HATE_INCIDENTS_IN_ARLINGTON_PUBLIC_SCHOOLS_(1).docx	Guidelines for Responding to incidents
<input type="checkbox"/> Reference Material	AHRC_School_Liaisons.pdf	AHRC Liaisons to APS document

## GUIDELINES FOR RESPONDING TO HATE INCIDENTS IN ARLINGTON PUBLIC SCHOOLS

*A Hate Incident is any act of physical or verbal assault, vandalism, or graffiti that threatens, demeans, or attacks an individual or group of people based upon their race, religious views, national origin, sex, color, citizenship, age, ancestry, disability, family/marital status, source of income, ethnicity, sexual orientation, or gender identity and expression.*

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### **What to do:**

- Identify the Incident
- Preserve the Evidence
- Notify the Principal
- Document the Incident
- **DOCUMENT:**
  - ☐ In cases of verbal or physical assault, note the location, date and time of the incident and its discovery with as much detail as possible.
  - ☐ Write down any additional details you recall of the incident you experienced or witnessed.
  - ☐ In cases of vandalism, graffiti, or damage, photograph/videotape the object in order to preserve evidence. Do not alter, change, or clean up the damage in any way without first photographing the evidence.
- **COMMUNICATE (as soon as possible):**
  - ☐ School personnel will first contact the school principal to ensure that the evidence is preserved, in the case of physical vandalism.
  - ☐ The principal should then contact their building administrator(s) or designee(s), School Resource Officer, and Superintendent.
  - ☐ Principal and Superintendent will activate the school's crisis response team (typically the principal, assistant principal, social worker, and nurse) to design and coordinate a communication plan.
  - ☐ Arlington Police Department will notify the Arlington Human Rights Commission.

**FOLLOW UP:**

- ☐ Principals or their designated representatives will send an initial email and timely email updates to the school community, when it is of an appropriate magnitude as determined by the crisis response team. If available, Principal will suggest next-step programming for the community, such as a relevant AHRC or Diversity and Inclusion Group (DIG) program. Principal will communicate information to the community, including resources and contact information for the AHRC and school DIG.
- ☐ It is recognized that some details of these incidents cannot be revealed to the public due to regulations related to privacy and confidentiality. When incidents occur in schools an emphasis is placed on the development of the student related to age and on teaching the student the effect these actions have on others and the community.
- ☐ We encourage affected members of the community to remain in contact with the School personnel, AHRC, and school DIG.

**Online Resource**

Teaching Tolerance, “Responding to Hate and Bias at School”

[http://www.tolerance.org/sites/default/files/general/Responding%20to%20Hate%20at%20School%20ONLINE 3.pdf](http://www.tolerance.org/sites/default/files/general/Responding%20to%20Hate%20at%20School%20ONLINE%203.pdf)

## **Arlington Human Rights Commission Liaison(s) to Arlington Public Schools**

The Arlington Human Rights Commission (AHRC) works collaboratively with the Arlington Public Schools through its liaison(s). Through this partnership, we aim to foster communication between stakeholders in order to better understand each others' perspectives and seek to increase acceptance of all in our community. Since its inception, the AHRC has done some of the following to help support the Arlington school community:

- Provided seed money and support to LGBTQ students and parents/guardians.
- Acted as a sounding board for a principal when there was a human rights-related incident.
- Worked with the School Committee and Central administration to examine high school rates of suspension as they relate to students of color.

### Functions of AHRC

The AHRC plays an important role in the Town of Arlington and the AHRC School Liaison(s) will communicate that role to the school communities. The AHRC:

- Educates the community about issues related to human rights and the appreciation of diversity, and promotes mutual respect for all people;
- Enlists community-based groups in educational programs and works with town officials and other town bodies (e.g. Envision Arlington's Diversity Task Group, Rainbow Commission) to promote its stated goals related to human rights;
- Responds to complaints by residents who believe that their human rights have been violated in Arlington; and
- Initiates investigations when residents submit formal complaints regarding potentially unlawful discrimination, working with police as necessary.

### The AHRC School Liaison(s) may, after after consulting with district and school leadership:

- Communicate with the school communities about events related to human rights that are happening in Arlington and may be of interest to parents/guardians, educators, and others;
- Contribute to efforts that relate to human rights within the schools, including arranging for financial contributions or co-sponsoring events;
- Share best practices for responses to incidents, as well as programming related to human rights or diversity issues;
- At the request of the parent/guardian serve as a facilitator with the school administration in cases where, from the parent/guardian's perspective, a human rights-related incident has not been resolved; and
- Act as a sounding board for a principal if there is a human rights-related incident at a school.





## **Town of Arlington, Massachusetts**

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### **7:45 p.m. MASC Annual Business Meeting**

#### **Summary:**

- Discuss resolutions
- Appointment of delegate

#### **ATTACHMENTS:**

Type	File Name	Description
▢	Recommendations MASC_Resolutions-Report_2019.pdf	MASC Resolutions 2019

# report of the resolutions committee

The members of the Resolutions Committee met on June 27, 2019 to consider resolutions proposed by member districts and the MASC Board of Directors for consideration at the 2019 Annual Meeting of the Association. Members present were: Margaret Hughes, Narragansett Regional; Denise Hurst, Springfield/MASC Secretary-Treasurer; Laura Fallon, Northampton; Irene Feliciano-Sims, Holyoke; Mildred Lefebvre, Holyoke/MASC Minority Caucus Chair; Barbara Davis, Holbrook; Kim Hunt, Plymouth; Wendy Rua, Agawam; Bill Fonseca, East Longmeadow/MASC Division V Chair; Denise Schultz, Franklin; Jake Oliveira, Ludlow/ MASC President-Emeritus; Beverly Hugo, Framingham/MASC Past President; Paul Schlichtman, Arlington/ MASC Past President; Devin Sheehan, Holyoke/MASC President; Deborah Davis, Northeast Metro Voc. Tech./ MASC President-Elect and Chair of the Resolutions Committee

The following resolutions were moved forward by the Resolutions Committee and approved by the Board of Directors.

## **RESOLUTION 1: Banning Polystyrene from Schools**

*(Submitted by the Silver Lake Regional School District, including the School Committees of Kingston, Plympton, and Halifax)*

WHEREAS: The United States Department of Education Green Ribbon Schools was created in 2011 to recognize schools efforts to reduce environmental impact and cost, improve the health and wellness of schools students, and staff, and provide effective environmental and sustainability education; and

WHEREAS The Commonwealth of Massachusetts in conjunction with twenty other states joined together to form the United States Climate Alliance to support the Paris Agreement and through continued legislative and executive actions has demonstrated the Commonwealth's commitment to environmental protection; and

WHEREAS: Expanded polystyrene foam manufacturing process releases pollution into the atmosphere, expanded polystyrene foam has been shown to be non-biodegradable and has the ability to be persistent in the environment for thousands of years, expanded polystyrene foam breaks down into "pearls" which are often ingested by marine life and introduced into the food chain; and

WHEREAS: Expanded polystyrene foam is made with styrene, a chemical the Department of Health and Human Services has deemed as reasonably anticipated to be a human carcinogen, and the use of expanded polystyrene foam in food and beverage containers, especially containers holding hot or acidic food, have been shown to leach styrene into food and beverages;

THEREFORE BE IT RESOLVED THAT: MASC urge the Commonwealth of Massachusetts to ban the use of expanded polystyrene foam cups, bowls, plates and trays from Massachusetts Public Schools by the 2022-2023 school year.

RATIONALE Proponents cite the presence of toxins, including carcinogens in polystyrene and note that containers manufactured with this substance can be found in food and beverage containers that might pose a risk to students and others.

## **RESOLUTION 2: Pertaining to Educator Diversity and Professional Licensure**

*(Submitted by the Arlington School Committee)*

WHEREAS: Current research clearly demonstrates that public school students benefit from a diverse teaching staff; and

WHEREAS: Massachusetts districts are challenged to attract a diverse teaching staff; and

WHEREAS: Attracting diverse candidates often involves recruiting candidates from outside Massachusetts; and

WHEREAS: Massachusetts licensure requirements, including the Massachusetts Tests for Educator Licensure (MTEL) requirements, serve as a disincentive for candidates looking to relocate to take a teaching position; and

WHEREAS: Test administration is conducted in centers that are often inaccessible without a car; and

WHEREAS: The cost of testing can be a barrier to potential applicants; and

WHEREAS: There is no evidence the MTEL is a reliable or valid measure of successful practice as an educator; and

WHEREAS: School districts are capable of selecting qualified candidates for teaching positions, as well as supervising, evaluating, and deciding on whether to retain the services of probationary candidates; and

WHEREAS: The Board of Elementary and Secondary Education governs educator licensure in Massachusetts; and

WHEREAS: Practicing educators and school committee members are prohibited from serving on the Board of Elementary and Secondary Education; and

WHEREAS: The teaching profession is the only profession or trade in Massachusetts where the holders of a license are prohibited from serving on its governing board;

THEREFORE BE IT RESOLVED: that the Massachusetts Association of School Committees calls for the elimination of the MTEL and the MA Performance Assessment for Leaders (MaPAL) as licensing requirements for educators; and

BE IT FURTHER RESOLVED: that the Massachusetts Association of School Committees calls for the governance and licensure of professional educators to be vested in a board comprised of licensed educators.

RATIONALE: The licensure of Massachusetts educators is governed by the Board of Elementary and Secondary Education. The oversight of licensure by non-educators has resulted in a complex, difficult licensure system that discourages qualified candidates from applying for licensure and employment in Massachusetts. Recruiting a diverse, qualified cohort of new educators will be enhanced if the barriers presented by MTEL are removed, and if licensure regulations and standards are placed in the hands of a committee of educators. An expanded explanation in support of this resolution can be found on the MASC web site.

### RESOLUTION 3: School Transportation

*(Submitted by the Hudson School Committee and revised by the Resolutions Committee)*

WHEREAS: Among the transportation cost concerns for school districts is the lack of competition for bus contracts for regular day ("yellow bus") services, as well as costs for special education transportation; and

WHEREAS: Competition for transportation contracts has decreased over the years; and

WHEREAS: The transportation industry has been contracting and now has fewer competitors; and

WHEREAS: M.G.L. c. 71, § 7C prohibits certain uses of regional transportation authorities to provide school district transportation services, and

WHEREAS: M.G.L. c. 30B § 5 requires acceptance of the lowest cost bid; and

WHEREAS: Other factors beyond cost, such as past performance, cannot be considered when accepting a bid; and

WHEREAS: Many smaller districts only receive 1 bid when soliciting transportation contract proposals; and

WHEREAS: No action on this subject has been taken to increase competition; and

WHEREAS: Elimination of M.G.L. c. 71, § 7C would free the school districts and Regional Transportation Authorities to collaborate on plans to provide safe and efficient transportation alternatives that lessen the financial impact on both the districts and the Commonwealth, and

WHEREAS: The lack of bidders on school transportation contracts requires a deeper analysis by the appropriate state officials;

THEREFORE BE IT RESOLVED THAT: In order to promote greater competition for bus service contracts and improve performance, MASC calls for the creation of a working group to advise the Legislature on the best solutions to support greater competition and higher performance from transportation companies.

BE IT FURTHER RESOLVED THAT: In order to promote greater competition for bus service contracts, the Legislature should eliminate M.G.L. c. 71, § 7C, and authorize a deeper analysis into the lack of bidders on school transportation contracts.

RATIONALE: Additional information can be found on the MASC web site.

### RESOLUTION 4: Climate Change

*(Proposed by the Resolutions Committee)*

WHEREAS: We believe America is a great nation and has a proud heritage of addressing humanity's most pressing problems;

WHEREAS: We believe it is important to advocate for climate action leading to climate restoration to curtail one of the greatest threats facing communities throughout the world; and,

WHEREAS: We believe that climate change is not a partisan issue and that local, state, and national policies should be guided by the best available science; and,

WHEREAS: There is a broad scientific consensus among climate scientists that human activities, contributing to increases in greenhouse gas emissions, are the dominant cause of climate change;

WHEREAS: Children represent a particularly vulnerable group because greenhouse gases emitted into the atmosphere will continue to accumulate over the coming decades and will profoundly impact our current students throughout their lives, as well as the lives of future generations; and,

WHEREAS: MASC recognizes climate change as a generational justice and human rights issue; and,

WHEREAS: Climate change is a social justice and equity issue. While climate change impacts all people and disproportionately impacts all young people and future generations, it disproportionately affects people of color and people in poverty, thereby exacerbating existing inequities and limiting equality of opportunity which is a foundational aspiration for modern America;

WHEREAS: The global impact, urgency, and magnitude of the challenge of addressing climate change calls for leadership in all sectors of society, all institutions and all elected leaders; and,



WHEREAS: National and state elected leaders working in a bipartisan fashion to enact carbon pricing policies could quickly and substantially reduce human-made greenhouse gas emissions; and,

WHEREAS: MASC recognizes and understands the significant negative impact that rapid and ongoing climate change has on America's schools, students, and their communities.

THEREFORE BE IT RESOLVED THAT: MASC calls on Congress to take swift and effective action on climate change to protect current and future students.

BE IT FURTHER RESOLVED THAT: MASC advocates for funding for school infrastructure need and emergency funding for disaster relief caused by natural catastrophes and extreme weather events.

RATIONALE: This resolution represents a call by advocates for action on climate change at the federal level and for state funding to anticipate the climatological implications and the emergencies they might cause.

#### **RESOLUTION 5: Full Funding of Transportation Costs for Students in Foster Care And State Care**

*(Submitted by the MASC Board of Directors)*

WHEREAS: FY18 was the first year Massachusetts added the category of transportation for foster children educated in the school or district of origin and subject to transportation to its reporting of education expenses by district, and the reported total was over \$3.2 million; and

WHEREAS: Federal and state law require the ability for students in foster or state care to stay not just in their districts of origin but also in their schools of origin; and

WHEREAS: The nature of foster care and state care placements has changed significantly within the past several decades; and

WHEREAS: School districts do not have control over whether a foster care student is placed into or removed from the district; and

WHEREAS: Section 7 of Chapter 76 of the Massachusetts General Laws, established over a century ago, obligates the Commonwealth to reimburse districts for the cost of educating students in foster care and state care;

THEREFORE BE IT RESOLVED THAT: the Commonwealth should fully reimburse transportation funding for children in foster care and state care. DCF and DESE must complete the process to provide proper documentation for the Commonwealth to receive reimbursement for transportation expenses under Title IV-E of the Social Security Act.

BE IT FURTHER RESOLVED THAT: MASC advocate the Massachusetts General Court to properly calculate and assume the full expense of providing educational services to

students in foster care and state care including the costs of assessments, regular day and special education services as well as out-of-district placements, transportation and mental health services.

RATIONALE: Because the foster care population is fluid, it is difficult for a school district to budget properly for unexpected transportation costs of students in foster care or state custody. Direct and full funding of transportation will remedy these problems while equitably and accurately allocating costs. The State Auditor notes the Commonwealth's failure to provide funding for the transportation of foster care students may be an unfunded mandate under the Local Mandate Law, G.L. c. 29, § 27c. This is a similar situation to that of the McKinney Vento finding by Auditor Bump in 2011-2012. As the requirement is tied to federal funding under Title I, the need to provide transit to these students means this could potentially be a requirement passed by the state to local districts without offsetting funding. Massachusetts received over \$220 million in Title I, Part A grants in each of the fiscal years 2016, 2017, and 2018.

While the reimbursement only offers a portion of the funds expended, it could help offset some of the expenses incurred by school districts to comply with state and federal laws. We applaud DCF and DESE for the effort underway to modify the federal plan to allow for reimbursement to Massachusetts for expenses incurred by school districts.

This resolution explicitly recognizes that "education expenses" include all education-related costs associated with the imposition of federal requirements and the decision-making of the Department of Children and Families (DCF) regarding each foster child's residential situation. Direct state funding of these services will allow for a more accurate allocation of funds to affected communities. Funding from the state will also lessen the administrative time lost by central office staff trying to determine the district financially responsible for each student and seeking reimbursements after the fact. Estimated total costs less the estimated existing payments would net to approximately \$56 million annually. More accurate data on student placements would sharpen this estimate.

#### **RESOLUTION 6: Universal Quality Pre-Kindergarten Access in Massachusetts**

*{NOTE: This Resolution is a reaffirmation of a 2014 Resolution, submitted by the Framingham School Committee}*

WHEREAS: In Massachusetts as many as four out of ten students lack access to a formal, early education and care program; and

WHEREAS: Advocates have cited as many as 25,000 low income children are in need of financial assistance for early education and care; and

WHEREAS: Low income students who participate in quality early education and care programs are 40% less likely to be held back a grade or need Special Education, and 30%

more likely to graduate high school twice as likely to attend college; and

WHEREAS: Better language, social and behavioral skills are obtained by attending a quality pre-school; and

WHEREAS: Children that attend pre-schools are shown to demonstrate tangible lifelong results for future success;

THEREFORE BE IT RESOLVED THAT: MASC file or support legislation that will provide a sufficient appropriation for universal pre-K in Massachusetts and will achieve the actions necessary to provide access to good, quality universal pre-K for all children in Massachusetts.

RATIONALE: This resolution would help ensure that our underserved population of 3 and 4-year-olds will be provided with the supports and services necessary for school readiness and lasting success in the classroom and for future success. Knowing that these strategies are documented in increasing student success, our resolution will level the playing field by helping to ensure equity and beginning the process of closing the achievement gap for this vulnerable cohort of children.

#### **RESOLUTION 7: Poverty and Children**

*(Note: This Resolution is a reaffirmation of a 2015 Resolution. Submitted by the Framingham School Committee.)*

WHEREAS: One third of the children in Massachusetts are living in or near poverty; and

WHEREAS: The perils of poverty include putting students and families at risk for health, social and emotional and educational disadvantage; and

WHEREAS: Students in poverty and at social and emotional risk face obstacles and impediments to their success that other students do not confront; and

WHEREAS: There is a direct link between poverty and student and district academic performance, demanding our attention and our diligent efforts to address them; and

WHEREAS: The eradication of poverty among children is essential to generating a strong economy and vibrant society;

THEREFORE BE IT RESOLVED THAT: The Massachusetts Association of School Committee will prioritize, as a matter of its public policy agenda, and file for and support legislation to support the eradication of poverty among children in Massachusetts and advocate for social and economic justice for students and their families that will include:

- Support for a revenue stream that supports social and economic priorities for children and families.
- Support for state program and services that serve children at greatest social and emotional risk which are easily accessible to students and families.

- Advocacy for nutrition programs that eradicate hunger among children.

- Advocacy for healthcare including vision, hearing, dental and mental health through accessible service providers.

- Support for pre-kindergarten programs for all children.

- Advocacy for increasing educational opportunities for children to grow both inside and outside of school.

RATIONALE: This resolution would help ensure that our underserved population of school children will be provided with the supports and services necessary for lasting success in the classroom and in their future. Knowing that by eliminating the ravages of poverty, these strategies have been proven to increase positive student outcomes, this resolution will level the playing field by helping to ensure equity and to close the achievement gap for this vulnerable cohort of children.

#### **RESOLUTION 8: Resolution for Access to Menstrual Supplies**

*(Submitted by the MASC Resolutions Committee)*

WHEREAS: Schools have an obligation to serve all students equitably. Every student deserves the reassurance that their school restrooms are outfitted with necessities to accommodate their biological needs. Yet, for roughly half the US student population, there is a glaring exception to this commitment: menstrual hygiene products; and

WHEREAS: Menstrual hygiene products are basic necessities, and the inability to access them affects a student's freedom to study, be healthy, and participate in society with dignity. Studies have shown that when students lack access to menstrual hygiene products they skip or miss class, face embarrassment or objectification because of period stains, and are limited both academically and socially; and

WHEREAS: Access to menstrual products could be cost prohibitive to many students and menstruating is not a luxury but a biological process that necessitates the use of costly products; and

WHEREAS: No student should miss a day of school because they feel ashamed or they do not have access to menstrual products; and

THEREFORE BE IT RESOLVED THAT: MASC work with state and federal legislatures to provide additional funding to provide free access to menstrual products from the school nurse and in restrooms and locker rooms.

RATIONAL: Proponents assert that menstrual supplies are basic necessities which some students may not have on hand in school at any particular moment or may not be able to afford in general. They view these items, similar to other products found in nurses' offices or in restrooms, as basic, essential commodities for everyday use that should be available to all students without charge.



**RESOLUTION 9: Charter School Reform**  
(Submitted by the MASC Board of Directors)

WHEREAS: In many cities and towns, Commonwealth charter schools are imposed upon communities or subject to expansion over their objections, without local representative oversight, and without regard to the impact such a charter school would have on the education of children in the public schools; and

WHEREAS: Charter schools are always fully funded by the sending districts enrolling students there while the charter school mitigation fund is subject to appropriation and has not been fully funded in years; and

WHEREAS: Charter schools may retain up to 20 percent of their operating budget and capital costs in reserve funds, regional schools may retain only 5 percent of any surplus funds in reserve, while district schools must return 100 percent of any unspent funds to their municipality; and

WHEREAS: Without substantial reform of Commonwealth charter school financing, recruitment of students, equitable charter school enrollment of representative segments of the population of economically disadvantaged, special education, and disabled students remediation of the adverse impact of charter schools cannot be addressed;

THEREFORE BE IT RESOLVED THAT: the Massachusetts Association of School Committees seek legislative action to both address the deleterious effects of charter school funding on certain municipalities and school districts across the state and approve a comprehensive set of reforms that includes:

1. Establishment of strict guidelines or regulations to require that charter schools enroll representative cross sections of students residing within the school service areas.

2. Reporting of accurate numbers of students who leave charter schools to return to the sending districts or district of residence.

3. Requiring the MA Department of Elementary and Secondary Education to retain and report accurate data on enrollment of students with learning disabilities, physical disabilities, economic disadvantage, emotional disability and status as racial and linguistic minorities.

4. State requirements that all charter schools be funded in full by the Commonwealth rather than by expropriation of Chapter 70 education aid from the sending cities, towns and regions.

5. State funding in full of any mitigation funds created to offset the loss of state funding for students who become students in charter schools.

RATIONAL: This resolution addresses several areas where charter school critics note that school districts are disadvantaged by current policy. Among these issues are failure to recruit and retain a fair proportion of students at risk, English Language Learners, or clients of special education services. The resolution also recommends that charter schools should be funded as a discrete budget line item rather than by having sending district Chapter 70 funding diverted to charter schools and that the current mitigation program to offset temporary losses of district funds be fully funded.

Critics of this resolution may argue that “the money follows the child” and that charter schools represent choices for parents and students. They might also cite efforts by some charter schools to recruit students at risk.

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## proposal to amend the masc by-laws

**The Board of Directors of the Association has recommended to members that the by-laws of the Association be amended as follows:**

It is proposed that Article VII (Election of Officers), subsection 2 (Nominating Committee) be updated to reflect the addition of the Minority Caucus representative on the Board of Directors and as a representative on the Nominating Committee.

**Current language reads as follows:**

A Nominating Committee of ten persons shall be appointed by the President with the advice and consent of the Board of Directors, on or before May 1 of each year. One of such persons shall be a past President, who shall serve as Chairman of the Nominating Committee, four shall be Division Officers and five shall be members of school committees which are

active members of the Association. The four Division officers and the five others shall be so appointed that each Division of the Association is represented.

**Proposed language reads as follows (new language in bold face)**

A Nominating Committee of ten persons shall be appointed by the President with the advice and consent of the Board of Directors, on or before May 1 of each year. **A Past President shall serve as a non-voting chair of the committee.** Five members shall be Division Officers and five shall be members of school committees which are active members of the Association. The **five** Division officers and the five others shall be so appointed that each Division of the Association is represented.



## **Town of Arlington, Massachusetts**

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**7:55 p.m. Superintendent's Report, K. Bodie**

**Summary:**

- AHS Building Project Update



## **Town of Arlington, Massachusetts**

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### **8:15 p.m. Consent Agenda**

#### **Summary:**

Approval of Warrant: Warrant Number 20066, Dated 10/1/2019, Amount \$383,752.69

Approval of Minutes: Regular School Committee minutes of September 26, 2019

Approval of Trip: AHS Puerto Rico Service Learning & Cultural Exchange Trip, April 20-26, 2020.

Approval of Trip: AHS South Africa Trip, April 2020

#### **ATTACHMENTS:**

Type	File Name	Description
▣ Warrant	warrant_20066_2.pdf	Warrant 9 26 2019 20066
▣ Minutes	09_26_2019__SCM.docx	Draft minutes 9262019 for approval
▣ Trip Approval	3642095811-31396-17809-178-680001.pdf	Approval Of PUERTO RICO trip April 2020
▣ Trip Approval	2382118778-4714-18039-139-2350001.pdf	Approval Of Cape Town, South Africa trip April 2020

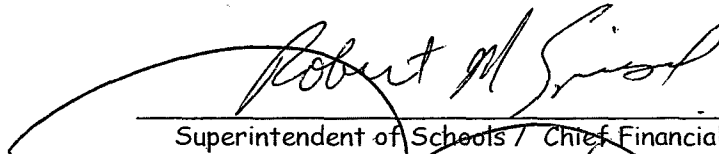
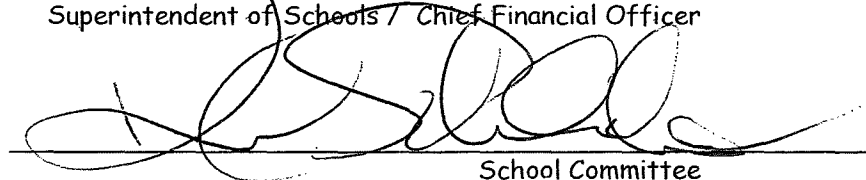
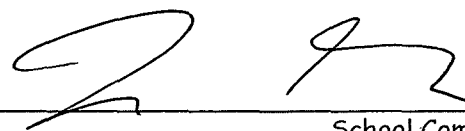

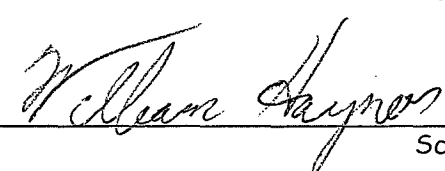


# APPROVAL OF ACCOUNTS PAYABLE

I / We certify that there is due to the vendors named within this Accounts Payable Warrant the amount set against their respective names, in payment for services performed to date.

Warrant Number	20066	Total Warrant Amount	\$383,752.69
Dated	10/1/19		

STATEMENT MADE UNDER THE PENALTIES OF PERJURY

	_____ Superintendent of Schools / Chief Financial Officer
	_____ School Committee
	_____ School Committee
	_____ School Committee
	_____ School Committee



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TOWN OF ARLINGTON  
PRELIMINARY

TOWN OF ARLINGTON

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DATE: 10/01/2019 WARRANT: 20066 AMOUNT: \$ 383,752.69

PAY TO EACH OF THE PERSONS NAMED IN THE ATTACHED WARRANT THE  
SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE  
AGGREGATE, AND CHARGE THE SAME TO APPROPRIATIONS OR ACCOUNTS  
INDICATED.

TOWN MANAGER

\_\_\_\_\_

COMPTROLLER

\_\_\_\_\_

\_\_\_\_\_

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TOWN OF ARLINGTON

PRELIMINARY DETAIL INVOICE LIST

P 2  
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CASH ACCOUNT: 0000-104013

VENDOR: 8304

10/01/2019

WARRANT: 20066

10/01/2019

VENDOR	ORG/L	ACCOUNTS	R	PO#	TYPE	DUE DATE	DOCUMENT	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
27354	ATO Z FOODS	1003034309 835001	00000	201824	INV	10/01/2019	61457	5257647	361457		
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					Invoice Net			300.00			
					CHECK TOTAL			300.00			
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					Invoice Net			225.00			
27354	ATO Z FOODS	1003034309 835001	00000	201824	INV	10/01/2019	61459	6698705	361459		
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					Invoice Net			337.50			
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					Invoice Net			322.50			
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					FOOD SERV	FOOD SERVI		262.50			
					Invoice Net			262.50			
					CHECK TOTAL			1,147.50			
27354	ATO Z FOODS	102016507 84902 2440	00000	201938	INV	10/01/2019	61587	6698703	361587		
					SEC EDUC	FOOD SUPPL		37.50			
					Invoice Net			37.50			
					CHECK TOTAL			37.50			
21151	ACCURATE LABEL DESIGNS	102016507 83404 2430	00000	201541	INV	10/01/2019	61588	167555	361588		
					SEC EDUC	PRINTING		928.95			
					Invoice Net			928.95			
					CHECK TOTAL			928.95			
27132	ADLER, MICHAEL	102026630 83804 3510	00000		INV	10/01/2019	61736	19879	361736		
					ATHL/SOCCE	ATHLETIC		84.00			
					Invoice Net			84.00			
27132	ADLER, MICHAEL	102026630 83804 3510	00000		INV	10/01/2019	61737	19870	361737		
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					Invoice Net			62.00			
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32432	AHOLD FINANCIAL SERVIC	115122260 84902 3520	00003	11572820	INV	10/01/2019	61589	07908	361589		
					HARDY GEN	HARDY FOOD		111.49			
					Invoice Net			111.49			
32432	AHOLD FINANCIAL SERVIC	102426715 85103 2415	00003	201860	INV	10/01/2019	61590	07256	361590		
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					Invoice Net			1.99			
32432	AHOLD FINANCIAL SERVIC	102426715 85103 2415	00003	201860	INV	10/01/2019	61591	07901	361591		
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TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
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	1 15126145 84902 3520			GIBBS	FOOD SUPPL	186.52			
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32432	AHOLD FINANCIAL SERVIC	00003	11573020	INV	10/01/2019	07285	361595		
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21640	ALDERUCCIO, JOLINDA	00000	11668020	INV	10/01/2019	REIM REFOCUS+RECHARG	361599		
	1 02636575 87106 2357			PROF DEV	Grad Cours	398.99			
				Invoice Net		398.99			
				CHECK TOTAL		398.99			
1176	ALL TRUCK & EQUIPMENT	00000	200871	INV	10/01/2019	109463	361407		
	1 02816970 84802 3300			TRANS ED	VEHICLE RE	356.28			
				Invoice Net		356.28			
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34814	AMAZON	00002	195528	INV	10/01/2019	598747376399	361584		
	1 1336775 85103 6200			SUMMER FUN	INSTRUCT	271.96			
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	1 1336775 85103 6200			SUMMER FUN	INSTRUCT	591.99			
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29770	ARISE CONSULTING SERVI	00001	200108	INV	10/01/2019	CONSULT AUG'19-EW	361408		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	675.00			
				Invoice Net		675.00			
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1376	ARLINGTON COAL & LUMBE	00000	201538	INV	10/01/2019	458940	361600		
	1 02016507 85103 2415			SEC EDUC	INSTRUCT	392.43			
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				CHECK TOTAL		392.43			

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TOWN OF ARLINGTON  
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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

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				Invoice Net		62.00			
70357 JOHN BARRETT	1 02026644 83804	3510	00000	ATH/G/SOCC	INV 10/01/2019	19829	361739		
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70357 JOHN BARRETT	1 02026630 83804	3510	00000	ATHL/SOCCE	INV 10/01/2019	19898	361741		
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				Invoice Net		62.00			
				CHECK TOTAL		248.00			
15609 WALKER, INC	1 07506848 83201	9300	00000	201197	INV 10/01/2019	081338	361451		
				CB OOD DAY	TUITION	3,583.68			
				Invoice Net		3,583.68			
15609 WALKER, INC	1 07506848 83201	9300	00000	201198	INV 10/01/2019	081339	361452		
				CB OOD DAY	TUITION	3,583.68			
				Invoice Net		3,583.68			
15609 WALKER, INC	1 02456848 83201	9300	00000	201036	INV 10/01/2019	081340	361453		
				TUITION DY	TUITION	3,583.68			
				Invoice Net		3,583.68			
				CHECK TOTAL		10,751.04			
12714 BELMONT PRINTING COMPA	1 02016507 83404	2430	00000	201936	INV 10/01/2019	81851	361601		
				SEC EDUC	PRINTING	83.40			
	2 02016566 83404	2430		MMGT PRINC	PRINTING	73.95			
				Invoice Net		157.35			
12714 BELMONT PRINTING COMPA	1 02016507 83404	2430	00000	201936	INV 10/01/2019	81786	361602		
				SEC EDUC	PRINTING	22.26			
	2 02016566 83404	2430		MMGT PRINC	PRINTING	19.74			
				Invoice Net		42.00			
				CHECK TOTAL		199.35			
32734 BERARDINELLI, JACK	1 02026624 83804	3510	00000	ATHL/FOOTB	INV 10/01/2019	19932	361742		
				ATHLETIC		91.00			
				Invoice Net		91.00			
				CHECK TOTAL		91.00			
28747 BOND, ROBERT	1 02026648 83804	3510	00000	ATH/G/VBB	INV 10/01/2019	19912	361744		
				ATHLETIC		174.50			
				Invoice Net		174.50			
				CHECK TOTAL		174.50			
31887 GL GROUP, INC	1 02296581 85106	2410	00004	200171	INV 10/01/2019	847168	361603		
				READING IN	TEXTBOOKS	771.76			
				Invoice Net		771.76			

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	771.76		-----
29492 BRAINPOP						US195319		361605	
1 02636915 85804	2455	00001	201490	INV	10/01/2019	16,554.60			
				CURRICULUM SOFTWARE		16,554.60			
				Invoice Net			16,554.60		
						CHECK TOTAL	16,554.60		-----
29698 BROADLINK TECHNOLOGY S						3220-05		361604	
1 02036507 85103	2415	00001	201029	INV	10/01/2019	4,363.25			
				SEC EDUC INSTRUCT		4,363.25			
				Invoice Net			4,363.25		
						CHECK TOTAL	4,363.25		-----
70602 BSN SPORTS INC						906137272		361606	
1 02026625 83804	3510	00001	201027	INV	10/01/2019	487.92			
				ATHL/GOLF ATHLETIC		487.92			
				Invoice Net			487.92		
						CHECK TOTAL	487.92		-----
18938 CAMERON, MARIANNE						19867		361745	
1 02026638 83804	3510	00000		INV	10/01/2019	84.00			
				ATH/G/F.H. ATHLETIC		84.00			
				Invoice Net			84.00		
18938 CAMERON, MARIANNE						19833		361746	
1 02026638 83804	3510	00000		INV	10/01/2019	146.00			
				ATH/G/F.H. ATHLETIC		146.00			
				Invoice Net			146.00		
						CHECK TOTAL	230.00		-----
37470 CAPACHIETTI, LESLIE						12473		361799	
1 1336770 81112	6200	00000	201836	INV	10/01/2019	70.00			
				ADULT ED INSTRUCT		70.00			
				Invoice Net			70.00		
						CHECK TOTAL	70.00		-----
35957 CARADO, WAI LING						19896		361748	
1 02026644 83804	3510	00000		INV	10/01/2019	84.00			
				ATH/G/SOCC ATHLETIC		84.00			
				Invoice Net			84.00		
						CHECK TOTAL	84.00		-----
27675 CARROLL, MICHAEL						19860		361747	
1 02026624 83804	3510	00000		INV	10/01/2019	68.00			
				ATHL/FOOTB ATHLETIC		68.00			
				Invoice Net			68.00		
						CHECK TOTAL	68.00		-----
71176 D'AGOSTINO'S DELI						19018		361607	
1 02606575 84902	2357	00001	11666820	INV	10/01/2019	297.79			
				MEMBERSHIP FOOD SUPPL		297.79			
				Invoice Net			297.79		
						CHECK TOTAL	297.79		-----
34067 D'ANGELO, MICHAEL						19862		361750	
1 02026624 83804	3510	00000		INV	10/01/2019	68.00			
				ATHL/FOOTB ATHLETIC		68.00			
				Invoice Net			68.00		

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO#	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	68.00		-----
30915 DARRIGO, PETER	1 02026624 83804	3510	00000	INV 10/01/2019		19859	361752		
			ATHL/FOOTB	ATHLETIC		68.00			
			Invoice Net			68.00			
						CHECK TOTAL	68.00		-----
34895 DATAPRINT	1 149 8350		00001	201949 INV 10/01/2019		145611	361735		
			CO-CURRICU	OTTOSON CO		5,568.08			
			Invoice Net			5,568.08			
						CHECK TOTAL	5,568.08		-----
27389 DAVIDSON, DAVID	1 02026648 83804	3510	00000	INV 10/01/2019		19904	361753		
			ATH/G/VBB	ATHLETIC		174.50			
			Invoice Net			174.50			
						CHECK TOTAL	174.50		-----
31396 DAVIS, JOHN M.	1 02026638 83804	3510	00000	INV 10/01/2019		19857	361754		
			ATH/G/F.H.	ATHLETIC		62.00			
			Invoice Net			62.00			
						CHECK TOTAL	62.00		-----
35891 DENATALE, PETER	1 02026630 83804	3510	00000	INV 10/01/2019		19903	361755		
			ATHL/SOCCE	ATHLETIC		84.00			
			Invoice Net			84.00			
						CHECK TOTAL	84.00		-----
18399 DEVEREAUX	1 02456851 83201	9300	00002	200537 INV 10/01/2019		349825AUG19	361409		
			OOD RESIDE	TUITION		2,569.59			
			Invoice Net			2,569.59			
						CHECK TOTAL	2,569.59		-----
18399 DEVEREAUX	1 02456851 83201	9300	00002	200538 INV 10/01/2019		340166AUG19	361410		
			OOD RESIDE	TUITION		5,139.18			
			Invoice Net			5,139.18			
						CHECK TOTAL	5,139.18		-----
18399 DEVEREAUX	1 02456848 83201	9300	00002	201545 INV 10/01/2019		358055AUG19	361411		
			TUITION DY	TUITION		840.39			
			Invoice Net			840.39			
						CHECK TOTAL	840.39		-----
34204 ARLINGTON PIE COMPANY	1 03034309 835001		00000	201826 INV 10/01/2019		880245	361464		
			FOOD SERV	FOOD SERVI		240.00			
			Invoice Net			240.00			
34204 ARLINGTON PIE COMPANY	1 03034309 835001		00000	201826 INV 10/01/2019		880247	361466		
			FOOD SERV	FOOD SERVI		400.00			
			Invoice Net			400.00			



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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
34204 ARLINGTON PIE COMPANY	00000 201826 INV 10/01/2019					880248	361468		
1 03034309 835001	FOOD SERV FOOD SERVI					240.00			
	Invoice Net					240.00			
34204 ARLINGTON PIE COMPANY	00000 201826 INV 10/01/2019					880249	361470		
1 03034309 835001	FOOD SERV FOOD SERVI					440.00			
	Invoice Net					440.00			
34204 ARLINGTON PIE COMPANY	00000 201826 INV 10/01/2019					880250	361473		
1 03034309 835001	FOOD SERV FOOD SERVI					280.00			
	Invoice Net					280.00			
	CHECK TOTAL					1,600.00			
70412 CRYSTAL ROCK	00001 201948 INV 10/01/2019					1041665 090119	361608		
1 149 8350	CO-CURRICU OTTOSON CO					19.45			
	Invoice Net					19.45			
	CHECK TOTAL					19.45			
21724 FANTINI BAKING CO., IN	00000 201821 INV 10/01/2019					T69484	361475		
1 03034309 835001	FOOD SERV FOOD SERVI					81.90			
	Invoice Net					81.90			
21724 FANTINI BAKING CO., IN	00000 201821 INV 10/01/2019					T69485	361478		
1 03034309 835001	FOOD SERV FOOD SERVI					93.70			
	Invoice Net					93.70			
21724 FANTINI BAKING CO., IN	00000 201821 INV 10/01/2019					T71983	361487		
1 03034309 835001	FOOD SERV FOOD SERVI					109.16			
	Invoice Net					109.16			
21724 FANTINI BAKING CO., IN	00000 201821 INV 10/01/2019					T71984	361490		
1 03034309 835001	FOOD SERV FOOD SERVI					98.40			
	Invoice Net					98.40			
21724 FANTINI BAKING CO., IN	00000 201821 INV 10/01/2019					T74842	361493		
1 03034309 835001	FOOD SERV FOOD SERVI					144.40			
	Invoice Net					144.40			
21724 FANTINI BAKING CO., IN	00000 201821 INV 10/01/2019					T74843	361497		
1 03034309 835001	FOOD SERV FOOD SERVI					54.62			
	Invoice Net					54.62			
	CHECK TOTAL					582.18			
36132 FERRARI, TOM	00000 INV 10/01/2019					11352	361756		
1 02026630 83804 3510	ATHL/SOCCE ATHLETIC					62.00			
	Invoice Net					62.00			
	CHECK TOTAL					62.00			
33850 FLEISHMAN, IRA	00000 INV 10/01/2019					19988	361757		
1 02026638 83804 3510	ATH/G/F.H. ATHLETIC					146.00			
	Invoice Net					146.00			
	CHECK TOTAL					146.00			
26225 FLETCHER, TOM	00000 INV 10/01/2019					19969	361758		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
26225 FLETCHER, TOM	1 02026630 83804	3510		ATHL/SOCCE	ATHLETIC	84.00			
				Invoice Net		84.00			
				00000	INV 10/01/2019	19875	361759		
	1 02026630 83804	3510		ATHL/SOCCE	ATHLETIC	84.00			
				Invoice Net		84.00			
				CHECK TOTAL		168.00			
21545 GEORGES, RITA	1 02026638 83804	3510		ATH/G/F.H.	ATHLETIC	146.00	361760		
				Invoice Net		146.00			
				CHECK TOTAL		146.00			
21098 GERMANN, ROBERT E. JR.	1 02026638 83804	3510		ATH/G/F.H.	ATHLETIC	62.00	361762		
				Invoice Net		62.00			
				CHECK TOTAL		62.00			
25004 GOLEC, HENRY	1 02026624 83804	3510		ATHL/FOOTB	ATHLETIC	91.00	361763		
				Invoice Net		91.00			
				CHECK TOTAL		91.00			
27307 GRANT PROFFSSIONALS	1 02496930 87202	2357	200822	GRANTS DEV	TRAINING	550.00	361609		
				Invoice Net		550.00			
				CHECK TOTAL		550.00			
25110 HAYDEN, JON	1 02026644 83804	3510		ATH/G/SOCC	ATHLETIC	84.00	361764		
				Invoice Net		84.00			
25110 HAYDEN, JON	1 02026630 83804	3510		ATHL/SOCCE	ATHLETIC	84.00	361765		
				Invoice Net		84.00			
				CHECK TOTAL		168.00			
36157 HILL, VICTORIA	1 02636575 87106	2357	11658419	PROF DEV	Grad Cours	765.00	361610		
				Invoice Net		765.00			
				CHECK TOTAL		765.00			
30631 HIRSCH, KATHLEEN	1 02636575 87106	2357	11658819	PROF DEV	Grad Cours	239.00	361611		
				Invoice Net		239.00			
30631 HIRSCH, KATHLEEN	1 02636575 87106	2357	11658819	PROF DEV	Grad Cours	439.00	361612		
				Invoice Net		439.00			
				CHECK TOTAL		678.00			

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
37275 HO, EVELINE		00000	201835	INV	10/01/2019	SUMMER AIDE-7/22-29	361800		
1 1336775 81202 6200				SUMMER FUN	TEMP SAL	240.00			
				Invoice Net		240.00			
				CHECK TOTAL		240.00			-----
31885 SEVERIN INTERMEDIATE H		00005	201944	INV	10/01/2019	INV184588	361630		
1 02636935 85804 1420				HUMAN RES/	SOFTWARE	9,046.71			
				Invoice Net		9,046.71			
				CHECK TOTAL		9,046.71			-----
19317 JUSTICE RESOURCE INSTI		00000	200543	INV	10/01/2019	2350220ARL-MK	361412		
1 02456851 83201 9300				OOD RESIDE	TUITION	8,825.70			
				Invoice Net		8,825.70			
				CHECK TOTAL		8,825.70			-----
34068 KEARNS, RANDY		00000		INV	10/01/2019	19923	361767		
1 02026630 83804 3510				ATHL/SOCCE	ATHLETIC	62.00			
				Invoice Net		62.00			
				CHECK TOTAL		62.00			-----
31326 KEYES, LINDA		00000		INV	10/01/2019	19863	361768		
1 02026638 83804 3510				ATH/G/F.H.	ATHLETIC	62.00			
				Invoice Net		62.00			
				CHECK TOTAL		62.00			-----
25736 KIDIK, KENNETH R.		00000		INV	10/01/2019	19928	361769		
1 02026624 83804 3510				ATHL/FOOTB	ATHLETIC	91.00			
				Invoice Net		91.00			
				CHECK TOTAL		91.00			-----
72363 LABBB COLLABORATIVE		00000	200582	INV	10/01/2019	0719L27656	361413		
1 02456854 83201 9400				SPED/SUMME	TUITION	5,389.20			
				Invoice Net		5,389.20			
72363 LABBB COLLABORATIVE		00000	200582	INV	10/01/2019	LSEP1910276	361414		
1 02456854 83201 9400				SPED/SUMME	TUITION	1,350.00			
				Invoice Net		1,350.00			
72363 LABBB COLLABORATIVE		00000	200583	INV	10/01/2019	0719V37656	361415		
1 02456854 83201 9400				SPED/SUMME	TUITION	4,777.20			
				Invoice Net		4,777.20			
72363 LABBB COLLABORATIVE		00000	200584	INV	10/01/2019	0719L15648	361416		
1 02456854 83201 9400				SPED/SUMME	TUITION	5,389.20			
				Invoice Net		5,389.20			
72363 LABBB COLLABORATIVE		00000	200584	INV	10/01/2019	LSEP1910156	361417		
1 02456854 83201 9400				SPED/SUMME	TUITION	1,350.00			
				Invoice Net		1,350.00			
72363 LABBB COLLABORATIVE		00000	200585	INV	10/01/2019	0719V85645	361418		
1 02456854 83201 9400				SPED/SUMME	TUITION	4,777.20			
				Invoice Net		4,777.20			

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
72363 LABBB COLLABORATIVE	00000 200586 INV 10/01/2019					0719V88492	361419		
E 02456854 83201 9400	SPED/SUMME TUITION					4,777.20			
	Invoice Net					4,777.20			
72363 LABBB COLLABORATIVE	00000 200586 INV 10/01/2019					LSEP1910884	361420		
1 02456854 83201 9400	SPED/SUMME TUITION					1,350.00			
	Invoice Net					1,350.00			
72363 LABBB COLLABORATIVE	00000 200587 INV 10/01/2019					0719V88420	361421		
1 02456854 83201 9400	SPED/SUMME TUITION					4,777.20			
	Invoice Net					4,777.20			
72363 LABBB COLLABORATIVE	00000 200588 INV 10/01/2019					0719L25229	361422		
1 02456854 83201 9400	SPED/SUMME TUITION					5,389.20			
	Invoice Net					5,389.20			
72363 LABBB COLLABORATIVE	00000 200588 INV 10/01/2019					LSEP1910252	361423		
1 02456854 83201 9400	SPED/SUMME TUITION					1,350.00			
	Invoice Net					1,350.00			
72363 LABBB COLLABORATIVE	00000 200589 INV 10/01/2019					0719V62810	361424		
1 02456854 83201 9400	SPED/SUMME TUITION					4,777.20			
	Invoice Net					4,777.20			
72363 LABBB COLLABORATIVE	00000 200590 INV 10/01/2019					0719L55661	361425		
1 02456854 83201 9400	SPED/SUMME TUITION					5,389.20			
	Invoice Net					5,389.20			
72363 LABBB COLLABORATIVE	00000 200590 INV 10/01/2019					LSEP1910556	361427		
1 02456854 83201 9400	SPED/SUMME TUITION					1,012.50			
	Invoice Net					1,012.50			
72363 LABBB COLLABORATIVE	00000 200591 INV 10/01/2019					0719V67483	361428		
1 02456854 83201 9400	SPED/SUMME TUITION					4,777.20			
	Invoice Net					4,777.20			
72363 LABBB COLLABORATIVE	00000 200592 INV 10/01/2019					0719V29617	361429		
1 02456854 83201 9400	SPED/SUMME TUITION					4,777.20			
	Invoice Net					4,777.20			
72363 LABBB COLLABORATIVE	00000 200593 INV 10/01/2019					0719BI3583	361430		
1 02456854 83201 9400	SPED/SUMME TUITION					4,963.14			
	Invoice Net					4,963.14			
72363 LABBB COLLABORATIVE	00000 200593 INV 10/01/2019					0819BI3583	361431		
1 02456854 83201 9400	SPED/SUMME TUITION					4,687.41			
	Invoice Net					4,687.41			
72363 LABBB COLLABORATIVE	00000 200594 INV 10/01/2019					0719L33458	361432		
1 02456854 83201 9400	SPED/SUMME TUITION					5,389.20			
	Invoice Net					5,389.20			
72363 LABBB COLLABORATIVE	00000 200595 INV 10/01/2019					0719L15003	361433		
1 02456854 83201 9400	SPED/SUMME TUITION					5,389.20			
	Invoice Net					5,389.20			
72363 LABBB COLLABORATIVE	00000 200595 INV 10/01/2019					LSEP1910150	361434		
1 02456854 83201 9400	SPED/SUMME TUITION					1,350.00			
	Invoice Net					1,350.00			
72363 LABBB COLLABORATIVE	00000 200596 INV 10/01/2019					0719BI7409	361436		
1 02456845 83201 9300	OOD/AIDE TUITION					.14			

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	2 02456854 83201 9400			SPED/SUMME	TUITION	4,963.00			
				Invoice Net		4,963.14			
72363	LABBB COLLABORATIVE	00000	200596	INV	10/01/2019	0819BI7409	361437		
	1 02456845 83201 9300			OOD/AIDE	TUITION	.41			
	2 02456854 83201 9400			SPED/SUMME	TUITION	4,687.00			
				Invoice Net		4,687.41			
72363	LABBB COLLABORATIVE	00000	200597	INV	10/01/2019	0719BI4820	361438		
	1 02456854 83201 9400			SPED/SUMME	TUITION	4,963.14			
				Invoice Net		4,963.14			
72363	LABBB COLLABORATIVE	00000	200597	INV	10/01/2019	0819BI4820	361439		
	1 02456854 83201 9400			SPED/SUMME	TUITION	4,687.41			
				Invoice Net		4,687.41			
72363	LABBB COLLABORATIVE	00000	200598	INV	10/01/2019	0719V94580	361440		
	1 02456854 83201 9400			SPED/SUMME	TUITION	4,777.20			
				Invoice Net		4,777.20			
72363	LABBB COLLABORATIVE	00000	201381	INV	10/01/2019	0719V84580	361441		
	1 02456854 83201 9400			SPED/SUMME	TUITION	4,777.20			
				Invoice Net		4,777.20			
72363	LABBB COLLABORATIVE	00000	201381	INV	10/01/2019	LSEP1910845	361442		
	1 02456854 83201 9400			SPED/SUMME	TUITION	1,350.00			
				Invoice Net		1,350.00			
72363	LABBB COLLABORATIVE	00000	201222	INV	10/01/2019	0719L05580	361443		
	1 02456854 83201 9400			SPED/SUMME	TUITION	5,389.20			
				Invoice Net		5,389.20			
				CHECK TOTAL		118,783.35			
11761	LAKESHORE LEARNING MAT	00001	201388	INV	10/01/2019	1162720819	361613		
	1 02156506 85103 2415			ELEM EDUC	INSTRUCT	824.04			
				Invoice Net		824.04			
				CHECK TOTAL		824.04			
14307	LASA, LAURA	00000		INV	10/01/2019	19830	361770		
	1 02026638 83804 3510			ATH/G/F.H.	ATHLETIC	62.00			
				Invoice Net		62.00			
				CHECK TOTAL		62.00			
35962	LEON, ALEXANDER	00000		INV	10/01/2019	19880	361771		
	1 02026630 83804 3510			ATHL/SOCCE	ATHLETIC	50.00			
				Invoice Net		50.00			
35962	LEON, ALEXANDER	00000		INV	10/01/2019	19899	361772		
	1 02026638 83804 3510			ATH/G/F.H.	ATHLETIC	50.00			
				Invoice Net		50.00			
35962	LEON, ALEXANDER	00000		INV	10/01/2019	19921	361773		
	1 02026638 83804 3510			ATH/G/F.H.	ATHLETIC	50.00			
				Invoice Net		50.00			
35962	LEON, ALEXANDER	00000		INV	10/01/2019	19933	361774		
	1 02026624 83804 3510			ATHL/FOOTB	ATHLETIC	50.00			
				Invoice Net		50.00			

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	GL ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	200.00		
35604	MACKAY, IAN			00000	201855 INV 10/01/2019	REIM FINANCE TRAINIG	361614		
	1 02486745 87202	2357		C&I SOC ST	PROF DEV	47.81			
				Invoice Net		47.81			
35604	MACKAY, IAN			00000	201856 INV 10/01/2019	REIMB MILEGE-JUL'19	361615		
	1 02486745 87202	2357		C&I SOC ST	PROF DEV	371.20			
				Invoice Net		371.20			
						CHECK TOTAL	419.01		
23820	MARIS, LLC			00000	201942 INV 10/01/2019	48504	361616		
	1 02636935 85804	1420		HUMAN RES/	SOFTWARE	220.00			
				Invoice Net		220.00			
						CHECK TOTAL	220.00		
72695	MASSACHUSETTS ASSOCIAT			00000	11671220 INV 10/01/2019	20-00403	361617		
	1 02576900 83101	1110		SCHOOL COM	PROF TECH	950.00			
				Invoice Net		950.00			
						CHECK TOTAL	950.00		
27165	MA ASSOC OF SCHOOL PER			00005	201943 INV 10/01/2019	ID#80-0686005YR19-20	361620		
	1 02636935 87301	2357		HUMAN RES/	PROF AFFLI	250.00			
				Invoice Net		250.00			
						CHECK TOTAL	250.00		
21335	MIDDLESEX PARTNERSHIPS			00003	11668720 INV 10/01/2019	4155	361619		
	1 02366557 87301	2710		WELLNES/HS	PROF AFFLI	4,291.57			
				Invoice Net		4,291.57			
						CHECK TOTAL	4,291.57		
72763	WILLIAM MCCARTHY			00000	INV 10/01/2019	19924	361775		
	1 02026630 83804	3510		ATHL/SOCCE	ATHLETIC	62.00			
				Invoice Net		62.00			
72763	WILLIAM MCCARTHY			00000	INV 10/01/2019	19827	361776		
	1 02026644 83804	3510		ATH/G/SOCC	ATHLETIC	62.00			
				Invoice Net		62.00			
72763	WILLIAM MCCARTHY			00000	INV 10/01/2019	19929	361777		
	1 02026624 83804	3510		ATHL/FOOTB	ATHLETIC	91.00			
				Invoice Net		91.00			
						CHECK TOTAL	215.00		
32722	MCKESSON MEDICAL-SURGI			00001	11618419 INV 10/01/2019	56352022	361693		
	1 02496554 85201	3200		HEALTH SRV	MED SUPPLY	195.18			
				Invoice Net		195.18			
						CHECK TOTAL	195.18		
72813	MCLEAN HOSPITAL			00001	201226 INV 10/01/2019	IN01438801	361444		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 07506848 83201	9300	CB OOD DAY	TUITION		6,624.36			
			Invoice Net			6,624.36			
72813	MCLEAN HOSPITAL	00001	201227	INV	10/01/2019	IN01438803	361445		
	1 07506848 83201	9300	CB OOD DAY	TUITION		2,944.16			
			Invoice Net			2,944.16			
			CHECK TOTAL			9,568.52			
35897	MELAUGH, ED	00000		INV	10/01/2019	10781	361778		
	1 02026638 83804	3510	ATH/G/F.H.	ATHLETIC		62.00			
			Invoice Net			62.00			
			CHECK TOTAL			62.00			
33590	MASSACHUSETTS GENL	PHY	00000	201940	INV 10/01/2019	IN01453825	361618		
	1 02016507 87202	2351	SEC EDUC	TRAINING		1,406.00			
			Invoice Net			1,406.00			
			CHECK TOTAL			1,406.00			
36655	MURPHY, ELIZABETH	00000		INV	10/01/2019	119919	361779		
	1 02026638 83804	3510	ATH/G/F.H.	ATHLETIC		146.00			
			Invoice Net			146.00			
			CHECK TOTAL			146.00			
24518	NEVILLE, PAULA J.	00000	200023	INV	10/01/2019	180	361621		
	1 02606910 83101	1210	SUPER	PROF TECH		2,450.00			
			Invoice Net			2,450.00			
			CHECK TOTAL			2,450.00			
26908	NORTHEAST CUTLERY	00000	201514	INV	10/01/2019	1046836	361499		
	1 03034309 865000		FOOD SERV	FOOD SERV/		20.00			
			Invoice Net			20.00			
26908	NORTHEAST CUTLERY	00000	201514	INV	10/01/2019	1046837	361501		
	1 03034309 865000		FOOD SERV	FOOD SERV/		38.00			
			Invoice Net			38.00			
26908	NORTHEAST CUTLERY	00000	201514	INV	10/01/2019	1051117	361502		
	1 03034309 865000		FOOD SERV	FOOD SERV/		20.00			
			Invoice Net			20.00			
26908	NORTHEAST CUTLERY	00000	201514	INV	10/01/2019	1051118	361503		
	1 03034309 865000		FOOD SERV	FOOD SERV/		38.00			
			Invoice Net			38.00			
			CHECK TOTAL			116.00			
18132	O'GRADY, TOM	00000		INV	10/01/2019	19861	361780		
	1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC		68.00			
			Invoice Net			68.00			
			CHECK TOTAL			68.00			
28616	ORLANDO, JEANNE	00000	201832	INV	10/01/2019	REIM: SEP EXP6/25-7/29	361801		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	POL	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1	1336775 85103	6200	SUMMER FUN	INSTRUCT		169.71			
			Invoice Net			169.71			
						CHECK TOTAL		169.71	
73359	PARZIALE, RALPH		00000	INV	10/01/2019	19019	361781		
1	02026644 83804	3510	ATH/G/SOCC	ATHLETIC		62.00			
			Invoice Net			62.00			
73359	PARZIALE, RALPH		00000	INV	10/01/2019	11356	361782		
1	02026630 83804	3510	ATHL/SOCC	ATHLETIC		62.00			
			Invoice Net			62.00			
						CHECK TOTAL		124.00	
15561	PEARSON EDUCATION		00001	200042 INV	10/01/2019	7026774422	361622		
1	02486745 85106	2410	C&I SOC ST	TEXTBOOKS		7,258.20			
			Invoice Net			7,258.20			
15561	PEARSON EDUCATION		00001	201551 INV	10/01/2019	7026906949	361623		
1	02396720 85103	2415	C&I MATH	INSTRUCT		39,146.18			
			Invoice Net			39,146.18			
15561	PEARSON EDUCATION		00001	201551 INV	10/01/2019	4025961776	361624		
1	02396720 85103	2415	C&I MATH	INSTRUCT		4,814.22			
			Invoice Net			4,814.22			
						CHECK TOTAL		51,218.60	
36046	PEARSON, MARK		00000	INV	10/01/2019	11357	361783		
1	02026630 83804	3510	ATHL/SOCC	ATHLETIC		62.00			
			Invoice Net			62.00			
						CHECK TOTAL		62.00	
15550	PEPSI-COLA COMPANY		00001	192041 INV	10/01/2019	96084370	361504		
1	03034309 835001		FOOD SERV	FOOD SERVI		494.46			
			Invoice Net			494.46			
						CHECK TOTAL		494.46	
20148	DOCTOR FRANKLIN PERKIN		00000	201366 INV	10/01/2019	IVC072743	361446		
1	07506848 83201 9300		CB OOD DAY	TUITION		5,848.77			
			Invoice Net			5,848.77			
						CHECK TOTAL		5,848.77	
73471	PLAY TIME, INC.		00000	11573620 INV	10/01/2019	3507	361625		
1	15126145 84902	3520	GIBBS	FOOD SUPPL		94.04			
			Invoice Net			94.04			
73471	PLAY TIME, INC.		00000	11573620 INV	10/01/2019	5466	361626		
1	15126145 84902	3520	GIBBS	FOOD SUPPL		91.61			
			Invoice Net			91.61			
73471	PLAY TIME, INC.		00000	11572920 INV	10/01/2019	3510	361627		
1	15123260 85103	3520	AFT SCH	GENERAL		61.68			
			Invoice Net			61.68			



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CASH ACCOUNT: 0000 104013

VENDOR 8304

WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
73471 PLAY TIME, INC.									
	1 15123260 85103	3520		00000 11572920 INV	10/01/2019	3512	361628		
				AFT SCH GENERAL		117.70			
				Invoice Net		117.70			
73471 PLAY TIME, INC.									
	1 15123260 85103	3520		00000 11572920 INV	10/01/2019	3513/3514	361629		
				AFT SCH GENERAL		165.57			
				Invoice Net		165.57			
				CHECK TOTAL		530.60			-----
13057 POIRIER, LARRY									
	1 02026630 83804	3510		00000 INV	10/01/2019	19902	361784		
				ATHL/SOCCE ATHLETIC		84.00			
				Invoice Net		84.00			
				CHECK TOTAL		84.00			-----
37167 POLAR CORPORATION									
	1 03034309 835001			00000 201827 INV	10/01/2019	7855187	361505		
				FOOD SERV FOOD SERVI		333.95			
				Invoice Net		333.95			
37167 POLAR CORPORATION									
	1 03034309 835001			00000 201827 INV	10/01/2019	7855190	361506		
				FOOD SERV FOOD SERVI		344.94			
				Invoice Net		344.94			
37167 POLAR CORPORATION									
	1 03034309 835001			00000 201827 INV	10/01/2019	7877448	361507		
				FOOD SERV FOOD SERVI		147.44			
				Invoice Net		147.44			
37167 POLAR CORPORATION									
	1 03034309 835001			00000 201827 INV	10/01/2019	7877453	361508		
				FOOD SERV FOOD SERVI		131.88			
				Invoice Net		131.88			
				CHECK TOTAL		958.21			-----
37282 QUEENSBORO INDUSTRIES									
	1 02036507 85103	2415		00000 200120 INV	10/01/2019	1768798	361631		
				SEC EDUC INSTRUCT		1,677.68			
				Invoice Net		1,677.68			
				CHECK TOTAL		1,677.68			-----
5801 R W SHATTUCK & CO INC									
	1 02016507 85103	2415		00000 201539 INV	10/01/2019	214781/1	361632		
				SEC EDUC INSTRUCT		29.98			
				Invoice Net		29.98			
5801 R W SHATTUCK & CO INC									
	1 02016507 85103	2415		00000 201539 INV	10/01/2019	214839/1	361633		
				SEC EDUC INSTRUCT		73.98			
				Invoice Net		73.98			
5801 R W SHATTUCK & CO INC									
	1 02016507 85103	2415		00000 201539 INV	10/01/2019	214890/1	361634		
				SEC EDUC INSTRUCT		29.98			
				Invoice Net		29.98			
5801 R W SHATTUCK & CO INC									
	1 02016507 85103	2415		00000 201539 INV	10/01/2019	214995/1	361635		
				SEC EDUC INSTRUCT		16.99			
				Invoice Net		16.99			
				CHECK TOTAL		150.93			-----
26324 RAKOWSKY, DANIELLE									
				00000 11666120 INV	10/01/2019	REIM ANXIETY AWARNES	361636		

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CASH ACCOUNT: 0000 104013 VENDOR: 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02636575 87106	2357	PROF DEV	Grad Cours		439.00			
			Invoice Net			439.00			
26324	RAKOWSKY, DANIELLE		00000 11666120	INV	10/01/2019	REIM GRIEF+YOUR STUD	361637		
	1 02636575 87106	2357	PROF DEV	Grad Cours		239.00			
			Invoice Net			239.00			
26324	RAKOWSKY, DANIELLE		00000 11666120	INV	10/01/2019	REIMB PARENT TRAP	361638		
	1 02636575 87106	2357	PROF DEV	Grad Cours		439.00			
			Invoice Net			439.00			
			CHECK TOTAL			1,117.00			
33392	REALLY GOOD STUFF LLC		00002 201375	INV	10/01/2019	7071109	361640		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		273.22			
			Invoice Net			273.22			
33392	REALLY GOOD STUFF LLC		00002 200082	INV	10/01/2019	7043713	361641		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		124.28			
			Invoice Net			124.28			
			CHECK TOTAL			397.50			
36911	REBEL ATHLETIC INC		00000 200321	INV	10/01/2019	SIN065100	361642		
	1 1436636 85104	3510	ATHL/GIRLS	ATHL SUPPL		6,354.00			
			Invoice Net			6,354.00			
			CHECK TOTAL			6,354.00			
11938	RICOH USA, INC		00005 200882	INV	10/01/2019	102612957	361643		
	1 5753007 585015		COPIER	COPIER LEA		16,976.62			
			Invoice Net			16,976.62			
			CHECK TOTAL			16,976.62			
11938	RICOH USA, INC		00005 200882	INV	10/01/2019	102612980	361644		
	1 5753007 585015		COPIER	COPIER LEA		1,267.28			
			Invoice Net			1,267.28			
			CHECK TOTAL			1,267.28			
11182	RM ACQUISITION LLC		00005 201544	INV	10/01/2019	005115202	361639		
	1 02486745 85106	2410	C&I SOC ST	TEXTBOOKS		349.00			
			Invoice Net			349.00			
			CHECK TOTAL			349.00			
37166	ROGERS ATHLETIC COMPAN		00000 196503	INV	10/01/2019	261406	361645		
	1 144 8300		MISC ATHLE	CONT/SERV		1,894.00			
			Invoice Net			1,894.00			
			CHECK TOTAL			1,894.00			
23093	A. RUSSO & SONS, INC.		00000 201822	INV	10/01/2019	622954	361509		
	1 03034309 835001		FOOD SERV	FOOD SERVI		634.44			
			Invoice Net			634.44			
23093	A. RUSSO & SONS, INC.		00000 201822	INV	10/01/2019	622959	361510		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03034309 835001	FOOD SERV		FOOD SERVI		824.80			
		Invoice Net				824.80			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					626440	361511		
	1 03034309 835001	FOOD SERV		FOOD SERVI		744.60			
		Invoice Net				744.60			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					626441	361512		
	1 03034309 835001	FOOD SERV		FOOD SERVI		323.09			
		Invoice Net				323.09			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					626442	361513		
	1 03034309 835001	FOOD SERV		FOOD SERVI		334.24			
		Invoice Net				334.24			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					626443	361514		
	1 03034309 835001	FOOD SERV		FOOD SERVI		372.35			
		Invoice Net				372.35			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					627099	361515		
	1 03034309 835001	FOOD SERV		FOOD SERVI		89.20			
		Invoice Net				89.20			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					629169	361516		
	1 03034309 835001	FOOD SERV		FOOD SERVI		534.40			
		Invoice Net				534.40			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					629172	361517		
	1 03034309 835001	FOOD SERV		FOOD SERVI		179.70			
		Invoice Net				179.70			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					629174	361518		
	1 03034309 835001	FOOD SERV		FOOD SERVI		1,173.61			
		Invoice Net				1,173.61			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					632102	361519		
	1 03034309 835001	FOOD SERV		FOOD SERVI		244.38			
		Invoice Net				244.38			
23093 A. RUSSO & SONS, INC.	00000 201822 INV 10/01/2019					632113	361520		
	1 03034309 835001	FOOD SERV		FOOD SERVI		1,483.28			
		Invoice Net				1,483.28			
23093 A. RUSSO & SONS, INC.	00000 11573920 INV 10/01/2019					630490	361646		
	1 15122260 84902 3520	HARDY GEN		HARDY FOOD		111.55			
		Invoice Net				111.55			
23093 A. RUSSO & SONS, INC.	00000 11573820 INV 10/01/2019					629972	361647		
	1 15123260 84902 3520	AFT SCH		FOOD SUPPL		166.80			
		Invoice Net				166.80			
23093 A. RUSSO & SONS, INC.	00000 11574020 INV 10/01/2019					625416	361648		
	1 15127260 84902 3520	PEIRCE		FOOD SUPPL		153.94			
		Invoice Net				153.94			
						CHECK TOTAL	7,370.38		
24874 SAL'S PIZZA	00000 201823 INV 10/01/2019					0080125	361521		
	1 03034309 835001	FOOD SERV		FOOD SERVI		180.00			
		Invoice Net				180.00			
24874 SAL'S PIZZA	00000 201823 INV 10/01/2019					0080126	361522		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03034309 835001			FOOD SERV	FOOD SERVI	216.00			
				Invoice Net		216.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080127	361523		
	1 03034309 835001			FOOD SERV	FOOD SERVI	216.00			
				Invoice Net		216.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080128	361524		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080129	361525		
	1 03034309 835001			FOOD SERV	FOOD SERVI	151.20			
				Invoice Net		151.20			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080130	361526		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080131	361527		
	1 03034309 835001			FOOD SERV	FOOD SERVI	216.00			
				Invoice Net		216.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080132	361528		
	1 03034309 835001			FOOD SERV	FOOD SERVI	252.00			
				Invoice Net		252.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080470	361529		
	1 03034309 835001			FOOD SERV	FOOD SERVI	108.00			
				Invoice Net		108.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080471	361530		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080472	361531		
	1 03034309 835001			FOOD SERV	FOOD SERVI	72.00			
				Invoice Net		72.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080473	361532		
	1 03034309 835001			FOOD SERV	FOOD SERVI	72.00			
				Invoice Net		72.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080474	361533		
	1 03034309 835001			FOOD SERV	FOOD SERVI	151.20			
				Invoice Net		151.20			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080475	361534		
	1 03034309 835001			FOOD SERV	FOOD SERVI	72.00			
				Invoice Net		72.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080476	361535		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080477	361536		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	10/01/2019	0080842	361537		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			

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TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
24874	SAL'S PIZZA								
	1 03034309 835001	00000	201823	INV	10/01/2019	0080843	361538		
				FOOD SERV	FOOD SERVI	180.00			
				Invoice Net		180.00			
24874	SAL'S PIZZA								
	1 03034309 835001	00000	201823	INV	10/01/2019	0080844	361539		
				FOOD SERV	FOOD SERVI	108.00			
				Invoice Net		108.00			
24874	SAL'S PIZZA								
	1 03034309 835001	00000	201823	INV	10/01/2019	0080845	361540		
				FOOD SERV	FOOD SERVI	108.00			
				Invoice Net		108.00			
24874	SAL'S PIZZA								
	1 03034309 835001	00000	201823	INV	10/01/2019	0080846	361541		
				FOOD SERV	FOOD SERVI	113.40			
				Invoice Net		113.40			
24874	SAL'S PIZZA								
	1 03034309 835001	00000	201823	INV	10/01/2019	0080847	361542		
				FOOD SERV	FOOD SERVI	108.00			
				Invoice Net		108.00			
24874	SAL'S PIZZA								
	1 03034309 835001	00000	201823	INV	10/01/2019	0080848	361543		
				FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA								
	1 03034309 835001	00000	201823	INV	10/01/2019	0080849	361544		
				FOOD SERV	FOOD SERVI	216.00			
				Invoice Net		216.00			
CHECK TOTAL						3,547.80			
16760	SCHOLASTIC, INC.								
	1 02306740 85103 2415	00001	201950	INV	10/01/2019	M6766121 5	361649		
				C&I ENGLIS	INSTRUCT	175.82			
				Invoice Net		175.82			
CHECK TOTAL						175.82			
29370	SCHOOL SPECIALTY, INC.								
	1 02216506 84201 2430	00006	65006220	INV	10/01/2019	208123381136	361695		
				ELEM EDUC	OFFICE	644.77			
				Invoice Net		644.77			
29370	SCHOOL SPECIALTY, INC.								
	1 02216506 84201 2430	00006	65006320	INV	10/01/2019	308103391026	361696		
				ELEM EDUC	OFFICE	234.29			
				Invoice Net		234.29			
29370	SCHOOL SPECIALTY, INC.								
	1 02216506 85103 2415	00006	65008220	INV	10/01/2019	208123451445	361697		
				ELEM EDUC	INSTRUCT	261.60			
				Invoice Net		261.60			
29370	SCHOOL SPECIALTY, INC.								
	1 02246506 85103 2415	00006	65008320	INV	10/01/2019	208123405382	361698		
				ELEM EDUC	INSTRUCT	297.20			
				Invoice Net		297.20			
29370	SCHOOL SPECIALTY, INC.								
	1 02546750 85103 2415	00006	65008720	INV	10/01/2019	208123928407	361699		
				VISUAL/ART	INSTRUCT	261.52			
				Invoice Net		261.52			
29370	SCHOOL SPECIALTY, INC.								
	1 02216506 85103 2415	00006	65010120	INV	10/01/2019	308103083586	361700		
				ELEM EDUC	INSTRUCT	307.57			
				Invoice Net		307.57			
29370	SCHOOL SPECIALTY, INC.								
	1 02216506 85103 2415	00006	65010320	INV	10/01/2019	308103375632	361701		

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 20066

10/01/2019

VENDOR	W/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02246506 85103	2415	ELEM EDUC	INSTRUCT		998.13			
			Invoice Net			998.13			
29370	SCHOOL SPECIALTY, INC.	00006 65011420	INV	10/01/2019		308103388131	361702		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		248.20			
			Invoice Net			248.20			
29370	SCHOOL SPECIALTY, INC.	00006 65011520	INV	10/01/2019		308103386176	361703		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		247.33			
			Invoice Net			247.33			
29370	SCHOOL SPECIALTY, INC.	00006 65011720	INV	10/01/2019		208123434105	361704		
	1 02246506 85103	2415	ELEM EDUC	INSTRUCT		246.97			
			Invoice Net			246.97			
29370	SCHOOL SPECIALTY, INC.	00006 65012220	INV	10/01/2019		208123901409	361705		
	1 02186506 85103	2415	ELEM EDUC	INSTRUCT		8.03			
			Invoice Net			8.03			
29370	SCHOOL SPECIALTY, INC.	00006 65012720	INV	10/01/2019		308103420998	361707		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		340.48			
			Invoice Net			340.48			
29370	SCHOOL SPECIALTY, INC.	00006 65013520	INV	10/01/2019		208123471003	361708		
	1 02056507 84201	2430	GIBBS TEMP	OFFICE		1,042.55			
			Invoice Net			1,042.55			
29370	SCHOOL SPECIALTY, INC.	00006 65013820	INV	10/01/2019		308103367454	361709		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		266.07			
			Invoice Net			266.07			
29370	SCHOOL SPECIALTY, INC.	00006 65014020	INV	10/01/2019		308103386255	361710		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		306.74			
			Invoice Net			306.74			
29370	SCHOOL SPECIALTY, INC.	00006 65014320	INV	10/01/2019		308103391771	361711		
	1 02246506 85103	2415	ELEM EDUC	INSTRUCT		246.83			
			Invoice Net			246.83			
29370	SCHOOL SPECIALTY, INC.	00006 65014620	INV	10/01/2019		208123587335	361712		
	1 02056507 84201	2430	GIBBS TEMP	OFFICE		1,265.36			
			Invoice Net			1,265.36			
29370	SCHOOL SPECIALTY, INC.	00006 65015620	INV	10/01/2019		308103388323	361713		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		271.29			
			Invoice Net			271.29			
29370	SCHOOL SPECIALTY, INC.	00006 65015820	INV	10/01/2019		308103407205	361714		
	1 02126506 84201	2430	ELEM EDUC	OFFICE		283.14			
			Invoice Net			283.14			
29370	SCHOOL SPECIALTY, INC.	00006 65016420	INV	10/01/2019		208123494021	361715		
	1 02056507 84201	2430	GIBBS TEMP	OFFICE		96.00			
			Invoice Net			96.00			
29370	SCHOOL SPECIALTY, INC.	00006 65016620	INV	10/01/2019		208123892281	361716		
	1 02056507 84201	2430	GIBBS TEMP	OFFICE		154.72			
			Invoice Net			154.72			
29370	SCHOOL SPECIALTY, INC.	00006 65017020	INV	10/01/2019		208123463524	361717		
	1 02056507 84201	2430	GIBBS TEMP	OFFICE		35.17			
			Invoice Net			35.17			

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 20066

10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29370	SCHOOL SPECIALTY, INC.	00006	65017320	INV	10/01/2019	208123494041	361718		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		168.73			
			Invoice Net			168.73			
29370	SCHOOL SPECIALTY, INC.	00006	65017620	INV	10/01/2019	308103423640	361719		
	1 152 8300		BLDG USER	CONT/SERV		6,198.09			
			Invoice Net			6,198.09			
29370	SCHOOL SPECIALTY, INC.	00006	65018120	INV	10/01/2019	208123661525	361720		
	1 02246506 85103	2415	ELEM EDUC	INSTRUCT		86.61			
			Invoice Net			86.61			
29370	SCHOOL SPECIALTY, INC.	00006	65018720	INV	10/01/2019	208123661505	361721		
	1 02246506 85103	2415	ELEM EDUC	INSTRUCT		1,974.75			
			Invoice Net			1,974.75			
29370	SCHOOL SPECIALTY, INC.	00006	65019220	INV	10/01/2019	208123764580	361722		
	1 02186506 85103	2415	ELEM EDUC	INSTRUCT		108.00			
			Invoice Net			108.00			
29370	SCHOOL SPECIALTY, INC.	00006	65019920	INV	10/01/2019	308103430240	361723		
	1 02056507 85103	2415	GIBBS TEMP	INSTRUCT		858.24			
			Invoice Net			858.24			
29370	SCHOOL SPECIALTY, INC.	00006	65021120	INV	10/01/2019	308103440393	361724		
	1 02546750 85103	2415	VISUAL/ART	INSTRUCT		21.09			
			Invoice Net			21.09			
29370	SCHOOL SPECIALTY, INC.	00006	65021220	INV	10/01/2019	208123774906	361725		
	1 02216506 85103	2415	ELEM EDUC	INSTRUCT		1,159.83			
			Invoice Net			1,159.83			
29370	SCHOOL SPECIALTY, INC.	00006	65022520	INV	10/01/2019	208123940969	361726		
	1 02186506 85103	2415	ELEM EDUC	INSTRUCT		584.96			
			Invoice Net			584.96			
29370	SCHOOL SPECIALTY, INC.	00006	65022620	INV	10/01/2019	208123841555	361727		
	1 02186506 85103	2415	ELEM EDUC	INSTRUCT		18.80			
			Invoice Net			18.80			
29370	SCHOOL SPECIALTY, INC.	00006	65023020	INV	10/01/2019	208123884740	361728		
	1 02036507 84201	2430	SEC EDUC	OFFICE		162.86			
			Invoice Net			162.86			
29370	SCHOOL SPECIALTY, INC.	00006	65023520	INV	10/01/2019	208123892228	361729		
	1 02096506 85103	2415	ELEM EDUC	INSTRUCT		56.00			
			Invoice Net			56.00			
29370	SCHOOL SPECIALTY, INC.	00006	65023920	INV	10/01/2019	208123892218	361730		
	1 02096506 85103	2415	ELEM EDUC	INSTRUCT		418.13			
			Invoice Net			418.13			
29370	SCHOOL SPECIALTY, INC.	00006	65024720	INV	10/01/2019	208123901284	361731		
	1 02396720 85103	2415	C&I MATH	INSTRUCT		162.02			
			Invoice Net			162.02			
29370	SCHOOL SPECIALTY, INC.	00006	65024820	INV	10/01/2019	208123928138	361732		
	1 02396720 85103	2415	C&I MATH	INSTRUCT		179.76			
			Invoice Net			179.76			
29370	SCHOOL SPECIALTY, INC.	00006	65025220	INV	10/01/2019	208123929493	361733		
	1 02186506 85103	2415	ELEM EDUC	INSTRUCT		76.19			
			Invoice Net			76.19			

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 20066

10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29370	SCHOOL SPECIALTY, INC.	00006	65012320	INV	10/01/2019	308103420995	361734		
	1 02216506 85103 2415			ELEM EDUC INSTRUCT		347.27			
				Invoice Net		347.27			
				CHECK TOTAL		20,400.29			
28807	SEVEN HILLS PEDIATRIC	00001	201210	INV	10/01/2019	09-143583	361447		
	1 07506848 83201 9300			CB OOD DAY TUITION		4,391.86			
				Invoice Net		4,391.86			
28807	SEVEN HILLS PEDIATRIC	00001	201211	INV	10/01/2019	09-143584	361448		
	1 07506848 83201 9300			CB OOD DAY TUITION		4,391.86			
				Invoice Net		4,391.86			
				CHECK TOTAL		8,783.72			
36025	SLOVIN, ZACHARY	00000	201834	INV	10/01/2019	REIM SF EXP 7/30-8/9	361802		
	1 1336775 85103 6200			SUMMER FUN INSTRUCT		175.54			
				Invoice Net		175.54			
				CHECK TOTAL		175.54			
74061	STONEMAN CHANDLER & MI	00000	200883	INV	10/01/2019	ARLING 3-47884	361650		
	1 02456866 83102 1430			LEGAL SPED LEGAL SERV		3,237.44			
				Invoice Net		3,237.44			
				CHECK TOTAL		3,237.44			
20759	SUCCESS BY DESIGN, INC	00000	200182	INV	10/01/2019	167731	361651		
	1 02056507 85103 2415			GIBBS TEMP INSTRUCT		2,417.64			
				Invoice Net		2,417.64			
				CHECK TOTAL		2,417.64			
21578	TEACHER DIRECT	00001	200073	INV	10/01/2019	INV/2019/35265/54	361652		
	1 02216506 85103 2415			ELEM EDUC INSTRUCT		159.62			
				Invoice Net		159.62			
21578	TEACHER DIRECT	00001	200072	INV	10/01/2019	INV/2019/35270/59	361653		
	1 02216506 85103 2415			ELEM EDUC INSTRUCT		199.70			
				Invoice Net		199.70			
				CHECK TOTAL		359.32			
74166	TECHNICAL EDUCATION RE	00000	200848	INV	10/01/2019	OL-2019-14	361654		
	1 02636575 87202 2357			PROF DEV TRAINING		5,400.00			
				Invoice Net		5,400.00			
74166	TECHNICAL EDUCATION RE	00000	200850	INV	10/01/2019	OL-2019-13	361655		
	1 02636575 87202 2357			PROF DEV TRAINING		900.00			
				Invoice Net		900.00			
74166	TECHNICAL EDUCATION RE	00000	200849	INV	10/01/2019	WI-2019-19	361656		
	1 02636575 87202 2357			PROF DEV TRAINING		900.00			
				Invoice Net		900.00			
				CHECK TOTAL		7,200.00			



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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
74168 THERAPRO INC		00000	201390	INV	10/01/2019	IN482191	361657		
1 02156506 85103	2415	ELEM EDUC	INSTRUCT			112.20			
		Invoice Net				112.20			
						CHECK TOTAL	112.20		
22736 THURSTON FOODS, INC.		00000	11625720	INV	10/01/2019	260132	361658		
1 15127260 84902	3520	PEIRCE	FOOD SUPPL			496.89			
		Invoice Net				496.89			
22736 THURSTON FOODS, INC.		00000	11625720	INV	10/01/2019	263300	361659		
1 15127260 84902	3520	PEIRCE	FOOD SUPPL			284.24			
		Invoice Net				284.24			
22736 THURSTON FOODS, INC.		00000	11574120	INV	10/01/2019	263293	361660		
1 15123260 84902	3520	AFT SCH	FOOD SUPPL			850.43			
		Invoice Net				850.43			
22736 THURSTON FOODS, INC.		00000	11574120	INV	10/01/2019	266661	361662		
1 15123260 84902	3520	AFT SCH	FOOD SUPPL			409.85			
		Invoice Net				409.85			
						CHECK TOTAL	2,041.41		
15627 TOBII DYNAVOX LLC		00001	201753	INV	10/01/2019	INV00165930	361449		
1 0932020 85100	2410	EARLY PART	SUPPLIES			1,432.80			
		Invoice Net				1,432.80			
						CHECK TOTAL	1,432.80		
36135 TOROSIAN, ROBERT		00000		INV	10/01/2019	19920	361785		
1 02026638 83804	3510	ATH/G/F.H.	ATHLETIC			146.00			
		Invoice Net				146.00			
						CHECK TOTAL	146.00		
20728 TRICON SPORTS		00001	201383	INV	10/01/2019	22517	361664		
1 02026625 83804	3510	ATHL/GOLF	ATHLETIC			999.80			
		Invoice Net				999.80			
20728 TRICON SPORTS		00001	201382	INV	10/01/2019	22516	361665		
1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC			86.90			
		Invoice Net				86.90			
20728 TRICON SPORTS		00001	201385	INV	10/01/2019	22515	361667		
1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC			959.88			
		Invoice Net				959.88			
						CHECK TOTAL	2,046.58		
13181 W. B. MASON CO INC		00001	200533	INV	10/01/2019	202801492	361450		
1 02816970 84802	3300	TRANS ED	VEHICLE RE			19.84			
		Invoice Net				19.84			
13181 W. B. MASON CO INC		00001	200039	INV	10/01/2019	202802598	361668		
1 02636915 84201	1220	CURRICULUM	OFFICE			89.99			
		Invoice Net				89.99			
13181 W. B. MASON CO INC		00001	200039	INV	10/01/2019	2027053300	361669		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	POS	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
13181 W.B. MASON CO INC	1 02636915 84201 1220			CURRICULUM OFFICE		35.02			
				Invoice Net		35.02			
	1 02016507 88501 4230	00001	196766	INV 10/01/2019		201674810	361670		
				SEC EDUC CAP EQUIP		6,587.88			
				Invoice Net		6,587.88			
13181 W.B. MASON CO INC	1 02026620 85104 3510	00001	201504	INV 10/01/2019		202615170	361671		
				ATHLE/ADMI ATHL SUPPL		32.98			
				Invoice Net		32.98			
13181 W.B. MASON CO INC	1 02606910 84201 1210	00001	11667220	INV 10/01/2019		202656275	361672		
				SUPER OFFICE		14.09			
				Invoice Net		14.09			
				CHECK TOTAL		6,779.80			
18262 WALL, MEREDITH	1 1336775 85103 6200	00000	201830	INV 10/01/2019		REIM SF EXP 7/10-8/7	361804		
				SUMMER FUN INSTRUCT		695.52			
				Invoice Net		695.52			
				CHECK TOTAL		695.52			
36102 WANAMAKER HARDWARE INC	1 15127260 84902 3520	00000	11626220	INV 10/01/2019		155705	361673		
				PEIRCE FOOD SUPPL		267.06			
				Invoice Net		267.06			
36102 WANAMAKER HARDWARE INC	1 15127260 84902 3520	00000	11626220	INV 10/01/2019		155906	361674		
				PEIRCE FOOD SUPPL		170.68			
				Invoice Net		170.68			
36102 WANAMAKER HARDWARE INC	1 15126145 84902 3520	00000	11626120	INV 10/01/2019		156061	361675		
				GIBBS FOOD SUPPL		116.06			
				Invoice Net		116.06			
				CHECK TOTAL		553.80			
14390 WAYSIDE YOUTH & FAMILY	1 07506848 83201 9300	00000	201196	INV 10/01/2019		AUG 1-AUG 31,2019	361455		
				CB OOD DAY TUITION		4,494.46			
				Invoice Net		4,494.46			
				CHECK TOTAL		4,494.46			
74560 WILSON LANGUAGE TRAINI	1 02306740 85102 2415	00001	201530	INV 10/01/2019		1773308	361679		
	2 02306740 85103 2415			C&I ENGLIS TESTING		8.87			
				C&I ENGLIS INSTRUCT		64.03			
				Invoice Net		72.90			
74560 WILSON LANGUAGE TRAINI	1 02296581 85106 2410	00001	201521	INV 10/01/2019		1773305	361680		
				READING IN TEXTBOOKS		1,397.52			
				Invoice Net		1,397.52			
74560 WILSON LANGUAGE TRAINI	1 02296581 85106 2410	00001	201522	INV 10/01/2019		1773306	361688		
				READING IN TEXTBOOKS		397.01			
				Invoice Net		397.01			
74560 WILSON LANGUAGE TRAINI	1 02296581 85106 2410	00001	201523	INV 10/01/2019		17733078	361690		
				READING IN TEXTBOOKS		1,800.58			
				Invoice Net		1,800.58			

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CASH ACCOUNT: 0000 104013 VENDOR: 8304 WARRANT: 20066 10/01/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
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CHECK TOTAL 3,668.01

31290 YAMAGUCHI, TAIYO 00000 201833 INV 10/01/2019  
1 1336775 81202 6200 SUMMER FUN TEMP SAL  
Invoice Net

SUMMER AIDE 7/22-29 361807

300.00

300.00

CHECK TOTAL 300.00

290 INVOICES

WARRANT TOTAL  
CASH ACCOUNT BALANCE

383,752.69 383,752.69

-2,658,896.67

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TOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARY

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WARRANT: 20066 10/01/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-83404 -2430	REPRODUCTION/PRINTING 1,034.61	589,887.73
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-84902 -2440	FOOD SUPPLIES 37.50	589,887.73
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-85103 -2415	INSTRUCTIONAL MATERIAL 543.36	589,887.73
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-87202 -2351	TRAINING EDUC CONF & A 1,406.00	589,887.73
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-88501 -4230	CAPITAL EQUIPMENT/FURN 6,587.88	589,887.73
0200 02016566	MMGT SUPER PRINCIP 0200-3-01 -6566-01-10-5-07-83404 -2430	REPRODUCTION/PRINTING 93.69	568,066.42
0200 02026620	ATHLETICS/ADMIN 0200-3-02 -6620-01-24-9-00-85104 -3510	ATHLETIC SUPPLIES 32.98	176,860.08
0200 02026624	ATHLETICS/BOYS FOO 0200-3-02 -6624-01-24-5-00-83804 -3510	ATHLETIC SERVICES 1,732.78	56,385,771.57
0200 02026625	ATHLETICS/GOLF 0200-3-02 -6625-01-24-5-00-83804 -3510	ATHLETIC SERVICES 1,487.72	3,229.28
0200 02026630	ATHLETICS/BOYS SOC 0200-3-02 -6630-01-24-5-00-83804 -3510	ATHLETIC SERVICES 1,112.00	3,339.58
0200 02026638	ATHLETICS/GIRLS FI 0200-3-02 -6638-01-24-5-00-83804 -3510	ATHLETIC SERVICES 1,224.00	56,385,771.57
0200 02026644	ATHLETICS/GIRLS VO 0200-3-02 -6644-01-24-5-00-83804 -3510	ATHLETIC SERVICES 354.00	56,385,771.57
0200 02026648	ATHLETICS/GIRLS SO 0200-3-02 -6648-01-24-5-00-83804 -3510	ATHLETIC SERVICES 349.00	56,385,771.57
0200 02036507	SECONDARY EDUCATIO 0200-3-03 -6507-03-01-4-01-84201 -2430	OFFICE SUPPLIES 162.86	110,202.55
0200 02036507	SECONDARY EDUCATIO 0200-3-03 -6507-03-01-4-01-85103 -2415	INSTRUCTIONAL MATERIAL 6,040.93	110,202.55
0200 02056507	GIBBS - TEMP SALAR 0200-3-3520-6507-05-01-4-01-84201 -2430	OFFICE SUPPLIES 2,593.80	81,745.41
0200 02056507	GIBBS - TEMP SALAR 0200-3-3520-6507-05-01-4-01-85103 -2415	INSTRUCTIONAL MATERIAL 3,275.88	81,745.41
0200 02096506	ELEMENTARY EDUCATI 0200-3-09 -6506-09-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 474.13	1,478,627.29
0200 02126506	ELEMENTARY EDUCATI 0200-3-12 -6506-12-01-3-00-84201 -2430	OFFICE SUPPLIES 283.14	56,385,771.57
0200 02156506	ELEMENTARY EDUCATI 0200-3-15 -6506-15-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 936.24	1,241,795.36
0200 02186506	ELEMENTARY EDUCATI 0200-3-18 -6506-18-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 785.98	848,035.85
0200 02216506	ELEMENTARY EDUCATI 0200-3-21 -6506-21-01-3-00-84201 -2430	OFFICE SUPPLIES 879.06	1,066,559.61
0200 02216506	ELEMENTARY EDUCATI 0200-3-21 -6506-21-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 4,681.93	1,066,559.61
0200 02246506	ELEMENTARY EDUCATI 0200-3-24 -6506-24-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 3,850.49	1,486,853.83
0200 02296581	READING INTERVENTE 0200-3-29 -6581-29-32-3-06-85106 -2410	READING INTERV/TEXTBOO 4,366.87	-85,125.13
0200 02306740	C&I ENGLISH 0200-3-30 -6740-30-01-5-01-85102 -2415	TESTING MATERIALS 8.87	124,652.19
0200 02306740	C&I ENGLISH 0200-3-30 -6740-30-01-5-01-85103 -2415	INSTRUCTIONAL MATERIAL 239.85	124,652.19
0200 02366557	HEALTH/WEALTHNESS/HS 0200-3-36 -6557-01-67-5-00-87301 -2710	PROFESSIONAL AFFLIATIO 4,291.57	42,198.02
0200 02396720	C&I MATH 0200-3-39 -6720-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 44,302.18	99,500.82
0200 02426715	C&I SCIENCE 0200-3-42 -6715-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 41.73	67,465.76
0200 02456821	SPED/CLINICAL SUPE 0200-3-45 -6821-36-02-9-00-83101 -2320	PROFESSIONAL TECH SERV 675.00	-114,550.70
0200 02456845	OUT-OF-DISTRICT/ON 0200-3-45 -6845-36-02-9-00-83201 -9300	OOD/ONE-ON-ONE AIDE .55	-58,377.60
0200 02456848	OUT OF DISTRICT TU 0200-3-45 -6848-45-02-9-05-83201 -9300	OUT OF DISTRICT/DAY TU 4,424.07	56,385,771.57
0200 02456851	OUT OF DISTRICT RE 0200-3-45 -6851-36-23-9-00-83201 -9300	TUITION OTHER SCHOOLS 16,534.47	56,385,771.57
0200 02456854	SPED SUMMER SCHOOL 0200-3-45 -6854-36-02-9-00-83201 -9400	SPED SUMMER COLLABORAT 118,782.80	56,385,771.57
0200 02456866	LEGAL SERVICES SPE 0200-3-45 -6866-45-23-9-07-83102 -1430	SPED LEGAL SERVICES 3,237.44	56,385,771.57
0200 02486745	C&I SOCIAL STUDIES 0200-3-48 -6745-01-10-9-00-85106 -2410	TEXTBOOKS BOOKS PERIOD 7,607.20	114,620.29
0200 02486745	C&I SOCIAL STUDIES 0200-3-48 -6745-01-10-9-00-87202 -2357	SOCIAL STUDIES PROF DE 419.01	114,620.29
0200 02496554	HEALTH SERVICES/NU 0200-3-49 -6554-01-10-9-00-85201 -3200	MEDICAL SURGICAL SUPPL 195.18	56,385,771.57
0200 02496930	GRANTS DEVELOPMENT 0200-3-49 -6930-49-10-9-00-87202 -2357	TRAINING EDUC CONF & A 550.00	56,385,771.57
0200 02546750	VISUAL/PERF ARTS S 0200-3-54 -6750-01-31-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 47.61	72,327.35
0200 02576900	SCHOOL COMMITTEE 0200-3-57 -6900-01-27-9-00-83101 -1110	PROFESSIONAL TECH SERV 950.00	59,403.90
0200 02606575	PROF AFFILIATIONS/ 0200-3-60 -6575-42-29-9-00-84902 -2357	FOOD SUPPLIES 297.79	16,838.00
0200 02606910	SUPERINTENDENT 0200-3-60 -6910-01-29-9-00-83101 -1210	PROFESSIONAL TECH SERV 2,450.00	418,093.89
0200 02606910	SUPERINTENDENT 0200-3-60 -6910-01-29-9-00-84201 -1210	OFFICE SUPPLIES 14.09	418,093.89
0200 02636575	PROF DEV/ASSISTANT 0200-3-63 -6575-34-09-9-00-87106 -2357	Graduate Course Reimbu 2,958.99	124,545.36
0200 02636575	PROF DEV/ASSISTANT 0200-3-63 -6575-34-09-9-00-87202 -2357	TRAINING EDUC CONF & A 7,200.00	124,545.36
0200 02636915	ASSISTANT SUPER OF 0200-3-63 -6915-34-09-9-00-84201 -1220	OFFICE SUPPLIES 125.01	182,982.97
0200 02636915	ASSISTANT SUPER OF 0200-3-63 -6915-34-09-9-00-85804 -2455	COMPUTER SOFTWARE 16,554.60	182,982.97

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TOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARY

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WARRANT: 20066 10/01/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200 02636935 HUMAN RESOURCES/PR	0200-3-63 -6935-34-09-9-00-85804 -1420	COMPUTER SOFTWARE 9,266.71	169,276.12
0200 02636935 HUMAN RESOURCES/PR	0200-3-63 -6935-34-09-9-00-87301 -2357	PROFESSIONAL AFFILIATIO 250.00	169,276.12
0200 02816970 TRANSPORTATION REG	0200-3-81 -6970-49-10-9-00-84802 -3300	MOTOR VEHICLE REPAIR 376.12	141,417.43
FUND TOTAL		286,127.67	
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67		
0300 03034309 FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-835001-	FOOD SERV/SW FOOD 15,568.24	608,635.15
0300 03034309 FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-865000-	FOOD SERV/REPAIR/SERVI 116.00	608,635.15
FUND TOTAL		15,684.24	
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67		
0750 07506848 CB OOD DAY NON PUB	0750-3-45 -6848-45-2 -9-NM-83201 -9300	CD OOD DAY NON PUBLIC 35,862.83	189,457.06
FUND TOTAL		35,862.83	
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67		
0930 0932020 EARLY PARTNERSHIP/	0930-3-2300-2020-45-23-3-NM-85100 -2410	SUPPLIES & MATERIALS 1,432.80	2,087.20
FUND TOTAL		1,432.80	
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67		
1330 1336770 COMM ED ADULT EDUC	1330-3-2731-6770-01-40-7-NM-81112 -6200	INSTRUCTIONAL SALARIES 70.00	1,000.00
1330 1336775 COMM ED SUMMER FUN	1330-3-2731-6775-01-40-7-NM-81202 -6200	TEMPORARY SECRETARIAL 540.00	255,257.89
1330 1336775 COMM ED SUMMER FUN	1330-3-2731-6775-01-40-7-NM-85103 -6200	INSTRUCTIONAL SUPPLIES 1,232.25	255,257.89
FUND TOTAL		1,842.25	
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67		
1430 1436636 ATHLETIC FEES/GIRL	1430-3-01 -6636-01-51-5-00-85104 -3510	ATHLETIC SUPPLIES 6,354.00	11,000.00
FUND TOTAL		6,354.00	
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67		
1440 144 ATHLETIC MISCDS	1440-3-2734-OR -33-52-5-NM-8300-00	CONTRACTED SERVICES 1,894.00	111,906.42
FUND TOTAL		1,894.00	
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67		
1490 149 OTTOSON CO-CURRICU	1490-3-2735-OR -03-57-4-NM-8350-00	OTTOSON CO-CURR FEES 5,587.53	122,577.15

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TOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARY

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apwarrant

WARRANT: 20066 10/01/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67	FUND TOTAL 5,587.53	
1512 15122260 HARDY GENERAL SUPP	1512-3-2300-0025-15-5 -3-NM-84902 -3520	HARDY FOOD 223.04	-22,840.56
1512 15123260 THOMPSON AFTER SCH	1512-3-2300-OR -15-6 -3-NM-84902 -3520	THOMPSON FOOD SUPPLIES 1,427.08	-22,434.09
1512 15123260 THOMPSON AFTER SCH	1512-3-2300-OR -15-6 -3-NM-85103 -3520	THOMPSON GENERAL SUPPL 344.95	-7,165.65
1512 15126145 GIBBS	1512-3-26 -OR -50-5 -4-NM-84902 -3520	FOOD SUPPLIES 602.57	-16,483.95
1512 15127260 PEIRCE EXTENDED DA	1512-3-18 -0297-18-9 -0-82-84902 -3520	FOOD SUPPLIES PEIRCE 1,927.74	-17,000.00
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67	FUND TOTAL 4,525.38	
1520 152 BLDG USER FEES/ART	1520-3-2737-OR -33-59-9-NM-8300 -	CONTRACTED SERVICES 6,198.09	54.43
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67	FUND TOTAL 6,198.09	
5750 5753007 COPIER LEASE	5750-3-0300-3013-00-00-0-88-585015-	PHOTOCOPIER LEASE PROG 18,243.90	.00
CASH ACCOUNT 0000 104013	BALANCE -2,658,896.67	FUND TOTAL 18,243.90	
WARRANT SUMMARY TOTAL		383,752.69	
GRAND TOTAL		383,752.69	

\*\* END OF REPORT - Generated by Colleen Shea Tremblay \*\*

Arlington School Committee  
School Committee Regular Meeting Minutes  
Thursday, September 26, 2019  
6:30 p.m.  
Arlington High School  
859 Mass Avenue, 6<sup>th</sup> Floor  
Arlington, MA

Present: Len Kardon, Chair, Jane Morgan, Vice Chair, Paul Schlichtman, Secretary, Kirsi Allison-Ampe Chair, Jeff Thielman, and Bill Hayner.

Roderick MacNeal, Jr., Assistant Superintendent, Rob Spiegel, Human Resource Director, Karen Fitzgerald, Administrative Assistant, and Marion Nolan, AEA Representative.

Absent: Kathleen Bodie, Ed.D. Superintendent, Michael Mason, Chief Financial Officer, Alison Elmer, Director of Special Education

Mr. Thielman arrived at 7:07 p.m.

Ms. Morgan arrived at 7:18 p.m.

Open Meeting

Mr. Kardon opened the meeting at 6:30 p.m. and said Dr. Bodie was in Japan this week for the 35th anniversary celebration. Mr. Mason was ill, Ms. Elmer was unable to attend, and Ms. Morgan and Mr. Thielman will be arriving late.

Public Comment

None

Overview of School counseling and Introduction of New Counselors

Sara Burd reported on the change to School Counselor new name, which deletes guidance out of their title. Kathy Hirsch and Danielle Rakowsky, AHS School Counselor's, said they have collaborated as a team over summer rewriting the high school and middle school mission statements.

High School Mission

The AHS School Counseling Department fosters overall wellness, academic and career success and life skill development. We collaborate in empowering students to reach their fullest potential. We support the social-emotional well-being of students through building healthy and diverse relationships and setting personalized goals. We promote the development of self-advocacy skills including the ability to access supports, counseling, academic help and self-awareness around areas of strength and weakness. The department focuses on developing life-long learners, resiliency and intellectual curiosity as the whole student prepares for an ever changing global community.

WHOLE Student, ALL Students

### Middle School Mission

Counselors provide a nurturing environment that supports the growth of students into socially responsible, independent, and collaborative community participants. Counselors prepare lifelong learners for the world by helping to promote intellectual curiosity, and develop cultural proficiency and healthy relationships. Counselors work with students, parents, faculty, and the community to advance social emotional skills, develop resilience, and foster the mental and physical well-being of the whole student.

### Supporting Well-Being, Growth and Resilience

Sara Burd provided documentations on the qualification of school counselors and said they hold a master's degree, meet the state certification/licensure standards, fulfill continuing education requirements and uphold American School Counselor Association (ASCA) ethical and professional standards. They are certified/licensed educators who improve student success. She also said the Counseling Department is fully staffed, and she provided a video with each of the School Counselors. Ms. Burd said a new monthly News Counseling Newsletter was recently created.

Committee members wanted to hear more on the differences of school counselor, social worker and school adjustment counselors. Elementary level have social workers and provide counseling and some offer special education services, per IEP's. The Ottoson Middle School has 4 school counselors, Gibbs School has 2 school counselors and Arlington High School has 6 school counselors and 2 social workers. Some of the high school and middle school counselors have dual roles as adjustment counselor and social worker. All are qualified but we use them in different ways. The difference of the roles were explained that the school adjustment counselor and social worker meet with families, students, and run small groups, for students and the community and school counselors are working on schedules, college applications.

### Review the results of the Youth Risk Behavior Survey (YRBS).

Karen Koretsky, Director of Arlington Youth and Health Coalition, Cindy Bouvier, Retired and part time Director of Health and Wellness and Student Support, Sara Burd, Director of School Counseling and Social and Emotional, presented the Youth Risk Behavior Survey results administered to Arlington High School, Gibbs and Ottoson Middle School Student in April 2019. The results are compared with other Districts which refers to them as students in the Middlesex League.

Ms. Koretsky reported the survey showed that Substance use of Alcohol, has stayed the same as in 2017, but showed our students were less likely to drink than their Middlesex League counterparts. We need to continue to educate parents and students and create policies and procedures to help reduce access and use.

Ms. Koretsky reported the survey showed that Substance use of Marijuana has increased. Over half of AHS see no risk for harm when using marijuana once or twice a week. We need to



enhance the education of middle school students before use and have conversations about perception of harm.

Ms. Koretsky and Ms. Bouvier reported the survey showed Tobacco/Nicotine/Vapes usage. AHS rates of lifetime tobacco use remains the same as 2017, but the current use of e-cigarettes rose from 8.3 % in 2017 to 22.6% in 2019. Many see themselves at moderate risk for harming themselves using e-cigarettes yet they still do it. Our students have been provided Tobacco support over the years, and we helped change the climate in school. Currently launching a vaping cessation group in October. The high school and middle schools do not suspend for a first violation but rather engage in student in education, risk assessment and support.

Ms. Koretsky and Ms. Bouvier showed the survey results of Personal Safety, Sexual Health, Nutritional Health, and Mental Health issues. Ms. Bouvier reported the survey showed Sexual Health of AHS students who ever had sexual activity has dropped since 2017, but STD are on the rise. Ms. Bouvier said we will look at the sexual education program and help reduce the number of those having unprotected sex and stop the spread of STDs.

Ms. Koretsky reported The Mental Health survey showed 82.6% AHS students report feeling overwhelmed. AHS students fared the worst in this category out of all other districts. 82.6% have healthy activity and 82.9% talk to at least one parent or adult family member who is important to them.

11 % of students report serious thought of suicide which has decreased from previous report.

15.3% of students report wanting to do something to injure themselves.

25.7% of students feel depressed or sad.

61.3% of students do have an adult to speak with.

Ms. Koretsky and Ms. Burd will continue to promote resources for suicide prevention and destigmatize mental health.

The committee members were concerned with areas of the report and wanted to make sure protocols were in place for the opt out for parents and curious about the data and why some districts reports are less and asked if we can look at their data and borrow their ideas and compare what are we doing in these areas where they are different. The committee members inquired if the data may be broken down by gender. They questioned if we could use some of the anti-tobacco successful programming and apply it to vaping programming for students. Students who have thought of suicide was a huge concern and the committee wants to make sure students know of resources are available to help them, and know many staff have been trained in mental health first aide, so they do have people they can go to for support. The full will be made available on our website.

#### District Goals 2019-2020 Department Smart Goals

Dr. MacNeal presented the smart goals, which go under the district goals of 2019-2020, and cover Goal 1.1, Goal 1.2 and Goal 2.1, for the elementary and secondary level on curricula and resources. Some of the highlights included the following:

## **Goal Objective 1.1**

**Students will engage in curricula that are designed to support the district's vision of student as learner and which emphasizes transferable skills such as global and cultural awareness, creativity, collaboration, responsibility, communication and critical thinking, remain in alignment with state standards, are coherent within each discipline, and can be measured by common and state assessments**

### **Elementary K5- ELA**

Goal for Grade 3: During the 2019-2020 school year, all grade 3 teachers will implement Lucy Calkins' Readers Workshop units of study, "Building a Reading Life" and "Character Study". In addition teachers will pilot the Lucy Calkins' Readers Workshop nonfiction unit in all elementary schools. The introduction of these units will further the overall implementation of the Reader's Workshop instructional format in grades 1-5 and highlighted the new

Goal for Grade 5: During the 2019-2020 school year, all grade 5 teachers will implement the Lucy Calkins Interpretation Book Club Unit. This unit was piloted during the 18-19 school year. The adoption of the unit across the district will continue the implementation of the Reader's Workshop Instructional format for grade 5.

These goals help with reading alignment in grades 1-5.

### **Elementary K-5 Science**

Rationale:

- K: This will help to align instruction in the science practices as outlined in the 2016 Massachusetts Science and Technology/Engineering Curriculum Framework.
- Grades 1-5: So the data can be analyzed for consistency across buildings to give insights into strong and weak areas of the curriculum and time on instruction and so that the data will be used to adjust instructional practices.

Goal for Kdg: During the 2019-2020 school year, kindergarten teachers will use the "Tools of the Mind" Science Manual for science instruction.

Goal for 1-5: During the 2019-2020 school year, students will be assessed using new draft common assessments at the end of each unit and data will be entered into the Data Bank and shared with the Science Curriculum Director.

### **Secondary (6-12): Computer Science**

Rationale: The three core reasons for the modifications are: 1. to meet the standards of the new DLCS Frameworks; 2. to provide opportunities for Project Based Learning; and 3. to embrace the concept that coding skills can serve as the glue for higher level integration of content areas.

Goal: During the 2019-2020 school year, OMS/Gibbs computer science teachers will continue to revise the computer science curriculum offered in grades 6-8. Grade specific courses will be created for the seventh grade and eighth grade to complete a developed and vertically aligned independent courses for each grade 6, 7 and 8.

### **Secondary (6-12): History and Social Studies**

Rationale: Vertically and horizontally align research skills and practices throughout the district; strengthen students' ability to "observe, analyze and synthesize information from a variety of sources to enhance existing understandings and construct new knowledge" (APS Vision of Student as Learner).

Goal: Teachers in grades 6-11 will provide direct instruction in a specific research skill. Teachers will provide students with the opportunity to practice that skill as well as be assessed and given feedback on progress in that skill four times during the year through a common research performance task before the end of the 2019-2020 school year.

### **Secondary (6-12): Science**

Rationale:

Grades 6-8: To enhance instruction for teachers.

Grades 9-12: PBL engages students in increasingly self-motivated learning and is more likely to involve real world applied problems.

Goal for 6-8: During the 2019-2020 school year, students in grades 6 and 7 will use the new iScience textbook and electronic resources, a set of curriculum resources newly acquired through McGraw-Hill Publishers. This program contains resources for student use, as well as tools and strategies to enhance instruction for teachers. Project Based Learning (PBL) activities will be piloted in several units from the new iScience resources. Progress with PBL implementation will be monitored by the Science Director to inform future implementation of PBL activities.

Goal Objective 1.2

**Students will develop their social and emotional (SEL) skills through age-appropriate SEL instruction that includes an awareness of cultural bias, and by learning in classrooms where responsible decision making, empathy, and the importance of positive relationships are the norm.**

### **Elementary (K-5): Social and Emotional Learning (SEL)**

Rationale: SEL efforts in the district have been varied and random in implementation without measured impact on student outcomes. Mapping competencies and practices will allow for the beginning of a district-wide system of SEL provided with fidelity and equal access.

Goal for PreK-2nd: By June 2020, high quality SEL instruction and practice for all students in grades PK-2 will be comprehensively mapped, identifying where students have access to the five SEL competencies through both direct instruction as well as embedded classroom application. Weaknesses in the analysis will be addressed through Goal 2.1. A similar analysis for grades 3-5 will follow in the 2020-2021 school year.

## **Goal Objective 2.1**

**Professional learning for educators will reinforce targeted components of the academic curriculum, social emotional competencies and pedagogy, and will emphasize culturally responsive and data-informed instructional practices that support student learning and growth.**

### **District (K-12): Cultural Literacy**

Rationale: To increase the cultural literacy of staff within the district.

Goal: During the 2019-2020 school year, all district staff will participate in ten hours of professional development focused on cultural literacy and culturally responsive instruction. Six of the hours will be provided during the professional development day on November 1.

Goal: During the 2019-2020 school year, members of the District Diversity, Equity, and Inclusion Team will work with an outside consultant to create a mission and vision statement. The result of such work will also include setting short term and long term goals for the district with regard to the district's focus on fostering diversity, equity and inclusion.

Dr. MacNeal pointed said these are an overview of the highlights of SMART Goals to help point out the action of the District Goals and help assess and making sure we are providing a safe and welcoming learning environment for all students. The S.M.A.R.T goals conform to the following criteria: Specific, Measurable, Attainable, Relevant and Timely.

Mr. Hayner appreciated the SMART goals. Mr. Hayner was concerned with cultural bias being pulled into Social Emotional Learning and would like it to be part of the curriculum plan for students and staff. Dr. Allison-Ampe appreciated the presentation and sees approaches on initiatives, that some are new and some ongoing, but questioned if this approach is working and how is it measured and how is it achieved. She would like to see the measures of success and the reasons we are doing it. Ms. Susse would wanted the evidence to identify problems and find ways to solve it and show this in the goals. She wanted to restructure the language of the goals, and to align it with the standards. She would want to see how we accomplish the goals and what is the focus, how are staff spending their time and what is the vision on what we want Arlington to become.

Ms. Morgan after hearing about the new assessment called DIBELS/Acadience phoneme segmentation fluency and nonsense word fluency assessments for 2019/2020 she pointed out that starting a new assessment is not a goal. If 80 percent of students can read, and we want 90 percent of students to read then that would be the goal. She suggested seeing the growth of the needle moving and knows that it cannot all be accomplished in one year but would like to see how they are achieving over time. Mr. Schlichtman said he had issues in this context, who is your audience, and why are you doing it. He suggested that the goals be like a lesson plan and what do we want School Committee to know and do. Mr. Thielman suggested to think of measure outcomes and where do they want to be at the end of the year or where do they want to be in five years. Mr. Kardon suggested going back to a five year plan and that we need to come up with strategic goals, with more outcome and multiyear goals. Mr. Kardon suggested bringing these to Curriculum, Instruction, and Assessment and Accountability subcommittee.

### Facility Report

Facility Report is in Novus.

### Enrollment Projections

The committee members suggested including enrollment projections to the agenda since many parents expressed concerns on space issues. Mr. Thielman said the previous Enrollment Task Forces was created due to space concerns at the Hardy and Thompson School. The group included the superintendent, town manager and community and committee members and the outcome of this was an expansion of Hardy and Thompson Schools. Dr. Allison-Ampe as chair of Budget Subcommittee offered to look into enrollment projections, numbers, facility and space relations to buffer zone. She said she will sit down with the administration and discuss a plan.

### Superintendent's Report

Dr. MacNeal appreciated the Jazz Band and Chorus Directors who attended Town Day. Dr. MacNeal reported out on the AHS Athletics. We currently have 459 student athlete participating in over ten different sports, cross country and soccer have the biggest participants. The AHS pep rally is scheduled for October 22 and he announced Mr. Barrett retired last June as out long term golf coach.

### Consent Agenda

On a **motion** by Mr. Schlichtman, **seconded** by Mr. Thielman, it was **voted** to approve to the Consent Agenda, Warrant 20049 dated 9/17/19 \$719,397.58 , Approval of School Committee Regular minutes of June 13, 2019 and September 12, 2019, seconded by Mr. Thielman. **(7-0)**

### Policy:

No policy items on the agenda

### Subcommittee/Liaison Repots/Announcements

- **Budget:** Kirsi Allison-Ampe, chair held a meeting this morning. Since Mr. Mason was ill no deep budget calendar changes were made. The committee will meet with administration and every other month.
- **Policies & Procedures:** Paul Schlichtman chair, no report
- **Curriculum, Instruction, Assessment & Accountability:** Jane Morgan, chair, no report
- **Community Relations:** Jennifer Susse, chair, needs a meeting to interview five Transportation Advisory applications. She would like to propose to hold three School Committee Chats, the first Saturday of November, February and May.
- **Facilities:** Bill Hayner, chair, met on September 18 to discuss meetings with all PTO. Next meeting with be October 16
- **Legal Services:** Bill Hayner chair, no report.
- **Arlington High School Building Committee:** Jeff Thielman, Kirsi Allison-Ampe reported they will meet next Tuesday, October 1, 2019 at 6:00 p.m.
- **Calendar Committee:** Jennifer Susse, no report
- **Election Modernization Representative:** Jennifer Susse, missed last meeting.
- **Superintendent Search Process:** Paul Schlichtman, chair, will schedule meeting.

- **Negotiations Subcommittee AEA:** no report

#### Liaisons Reports

Mr. Thielman said Jud Peirce did outstanding job in RACE

Dr. MacNeal said Schools are closed on Monday, Sept 30

#### Future agenda

Updating on issues on early start

Put delegate assembly on agenda

#### Executive Session

None

#### Correspondence Received:

- Warrant dated 9/12/2019
- June 13, 2019 Regular Meeting Minutes and Sept 12, 2019 Regular Minutes
- SC approved appointment letters
- New Hire chart, R. Spiegel
- Facility update report.
- Arlington District Goals 2019-2020 Dept. Smart Goals Presentation
- YRBS Presentation

#### Adjournment

On a **motion** by Mr. Thielman, **seconded** by Mr. Hayner, it was **voted** to adjourn at 9:13 p.m.  
**(7-0)**

Respectfully submitted by  
Karen Fitzgerald  
Administrative Assistant  
Arlington School Committee



# HAMMER & CHISEL

PUERTO RICO SERVICE LEARNING AND CULTURAL  
EXCHANGE TRIP

## ABSTRACT

We are inviting students, teachers and families to engage in supporting the relief work of rebuilding Puerto Rico into a resilient and sustainable community of the future. (c) 2020 Hammer and Chisel Inc.

Dorian Botsis



HAMMER AND CHISEL INC.  
32 Meeting House Path  
Ashland, MA, USA, 01721  
617.390.3609

## **Puerto Rico Service Trip**

### **Introduction**

The Puerto Rico Service Trip works with local non-profits to bring relief and support to locally designated needs. While many agencies are doing relief work because of the hurricane, we focus on resilience and sustainability beyond the immediate hurricane relief.

The trip focuses on multiple core goals:

- Cultural exchange
- Learning the history of Puerto Rico
- Leadership development and youth empowerment
- Support of Puerto Rico growth towards resiliency and sustainability
- Relationship building across cultural differences

### **The Service Work: Community Service with non-profit Ninos De Nueva Esperanza (Children of New Hope)**

We will be partnering with the Executive Director, Michelle Rodriguez Maldonado on the ground, along with Hammer & Chisel representatives. They will also provide administrative support for the trip related to on the ground needs (medical, relief, and safety support). The service work of the tour focuses on resiliency and the sustainability of Puerto Rico. Participants will work in smaller teams focused on needs determined by Ninos De Nueva Esperanza.

Projects include but are not limited to:

- Community Engagement with the elderly in Sabana Seca: the school team will work in smaller groups and support the elderly in the Sabana Seca community. They will provide support to clean homes, clear yards, deliver goods, repair or renovate structures and engage with the elderly persons and their families. Teams will work together, that is, no student will work alone individually with a family.
- Classroom preparation: the school team will work in smaller groups preparing classrooms for the teachers at Ninos De Nueva Esperanza. This will include classroom set up, design, supplies and cleaning.
- Other work may be added depending on the needs and time allotment.
- Service work will run from 9-3pm (Mon-Thurs)

Island experiences (e.g. ziplining in the rainforest, kayaking in the bioluminescent bay) are optional extras to the trip.



## **Proposed Trip Itinerary**

**(6 day option, subject to change based on timing, conditions and travel options)**

- Day 1:** Monday  
Depart Boston (afternoon)  
Arrive in Puerto Rico (early evening)  
Check in to accommodation (Hampton Inn)  
Orientation, safety briefing, walking tour of area (possible)
- Day 2:** Tuesday  
Drive from hotel area to Sabana Seca (about 15-20 minute drive)  
Meet the team, participate in orientation to the service project and non-profit  
Orientation to Non-profit and service project teams  
Team selection and team building  
Purchasing for service project needs not catered for beforehand  
Old San Juan  
Workshop: Introduction to the History of Puerto Rico  
Cultural experiences around food, history and shopping
- Day 3-4:** Wednesday - Thursday  
Engage with the service project (about 6 hours/day approx. 9a-3p)  
Return to hotel  
Afternoon options include:  
Walking tours  
Debrief sessions  
Journaling and group discussions/workshops:  
Racism,  
Discovering the artist and art within yourself  
The True Story of Puerto Rico  
Team building activities, Attending sporting events, Beachfront, hotel pool
- Day 5:** Friday  
Travel to El Yunque National Park to enjoy hiking and waterfalls  
Environmental Awareness workshop  
Spend the afternoon at Balneario de Lugillo beach
- Day 6:** Saturday  
Beach morning (dependent on flight availability)  
Final dinner celebration  
Return flight to Boston (early morning flight on Sunday)

**Cost:** \$2250\*/person

Cost includes flights, accommodation (3 star hotel or equivalent), two meals a day, service work costs, in-country transport, H&C staff support, fees, tips and taxes. \*Price is subject to change based on actual booking costs until a contract is finalized.

**Next Steps:** If you are interested in booking a Puerto Rico service trip please contact Dorian Botsis at [dbotsis@hammerchisel.org](mailto:dbotsis@hammerchisel.org).



Hammer and Chisel Trip Cancellation Policy - School

Upon signing of a trip contract the following criteria, conditions and policies apply:

The use of "school" in this policy stands for the administration, organization and teachers (those participating in the trip and any given the responsibility by the administration or participating teachers).

The use of "HC" stands for Hammer and Chisel Inc, its officers or representatives that are working on their behalf for the trip as stipulated in the contract.

**1. School Responsibilities**

- a. The school will commit to actively promote the trip to the best of their ability seeking to meet minimum quota as stipulated in the contract.
- b. The school will provide students access to information and direct students and parents on how, when and where to pay for the trip as stipulated in the contract.
- c. The school will promote the trip as agreed upon in the contract at the price stipulated in the agreement. No other pricing or information will be considered valid unless clearly agreed to and amended by HC and the school in the contract.
- d. The school will not commit HC to any project, work, effort or commitment outside of the contract.

**2. Hammer and Chisel Responsibilities**

- a. HC commits to providing up to date information on trip details (flights, accommodation, projects) as they are relevant to the functioning and promotion of the trip.
- b. HC will provide marketing material information for the school to use in promoting the trip. Information includes program details, costs, website promotional material and other marketing avenues HC normally uses.
- c. HC will not provide printed media for promotional purposes, but may allow printed material to be used for this purpose if deemed acceptable.
- d. HC will provide payment avenues for the trip. These will primarily be through HC website and invoicing. HC may ask the school to collect money on its behalf if the school agrees to this process.
- e. HC will fulfil planning, booking and executing of the trip as detailed in the contract.

**3. Cancellations**

- a. The trip may be cancelled in its entirety by either party at any time if the above responsibilities are not met.
- b. In the event a force majeure makes substantial performance of this contract impossible to complete due to circumstances outside of HC's control such as, but not limited to, acts of terrorism, natural disasters, or government shutdowns the trip may be cancelled.

**4. Reimbursement Provisions**

- a. If the school cancels the trip, the following provisions are in effect:
  - i. HC may reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure, less any fees it incurs from its providers.
  - ii. HC may reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, other booking costs already made and any fees it incurs from its providers. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.
  - iii. HC will not reimburse any participants the cost of the trip if the cancellation is made after 60 days from trip departure. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or

transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.

- b. If HC cancels the trip, the following provisions are in effect
  - i. HC will reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure. HC will incur the cost of fees associated with the trip.
  - ii. HC will reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, and other booking costs already made. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions. Other bookings will be cancelled or transferred to the participant. HC will incur the cost of fees associated with the trip.
  - iii. HC will reimburse participants the remaining cost of the trip if the cancellation is made less than 60 days prior to the trip departure, less flight costs, and other booking costs already made. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions. Other bookings will be cancelled or transferred to the participant. HC will incur the cost of fees associated with the trip.

#### **5. Withdrawal Provisions**

- a. Participants may withdraw from the trip at any time subject to the following provisions:
  - i. HC may reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure, less any fees it incurs from its providers.
  - ii. HC may reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, other booking costs already made and any fees it incurs from its providers. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.
  - iii. HC will not reimburse any participants the cost of the trip if the cancellation is made after 60 days from trip departure. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.

#### **6. Dismissal**

- a. HC reserves the right to refuse to retain any participant on the tour.
  - i. Any student participant may be dismissed from the tour at the discretion of HC and teacher chaperones on the trip. No student participant may be dismissed without agreement from both HC and teacher chaperones. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual or their parent/guardian and not the responsibility of the school or HC.
  - ii. Any teacher or chaperone may be dismissed from the tour at the discretion of HC and the other teacher chaperones on the trip in consultation with the school administration. No teacher chaperones may be dismissed without agreement from both HC and school administration. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the school or HC.



**HAMMER & CHISEL**

HAMMER AND CHISEL INC.  
32 Meeting House Path  
Ashland, MA, USA, 01721  
617.390.3609

### **Hammer and Chisel Trip Contract**

This contract is between Arlington High School ("school") and Hammer and Chisel Inc (HC) for the following trip:

**Type of Trip:** Puerto Rico

**Date of Trip:** 4/20/20-4/26/20 subject to flight availability.

**Cost of Trip:** \$2250, including the following:

- 1 teacher travels free for 10 paying students.
- Additional chaperones may be added at the full cost of the trip.
- Trip includes 2 meals a day, flights, in-country transport, accommodation, select tours, tips, select service projects, general liability insurance, HC fees and associated staff.

### **Trip Conditions:**

- Minimum paying participants is 20
- Maximum paying participants is 30.
- HC will execute the trip including bookings, flights, tours, service projects and associated work as detailed in the trip information sheet and agreed upon in consultation with the school.
- HC will handle payment through their website or in direct invoicing with participants and/or their parents/guardians.
- School may provide administrative support for trip meetings, receiving payments and collecting forms.
- All participants (students and teachers) must sign associated forms, waivers and meet entry requirements for destination country. Failure to do so will mean dismissal from the trip at participant's expense.

### **Payment Structure**

- Registration: 10% upon registration (\$225)
- 1st payment: 11/22/2019 - \$900
- 2nd payment: 12/22/2019 - \$675
- 3rd payment: 1/22/2020 - \$450
- Payment may be in full at any time prior to 1/22/2020 subject to above payment dates.

### **Cancellations**

- Trip cancellations are detailed in the Trip Cancellation Policy except for amendments listed below.
- Any exclusions or additions may be added to that policy with approval by both school and HC.

### **Participant, Chaperone and Teacher Behavioural Expectations**

- Teachers, students and other chaperones from the school will be subject to the laws of the land and Arlington High School rules.
- We reserve the right to refuse to retain any participant on the tour. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the school or HC.
- Teachers are responsible for the discipline of students who fail to adhere to rules and directives as stipulated by teachers or HC staff. HC staff may issue instructions to provide additional safety and security. These are to be followed by all involved. Failure to do so may require disciplinary action which will be determined in consultation with the teachers on the trip. Discipline of fellow teachers will be determined by school guidelines.

We the undersigned agree to the terms and conditions as stated above:

Name of School representative:

Name of HC representative

Signed:

Signed:

Date:

Date:



## 4. International Travel Application

Please fill out this form, which will go to the Principal, the Superintendent, and then the School Committee for approval. Please leave time to meet with the Principal and revise before submission. Complete the first draft to the best of your ability.

**REQUIRED DOCUMENTS:** Please make a copy of, personalize the copy (if necessary) & print a copy of each and schedule a meeting with the International Travel Coordinator (currently the Principal).

AHS - International Travel Application (THIS FORM)  
International Trip Application - Signature Form  
Legal Documents - Medical Info, Permission to Treat & Release from liability  
Trip Selection Criteria & Behavior Contract

You may also want to send the Travel Questionnaire for Travel Agencies to your travel representative before filling out this form, so that you can simply cut and paste their answers into this document.

Your Name \*

Elizabeth Morris

In what department and at which school does the lead teacher work? \*

Special Ed, Athletics, Arlington High School

---

### Trip Basics

Please provide some basic information about this trip.

Destination (City(s)/Country): \*

San Juan, Puerto Rico

Departure Date \*

MM DD YYYY

04 / 20 / 2020

Return Date \*

MM DD YYYY

04 / 25 / 2020

How will you be traveling to your destination? (bus, plane, train, etc) \*

Plane

How will you be traveling around your destination once you have arrived?  
(bus, plane, train, etc) \*

site supplied vans, walking

What is the purpose of this trip? (cultural, student exchange, homestay,  
etc) \*

service learning, cultural exchange, sports mentoring

Briefly describe the educational purpose/value of this trip. \*

students will empower each other to develop leadership skills and support Puerto Rico to  
sustainability

Will any school be missed by those attending? (Yes or No) \*

~~SPRING~~  
no, summer vacation



## Chaperones

Arlington Public Schools requires a minimum of 2 chaperones for all international travel. One male and one female is required.

What is the name and email address of your chaperone? \*

Elizabeth Morris Eamorris@arlington.k12.ma.us

---

Please provide the names and emails of all chaperones. (Ensure, if not district employees, that they have been CORI'd well before the trip)

Alex Leon alexanderleon521@gmail.com (AHS CORI completed, athletics staff employee, native spanish speaker)

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## Travel Company

What is the name of the agency with whom you have worked to plan this trip? \*

Hammer&Chisel

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What is the name, phone number and/or email address of the individual agent(s) with whom you have worked? \*

Dorian Botsis, dbotsis@hammerchisel.org

---

If school will be missed, what steps will be taken to minimize the impact?

N/A

---

Who can attend this trip? Is it geared toward particular students? Grade levels? etc. (Requirements for participation should be clearly stated on the Trip Policy & Behavior Contract to be signed by parents. Edits to this document can be made on your own copy) \*

All high school students interested in leadership development, travel, volunteering/community service. Student athletes are encouraged to attend and participate in leadership programs/team building and connections with local teams. Students will be in good standing and approved by the dean.

---

How much does the trip cost (an estimate is fine) per student? \*

2,250.00 per student

---

What is included in the cost of the trip? \*

flights, accommodations, two meals a day, service work costs, ground transportation, HC staff support, fees, tips and taxes. walking tour and national park admission included.

---

What is NOT included in the cost of the trip? What expenses will students incur during the trip? \*

one meal a day( average cost \$15-\$20/day),personal shopping optional chaperoned excursions; such as bio luminescent bay snorkeling, kayaking, zip lines(Optional Excursions range from \$120-\$150/person or higher depending on the excursion ,zip lining and the closest kayaking experience fall in the middle of that range)

---

Describe the trip insurance plan. (Trip insurance usually includes coverage for emergency travel home, trip cancellation, etc. This is NOT just liability.) \*

Each participant will be offered various package options to purchase their own personal trip insurance through Travelex insurance services(coverage option form included). General liability insurance is included in the trip (see in attached contract document). Travelex personal insurance greatly facilitates their own ability to claim back on any trip issues like delays or cancellations, and allows each participant to select their own insurance coverage based on their own needs. Travelex is an optional personal insurance offered for each participant.

In the event of cancellation, describe the refund date(s) and policy. (Include a print out of this information attached the Trip Policy & Behavior Contract that is signed by students and parents/guardians) \*

Contained within cancellation policy document. See attached cancellation policy

How do students register for this trip? (online with travel company, through lead teacher, through the school, etc) \*

Online through Hammer and Chisel website

If there is a payment plan, or options, please describe. \*

Contained within contract document(see attached document)

What is the process for students who may have difficulty paying for this trip? \*

Hammer and Chisel can provide letters for donations that will be tax deductible. Students may also direct people to donate to Hammer and Chisel on their behalf. 100% of the donated amount will be contributed to their costs.

In the future, we would like to work with the Student Athletic Council to create and participate in fundraising opportunities

If the company provides fundraising opportunities, please explain.

Students may utilize our website and provided material to fundraise on their behalf.

---

Please upload a "School Board Packet," if provided by the travel agency.  
(Be sure the document includes the lead teacher name, the phrase  
"School Board Packet" and destination city in its title)

---

## Pre-Trip Prep

Describe how you will disseminate information about this trip to students. \*

Promoted by teachers in school, interest/information meetings, AHS coaches, Athletic Director, team meetings.

---


Describe how you will communicate with parents before the trip. (Parent meetings, informational website, etc) \*

Parent meetings, website

---

## During the Trip

Please attach your trip itinerary. (Be sure the document includes the lead teacher name, the phrase "Itinerary" and destination city in its title) \*

 20 2019 - Elizabeth...

Describe how you will factor emergency expenses into the trip budget. \*

Service provider carries emergency funding for trip program elements and teachers may carry emergency cash at their discretion.

Describe how you will communicate with parents/guardians during the trip. \*

Email, phone, social media

Describe how you will communicate with administration during the trip. \*

Email, phone

---

This form was created inside of Arlington MA Public Schools.

Google Forms



REQUIRED DOCUMENTS: Please make a copy of, personalize the copy (if necessary) & print a copy of each for the International Travel Coordinator.

- AHS - International Travel Application
- International Trip Application - Signature Form
- Legal Documents - Medical Info, Permission to Treat & Release from liability
- Trip Selection Criteria & Behavior Contract

\*\*\*\*\*

Before submitting the completed application (with all necessary paperwork and this signature page) to the School Committee, please get approval from your department head then schedule a meeting with the International Coordinator (Matthew Janger).

Signature of Department Head

<u>John Bowler</u>	<u>Athletics</u>	<u>10/1/19</u>
Name	Department	Date

Signature of Principal

<u>Matthew J</u>	<u>Arlington High School</u>	<u>10/1/19</u>
Name	School	Date

Signature of Superintendent

<u>Karen Zales</u>	<u>10/4/19</u>
Name	Date





From: **Google Forms** forms-receipts-noreply@google.com  
Subject: International Travel Application  
Date: September 24, 2019 at 8:03 AM  
To: rfbennett@arlington.k12.ma.us

# Google Forms

Thanks for filling out International Travel Application

Here's what we got from you:

**EDIT RESPONSE**

## International Travel Application

Please fill out this form, which will go to the School Committee for approval, to the best of your ability. Remember to send the questionnaire to your travel representative before filling out this form, so that you can simply cut and paste their answers into this document.

**Email address \***

rfbennett@arlington.k12.ma.us

**NAME \***

Rebecca Bennett

**In what department and at which school does the lead teacher work? \***

Science department at AHS

## Trip Basics

Please provide some basic information about this trip.

**Destination (City(s)/Country): \***

Cape Town, South Africa



**Departure Date \***

April 17 2020

**How will you be traveling to your destination? (bus, plane, train, etc) \***

plane

**How will you be traveling around your destination once you have arrived? (bus, plane, train, etc) \***

hired bus

**Return Date \***

April 26 2020

**What is the purpose of this trip? (cultural, student exchange, homestay, etc) \***

Cultural

**Briefly describe the educational purpose/value of this trip. \***

There are two purposes of this trip. The first is to discuss and learn about social justice issues such as race. The second is to learn more about biological concepts such as biodiversity in a place that is known for having one of the highest levels of biodiversity on the world

**Will any school be missed by those attending? (Yes or No) \***

no

**If school will be missed, what steps will be taken to minimize the impact?**

N/A



**Who can attend this trip? Is it geared toward particular students? Grade levels? etc. (Requirements for participation should be clearly stated on the Trip Policy & Behavior Contract to be signed by parents. Edits to this document can be made on your own copy) \***

Any student can come but seniors will be given priority.

**How much does the trip cost (an estimate is fine) per student? \***

\$4150

**What is included in the cost of the trip? \***

accommodation (3-star hotel), in country transport, international flight, two meals/day, entrance to parks and museums, safari, Hammer and Chisel dedicated staff, service element

**What is NOT included in the cost of the trip? What expenses will students incur during the trip? \***

one meal/day, trip insurance, personal shopping money, cost of visas and traveling preparation expenses

## **Chaperones**

Arlington Public Schools requires a minimum of 2 chaperones for all international travel. One male and one female is required.

**What is the name and email address of your chaperone? \***

Jayce McG (jmcg@arlington.k12.ma.us), Farwa Faisal (ffaisal@arlington.k12.ma.us)

**Please provide the names and emails of all chaperones. (Ensure, if not district employees, that they have been CORI'd well before the trip)**



## Travel Company

**What is the name of the agency with whom you have worked to plan this trip? \***

Hammer and Chisel

**What is the name, phone number and/or email address of the individual agent(s) with whom you have worked? \***

Dorian Botsis (dbotsis@hammerchisel.org)

**Describe the trip insurance plan. (Trip insurance usually includes coverage for emergency travel home, trip cancellation, etc. This is NOT just liability.) \***

Liability insurance included, Trip insurance not included - families can purchase this with the assistance of Hammer and Chisel

**In the event of cancellation, describe the refund date(s) and policy. (Include a print out of this information attached the Trip Policy & Behavior Contract that is signed by students and parents/guardians) \***

If the school cancels the trip:  
If cancelled 100 days or more before trip, the trip is fully refunded. If cancelled 60 days before the trip, the remaining cost of the trip will be reimbursed by Hammer and Chisel and the airline can reimburse flight cost according to the airline's policy.  
If Hammer and Chisel cancel's the trip:  
If cancelled 100 days or more before trip, the trip is fully refunded. If cancelled 60 days before the trip, the remaining cost of the trip will be reimbursed by Hammer and Chisel and the airline can reimburse flight cost according to the airline's policy. If cancelled less than 60 days before the trip, the remaining cost of the trip will be reimbursed by Hammer and Chisel and the airline can reimburse flight cost according to the airline's policy.

**How do students register for this trip? (online with travel company, through lead teacher, through the school, etc) \***

Sign up through Lead teacher and registration through Hammer and Chisel's website

**If there is a payment plan, or options, please describe. \***

Registration:





10% upon registration

- 1st payment: 11/19/2019 - \$1660
- 2nd payment: 12/19/2019 - \$1245
- 3rd payment: 1/19/2020 - \$830
- Payment may be in full at any time prior to 1/19/20 subject to above payment dates.

**What is the process for students who may have difficulty paying for this trip? \***

There is a way for donations to be made for a student on the Hammer and Chisel website. Students should apply to the international travel fund at AHS for scholarship.

**If the company provides fundraising opportunities, please explain.**

donations accepted on Hammer and Chisel Website

**Please upload a "School Board Packet," if provided by the travel agency. (Be sure the document includes the lead teacher name, the phrase "School Board Packet" and destination city in its title)**

Files submitted:

Rebecca Bennett, School Board Packet, Cape Town, South Africa - Rebecca Bennett.docx

## **Pre-Trip Prep**

**Describe how you will disseminate information about this trip to students. \***

Flyers, word of mouth, information session

**Describe how you will communicate with parents before the trip. (Parent meetings, informational website, etc) \***

informational website, and by appointment if necessary, parent meeting

## **During the Trip**



**Please attach your trip itinerary. (Be sure the document includes the lead teacher name, the phrase "Itinerary" and destination city in its title) \***

Files submitted:

Rebecca Bennett, School Board Packet, Cape Town, South Africa - Rebecca Bennett.docx

**Describe how you will factor emergency expenses into the trip budget. \***

Hammer and Chisel will cover all emergency expenses.

**Describe how you will communicate with parents/guardians during the trip. \***

Phone and email, perhaps social media or blog if possible.

**Describe how you will communicate with administration during the trip. \***

Phone and email

[Create your own Google Form](#)



### **Trip Selection Criteria**

Participation in out-of-school trips is a privilege. The school must be conscious of the safety of all students as well as the way in which the trip represents the school in our community. The trip organizers may make a determination of criteria for students who they feel can safely participate in the trip, who can appropriately represent the school, and who can support the mission and goals of their particular trip. Trips are an optional enrichment activity offered by school staff. While we work to have scholarships available, families are responsible for the full cost of the trip.

As trips vary in levels of educational mission, risk, distance, length, and commitment, the criteria for selection vary among trips. At the time of selection, we will not consider for participation any student who:

- Has been suspended from school in the past month.
- Would be under suspension from extracurricular activities
- Is carrying a D or lower in any class
- Is in danger of receiving an FA due to attendance
- Has recent medical or mental health conditions which may affect the safety of the student or create a substantial disruption to the trip (This would apply to students receiving an M grade.).

In addition, students who fail to meet the trip selection criteria in the month before a trip may also be excluded from trip participation.

Exclusion from a trip will result in the following consequences:

- Class grades will not be affected by exclusion from a trip.
- In trips related to courses, students will be provided with alternative assignments to make up for any trip work.
- Funds or deposits may not be returned, as deposits and shared costs may not be recouped by the trip group.

### **Trip Cancellation Policy**

Please see the attached page (inserted by teacher) concerning the cancellation policy of Hammer & Chisel, our travel company.

**Please sign and return this page to the lead teacher with all your other permission slips.**

**Behavior Contract**

You will be traveling out of the state or country. For some of you, this will be your first time on an airplane, and for some, this will be the first time you have been thousands of miles away from home.

You will be exposed to different customs from your own. You are a visitor and must learn to cope with the differences that surround you. You should not expect things to be the same, but this is what makes travel fun. The telephone system may seem insufficient, the currency too complicated, and the food rather strange. There may even be some delays and inconveniences. Try to come to terms with all of these with calmness and an open mind. People will be friendly and helpful if you come across in the same manner. Do not look at everything through the lens of a camera before looking at it with your own eyes. Your memory will give you more pleasurable moments than hasty snapshots. Some of the things you learn can and will last a lifetime.

When you travel, it will be as a part of a large group. The scheduled activities are group activities, and you are expected to participate so that you really learn something during your experience. By doing so, you will be getting the most of your trip. As a member of a group, therefore, you carry certain responsibility- not just for yourself and to your teachers and parents, but to others as well.

Below is a series of rules and regulations that are designed to help while traveling. These rules ensure your safety and it's your responsibility to follow them at all times. Think of this trip as an extension of the school day. Anything that is prohibited on APS school grounds is off limits on this trip, and the same consequences will be enforced.

- No traveler is permitted to carry knives, firearms, or any other dangerous weapons.
- No verbal abuse will be tolerated.
- No traveler is to be in possession of any controlled substances or liquor. No smoking.
- Cell phone/Internet use will be kept to a minimum during group moments, unless to take pictures.
- You are expected to have breakfast, lunch and dinner with your group unless otherwise specified.
- No traveler is permitted to rent a motor vehicle of any kind or to obtain any body piercing and/or tattoos.
- You are required to participate in all group activities such as sightseeing and excursions since this constitutes your trip. Travelers are never to go off alone during free periods. Travelers should always be with a partner when they are not with their teachers. Always be sure to have a chaperone/director contact number with you at all times.
- Naturally, you should always be punctual. Other people will be counting on you. No littering or leaving trash behind *anywhere*. Respect other people's property. You will be financially responsible for damage you cause.

We should add that you are being put in a very important and responsible position. You are representing not only your school and your town, but also your country. We are all good-will ambassadors when we are in a foreign land. We have tried to provide you with as much information as possible to help you understand the places you will be visiting and the people you will be meeting. All sorts of scheduled activities will be provided to make your trip enjoyable and memorable. Your enthusiasm and willingness to learn is key to the experience that awaits you.

**I understand the rules of this trip, and agree to abide by them. I have also read the Trip Selection Criteria and the Cancellation policy information.**

\_\_\_\_\_  
(Traveler's Signature)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(Parent's/ Guardian's Signature)

\_\_\_\_\_  
(date)

### Medical Information Sheet

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Insurance Policy Number: \_\_\_\_\_

Physical Issues or Restrictions:

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Is student currently on any medications: Yes \_\_\_\_ No \_\_\_\_

If yes, please list:

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Allergies:

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Other Important/Needed Information:

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Date of last tetanus shot: \_\_\_\_/\_\_\_\_/\_\_\_\_

## **Permission for Treatment**

In case of injury during an activity with Arlington Public Schools, I hereby consent to have STUDENT NAME: \_\_\_\_\_ examined and, if required, to be treated by a physician or hospital. I understand that in the case of injury, Arlington High School will make every effort to contact me prior to taking the student to a physician or hospital. In the event that I cannot be notified, the Arlington Public Schools and its representatives have my permission to take appropriate steps to ensure the safety and well-being of my child. I, the Parent or Guardian of the above named children, give The Arlington Public Schools and authorized personnel, permission to sign for treatment in case of accident or injury. I understand that I am responsible for informing the school of any changes in my student's health condition.

I have notified the trip organizers of any and all medical or mental health conditions which may affect the safety of the student or impact the trip. I will notify them of any changes.

Parent or Guardian signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



Destination: \_\_\_\_\_

School: \_\_\_\_\_

Teacher(s): \_\_\_\_\_

Dates of trip: \_\_\_\_\_

**PERMISSION TO PARTICIPATE AND RELEASE FROM LIABILITY**

Your child's teacher has volunteered to organize a school-sponsored trip requiring travel to another state or out of the country. Participation in this trip is voluntary, but you must give permission before your child can go. If you do not give permission, your child will not be allowed to participate.

Your child will be under supervision by teachers and/or chaperones, It is possible that your child may face more risks by participating in this trip than if your child did not. We cannot enumerate every risk, but we believe that you are generally familiar with this activity and your child, and you are in the best position to decide whether your child should participate. The School Department and Principal have approved this trip, but we cannot and do not guarantee that there will be no injuries or damages as a result of this trip.

This is a legal document and you are free to obtain a lawyer's advice before signing it. You may not, however, change the language of this form, and any additions or deletions you make to this permission and release have no effect.

By signing this form, you agree that your child may participate in the trip. By signing this form, you also agree to release the Town of Arlington, Town officials, Town employees/teachers and all parental program and activity volunteers or chaperones from any and all damages, death and/or injuries of any kind you and your child might suffer as a result of participating in this trip, except for those that result from gross negligence or wanton and willful misconduct. This agreement to release does not apply to any independent contractor.

PLEASE BE ADVISED There will be no AHS medical staff on trips out of the country or abroad. In case of emergencies, students will be taken to local hospitals.

Signed:

Parent/Guardian of: \_\_\_\_\_  
student name

Parent/Guardian Signature \_\_\_\_\_ DATE \_\_\_\_\_





**HAMMER & CHISEL**

HAMMER AND CHISEL INC.  
32 Meeting House Path  
Ashland, MA, USA, 01721  
617.390.3609

Hammer and Chisel Trip Cancellation Policy - School

Upon signing of a trip contract the following criteria, conditions and policies apply:

The use of "school" in this policy stands for the administration, organization and teachers (those participating in the trip and any given the responsibility by the administration or participating teachers).

The use of "HC" stands for Hammer and Chisel Inc, its officers or representatives that are working on their behalf for the trip as stipulated in the contract.

**1. School Responsibilities**

- a. The school will commit to actively promote the trip to the best of their ability seeking to meet minimum quota as stipulated in the contract.
- b. The school will provide students access to information and direct students and parents on how, when and where to pay for the trip as stipulated in the contract.
- c. The school will promote the trip as agreed upon in the contract at the price stipulated in the agreement. No other pricing or information will be considered valid unless clearly agreed to and amended by HC and the school in the contract.
- d. The school will not commit HC to any project, work, effort or commitment outside of the contract.

**2. Hammer and Chisel Responsibilities**

- a. HC commits to providing up to date information on trip details (flights, accommodation, projects) as they are relevant to the functioning and promotion of the trip.
- b. HC will provide marketing material information for the school to use in promoting the trip. Information includes program details, costs, website promotional material and other marketing avenues HC normally uses.
- c. HC will not provide printed media for promotional purposes, but may allow printed material to be used for this purpose if deemed acceptable.
- d. HC will provide payment avenues for the trip. These will primarily be through HC website and invoicing. HC may ask the school to collect money on its behalf if the school agrees to this process.
- e. HC will fulfil planning, booking and executing of the trip as detailed in the contract.

**3. Cancellations**

- a. The trip may be cancelled in its entirety by either party at any time if the above responsibilities are not met.
- b. In the event a force majeure makes substantial performance of this contract impossible to complete due to circumstances outside of HC's control such as, but not limited to, acts of terrorism, natural disasters, or government shutdowns the trip may be cancelled.

**4. Reimbursement Provisions**

- a. If the school cancels the trip, the following provisions are in effect:
  - i. HC may reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure, less any fees it incurs from its providers.
  - ii. HC may reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, other booking costs already made and any fees it incurs from its providers. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.
  - iii. HC will not reimburse any participants the cost of the trip if the cancellation is made after 60 days from trip departure. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or





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transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.

- b. If HC cancels the trip, the following provisions are in effect
  - i. HC will reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure. HC will incur the cost of fees associated with the trip.
  - ii. HC will reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, and other booking costs already made. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions. Other bookings will be cancelled or transferred to the participant. HC will incur the cost of fees associated with the trip.
  - iii. HC will reimburse participants the remaining cost of the trip if the cancellation is made less than 60 days prior to the trip departure, less flight costs, and other booking costs already made. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions. Other bookings will be cancelled or transferred to the participant. HC will incur the cost of fees associated with the trip.

#### **5. Withdrawal Provisions**

- a. Participants may withdraw from the trip at any time subject to the following provisions:
  - i. HC may reimburse participants the full cost of the trip if the cancellation is made more than 100 days prior to the trip departure, less any fees it incurs from its providers.
  - ii. HC may reimburse participants the remaining cost of the trip if the cancellation is made more than 60 days prior to the trip departure, less flight costs, other booking costs already made and any fees it incurs from its providers. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.
  - iii. HC will not reimburse any participants the cost of the trip if the cancellation is made after 60 days from trip departure. HC will provide participants with their flight ticket information, if HC made the bookings, which will allow the participant to seek reimbursement or transfer directly from the airline subject to their fees and conditions, less any fees HC incurs from this process.

#### **6. Dismissal**

- a. HC reserves the right to refuse to retain any participant on the tour.
  - i. Any student participant may be dismissed from the tour at the discretion of HC and teacher chaperones on the trip. No student participant may be dismissed without agreement from both HC and teacher chaperones. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual or their parent/guardian and not the responsibility of the school or HC.
  - ii. Any teacher or chaperone may be dismissed from the tour at the discretion of HC and the other teacher chaperones on the trip in consultation with the school administration. No teacher chaperones may be dismissed without agreement from both HC and school administration. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the school or HC.





**HAMMER & CHISEL**

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32 Meeting House Path  
Ashland, MA, USA, 01721  
617.390.3609

**Hammer and Chisel Trip Contract**

This contract is between Arlington High School ("school") and Hammer and Chisel Inc (HC) for the following trip:

**Type of Trip:** South Africa

**Date of Trip:** 4/17/19-4/26/19 subject to flight availability.

**Cost of Trip:** \$4150, including the following:

- 1 teacher travels free for 10 paying students.
- Additional chaperones may be added at the full cost of the trip.
- Trip includes 2 meals a day, flights, in-country transport, accommodation, select tours, tips, select service projects, general liability insurance, HC fees and associated staff.

**Trip Conditions:**

- Minimum paying participants is 20
- Maximum paying participants is 40.
- HC will execute the trip including bookings, flights, tours, service projects and associated work as detailed in the trip information sheet and agreed upon in consultation with the school.
- HC will handle payment through their website or in direct invoicing with participants and/or their parents/guardians.
- School may provide administrative support for trip meetings, receiving payments and collecting forms.
- All participants (students and teachers) must sign associated forms, waivers and meet entry requirements for destination country. Failure to do so will mean dismissal from the trip at participant's expense.

**Payment Structure**

- Registration: 10% upon registration
- 1st payment: 11/19/2019 - \$1660
- 2nd payment: 12/19/2019 - \$1245
- 3rd payment: 1/19/2020 - \$830
- Payment may be in full at any time prior to 1/19/20 subject to above payment dates.

**Cancellations**

- Trip cancellations are detailed in the Trip Cancellation Policy except for amendments listed below.
- Any exclusions or additions may be added to that policy with approval by both school and HC.

**Participant, Chaperone and Teacher Behavioural Expectations**

- Teachers, students and other chaperones from the school will be subject to the laws of the land and Arlington High School rules.
- We reserve the right to refuse to retain any participant on the tour. No refund will be issued to any member who is dismissed subject to the Cancellation Policy. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the school or HC.
- Teachers are responsible for the discipline of students who fail to adhere to rules and directives as stipulated by teachers or HC staff. HC staff may issue instructions to provide additional safety and security. These are to be followed by all involved. Failure to do so may require disciplinary action which will be determined in consultation with the teachers on the trip. Discipline of fellow teachers will be determined by school guidelines.

We the undersigned agree to the terms and conditions as stated above:

Name of School representative:

Name of HC representative

Signed:

Signed:

Date:

Date:







# HC SOUTH AFRICA TRIP 2020

## **ARLINGTON HIGH SCHOOL**

Information in this packet is for the Arlington High School Trip to South Africa in April 2020. It is confidential and copyrighted by Hammer and Chisel Inc. It may not be reproduced or replicated as a packet or as a product without the express permission of Hammer and Chisel Inc.





**HAMMER & CHISEL**

## HC South Africa Trip Information

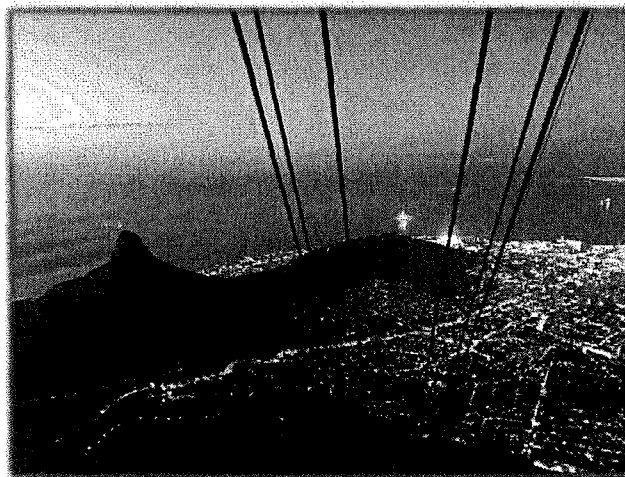


HC South Africa 2020 Arlington is tailored to meet the goals of service, race, biology and language. The team will serve impoverished communities in and around breathtaking Cape Town. This trip includes the sights and sounds of cosmopolitan Cape Town, three World Heritage sites - Robben Island (where Nelson Mandela was incarcerated), Kirstenbosch Gardens (a repository of one sixth of the floral diversity of the world) and Table Mountain Reserve (which includes the iconic mountain and the critically endangered Cape Point reserve). In addition, participants can experience a safari. In the community outreach element of the trip participants provide hands on service in community development and enrichment programs, and intercultural experiences with members of local communities.

This trip will change your life and perspective and your family.

Each Hammer & Chisel trip is unique and focused on the acquisition of new experiences, new perspectives and new skills. This allows each participant to reconsider their worldview and global perspective which opens doors and widens horizons. Each participant serves others, enjoys a city filled with promise and littered with societal challenge. The growth that they experience is phenomenal. Each trip is participant driven and chaperoned by committed and passionate staff.

We train our staff to make the most out of every opportunity to drive home this uniqueness and to transform all participants alike. In our company language, we call this “sculpting learners and leaders for dynamic change” and “leveraging teaching moments”.





## Hammer and Chisel Inc Trip Staffing

Hammer and Chisel staff members will travel with the team to South Africa and from South Africa. This person will also serve as a liaison in South Africa between the trip team and our partners on the ground. The staff member can also be counted on to provide context, teaching elements and challenge to the students for their own growth and development at various times.

In addition, Hammer and Chisel will provide in country affiliates who will provide leadership, direction, and connection for all in country activities. At times, they will hand the team off to qualified personnel for specific activities.

Hammer and Chisel utilizes local hospitals for immediate medical needs. The hospitals are some of the finest on the continent and provide world class care. Parents must check with their medical insurance for coverage. We also strongly recommend purchasing trip insurance which includes medical coverage.

Below, three of our previous leaders are pictured to give you an idea of who will lead the trip.

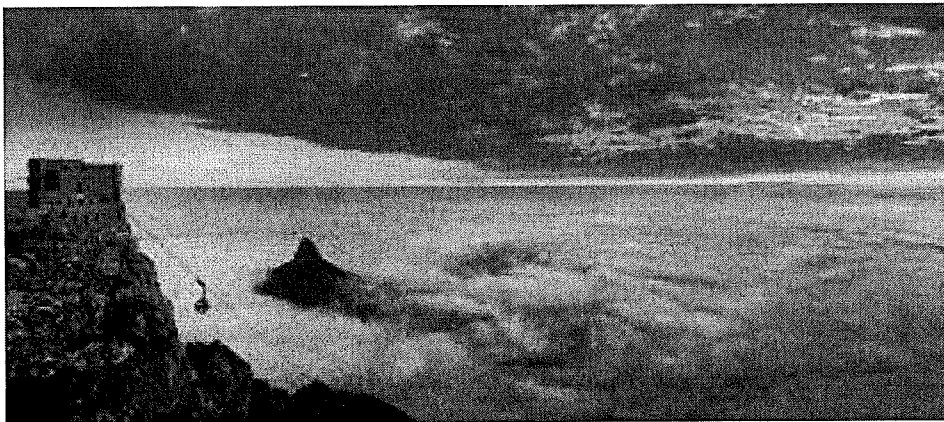




## Itinerary

Subject to change based on booking availability, weather and timing details of transport

Day 1 (4/17):	Depart Boston (11:05pm Flight, arrive at Airport at 7pm)
Day 2 (4/18):	Transit in Doha
Day 3 (4/19):	Arrive in Cape Town (11:10am) Collect vehicles, check in to accommodation, Orientation, safety briefing Possible Table Mountain Race Workshop
Day 4 (4/20):	Orientation at MES, preparation work, buying supplies Begin work on site Waterfront Robben Island
Day 5 (4/21):	MES work, Possible school visit, Race and Language Workshop Visit to afternoon childcare site Debrief workshop and journaling
Day 6 (4/22):	Cape Point Tour Boulder's Beach and Penguin Sanctuary
Day 7 (4/23):	MES work site Street store Lion's Head or Camps Bay
Day 8 (4/24):	Safari Celebration Dinner
Day 9 (4/25):	Depart Cape Town Overnight in Doha
Day 10 (4/26):	Arrive Boston







## Work Description

The Arlington HC South Africa Trip will focus on these service projects:

### **Community Service Work (mes.org.za)**

The team will plan and execute service work as determined by Mould Empower Serve, a non-profit in South Africa working with the homeless population in Bellville, Cape Town. The team may repair items around the center, work in their afterschool program, do basic maintenance on the property and interact with clients in the due course of MES operations.

### **Community Street Store (MES.org)**

The team will support the regular work of MES by hosting a street store for the population. The street store will provide needed clothing and items for the clients of MES.

### **School Visit (variable)**

The team may visit a local school or schools to explore cross cultural learning and interactions around the common interests of school and student life.





## Tours

### ***City of Cape Town and Robben Island***

This tour shows various sites of Cape Town City Center including the CBD, beachfront, V&A Waterfront and authentic curios in various markets. Robben Island is one of three heritage sites you will visit, famous for being the prison of Nelson Mandela.

### ***Table Mountain and Lion's Head***

It will be one of the first things you see when you land. Table Mountain is the reference point for all directions and beautiful to see from far or near. You can hike up and down it or take the easy ride in a cable car, either way it's worth it. Lion's Head lies next to Table Mountain and looks like the head of a lion, hence the name. Often used for short hikes or walks it allows you to see the full extent of Cape Town from the busy city to the sparkling oceans and glittering beaches.

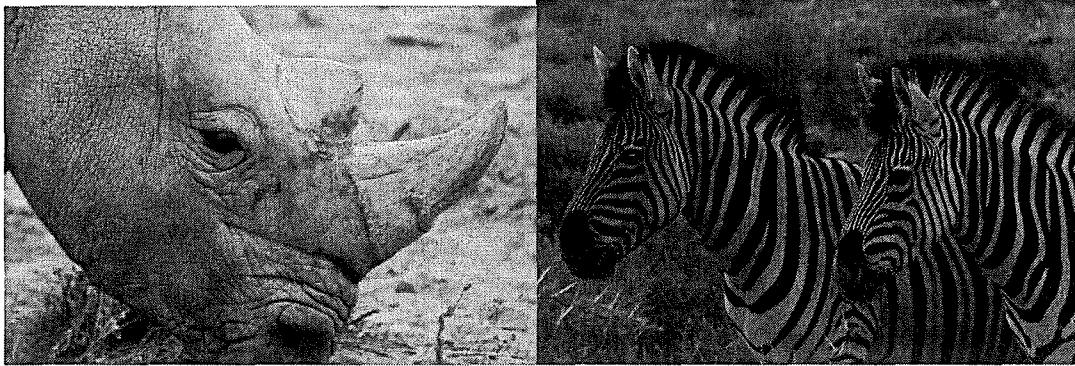
### ***Cape of Good Hope Tour/Kirstenbosch Gardens/Simon's Town***

Needing a full day to experience, this tour takes you close to the most southern tip of Africa and allows you to see the Indian and Atlantic Oceans. En route we stop at Kirstenbosch Gardens where you can see and enjoy all the fauna and flora of South Africa. En route back from the Cape of Good Hope we will stop at Simons Town, the location of the only penguin habitat alongside urban development. Depending on the weather you may be able to swim with the penguins. Shopping happens all along the way.





## Safari



There are several safari locations close to Cape Town where you can experience what is called the Big Five: lion, elephant, African buffalo, leopard, and white rhino. Of course, these safaris will include the opportunity to see many other wild animals like springbok and kudu. Depending on the location this tour will include a game drive, meals, and curios.





## Costs

**\$4150<sup>1</sup>      Approximate total for all elements per person**

Elements are broken down below but subject to change based on actual bookings.  
Savings in one element are used to offset increases in others.

\$1550      International flight

\$2200      Accommodation (3-star hotel), in country transport, food (2 meals per day), HC dedicated staff, certain tours, and fees.

\$200      Safari

\$200      Service element

### **Not included**

- One meal per day
- Trip insurance
- Personal shopping money
- Cost of visa's and traveling preparation expenses

1 - This price includes a free chaperone for every 10 paying students.







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## **Town of Arlington, Massachusetts**

**8:20 p.m. Discussion on District Goals 2018-2019 Evidence and Superintendent Evaluation Process**



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## Town of Arlington, Massachusetts

**Policy: None**



## Town of Arlington, Massachusetts

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### 8:30 p.m. Subcommittee/Liaison Reports/Announcements

#### Summary:


Budget: Kirsi Allison-Ampe (chair)  
Policies & Procedures: Paul Schlichtman (chair)  
Curriculum, Instruction, Assessment & Accountability: Jane Morgan (chair)  
Community Relations: Jennifer Susse (chair)  
Facilities: Bill Hayner (chair)  
Legal Services: Bill Hayner (chair), Jeff Thielman  
Arlington High School Building Committee: Jeff Thielman, Kirsi Allison-Ampe  
Calendar Committee: Jennifer Susse  
Election Modernization Committee: Jennifer Susse  
Superintendent Search Process: Paul Schlichtman (chair)  
AEA Negotiations: Len Kardon and Paul Schlichtman

Liaisons Reports

Announcements

Future Agenda Items

#### ATTACHMENTS:

Type	File Name	Description
 Budget Document	draft_budget_calendar_2019-20.pdf	draft budget calendar 2019-20

Draft  
Arlington Public Schools  
Annual Budget Calendar – 2019-20

Month	Mtg #	Date	Present, Prepare, To Do
September	1	9/12/19	Present Capital Planning requests for 2019-20
	2	9/26/19	<Financial Report*>
<b>End of year report due Sept 30</b>			
October	1	10/10/19	<b>First draft budget calendar</b>
	2	10/24/19	<b>Approve budget calendar</b> Final year's enrollment numbers <Financial Report*>
November	1	11/14/19	Distribute Report of Fiscal year (EOYR) Fed through state grant reports due October 31
	2	11/21/19	<Financial Report*> <b>Answer questions about EOYR Report</b>
December	1	12/12/19	<b>Hear from ½ principals, dept heads, AEA on priorities for next year</b>
	2	12/19/19	<Financial Report*> <b>Hear from ½ principals, dept heads, AEA on priorities for next year</b> <b>Discuss SC priorities for budget</b>
<b>Collect public input on budget (January/February)</b>			
January	1	1/9/20	<b>Set SC priorities for budget</b> <b>Deliver first budget number to Town Manager</b>
January	2	1/23/20	<Financial Report*>
<b>Superintendent's budget to SC members – 2/7/20</b>			
February	1	2/13/20	<b>First look at budget detail</b>
	2	2/27/20	<Financial Report*>
March	1	3/12/20	<b>Budget hearing</b>
	2	3/26/20	<b>Final vote on budget</b> Approve what goes to FinComm <Financial Report*>
<b>Budget meeting with FinComm – TBA</b>			
April	1	4/9/20	
<b>Town Meeting Report goes to printer – when?</b>			
<b>Town Meeting opens 4/27/20</b>			
April	2	4/30/20	<Financial Report*>
May	1	5/14/20	
	2	5/28/20	<Financial Report*>
June	1	6/11/20	
	2	6/25/20	<Financial Report*>
July			MUNIS down for close of fiscal year
August			New FY grants set up as allocated

\*Financial Report, timing subject to Policy requirements



## **Town of Arlington, Massachusetts**

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### **Executive Session**

#### **Summary:**

To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an open meeting, may have a detrimental effect.

To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting, may have a detrimental effect. Collective bargaining may also be conducted.



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**Town of Arlington, Massachusetts**

**8:50 p.m Adjournment**



## **Town of Arlington, Massachusetts**

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**Submitted by Len Kardon, Chair**



## **Town of Arlington, Massachusetts**

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### **Correspondence Received:**

#### **Summary:**

AHS Art descriptions  
AHS Puerto Rico Service Trip Approval form, April 20, 2020  
AHS Cape Town, South Affrica Trip Approval For April 20, 2020  
Warrant # 20066, dated 10/1/2019  
School Committee Regular Meeting Minutes 9/26/2019  
EDCO Collaborative Highlights, October 1, 2019  
MASC Legislative Update: Student Opportunity Act and Q&A, September 19, 2019  
MASC September 2019 Bulletin  
MASC Delegate Manual and 2019 Annual Report  
Emails regarding OMS incident  
APS 2019 Diversity Report  
DESE Educator Diversity Initiatives, MASPA Meeting 10/3/2019  
APS Press Release October 7, 2019  
APS MCAS Presentation 10/10/2019  
Community Relations 8/26/2019 minutes  
Annual Budget Calendar 2019-2020  
AHRC Liaisons to Arlington Public Schools

### **ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	Community_Relations_August_2019_(1).docx	Community Relations 08/26/2019



# MINUTES

## **Community Relations Meeting**

School Committee Room

**8/26/19**

### In Attendance:

Administration: Kathy Bodie

School Committee: Jennifer Susse, Bill Hayner, Jane Morgan, Jeff Thielman

Community: Ashutosh Gupta, Jessica Von Goeler (and daughter), Samayah Farid (and daughter)

Meeting Started at 5:40

Ms. Morgan pointed out that the meeting dates for the previous minutes are wrong. Ms. Susse agreed to correct them. With those emendations, Ms. Morgan moved to approve 5/13 minutes (really 6/11); Mr. Thielman seconded. Unanimous. Mr. Thielman moved to approve 6/3 minutes (really 5/13). Ms. Morgan seconded. Unanimous.

### Update on AHRC Documents

Ms. Susse discussed the almost two-year process that two documents (Response to Incidents and AHRC School Liaisons) have gone through and gave information on the Superintendent meeting this summer with representatives from the AHRC, the police, and APS school administrators.

Mr. Hayner raised the question about whether the AHRC documents should be School Committee documents, given that the "Response to Incidents" document especially directs the Superintendent. We agreed to present the question to the full School Committee.

Ms. Morgan suggested that Crisis Response Team be defined. There was also some discussion on the appropriateness of including school DIGs in the document.

Ms. Susse agreed to bring the small changes to the AHRC.

Motion by Mr. Thielman to recommend approval by the full School Committee, seconded by Ms. Morgan. Unanimous.

On the School Liaison document there was agreement that this did not need to be a School Committee document as it describes a relationship between AHRC and School Administrators. Mr. Thielman suggested language that would make it clear that AHRC representatives were advisors and Ms. Susse agreed to bring that language to AHRC as well.

### Plan for Afterschool Programs

The committee heard concerns from several members of the community about difficulties getting space in afterschool programs. Ms. Susse presented the results of a Superintendent meeting with several afterschool programs this summer where they agreed to establish a common calendar and to adopt common application procedures and wait list protocols.

Ms. Morgan expressed concerns about the early date for buffer zone decisions, which feeds into an earlier date for after-school decisions. She noted that we need to strike a balance between families' desires for clarity and the district's need to get accurate numbers when making classroom assignments. Ideally, we should give the Superintendent as much wiggle room as possible, within reason.

Dr. Bodie shared Ms. Morgan's concern but felt that it was worth keeping the earlier dates this year.

Parent concerns include:

- Concern about Arlington Rec's decision to cancel the bus to Stratton.
- Concern that as number of students in a building increases that there isn't a corresponding increase in after-school slots.
- Concern that it is difficult to get students into afterschool programs if you move in with a child older than kindergarten (and the suggestion that students should be selected randomly without preference to current families).
- Concern that communication is still poor from program directors about wait lists, and other matters.

### AHRC

The committee decided to recommend Chris Dimeo to the full committee for the open AHRC slot. Ms. Susse agreed to reach out to him to make sure he was still interested.

### Outreach for Superintendent Search

There was a quick discussion on the outreach that was done in the past and on the timing of the coming search.

### Buffer Zone Expansion

We talked about the process. The administration is currently working on some potential suggested changes to the Buffer Zones to be discussed this spring. Dr. Bodie said that any potential buffer zone changes wouldn't go into effect until the 2021/22 school year.

6:55 – Mr. Thielman exited for another appointment.

7:00 Motion to adjourn by Ms. Morgan. Seconded by Ms. Susse. Unanimous