

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
School Committee Regular Meeting
Thursday, December 19, 2019
6:30 PM***

*Arlington High School
School Committee Room
869 Mass Avenue, 6th Floor
Arlington, MA 02476*

6:30 p.m. Open Meeting

6:30 p.m. Public Comment

6:40 p.m. Approval of Pathways Academy Plan, M Gougeon, Executive VP/COO McLean Hospital, L. Mead

- *Approval of relocation of the Pathways Academy Program from Belmont, MA to Arlington, MA*

6:50 p.m. Elementary FY 21 Budgetary Needs Request, Principals

7:20 p.m. AEA Elementary FY 21 Budgetary Needs Requests, M. Nolan

7:30 p.m. Approval of Student start date and February and April vacation weeks on the Arlington Public School Calendar 2020-2021

7:35 p.m. Professional Development Day Update, R. MacNeal

7:50 p.m. Monthly Financial Report, M. Mason

8:00 p.m. Superintendent's Report, K. Bodie

- *AHS Building Project Update*

8:20 p.m. Consent Agenda

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:

**Approval of Warrant: Warrant Number 20114, Dated 12/17/2019 Total*

**Amount \$1,655,306.86*

**Approval of Minutes: Regular School Committee Minutes 12/12/2019*

**Approval of Trips: Nagaokakyo also Kyoto, Osaka, Kobe, and Nara Japan Homestay July 4, 2020 to July 14, 2020.*

8:30 p.m. Policy: BE, BEDB, KF-E

- *BE School Committee Meetings second Reading*
- *BEDB Agenda Format Prep and Dissemination second Reading*
- *KF-E Fee Structure for Rental of School Building Space, second Reading*

8:40 p.m. Subcommittee/Liaison Reports/Announcements

Budget: Kirsi Allison-Ampe (chair)

Policies & Procedures: Paul Schlichtman (chair)

Curriculum, Instruction, Assessment & Accountability: Jane Morgan (chair)

Community Relations: Jennifer Susse (chair)

Facilities: Bill Hayner (chair)

Legal Services: Bill Hayner (chair), Jeff Thielman

Arlington High School Building Committee: Jeff Thielman, Kirsi Allison-Ampe

Calendar Committee: Ms. Susse

Election Modernization Committee: Ms. Susse

Superintendent Search Process: Paul Schlichtman

AEA Negotiations: Len Kardon and Paul Schlichtman (chair)

Liaisons Reports

Announcements

Future Agenda Items

8:55 p.m. Disband Legal Services Subcommittee

Executive Session

To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an open meeting, may have a detrimental effect.

To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting, may have a detrimental effect. Collective bargaining may also be conducted.

9:00 p.m. Adjournment

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Submitted by Len Kardon, Chair

Correspondence Received:

Warrant 20114 dated 12/17/2019

School Committee Regular Minutes 12/12/2019

Pathways Academy documents

Out of State - International Travel Application Nagaokakyo, Japan, July 2020

APS Elementary FY 21 Budget Needs Request
AEA 20-21 Menotomy/Elementary Budget Request
BE School Committee Meetings second Reading
BEDB Agenda Format Prep and Dissemination edits for second reading
KF-E Fee Structure for Rental of School Building Space, second Reading
Approval of Student start date and February and April vacation weeks on the Arlington
Public School Calendar 2020-2021
November 1 Professional Development Day Presentation



Town of Arlington, Massachusetts

Meeting Location

Summary:

Arlington High School
School Committee Room
869 Mass Avenue, 6th Floor
Arlington, MA 02476



Town of Arlington, Massachusetts

6:30 p.m. Open Meeting

ATTACHMENTS:

	Type	File Name	Description
▣	Backup Material	School_Committee_2019_November_(1).pdf	OMS School Committee Art work

The Ottoson Middle School Display Board Descriptions:

Each of the 3 Ottoson display boards are a mixture of art work made by 7th and 8th grade artists. The displays include photographs of the three dimensional work that the Ottoson art students are working on this year as well as mixed media prints made by the 7th and 8th grade artists.

8th Grade students were introduced to the idea of using their art as a way to relay a message to an audience. Students looked at the work of contemporary artists such as JR, Vik Muniz, Shadi Ghadirian, Kehinde Wiley, and Steve Locke to see the variety of ways that artists show their personal voice through art. Students were challenged to come up with their own message, something that they are passionate about, and create a piece of art that conveys that message. 8th Graders were also challenged to be subtle with their designs as a way to bring the viewer in and make them wonder and think about their piece.

For their Choice Projects, the 8th graders were asked to design a project entirely on their own. The goal was for students to choose a project or idea that appealed to them personally and incorporated materials that they would be excited to work with. Students either made a project from a list of project ideas inspired by heroes, or they made a project entirely of their own design. They were asked to choose a subject based on something that related to them or someone that they look up to as a hero. Students were allowed to choose their materials and whether their project would be two-dimensional or three-dimensional.

This term the 7th Grade students looked at many different contemporary artists to find inspiration for their Master inspired sculptures. Students were asked to find a painting by a master artist that they connected to in some way and respond to it in the form of a sculpture. Students could choose to replicate the composition or some piece of the original art - they could incorporate any element of the original artwork - the colors, the shape, the subject - however they wanted to reflect the original painting. The sculptures are made with cardboard, newspaper, paper mache, found and recycled materials and paint.

7th Graders also experimented with printmaking and mixed media techniques this term. We looked at the work of master printmakers and contemporary artists to see the endless possibilities of the medium.

Students were asked to plan their own print which is inspired by an event, in the past or present, that has impacted their life either personally or globally. They could also plan a print that is inspired by a topic that they are passionate about.

Students experimented with many different printmaking techniques including monoprinting and block printing. They also experimented with other various mediums to create different layers in their prints. We challenged the students to be subtle in their use of imagery and asked them to show their ideas to the audience abstractly or symbolically rather than spelling them out with more obvious narrative representation.



Town of Arlington, Massachusetts

6:30 p.m. Public Comment



Town of Arlington, Massachusetts

6:40 p.m. Approval of Pathways Academy Plan, M Gougeon, Executive VP/COO McLean Hospital, L. Mead

Summary:

- Approval of relocation of the Pathways Academy Program from Belmont, MA to Arlington, MA

ATTACHMENTS:

Type	File Name	Description
▢ Backup Material	Comprehensive_Program_Description_-_Pathways_Academy.docx	Comprehensive Program Pathways Academy
▢ Backup Material	Social_Pragmatics_Curriculum_Outline_2019-20.docx	Social Pragmatics Curriculum Outline
▢ Backup Material	Education_at_Pathways_Academy.docx	Education at Pathways Academy
▢ Backup Material	Pathways_Academy_Lesson_Plans_Science.pdf	Pathways Academy Lessons Plans

Pathways Academy

Program & Student Description, Program Capacity (Criterion 1.2)

Population Summary

Pathways Academy is a day program with an operational capacity of 32 students, with 30 students currently enrolled (as of 8/6/19). Pathways Academy serves students between the ages of 6 through 22 years of age with diagnoses of neurodevelopmental disorders including, but not limited to Autism Spectrum Disorders, with or without co-occurring psychiatric disorders.

Educational Characteristics of Population Served

Students at Pathways Academy may present with significant anxiety around school in general and/or specific subjects. Many students struggle with school phobia and have had previous negative experiences in other school settings. Students at Pathways Academy tend to have average intelligence scores although significant gaps in knowledge and delay in skill development are common. Some students may have specific learning disabilities and challenges with processing speed. Most students at Pathways Academy have had negative experiences in programs with strict ABA philosophies and benefit from our system of social-pragmatic learning and natural consequences.

Learning, Social-Emotional, and Behavioral Characteristics

Many of the students at Pathways academy struggle with:

- Typical school and classroom-based demands
- Social Skills
- Sensory processing
- School-related anxiety
- Frustration with school subject matter
- Limited ability to produce written work
- Working on non-preferred topics
- Accepting instruction
- Making mistakes
- Frustration tolerance
- Rigid thinking
- Unrealistic expectations of themselves
- Limited tolerance for change/transition
- Mathematics and/or writing
- Schoolwork output in general
- Motor skills (fine and gross)
- Attention and/or impulse control
- Reduced processing speed
- Tendency to perseverate on thoughts or actions
- Tendency to become caught up in anxious thinking and worry
- Tendency to shut down when demands outweigh coping skills

- Tendency to act out when demands outweigh coping skills

Philosophy, Goals, and Objectives of the Program

Pathways Academy strives to meet the physical, social, and academic needs of children and adolescents who are out of school or struggling in school and are having difficulty understanding social cues and tend to misunderstand and misinterpret social situations. The goal and objectives of the program are to provide students with a low-stress, therapeutic learning environment in which each student's plan can be customized based on his/her individual academic, social, and cognitive profile.

Pathways Academy provides services, based on the philosophy of developmental, child-centered education. All behaviors are seen as a form of communication. Pathways Academy students often have difficulty integrating their experiences and interactions and drawing expected inferences. Their reduced ability in these areas often leads to feelings of frustration, limited success, and low self-esteem. They also may have co-occurring psychiatric diagnoses, including depression, social and academic anxiety, and/or mood disorders.

Pathways Academy utilizes a consistent implementation of positive behavioral supports and natural consequences to manage student behavior. Every effort is made to encourage positive behavior by acknowledging and reinforcing cooperative interaction, developing consistent clear rules in conjunction with the student, and designing classrooms/play spaces with children's needs in mind. Students are encouraged to use their language and developing social skills to resolve conflicts instead of using harmful or physically aggressive behaviors. Students are taught to find appropriate avenues for meeting their needs and for defusing their anger.

At Pathways Academy the Educational Administrator ensures that all staff members have an understanding and knowledge of the general curriculum expectations and Learning Standards of the Massachusetts Curriculum Frameworks and the Common Core Standards and that this knowledge has been incorporated into the educational programs developed for each student as written in his/her Individualized Education Plan (IEP).

Pathways Academy's work environment provides for low-distraction work areas, preferential seating away from distractions and/or close to the teacher, preparation of students for transitions and changes in routines, support during transition times and earphones for all equipment with audio functions. Pathways Academy provides support for free time activities, low ratio supervision throughout the day, carpeting on floors, dimmer switches on lights, and availability of incandescent or fluorescent lighting. A consistent, predictable schedule is readily available to students within their classroom on a daily basis.

All assignments are clearly presented in writing and/or aloud. Teachers provide adaptation and/or modification of classroom material and/or of the amount of work assigned, reduction of paper and pencil tasks, provision of taped or highlighted texts,

outlines, a scribe, division of work into short, sequential steps with opportunities for reinforcement, and feedback at the end of each step. Supplementary materials are provided as needed. Students are encouraged to utilize sensory items and strategies within the classroom and to take sensory breaks when needed.

Pathways Academy supports students in listening and following directions with the use of eye contact, repeated directions, gentle reminders, multimodal instruction and cueing, and through the use of examples. Pathways Academy staff members break down instructions into steps, break down information into manageable chunks, keep verbal instructions simple, and use positive reinforcement on a consistent and continued basis. Expectations are individualized to the needs of each student and can be adjusted in an ongoing manner throughout the day if needed. Pathways Academy staff provides ongoing support and structure, teaches to student strengths, uses high impact visual aids, and provides frequent positive encouragement.

Social Pragmatics

Social pragmatics is taught directly as a core subject and is integrated throughout the school day. Pathways Academy is committed to providing a supportive environment in which students can learn, develop, and practice social pragmatic skills, both with staff members and with one another. Field trips into the community provide students the opportunity to practice skills in other settings. Pragmatics instruction includes skills such as asking for help, listening, bringing materials to class, following instructions, friendship skills, beginning and ending a conversation, joining in a conversation, playing a game, asking a favor, giving and receiving a compliment, sharing, apologizing, dealing with feelings including knowing and expressing feelings, recognizing the feelings of others, expressing concern, dealing with anger, dealing with another person's anger, dealing with fear, and expressing affection. Students also learn coping strategies and social-emotional regulation strategies. Students are taught methods to improve their understanding and expression of non-verbal communication, how to successfully deal with anxiety, and skills for dealing with stress.

Transition Planning

Pathways Academy's Transition Planning program is individualized for each student. Pathways Academy staff members work with students to develop a transition plan and work on pre-vocational and career skills, which may include, but are not limited to: community service work, gaining experience, attending community college, and obtaining a part time job. Transition planning activities are also addressed in pragmatics class.

English as a Second Language

Pathways Academy is dedicated to ensuring the meaningful participation of students with limited English proficiency and welcomes eligible students with limited English proficiency to apply for admission. All students at Pathways Academy are offered equal opportunity to access and participate in the program's services and activities regardless of English proficiency level. Pathways Academy works closely with school districts to implement necessary program modifications and support services to identify and

effectively serve students with limited English proficiency. Students with limited English proficiency will receive sheltered content instruction and additional instruction in English as a Second Language (ESL) from a certified ESL teacher unless the student's IEP specifies otherwise.

Physical Education

Students participate in physical education class once a week, covering the fundamentals of non-competitive team sports as well as team building and group activities. Activities are adapted to meet student interests, abilities, and specific needs. In addition, students are given the opportunity to use the McLean Hospital Fitness Center on a weekly basis.

Recreation Services

If a student's IEP requires that he or she receive recreation services, Pathways Academy will work with the sending school district to ensure that the student receives the appropriate services and/or equipment. The student will work with Pathways staff to determine what his or her specific needs are and to develop and implement a plan to work toward recreation goals and objectives during the school day. Pathways Academy has dedicated outdoor space for recreation, an indoor dayroom, an indoor gym, and a fitness center. In addition, the McLean campus includes wilderness trails and walking paths. Pathways Academy provides students with a variety of sports equipment, board and computer games, student-based activities, craft materials, and opportunities for interaction.

Transportation

Sending school districts provide transportation to and from Pathways Academy. Pathways Academy provides the school district, transportation companies, and parents with daily schedules for arrival, departure and vacation days. It is the responsibility of parents to call the transportation company to report absences or changes in dismissal arrangements. Pathways Academy staff members meet and escort students to and from their vans. Pathways Academy staff transport students in McLean Hospital vans for scheduled community outings.

Speech and Language

Pathways Academy's Speech and Language Therapists (SLPs) address expressive/receptive language needs, pragmatic communication issues, and executive function impairments in individual sessions as per student's IEPs.

Sensory Integration

Sensory integration plans are developed for each student by the Occupational Therapists (OTs). Pathways Academy's OTs provide individualized sensory integration training and support to students in the occupational therapy gym, classroom and/or milieu. All Pathways Academy staff members are trained to assist students with sensory integration activities. A music room is available to students during sensory integration breaks.

Occupational Therapy and Life Skills

Pathways Academy's OT provides services including, but not limited to, individualized therapy for gross motor skill development, fine motor skill development, motor planning, sensory modulation, handwriting, and keyboarding. In addition, self-help and daily living skills, such as simple meal preparation, self-care, personal hygiene, folding laundry, and household chores can be addressed within a student's individual therapy sessions or within the classroom.

School Health Services

The Pathways Academy school nurse and consulting physician provide school health services as necessary. McLean Hospital has a Medical Doctor on Call (MDOC), a walk-in clinic for emergency medical services and a Clinical Evaluation Center for emergency psychiatric services.

Assistive Technology

Pathways Academy's adaptive/assistive technology is available to all students and includes, but is not limited to, iPads, desktop computers, laptop computers, tablets, LCD televisions, projectors, and audio players. In the event that an enrolled student has a visual, hearing, or other impairment, Pathways Academy will coordinate efforts with his/her school district to obtain adaptive equipment as per the student's IEP, which may include Braille materials.

Communication Needs

Pathways Academy ensures that all students, including deaf and hard of hearing students, receive appropriate services to meet their communication needs. These services include, but are not limited to, Speech and Language therapy, assistive technology, social pragmatic classes and staff guidance and intervention during social interactions.

Parent Training and Counseling

Pathways Academy has a Parent Advisory Group (PAG) that offers opportunities for parent training at twice yearly PAG meetings on topics such as social pragmatics and sensory integration. Pathways Academy encourages parents to contact local agencies to pursue counseling or additional training resources.

Not Offered by Pathways Academy

- Pathways Academy does not offer Mobility Orientation Training or Physical Therapy. In the event that a student's IEP requires mobility training and/or physical therapy, the sending school district provides these services.
- Pathways Academy does not provide individual psychological counseling or rehabilitation counseling services to parents and/or students. Parents and students are encouraged to seek outside counseling if they are interested.
- Pathways Academy does not encourage or facilitate the interaction between enrolled Pathways Academy students and patients at McLean Hospital. This includes, but is not limited to, the use of other unit's facilities. In addition, Pathways Academy does not promote or participate in gatherings with school

groups or agencies other than Pathways Academy. Pathways Academy does not have extracurricular activities beyond the traditional school day.

- Pathways Academy does not offer individual tutoring of students; however, staff members assist students with individual learning needs within the classroom as needed.
- Pathways Academy does not offer neuropsychological testing or testing beyond the mandatory three-year psycho-educational assessment (cognitive and academic) or any other service not indicated in our pricing contract. In the event that additional services are required as per a student's IEP, it is the responsibility of the sending school district to arrange and fund said services.
- Pathways Academy does not provide specific social work services outside of assisting with the transition planning process.

Pragmatics Classes 2019 - 2020 Outline

1) September 2019 Topic: Identify and Values

- a) Welcome back to new school year at Pathways Academy! As our students get older, their interests, strengths and values change. In September, pragmatics classes will focus on identify and personal values. Students will learn to identify their likes, dislikes and interests.
 - i) Week 1, Lesson 1: Culture, Identify and Self-Concept
 - ii) Week 1, Lesson 2: Personal Values, Likes and Dislikes
 - iii) * Week 1 Pragmatic Outing – Belmont Center (Scavenger Hunt)
 - iv) Week 2, Lesson 1: Strengths and Weaknesses
 - v) Week 2, Lesson 2: Personality Quizzes & Autobiographies
 - vi) * Week 2 Pragmatic Outing – Arboretum
 - vii) Week 3, Lesson 1: Loyalty, Confidence, Courage
 - viii) Week 3, Lesson 2: Responsibility, Respect, Compassion
 - ix) * Week 3 Pragmatic Outing – Bank Tour
 - x) Week 4, Lesson 1: Movie (*Toy Story* or *Remember the Titans*)
 - xi) Week 4, Lesson 2: Movie (*Toy Story* or *Remember the Titans*)
 - xii) * Week 4 Pragmatic Outing – Freedom Trail

2) October 2019 Topic: Nonverbal Language & Social Communication

- a) Social communication is an important aspect of social skills. During this month, students will learn various social communication skills such as how to appropriately enter and exit a conversation, how to choose an appropriate topic, and how to stay on topic. This month will also focus on nonverbal language - skills like proxemics, body language, gestures, tone of voice, and active listening.
 - i) Week 1, Lesson 1: Initiating a Conversation & Choosing a Topic
 - ii) Week 1, Lesson 2: Reciprocal Conversation & Ending a Conversation
 - iii) * Week 1 Pragmatic Outing – Market (Pie Ingredients)
 - iv) Week 2, Lesson 1: Blurting/Filters
 - v) Week 2, Lesson 2: Active Listening
 - vi) * Week 2 Pragmatic Outing – Apple Picking
 - vii) Week 3, Lesson 1: Facial Cues, Body Language/Gestures
 - viii) Week 3, Lesson 2: Proxemics
 - ix) * Week 3 Pragmatic Outing – Michael's Craft Store
 - x) Week 4, Lesson 1: Tone of Voice
 - xi) Week 4, Lesson 2: Appearance/Hygiene
 - xii) * Week 4 Pragmatic Outing – Pumpkin Decoration (Backyard)
 - xiii) Week 5, Lesson 1: Movie (*Wall-E* or *Mr. Bean*)
 - xiv) Week 5, Lesson 2: Movie (*Wall-E* or *Mr. Bean*)
 - xv) * Week 5 Pragmatic Outing – Puppet Making and Show

3) November 2019 Topic: Building and Maintaining Friendships

- a) Building and maintaining friendships is often an area of difficulty our students find themselves facing. This month will focus on how to use what they previously learned about their identify, likes, dislikes, values and interests to find appropriate friends to build a friendship with. This month will also focus on how to maintain a current friendship and why maintaining friendships is important.

- i) Week 1, Lesson 1: Importance of Friendship
- ii) Week 1, Lesson 2: Joining a Group or Initiating a Friendship
- iii) * Week 1 Pragmatic Outing – Target
- iv) Week 2, Lesson 1: Characteristics of a Good Friend & Choosing Friends
- v) Week 2, Lesson 2: Acquaintances to Friends
- vi) * Week 2 Pragmatic Outing – Jay Gee
- vii) Week 3, Lesson 1: Levels of Friendships
- viii) Week 3, Lesson 2: Admiring and Complimenting Others
- ix) * Week 3 Pragmatic Outing – Restaurant
- x) Week 4, Lesson 1: Movie (*The Sandlot* or *The Little Rascals*)
- xi) Week 4, Lesson 2: Movie (*The Sandlot* or *The Little Rascals*)
- xii) * Week 4 Pragmatic Outing – Ninja Course

4) December 2019 Topic: Social Conflicts and Problem Solving

- a) This month's topic will build off November's lesson. Recognizing a problem or a social conflict and being able to solve it is an important social pragmatic skill to have in order to maintain friendships. This month will focus on handling disagreements, conflict resolution and being respectful.
 - i) Week 1, Lesson 1: Solving Problems Before They Become Problems
 - ii) Week 1, Lesson 2: Handling Disagreements
 - iii) * Week 1 Pragmatic Outing – Library (Research Faneuil Hall)
 - iv) Week 2, Lesson 1: Conflict Resolution
 - v) Week 2, Lesson 2: Being Respectful
 - vi) * Week 2 Pragmatic Outing – Faneuil Hall
 - vii) Week 3, Lesson 1: Celebrations with Friends & Get Togethers
 - viii) Week 3, Lesson 2: Holidays Around the World
 - ix) * Week 3 Pragmatic Outing – Dunkin'
 - x) Week 4, Lesson 1: Winter Break (Movie)
 - xi) Week 4, Lesson 2: Winter Break (Movie)
 - xii) * Week 4 Pragmatic Outing – Ice Skating

5) January 2020 Topic: Bullying vs. Teasing

- a) Students will focus on teasing, bullying and peer conflicts. They will learn to identify bullying in all its forms. Students will learn to make the distinction between bullying, accidental issues between peers, teasing and conflicts. With this understanding about bullying, lessons will shift toward things students can do to prevent bullying and how to handle it if they experience bullying.
 - i) Week 1, Lesson 1: Bullying 1
 - ii) Week 1, Lesson 2: Bullying 2
 - iii) * Week 1 Pragmatic Outing – Belmont Center (2 stops)
 - iv) Week 2, Lesson 1: Bullying Variations
 - v) Week 2, Lesson 2: Cyber Bullying
 - vi) * Week 2 Pragmatic Outing – Museum of Fine Arts
 - vii) Week 3, Lesson 1: Teasing and Targets
 - viii) Week 3, Lesson 2: Am I a Bully?
 - ix) * Week 3 Pragmatic Outing – Bully Guest Speaker
 - x) Week 4, Lesson 1: Cultivating Kindness

- xi) Week 4, Lesson 2: Cultivating Kindness
- xii) * [Week 4 Pragmatic Outing – Isabella Stuart Gardner Museum](#)

6) February 2020 Topic: Exploring Figurative Language and Language Concepts

- a) With an understanding of friendships and other relationships, Pragmatics Classes will move toward exploring nuanced skills that are important to advancing relationships and social communication. First of these topics include the topic for February 2020: *Figurative Language and Language Concepts*. Lessons on this topic will introduce our students to the myriad of ways in language may be used and understood beyond the literal. The following forms of figurative language will be described for our students: metaphors, similes, hyperbole, language with multiple meanings, sarcasm, and idioms.
 - i) Week 1, Lesson 1: Introduction to Figurative Language – Metaphors and Similes
 - ii) Week 1, Lesson 2: Hyperboles and Personification
 - iii) * [Week 1 Pragmatic Outing – Dunkin’](#)
 - iv) Week 2, Lesson 1: Multiple Meanings
 - v) Week 2, Lesson 2: Irony and Idioms
 - vi) * [Week 2 Pragmatic Outing – Museum of Science](#)
 - vii) Week 3, Lesson 1: Indirect Language/Social Lies
 - viii) Week 3, Lesson 2: Making Guesses (Inferencing)
 - ix) * [Week 3 Pragmatic Outing – Library \(MOS research\)](#)
 - x) Week 4, Lesson 1: Getting from Details to Main Ideas or Concepts
 - xi) Week 4, Lesson 2: Words are Not as Simple As They Appear: Behavioral Concepts
 - xii) * [Week 4 Pragmatic Outing – Burlington Mall](#)

7) March 2020 Topic: Appropriate Use of Humor

- a) Building on last month’s topic of figurative language, March 2020 Pragmatics Lessons will address *Appropriate Use of Humor*. Students will learn about laughter and the brain before delving into a study on the various types of humor. Distinctions will be made on use humor appropriately, such as the importance of knowing the right time for joking as well as looking at the responses of others when telling a joke.
 - i) Week 1, Lesson 1: Introduction – Appropriate Use of Humor
 - ii) Week 1, Lesson 2: Pranks-Funny or Mean, Humor-stop or keep going
 - iii) * [Week 1 Pragmatic Outing – Library \(History of St. Patrick’s Day\)](#)
 - iv) Week 2, Lesson 1: Environment – Know Your Venue
 - v) Week 2, Lesson 2: What to Avoid – Know Your Audience
 - vi) * [Week 2 Pragmatic Outing – Irish Restaurant](#)
 - vii) Week 3, Lesson 1: Executive Functioning: Managing Time
 - viii) Week 3, Lesson 2: Executive Functioning: Organizing Thoughts and Materials
 - ix) * [Week 3 Pragmatic Outing – Target](#)
 - x) Week 4, Lesson 1: Get Ready, Do, Done.
 - xi) Week 4, Lesson 2: Problem Solving, Self-Reflection
 - xii) * [Week 4 Pragmatic Outing – Escape Room](#)

8) April 2020 Topic: Emotions & Identifying Coping Skills

- a) Pragmatics classes will focus on the important topic of understanding emotions. The understanding of emotions is a critical aspect to social development that will facilitate engagement with others. Therefore, to enhance our students’ emotional awareness and

comprehension, the following topics will be addressed: emotional identification (discussing different positive and negative emotions), the connections between thoughts, feelings, and behavior, and perspective taking with emotions.

- i) Week 1, Lesson 1: Introduction to Emotions in Self and Other
- ii) Week 1, Lesson 2: What are Emotions/Vocabulary
- iii) * Week 1 Pragmatic Outing – Michael’s for Card Crafts
- iv) Week 2, Lesson 1: Positive Emotions
- v) Week 2, Lesson 2: Negative Emotions
- vi) * Week 2 Pragmatic Outing – Senior Home Card delivery
- vii) Week 3, Lesson 1: Anger/Frustration
- viii) Week 3, Lesson 2: Emotions and the Body
- ix) * Week 3 Pragmatic Outing – Shaw’s for Bake Sale Items
- x) Week 4, Lesson 1: Communicating Feelings
- xi) Week 4, Lesson 2: Recognizing Feelings in Others
- xii) * Week 4 Pragmatic Outing – Bake Sale

9) May 2020 Topic: Relationships (West Wing) / Self-Care Skills (East Wing)

- a) West Wing: As our students get older, curiosity and interest in relationships arise. This month will focus on developing self-care skills such as developing various coping tools and emotional wellbeing. This will transition into an introduction to relationships.
 - i) Week 1, Lesson 1: Introduction to Coping Skills and Self-care
 - ii) Week 1, Lesson 2: What are Coping Skills and Why Learn Them?
 - iii) * Week 1 Pragmatic Outing – Trader Joe’s for Picnic Snacks
 - iv) Week 2, Lesson 1: Review Joining a Group
 - v) Week 2, Lesson 2: Meeting a New Person
 - vi) * Week 2 Pragmatic Outing – Walden Pond Picnic
 - vii) Week 3, Lesson 1: Getting to Know a New Person – The Spoken and the Unspoken
 - viii) Week 3, Lesson 2: Suggesting a Date—or Not.
 - ix) * Week 3 Pragmatic Outing – CVS Pharmacist Chat
 - x) Week 4, Lesson 1: He/She Said Yes! What’s Next?
 - xi) Week 4, Lesson 2: Boundaries – Others’ and Ours
 - xii) * Week 4 Pragmatic Outing – Buffet
- b) East Wing: In the month of May, pragmatic lessons will address coping strategies and self-care. Over the course of the month, students will learn about and try a variety of different coping tools. After learning how to cope with strong emotions, students will be taught about self-care in general, which is important to fostering ongoing emotional wellbeing.
 - i) Week 1, Lesson 1: Introduction to Coping Skills and Self-care
 - ii) Week 1, Lesson 2: What are Coping Skills and Why Learn Them?
 - iii) * Week 1 Pragmatic Outing – Trader Joe’s for Picnic Snacks
 - iv) Week 2, Lesson 1: Review of Negative Emotions
 - v) Week 2, Lesson 2: Deep Breathing, Progressive Muscle Relaxation
 - vi) * Week 2 Pragmatic Outing – Walden Pond Picnic
 - vii) Week 3, Lesson 1: Stretching/Yoga
 - viii) Week 3, Lesson 2: Mindfulness
 - ix) * Week 3 Pragmatic Outing – CVS Pharmacist Chat
 - x) Week 4, Lesson 1: Self-Care/Self-Respect
 - xi) Week 4, Lesson 2: Gratitude

xii) * Week 4 Pragmatic Outing – Buffet

10) June 2020 Topic: Expected Behaviors

- a) Pragmatics classes will focus on expected behaviors in various contexts. Topics covered within the theme of *Expected Behaviors* include, being respectful, using social filters, being a polite guest, eating at restaurants politely, dressing as expected in different contexts, and following rules. In addition, lessons will address expectations with respect to goal-setting and future thinking.
 - i) Week 1, Lesson 1: Introduction to Expected Behaviors
 - ii) Week 1, Lesson 2: Language Styles, Formal vs. Unformal
 - iii) * Week 1 Pragmatic Outing – Library (History of Concord/Lexington)
 - iv) Week 2, Lesson 1: Behavior in Public
 - v) Week 2, Lesson 2: Being a Guest, Restaurant and Buffet Etiquette
 - vi) * Week 2 Pragmatic Outing – Concord/Lexington
 - vii) Week 3, Lesson 1: Social Filters, The Social Fake
 - viii) Week 3, Lesson 2: Respect for Cultures and Religions
 - ix) * Week 3 Pragmatic Outing – Police Precinct Tour
 - x) Week 4, Lesson 1: Showing Respect Through Our Presentation/Dress
 - xi) Week 4, Lesson 2: Negotiation Boundaries and Closeness
 - xii) * Week 4 Pragmatic Outing – Castle Island

11) July 2020 Topic: Flexibility, Growth Mindset, and Perspective Taking

- a) Pragmatics classes will address flexibility, growth mindset, and perspective taking. Topics addressed these two months will focus on enhancing cognitive flexibility and perspective taking. Moving beyond this, students will learn about growth mindsets, distinguishing between flexible and rigid thinking. These skills will be applied socially to address the potential for thinking flexibly when engaged with others.
 - i) Week 1, Lesson 1: Introduction to Growth Mindset
 - ii) Week 1, Lesson 2: Flexibility vs. Rigid Thinking
 - iii) * Week 1 Pragmatic Outing – Star Market (Pie Ingredients)
 - iv) Week 2, Lesson 1: Getting Stuck
 - v) Week 2, Lesson 2: Go with the Flow!
 - vi) * Week 2 Pragmatic Outing – Berry Picking
 - vii) Week 3, Lesson 1: Embracing Change – Fear vs. Excitement
 - viii) Week 3, Lesson 2: Growth Mindset – See the Possible.
 - ix) * Week 3 Pragmatic Outing – Library (History of Red Sox)
 - x) Week 4, Lesson 1: Turning Failure Into Success
 - xi) Week 4, Lesson 2: There Are No Accidents
 - xii) * Week 4 Pragmatic Outing – Fenway Tour
 - xiii) Week 5, Lesson 1: How Can Goals Promote Expected Behaviors?
 - xiv) Week 5, Lesson 2: Why is Leisure Time Important?
 - xv) * Week 5 Pragmatic Outing- Community College? Or Starbucks

12) August 2020 Topic: Education, Training, Employment - Getting Involved in the Community

- a) West Wing: During this month, the focus will be on developing an understanding of communication skills required for employment. The specific topics covered include career and vocational assessment; college, technical institutes and apprenticeships; finding employment; and

keeping a job. Students will also learn why getting involved in the community is important and how it benefits not only themselves, but those in their community.

- i) Week 1, Lesson 1: Career and Vocational Assessment
 - ii) Week 1, Lesson 2: College, Technical Institutes and Apprenticeships
 - iii) * Week 1 Pragmatic Outing – Firehouse Visit
 - iv) Week 2, Lesson 1: Finding Employment
 - v) Week 2, Lesson 2: Keeping a Job
 - vi) * Week 2 Pragmatic Outing – Cradle to Crayons
 - vii) Week 3, Lesson 1: Importance of Volunteering
 - viii) Week 3, Lesson 2: Research Volunteer Opportunities
 - ix) * Week 3 Pragmatic Outing – Dr. Chat
 - x) Week 4, Lesson 1: Community Volunteer Work
 - xi) Week 4, Lesson 2: Community Volunteer Work
 - xii) * Week 4 Pragmatic Outing – Harvard Square
- b) East Wing: In the month of August, students will learn about working together in a group towards a common goal. This month will focus on team-building exercises and why working as a group is an important life-skill to learn. Students will also learn about why it is important to get involved in the community and how they can get involved.
- i) Week 1, Lesson 1: Working as a Team
 - ii) Week 1, Lesson 2: Team Building Exercise
 - iii) * Week 1 Pragmatic Outing – Firehouse Visit
 - iv) Week 2, Lesson 1: Review Conflict Resolution
 - v) Week 2, Lesson 2: Team Building Exercise
 - vi) * Week 2 Pragmatic Outing – Cradle to Crayons
 - vii) Week 3, Lesson 1: Importance of Volunteering
 - viii) Week 3, lesson 2: Research Volunteer Opportunities
 - ix) * Week 3 Pragmatic Outing – Dr. Chat
 - x) Week 4, Lesson 1: Community Volunteer Work
 - xi) Week 4, Lesson 2: Community Volunteer Work
 - xii) * Week 4 Pragmatic Outing – Harvard Square

* pragmatic outings will be announced at the beginning of each month in the parent newsletter

Academics at Pathways Academy

Pathways Academy is a DESE-approved, year-round school developed to meet the psychological, social and academic needs of children and adolescents ages six through 22, with Autism Spectrum disorders. Pathways Academy's students have difficulty understanding social cues and tend to misunderstand and misinterpret social situations. They have difficulty integrating their experiences and interactions and drawing expected inferences. Students' reduced ability in these areas often leads to feelings of frustration, limited success, and low self-esteem. They also may have co-occurring psychiatric diagnoses, social and academic anxiety, and other social-emotional challenges. Educational and clinical services are based on a comprehensive assessment of each student's neuropsychological profile.

Pathways Academy's developmentally-based program serves the academic and clinical needs of each student, providing comprehensive integrated educational and therapeutic services within naturalistic group settings. Furthermore, Pathways Academy interprets students' behaviors as a form of communication. We employ social pragmatics and social skills training in all our programming; everything is an opportunity for learning and growth. At Pathways Academy, children with similar cognitive, learning, and developmental profiles are clustered together to facilitate group learning with a staff to student ratio of 1:2. Students are assigned to a classroom according to their chemistry with other students within the classroom, as well as their age and academic achievement/support needs. Students are grouped within 48 months of age, according to DESE regulations. Maximum classroom size is four students.

All required subject areas are accessible to Pathways Academy students, consistent with public education standards. Subject areas are addressed through modified instruction in a manner specific to the needs and abilities of the individual student, based on his/her IEP as well as learning profile. Subject areas include but are not limited to:

- Social Pragmatics
- English Language Arts
- Mathematics
- Science
- History
- Physical Education
- Arts Education (music and visual arts)
- Life/Transition Skills
- Current Events
- Vocabulary
- Test Preparation
- Culinary Arts
- Community Service and Job Skills

The Pathways Academy educational program emphasizes multi-sensory instructional strategies that are experiential, thematic, and cross-curricular. Students are encouraged and supported to achieve to the best of their abilities. Although each student's education is grounded in core academics, all students at Pathways Academy have IEP goals and objectives that address skill deficits, challenges, and other barriers that adversely impact their educational functioning. For instance, social skill development is a common theme within all classes, regardless of academic content. The school program provides students with opportunities to learn and practice social and coping skills across environments. By incorporating social pragmatic and social-emotional learning strategies throughout the instructional curriculum, students learn to self-manage behavior and strengthen interpersonal relationship skills, increasing the probability of successful school, family, and community reintegration. Each of the six periods of the school day is

comprised of a 45-minute academic class and a 15-minute sensory break. During these sensory breaks, students work on their sensory integration goals as well as social pragmatic goals.

The curriculum within individual classes varies based upon classroom composition and individual student needs. Within core classes, students work to meet IEP goals and objectives in conjunction with Massachusetts Curriculum Frameworks standards and entry points.

- In Social Pragmatics classes, students learn about social communication skills and nonverbal language - proxemics, body language, gestures, tone of voice, and active listening. Students learn about identity, personal values, and skills needed to build and maintain friendships. Students learn about bullying prevention and intervention; they focus on teasing, bullying and peer conflicts. Students learn to identify bullying in all its forms and learn how to make the distinction between bullying, accidental issues between peers, teasing, and conflicts. Students learn about figurative language, humor, emotions, self-care, and social-emotional skills to cope with frustration and stress. Students learn about the different expected behaviors that apply to a myriad of situations both at school and in the wider community.
- In English classes, students study a variety of fiction and nonfiction works across diverse genres while assessing and developing personal interests and style. Students learn about grammar, parts of speech, and how to compose sentences of varying complexity. Students engage in the essay-writing process and learn how to edit and improve upon their work. Students develop reading comprehension skills, learn the elements of story, and learn to distinguish between fact and opinion in discussion and text.
- In Mathematics classes, students develop skills in number theory, patterns, computation, ratios, proportion, percent, fractions, factors, multiples, exponents, and graphing; mastering grade-level concepts to the best of their ability. Topics also include: decision-making and problem solving, communicating with the language of mathematics, learning important mathematical ideas, and applying learned skills to real world problems. Students study and build upon their knowledge as they work through functional mathematics, simple and advanced algebraic concepts, geometry, probability, and statistics.
- In Science classes, students explore Earth and space science, physical science, and life science. As students enter high school and prepare for high school MCAS tests, many find that building on previous life science coursework to be highly rewarding; a focus on biology in grades 9 and 10 (and often beyond) provide students with in-depth knowledge of biological systems. Students investigate the diversity, complexity, and interconnectedness of life on earth to gain a solid understanding of the processes of life, down to the cell.
- In History classes, students learn about culture and community. They study both United States and world geography and geographical features, ancient civilizations, world history, and United States history. Students visit a variety of local historical landmarks and learn about the significance of our local area within our nation's history. Students also study current events and learn about civic history, participation in government, and political science.

Instructional materials and resources are matched to the appropriate grade and skill level of the student, following the guidelines of their IEP and the Massachusetts Curriculum Frameworks. Educators utilize the Massachusetts Curriculum Frameworks to design class lessons, using both learning standards and entry points to the standards. In each of their classes, students work on both grade-level content and on developing individual skills and abilities at their own pace. Special Education teachers at Pathways Academy craft lessons and activities that meet individual student needs. Pathways Academy uses many of the same textbook series used in public schools in the area, but Pathways educators also create a large number of individualized lessons and activities to meet individual student needs.

Pathways Academy provides a safe and comfortable learning environment for students who have struggled both socially and academically. Pathways Academy focuses on the social pragmatic and academic advancement of each student so that they may successfully face challenges in all aspects of their life. Led by Roya Ostovar, Ph.D., Director, and Laura Mead, MS.Ed., Educational Administrator, the team works closely to integrate academic and clinical services for each student. The Pathways staff is comprised of a multidisciplinary team of special education teachers, clinicians, speech/language pathologists and occupational therapists trained in working with children whom struggle with social and academic success.

PATHWAYS ACADEMY LESSON PLAN

Subject: _Science

Grade 9-12

Topic: Cellular Diffusion (Biology)

Teacher:

Date:

Short Description of Lesson and Materials Needed:

“The Ins and Outs of the Cell Membrane” worksheet

Diffusion Lab worksheet

Cornstarch

Plastic baggie

Cold water

Iodine

Plastic cup

Massachusetts Curriculum Frameworks Strand(s)/Standard(s):

Strand 2: L.S. 2.1: Relate cell parts/organelles.....Explain the role of cell membranes as a highly selective barrier (diffusion, osmosis, facilitated diffusion, and active transport).

What will students be able to do at the end of the lesson (core skills/concepts):

Students will describe the role of the cell membrane in passive transport of substances into and out of the cell

Procedure:

1. Distribute “The Ins and Outs” of the Cell Membrane worksheet to each student and review as a class, using the whiteboard to recreate the illustration, and answer the accompanying questions, having students fill in their answers.

2. Distribute Diffusion Lab worksheet and materials to each student and, following the directions on the worksheet, have each student conduct the lab at his/her desk. NOTE: Only the teacher should handle the iodine.
3. Following the Lab worksheet, have students make predictions during the 10-15 minutes it takes for the reaction to happen and complete the data table once the students can see the results.
4. Conduct the Post-Lab analysis with the class, having the students fill in their own worksheets.
5. Clean up materials, throw out baggies, rinse cups and have students wash their hands before the break.

Differentiated Instruction: How will you accommodate each student's learning needs in this lesson?

Provide gloves if student is sensitive to touching unfamiliar substances

Scribe as needed

Ask student with kinesthetic needs to be the helper during lab

Use only black marker on the whiteboard for student with visual impairment

How will you address each student's individual IEP goals/objectives within this lesson; please be specific.

: "will use strategies to practice tolerance of dissenting opinions" when peers make different predictions than his

: "will implement strategies such as checklists and verbal or nonverbal cues to help him work independently" Lab worksheet will be modified with boxes to check beside each task and verbal (please write the answer on your worksheet" and nonverbal (pointing to written instructions) cues will be used to keep student on task and as independent as possible

: "will use strategies of previewing the text, making predictions, generating questions, outlining, and summarizing written material across the subject areas" student will make predictions as part of the lesson

: "When student does not understand the directions for completing an academic assignment, he will ask staff

for clarification” Student will be asked if the directions make sense to him periodically throughout lesson.

Assessment:

Completed worksheet

Class participation

Lesson Extension:

Watch BrainPop online video on Cellular Diffusion, Active Transport, and Passive Transport

Read pages in Biology textbook that correspond to the subject

Do an online search for other experiments that demonstrate the concept of cellular diffusion/osmosis

Diffusion Lab

Introduction: In this lab you will observe the diffusion of a substance across a semi permeable membrane to demonstrate how diffusion occurs across a cell's membrane. Iodine is a known indicator for starch. An indicator is a substance that changes color in the presence of the substance it indicates. Watch the teacher demonstration and observe how iodine changes in the presence of starch.

Prelab Observations: Describe what happened when iodine came into contact with starch.

Procedure:

1. Make a cornstarch solution by mixing one tablespoon of cornstarch with 4 tablespoons of cold water.
2. Put cornstarch solution into a plastic baggie and zip the bag shut.
3. Fill a beaker halfway with water and add five drops of iodine.
4. Place the baggie in the beaker so that the cornstarch mixture is submerged in the iodine water mixture.
5. Wait 10-15 minutes and record your observations in the data table.
6. While you are waiting, complete "What's in the Bag" and "Make Some Predictions" below and complete the cell membrane worksheet.

What's in the Bag?

Think about concentrations. Which substances are more or less concentrated depends on which substance has the most solute dissolved in it.

1. Is the baggie or beaker more concentrated with starch?
2. Is the baggie or beaker more concentrated with iodine?

Make Some Predictions

Remember, molecules tend to move from areas of high concentration to areas of low concentration.

1. If the baggie were permeable to starch, which way would the starch move, into the bag or out of the bag?

2. If the baggie were permeable to iodine, which way would the iodine move, into or out of the bag? _____
3. If the baggie were permeable to iodine, what color would you expect the solution in the baggie to turn? _____ What about the solution in the beaker? _____
4. If the baggie were permeable to starch, what color would you expect the solution in the baggie to turn? _____ What about the solution in the beaker? _____
5. Make a prediction about what you think will happen:

Data Table

	<u>Starting Color</u>	<u>Color after 15 minutes</u>
Solution in Beaker		
Solution in Bag		

Post Lab Analysis

1. Based on your observations, which substance moved, the iodine or the starch?

2. How did you determine this?

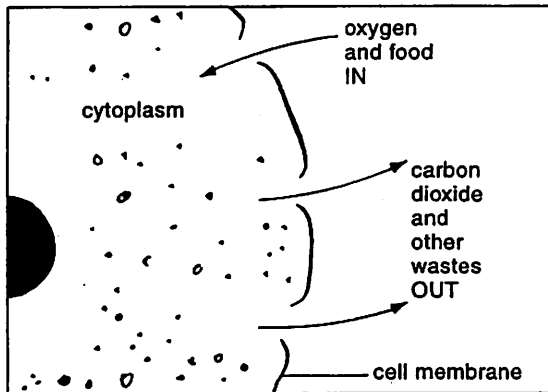
3. The plastic baggie was permeable to which substance?

4. What would happen if you did an experiment in which the iodine solution was placed in the baggie, and the starch solution was in the beaker?

5. Why is it *not* a good idea to store iodine in a plastic bag?

THE "INS AND OUTS" OF THE CELL MEMBRANE

Substances must be able to get into and out of a cell in order for the cell to do its job. The passage of these materials takes place through the cell membrane by a process called diffusion [dih-FYOO-zhun]. In diffusion, some molecules may pass through tiny holes in the membrane. Others are carried across the membrane by special "carrier molecules." The molecules that are diffusing move to whichever side of the membrane has a lower concentration of that kind of molecule. For example, dissolved nutrients and oxygen tend to move into the cell. Dissolved wastes, such as carbon dioxide, tend to move out of the cell.



The movement of water through a membrane is called osmosis [ahs-MOS-sis]. Osmosis is a special kind of diffusion. What might happen if the amount of water entering and leaving the cell were not controlled? It depends . . . The cell might

- a) swell or
- b) shrink

Figure D

Think about each of the following possibilities. Write your answer in the space provided.

What might happen if:

1. too much water moved into a cell? _____
2. too much water moved out of a cell? _____
3. too little water moves into a cell? _____
4. too little water moves out of a cell? _____
5. water kept entering a cell and no water left the cell? _____

Answer the following questions.

6. What needed materials enter the cell through the cell membrane? _____

7. What waste materials leave the cell through the cell membrane? _____

PATHWAYS ACADEMY LESSON PLAN

Subject: Science

Grade_6-8

Topic: Physics (Rocketry)

Teacher: .

Date:

Short Description of Lesson and Materials Needed:

Students will explore Newton's third law of motion and its application to launching rockets through a reading and a hands-on activity of launching and testing various sizes of balloon rockets along a string "track".

Materials:

Copy of "The force that drives a space rocket" for each student

Latex balloons in a variety of shapes and sizes

Sturdy string

Oversized straws

Masking tape

Whiteboard & markers

Preprinted data sheet on a clipboard and pencil for each student

Massachusetts Curriculum Frameworks Strand(s)/Standard(s):

Strand 3 Physical Science (Physics) 6-8 L.S. 11: Explain and give examples of how the motion of an object can be described by its position, direction of motion, and speed.

What will students be able to do at the end of the lesson (core skills/concepts):

Students will be able to explain Newton's third law of motion (for every action there is an equal and opposite reaction) and its application in launching a rocket out of the Earth's atmosphere.

Procedure:

1. Ask students what they already know about launching rockets into space. Write all thoughts on the whiteboard, discussing each as appropriate.
2. Distribute copies of "The force that drives a space rocket" to each student and ask for volunteers to read each paragraph, using the whiteboard to show how Newton's third law of motion applies to a rocket and

balloon launch.

3. Write the step-by-step procedure for launching balloon rockets, following the guide, on the whiteboard. Review and ask for questions.
4. Gather materials for the launching of balloon rockets and move students outside to complete activity, measuring and recording the results for different sizes and shapes of balloons. (Allow students to launch balloons free-hand to experience an “unguided” missile launch.)
5. Return inside and discuss results.

Differentiated Instruction: How will you accommodate each student’s learning needs in this lesson?

All students: Write class agenda on board prior to beginning class to allow students to form a mental framework for the progression of the period and to strengthen deficits in executive functioning.

Give students a printed copy of the article as well as read it aloud to the whole class to accommodate auditory and visual processing deficits.

: Allowed to wear noise-canceling headphones during outside activity to accommodate sensitivity to loud noises; scribe for data gathering to allow to focus his attention on completing the hands-on activity. Provide a written checklist with each step of the activity written out to accommodate weaknesses in organization.

Encourage him to read aloud to provide opportunities to capitalize on his auditory processing strengths.

: Provide a written checklist with each step of the activity written out to accommodate weaknesses in organization.

: Scribe data table for him to accommodate his reluctance to engage in any writing activity. Have write student responses to multiple choice comprehension questions on the whiteboard to accommodate his kinesthetic needs during class.

How will you address each student’s individual IEP goals/objectives within this lesson; please be specific.

: “CTACAD1: Connor will implement strategies such as checklists and verbal or non-verbal cues to help him work independently on academic tasks for 5 consecutive minutes on 4 out of 6 opportunities.” will be provided with a checklist outlining each step of the activity.

: “JDACAD4: With maximum staff support, will recognize when he does not understand a mathematical concept or activity and will advocate for himself by directly asking for help in 3 out of 4 opportunities.” Staff will frequently check in with to establish his correct understanding of the activity, and

he will be asked to summarize one of the paragraphs of the article verbally.

: “NRAAF2: 2. Moving from maximum to minimum staff support, will utilize teacher provided checklists and/or graphic organizers to help him manage multi-step assignments on 3 out of 5 opportunities.”

will be given a checklist outlining the steps involved in the activity.

“JLACAD1: 1. will engage in teacher directed academic class for 10 or more minutes in 4 out of 6 opportunities.” 's class participation will be monitored and documented on a scatterplot.

Assessment:

Teacher observation of class participation

Completed datasheets and answers to reading comprehension questions

Oral explanations of Newton's third law of motion and its application to rocket launches.

Lesson Extension

Build and test multi-stage balloon rockets

Explore http://spaceplace.nasa.gov/en/kids/ds1_mgr.shtml to engage in games, projects, animations.

Watch “October Sky”

Research and build a replica of an actual American spacecraft

The force that drives a space rocket

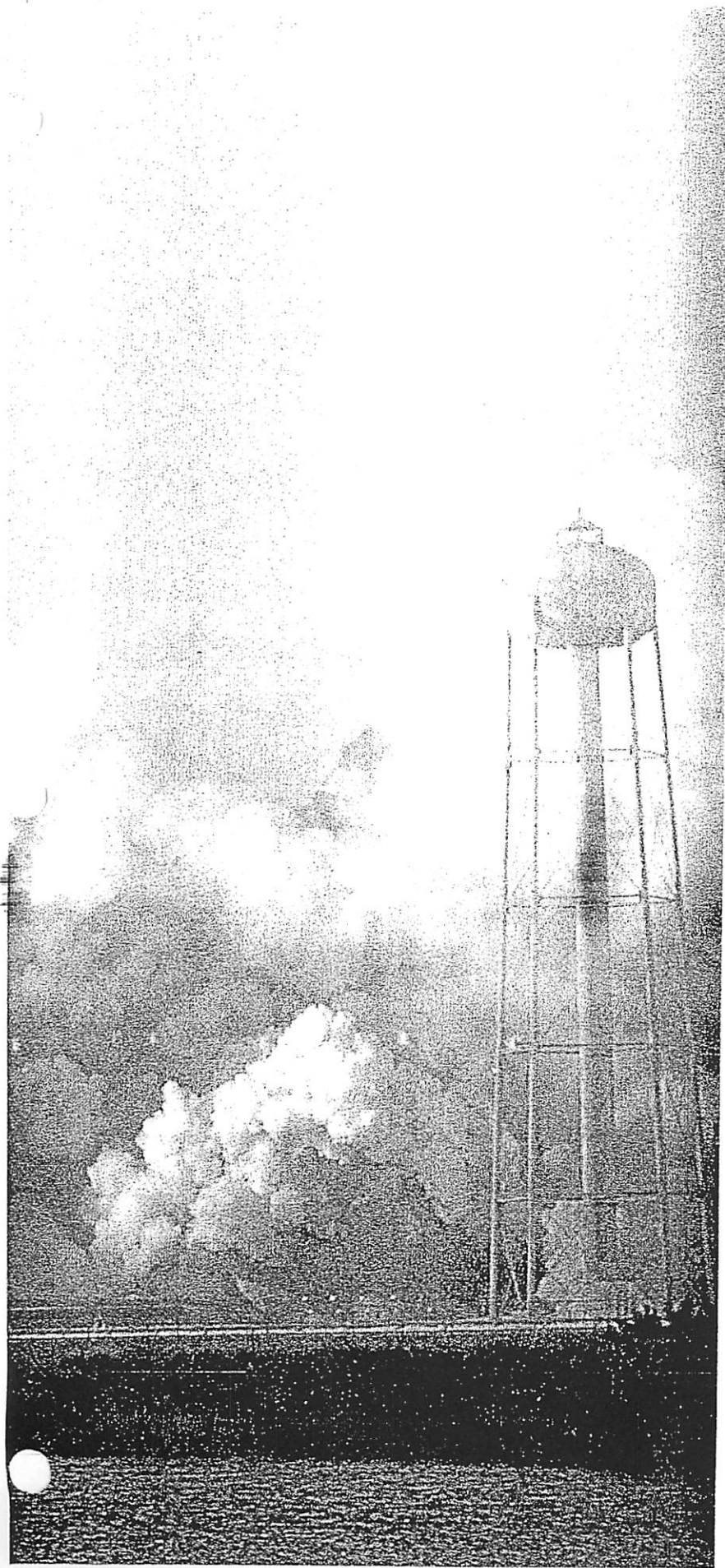
On April 12, 1981, the first space shuttle, *Columbia*, lifted off from Cape Canaveral on its maiden flight into space. *Columbia* was powered by three liquid-fuelled engines and a pair of giant strap-on, solid-fuel boosters, and was controlled by five sophisticated, interlinked computers. But despite the space shuttle's apparent complexity, the basic principle that makes it work is exactly the same as that behind a simple firework rocket or a balloon that zooms across the room when you let go of its neck. It is the principle of action and reaction.

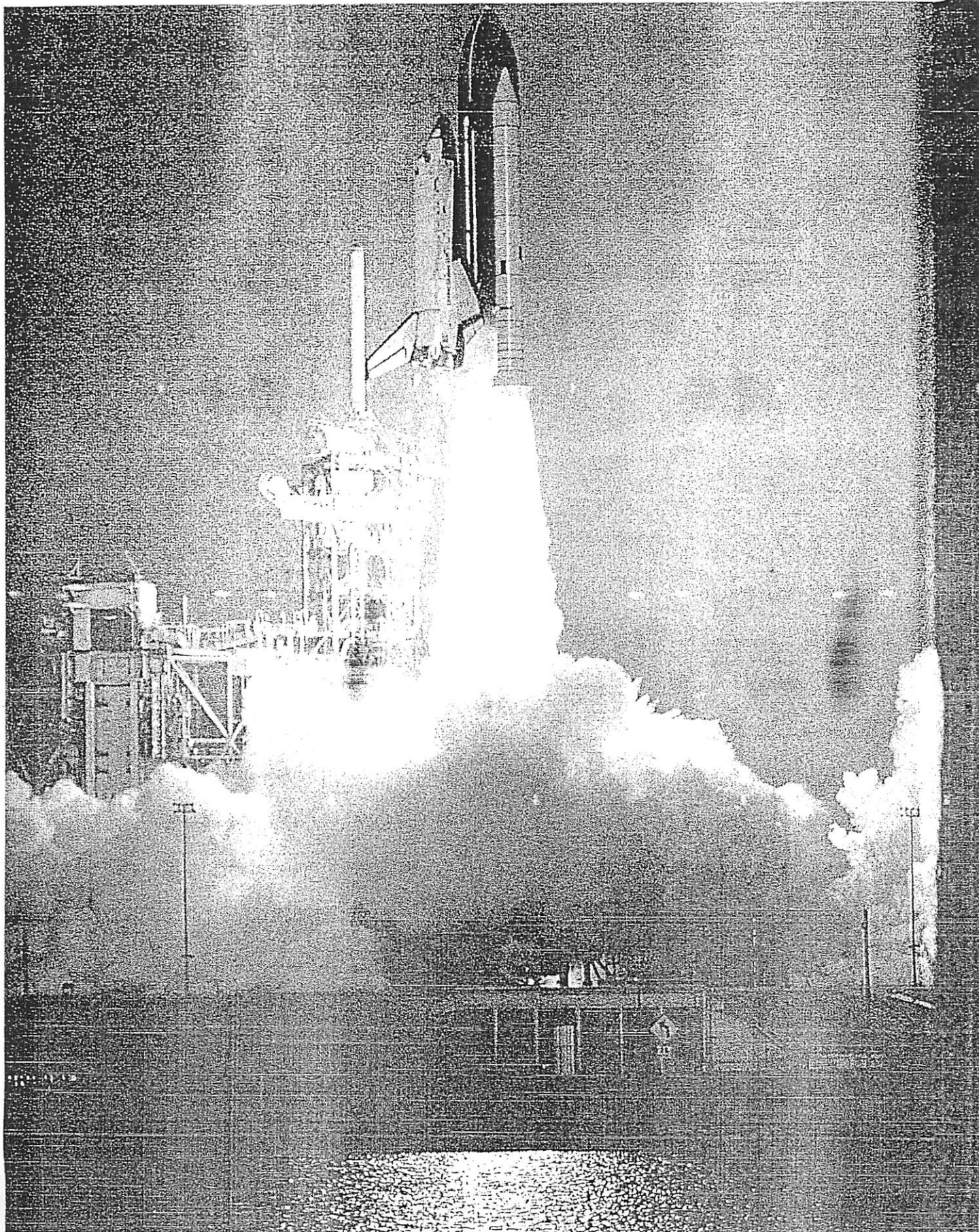
In the 17th century, the English physicist Sir Isaac Newton summed up one of the basic rules of the Universe in the statement: 'Action and reaction are equal and opposite.' For example, when the neck of an inflated balloon is released, and air rushes out through the aperture, the equal and opposite reaction to the escaping rush of air pushes the balloon forward.

Unlike a balloon, a rocket does not contain compressed gas. Instead, it manufactures gas by burning solid or liquid fuels. But once the gas has been produced, the principle is the same. As the hot exhaust gases escape from its rear, the rocket is pushed forward in an equal and opposite reaction to the rush of escaping gases. But, unlike a balloon, which darts in all directions, the rocket is designed to keep a stable course.

Columbia's three liquid-fuelled engines, which together burn 100 tons of fuel a minute, produce a downward stream of gases that cause an opposite, upward force or reaction of 640 tons. The gases from the two solid-fuel boosters produce a reaction of 2400 tons. The total upward reaction on the shuttle is therefore more than 3000 tons. But the fully fuelled shuttle weighs only 2000 tons, so the reaction is sufficient to lift it off the ground and accelerate it towards space. Once in space, the shuttle goes into its regulated orbit around the Earth.

The first reusable spacecraft Spewing flames and clouds of smoke, the space shuttle *Columbia* blasts into space on one of its many voyages. Its twin rocket boosters strapped to the large fuel tank fall away after two minutes and parachute back to Earth, to be used again. The large tank is jettisoned six minutes later, and breaks up on its way down through the atmosphere. The shuttle itself eventually returns to Earth, intact.





Model to Make:

Launch a Balloon Rocket

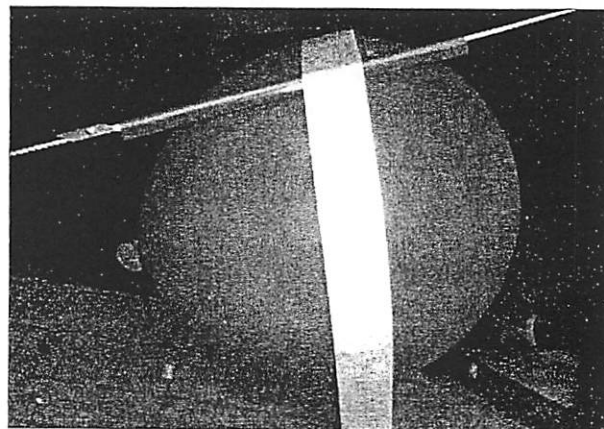
Zoom into the next room or across your yard with a balloon rocket. Like all rockets, balloon rockets move forward by pushing gas (in this case, air) backward.

Materials

- Latex balloons
- Sturdy string
- Straws
- Masking tape

Procedure

1. Set up the flight line. Stretch the string between two trees or fenceposts outside or between doorknobs or cabinet handles inside. Tie one end of the string to an anchor (tree or doorknob), thread a straw onto the string, and then tie the second end of the string to the far anchor. Make the string as taut as you can without damaging the anchors or breaking the string. To do this, tie a loop into the string 3 feet (1 meter) from the second anchor. Loop the string around the anchor and back through the loop. Pull on the free end of the string to tension the string, and then secure it with an overhand knot. Make sure that you've chosen a location where people won't hurt themselves by walking into the string.



2. Take two strips of masking tape about 1 inch (2.5 centimeters) long and tape them to your shirt or pants. This isn't to make a new fashion statement; it's to reduce the stickiness of the tape so you can remove it without ripping the balloon later. Inflate a balloon and hold the neck shut. Peel the tape off your clothes and use the two strips to attach the balloon to the straw. The balloon nozzle should be pointing away from the intended direction of travel.
3. Release the nozzle. Lift off!

Explanation

The balloon should have traveled at least 20 to 30 feet (6 to 9 meters). The air at higher pressure inside the balloon pushed out the mouth, launching the balloon forward. If the balloon didn't fly well, try it again and make sure the balloon is aligned parallel to the string. If the balloon isn't aligned, the balloon will spin around the guide string and not go anywhere.

See how far you can get a balloon rocket to travel. Have student teams measure and record the distance of each launch. Will a two-balloon rocket go twice as far as one? Better check it out.

Learning Moments



Some students may attach the balloon facing the wrong direction. Let them release the balloon and realize their error. Then help them understand by asking in what direction the force has to be to propel the rocket along the string. Balloons attached somewhat sideways to the straw will twirl around the string as they move forward. Ask teams what causes the spinning and help them recognize that it represents a loss of energy that could propel the rocket further.

Rocket-powered History:

First American in Space

Commander Alan Shepard was the first American to fly in space. He launched aboard a Redstone rocket on May 5, 1961.






Town of Arlington, Massachusetts

6:50 p.m. Elementary FY 21 Budgetary Needs Request, Principals

ATTACHMENTS:

Type	File Name	Description
 Budget Document	Elem_FY_21_Budget_Needs_Request_KP_12_18_2019.pdf	Elem FY 21 Budget Needs Request

Budget priorities: Elementary Level
December 19, 2019

**Superintendent Bodie, Assistant Superintendent MacNeal
and Members of the School Committee,**

Introductions of Principals:

Thad Dingman, Dallin Elementary School, Karen Donato, Thompson Elementary School, Mark McAneny, Bishop Elementary School, Karen Hartley, Peirce Elementary School, Michael Hanna, Stratton Elementary School, Stephanie Zerchykov, Brackett Elementary School, and Kate Peretz, Hardy Elementary School.

Thank you everyone for the opportunity to have this conversation about our schools. We are grateful for the continued support of our work, as well as the opportunity to provide leadership in a district that values a high quality educational experience for children. From all that we've experienced in Arlington, this fact has been unwavering.

We would like to open this year with a short expression of appreciation for the financial support of our initiatives from last year. We have a story to tell, and it begins in FY20. In the first year of the multi-year plan, school funding was provided for many things. We would like to highlight three areas that we found especially important to our work.

These are:

- Increased staffing of specialists in the areas of art, music, PE, and library
- Additional Assistant Principals
- Additional Coaches to support our curriculum.

An increase in specialist FTEs was the greatest investment at the elementary level last year. The impact of this investment was immediate and very positive. Right away, we heard from teachers that the set and predictable daily schedule, with regular and reliable common planning times, was making planning at the start of the year much more efficient and productive. The additional time to work as a grade level team with administrators has also been incredibly effective in supporting collaborative practices. We spent the first part of the year establishing our goals and expectations for these ACE Block times. ACE stands for Assessment, Collaboration, and Evidence (as taken from the Data Wise text). We have established norms, created shared goals, and have

begun using data collected in classrooms to improve teaching and learning from kindergarten to grade 5. This has been a key criteria for success when it comes to our goal of narrowing the achievement gap and meeting the needs of all learners in a community that is becoming increasingly more diverse and complex as the years progress.

The new schedule and the addition of several specialists at the elementary level also means we are able to offer enriching opportunities for our students while we meet as adults to discuss their needs. In kindergarten through grade 3, the students are participating in an additional quarter of music, art, PE, and library. At the upper levels, students are now a part of digital literacy classes and a grade level chorus. We hope to continue to expand this part of the day in the years to come to include greater choice for our students. We are appreciative that our specialists, librarian, and digital learning instructor are creating engaging programming to deliver to our students each week.

Assistant Principals support our schools in many important ways. They will continue to be critical to the development of our new school structures and schedules, especially when it comes to the added ACE Blocks and the time it takes to look at data and make sound decisions that target our sub groups and individual students in their learning.

The addition of coaches over several budget cycles, in particular for social studies and science in this past year, are also critical resources for us as we work toward meeting our instructional goals. Coaches have been invited to ACE blocks, have developed lessons to be used in classrooms, and have promoted grade level professional development in addition to working 1:1 with educators. The “A” in ACE is for assessment, and our coaches are working very closely with teachers to assess students and use this data to inform instruction. Some of these assessments are new, and the coaches are providing support, as well as a critical eye and opinion, so the data is helpful and not simply more work for both adults and children.

This year, the elementary principal team continues to approach budget requests with a multiple year view. Rather than look at FY21 in isolation, we once again considered the district priorities, requests from our faculty, our leadership emphases, funding commitments from last year, and the resources that we have and need to support students and teachers in demonstrating success and high achievement.

We emphasize a vision for how our elementary schools can and should be resourced so that we can say we are leading Safe and Supportive Schools for all students, schools where high quality teaching and professional learning are a priority; schools where each

child has the opportunity to achieve at a high level, and all families in the town are benefiting from their investment in our schools.

Our budgetary requests are designed to enhance and support the work we have already started, and continue that work with some additions. Any changes we are suggesting in the multi-year plan are based on what we have learned so far during this school year. We are very much aware that we must be financially conservative in our requests. Any suggestions for an increase are made with an overall vision of student success that includes social-emotional and academic development.

While we work on all areas of the curriculum every day, and our goals cover all curricular areas, our focus at this point in time is literacy. The data we have collected, both summative and formative, points us to reading and an ever increasing sense of urgency over our ability to narrow the achievement gap in reading. Working together with our reading departments, special educators, and general education classroom teachers, we are using assessments to target individual needs at the elementary level. Our first graders have already been assessed using new methods and targeted lessons have been used in classrooms that were introduced by our literacy coaches. We are creating a wealth of data to support our practice, and the time now allowed to us to talk about this data and make decisions about next steps for students is invaluable. A restructuring of some of our reading department staff is needed at this time to fully support this programming. Our plan would bring our highly qualified reading staff into alignment with more equitable staffing ratios at each elementary school.

The budget requests are listed here, with the Line Items from the current 5 year plan, as applicable. The first four items are requested for FY21 (APs, reading support, and administrative staff). The remaining items on the list are put forward for your consideration in FY21 and beyond. Equity in staffing between departments and at schools, should be considered as we move forward.

Elementary Staffing Model & Increase in FTE <i>(prioritized by enrollment and building/district administration)</i>	FY 20 (funded)	FY 21 (request)
Assistant Principals: (Line Item 44)	1.5 FTE Total:	2.0 FTE Total:
Reading Department Staff	-	2.1 FTE
Administrative Support (Line item 35)	-	1.0 FTE
BSPs (Behavior Support Specialists)	-	2.0 FTE
Math Interventionist (Line Item 43)	-	1.0 FTE
BCBA (Board Certified Behavior Analyst)	-	1.0 FTE
Special Education Learning Specialists (Line Item 36)	-	1.0 FTE
Full time Occupational Therapists (Line Item 27)	.4 FTE	.5 FTE

The staffing model we are presenting considers the day to day experience of our students and teachers, and also the district priorities that we are supporting as an administrative team. Highest on the list are:

- Equity amongst schools as it relates to literacy support and
- Assistant Principals

We believe the overall needs of our schools are also continuing to grow as enrollment increases. What will be important to continue to consider are the need for:

- Increased administrative support due to continued student growth and daily building demands, including building safety

- Aligned, high-quality instruction that supports significant and ongoing curriculum reform and improvement
- Continued focus on Safe and Supportive Schools (SASS).

We believe the items listed are of the most immediate need in terms of staffing requests. We continue to support the multi-year plan in the ways it addresses other areas such as salary increases, materials and professional development.

Here are some additional programming requests that would strengthen curriculum and instruction, that we are also considering:

1.0 ELL Teacher
1.0 Library Media Specialist
1.0 Digital Learning Specialist
1.0 Social Studies Coach, Elementary Level
1.0 Science Coach, Elementary Level
1.0 Literacy Coach, Elementary Level
1.0 Math Coach, Elementary Level
1.0 Physical Therapy Assistant
0.5 Team Chair, Elementary Level

One last request is to highlight the continued need for a review of staffing at the classroom level and within our special education department. These line items are in the multi-year plan and we ask for your continued support in maintaining low and equitable numbers across our schools.


We can now take a moment to continue the conversation and answer questions, and also speak about the experiences in our schools that may underscore the importance of each staffing request.



Town of Arlington, Massachusetts

7:20 p.m. AEA Elementary FY 21 Budgetary Needs Requests, M. Nolan

ATTACHMENTS:

Type	File Name	Description
 Budget Document	_AEA_2020-21_District_and_Elementary_Menotomy_Budget_Requests.pdf	AEA Budget Needs Elementary, Sped, Preschool FY 21

AEA 2020-21 Menotomy/Elementary Budget Requests

Menotomy PreSchool

A. An additional.....

- 1.0 FTE BCBA
- .5 FTE SLP

Rationale: Due to the return of a seventh Preschool class, an increase of caseload, and to best meet the needs of the students

Elementary

A. An additional.....

- 1.0 FTE EL teacher at Bishop
- 0.4 FTE EL teacher at Dallin

Rationale: Allow push in and differentiated instruction. Also to meet the district's goal of cultural competency.

B. An Additional 1.0 FTE Learning Specialist at Peirce

Rationale: To have at least three learning specialists at each elementary school (K-1, 2-3, 4-5). This will also create equity.

C. Additional 1.0 FTE Occupational Therapist

Rationale: At the elementary level, the OT demands have increased. In order to meet demand, an additional 1.0 OT is necessary to ensure IEP compliance and to ameliorate scheduling and travelling challenges.

D. TA in all grades 1-2 with 22 or more students

TA in all grades 3-5 with 24 or more students

Rationale: To meet the needs of all behavioral, academic, and social/emotional needs of all students. As we raise the expectations of students and with the increase of students with Special and social/emotional needs, students and teachers need a greater support system.

E. Additional 3.5 FTE Team Chairs

Rationale: To meet the needs and demands of increasing job duties and increase of students; at this time, most chairs are split between two buildings. The CPR indicates that we need to strengthen our procedural compliance in special education across the District. Team chairs who are assigned to only one building will have more direct contact with staff for training purposes, and reduced caseloads would lend themselves to the timely completion of all required paperwork, since chairs would have more time to do it.

F. More Board Certified Behavior Analysts (BCBAs)

Rationale: **Students with behavioral challenges require the establishment of safety and behavior plans that have to be regularly and consistently implemented and revised. BCBAs are overseeing the Behavioral Support Paraprofessionals (BSPs), whose numbers have expanded and are now in many elementary buildings full-time. Additional BCBAs would ensure that Teams are effectively responding to the social-behavioral needs of students; as Arlington's population grows, so does the variety of needs that students have when they enter the school setting.**

G. Materials for The Great Body Shop Curriculum

Rationale: **Physical education teachers have taken over the Great Body Shop curriculum and updated materials are needed to carry out the program in grades K-3. Classroom teachers in grades 4-5 will continue to teach the GBS program to their classes and updated materials are also needed.**

H. Increase of Social Workers

Rationale: **Due to an increase of students with social and emotional needs. An awareness of these needs warrants staff who can be available for not only direct scheduled service, but also for crises or situations in which an immediate response is necessary.**

I. Increase of Learning Specialists

Rationale: **To ensure that students are able to access a free and appropriate education in the least restrictive environment- in their home school and in a general education classroom placement- an increase of learning specialists district wide is necessary. This is furthermore required by an increase in reading instruction that special education is assuming, which historically has been absorbed by the reading department. The special education department has spent considerable time and resources on reading professional development, but no increase in FTE has been made to reflect an increase in reading instruction by special education at the building level.**

J. Additional 3.0 FTE Reading Teachers

Rationale: **Create equity among the elementary schools. Also to meet the demands of the growing student population.**

K. Mounting projectors across all schools and classrooms

Rationale: **Teachers should not have to wheel projectors in and out of the classroom. Cords running across the classroom causes a safety hazard. All classrooms, including those of interventionists, should have its own mounted projector.**

Many of the most urgent requests from our teachers this year involved capital improvements, which we realize are budgeted separately. Given that, our staff would like to remind the School Committee that there is still a need for roof repairs, air conditioned spaces in schools, replacement of worn out or broken classroom furniture, and pest mitigation. As some buildings have been renewed or expanded with new furnishings, the inequities between classrooms has become more noticable. We hope you will work to ensure all teachers have access to safe classrooms of comparable quality. This will also help reduce the non-reimbursed out-of-pocket teacher expenditures.



Town of Arlington, Massachusetts

7:30 p.m. Approval of Student start date and February and April vacation weeks on the Arlington Public School Calendar 2020-2021

ATTACHMENTS:

	Type	File Name	Description
▢	Second Reading	Arlington_Public_Schools_Calendar_for_2020-2021__first_read_12_12_2019.pdf	Arlington Public Schools second read 2020-2021 calendar

Arlington Public Schools 2020-2021 School Calendar www.arlington.k12.ma.us

August 2020

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
24	25	26	27	28

September (16 days) 2020

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
	1	T	T	4
H	EE	9	*10	11
14	EE	16	17	18
21	EE	23	*24	25
N	EE	30		

October (21 days) 2020

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
			1	2
5	EE	7	*8	9
H	EE	14	15	16
19	EE	21	*22	23
26	EE	28	29	30

November (17 days) 2020

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
2	T	4	5	6
9	EE	H	*12	13
16	EE	18	*19	20
23	EE	EA*	H	N
30				

December (17 days) 2020

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
	EE	2	3	4
7	EE	9	*10	11
14	EE	16	*17	18
21	EE	23	H	H
V	V	V	V	

January (19 days) 2021

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
				H
4	EE	6	7	8
11	EE	13	*14	15
H	EE	20	21	22
25	EE	27	*28	29

EA: Early Release All, 1:00
 EA*: Early Release All, Noon, No Lunch
 EA**: Early Release All Last Day 11:30
 EE: Early Release Elem Every Tuesday 1:00
 EEC: Early Release Elem Conference 11:15
 EE/MS: Early Release Elem/Middle School 1:00
 GSC: Early Release Gibbs Conference 11:15
 OMC: Early Release Ottoson Conference 11:15
 MS: Early Release Gibbs & Ottoson 1:00
 HC: Early Release HS Conference 1:30
 HD: High School Delayed Opening 9:00
 H: Federal/State Holiday
 N: No School
 T: Teacher Only PD
 V: Vacation

T = Teachers Only
 September 2 and 3, 2020
 November 3, 2020

First Day for Students:
 Grade 1-12 Tuesday, September 8
 Grade K Tuesday, September 8, Open House
 Preschool Monday, September 14

EE: Early Release Elementary
 Every Tuesday at 1:00 Lunch served

EE/MS Early Release Elem and Middle School
 Early Release at 1:00 Lunch served

EEC: Elementary Conference Schedule

GSC: Gibbs School Conference Schedule

OMC: Ottoson Middle School Conference Schedule

HC:/HD: High School Conference Schedule

EA*: Early Release All
 Early Release All, Noon, No lunch

EA**: Early Release All
 Early Release All, Last Day of School 11:30 a.m.

Draft School Calendar First Read 12/12/2019

Menotomy Preschool: 8:30-2:30

Elementary School: 8:10-2:30

Gibbs School: 8:30-2:56

Ottoson Middle School: 8:30-2:56

Arlington High School: 8:30-2:56

February (15 days) 2021

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
1	EE	3	4	5
8	EE	10	*11	12
H	V	V	V	V
22	EE	24	*25	26

March (23 days) 2021

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
1	EE	3	4	5
8	EE	10	*11	12
15	EE	17	18	19
22	EE	24	*25	26
29	EE	31		

April (16 days) 2021

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
			1	N
5	EE	7	*8	9
12	EE	14	15	16
H	V	V	V	V
26	EE	28	*29	30

May (20 days) 2021

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
3	EE	5	6	7
10	EE	12	*13	14
17	EE	19	20	21
24	EE	26	*27	28
H				

June (16 days) 2021

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
	EE	2	3	4
7	EE	9	*10	11
14	EE	16	17	18
21	EA**	23	24	25
28	EA**	30		

Kindergarteners Only:
 September 8. Open House
 Sept 9, 1/2 of Kindergarten class all day
 Sept 10 1/2 of Kindergarten class all day
 Sept 11, All Kindergarten classes, all day
 June, All Kindergarten classes last day of school w/no snow

Grade 1-12
 **June 22 is 180th day w/no snow days
 **June 29 is 185th day w/5 snow days
 **Last day of school 11:30 Dismissal
 No lunch served

Arlington High School Graduation
 Saturday, June 5, 2021, 3:00 pm

*School Committee Meets Thurs, 6:30 p.m.



Town of Arlington, Massachusetts

7:35 p.m. Professional Development Day Update, R. MacNeal

ATTACHMENTS:

Type	File Name	Description
□ Presentation	November_1__2019_Professional_Development_Day_SC_Presentation.pdf	November 1 Professional Development Day Presentation

November 1 Professional Development Day Presentation

School Committee Meeting: Thursday December 19, 2019
Presented by Dr. Roderick MacNeal, Jr., Assistant Superintendent

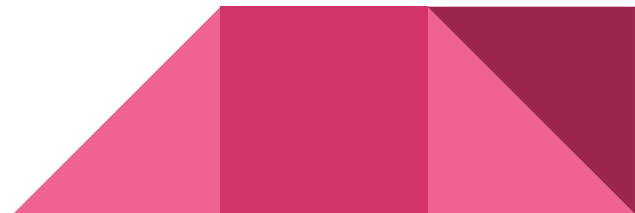
Objectives

- Give a description of the day
- Share information about staff feedback regarding their experience
- Identify themes of the open responses
- Give next steps regarding training for this year

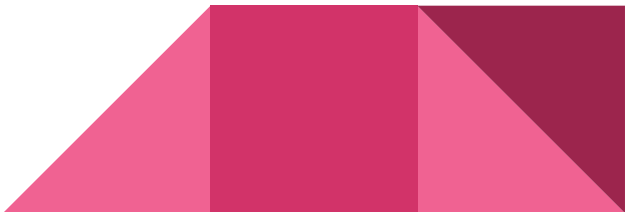


Description of the Day

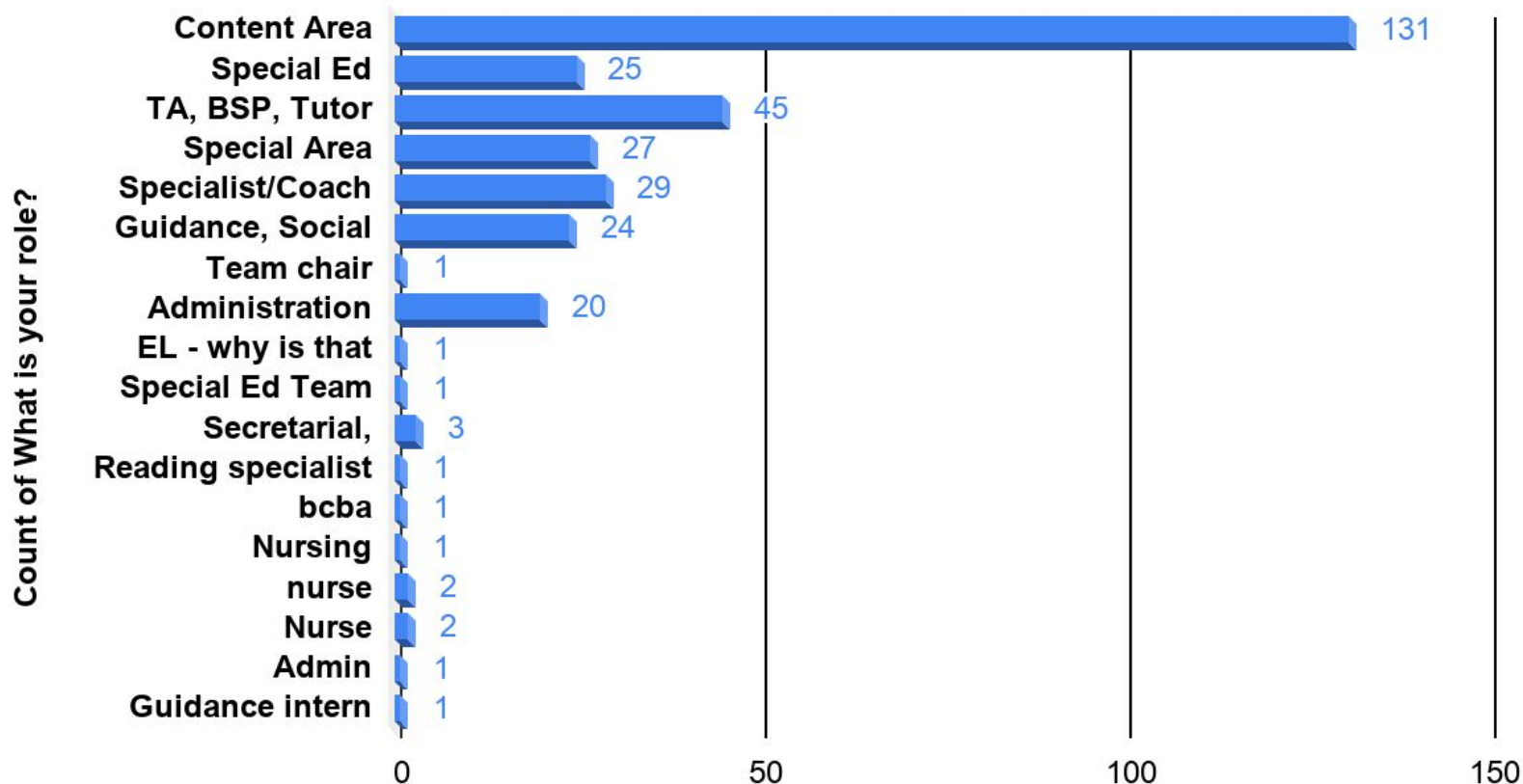
- Theme of the day: *Equity and Inclusion*
- The day was divided into two parts:
 - Morning workshops
 - Staff had the choice of selecting from a menu of 31 workshops
 - The workshops ranged in length from one to two hours
 - The workshops were facilitated by a combination of district staff and outside consultants
- The keynote speaker was Dr. Liza Talusan
- Staff spent the afternoon working in building teams



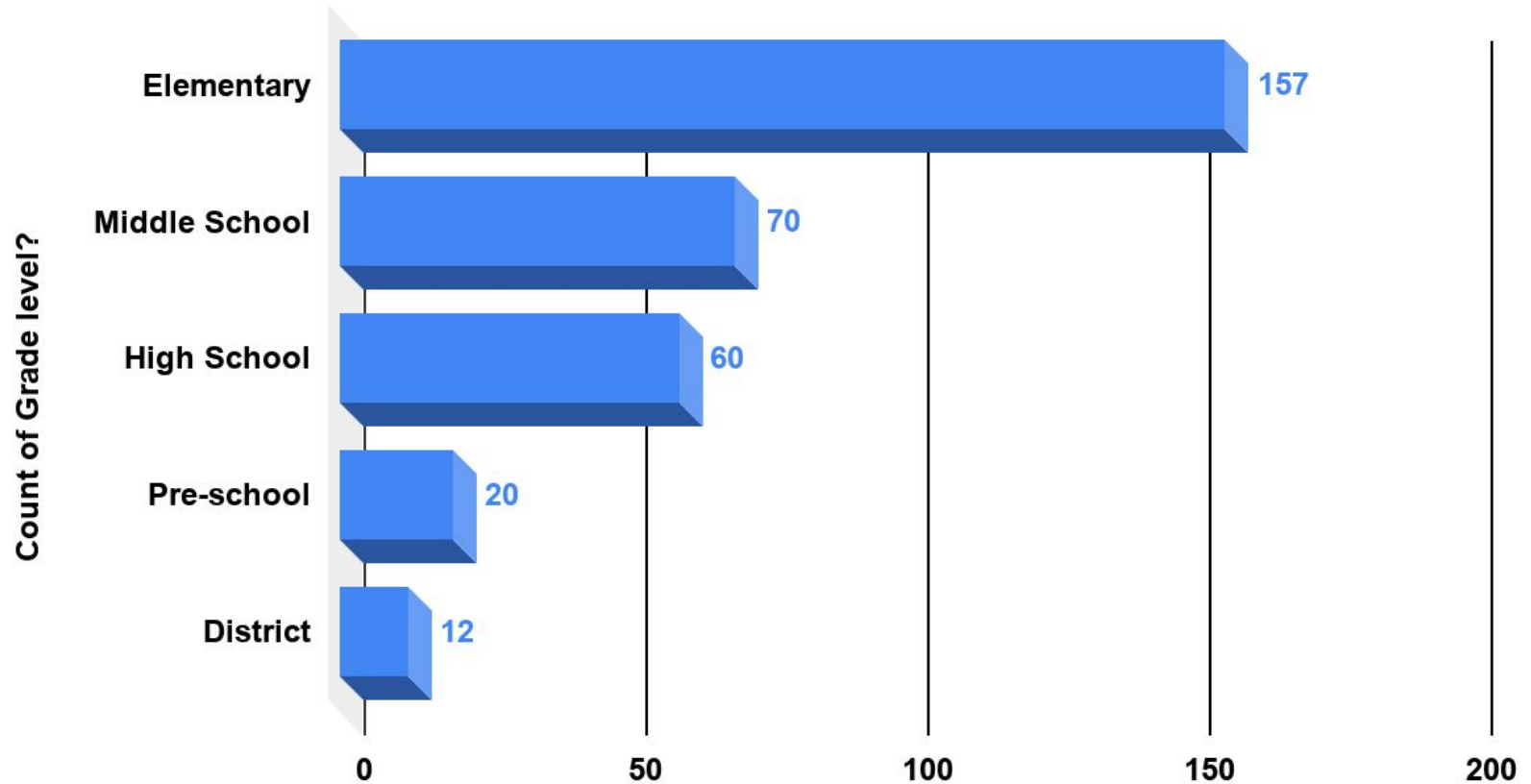
Information about the feedback

- 317 staff responded to the survey
 - The powerpoint provides feedback about the morning speaker, morning workshops, and the afternoon session at each building
 - Due to the nature of the survey, this powerpoint only provides overall feedback regarding the morning workshops
 - The feedback will be used to plan next year's district-wide professional development day
- 

Count of "What is your role?"

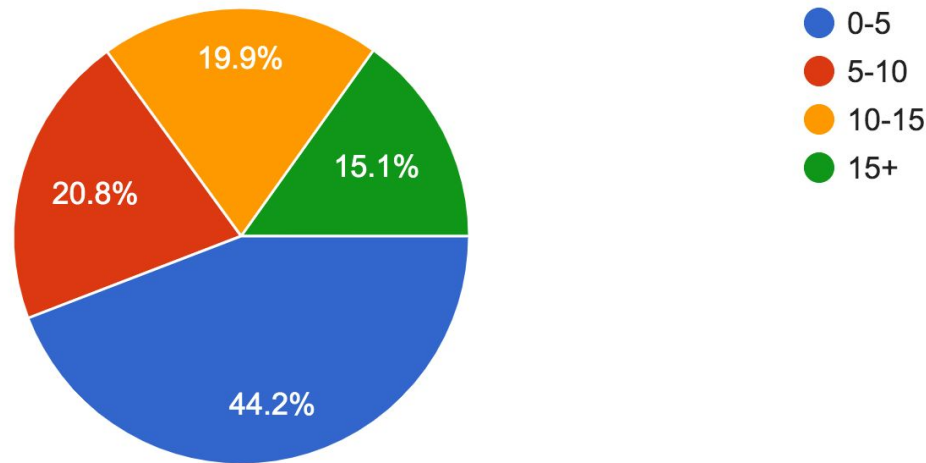


Grade level?

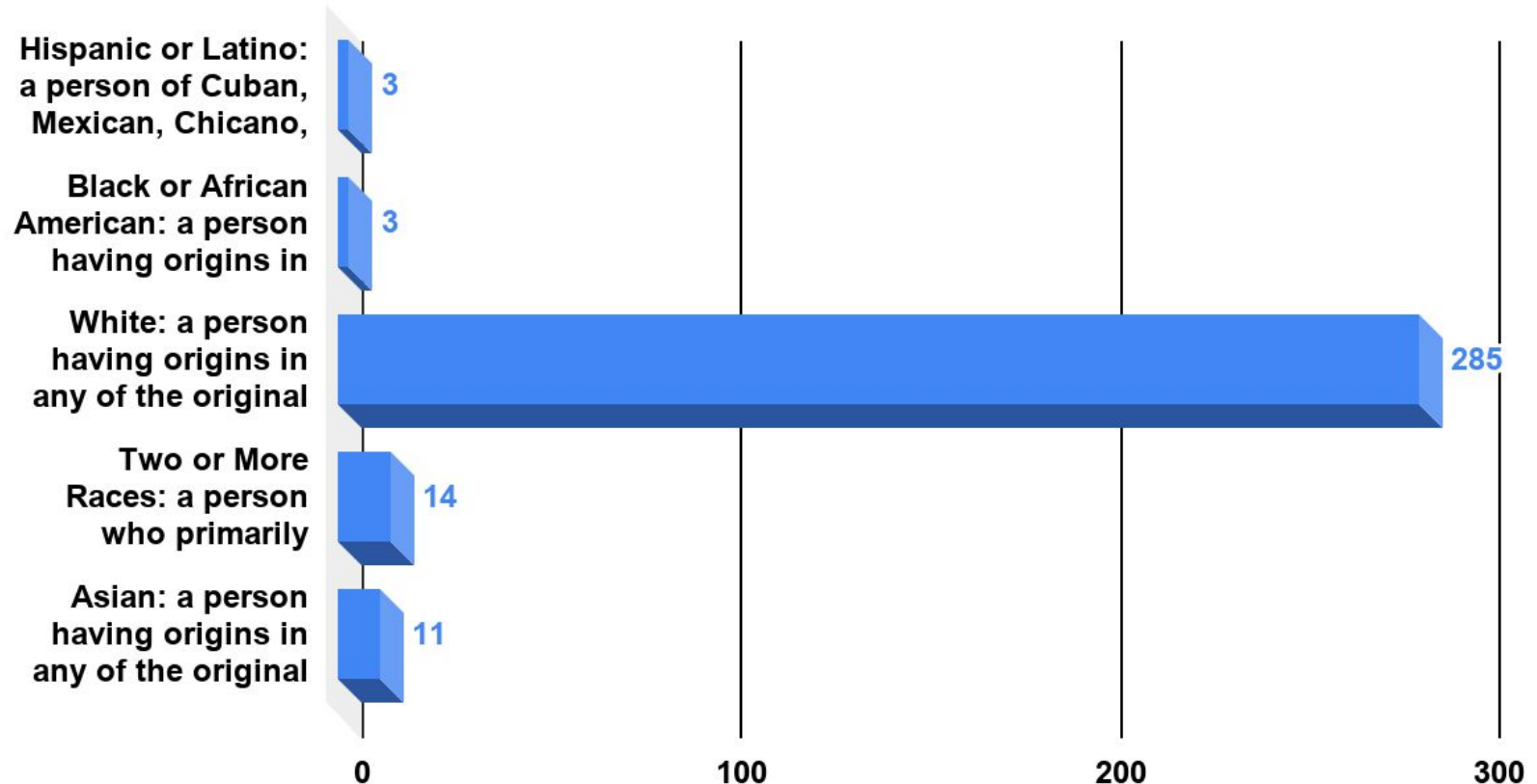


How many years have you worked in Arlington?

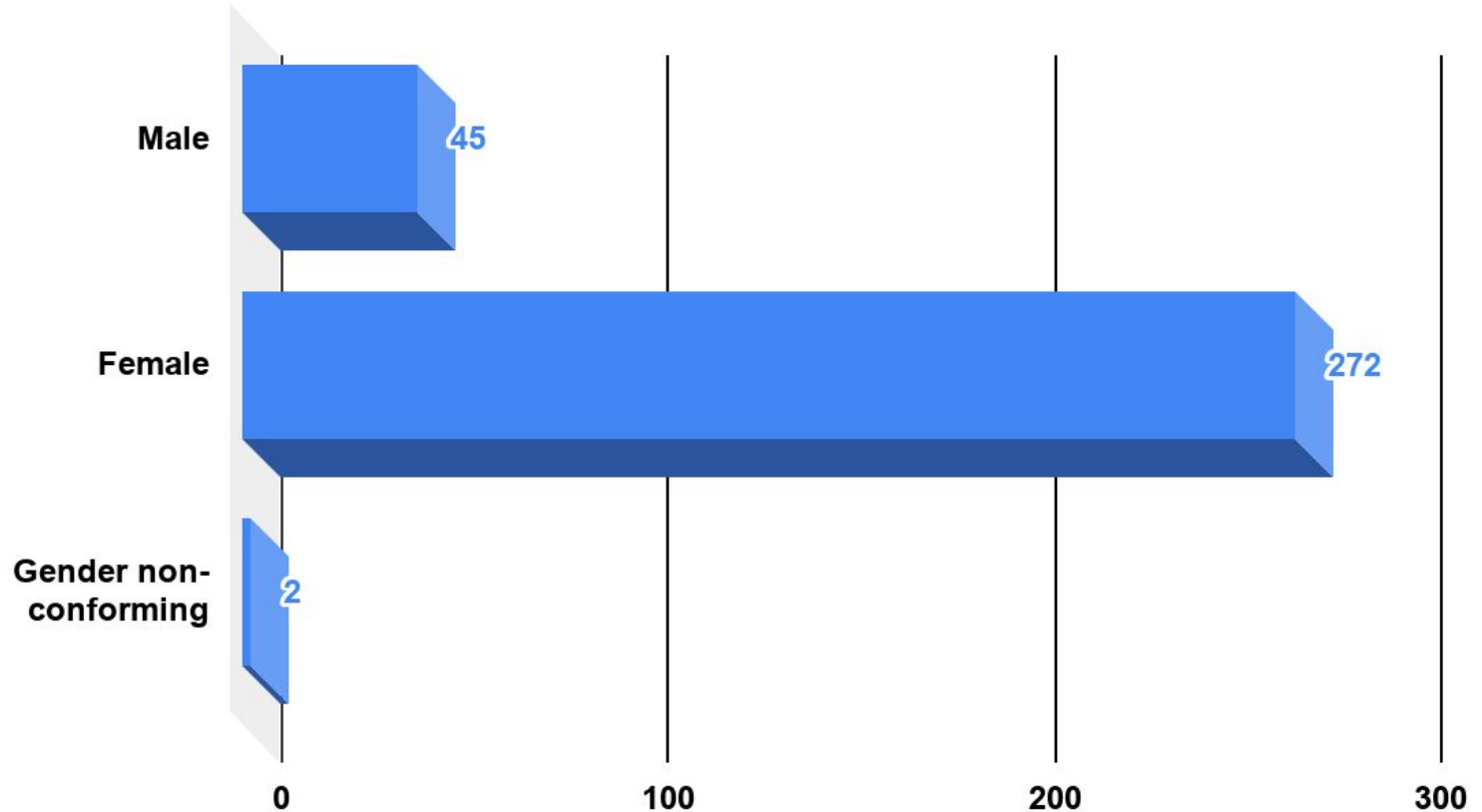
317 responses



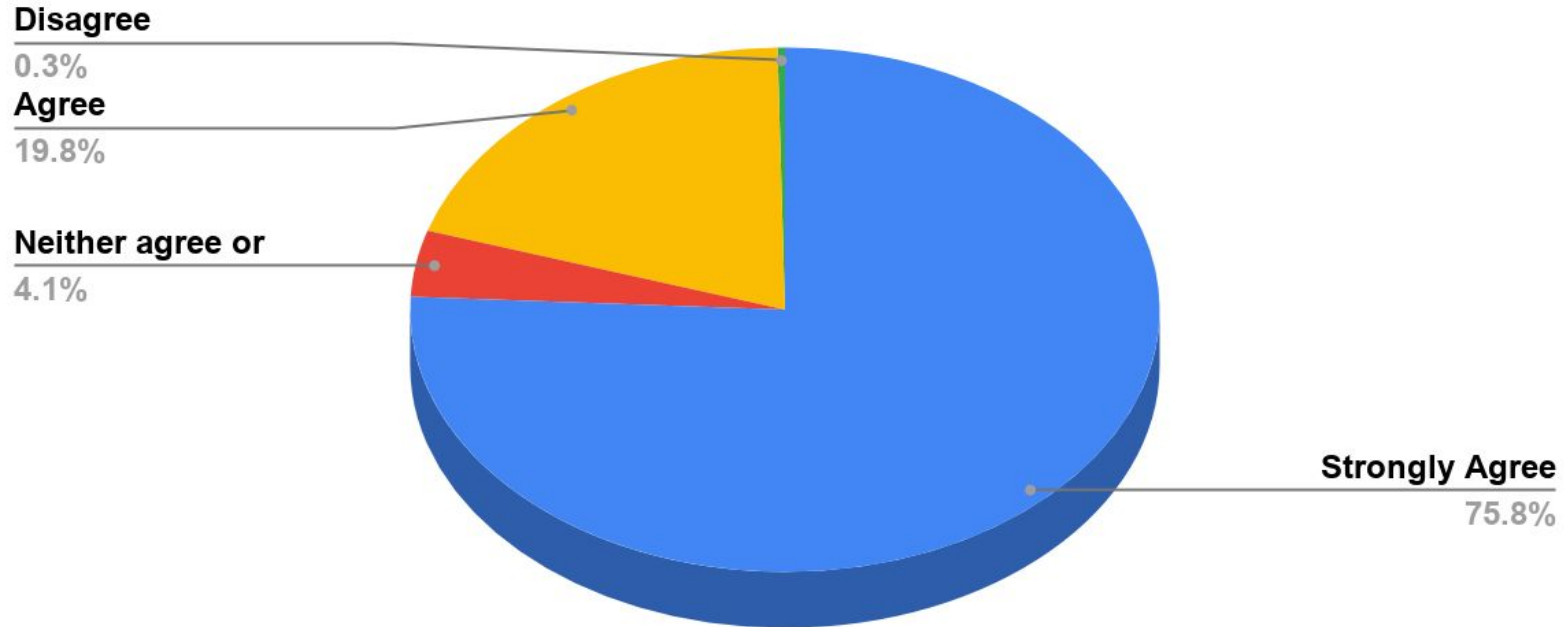
Count of "How do you Self-Identify Racially/Ethnically?"



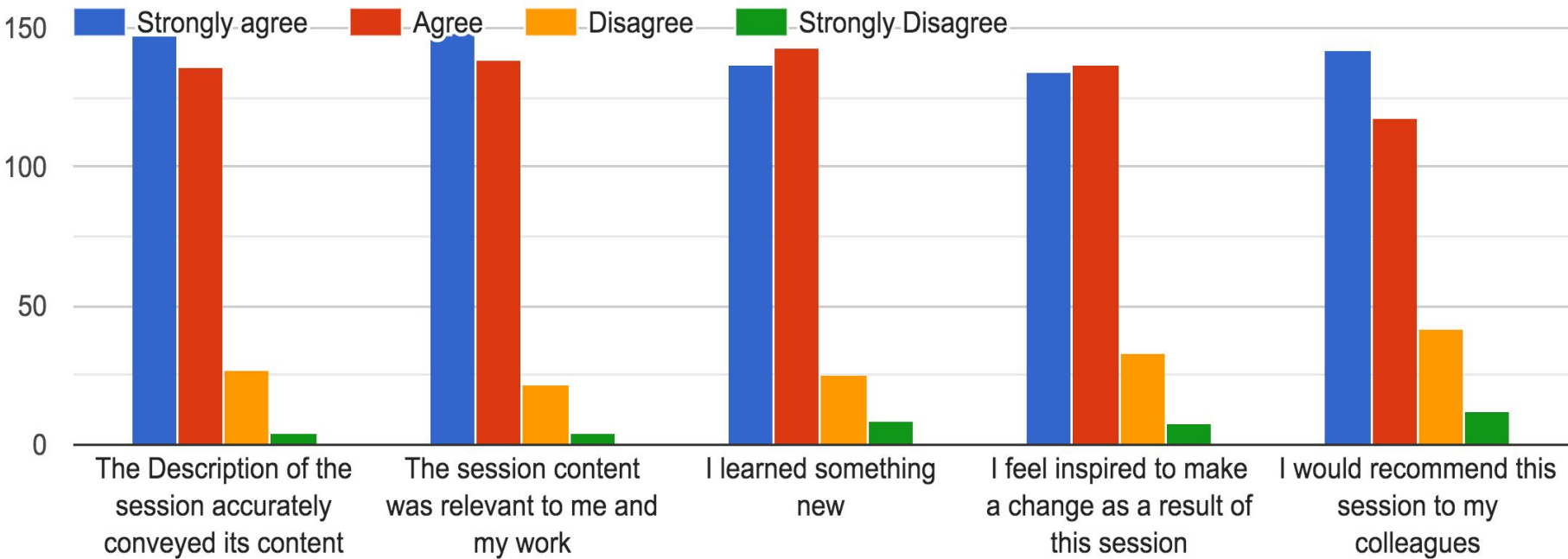
Count of "What is Your Current Gender Identity?"



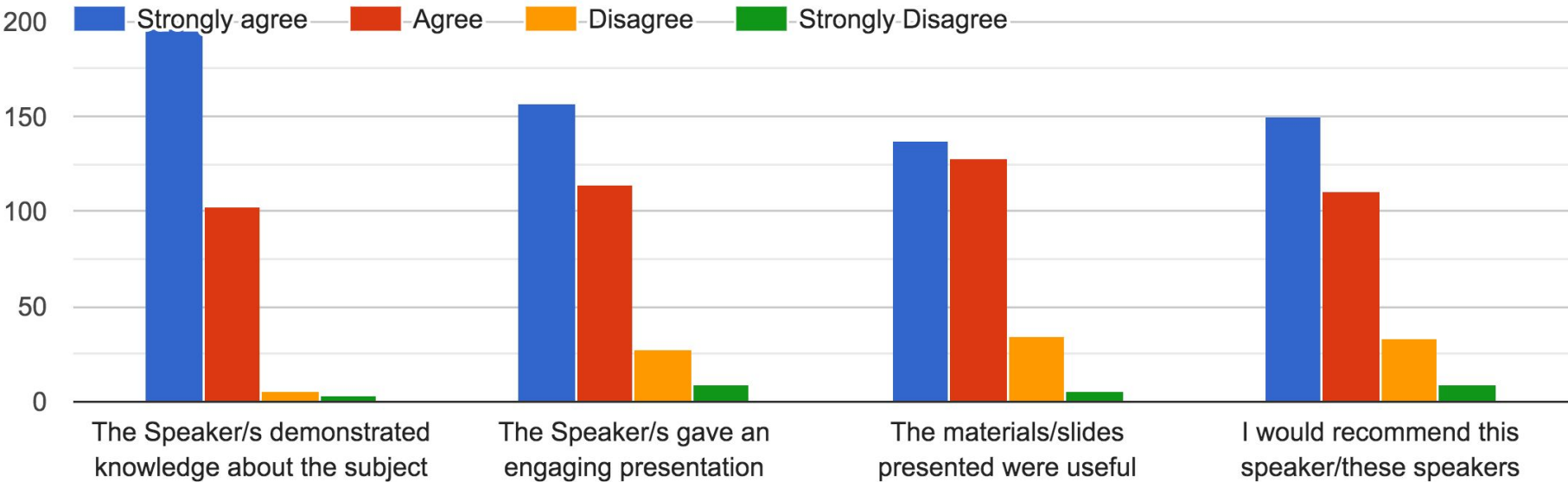
The morning keynote speaker, Dr. Liza Talusan was knowledgeable and effective.



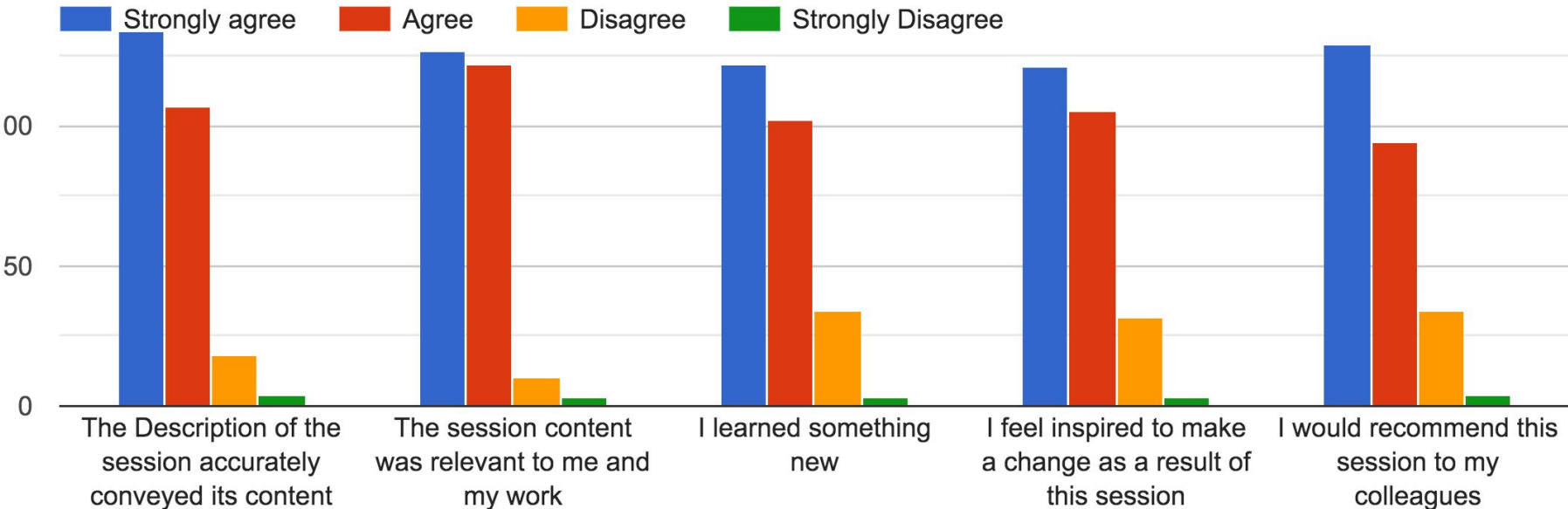
Contents - Session 1 (10:10am)



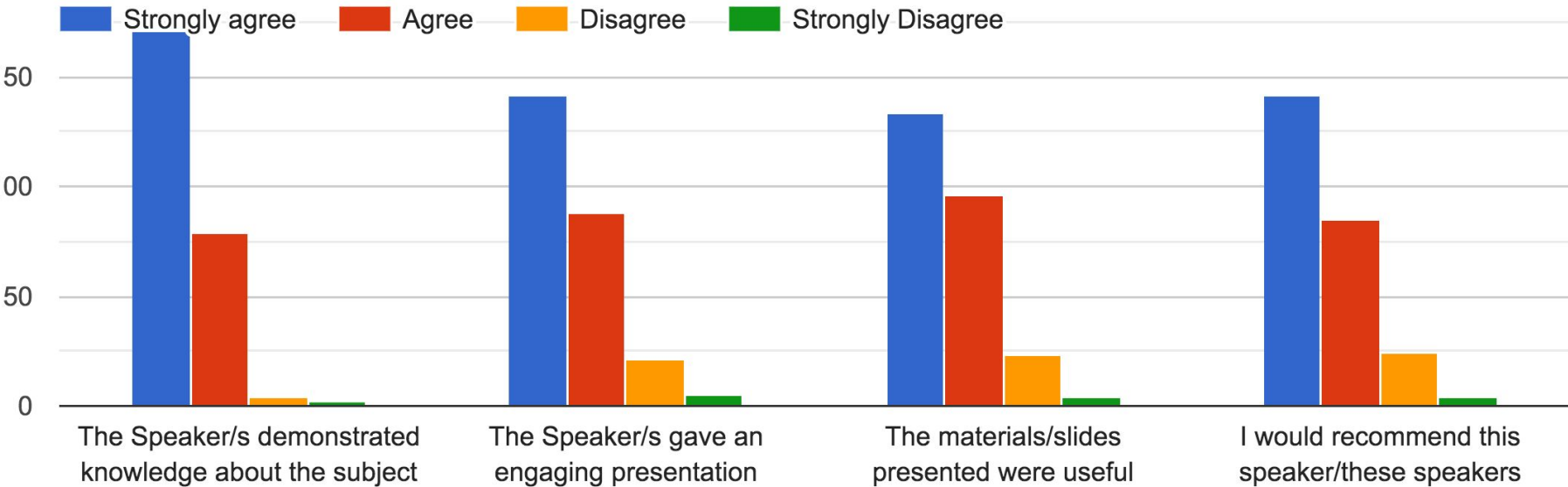
Presentation - Session 1 (10:10am)



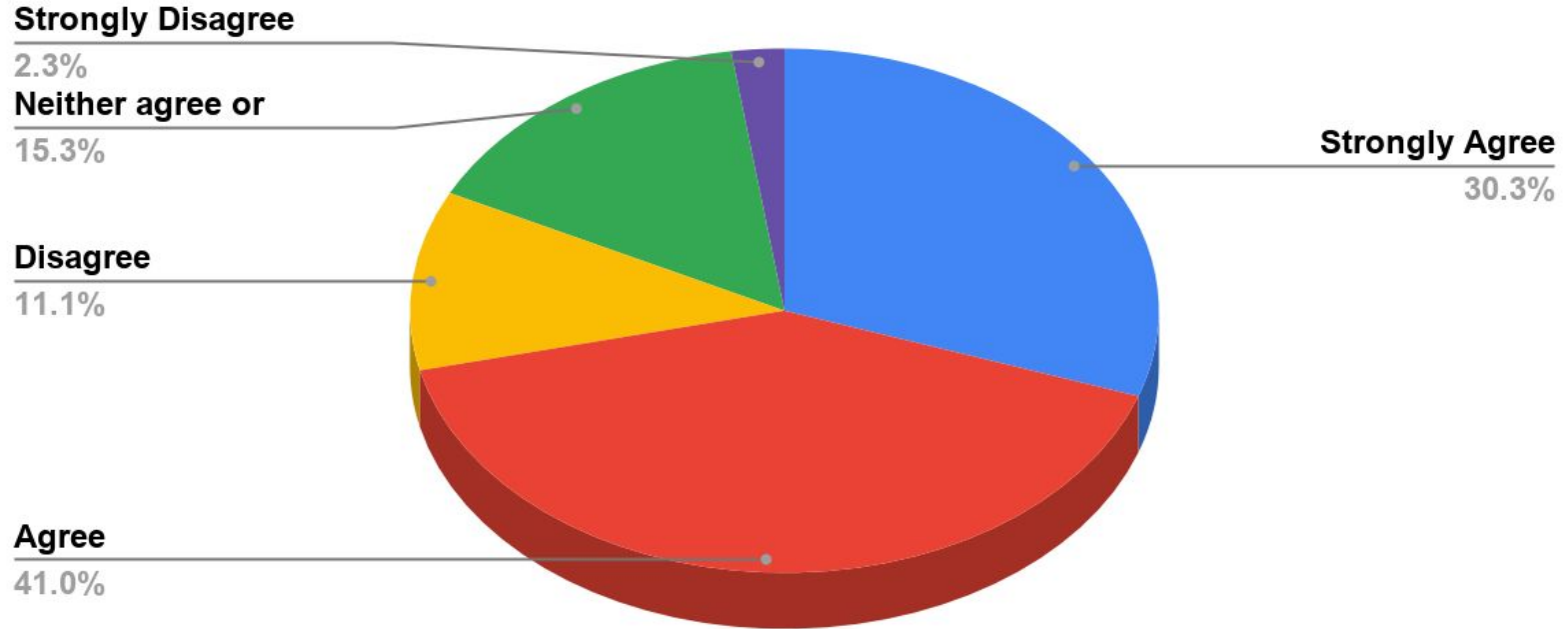
Contents - Session 2 (11:15am)



Presentation - Session 2 (11:15am)



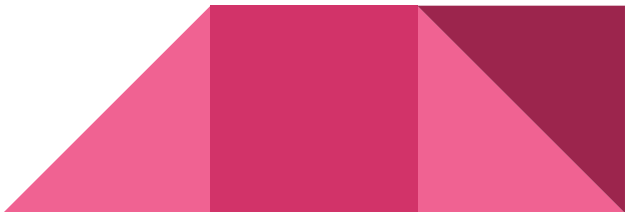
The afternoon Building Session was Effective in Helping Me Acquire Knowledge to Meet the "Equity and Inclusion"



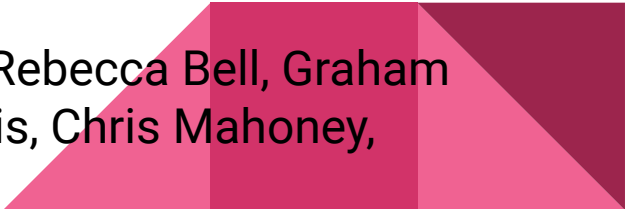
Themes from Additional Comments

- **133 Staff members added additional comments**
- **Major themes from the comments**
 - **Strengths:**
 - Overall, it was a great day that provided choice with a good mix of local and outside expertise
 - Excellent Keynote speaker
 - Excellent menu of workshops
 - **Things to work on for next year:**
 - One hour for a workshop is not enough time
 - Time for lunch needs to be increased
 - Provide more time for staff to debrief about their morning experience

Acknowledgements

- Superintendent Dr. Kathleen Bodie
 - Director of Food Service: Denise Boucher
 - Director of Transportation: Steve Angelo
 - High School Custodians: Rob Ferola and Billie Tilton
 - All building principals
 - All building administrative assistants
- 

Acknowledgements

- Deputy Director of Information Technology: Dan Sheehan
 - High School Teachers: John DiTomaso and David Moore
 - High School Assistant Principal: Bill McCarthy
 - Director of Visual Arts: David Ardito
 - Students: Braedon Quinlan and Grace Walters
 - November 1 Professional Development Committee: Rebecca Bell, Graham Daley, Alison Elmer, Elena Haro, Melanie Konstandakis, Chris Mahoney, Stephanie McKenna, and Alison Vaishnaw
- 

Acknowledgements

- ACMI Youth Coordinator: Kevin Wetmore
- All staff who presented





Town of Arlington, Massachusetts

7:50 p.m. Monthly Financial Report, M. Mason

ATTACHMENTS:

Type	File Name	Description
▣ Budget Document	SC_Finance_Report_November_2019.pdf	SC Financial Report memo 12 19 2019
▣ Budget Document	Monthly_Financial_Report__12_19_2019.pdf	Monthly Financial Reports MM 12 19 2019



Arlington Public Schools

*869 Massachusetts Avenue
Arlington, Massachusetts 02476
Telephone: 781-316-3511*

*Michael Mason, Jr.
Chief Financial Officer*

To: Arlington School Committee
From: Michael Mason
Re: Monthly Financial Reporting Packet
Date: December 19, 2019

Attached you will find a copy of the monthly financial reporting packet for the period ending 11/30/2019. There are three different reports for your review. Included are separate monthly budget tracking reports for each of the three different funding source categories: general fund (town appropriation), grants funds (state and federal), and revolving accounts.

General Fund Report

The general fund expenditure report includes spending through 11/30/2019, and is summarized by object code. This report is a year to date budget report, created directly from MUNIS. Combined with columns for our projections for the remainder of the year, we arrived at the 'available budget' total that you'll find in this report. The bottom line unencumbered balance is currently projected at \$485,194. It is important to note that this does not mean that we expect there to be a surplus, but instead represents the total remaining after all known expenses at the time of this report have been encumbered.

Grant Accounts Report

The grant account report includes a year to date tracking of revenue and expenditure totals for each of our FY20 grant accounts. This report includes both federal and state grants. Currently all of these grants we included in our budget plan have been approved, and are active. Our current spending is in line with our budget plan, and we don't expect there to be any issues.

METCO headquarters received an additional \$2 million to support the program's transportation needs. This amount was spread across all districts based on METCO's per-pupil calculation. Therefore, Arlington will be receiving an additional \$22,500 for transportation and the budget for this grant has been adjusted to reflect this revised amount.

Revolving Accounts Report

The revolving account report includes year to date tracking of revenue and expenditure totals for each revolving account. The current projections are in line with the approved budget plan, and we don't expect there to be any budget issues.

Please feel free to contact the business office with any questions you may have.

**ARLINGTON PUBLIC SCHOOLS
GENERAL FUND EXPENDITURE REPORT
THRU NOVEMBER 30, 2019**

OBJECT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED EXPENSES	AVAILABLE BUDGET
81111 - Administration Sal & Wages	5,224,289	-	5,224,289	1,859,960	3,369,595	-	(5,266)
81112 - TEACHER SALARY & WAGES	40,144,658	-	40,144,658	10,840,394	27,829,188	216,584	1,258,492
81113 - CUSTODIAL SALARIES	1,529,987	-	1,529,987	665,954	835,969	25,802	2,262
81114 - FOOD SERVICE SALARY WAGES	189,500	-	189,500	60,771	-	8,663	120,066
81115 - CLERICAL SALARIES	2,113,956	-	2,113,956	866,202	1,202,230	16,333	29,190
81116 - FULL TIME TEACHER AIDES SAL	3,981,261	-	3,981,261	1,209,295	2,552,754	229,610	(10,399)
81117 - OTHER FULL TIME SALARIES	2,811,759	-	2,811,759	1,057,351	1,812,806	97,492	(155,889)
81118 - PART TIME SALARY WAGES	187,822	(1,500)	186,322	59,187	111,816	23,757	(8,438)
81119 - SPED SUMMER SCHOOL(HARDY)	174,893	-	174,893	195,046	-	-	(20,153)
81120 - BUS MONITORS	24,985	-	24,985	3,400	-	4,760	16,825
81201 - TEMP SALARIES PROFESSIONAL	248,939	-	248,939	46,752	-	65,452	136,735
81202 - TEMPORARY SALARY WAGES OTHER	113,431	-	113,431	60,596	-	84,834	(31,999)
81203 - SUBSTITUTE TEACHERS DAY TO DAY	266,661	-	266,661	118,314	12,952	165,640	(30,245)
81204 - EXTENDED TERM SUB TEACHER	480,216	-	480,216	187,412	166,742	27,524	98,538
81205 - STUDENT ACTIVITY SUPPORT STIP	122,373	-	122,373	-	-	157,130	(34,757)
81206 - TEMPORARY CLERICAL HELP	29,982	-	29,982	9,220	-	12,909	7,853
81210 - ACADEMIC TEACHER LEADERSHIP	77,947	-	77,947	21,418	-	107,539	(51,010)
81215 - ADMINISTRATIVE STIPEND	71,559	-	71,559	8,738	-	67,613	(4,792)
81301 - OVERTIME PEAKLOAD REQUIREMENT	45,971	-	45,971	22,785	-	22,946	240
81302 - CUST/SNOW/ICE REMOVAL	14,991	-	14,991	500	-	63,819	(49,328)
81304 - MAINTENANCE SALARIES	610,871	-	610,871	190,262	245,907	114,038	60,664
81305 - MAINT/WK OUT OF CLASSIFICATION	7,163	-	7,163	189	-	265	6,709
81307 - PERMIT	-	-	-	10,439	-	14,614	(25,053)
81308 - OUT OF CLASSIFICATION SALARY	600	-	600	7,608	-	10,652	(17,660)
81310 - CALL BACK	8,994	-	8,994	9,072	-	12,701	(12,779)
81313 - AUTO ALLOWANCE	14,991	-	14,991	203	-	284	14,504
81314 - CUSTODIAL CLOTHING ALLOW	11,193	-	11,193	14,175	-	19,845	(22,827)
81316 - CUSTODIAL ABSENCE/VACATION	50,469	-	50,469	26,103	-	36,544	(12,178)
81318 - TEACHER ROOM MOVING	8,795	-	8,795	2,605	-	3,647	2,543
81320 - SKILLS STIPEND	2,499	-	2,499	1,346	-	2,019	(866)
81322 - OTHER STIPENDS	27,734	-	27,734	14,970	-	20,958	(8,194)
81323 - CUSTODIAL ATHLETIC EVENTS	15,518	-	15,518	5,127	-	7,178	3,213
81413 - LONGEVITY/TEACHERS	415,337	-	415,337	-	389,641	8,646	17,050
81414 - LONGEVITY ADMIN	14,189	-	14,189	-	21,455	633	(7,899)
81415 - LONGEVITY CLERICAL	24,636	-	24,636	-	28,874	-	(4,238)
81416 - LONGEVITY CUST	16,490	-	16,490	-	10,247	12,356	(6,113)
81730 - PENSIONS	2,399	-	2,399	1,029	3,088	-	(1,718)
81760 - CLOTHING ALLOWANCE	11,093	1,500	12,593	13,128	1,022	-	(1,557)
82103 - POWER ELECTRICITY	652,070	-	652,070	350,013	249,987	372,051	(319,981)
82104 - NATURAL GAS	430,085	-	430,085	12,457	387,543	171,348	(141,263)
82403 - PLUMBING SERVICES	53,668	-	53,668	62,789	3,703	89,036	(101,860)

**ARLINGTON PUBLIC SCHOOLS
GENERAL FUND EXPENDITURE REPORT
THRU NOVEMBER 30, 2019**

OBJECT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED EXPENSES	AVAILABLE BUDGET
82404 - ROOF REPAIRS	9,288	-	9,288	2,074	3,676	2,903	635
82405 - FLOORING SUPPLIES/SERVICES	20,640	-	20,640	9,158	9,300	13,188	(11,006)
82407 - MASONRY SUPPLY SERVICES	4,691	-	4,691	4,500	-	6,300	(6,109)
82408 - ELECTRICAL SERVICES	25,895	-	25,895	7,754	13,117	35,011	(29,987)
82409 - GROUNDS SUPPLIES	11,916	-	11,916	980	2,300	2,616	6,020
82410 - PAINTING SERVICES	2,158	-	2,158	2,275	725	5,847	(6,689)
82411 - WINDOW GLASS SERVICE SUPPLIES	2,533	-	2,533	1,365	33	5,835	(4,700)
82412 - HVAC CONTRACTED SERVICES	44,097	-	44,097	23,412	12,327	11,509	(3,151)
82414 - BOILER CONTRACTED SERVICES	38,561	-	38,561	27,229	498	17,782	(6,948)
82415 - SNOW REMOVAL CONTRACTED	64,647	-	64,647	66	-	149,441	(84,861)
82420 - ELEVATOR MAINTENANCE REPAIRS	61,923	-	61,923	25,473	28,137	35,662	(27,349)
82703 - EQUIPMENT RENTAL	77,396	-	77,396	-	491	99,275	(22,370)
82904 - CUSTODIAL SUPPLIES CLEANING	406,347	-	406,347	138,856	322,884	42,379	(97,771)
82905 - EXTERMINATION SERVICES	7,037	-	7,037	750	250	5,191	846
82999 - MISC MAINTENANCE SERVICES	10,932	-	10,932	-	-	50	10,882
83101 - PROFESSIONAL TECH SERVICES	851,307	(39,578)	811,729	192,392	566,270	336,741	(283,674)
83102 - LEGAL SERVICES	176,779	-	176,779	42,467	97,533	515	36,264
83201 - TUITION OTHER SCHOOLS	6,092,846	-	6,092,846	1,030,042	3,035,546	804,730	1,222,528
83301 - CONTRACTED TRANSPORTATION	997,183	-	997,183	201,935	860,299	314,474	(379,525)
83302 - FIELD TRIPS	18,547	-	18,547	236	3,350	10,791	4,171
83303 - OTTO BUSING REIMBURSE	5,120	-	5,120	1,470	-	4,072	(422)
83402 - TELEPHONE/PAGERS	33,428	-	33,428	8,798	15,223	5,600	3,807
83403 - ADVERTISING	1,957	-	1,957	75	925	1,402	(445)
83404 - REPRODUCTION/PRINTING	9,991	-	9,991	1,369	293	7,007	1,322
83405 - POSTAGE	712	-	712	-	-	100	612
83802 - ENVIRONMENTAL SERVICES	1,595	-	1,595	1,030	3,550	749	(3,734)
83803 - SECURITY SERVICES	16,231	-	16,231	17,362	19,297	1,958	(22,387)
83804 - ATHLETIC SERVICES	165,705	-	165,705	45,971	23,048	128,042	(31,356)
83807 - INSURANCE	49,884	-	49,884	41,942	-	6,135	1,806
83808 - SAFETY EQUIP AND TESTING	690	-	690	-	-	-	690
84201 - OFFICE SUPPLIES	65,789	-	65,789	42,098	13,547	13,563	(3,419)
84303 - PLUMBING SUPPLIES	49,257	-	49,257	7,543	1,618	16,253	23,843
84306 - CARPENTRY SUPPLIES DOORS	51,414	-	51,414	8,750	3,752	11,656	27,256
84308 - ELECTRICAL SUPPLIES	18,107	-	18,107	3,424	1,375	12,703	605
84312 - HVAC SUPPLIES	25,051	-	25,051	7,178	5,628	8,926	3,319
84321 - EQUIPMENT MAINTENANCE	32,545	-	32,545	21,288	3,031	10,711	(2,485)
84399 - MISC MAINTENANCE SUPPLIES	5,160	-	5,160	6,247	1,554	8,746	(11,387)
84802 - MOTOR VEHICLE REPAIR	102,145	-	102,145	37,877	49,229	53,028	(37,989)
84803 - GAS & OIL	35,412	-	35,412	13,942	27,687	2,867	(9,084)
84902 - FOOD SUPPLIES	45,836	6,700	52,536	7,128	15,489	22,714	7,206
85100 - EDUCATIONAL SUPPLIES	4,041	-	4,041	-	4,919	586	(1,464)

**ARLINGTON PUBLIC SCHOOLS
GENERAL FUND EXPENDITURE REPORT
THRU NOVEMBER 30, 2019**

OBJECT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED EXPENSES	AVAILABLE BUDGET
85101 - REPRO PAPER TONER SUPPLIES	99,380	-	99,380	40,838	20,135	42,076	(3,669)
85102 - TESTING MATERIALS	25,253	-	25,253	63	953	25,091	(854)
85103 - INSTRUCTIONAL MATERIALS	416,295	(7,911)	408,384	299,582	87,219	176,953	(155,369)
85104 - ATHLETIC SUPPLIES	74,185	-	74,185	23,351	8,692	40,583	1,559
85105 - INSTRUCTIONAL SOFTWARE	-	-	-	1,386	-	1,940	(3,326)
85106 - TEXTBOOKS BOOKS PERIODICALS	123,415	-	123,415	119,827	69,088	171,045	(236,545)
85110 - INSTRUCTION EQUIPMENT	11,722	3,864	15,586	7,336	5,994	32,019	(29,763)
85201 - MEDICAL SURGICAL SUPPLIES	90,849	-	90,849	5,967	17,192	600	67,090
85802 - COMPUTER SUPPLIES	60,025	-	60,025	51,310	7,061	72,153	(70,498)
85803 - GRADUATION SERVICE CEREMONIES	11,869	-	11,869	-	7,800	5,563	(1,494)
85804 - COMPUTER SOFTWARE	230,629	-	230,629	152,953	26,900	105,233	(54,457)
85806 - MISC SUPPLIES	2,221	-	2,221	560	563	524	574
87101 - BUSINESS TRAVEL	6,248	-	6,248	1,118	3,552	123	1,455
87105 - WORKSHOPS STIPENDS/GREEN SLIP	8,823	-	8,823	842	-	8,135	(154)
87106 - Graduate Course Reimbursement	13,129	-	13,129	4,359	9,774	7,519	(8,523)
87202 - TRAINING EDUC CONF & ATTENDANC	248,630	36,925	285,555	112,497	116,498	40,664	15,896
87301 - PROFESSIONAL AFFILIATIONS	61,148	-	61,148	37,200	4,229	2,712	17,008
87601 - COURT JUDGEMENTS SETTLEMENT	497	-	497	-	-	541	(44)
88501 - CAPITAL EQUIPMENT/FURNITURE	4,024	-	4,024	-	-	59,527	(55,503)
88502 - COMPUTER NETWORK TELECOM	2,662	-	2,662	2,131	-	2,983	(2,452)
88550 - COMPUTER EQUIPMENT HARDWARE	16,680	-	16,680	-	-	5,023	11,657
88560 - SPACE RENTAL	40,688	-	40,688	-	-	-	40,688
Grand Total	71,427,139	-	71,427,139	20,860,585	44,768,071	5,313,289	485,194

**ARLINGTON PUBLIC SCHOOLS
GRANT FINANCIAL REPORT
THRU NOVEMBER 30, 2019**

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Metco Grant	7330 - STATE REVENUE	(534,449)	(47,900)	-	(486,549)	-
	81111 - Administration Sal & Wages	104,192	28,254	-	75,938	-
	81112 - TEACHER SALARY & WAGES	83,835	23,278	5,090	55,467	-
	81116 - FULL TIME TEACHER AIDES SAL	79,600	8,300	12,546	58,754	-
	81201 - TEMP SALARIES PROFESSIONAL	11,345	390	-	10,955	-
	81202 - TEMPORARY SALARY WAGES OTHER	5,400	630	-	4,770	-
	83101 - PROFESSIONAL TECH SERVICES	20,582	-	1,000	19,582	-
	83301 - CONTRACTED TRANSPORTATION	217,510	22,570	173,480	21,460	-
	84201 - OFFICE SUPPLIES	1,120	-	-	1,120	-
	87202 - TRAINING EDUC CONF & ATTENDANC	5,300	-	2,750	2,550	-
	87301 - PROFESSIONAL AFFLIATIONS	1,850	53	350	1,448	-
	88550 - COMPUTER EQUIPMENT HARDWARE	3,715	438	877	2,400	-
Metco Grant Total Revenue		(534,449)	(47,900)	-	(486,549)	-
Metco Grant Total Expense		534,449	83,912	196,093	254,443	-
Special Ed Early Ed	7310 - FEDERAL REVENUE THRU STATE	(42,377)	(7,362)	-	(35,015)	-
	81112 - TEACHER SALARY & WAGES	30,832	8,301	22,531	(0)	-
	81201 - TEMP SALARIES PROFESSIONAL	900	-	-	900	-
	81731 - MTRB PENSION	2,775	-	-	2,775	-
	83101 - PROFESSIONAL TECH SERVICES	4,350	-	4,350	-	-
	85100 - EDUCATIONAL SUPPLIES	3,520	1,433	1,715	372	-
Special Ed Early Ed Total Revenue		(42,377)	(7,362)	-	(35,015)	-
Special Ed Early Ed Total Expense		42,377	9,734	28,596	4,047	-
Sped 94-142 Allocation	7310 - FEDERAL REVENUE THRU STATE	(1,524,109)	(207,320)	-	(1,316,789)	-
	81111 - Administration Sal & Wages	46,844	12,612	34,232	(0)	-
	81112 - TEACHER SALARY & WAGES	1,307,353	379,127	884,668	43,558	-
	81201 - TEMP SALARIES PROFESSIONAL	8,745	-	-	8,745	-
	81731 - MTRB PENSION	121,878	-	-	121,878	-
	83101 - PROFESSIONAL TECH SERVICES	39,289	-	-	39,289	-
Sped 94-142 Allocation Total Revenue		(1,524,109)	(207,320)	-	(1,316,789)	-
Sped 94-142 Allocation Total Expense		1,524,109	391,739	918,901	213,469	-
Title I Distribution	7310 - FEDERAL REVENUE THRU STATE	(186,970)	(28,790)	-	(158,180)	-
	81111 - Administration Sal & Wages	5,000	4,338	-	662	-
	81112 - TEACHER SALARY & WAGES	31,012	8,419	22,663	(70)	-
	81116 - FULL TIME TEACHER AIDES SAL	104,652	32,204	70,858	1,590	-
	81201 - TEMP SALARIES PROFESSIONAL	39,500	-	-	39,500	-
	81202 - TEMPORARY SALARY WAGES OTHER	250	-	-	250	-
	81731 - MTRB PENSION	2,791	-	-	2,791	-
	85106 - TEXTBOOKS BOOKS PERIODICALS	3,500	-	909	2,591	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	265	-	-	265	-
Title I Distribution Total Revenue		(186,970)	(28,790)	-	(158,180)	-
Title I Distribution Total Expense		186,970	44,961	94,430	47,579	-
Title II A Improving Teacher Quality	7310 - FEDERAL REVENUE THRU STATE	(79,654)	(7,965)	-	(71,689)	-
	81201 - TEMP SALARIES PROFESSIONAL	44,500	1,950	-	42,550	-
	83101 - PROFESSIONAL TECH SERVICES	9,997	800	6,504	2,693	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	1,000	-	-	1,000	-
	87203 - TITLE II Covenant Sch Training	759	-	-	759	-

**ARLINGTON PUBLIC SCHOOLS
GRANT FINANCIAL REPORT
THRU NOVEMBER 30, 2019**

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
	87207 - Title II St Agnes Training	2,597	-	-	2,597	-
	87208 - TITLE IIA-ARL CATHOLIC	6,201	1,265	415	4,521	-
	87301 - PROFESSIONAL AFFILIATIONS	14,600	-	-	14,600	-
Title IIA Improving Teacher Quality Total Revenue		(79,654)	(7,965)	-	(71,689)	-
Title IIA Improving Teacher Quality Total Expense		79,654	4,015	6,919	68,720	-
Title III ELL	7310 - FEDERAL REVENUE THRU STATE	(40,241)	(4,024)	-	(36,217)	-
	81201 - TEMP SALARIES PROFESSIONAL	35,282	-	-	35,282	-
	83101 - PROFESSIONAL TECH SERVICES	800	-	-	800	-
	85103 - INSTRUCTIONAL MATERIALS	1,668	-	-	1,668	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	2,491	-	-	2,491	-
Title III ELL Total Revenue		(40,241)	(4,024)	-	(36,217)	-
Title III ELL Total Expense		40,241	-	-	40,241	-
Consolidated Health Services Affiliated Grant	7330 - STATE REVENUE	(5,000)	-	-	(5,000)	-
	87202 - TRAINING EDUC CONF & ATTENDANC	1,000	125	670	205	-
	81117 - OTHER FULL TIME SALARIES	4,000	1,500	-	2,500	-
CHSA Total Revenue		(5,000)	-	-	(5,000)	-
CHSA Total Expense		5,000	1,625	670	2,705	-
Safe & Supportive Schools	7330 - STATE REVENUE	(7,500)	-	-	(7,500)	-
	81201 - TEMP SALARIES PROFESSIONAL	3,000	-	-	3,000	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	4,500	-	4,500	-	-
Safe Schools Total Revenue		(7,500)	-	-	(7,500)	-
Safe Schools Total Expense		7,500	-	4,500	3,000	-

Grand Total Grant Revenues		(2,420,300)	(303,361)	-	(2,116,939)	-
Grand Total Grant Expenses		2,420,300	535,986	1,250,109	634,204	-

**ARLINGTON PUBLIC SCHOOLS
REVOLVING FUND EXPENDITURE REPORT
THRU NOVEMBER 30, 2019**

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Athletic Fees	7289 - Miscellaneous Revenue	(260,000)	(105,204)	-	(154,796)	-
	81202 - Temporary Salary Wages Other	260,000	123,247	-	127,808	8,945
	85104 - Athletic Supplies	-	8,945	-	-	(8,945)
Athletic Fees Total Revenue		(260,000)	(105,204)	-	(154,796)	-
Athletic Fees Total Expense		260,000	132,192	-	127,808	-
Athletics Ticket Sales	7289 - Miscellaneous Revenue	(40,000)	(11,571)	-	(28,429)	-
	81202 - Temporary Salary Wages Other	40,000	2,667	-	29,306	8,027
	8300 - Contracted Services	-	6,793	-	-	(6,793)
	8350 - Curriculum Supplies	-	1,234	-	-	(1,234)
Athletic Ticket Sales Total Revenue		(40,000)	(11,571)	-	(28,429)	-
Athletic Ticket Sales Total Expense		40,000	10,694	-	29,306	-
Bishop Bus Fees	7289 - Miscellaneous Revenue	(20,000)	-	-	(20,000)	-
	8300 - Contracted Services	20,000	-	-	20,000	-
Bishop Bus Total Revenue		(20,000)	-	-	(20,000)	-
Bishop Bus Total Expense		20,000	-	-	20,000	-
Building Rental Fees	7289 - Miscellaneous Revenue	(350,000)	(87,797)	-	(262,203)	-
	8092 - Custodial/Overtime	150,000	47,604	-	102,396	-
	82103 - Power Electricity	200,000	-	-	200,000	-
	8300 - Contracted Services	-	13,748	15,350	(29,097)	-
	8350 - Curriculum Supplies	-	-	-	-	-
	8659 - Instructional Equipment	-	-	100	(100)	-
Building Rental Total Revenue		(350,000)	(87,797)	-	(262,203)	-
Building Rental Total Expense		350,000	61,351	15,450	273,199	-
Circuit Breaker	7310 - Federal Revenue Thru State	(2,317,327)	(1,307,575)	-	(1,009,752)	-
	83201 - Tuition Other Schools	2,317,327	612,972	1,778,324	(73,969)	-
Circuit Breaker Total Revenue		(2,673,970)	(1,307,575)	-	(1,009,752)	-
Circuit Breaker Total Expense		2,673,970	612,972	1,778,324	(73,969)	-
Foreign Exchange	7289 - Miscellaneous Revenue	(325,000)	(99,669)	-	(225,331)	-
	85103 - Instructional Materials	285,000	6,350	16,754	254,008	7,888
	87202 - Training Educ Conf & Attendanc	40,000	46,788	1,100	-	(7,888)
Foreign Visa Total Revenue		(325,000)	(99,669)	-	(225,331)	-
Foreign Visa Total Expense		325,000	53,138	17,854	254,008	-
Instrumental Music Fees	7289 - Miscellaneous Revenue	(148,265)	(65,635)	-	(82,631)	-
	81112 - Teacher Salary & Wages	148,265	62,186	-	86,079	-
	8300 - Contracted Services	-	-	-	-	-
Instrumental Music Total Revenue		(148,265)	(65,635)	-	(82,631)	-
Instrumental Music Total Expense		148,265	62,186	-	86,079	-
Menotomy Preschool	7289 - Miscellaneous Revenue	(142,000)	(182,291)	-	40,291	-
	81112 - Teacher Salary & Wages	142,000	59,157	49,834	28,201	4,808
	81116 - Full Time Teacher Aides Sal	-	4,808	-	-	(4,808)
Menotomy Preschool Total Revenue		(142,000)	(182,291)	-	40,291	-
Menotomy Preschool Total Expense		142,000	63,965	49,834	28,201	-
Peirce Field Rental	7289 - Miscellaneous Revenue	(22,000)	(15,378)	-	(6,623)	-
	8350 - Curriculum Supplies	-	759	-	-	(759)
	83804 - Athletic Services	22,000	7,545	-	13,696	759

**ARLINGTON PUBLIC SCHOOLS
REVOLVING FUND EXPENDITURE REPORT
THRU NOVEMBER 30, 2019**

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Peirce Field Rental Total Revenue		(22,000)	(15,378)	-	(6,623)	-
Peirce Field Rental Total Expense		22,000	8,304	-	13,696	-
Traffic Supervisory Rebilling	7289 - Miscellaneous Revenue	(17,928)	-	-	(17,928)	-
	8350 - Curriculum Supplies	17,928	-	-	17,928	-
Traffic Supervisor Rebilling Total Revenue		(17,928)	-	-	(17,928)	-
Traffic Supervisor Rebilling Total Expense		17,928	-	-	17,928	-
Tuition In Revolving	7289 - Miscellaneous Revenue	(90,000)	(10,142)	-	(79,858)	-
	83201 - Tuition Other Schools	90,000	-	-	90,000	-
Tuition In Total Revenue		(90,000)	(10,142)	-	(79,858)	-
Tuition In Total Expense		90,000	-	-	90,000	-
AEA President Salary Offset	7289 - Miscellaneous Revenue	(15,671)	-	-	(15,671)	-
	81112 - Teacher Salary & Wages	15,671	-	-	15,671	-
AEA President Offset Total Revenue		(15,671)	-	-	(15,671)	-
AEA President Offset Total Expense		15,671	-	-	15,671	-
Total Revolving Revenue		(4,104,834)	(1,885,262)	-	(1,862,929)	-
Total Revolving Expense		4,104,834	1,004,803	1,861,462	881,926	-



Town of Arlington, Massachusetts

8:00 p.m. Superintendent's Report, K. Bodie

Summary:

- AHS Building Project Update



Town of Arlington, Massachusetts

8:20 p.m. Consent Agenda

Summary:

*Approval of Warrant: Warrant Number 20114, Dated 12/17/2019 Total *Amount \$1,655,306.86

*Approval of Minutes: Regular School Committee Minutes 12/12/2019

*Approval of Trips: Nagaokakyo also Kyoto, Osaka, Kobe, and Nara Japan Homestay July 4, 2020 to July 14, 2020.

ATTACHMENTS:

Type	File Name	Description
▣ Warrant	warrant_20114_12172019.pdf	Warrant 20114 12 17 2019
▣ Minutes	12_12_2019_SC_minutes_draft_12_18_2019_final.pdf	12 12 2019 minutes
▣ Trip Approval	JAPAN_(1).pdf	Japan Trip July 2020

APPROVAL OF ACCOUNTS PAYABLE

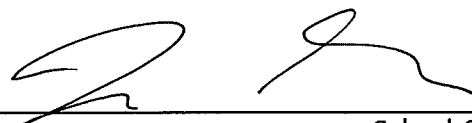
I / We certify that there is due to the vendors named within this Accounts Payable Warrant the amount set against their respective names, in payment for services performed to date.

Warrant Number	20114	Total Warrant Amount	\$1,655,306.86
Dated	12/17/19		

STATEMENT MADE UNDER THE PENALTIES OF PERJURY



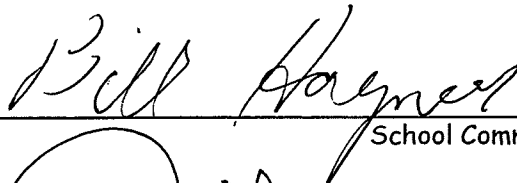
Superintendent of Schools / Chief Financial Officer



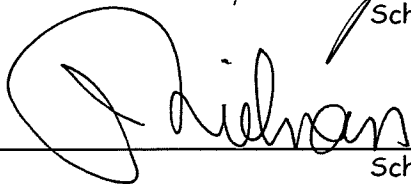
School Committee



School Committee



School Committee



School Committee

5C

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY

TOWN OF ARLINGTON

P 1
apwarrnt

DATE: 12/17/2019 WARRANT: 20114 AMOUNT: \$ 1,655,306.86

PAY TO EACH OF THE PERSONS NAMED IN THE ATTACHED WARRANT THE
SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE
AGGREGATE, AND CHARGE THE SAME TO APPROPRIATIONS OR ACCOUNTS
INDICATED.

TOWN MANAGER

COMPTROLLER

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 2
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
27354	A TO Z FOODS	00000	201824	INV	12/17/2019	6698721	367468		
	1 03034309 835001			FOOD SERV	FOOD SERVI	322.50			
				Invoice Net		322.50			
				CHECK TOTAL		322.50			-----
27354	A TO Z FOODS	00000	201824	INV	12/17/2019	6698722	367469		
	1 03034309 835001			FOOD SERV	FOOD SERVI	225.00			
				Invoice Net		225.00			
27354	A TO Z FOODS	00000	201824	INV	12/17/2019	6698723	367816		
	1 03034309 835001			FOOD SERV	FOOD SERVI	300.00			
				Invoice Net		300.00			
27354	A TO Z FOODS	00000	201824	INV	12/17/2019	6698724	367817		
	1 03034309 835001			FOOD SERV	FOOD SERVI	225.00			
				Invoice Net		225.00			
27354	A TO Z FOODS	00000	201824	INV	12/17/2019	6698725	368397		
	1 03034309 835001			FOOD SERV	FOOD SERVI	300.00			
				Invoice Net		300.00			
27354	A TO Z FOODS	00000	201824	INV	12/17/2019	6698726	368399		
	1 03034309 835001			FOOD SERV	FOOD SERVI	300.00			
				Invoice Net		300.00			
				CHECK TOTAL		1,350.00			-----
37607	A WELLNESS EDUCATION N	00000	203185	INV	12/17/2019	ENRICHMENT PROGRAM	367786		
	1 1336780 81112 3520			KIDZONE	INSTRUCTIO	2,000.00			
				Invoice Net		2,000.00			
				CHECK TOTAL		2,000.00			-----
31400	ABACS LLC	00000	200127	INV	12/17/2019	AAVZ23-2019	368546		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	2,040.18			
				Invoice Net		2,040.18			
				CHECK TOTAL		2,040.18			-----
70031	ACADEMIC THERAPY PUBLI	00000	203051	INV	12/17/2019	258680	367897		
	1 02246506 85106 2410			ELEM EDUC	TEXTBOOKS	897.60			
				Invoice Net		897.60			
				CHECK TOTAL		897.60			-----
11773	ACCEPT EDUCATION COLLA	00000	202239	INV	12/17/2019	20-8102-4	367510		
	1 02456575 87202 2357			SPED/P.D.	TRAINING	220.00			
				Invoice Net		220.00			
				CHECK TOTAL		220.00			-----
28568	ACTFL	00003	203146	INV	12/17/2019	6115078	368646		
	1 02516730 85103 2415			C&I WORLD	INSTRUCT	310.13			
				Invoice Net		310.13			
				CHECK TOTAL		310.13			-----

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 3
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32432	AHOLD FINANCIAL SERVIC	00003	202210	INV	12/17/2019	07986		367625	
	1 1336770 85103 6200	ADULT ED		INSTRUCT		77.17			
		Invoice Net				77.17			
32432	AHOLD FINANCIAL SERVIC	00003	202210	INV	12/17/2019	176206		367626	
	1 1336770 85103 6200	ADULT ED		INSTRUCT		70.78			
		Invoice Net				70.78			
32432	AHOLD FINANCIAL SERVIC	00003	11573420	INV	12/17/2019	176211		367645	
	1 15126145 84902 3520	GIBBS		FOOD SUPPL		54.80			
		Invoice Net				54.80			
32432	AHOLD FINANCIAL SERVIC	00003	202051	INV	12/17/2019	176208		367646	
	1 02016566 84902 2210	MMGT PRINC		HS FOOD		32.96			
		Invoice Net				32.96			
32432	AHOLD FINANCIAL SERVIC	00003	11572720	INV	12/17/2019	176209		367647	
	1 15123260 84902 3520	AFT SCH		FOOD SUPPL		66.16			
		Invoice Net				66.16			
32432	AHOLD FINANCIAL SERVIC	00003	11573220	INV	12/17/2019	07968		367648	
	1 15125145 84902 3520	BRACKETT		FOOD		36.72			
		Invoice Net				36.72			
32432	AHOLD FINANCIAL SERVIC	00003	11573220	INV	12/17/2019	176204		367649	
	1 15125145 84902 3520	BRACKETT		FOOD		101.51			
		Invoice Net				101.51			
32432	AHOLD FINANCIAL SERVIC	00003	11573220	INV	12/17/2019	176210		367650	
	1 15125145 84902 3520	BRACKETT		FOOD		12.66			
		Invoice Net				12.66			
32432	AHOLD FINANCIAL SERVIC	00003	11572820	INV	12/17/2019	176215		367898	
	1 15122260 84902 3520	HARDY GEN		HARDY FOOD		36.94			
		Invoice Net				36.94			
32432	AHOLD FINANCIAL SERVIC	00003	11572720	INV	12/17/2019	176212		367899	
	1 15123260 84902 3520	AFT SCH		FOOD SUPPL		162.15			
		Invoice Net				162.15			
32432	AHOLD FINANCIAL SERVIC	00003	11573420	INV	12/17/2019	176213		367900	
	1 15126145 84902 3520	GIBBS		FOOD SUPPL		43.96			
		Invoice Net				43.96			
32432	AHOLD FINANCIAL SERVIC	00003	11572720	INV	12/17/2019	176221		368209	
	1 15123260 84902 3520	AFT SCH		FOOD SUPPL		144.29			
		Invoice Net				144.29			
32432	AHOLD FINANCIAL SERVIC	00003	11573420	INV	12/17/2019	176219		368210	
	1 15126145 84902 3520	GIBBS		FOOD SUPPL		87.79			
		Invoice Net				87.79			
32432	AHOLD FINANCIAL SERVIC	00003	11573220	INV	12/17/2019	176214		368211	
	1 15125145 84902 3520	BRACKETT		FOOD		110.98			
		Invoice Net				110.98			
32432	AHOLD FINANCIAL SERVIC	00003	11573220	INV	12/17/2019	176218		368212	
	1 15125145 84902 3520	BRACKETT		FOOD		96.89			
		Invoice Net				96.89			
32432	AHOLD FINANCIAL SERVIC	00003	11572820	INV	12/17/2019	176217		368213	
	1 15122260 84902 3520	HARDY GEN		HARDY FOOD		165.47			
		Invoice Net				165.47			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 4
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32432	AHOLD FINANCIAL SERVIC	00003	200563	INV	12/17/2019	176216	368548		
	1 02456800 84902 2430	PK-SPED		FOOD SUPPL		94.92			
		Invoice Net				94.92			
32432	AHOLD FINANCIAL SERVIC	00003	11572720	INV	12/17/2019	176228	368647		
	1 15123260 84902 3520	AFT SCH		FOOD SUPPL		79.06			
		Invoice Net				79.06			
32432	AHOLD FINANCIAL SERVIC	00003	11572820	INV	12/17/2019	176225	368648		
	1 15122260 84902 3520	HARDY GEN		HARDY FOOD		140.42			
		Invoice Net				140.42			
32432	AHOLD FINANCIAL SERVIC	00003	11572820	INV	12/17/2019	176229	368649		
	1 15122260 84902 3520	HARDY GEN		HARDY FOOD		28.04			
		Invoice Net				28.04			
32432	AHOLD FINANCIAL SERVIC	00003	11573020	INV	12/17/2019	176220	368650		
	1 15127260 84902 3520	PEIRCE		FOOD SUPPL		207.14			
		Invoice Net				207.14			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	07981	368651		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		46.38			
		Invoice Net				46.38			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	07982	368652		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		121.80			
		Invoice Net				121.80			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	07985	368653		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		60.04			
		Invoice Net				60.04			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	07990	368654		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		24.26			
		Invoice Net				24.26			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	07991	368655		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		39.91			
		Invoice Net				39.91			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	07992	368656		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		37.48			
		Invoice Net				37.48			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	08000	368657		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		189.82			
		Invoice Net				189.82			
32432	AHOLD FINANCIAL SERVIC	00003	200612	INV	12/17/2019	176205	368658		
	1 02016518 84902 2415	FAM/CONS S		FOOD SUPPL		34.69			
		Invoice Net				34.69			
32432	AHOLD FINANCIAL SERVIC	00003	11573020	INV	12/17/2019	176233	368704		
	1 15127260 84902 3520	PEIRCE		FOOD SUPPL		93.37			
		Invoice Net				93.37			
CHECK TOTAL						2,498.56			-----
32078	ALL ONE HEALTH RESOURC	00001	200562	INV	12/17/2019	AOH745018-IN	368124		
	1 02816970 83101 3300	TRANS ED		PROF TECH		44.00			
		Invoice Net				44.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 5
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	44.00		-----
34814	AMAZON			00002	200818 INV 12/17/2019	465678974794		367615	
	1 1336765 84201 6200			GEN ADMIN	OFFICE	54.84			
				Invoice Net		54.84			
34814	AMAZON			00002	200818 INV 12/17/2019	944553978534		367616	
	1 1336765 84201 6200			GEN ADMIN	OFFICE	49.95			
				Invoice Net		49.95			
34814	AMAZON			00002	200818 INV 12/17/2019	785966596877		367617	
	1 1336765 84201 6200			GEN ADMIN	OFFICE	22.46			
				Invoice Net		22.46			
34814	AMAZON			00002	200818 INV 12/17/2019	433367537564		367618	
	1 1336765 84201 6200			GEN ADMIN	OFFICE	11.99			
				Invoice Net		11.99			
						CHECK TOTAL	139.24		-----
34814	AMAZON			00002	202528 INV 12/17/2019	556969586738		367651	
	1 14118105 85802 2453			CS MAKER S	COMPUTER	1,194.00			
				Invoice Net		1,194.00			
						CHECK TOTAL	1,194.00		-----
28022	ANDRINA'S			00000	201825 INV 12/17/2019	370246		368400	
	1 03034309 835001			FOOD SERV	FOOD SERVI	2,143.50			
				Invoice Net		2,143.50			
						CHECK TOTAL	2,143.50		-----
29770	ARISE CONSULTING SERVI			00001	200558 INV 12/17/2019	CONSULT JK-NOV'19		368549	
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	1,002.50			
				Invoice Net		1,002.50			
29770	ARISE CONSULTING SERVI			00001	200552 INV 12/17/2019	CONSULT LC-NOV'19		368551	
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	795.00			
				Invoice Net		795.00			
29770	ARISE CONSULTING SERVI			00001	200553 INV 12/17/2019	CONSULT BD-NOV'19		368552	
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	165.00			
				Invoice Net		165.00			
29770	ARISE CONSULTING SERVI			00001	200553 INV 12/17/2019	CONSULT OD-NOV'19		368553	
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	240.00			
				Invoice Net		240.00			
29770	ARISE CONSULTING SERVI			00001	200557 INV 12/17/2019	CONSULT PG-NOV'19		368554	
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	260.00			
				Invoice Net		260.00			
29770	ARISE CONSULTING SERVI			00001	200559 INV 12/17/2019	CONSULT HRL-NOV'19		368555	
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	512.50			
				Invoice Net		512.50			
29770	ARISE CONSULTING SERVI			00001	200560 INV 12/17/2019	CONSULT TR-NOV'19		368556	
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	795.00			
				Invoice Net		795.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 6
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29770	ARISE CONSULTING SERVI	00001	200606	INV	12/17/2019	CONSULT GS-NOV'19	368557		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			512.50			
		Invoice Net				512.50			
29770	ARISE CONSULTING SERVI	00001	200874	INV	12/17/2019	CONSULT HC-NOV'19	368558		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			715.00			
		Invoice Net				715.00			
29770	ARISE CONSULTING SERVI	00001	200875	INV	12/17/2019	CONSULT LC-NOV'19	368560		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			1,480.00			
		Invoice Net				1,480.00			
29770	ARISE CONSULTING SERVI	00001	200877	INV	12/17/2019	CONSULT DL-NOV'19	368561		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			1,065.00			
		Invoice Net				1,065.00			
29770	ARISE CONSULTING SERVI	00001	200878	INV	12/17/2019	CONSULT AM-NOV'19	368562		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			1,468.75			
		Invoice Net				1,468.75			
29770	ARISE CONSULTING SERVI	00001	200879	INV	12/17/2019	CONSULT AT-NOV'19	368563		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			1,382.50			
		Invoice Net				1,382.50			
29770	ARISE CONSULTING SERVI	00001	201754	INV	12/17/2019	CONSULT MM-NOV'19	368564		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			220.00			
		Invoice Net				220.00			
		CHECK TOTAL				10,613.75			-----
1376	ARLINGTON COAL & LUMBE	00000	202435	INV	12/17/2019	477317	367901		
	1 199 84000	DRAMA	MISC			376.52			
		Invoice Net				376.52			
		CHECK TOTAL				376.52			-----
21518	ARL/BEL TRANSPORTATION	00002	201203	INV	12/17/2019	#11/19-LL	368634		
	1 02816990 83301 3300	TRANS HOM	TRANS			1,870.00			
		Invoice Net				1,870.00			
21518	ARL/BEL TRANSPORTATION	00002	201379	INV	12/17/2019	11/19-AP, EH, JM, JL, DB	368635		
	1 02816980 83301 3300	SPED/REIMB	TRANS			10,011.00			
		Invoice Net				10,011.00			
		CHECK TOTAL				11,881.00			-----
24394	AUDIOLOGY AND HEARING	00000	200547	INV	12/17/2019	27158	367511		
	1 02456842 85110 2420	ADAPTIVE T	EQ INSTRUC			275.00			
		Invoice Net				275.00			
		CHECK TOTAL				275.00			-----
74780	B&H FOTO & ELECTRONICS	00002	203053	INV	12/17/2019	164214073	367619		
	1 1336765 88501 6200	GEN ADMIN	FURNITURE			645.48			
		Invoice Net				645.48			
		CHECK TOTAL				645.48			-----
74780	B&H FOTO & ELECTRONICS	00002	202887	INV	12/17/2019	164217352	367655		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 7
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CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02546750 85110	2420		VISUAL/ART	EQ INSTRUC	229.95			
				Invoice Net		229.95			
				CHECK TOTAL		229.95			-----
30869 BARKER, SARAH	1 05712020 87202	3200	00000 203154	INV	12/17/2019	REIMB CONF 11/13/19	367907		
			ACSHSG	TRAINING		125.00			
			Invoice Net			125.00			
				CHECK TOTAL		125.00			-----
32788 ANN KEGEL-BAUSMAN	1 1336770 81112	6200	00000 203170	INV	12/17/2019	FABRIC -COVRED BUTTN	367787		
			ADULT ED	INSTRUCT		152.50			
			Invoice Net			152.50			
				CHECK TOTAL		152.50			-----
24583 BAYSTATE INTERPRETERS,	1 02456857 83101	2330	00000 200548	INV	12/17/2019	306318	367512		
			SPED CONTR	PROF TECH		530.00			
			Invoice Net			530.00			
				CHECK TOTAL		530.00			-----
24583 BAYSTATE INTERPRETERS,	1 02496998 83101	1230	00000 203132	INV	12/17/2019	#306144	367918		
			SYSTEMWIDE	PROF TECH		140.00			
			Invoice Net			140.00			
				CHECK TOTAL		140.00			-----
15609 WALKER, INC	1 07506848 83201	9300	00000 201197	INV	12/17/2019	082993	368565		
			CB OOD DAY	TUITION		6,271.44			
			Invoice Net			6,271.44			
15609 WALKER, INC	1 07506848 83201	9300	00000 201198	INV	12/17/2019	082994	368567		
			CB OOD DAY	TUITION		6,271.44			
			Invoice Net			6,271.44			
				CHECK TOTAL		12,542.88			-----
12714 BELMONT PRINTING COMPA	1 195 8999		00000 202792	INV	12/17/2019	82080	367656		
			GUIDANCE	PY CARYOVR		84.36			
			Invoice Net			84.36			
				CHECK TOTAL		84.36			-----
37624 BETHEL, ROBERT H	1 14856542 83101	3520	00000 11637220	INV	12/17/2019	10/21-11/22/19VIOLIN	368455		
			HS INSTRUM	PROF TECH		1,245.00			
			Invoice Net			1,245.00			
				CHECK TOTAL		1,245.00			-----
24170 THE CHILDREN'S CENTER	1 02456845 83201	9300	00000 200546	INV	12/17/2019	57620	368568		
			OOD/AIDE	TUITION		3,090.60			
	2 02456848 83201	9300		TUITION DY		66.90			
	3 07506848 83201	9300		CB OOD DAY		6,980.10			
			Invoice Net			10,137.60			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 8
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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	10,137.60		-----
32536	BLICK ART MATERIALS	00004	201032	INV	12/17/2019	2121590		367657	
	1 02546750 85103 2415			VISUAL/ART	INSTRUCT	28.34			
				Invoice Net		28.34			
						CHECK TOTAL	28.34		-----
70500	BOSTON COLLEGE CAMPUS	00002	201212	INV	12/17/2019	10/1/19-10/31/19-DM		368125	
	1 07506848 83201 9300			CB OOD DAY	TUITION	4,940.88			
				Invoice Net		4,940.88			
70500	BOSTON COLLEGE CAMPUS	00002	201212	INV	12/17/2019	11/1/19-11/30/19-DM		368570	
	1 07506848 83201 9300			CB OOD DAY	TUITION	4,235.04			
				Invoice Net		4,235.04			
						CHECK TOTAL	9,175.92		-----
18495	BOSTON HIGASHI SCHOOL	00000	200539	INV	12/17/2019	2009412AR		368571	
	1 02456851 83201 9300			OOD RESIDE	TUITION	9,512.25			
				Invoice Net		9,512.25			
18495	BOSTON HIGASHI SCHOOL	00000	200539	INV	12/17/2019	2010412AR		368573	
	1 02456851 83201 9300			OOD RESIDE	TUITION	9,829.33			
				Invoice Net		9,829.33			
18495	BOSTON HIGASHI SCHOOL	00000	200541	INV	12/17/2019	2009403		368574	
	1 02456851 83201 9300			OOD RESIDE	TUITION	19,024.50			
				Invoice Net		19,024.50			
18495	BOSTON HIGASHI SCHOOL	00000	200541	INV	12/17/2019	2010403		368575	
	1 02456851 83201 9300			OOD RESIDE	TUITION	19,658.65			
				Invoice Net		19,658.65			
						CHECK TOTAL	58,024.73		-----
28425	BOTOS, DEBORAH	00000	11666920	INV	12/17/2019	APS1202-03		368214	
	1 02606910 83101 1210			SUPER	PROF TECH	1,327.50			
				Invoice Net		1,327.50			
						CHECK TOTAL	1,327.50		-----
24434	BOUTWELL, ROLAND H.	00000	203166	INV	12/17/2019	WINTER WALK 11/9/19		367788	
	1 1336770 81112 6200			ADULT ED	INSTRUCT	133.00			
				Invoice Net		133.00			
						CHECK TOTAL	133.00		-----
25591	BOWERS, VIRGINIA A.	00000	200126	INV	12/17/2019	10/28/19-10/31/19		367513	
	1 02456803 83101 2310			SPED/TUTOR	PROF TECH	350.00			
	2 02456857 83101 2310			SPED CONTR	PROF TECH	150.00			
				Invoice Net		500.00			
25591	BOWERS, VIRGINIA A.	00000	200126	INV	12/17/2019	11/04/19-11/08/19		367514	
	1 02456803 83101 2310			SPED/TUTOR	PROF TECH	250.00			
	2 02456857 83101 2310			SPED CONTR	PROF TECH	250.00			
				Invoice Net		500.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 9
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
25591 BOWERS, VIRGINIA A.		00000	200126	INV	12/17/2019	11/12/19-11/15/19	367515		
1	02456803 83101 2310			SPED/TUTOR	PROF TECH	225.00			
2	02456857 83101 2310			SPED CONTR	PROF TECH	200.00			
				Invoice Net		425.00			
25591 BOWERS, VIRGINIA A.		00000	200126	INV	12/17/2019	11/18/19-11/22/19	368576		
1	02456803 83101 2310			SPED/TUTOR	PROF TECH	250.00			
2	02456857 83101 2310			SPED CONTR	PROF TECH	500.00			
				Invoice Net		750.00			
25591 BOWERS, VIRGINIA A.		00000	200126	INV	12/17/2019	11/25/19-11/27/19	368577		
1	02456803 83101 2310			SPED/TUTOR	PROF TECH	25.00			
2	02456857 83101 2310			SPED CONTR	PROF TECH	300.00			
				Invoice Net		325.00			
				CHECK TOTAL		2,500.00			-----
31797 BRANDYS O'NEILL, ELZBI		00000	11489720	INV	12/17/2019	10/21-11/22-19-FLUTE	368456		
1	14856542 83101 3520			HS INSTRUM	PROF TECH	2,385.00			
				Invoice Net		2,385.00			
				CHECK TOTAL		2,385.00			-----
74045 BROADWAY COSTUME INC		00001	202801	INV	12/17/2019	00077878	368215		
1	199 84000			DRAMA	MISC	6,147.50			
				Invoice Net		6,147.50			
				CHECK TOTAL		6,147.50			-----
36763 BROWN-STEINER, BENJAMIN		00000	203181	INV	12/17/2019	EMISSION/FOSSIL FUEL	367789		
1	1336770 81112 6200			ADULT ED	INSTRUCT	200.00			
				Invoice Net		200.00			
				CHECK TOTAL		200.00			-----
70602 BSN SPORTS INC		00001	201838	INV	12/17/2019	906812403	367658		
1	02026620 85104 3510			ATHLE/ADMI	ATHL SUPPL	335.00			
				Invoice Net		335.00			
				CHECK TOTAL		335.00			-----
20939 BUCHANAN, ELIZABETH J.		00000	202579	INV	12/17/2019	10/2-10/23/19 SVCS	368578		
1	0932020 83101 2310			EARLY PART	CONTRACT	500.00			
				Invoice Net		500.00			
20939 BUCHANAN, ELIZABETH J.		00000	202579	INV	12/17/2019	11/4-11/20/19-SVCS	368579		
1	0932020 83101 2310			EARLY PART	CONTRACT	550.00			
				Invoice Net		550.00			
				CHECK TOTAL		1,050.00			-----
70657 C & W TRANSPORTATION,		00000	203149	INV	12/17/2019	13556	367659		
1	149 8350			CO-CURRICU	OTTOSON CO	900.00			
				Invoice Net		900.00			
70657 C & W TRANSPORTATION,		00000	203149	INV	12/17/2019	13715	367660		
1	149 8350			CO-CURRICU	OTTOSON CO	1,125.00			
				Invoice Net		1,125.00			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 10
apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT:

20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	2,025.00		-----
71020	CONCORD AREA SPECIAL E	00000	200575	INV	12/17/2019	20-0093	368582		
	1 02456848 83201 9400			TUITION DY		7,732.79			
				Invoice Net		7,732.79			
						CHECK TOTAL	7,732.79		-----
70693	CAM OFFICE SERVICES, I	00000	11671020	INV	12/17/2019	19589	367661		
	1 02696925 84201 1410			PAYROLL	OFFICE	64.28			
				Invoice Net		64.28			
70693	CAM OFFICE SERVICES, I	00000	203045	INV	12/17/2019	19604	367908		
	1 02016507 85101 2430			SEC EDUC	REPRO SUPP	1,191.80			
				Invoice Net		1,191.80			
70693	CAM OFFICE SERVICES, I	00000	203150	INV	12/17/2019	19774	368216		
	1 02036507 85101 2430			SEC EDUC	REPRO SUPP	62.86			
				Invoice Net		62.86			
						CHECK TOTAL	1,318.94		-----
26998	CARLSON, CHRIS	00000	200550	INV	12/17/2019	REIMB MILEGE-NOV'19	368581		
	1 02456806 87101 2110			SPED ADM M	BUS TRAVEL	212.86			
				Invoice Net		212.86			
						CHECK TOTAL	212.86		-----
70766	THE CARROLL CENTER FOR	00000	202066	INV	12/17/2019	INV101212	368584		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	101.25			
				Invoice Net		101.25			
70766	THE CARROLL CENTER FOR	00000	202066	INV	12/17/2019	INV101213	368585		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	337.50			
				Invoice Net		337.50			
70766	THE CARROLL CENTER FOR	00000	202066	INV	12/17/2019	INV101216	368586		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	337.50			
				Invoice Net		337.50			
70766	THE CARROLL CENTER FOR	00000	202066	INV	12/17/2019	INV101217	368587		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	303.75			
				Invoice Net		303.75			
70766	THE CARROLL CENTER FOR	00000	202066	INV	12/17/2019	INV101219	368588		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	270.00			
				Invoice Net		270.00			
70766	THE CARROLL CENTER FOR	00000	201369	INV	12/17/2019	INV101215	368589		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	1,620.00			
				Invoice Net		1,620.00			
70766	THE CARROLL CENTER FOR	00000	201370	INV	12/17/2019	INV101218	368591		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	337.50			
				Invoice Net		337.50			
70766	THE CARROLL CENTER FOR	00000	201371	INV	12/17/2019	INV101214	368592		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	2,193.75			
				Invoice Net		2,193.75			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 11
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	5,501.25		-----
22875	CASCIO INTERSTATE		00001 202888	INV	12/17/2019	9347933		367909	
	1 02546755 85103	2415	VISUAL/PER	INSTRUCT		92.65			
			Invoice Net			92.65			
22875	CASCIO INTERSTATE		00001 202913	INV	12/17/2019	9348628		368332	
	1 02546755 85103	2415	VISUAL/PER	INSTRUCT		153.60			
			Invoice Net			153.60			
22875	CASCIO INTERSTATE		00001 203074	INV	12/17/2019	9352697		368705	
	1 02546755 85103	2415	VISUAL/PER	INSTRUCT		344.66			
			Invoice Net			344.66			
						CHECK TOTAL	590.91		-----
31018	C.A.S.IT., INC		00000 11672820	INV	12/17/2019	1434		368319	
	1 02606910 87301	1210	SUPER	PROF AFFLI		200.00			
			Invoice Net			200.00			
						CHECK TOTAL	200.00		-----
20788	CENTRAL PAPER PRODUCTS		00001 202585	INV	12/17/2019	1795152		367818	
	1 03034309 835000		FOOD SERV	FOOD SERV/		1,661.51			
			Invoice Net			1,661.51			
20788	CENTRAL PAPER PRODUCTS		00001 202585	INV	12/17/2019	1795153		368183	
	1 03034309 835000		FOOD SERV	FOOD SERV/		644.99			
			Invoice Net			644.99			
20788	CENTRAL PAPER PRODUCTS		00001 202585	INV	12/17/2019	1795154		368184	
	1 03034309 835000		FOOD SERV	FOOD SERV/		326.39			
			Invoice Net			326.39			
						CHECK TOTAL	2,632.89		-----
36367	CERMINATI PIZARRO, DANI		00000 203180	INV	12/17/2019	SUBLIME STITCHERY		367790	
	1 1336770 81112 6200		ADULT ED	INSTRUCT		250.00			
	2 1336770 85103 6200		ADULT ED	INSTRUCT		80.00			
			Invoice Net			330.00			
						CHECK TOTAL	330.00		-----
23953	CHOW, CHRISTOPHER		00000 203230	INV	12/17/2019	REIMB REAL ID EXP		368126	
	1 02816970 87301 3300		TRANS ED	PROF AFFLI		27.00			
			Invoice Net			27.00			
						CHECK TOTAL	27.00		-----
34159	JAMES M. DONAHER		00001 201235	INV	12/17/2019	3948		368593	
	1 02456857 83101 2330		SPED CONTR	PROF TECH		38.40			
			Invoice Net			38.40			
34159	JAMES M. DONAHER		00001 201235	INV	12/17/2019	3951		368594	
	1 02456857 83101 2330		SPED CONTR	PROF TECH		602.04			
			Invoice Net			602.04			
34159	JAMES M. DONAHER		00001 201235	INV	12/17/2019	3987		368595	

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 12
apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02456857 83101	2330		SPED CONTR	PROF TECH	295.68			
				Invoice Net		295.68			
34159 JAMES M. DONAHER	1 02456857 83101	2330	00001 201235	INV	12/17/2019	3992	368596		
				SPED CONTR	PROF TECH	2,536.56			
				Invoice Net		2,536.56			
34159 JAMES M. DONAHER	1 02456857 83101	2330	00001 201235	INV	12/17/2019	3995	368598		
				SPED CONTR	PROF TECH	1,111.68			
				Invoice Net		1,111.68			
				CHECK TOTAL		4,584.36			-----
71080 COSTA FRUIT & PRODUCE	1 03034309 835001		00001 201829	INV	12/17/2019	4345318	367819		
				FOOD SERV	FOOD SERVI	18.50			
				Invoice Net		18.50			
71080 COSTA FRUIT & PRODUCE	1 03034309 835001		00001 201829	INV	12/17/2019	4345324	367820		
				FOOD SERV	FOOD SERVI	18.50			
				Invoice Net		18.50			
				CHECK TOTAL		37.00			-----
36327 CRAFT BEER STELLAR LLC	1 1336770 82702 6200		00000 203065	INV	12/17/2019	2010	367621		
				ADULT ED	RENT FACI	50.00			
				Invoice Net		50.00			
				CHECK TOTAL		50.00			-----
15671 CULVERHOUSE, LYNETTE	1 1336782 81112		00000 203165	INV	12/17/2019	LIFE DESIGN	367791		
				TEENZONE	TEACHER SA	240.00			
				Invoice Net		240.00			
				CHECK TOTAL		240.00			-----
71176 D'AGOSTINO'S DELI	1 02016566 84902 2210		00001 203139	INV	12/17/2019	19049	367662		
				MMGT PRINC	HS FOOD	364.62			
				Invoice Net		364.62			
71176 D'AGOSTINO'S DELI	1 02016566 84902 2210		00001 203139	INV	12/17/2019	19495	367663		
				MMGT PRINC	HS FOOD	220.37			
				Invoice Net		220.37			
71176 D'AGOSTINO'S DELI	1 02016566 84902 2210		00001 203139	INV	12/17/2019	19768	368706		
				MMGT PRINC	HS FOOD	329.24			
				Invoice Net		329.24			
				CHECK TOTAL		914.23			-----
36366 DALE, ALEXANDRA	1 1336770 81112 6200		00000 203179	INV	12/17/2019	243	367792		
				ADULT ED	INSTRUCT	175.00			
				Invoice Net		175.00			
				CHECK TOTAL		175.00			-----
34895 DATAPRINT	1 02026620 85104 3510		00001 201751	INV	12/17/2019	146342	367654		
				ATHLE/ADMI	ATHL SUPPL	125.00			
				ATHL/BOY C	ATHLETIC	75.00			
				Invoice Net		200.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 13
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
34895	DATAPRINT								
	1 14120101 85100	6200	00001 203156	INV	12/17/2019	146977		367903	
			SAFE&SUPP	MATERIALS		52.10			
			Invoice Net			52.10			
34895	DATAPRINT		00001 11667620	INV	12/17/2019	146946		367905	
	1 02606910 84201	1210	SUPER	OFFICE		50.47			
			Invoice Net			50.47			
34895	DATAPRINT		00001 11671120	INV	12/17/2019	146825		367906	
	1 02696925 84201	1410	PAYROLL	OFFICE		56.30			
			Invoice Net			56.30			
			CHECK TOTAL			358.87			-----
37606	DINTINO, LAUREN A		00000 203134	INV	12/17/2019	REIMB CONF 10/10/19		368334	
	1 02246575 87202	2357	PROF DEV	TRAINING		406.60			
			Invoice Net			406.60			
			CHECK TOTAL			406.60			-----
34204	ARLINGTON PIE COMPANY		00000 201826	INV	12/17/2019	319868		367470	
	1 03034309 835001		FOOD SERV	FOOD SERVI		520.00			
			Invoice Net			520.00			
34204	ARLINGTON PIE COMPANY		00000 201826	INV	12/17/2019	319869		367821	
	1 03034309 835001		FOOD SERV	FOOD SERVI		280.00			
			Invoice Net			280.00			
34204	ARLINGTON PIE COMPANY		00000 201826	INV	12/17/2019	319870		367822	
	1 03034309 835001		FOOD SERV	FOOD SERVI		480.00			
			Invoice Net			480.00			
34204	ARLINGTON PIE COMPANY		00000 201826	INV	12/17/2019	319871		368185	
	1 03034309 835001		FOOD SERV	FOOD SERVI		280.00			
			Invoice Net			280.00			
			CHECK TOTAL			1,560.00			-----
23751	DOYON'S MODERN HOME		00000 11625920	INV	12/17/2019	R109421		368218	
	1 15125145 84201	3520	BRACKETT	OFF SUPPLY		661.00			
			Invoice Net			661.00			
			CHECK TOTAL			661.00			-----
30977	DREAMBOX LEARNING, INC		00000 202791	INV	12/17/2019	DB011949437		367664	
	1 02056507 85106	2410	GIBBS TEMP	TEXTBOOKS		2,500.00			
	2 02636915 85804	2455	CURRICULUM	SOFTWARE		5,900.00			
	3 0812019 85106	2410	TITLE 1	TEXTBOOKS		2,091.00			
	4 0812020 85106	2410	TITLE I	TEXTBOOKS		909.00			
			Invoice Net			11,400.00			
			CHECK TOTAL			11,400.00			-----
70412	CRYSTAL ROCK		00001 200624	INV	12/17/2019	1249889-120119		368333	
	1 02606910 85806	1210	SUPER	MISC SUPPL		62.24			
			Invoice Net			62.24			
			CHECK TOTAL			62.24			-----

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 14
apwarnt

CASH ACCOUNT: 0000 104013 VENDOR 8304.

WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
2908	DUDLEY AUTOMOTIVE SERV	00000	200529	INV	12/17/2019	24351	368127		
	1 02816970 84802 3300			TRANS ED	VEHICLE RE	107.40			
				Invoice Net		107.40			
				CHECK TOTAL		107.40			-----
37678	DUMAS, GILLERMINA A	00000	203188	INV	12/17/2019	SPANSH10/15-11/19/19	368427		
	1 1336770 81112 6200			ADULT ED	INSTRUCT	262.50			
				Invoice Net		262.50			
				CHECK TOTAL		262.50			-----
27645	DUNN, JULIE	00000	203292	INV	12/17/2019	REIM POSTG9/20+11/25	368659		
	1 02496930 83405 1230			GRANTS DEV	POSTAGE	14.90			
				Invoice Net		14.90			
27645	DUNN, JULIE	00000	203293	INV	12/17/2019	REIM GRANT CONF EXP	368660		
	1 02496930 87202 2357			GRANTS DEV	TRAINING	125.46			
				Invoice Net		125.46			
27645	DUNN, JULIE	00000	203294	INV	12/17/2019	REIM MILEGE-CONF11/4	368707		
	1 02496930 87202 2357			GRANTS DEV	TRAINING	34.92			
				Invoice Net		34.92			
				CHECK TOTAL		175.28			-----
33600	EAST BAY EDUCATIONAL C	00000	202047	INV	12/17/2019	12693	368219		
	1 02426715 85103 2415			C&I SCIENC	INSTRUCT	32.64			
				Invoice Net		32.64			
				CHECK TOTAL		32.64			-----
13769	EASTERN BUS COMPANY	00000	202222	INV	12/17/2019	102219-1019ARL	368220		
	1 1322020 83301 3300			METCO GRNT	MBTA PASSE	22,680.00			
				Invoice Net		22,680.00			
13769	EASTERN BUS COMPANY	00000	202222	INV	12/17/2019	102219-1119ARL	368222		
	1 1322020 83301 3300			METCO GRNT	MBTA PASSE	18,360.00			
				Invoice Net		18,360.00			
				CHECK TOTAL		41,040.00			-----
22860	ECOLAB FOOD SAFETY SOL	00000	201513	INV	12/17/2019	96157732	368186		
	1 03034309 835000			FOOD SERV	FOOD SERV/	253.83			
				Invoice Net		253.83			
				CHECK TOTAL		253.83			-----
71410	EDCO COLLABORATIVE	00000	202232	INV	12/17/2019	1201323	368128		
	1 02456575 87202 2357			SPED/P.D.	TRAINING	3,200.00			
				Invoice Net		3,200.00			
71410	EDCO COLLABORATIVE	00000	200577	INV	12/17/2019	1201365	368599		
	1 02456848 83201 9400			TUITION DY	TUITION	2,828.80			
				Invoice Net		2,828.80			
71410	EDCO COLLABORATIVE	00000	200578	INV	12/17/2019	1201369	368600		
	1 02456848 83201 9400			TUITION DY	TUITION	5,657.60			
				Invoice Net		5,657.60			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 15
apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
71410	EDCO COLLABORATIVE 1 02456848 83201 9400	00000	200579	INV	12/17/2019	1201370 5,657.60 5,657.60 CHECK TOTAL	368601		
6339	EDC EDUCATIONAL SERVIC 1 02636915 85106 2410	00001	200837	INV	12/17/2019	DIR4699013 317.40 317.40 CHECK TOTAL	368223		
6339	EDC EDUCATIONAL SERVIC 1 02636915 85106 2410	00001	200839	INV	12/17/2019	DIR4693168 423.20 423.20 CHECK TOTAL	368662		
34229	EI US, LLC. 1 02456803 83101 2310	00003	200128	INV	12/17/2019	INV43178 28.00 28.00 CHECK TOTAL	367516		
34229	EI US, LLC. 1 02456857 83101 2310	00003	200128	INV	12/17/2019	INV43179 21.00 21.00 CHECK TOTAL	367517		
34229	EI US, LLC. 1 02456857 83101 2310	00003	200128	INV	12/17/2019	INV43180 14.00 14.00 CHECK TOTAL	367518		
34229	EI US, LLC. 1 02456803 83101 2310	00003	200128	INV	12/17/2019	INV42092 168.00 168.00 CHECK TOTAL	367519		
34229	EI US, LLC. 1 02456857 83101 2310	00003	200128	INV	12/17/2019	INV42686 237.50 237.50 CHECK TOTAL	368602		
34047	RAMIN POURALI 1 1336770 81112 6200	00000	203060	INV	12/17/2019	20191109b 120.00 120.00 CHECK TOTAL	367633		
21724	FANTINI BAKING CO., IN 1 03034309 835001	00000	201821	INV	12/17/2019	T100286 74.09 74.09 CHECK TOTAL	367471		
21724	FANTINI BAKING CO., IN 1 03034309 835001	00000	201821	INV	12/17/2019	T100287 111.03 111.03 CHECK TOTAL	367472		
21724	FANTINI BAKING CO., IN 1 03034309 835001	00000	201821	INV	12/17/2019	T104743 120.31 120.31 CHECK TOTAL	368401		
21724	FANTINI BAKING CO., IN 1 03034309 835001	00000	201821	INV	12/17/2019	T104744 103.60 103.60 CHECK TOTAL	368402		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 16
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT:

20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	409.03		-----
36769	FISHER, DEAN 1 1336770 81112	6200	00000 203182	INV INSTRUCT ADULT ED Invoice Net	12/17/2019	HAND DRUMMING 180.00 180.00	367794		
						CHECK TOTAL	180.00		-----
18194	FITZGERALD, KAREN 1 02576900 87202	1110	00000 11672320	INV TRAINING SCHOOL COM Invoice Net	12/17/2019	REIMB MASC CONF EXP 571.71 571.71	367665		
						CHECK TOTAL	571.71		-----
37609	FLANAGAN, JEAN P 1 1336770 81112	6200	00000 203068	INV INSTRUCT ADULT ED Invoice Net	12/17/2019	JOURNEY TO AMERICA 300.00 300.00	367622		
						CHECK TOTAL	300.00		-----
30300	FOLLETT SCHOOL SOLUTIO 1 02036507 85103	2415	00001 202919	INV INSTRUCT SEC EDUC Invoice Net	12/17/2019	1383673 465.22 465.22	368225		
						CHECK TOTAL	465.22		-----
11245	FREDERICK, JOHN 1 02026624 83804	3510	00000	INV ATHLETIC ATHL/FOOTB Invoice Net	12/17/2019	20183 40.00 40.00	367753		
						CHECK TOTAL	40.00		-----
37653	FREZZA, SANDRA A 1 1336770 85103	6200	00000 203070	INV INSTRUCT ADULT ED Invoice Net	12/17/2019	REIMB CUPCAKE EXP 160.00 160.00	367623		
37653	FREZZA, SANDRA A 1 1336770 85103	6200	00000 203070	INV INSTRUCT ADULT ED Invoice Net	12/17/2019	REIB FONDANT EXP 140.00 140.00	367624		
						CHECK TOTAL	300.00		-----
71736	THE MARGARET GIFFORD S 1 07506848 83201	9300	00000 201217	INV TUITION CB OOD DAY Invoice Net	12/17/2019	030877 6,415.20 6,415.20	368604		
71736	THE MARGARET GIFFORD S 1 07506848 83201	9300	00000 201218	INV TUITION CB OOD DAY Invoice Net	12/17/2019	030921 6,415.20 6,415.20	368605		
71736	THE MARGARET GIFFORD S 1 07506848 83201	9300	00000 201219	INV TUITION CB OOD DAY Invoice Net	12/17/2019	030929 6,415.20 6,415.20	368606		
						CHECK TOTAL	19,245.60		-----
37605	GORDON FOOD SERVICE IN		00002 202691	INV	12/17/2019	197807063	368187		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 17
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03034309 835001			FOOD SERV	FOOD SERVI	392.39			
				Invoice Net		392.39			
37605	GORDON FOOD SERVICE IN	00002	202691	INV	12/17/2019	197983875	368188		
	1 03034309 835001			FOOD SERV	FOOD SERVI	210.91			
				Invoice Net		210.91			
37605	GORDON FOOD SERVICE IN	00002	202691	INV	12/17/2019	197807069	368403		
	1 03034309 835001			FOOD SERV	FOOD SERVI	3,665.26			
				Invoice Net		3,665.26			
37605	GORDON FOOD SERVICE IN	00002	202691	INV	12/17/2019	198974263	368404		
	1 03034309 835001			FOOD SERV	FOOD SERVI	29.43			
				Invoice Net		29.43			
				CHECK TOTAL		4,297.99			
73320	GOVCONNECTION, INC.	00001	202684	INV	12/17/2019	57272402	367911		
	1 02016507 85802 2415			SEC EDUC	COMPUTER	494.48			
				Invoice Net		494.48			
73320	GOVCONNECTION, INC.	00001	202684	INV	12/17/2019	57251338	367912		
	1 02016507 85802 2415			SEC EDUC	COMPUTER	95.00			
				Invoice Net		95.00			
73320	GOVCONNECTION, INC.	00001	203080	INV	12/17/2019	57314526	368226		
	1 15206960 88501 4230			FACIL/MAIN	CAP EQUIP	380.00			
				Invoice Net		380.00			
73320	GOVCONNECTION, INC.	00001	202785	INV	12/17/2019	57293325	368228		
	1 02246506 85103 2415			ELEM EDUC	INSTRUCT	118.04			
				Invoice Net		118.04			
				CHECK TOTAL		1,087.52			
26965	GREINER, STEPHANIE	00000	202522	INV	12/17/2019	REIMB MILEGE-NOV'19	368607		
	1 02456806 87101 2110			SPED ADM M	BUS TRAVEL	13.34			
				Invoice Net		13.34			
				CHECK TOTAL		13.34			
37784	GRIFFITH, JOHN	00000		INV	12/17/2019	REFUND LUNCH	368708		
	1 030 4243			FOOD SERV	SCL LUNCH	49.60			
				Invoice Net		49.60			
				CHECK TOTAL		49.60			
30778	JOHN GUILFOIL PUBLIC R	00001	11667020	INV	12/17/2019	2303	368229		
	1 02606910 83101 1210			SUPER	PROF TECH	200.00			
				Invoice Net		200.00			
				CHECK TOTAL		200.00			
36138	HAYES, JONAS	00000	203223	INV	12/17/2019	LIGHTING DESIGN	367913		
	1 199 84000			DRAMA	MISC	1,000.00			
				Invoice Net		1,000.00			
				CHECK TOTAL		1,000.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 18
apwarnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
20160 HEINEMANN PROFESSIONAL	00002 200135 INV 12/17/2019					7092346	367666		
	1 02296581 85106 2410			READING IN TEXTBOOKS		807.40			
				Invoice Net		807.40			
20160 HEINEMANN PROFESSIONAL	00002 200135 INV 12/17/2019					7095963	367667		
	1 02296581 85106 2410			READING IN TEXTBOOKS		385.00			
				Invoice Net		385.00			
20160 HEINEMANN PROFESSIONAL	00002 200139 INV 12/17/2019					7092360	367668		
	1 02296581 85106 2410			READING IN TEXTBOOKS		1,358.14			
				Invoice Net		1,358.14			
20160 HEINEMANN PROFESSIONAL	00002 200139 INV 12/17/2019					7096567	367669		
	1 02296581 85106 2410			READING IN TEXTBOOKS		2,517.90			
				Invoice Net		2,517.90			
20160 HEINEMANN PROFESSIONAL	00002 200140 INV 12/17/2019					7092361	367670		
	1 02296581 85106 2410			READING IN TEXTBOOKS		3,045.79			
				Invoice Net		3,045.79			
20160 HEINEMANN PROFESSIONAL	00002 200140 INV 12/17/2019					7096566	367671		
	1 02296581 85106 2410			READING IN TEXTBOOKS		3,357.20			
				Invoice Net		3,357.20			
20160 HEINEMANN PROFESSIONAL	00002 200143 INV 12/17/2019					7092363	367672		
	1 02296581 85106 2410			READING IN TEXTBOOKS		1,711.60			
				Invoice Net		1,711.60			
20160 HEINEMANN PROFESSIONAL	00002 202059 INV 12/17/2019					7138891	367673		
	1 02296581 85103 2415			READING IN INSTRUCT		341.00			
				Invoice Net		341.00			
20160 HEINEMANN PROFESSIONAL	00002 202921 INV 12/17/2019					7158374	367674		
	1 02246575 87202 2357			PROF DEV TRAINING		338.00			
				Invoice Net		338.00			
20160 HEINEMANN PROFESSIONAL	00002 202922 INV 12/17/2019					7158749	367675		
	1 02246506 85103 2415			ELEM EDUC INSTRUCT		58.00			
				Invoice Net		58.00			
20160 HEINEMANN PROFESSIONAL	00002 11539520 INV 12/17/2019					7159008	367914		
	1 15122260 85103 3520			HARDY GEN HARDY GEN		846.45			
				Invoice Net		846.45			
20160 HEINEMANN PROFESSIONAL	00002 202986 INV 12/17/2019					7158936	368235		
	1 02066506 85106 2410			ELEM EDUC TEXTBOOKS		132.00			
				Invoice Net		132.00			
20160 HEINEMANN PROFESSIONAL	00002 203142 INV 12/17/2019					7161376	368710		
	1 02216506 85103 2415			ELEM EDUC INSTRUCT		344.30			
				Invoice Net		344.30			
				CHECK TOTAL		15,242.78			-----
21828 HENLEY ENTERPRISE	00000 200545 INV 12/17/2019					207511	367520		
	1 02816970 84802 3300			TRANS ED VEHICLE RE		43.33			
				Invoice Net		43.33			
				CHECK TOTAL		43.33			-----
26773 HMFH ARCHITECTS, INC	00000 201695 INV 12/17/2019					2653	368231		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 19
apwarnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 6251231 582019			HIGH SCH	BLDG SRVS	844,837.00			
				Invoice Net		844,837.00			
26773	HMFH ARCHITECTS, INC	00000	201695	INV	12/17/2019	2654	368232		
	1 6251231 582019			HIGH SCH	BLDG SRVS	17,283.54			
				Invoice Net		17,283.54			
26773	HMFH ARCHITECTS, INC	00000	201695	INV	12/17/2019	2668	368234		
	1 6251231 582019			HIGH SCH	BLDG SRVS	20,633.36			
				Invoice Net		20,633.36			
				CHECK TOTAL		882,753.90			-----
22688	HURLEY, MARY B.	00000	203057	INV	12/17/2019	MYSTERY WALKS	367627		
	1 1336770 81112 6200			ADULT ED	INSTRUCT	480.60			
				Invoice Net		480.60			
				CHECK TOTAL		480.60			-----
37761	INTERSTATE FOOD EQUIPM	00000	203291	INV	12/17/2019	0719369	368405		
	1 03034309 865000			FOOD SERV	FOOD SERV/	1,357.54			
				Invoice Net		1,357.54			
				CHECK TOTAL		1,357.54			-----
32312	JACKSON, STEVEN W.	00000	202202	INV	12/17/2019	P1415	368457		
	1 02546755 83101 2420			VISUAL/PER	PROF TECH	140.00			
				Invoice Net		140.00			
				CHECK TOTAL		140.00			-----
72233	JUDGE BAKER CHILDREN'S	00000	201221	INV	12/17/2019	OCT1902	367522		
	1 07506848 83201 9300			CB OOD DAY	TUITION	11,435.82			
				Invoice Net		11,435.82			
				CHECK TOTAL		11,435.82			-----
31794	KOBAYASHI-KIRKER, KAEDE	00000	11637620	INV	12/17/2019	10/21-11/22/19VIOLIN	368458		
	1 14856542 83101 3520			HS INSTRUM	PROF TECH	3,090.00			
				Invoice Net		3,090.00			
				CHECK TOTAL		3,090.00			-----
33281	L'HUILLIER, MICHEL	00000	203173	INV	12/17/2019	REIM GLASS FUSING EX.	367798		
	1 1336770 81112 6200			ADULT ED	INSTRUCT	764.14			
				Invoice Net		764.14			
				CHECK TOTAL		764.14			-----
72363	LABBB COLLABORATIVE	00000	202233	INV	12/17/2019	1019BM10358	368130		
	1 02816980 83301 3300			SPED/REIMB	TRANS	340.00			
				Invoice Net		340.00			
72363	LABBB COLLABORATIVE	00000	202234	INV	12/17/2019	1019BM10276	368131		
	1 02816980 83301 3300			SPED/REIMB	TRANS	1,020.00			
				Invoice Net		1,020.00			
72363	LABBB COLLABORATIVE	00000	202235	INV	12/17/2019	1019BM10482	368132		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 20
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02816980 83301 3300			SPED/REIMB	TRANS	510.00			
				Invoice Net		510.00			
72363	LABBB COLLABORATIVE	00000	201755	INV	12/17/2019	300158	368331		
	1 02816980 83301 3300			SPED/REIMB	TRANS	55,731.96			
				Invoice Net		55,731.96			
72363	LABBB COLLABORATIVE	00000	201756	INV	12/17/2019	1019HSDC	368608		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	755.00			
				Invoice Net		755.00			
72363	LABBB COLLABORATIVE	00000	201757	INV	12/17/2019	1019HSPC	368610		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	425.00			
				Invoice Net		425.00			
72363	LABBB COLLABORATIVE	00000	201760	INV	12/17/2019	1019HSNM	368611		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	1,290.00			
				Invoice Net		1,290.00			
72363	LABBB COLLABORATIVE	00000	201763	INV	12/17/2019	1019HSES	368612		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	905.00			
				Invoice Net		905.00			
				CHECK TOTAL		60,976.96			-----
34798	LAMBROPOULOS GAETZ, KA	00000	202524	INV	12/17/2019	#CLC112019	368129		
	1 02456860 83101 2720			SPED TEST	PROF TECH	600.00			
				Invoice Net		600.00			
				CHECK TOTAL		600.00			-----
32103	LARP ADVENTURE PROGRAM	00001	202885	INV	12/17/2019	0454	367628		
	1 1336782 81112			TEENZONE	TEACHER SA	3,343.20			
				Invoice Net		3,343.20			
				CHECK TOTAL		3,343.20			-----
19990	LATHAM CENTERS, INC	00000	200544	INV	12/17/2019	039414	368613		
	1 02456851 83201 9300			OOD RESIDE	TUITION	20,053.80			
				Invoice Net		20,053.80			
				CHECK TOTAL		20,053.80			-----
72433	LEAGUE SCHOOL OF GREAT	00000	201224	INV	12/17/2019	006282	368133		
	1 07506848 83201 9300			CB OOD DAY	TUITION	9,084.85			
				Invoice Net		9,084.85			
				CHECK TOTAL		9,084.85			-----
72441	LEARNING PREP SCHOOL I	00001	201225	INV	12/17/2019	55060	368614		
	1 07506848 83201 9300			CB OOD DAY	TUITION	3,499.91			
				Invoice Net		3,499.91			
				CHECK TOTAL		3,499.91			-----
31200	NEW ENGLAND LOW VISION	00001	202186	INV	12/17/2019	102319TEI	368140		
	1 02456575 87202 2357			SPED/P.D.	TRAINING	525.00			
				Invoice Net		525.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 21
apwarnt

CASH ACCOUNT: 0000 104013 VENDOR: 8304 WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	525.00		-----
36696 LEWITUS, AMANDA			00000	200572 INV	12/17/2019	REIMB MILEGE-SEPT'19	368615		
1 02456812 87101	2320		SPED/PT	BUS TRAVEL		37.58			
			Invoice Net			37.58			
36696 LEWITUS, AMANDA			00000	200572 INV	12/17/2019	REIMB MILEGE-OCT'19	368616		
1 02456812 87101	2320		SPED/PT	BUS TRAVEL		44.43			
			Invoice Net			44.43			
36696 LEWITUS, AMANDA			00000	200572 INV	12/17/2019	REIMB MILEGE-NOV'19	368617		
1 02456812 87101	2320		SPED/PT	BUS TRAVEL		32.94			
			Invoice Net			32.94			
						CHECK TOTAL	114.95		-----
36027 LIANG, LI-MEI			00000	11489620 INV	12/17/2019	10/21-11/22/19VIOLIN	368459		
1 14856542 83101	3520		HS INSTRUM	PROF TECH		2,585.00			
			Invoice Net			2,585.00			
						CHECK TOTAL	2,585.00		-----
75093 LIGHTHOUSE SCHOOL INC			00000	201232 INV	12/17/2019	1119004-PG	368618		
1 07506848 83201	9300		CB OOD DAY	TUITION		8,731.80			
			Invoice Net			8,731.80			
						CHECK TOTAL	8,731.80		-----
37625 LIN, MING HUI			00000	11637320 INV	12/17/2019	10/21-11/22/19-CELLO	368460		
1 14856542 83101	3520		HS INSTRUM	PROF TECH		930.00			
			Invoice Net			930.00			
						CHECK TOTAL	930.00		-----
28859 MAGLIOCCA, BRYAN			00000	200551 INV	12/17/2019	REIMB MILEGE-NOV'19	368619		
1 02456839 87101	2315		TEAM CHAIR	BUS TRAVEL		68.07			
			Invoice Net			68.07			
						CHECK TOTAL	68.07		-----
35350 MANSFIELD, JACLYN			00000	203232 INV	12/17/2019	PSYCH TEST 11/22/19	368620		
1 02456836 83101	2800		PSYCHOLOGI	PROF TECH		2,000.00			
			Invoice Net			2,000.00			
35350 MANSFIELD, JACLYN			00000	203232 INV	12/17/2019	PSYCH TEST-12/4/19	368621		
1 02456836 83101	2800		PSYCHOLOGI	PROF TECH		2,000.00			
			Invoice Net			2,000.00			
						CHECK TOTAL	4,000.00		-----
15548 MARAS, INC.			00000	201512 INV	12/17/2019	11/17/2019 2853	367473		
1 03034309 865000			FOOD SERV	FOOD SERV/		1,515.00			
			Invoice Net			1,515.00			
15548 MARAS, INC.			00000	201512 INV	12/17/2019	11/17/2019 2854	367474		
1 03034309 865000			FOOD SERV	FOOD SERV/		1,350.00			
			Invoice Net			1,350.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 22
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
15548	MARAS, INC.								
	1 03034309 865000	00000	201512	INV	12/17/2019	11/17/2019 2855	367475		
				FOOD SERV	FOOD SERV/	265.00			
				Invoice Net		265.00			
15548	MARAS, INC.								
	1 03034309 865000	00000	201512	INV	12/17/2019	11/17/2019 2856	367476		
				FOOD SERV	FOOD SERV/	360.00			
				Invoice Net		360.00			
15548	MARAS, INC.								
	1 03034309 865000	00000	201512	INV	12/17/2019	11/17/2019 2857	367477		
				FOOD SERV	FOOD SERV/	720.00			
				Invoice Net		720.00			
				CHECK TOTAL		2,995.00			-----
29812	MARKET BASKET								
	1 02016518 84902 2415	00001	201939	INV	12/17/2019	#2001540004-NOV'19	368663		
				FAM/CONS S	FOOD SUPPL	26.33			
	2 02016518 85103 2415			FAM/CONS S	INSTRUCT	60.85			
				Invoice Net		87.18			
				CHECK TOTAL		87.18			-----
29812	MARKET BASKET								
	1 02036518 85103 2415	00001	200117	INV	12/17/2019	OMS-NOV'19	368664		
				FAM/CONS S	INSTRUCT	306.53			
				Invoice Net		306.53			
				CHECK TOTAL		306.53			-----
72695	MASSACHUSETTS ASSOCIAT								
	1 02606910 87301 1210	00000	11672020	INV	12/17/2019	20-01048	368666		
				SUPER	PROF AFFLI	635.00			
				Invoice Net		635.00			
				CHECK TOTAL		635.00			-----
35095	MASSACHUSETTS 4-H FOUN								
	1 1336782 81112	00000	203176	INV	12/17/2019	030919-ACE	367800		
				TEENZONE	TEACHER SA	525.00			
				Invoice Net		525.00			
				CHECK TOTAL		525.00			-----
12430	MASS AUDUBON/HABITAT								
	1 1336780 81112 3520	00002	203164	INV	12/17/2019	NATURE DETECTIVE PRG	367801		
				KIDZONE	INSTRUCTIO	2,112.00			
				Invoice Net		2,112.00			
				CHECK TOTAL		2,112.00			-----
36368	MCCORMACK, HEATHER MARI								
	1 1336770 81112 6200	00000	203066	INV	12/17/2019	PODCASTING 101,102	367629		
				ADULT ED	INSTRUCT	400.00			
				Invoice Net		400.00			
				CHECK TOTAL		400.00			-----
32722	MCKESSON MEDICAL-SURGI								
	1 02496554 85201 3200	00001	11673620	INV	12/17/2019	69363941	367677		
				HEALTH SRV	MED SUPPLY	9.40			
				Invoice Net		9.40			
32722	MCKESSON MEDICAL-SURGI								
	1 02496554 85201 3200	00001	11673620	INV	12/17/2019	69376814	367679		
				HEALTH SRV	MED SUPPLY	171.30			
				Invoice Net		171.30			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 23
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32722	MCKESSON MEDICAL-SURGI	00001	11673420	INV	12/17/2019	70237740	368238		
	1 02496554 85201 3200	HEALTH SRV	MED SUPPLY			10.12			
		Invoice Net				10.12			
32722	MCKESSON MEDICAL-SURGI	00001	11673420	INV	12/17/2019	70300404	368241		
	1 02496554 85201 3200	HEALTH SRV	MED SUPPLY			70.12			
		Invoice Net				70.12			
32722	MCKESSON MEDICAL-SURGI	00001	11674220	INV	12/17/2019	67166553	368667		
	1 02496554 85201 3200	HEALTH SRV	MED SUPPLY			370.92			
		Invoice Net				370.92			
32722	MCKESSON MEDICAL-SURGI	00001	11673420	INV	12/17/2019	69955267	368668		
	1 02496554 85201 3200	HEALTH SRV	MED SUPPLY			33.76			
		Invoice Net				33.76			
32722	MCKESSON MEDICAL-SURGI	00001	11673420	INV	12/17/2019	69958859	368669		
	1 02496554 85201 3200	HEALTH SRV	MED SUPPLY			5.78			
		Invoice Net				5.78			
		CHECK TOTAL				671.40			-----
72813	MCLEAN HOSPITAL	00001	201226	INV	12/17/2019	IN01488877	368622		
	1 07506848 83201 9300	CB OOD DAY	TUITION			6,624.36			
		Invoice Net				6,624.36			
72813	MCLEAN HOSPITAL	00001	201227	INV	12/17/2019	IN01488878	368623		
	1 07506848 83201 9300	CB OOD DAY	TUITION			6,624.36			
		Invoice Net				6,624.36			
		CHECK TOTAL				13,248.72			-----
36154	MEDIANO, LISA S	00000	203178	INV	12/17/2019	SHINRIN YOKU	367802		
	1 1336770 81112 6200	ADULT ED	INSTRUCT			200.00			
		Invoice Net				200.00			
		CHECK TOTAL				200.00			-----
15684	MELMARK NEW ENGLAND	00001	200535	INV	12/17/2019	0029149-IN	368625		
	1 02456845 83201 9300	OOD/AIDE	TUITION			1,944.00			
	2 02456851 83201 9300	OOD RESIDE	TUITION			11,326.20			
		Invoice Net				13,270.20			
		CHECK TOTAL				13,270.20			-----
22727	MILESTONES, INC.	00000	201204	INV	12/17/2019	25696	368134		
	1 07506848 83201 9300	CB OOD DAY	TUITION			8,560.26			
		Invoice Net				8,560.26			
		CHECK TOTAL				8,560.26			-----
37283	MINIUTTI, PAUL	00000	200889	INV	12/17/2019	INVOICE (1 OF 10)	367915		
	1 02636915 83101 1220	CURRICULUM	PROF TECH			1,000.00			
		Invoice Net				1,000.00			
37283	MINIUTTI, PAUL	00000	200889	INV	12/17/2019	INVOICE (4 OF 10)	367917		
	1 02636915 83101 1220	CURRICULUM	PROF TECH			1,000.00			
		Invoice Net				1,000.00			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 24
apwarrrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	2,000.00		-----
28773	MIT LINCOLN LABS	00001	203162	INV	12/17/2019	TEAM NUMBER 3615	368237		
	1 02426715 85103 2415	C&I SCIENC	INSTRUCT			200.00			
		Invoice Net				200.00			
						CHECK TOTAL	200.00		-----
26382	MASSACHUSETTS MUSIC ED	00000	202889	INV	12/17/2019	43348	368320		
	1 02546755 83302 2440	VISUAL/PER	FIELD TRIP			630.00			
		Invoice Net				630.00			
						CHECK TOTAL	630.00		-----
26382	MMEA	00001	203138	INV	12/17/2019	43342	368665		
	1 201 84000	GILBERT &	MISC			125.00			
		Invoice Net				125.00			
						CHECK TOTAL	125.00		-----
33270	MONTOYA, ELYSE M	00000	203172	INV	12/17/2019	ACTING 9/24-10/22/19	368314		
	1 1336770 81112 6200	ADULT ED	INSTRUCT			312.50			
		Invoice Net				312.50			
						CHECK TOTAL	312.50		-----
16711	MASS SCHOOL COUNSELORS	00005	201846	INV	12/17/2019	04506	367676		
	1 195 8999	GUIDANCE	PY CARYOVR			45.00			
		Invoice Net				45.00			
						CHECK TOTAL	45.00		-----
31795	MURADYAN, LILIT	00000	11637720	INV	12/17/2019	10/21-11/22/19VIOLIN	368462		
	1 14856542 83101 3520	HS INSTRUM	PROF TECH			1,660.00			
		Invoice Net				1,660.00			
						CHECK TOTAL	1,660.00		-----
20455	NASHOBA LEARNING GROUP	00000	201200	INV	12/17/2019	017625	368135		
	1 07506848 83201 9300	CB OOD DAY	TUITION			4,377.50			
		Invoice Net				4,377.50			
						CHECK TOTAL	4,377.50		-----
31791	NERKARARYAN, KNARIK	00000	11489520	INV	12/17/2019	10/21-11/22/19-VOICE	368463		
	1 14856542 83101 3520	HS INSTRUM	PROF TECH			1,545.00			
		Invoice Net				1,545.00			
						CHECK TOTAL	1,545.00		-----
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932310	367823		
	1 03034309 835001	FOOD SERV	FOOD SERVI			159.86			
		Invoice Net				159.86			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932311	367824		
	1 03034309 835001	FOOD SERV	FOOD SERVI			164.36			
		Invoice Net				164.36			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 25
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932312	367825		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.39			
				Invoice Net		93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932313	367826		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.39			
				Invoice Net		93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932314	367827		
	1 03034309 835001			FOOD SERV	FOOD SERVI	146.61			
				Invoice Net		146.61			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932315	367828		
	1 03034309 835001			FOOD SERV	FOOD SERVI	119.09			
				Invoice Net		119.09			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932316	367829		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.39			
				Invoice Net		93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932317	367830		
	1 03034309 835001			FOOD SERV	FOOD SERVI	133.05			
				Invoice Net		133.05			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932507	367831		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.39			
				Invoice Net		93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932508	367832		
	1 03034309 835001			FOOD SERV	FOOD SERVI	149.92			
				Invoice Net		149.92			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932509	367833		
	1 03034309 835001			FOOD SERV	FOOD SERVI	160.76			
				Invoice Net		160.76			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932510	367834		
	1 03034309 835001			FOOD SERV	FOOD SERVI	93.39			
				Invoice Net		93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932511	367835		
	1 03034309 835001			FOOD SERV	FOOD SERVI	141.34			
				Invoice Net		141.34			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581932512	367836		
	1 03034309 835001			FOOD SERV	FOOD SERVI	133.35			
				Invoice Net		133.35			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581931616	368191		
	1 03034309 835001			FOOD SERV	FOOD SERVI	138.53			
				Invoice Net		138.53			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581931809	368192		
	1 03034309 835001			FOOD SERV	FOOD SERVI	197.57			
				Invoice Net		197.57			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581931810	368193		
	1 03034309 835001			FOOD SERV	FOOD SERVI	153.36			
				Invoice Net		153.36			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581931811	368194		
	1 03034309 835001			FOOD SERV	FOOD SERVI	106.64			
				Invoice Net		106.64			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 26
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CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581931812	368195		
	1 03034309 835001	FOOD SERV	FOOD SERVI			207.16			
		Invoice Net				207.16			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933008	368196		
	1 03034309 835001	FOOD SERV	FOOD SERVI			133.15			
		Invoice Net				133.15			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933009	368197		
	1 03034309 835001	FOOD SERV	FOOD SERVI			106.64			
		Invoice Net				106.64			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933010	368198		
	1 03034309 835001	FOOD SERV	FOOD SERVI			154.60			
		Invoice Net				154.60			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933011	368199		
	1 03034309 835001	FOOD SERV	FOOD SERVI			177.70			
		Invoice Net				177.70			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933012	368200		
	1 03034309 835001	FOOD SERV	FOOD SERVI			106.64			
		Invoice Net				106.64			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933013	368201		
	1 03034309 835001	FOOD SERV	FOOD SERVI			93.39			
		Invoice Net				93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933014	368202		
	1 03034309 835001	FOOD SERV	FOOD SERVI			133.35			
		Invoice Net				133.35			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933016	368203		
	1 03034309 835001	FOOD SERV	FOOD SERVI			93.39			
		Invoice Net				93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933017	368204		
	1 03034309 835001	FOOD SERV	FOOD SERVI			106.34			
		Invoice Net				106.34			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933701	368406		
	1 03034309 835001	FOOD SERV	FOOD SERVI			106.34			
		Invoice Net				106.34			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933702	368407		
	1 03034309 835001	FOOD SERV	FOOD SERVI			93.39			
		Invoice Net				93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933703	368408		
	1 03034309 835001	FOOD SERV	FOOD SERVI			125.64			
		Invoice Net				125.64			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933704	368409		
	1 03034309 835001	FOOD SERV	FOOD SERVI			93.39			
		Invoice Net				93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933705	368410		
	1 03034309 835001	FOOD SERV	FOOD SERVI			93.39			
		Invoice Net				93.39			
33157	NEW ENGLAND ICE CREAM	00001	202587	INV	12/17/2019	5581933706	368411		
	1 03034309 835001	FOOD SERV	FOOD SERVI			154.60			
		Invoice Net				154.60			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 27
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
33157	NEW ENGLAND ICE CREAM 1 03034309 835001	00001	202587	INV FOOD SERV Invoice Net	12/17/2019	5581933707 213.08 213.08	368412		
33157	NEW ENGLAND ICE CREAM 1 03034309 835001	00001	202587	INV FOOD SERV Invoice Net	12/17/2019	5541933807 312.42 312.42	368413		
						CHECK TOTAL	4,876.00		-----
24772	NEW ENGLAND ACADEMY,LL 1 07506848 83201 9300	00000	201206	INV CB OOD DAY Invoice Net	12/17/2019	ARL1119C 5,909.04 5,909.04	368136		
24772	NEW ENGLAND ACADEMY,LL 1 07506848 83201 9300	00000	201207	INV CB OOD DAY Invoice Net	12/17/2019	ARL1119K 5,909.04 5,909.04	368137		
24772	NEW ENGLAND ACADEMY,LL 1 07506848 83201 9300	00000	201208	INV CB OOD DAY Invoice Net	12/17/2019	ARL1119 5,909.04 5,909.04	368138		
24772	NEW ENGLAND ACADEMY,LL 1 02456848 83201 9300	00000	201547	INV TUITION DY Invoice Net	12/17/2019	ARL1119M 5,909.04 5,909.04	368139		
						CHECK TOTAL	23,636.16		-----
28922	NEW YORK TIMES 1 02016563 85106 2410	00001	202050	INV LIBRARY/ME Invoice Net	12/17/2019	11/25/19-12/22/19 20.90 20.90	368293		
						CHECK TOTAL	20.90		-----
32309	NIJENBERG, WILLEM 1 1336770 81112 6200	00000	203169	INV ADULT ED Invoice Net	12/17/2019	EUROPEAN VACATIONS 50.00 50.00	367803		
						CHECK TOTAL	50.00		-----
26908	NORTHEAST CUTLERY 1 03034309 865000	00000	201514	INV FOOD SERV Invoice Net	12/17/2019	1071527 38.00 38.00	368189		
26908	NORTHEAST CUTLERY 1 03034309 865000	00000	201514	INV FOOD SERV Invoice Net	12/17/2019	1071528 20.00 20.00	368190		
						CHECK TOTAL	58.00		-----
37729	NOVAK EDUCATIONAL CONS 1 0792020 83101 2357	00000	203157	INV IMPRV ED Invoice Net	12/17/2019	1070 500.00 500.00	367919		
						CHECK TOTAL	500.00		-----
35994	OFF THE BEATEN PATH LL 1 1336770 81112 6200	00000	203063	INV ADULT ED Invoice Net	12/17/2019	#001 315.00 315.00	367631		

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 28
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	315.00		-----
37617	PARENT, MARIANNE		00000	203069 INV	12/17/2019	EMBRACE UNCERTAINTY	367632		
	1 1336770 81112 6200			ADULT ED INSTRUCT		100.00			
				Invoice Net		100.00			
						CHECK TOTAL	100.00		-----
32803	MAKING THE JUMP LLC		00001	203171 INV	12/17/2019	2019-1740	367799		
	1 1336770 81112 6200			ADULT ED INSTRUCT		2,400.00			
	2 1336780 81112 3520			KIDZONE INSTRUCTIO		2,970.00			
	3 1336782 81112			TEENZONE TEACHER SA		2,475.00			
				Invoice Net		7,845.00			
						CHECK TOTAL	7,845.00		-----
36028	PAXSON, MARK		00000	11489420 INV	12/17/2019	10/21-11/22/19VIOLIN	368464		
	1 14856542 83101 3520			HS INSTRUM PROF TECH		1,000.00			
				Invoice Net		1,000.00			
						CHECK TOTAL	1,000.00		-----
27223	ROBERT D. PEHLKE, JR		00000	200812 INV	12/17/2019	AC1203191	368428		
	1 1336765 83101 6200			GEN ADMIN CONSULT		2,081.25			
				Invoice Net		2,081.25			
						CHECK TOTAL	2,081.25		-----
73402	J. W. PEPPER & SON, IN		00000	202957 INV	12/17/2019	215773543	367755		
	1 02546755 85103 2415			VISUAL/PER INSTRUCT		283.74			
				Invoice Net		283.74			
73402	J. W. PEPPER & SON, IN		00000	203075 INV	12/17/2019	217392969	367756		
	1 02546755 85103 2415			VISUAL/PER INSTRUCT		61.99			
				Invoice Net		61.99			
73402	J. W. PEPPER & SON, IN		00000	202238 INV	12/17/2019	187358161	367757		
	1 02546755 85103 2415			VISUAL/PER INSTRUCT		63.75			
				Invoice Net		63.75			
73402	J. W. PEPPER & SON, IN		00000	202238 INV	12/17/2019	187298754	367758		
	1 02546755 85103 2415			VISUAL/PER INSTRUCT		475.49			
				Invoice Net		475.49			
73402	J. W. PEPPER & SON, IN		00000	202892 INV	12/17/2019	209279740	367920		
	1 02546755 85103 2415			VISUAL/PER INSTRUCT		47.00			
				Invoice Net		47.00			
73402	J. W. PEPPER & SON, IN		00000	202892 INV	12/17/2019	209252911	367922		
	1 02546755 85103 2415			VISUAL/PER INSTRUCT		372.99			
				Invoice Net		372.99			
						CHECK TOTAL	1,304.96		-----
20148	DOCTOR FRANKLIN PERKIN		00000	201366 INV	12/17/2019	IVC0473618	368141		
	1 07506848 83201 9300			CB OOD DAY TUITION		6,414.83			
				Invoice Net		6,414.83			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 29
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	6,414.83		-----
37683	PETERSON, ELIZABETH	00000	203235	INV	12/17/2019	19098		368309	
	1 02636575 87202 2357			PROF DEV TRAINING		1,800.00			
				Invoice Net		1,800.00			
						CHECK TOTAL	1,800.00		-----
11914	PETTI, ARIELLE	00000	203151	INV	12/17/2019	REIMB CONF 11/13/19		367761	
	1 05712020 87202 3200			ACSHSG TRAINING		125.00			
				Invoice Net		125.00			
						CHECK TOTAL	125.00		-----
36775	PISELLI, KATIE	00000	203184	INV	12/17/2019	SWNG DANCE9/24-11/12		367804	
	1 1336770 81112 6200			ADULT ED INSTRUCT		420.00			
				Invoice Net		420.00			
						CHECK TOTAL	420.00		-----
29782	PLAY-WELL-TEKNOLOGIES	00001	202583	INV	12/17/2019	DB18992		367620	
	1 1336780 81112 3520			KIDZONE INSTRUCTIO		3,600.00			
				Invoice Net		3,600.00			
						CHECK TOTAL	3,600.00		-----
73471	PLAY TIME, INC.	00000	11572920	INV	12/17/2019	3842		367759	
	1 15123260 85103 3520			AFT SCH GENERAL		75.04			
				Invoice Net		75.04			
73471	PLAY TIME, INC.	00000	11572920	INV	12/17/2019	3645/3646		367760	
	1 15123260 85103 3520			AFT SCH GENERAL		161.48			
				Invoice Net		161.48			
73471	PLAY TIME, INC.	00000	203140	INV	12/17/2019	3619		367762	
	1 02016507 85103 2415			SEC EDUC INSTRUCT		112.97			
				Invoice Net		112.97			
73471	PLAY TIME, INC.	00000	203140	INV	12/17/2019	3635		367763	
	1 02016507 85103 2415			SEC EDUC INSTRUCT		41.66			
				Invoice Net		41.66			
73471	PLAY TIME, INC.	00000	203140	INV	12/17/2019	3643		367764	
	1 02016507 85103 2415			SEC EDUC INSTRUCT		42.29			
				Invoice Net		42.29			
73471	PLAY TIME, INC.	00000	203140	INV	12/17/2019	3644		367765	
	1 02016507 85103 2415			SEC EDUC INSTRUCT		64.52			
				Invoice Net		64.52			
73471	PLAY TIME, INC.	00000	203140	INV	12/17/2019	3649		367766	
	1 02016507 85103 2415			SEC EDUC INSTRUCT		65.60			
				Invoice Net		65.60			
73471	PLAY TIME, INC.	00000	203072	INV	12/17/2019	362570		367781	
	1 02546750 85103 2415			VISUAL/ART INSTRUCT		45.88			
				Invoice Net		45.88			
73471	PLAY TIME, INC.	00000	11573620	INV	12/17/2019	3626		367923	

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 30
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 15126145 84902	3520	GIBBS	FOOD SUPPL		105.29			
			Invoice Net			105.29			
73471	PLAY TIME, INC.		00000 11573620	INV 12/17/2019		3648	367924		
	1 15126145 84902	3520	GIBBS	FOOD SUPPL		68.10			
			Invoice Net			68.10			
73471	PLAY TIME, INC.		00000 11573520	INV 12/17/2019		3623	368294		
	1 15125145 85103	3520	BRACKETT	SUPPLIES		53.64			
			Invoice Net			53.64			
73471	PLAY TIME, INC.		00000 11573520	INV 12/17/2019		3630/3631	368295		
	1 15125145 85103	3520	BRACKETT	SUPPLIES		284.63			
			Invoice Net			284.63			
73471	PLAY TIME, INC.		00000 11573520	INV 12/17/2019		3633	368296		
	1 15125145 85103	3520	BRACKETT	SUPPLIES		40.48			
			Invoice Net			40.48			
73471	PLAY TIME, INC.		00000 11573520	INV 12/17/2019		3640	368297		
	1 15125145 85103	3520	BRACKETT	SUPPLIES		87.55			
			Invoice Net			87.55			
73471	PLAY TIME, INC.		00000 11573320	INV 12/17/2019		3641	368298		
	1 15127260 85103	3520	PEIRCE	SUPPLIES		38.53			
			Invoice Net			38.53			
73471	PLAY TIME, INC.		00000 11573320	INV 12/17/2019		3642	368299		
	1 15127260 85103	3520	PEIRCE	SUPPLIES		76.29			
			Invoice Net			76.29			
73471	PLAY TIME, INC.		00000 11573320	INV 12/17/2019		3628	368300		
	1 15127260 85103	3520	PEIRCE	SUPPLIES		74.46			
			Invoice Net			74.46			
73471	PLAY TIME, INC.		00000 11572920	INV 12/17/2019		3615	368301		
	1 15123260 85103	3520	AFT SCH	GENERAL		92.18			
			Invoice Net			92.18			
73471	PLAY TIME, INC.		00000 11573120	INV 12/17/2019		3613	368302		
	1 15122260 85103	3520	HARDY GEN	HARDY GEN		114.10			
			Invoice Net			114.10			
73471	PLAY TIME, INC.		00000 11573120	INV 12/17/2019		3629	368303		
	1 15122260 85103	3520	HARDY GEN	HARDY GEN		243.48			
			Invoice Net			243.48			
73471	PLAY TIME, INC.		00000 11573120	INV 12/17/2019		3632	368304		
	1 15122260 85103	3520	HARDY GEN	HARDY GEN		101.73			
			Invoice Net			101.73			
73471	PLAY TIME, INC.		00000 11573120	INV 12/17/2019		3639	368305		
	1 15122260 85103	3520	HARDY GEN	HARDY GEN		62.51			
			Invoice Net			62.51			
73471	PLAY TIME, INC.		00000 11573120	INV 12/17/2019		3647	368306		
	1 15122260 85103	3520	HARDY GEN	HARDY GEN		37.79			
			Invoice Net			37.79			
73471	PLAY TIME, INC.		00000 203140	INV 12/17/2019		3726	368711		
	1 02016507 85103	2415	SEC EDUC	INSTRUCT		3.69			
			Invoice Net			3.69			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 31
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
73471	PLAY TIME, INC.		00000	203140	INV 12/17/2019	3729		368712	
	1 02016507 85103	2415	SEC EDUC	INSTRUCT		88.27			
			Invoice Net			88.27			
73471	PLAY TIME, INC.		00000	11573120	INV 12/17/2019	3731		368713	
	1 15122260 85103	3520	HARDY GEN	HARDY GEN		127.19			
			Invoice Net			127.19			
73471	PLAY TIME, INC.		00000	11572920	INV 12/17/2019	3716/3717		368714	
	1 15123260 85103	3520	AFT SCH	GENERAL		254.88			
			Invoice Net			254.88			
73471	PLAY TIME, INC.		00000	11572920	INV 12/17/2019	3720/3721		368715	
	1 15123260 85103	3520	AFT SCH	GENERAL		250.38			
			Invoice Net			250.38			
73471	PLAY TIME, INC.		00000	11572920	INV 12/17/2019	3723		368716	
	1 15123260 85103	3520	AFT SCH	GENERAL		58.82			
			Invoice Net			58.82			
73471	PLAY TIME, INC.		00000	11572920	INV 12/17/2019	3724		368717	
	1 15123260 85103	3520	AFT SCH	GENERAL		40.46			
			Invoice Net			40.46			
73471	PLAY TIME, INC.		00000	11572920	INV 12/17/2019	3727		368718	
	1 15123260 85103	3520	AFT SCH	GENERAL		65.94			
			Invoice Net			65.94			
73471	PLAY TIME, INC.		00000	11572920	INV 12/17/2019	3728		368719	
	1 15123260 85103	3520	AFT SCH	GENERAL		150.94			
			Invoice Net			150.94			
						CHECK TOTAL	3,130.77		
37167	POLAR CORPORATION		00000	201827	INV 12/17/2019	7984409		367478	
	1 03034309 835001		FOOD SERV	FOOD SERVI		175.10			
			Invoice Net			175.10			
37167	POLAR CORPORATION		00000	201827	INV 12/17/2019	7984412		367479	
	1 03034309 835001		FOOD SERV	FOOD SERVI		360.20			
			Invoice Net			360.20			
37167	POLAR CORPORATION		00000	201827	INV 12/17/2019	7996569		367837	
	1 03034309 835001		FOOD SERV	FOOD SERVI		197.08			
			Invoice Net			197.08			
37167	POLAR CORPORATION		00000	201827	INV 12/17/2019	7996573		367838	
	1 03034309 835001		FOOD SERV	FOOD SERVI		520.80			
			Invoice Net			520.80			
						CHECK TOTAL	1,253.18		
27958	PORTER, NATHAN		00000	203167	INV 12/17/2019	NINJA'S 9/24-12/6/19		367805	
	1 1336780 81112	3520	KIDZONE	INSTRUCTIO		2,800.00			
			Invoice Net			2,800.00			
						CHECK TOTAL	2,800.00		
32480	QUENCH USA, INC.		00002	200675	INV 12/17/2019	INV02168708		367767	
	1 152 8300		BLDG USER	CONT/SERV		38.00			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 32
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	2 177	8300	APSCP	CONT/SERV		19.00			
			Invoice Net			57.00			
32480	QUENCH USA, INC.		00002	200676 INV	12/17/2019	INV02152112	367768		
	1 152	8300	BLDG USER	CONT/SERV		104.98			
			Invoice Net			104.98			
			CHECK TOTAL			161.98			-----
5801	R W SHATTUCK & CO INC		00000	203073 INV	12/17/2019	216826/1	367777		
	1 199	84000	DRAMA	MISC		82.76			
			Invoice Net			82.76			
			CHECK TOTAL			82.76			-----
5801	R W SHATTUCK & CO INC		00000	203159 INV	12/17/2019	217690/1	367926		
	1 02546750 85103 2415		VISUAL/ART	INSTRUCT		95.92			
			Invoice Net			95.92			
			CHECK TOTAL			95.92			-----
33392	REALLY GOOD STUFF LLC		00002	203143 INV	12/17/2019	7150243	368307		
	1 02216506 85103 2415		ELEM EDUC	INSTRUCT		101.86			
			Invoice Net			101.86			
			CHECK TOTAL			101.86			-----
32721	RICCIO, MEGAN		00000	11637420 INV	12/17/2019	10/21-11/22/19FRHORN	368465		
	1 14856542 83101 3520		HS INSTRUM	PROF TECH		450.00			
			Invoice Net			450.00			
			CHECK TOTAL			450.00			-----
31391	RINDONE JOSEPH		00000	203168 INV	12/17/2019	BODY CONDITIONING	367806		
	1 1336770 81112 6200		ADULT ED	INSTRUCT		318.00			
			Invoice Net			318.00			
			CHECK TOTAL			318.00			-----
37375	ROBICHAUD, JUDITH		00000	203067 INV	12/17/2019	WINTER COVER ART	367634		
	1 1336765 83402 6200		GEN ADMIN	COMMUNICAT		250.00			
			Invoice Net			250.00			
			CHECK TOTAL			250.00			-----
33041	THE ROLA CORPORATION		00000	202211 INV	12/17/2019	WEEK 11/18/19	367735		
	1 1336780 81112 3520		KIDZONE	INSTRUCTIO		1,470.00			
			Invoice Net			1,470.00			
33041	THE ROLA CORPORATION		00000	202211 INV	12/17/2019	WEEK 11/25/19	367736		
	1 1336780 81112 3520		KIDZONE	INSTRUCTIO		465.00			
			Invoice Net			465.00			
33041	THE ROLA CORPORATION		00000	202211 INV	12/17/2019	WEEK 12/2/19	368639		
	1 1336780 81112 3520		KIDZONE	INSTRUCTIO		240.00			
			Invoice Net			240.00			
			CHECK TOTAL			2,175.00			-----

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 33
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
37277	ROSENBLUM, DEBRA 1 1336770 81112 6200	00000	202678	INV	12/17/2019	YOGA CLASSES 704.50 704.50 Invoice Net	367635		
						CHECK TOTAL	704.50		
23093	A. RUSSO & SONS, INC. 1 03034309 835001	00000	201822	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367480		
23093	A. RUSSO & SONS, INC. 1 03034309 835001	00000	201822	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367481		
23093	A. RUSSO & SONS, INC. 1 03034309 835001	00000	201822	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367482		
23093	A. RUSSO & SONS, INC. 1 03034309 835001	00000	201822	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367483		
23093	A. RUSSO & SONS, INC. 1 15127260 84902 3520	00000	11574020	INV	12/17/2019	PEIRCE FOOD SUPPL Invoice Net	367769		
23093	A. RUSSO & SONS, INC. 1 03034309 835001	00000	201822	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367839		
23093	A. RUSSO & SONS, INC. 1 03034309 835001	00000	201822	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367840		
23093	A. RUSSO & SONS, INC. 1 03034309 835001	00000	201822	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367841		
23093	A. RUSSO & SONS, INC. 1 15122260 84902 3520	00000	11573920	INV	12/17/2019	HARDY GEN HARDY FOOD Invoice Net	368308		
23093	A. RUSSO & SONS, INC. 1 15127260 84902 3520	00000	11574020	INV	12/17/2019	PEIRCE FOOD SUPPL Invoice Net	368720		
23093	A. RUSSO & SONS, INC. 1 15122260 84902 3520	00000	11573920	INV	12/17/2019	HARDY GEN HARDY FOOD Invoice Net	368721		
23093	A. RUSSO & SONS, INC. 1 15123260 84902 3520	00000	11573820	INV	12/17/2019	AFT SCH FOOD SUPPL Invoice Net	368722		
						CHECK TOTAL	3,008.91		
24874	SAL'S PIZZA 1 03034309 835001	00000	201823	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367484		
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	FOOD SERV FOOD SERVI Invoice Net	367485		

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 34
apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084238	367486		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084239	367487		
	1 03034309 835001			FOOD SERV	FOOD SERVI	72.00			
				Invoice Net		72.00			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084240	367488		
	1 03034309 835001			FOOD SERV	FOOD SERVI	221.40			
				Invoice Net		221.40			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084241	367489		
	1 03034309 835001			FOOD SERV	FOOD SERVI	72.00			
				Invoice Net		72.00			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084242	367490		
	1 03034309 835001			FOOD SERV	FOOD SERVI	216.00			
				Invoice Net		216.00			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084243	367491		
	1 03034309 835001			FOOD SERV	FOOD SERVI	216.00			
				Invoice Net		216.00			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084789	367842		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
24874	SAL'S PIZZA	00000	201823	INV	12/17/2019	0084790	367843		
	1 03034309 835001			FOOD SERV	FOOD SERVI	144.00			
				Invoice Net		144.00			
				CHECK TOTAL		1,517.40			-----
37623	SCHOOL FOOD SERVICES O	00000	202639	INV	12/17/2019	13532	367844		
	1 03034309 865000			FOOD SERV	FOOD SERV/	960.00			
				Invoice Net		960.00			
37623	SCHOOL FOOD SERVICES O	00000	202639	INV	12/17/2019	13559	368414		
	1 03034309 865000			FOOD SERV	FOOD SERV/	960.00			
				Invoice Net		960.00			
				CHECK TOTAL		1,920.00			-----
29370	SCHOOL SPECIALTY, INC.	00006	65005120	INV	12/17/2019	308103339646	367497		
	1 02126506 85103 2415			ELEM EDUC	INSTRUCT	398.88			
				Invoice Net		398.88			
29370	SCHOOL SPECIALTY, INC.	00006	65007120	INV	12/17/2019	308103394113	367498		
	1 02126506 85103 2415			ELEM EDUC	INSTRUCT	398.48			
				Invoice Net		398.48			
29370	SCHOOL SPECIALTY, INC.	00006	65007420	INV	12/17/2019	308103357708	367499		
	1 02126506 85103 2415			ELEM EDUC	INSTRUCT	399.65			
				Invoice Net		399.65			
29370	SCHOOL SPECIALTY, INC.	00006	65008020	INV	12/17/2019	308103358224	367500		
	1 02126506 85103 2415			ELEM EDUC	INSTRUCT	399.42			
				Invoice Net		399.42			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 35
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29370	SCHOOL SPECIALTY, INC. 1 02126506 85103	2415	00006 65020520	INV INSTRUCT	12/17/2019	308103428647 248.41 248.41	367501		
29370	SCHOOL SPECIALTY, INC. 1 02126506 85103	2415	00006 65023320	INV INSTRUCT	12/17/2019	208123892226 44.62 44.62	367502		
29370	SCHOOL SPECIALTY, INC. 1 02126506 84201	2430	00006 65025320	INV OFFICE	12/17/2019	208124042534 306.86 306.86	367503		
29370	SCHOOL SPECIALTY, INC. 1 02186506 85103	2415	00006 65025620	INV INSTRUCT	12/17/2019	208124209678 48.22 48.22	367504		
29370	SCHOOL SPECIALTY, INC. 1 02366548 85103	2415	00006 65026920	INV INSTRUCT	12/17/2019	208124262407 18.42 18.42	367505		
29370	SCHOOL SPECIALTY, INC. 1 02246506 85103	2415	00006 65031820	INV INSTRUCT	12/17/2019	208124261127 586.54 586.54	367506		
29370	SCHOOL SPECIALTY, INC. 1 15123260 85103	3520	00006 65003220	INV GENERAL	12/17/2019	208123135291 103.13 103.13	367737		
29370	SCHOOL SPECIALTY, INC. 1 152 8300		00006 65003720	INV CONT/SERV	12/17/2019	308103377220 5,410.20 5,410.20	367738		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65014220	INV INSTRUCT	12/17/2019	308103421277 265.48 265.48	367739		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65014820	INV INSTRUCT	12/17/2019	308103367556 677.86 677.86	367740		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65016220	INV INSTRUCT	12/17/2019	308103421475 1,003.19 1,003.19	367741		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65016220	INV INSTRUCT	12/17/2019	208124019043 16.68 16.68	367742		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65016820	INV INSTRUCT	12/17/2019	308103435404 567.05 567.05	367743		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65016820	INV INSTRUCT	12/17/2019	208124008243 14.06 14.06	367744		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65016820	INV INSTRUCT	12/17/2019	208124219060 14.26 14.26	367745		
29370	SCHOOL SPECIALTY, INC. 1 02096506 85103	2415	00006 65017120	INV INSTRUCT	12/17/2019	308103386318 696.14 696.14	367746		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 36
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29370	SCHOOL SPECIALTY, INC.	00006	65017420	INV	12/17/2019	208123470444	367747		
	1 02096506 85103	2415	ELEM EDUC	INSTRUCT		17.14			
			Invoice Net			17.14			
29370	SCHOOL SPECIALTY, INC.	00006	65018320	INV	12/17/2019	208123661526	367748		
	1 02096506 85103	2415	ELEM EDUC	INSTRUCT		62.23			
			Invoice Net			62.23			
29370	SCHOOL SPECIALTY, INC.	00006	65018420	INV	12/17/2019	208123661437	367749		
	1 02096506 85103	2415	ELEM EDUC	INSTRUCT		429.26			
			Invoice Net			429.26			
29370	SCHOOL SPECIALTY, INC.	00006	65027020	INV	12/17/2019	208124103751	367750		
	1 02096506 85103	2415	ELEM EDUC	INSTRUCT		350.92			
			Invoice Net			350.92			
29370	SCHOOL SPECIALTY, INC.	00006	65032020	INV	12/17/2019	208124272661	367751		
	1 02186506 85103	2415	ELEM EDUC	INSTRUCT		60.29			
			Invoice Net			60.29			
29370	SCHOOL SPECIALTY, INC.	00006	65032220	INV	12/17/2019	308103473574	367752		
	1 15125145 85103	3520	BRACKETT	SUPPLIES		348.55			
			Invoice Net			348.55			
29370	SCHOOL SPECIALTY, INC.	00006	65026120	INV	12/17/2019	208123961247	367863		
	1 02066506 85103	2415	ELEM EDUC	INSTRUCT		177.39			
			Invoice Net			177.39			
29370	SCHOOL SPECIALTY, INC.	00006	65026320	INV	12/17/2019	208123961249	367864		
	1 02066506 85103	2415	ELEM EDUC	INSTRUCT		53.61			
			Invoice Net			53.61			
29370	SCHOOL SPECIALTY, INC.	00006	65029020	INV	12/17/2019	208124065543	367865		
	1 02066506 85103	2415	ELEM EDUC	INSTRUCT		399.04			
			Invoice Net			399.04			
29370	SCHOOL SPECIALTY, INC.	00006	65030020	INV	12/17/2019	208124173642	367866		
	1 136 8350		DALLIN	DALLIN GIF		246.44			
			Invoice Net			246.44			
29370	SCHOOL SPECIALTY, INC.	00006	65032420	INV	12/17/2019	20812486349	367867		
	1 02096506 85103	2415	ELEM EDUC	INSTRUCT		80.22			
			Invoice Net			80.22			
29370	SCHOOL SPECIALTY, INC.	00006	65032520	INV	12/17/2019	208124286394	367868		
	1 02066506 85103	2415	ELEM EDUC	INSTRUCT		92.59			
			Invoice Net			92.59			
29370	SCHOOL SPECIALTY, INC.	00006	65023420	INV	12/17/2019	208124007425	368142		
	1 02456824 85110	2420	SPED/WKSHO	BQ INSTRUC		1,846.64			
			Invoice Net			1,846.64			
29370	SCHOOL SPECIALTY, INC.	00006	65029720	INV	12/17/2019	308103473707	368275		
	1 02126506 85103	2415	ELEM EDUC	INSTRUCT		394.15			
			Invoice Net			394.15			
29370	SCHOOL SPECIALTY, INC.	00006	65031420	INV	12/17/2019	308103476727	368276		
	1 02066506 85103	2415	ELEM EDUC	INSTRUCT		478.89			
			Invoice Net			478.89			
29370	SCHOOL SPECIALTY, INC.	00006	65031920	INV	12/17/2019	208124272660	368277		
	1 02426715 85103	2415	C&I SCIENC	INSTRUCT		58.15			
			Invoice Net			58.15			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 37
apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29370	SCHOOL SPECIALTY, INC.	00006	65032620	INV	12/17/2019	308103476159	368278		
	1 02296581 85103	2415	READING IN	INSTRUCT		471.85			
			Invoice Net			471.85			
29370	SCHOOL SPECIALTY, INC.	00006	65023620	INV	12/17/2019	308103453533	368471		
	1 02016518 85103	2415	FAM/CONS S	INSTRUCT		298.46			
			Invoice Net			298.46			
29370	SCHOOL SPECIALTY, INC.	00006	65023620	INV	12/17/2019	208124289367	368474		
	1 02016518 85103	2415	FAM/CONS S	INSTRUCT		33.83			
			Invoice Net			33.83			
29370	SCHOOL SPECIALTY, INC.	00006	65001820	INV	12/17/2019	308103368453	368640		
	1 02066506 85103	2415	ELEM EDUC	INSTRUCT		297.43			
			Invoice Net			297.43			
29370	SCHOOL SPECIALTY, INC.	00006	65029420	INV	12/17/2019	308103459875	368641		
	1 15127245 84201	3520	PEIRCE	OFFICE		277.20			
			Invoice Net			277.20			
29370	SCHOOL SPECIALTY, INC.	00006	65031720	INV	12/17/2019	208124272106	368642		
	1 02216506 84201	2430	ELEM EDUC	OFFICE		359.96			
			Invoice Net			359.96			
29370	SCHOOL SPECIALTY, INC.	00006	65000620	INV	12/17/2019	308103338821	368723		
	1 02156506 85103	2415	ELEM EDUC	INSTRUCT		1,045.55			
			Invoice Net			1,045.55			
29370	SCHOOL SPECIALTY, INC.	00006	65000820	INV	12/17/2019	208123201186	368724		
	1 02156506 85103	2415	ELEM EDUC	INSTRUCT		58.12			
			Invoice Net			58.12			
29370	SCHOOL SPECIALTY, INC.	00006	65002220	INV	12/17/2019	308103333906	368725		
	1 02186506 85103	2415	ELEM EDUC	INSTRUCT		87.12			
			Invoice Net			87.12			
29370	SCHOOL SPECIALTY, INC.	00006	65006620	INV	12/17/2019	308103366463	368726		
	1 02156506 85103	2415	ELEM EDUC	INSTRUCT		225.62			
			Invoice Net			225.62			
29370	SCHOOL SPECIALTY, INC.	00006	65020220	INV	12/17/2019	208123744371	368727		
	1 02156506 85103	2415	ELEM EDUC	INSTRUCT		9.03			
			Invoice Net			9.03			
29370	SCHOOL SPECIALTY, INC.	00006	65032720	INV	12/17/2019	308103477627	368728		
	1 02156506 85103	2415	ELEM EDUC	INSTRUCT		151.87			
			Invoice Net			151.87			
						CHECK TOTAL	20,029.10		
34250	SCIARAPPA, JANINE	00000	203062	INV	12/17/2019	FALL DESSERTS	367636		
	1 1336770 81112	6200	ADULT ED	INSTRUCT		100.00			
	2 1336770 85103	6200	ADULT ED	INSTRUCT		200.00			
			Invoice Net			300.00			
34250	SCIARAPPA, JANINE	00000	203062	INV	12/17/2019	APPLE DESSERTS	367637		
	1 1336770 81112	6200	ADULT ED	INSTRUCT		75.00			
	2 1336770 85103	6200	ADULT ED	INSTRUCT		180.00			
			Invoice Net			255.00			
34250	SCIARAPPA, JANINE	00000	203062	INV	12/17/2019	SIMPLE DESSERTS	367638		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 38
apwarrrt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 1336770 81112 6200			ADULT ED	INSTRUCT	100.00			
	2 1336770 85103 6200			ADULT ED	INSTRUCT	160.00			
				Invoice Net		260.00			
				CHECK TOTAL		815.00			-----
73852	SEEM COLLABORATIVE	00000	200604	INV	12/17/2019	76299		367524	
	1 02456848 83201 9400			TUITION DY	TUITION	7,502.00			
				Invoice Net		7,502.00			
73852	SEEM COLLABORATIVE	00000	200605	INV	12/17/2019	76300		367527	
	1 02456848 83201 9400			TUITION DY	TUITION	7,502.00			
				Invoice Net		7,502.00			
73852	SEEM COLLABORATIVE	00000	201549	INV	12/17/2019	76298		367529	
	1 02456848 83201 9400			TUITION DY	TUITION	7,502.00			
				Invoice Net		7,502.00			
73852	SEEM COLLABORATIVE	00000	202190	INV	12/17/2019	S08610		367532	
	1 02456857 83101 2310			SPED CONTR	PROF TECH	570.00			
				Invoice Net		570.00			
73852	SEEM COLLABORATIVE	00000	200604	INV	12/17/2019	76599		368144	
	1 02456848 83201 9400			TUITION DY	TUITION	5,797.00			
				Invoice Net		5,797.00			
73852	SEEM COLLABORATIVE	00000	200605	INV	12/17/2019	76600		368145	
	1 02456848 83201 9400			TUITION DY	TUITION	5,797.00			
				Invoice Net		5,797.00			
73852	SEEM COLLABORATIVE	00000	201549	INV	12/17/2019	76598		368146	
	1 02456848 83201 9400			TUITION DY	TUITION	5,797.00			
				Invoice Net		5,797.00			
				CHECK TOTAL		40,467.00			-----
28807	SEVEN HILLS PEDIATRIC	00001	201210	INV	12/17/2019	09-144599		367534	
	1 07506848 83201 9300			CB OOD DAY	TUITION	4,391.86			
				Invoice Net		4,391.86			
28807	SEVEN HILLS PEDIATRIC	00001	201211	INV	12/17/2019	09-144600		367536	
	1 07506848 83201 9300			CB OOD DAY	TUITION	4,391.86			
				Invoice Net		4,391.86			
				CHECK TOTAL		8,783.72			-----
37615	SHANNON, PAUL	00000	203187	INV	12/17/2019	VIETNAM 10/16-11/20		367810	
	1 1336770 81112 6200			ADULT ED	INSTRUCT	350.00			
				Invoice Net		350.00			
				CHECK TOTAL		350.00			-----
22015	SIMONEAU, KERRIANNE	00000	202231	INV	12/17/2019	REIMB MILEGE-OCT'19		367540	
	1 02456809 87101 2310			SPED TEXTS	MILEAGE	11.31			
				Invoice Net		11.31			
22015	SIMONEAU, KERRIANNE	00000	202231	INV	12/17/2019	REIMB MILEGE-NOV'19		368143	
	1 02456809 87101 2310			SPED TEXTS	MILEAGE	12.18			
				Invoice Net		12.18			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 39
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	23.49		-----
33735	SKANSKA USA BUILDING I		00001	201696 INV	12/17/2019	1317826-000-13964-24	367770		
	1 6251231 582018			HIGH SCH OWNER PM		36,030.00			
				Invoice Net		36,030.00			
						CHECK TOTAL	36,030.00		-----
36025	SLOVIN, ZACHARY		00000	203177 INV	12/17/2019	REIMB FOCACCIA EXP	367807		
	1 1336770 85103 6200			ADULT ED INSTRUCT		29.25			
				Invoice Net		29.25			
36025	SLOVIN, ZACHARY		00000	203177 INV	12/17/2019	KITCHEN BOOTCAMP 2	367808		
	1 1336770 85103 6200			ADULT ED INSTRUCT		46.25			
				Invoice Net		46.25			
36025	SLOVIN, ZACHARY		00000	203177 INV	12/17/2019	KITCHEN BOOTCAMP 3	367809		
	1 1336770 85103 6200			ADULT ED INSTRUCT		144.34			
				Invoice Net		144.34			
						CHECK TOTAL	219.84		-----
30003	SMITH, KEVIN		00000	203058 INV	12/17/2019	CANE A CHAIR	367640		
	1 1336770 81112 6200			ADULT ED INSTRUCT		300.00			
				Invoice Net		300.00			
						CHECK TOTAL	300.00		-----
27662	THINK SOCIAL PUBLISHIN		00000	202357 INV	12/17/2019	INV008358	368729		
	1 02246506 85103 2415			ELEM EDUC INSTRUCT		517.57			
				Invoice Net		517.57			
						CHECK TOTAL	517.57		-----
37499	SOUNDWORKS FOR CHILDRE		00001	202188 INV	12/17/2019	SEPT & OCT'19-SVCS	368629		
	1 02456818 83101 2320			SPED/DEAF PROF TECH		1,980.00			
				Invoice Net		1,980.00			
37499	SOUNDWORKS FOR CHILDRE		00001	202188 INV	12/17/2019	NOV'19-SVCS	368630		
	1 02456818 83101 2320			SPED/DEAF PROF TECH		1,017.50			
				Invoice Net		1,017.50			
						CHECK TOTAL	2,997.50		-----
29873	ST. JOHN'S EPISCOPAL C		00000	202627 INV	12/17/2019	SPACE RENTL9/16-12/9	367639		
	1 1336770 82702 6200			ADULT ED RENT FACI		247.50			
				Invoice Net		247.50			
						CHECK TOTAL	247.50		-----
37613	STEFA, MIRELA		00000	203186 INV	12/17/2019	ITALIAN 1 & 2	367811		
	1 1336770 81112 6200			ADULT ED INSTRUCT		675.00			
				Invoice Net		675.00			
						CHECK TOTAL	675.00		-----
36314	STERN, MICHAEL W		00000	203064 INV	12/17/2019	INVESTMENT CLUB	367641		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 40
apwarrrt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1	1336770 81112 6200			ADULT ED INSTRUCT		100.00			
				Invoice Net		100.00			
						CHECK TOTAL	100.00		-----
17895	CARROLL BROTHERS INC.	00000	203224	INV	12/17/2019	387	368745		
1	02026625 83804 3510			ATHL/GOLF ATHLETIC		1,930.00			
2	02026625 85104 3510			ATHL/GOLF ATHL SUPPL		669.28			
3	02026638 85104 3510			ATH/G/F.H. ATHL SUPPL		400.72			
				Invoice Net		3,000.00			
						CHECK TOTAL	3,000.00		-----
27240	TCI PRESS INC.	00000	201043	INV	12/17/2019	91815	368430		
1	1336770 83404 6200			ADULT ED PRINTING		14,521.86			
				Invoice Net		14,521.86			
						CHECK TOTAL	14,521.86		-----
15606	TEACHERS 21	00000	201851	INV	12/17/2019	99615	367774		
1	0792019 83101 2357			IMPRV ED PROF TECH		1,080.00			
				Invoice Net		1,080.00			
15606	TEACHERS 21	00000	194900	INV	12/17/2019	99614	367775		
1	14119107 83101 2357			SCH LEADER TEACHERS		1,200.00			
				Invoice Net		1,200.00			
						CHECK TOTAL	2,280.00		-----
31792	TEAGER, DANIEL H.	00000	11489320	INV	12/17/2019	10/21-11/22/19TRUMPT	368466		
1	14856542 83101 3520			HS INSTRUM PROF TECH		1,615.00			
				Invoice Net		1,615.00			
						CHECK TOTAL	1,615.00		-----
34878	TERRILL, LAURA LOUISE	00000	202591	INV	12/17/2019	REIMB WRKSHP EXP	367772		
1	02516730 87202 2357			C&I WORLD TRAINING		3,965.91			
				Invoice Net		3,965.91			
						CHECK TOTAL	3,965.91		-----
22736	THURSTON FOODS, INC.	00000	202586	INV	12/17/2019	290661	367492		
1	03034309 835001			FOOD SERV FOOD SERVI		25.18			
				Invoice Net		25.18			
22736	THURSTON FOODS, INC.	00000	202586	INV	12/17/2019	290662	367493		
1	03034309 835001			FOOD SERV FOOD SERVI		1,447.71			
				Invoice Net		1,447.71			
22736	THURSTON FOODS, INC.	00000	202586	INV	12/17/2019	290665	367494		
1	03034309 835001			FOOD SERV FOOD SERVI		3,289.83			
				Invoice Net		3,289.83			
22736	THURSTON FOODS, INC.	00000	202586	INV	12/17/2019	289497	367495		
1	03034309 835001			FOOD SERV FOOD SERVI		1,567.52			
				Invoice Net		1,567.52			
22736	THURSTON FOODS, INC.	00000	11573720	INV	12/17/2019	293751	367773		

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 41
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 15122260 84902	3520		HARDY GEN	HARDY FOOD	638.66			
				Invoice Net		638.66			
22736	THURSTON FOODS, INC.		00000 11625720	INV	12/17/2019	294358	367778		
	1 15127260 84902	3520		PEIRCE	FOOD SUPPL	357.56			
				Invoice Net		357.56			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	292531	367845		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,382.57			
				Invoice Net		1,382.57			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	292533	367846		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,543.54			
				Invoice Net		1,543.54			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	292535	367847		
	1 03034309 835001			FOOD SERV	FOOD SERVI	2,078.57			
				Invoice Net		2,078.57			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	293748	367848		
	1 03034309 835001			FOOD SERV	FOOD SERVI	3,765.44			
				Invoice Net		3,765.44			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	293749	367849		
	1 03034309 835001			FOOD SERV	FOOD SERVI	2,515.04			
				Invoice Net		2,515.04			
22736	THURSTON FOODS, INC.		00000 11526020	INV	12/17/2019	295289	367940		
	1 15126145 84902	3520		GIBBS	FOOD SUPPL	294.49			
				Invoice Net		294.49			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	292530	368205		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,149.94			
				Invoice Net		1,149.94			
22736	THURSTON FOODS, INC.		00000 11573720	INV	12/17/2019	297329	368310		
	1 15122260 84902	3520		HARDY GEN	HARDY FOOD	879.94			
				Invoice Net		879.94			
22736	THURSTON FOODS, INC.		00000 11574120	INV	12/17/2019	257978	368338		
	1 15123260 84902	3520		AFT SCH	FOOD SUPPL	417.07			
				Invoice Net		417.07			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	297325	368415		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,578.35			
				Invoice Net		1,578.35			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	297326	368416		
	1 03034309 835001			FOOD SERV	FOOD SERVI	1,175.96			
				Invoice Net		1,175.96			
22736	THURSTON FOODS, INC.		00000 202586	INV	12/17/2019	297671	368417		
	1 03034309 835001			FOOD SERV	FOOD SERVI	3,099.51			
				Invoice Net		3,099.51			
22736	THURSTON FOODS, INC.		00000 201937	INV	12/17/2019	286832	368730		
	1 02016518 85103	2415		FAM/CONS S	INSTRUCT	87.28			
				Invoice Net		87.28			
22736	THURSTON FOODS, INC.		00000 201937	INV	12/17/2019	289498	368731		
	1 02016518 85103	2415		FAM/CONS S	INSTRUCT	189.12			
				Invoice Net		189.12			

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 42
apwarrrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
22736	THURSTON FOODS, INC.	00000	201937	INV	12/17/2019	290660	368732		
	1 02016518 85103 2415	FAM/CONS S	INSTRUCT			15.18			
		Invoice Net				15.18			
22736	THURSTON FOODS, INC.	00000	201937	INV	12/17/2019	292532	368733		
	1 02016518 85103 2415	FAM/CONS S	INSTRUCT			172.58			
		Invoice Net				172.58			
22736	THURSTON FOODS, INC.	00000	200116	INV	12/17/2019	290664	368734		
	1 02036518 85103 2415	FAM/CONS S	INSTRUCT			331.81			
		Invoice Net				331.81			
22736	THURSTON FOODS, INC.	00000	200116	INV	12/17/2019	292534	368735		
	1 02036518 85103 2415	FAM/CONS S	INSTRUCT			276.30			
		Invoice Net				276.30			
22736	THURSTON FOODS, INC.	00000	11625720	INV	12/17/2019	300068	368736		
	1 15127260 84902 3520	PEIRCE	FOOD SUPPL			380.49			
		Invoice Net				380.49			
22736	THURSTON FOODS, INC.	00000	11574120	INV	12/17/2019	299944	368737		
	1 15123260 84902 3520	AFT SCH	FOOD SUPPL			390.95			
		Invoice Net				390.95			
		CHECK TOTAL				29,050.59			-----
18547	TRUCK & BUS SUPPLY CO.	00001	200542	INV	12/17/2019	5369	367541		
	1 02816970 84802 3300	TRANS ED	VEHICLE RE			426.67			
		Invoice Net				426.67			
		CHECK TOTAL				426.67			-----
22869	TRUE STORY INC	00000	203131	INV	12/17/2019	INTERACTIVE PERFORMC	367776		
	1 02636575 83101 2357	PROF DEV	PROF TECH			500.00			
		Invoice Net				500.00			
		CHECK TOTAL				500.00			-----
37152	TSA CONSULTING GROUP I	00000	200025	INV	12/17/2019	45190	367771		
	1 02636935 81730 5100	HUMAN RES/	PENSIONS			343.10			
		Invoice Net				343.10			
		CHECK TOTAL				343.10			-----
37740	TSE, KATIA	00000	203229	INV	12/17/2019	REIMB CONFERENCES EX	367927		
	1 05712020 87202 3200	ACSHSG	TRAINING			419.64			
		Invoice Net				419.64			
		CHECK TOTAL				419.64			-----
32720	USUI, ASUKA	00000	11637820	INV	12/17/2019	10/21-11/22/19VIOLIN	368467		
	1 14856542 83101 3520	HS INSTRUM	PROF TECH			945.00			
		Invoice Net				945.00			
		CHECK TOTAL				945.00			-----
27119	VALLEY COLLABORATIVE	00000	200872	INV	12/17/2019	2003024	368148		
	1 02456845 83201 9300	OOD/AIDE	TUITION			1,201.20			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 43
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	2 02456848 83201 9400			TUITION DY		5,749.70			
				Invoice Net		6,950.90			
27119 VALLEY COLLABORATIVE	00000 200873 INV 12/17/2019					2003026	368149		
	1 02456848 83201 9400			TUITION DY		5,439.50			
				Invoice Net		5,439.50			
				CHECK TOTAL		12,390.40			
34116 VANDERPUT, HENRIETTE	00000 203061 INV 12/17/2019					KNITTING 10/3-11/14	367642		
	1 1336770 81112 6200			ADULT ED		180.00			
				Invoice Net		180.00			
				CHECK TOTAL		180.00			
23149 VERGE, JR., PERRY S.	00000 INV 12/17/2019					19835	368645		
	1 02026640 83804 3510			ATH/G/I.H.		62.00			
				ATHLETIC		62.00			
				Invoice Net		62.00			
				CHECK TOTAL		62.00			
29245 VINT, WILLIAM	00000 11637520 INV 12/17/2019					10/21-11/22/19WOODWN	368469		
	1 14856542 83101 3520			HS INSTRUM		3,495.00			
				PROF TECH		3,495.00			
				Invoice Net		3,495.00			
				CHECK TOTAL		3,495.00			
35575 VOYAGER SOPRIS LEARNIN	00001 202906 INV 12/17/2019					2199793	368150		
	1 02456809 85103 2415			SPED TEXTS		1,043.85			
				INSTRUCT		1,043.85			
				Invoice Net		2199795	368151		
35575 VOYAGER SOPRIS LEARNIN	00001 202907 INV 12/17/2019					1,043.85			
	1 02456809 85103 2415			SPED TEXTS		1,043.85			
				INSTRUCT		1,043.85			
				Invoice Net		2199796	368152		
35575 VOYAGER SOPRIS LEARNIN	00001 202908 INV 12/17/2019					1,043.85			
	1 02456809 85103 2415			SPED TEXTS		1,043.85			
				INSTRUCT		1,043.85			
				Invoice Net		2199798	368153		
35575 VOYAGER SOPRIS LEARNIN	00001 202909 INV 12/17/2019					1,043.85			
	1 02456809 85103 2415			SPED TEXTS		1,043.85			
				INSTRUCT		1,043.85			
				Invoice Net		2199799	368154		
35575 VOYAGER SOPRIS LEARNIN	00001 202910 INV 12/17/2019					1,043.85			
	1 02456809 85103 2415			SPED TEXTS		1,043.85			
				INSTRUCT		1,043.85			
				Invoice Net		2199801	368155		
35575 VOYAGER SOPRIS LEARNIN	00001 202911 INV 12/17/2019					1,043.85			
	1 02456809 85103 2415			SPED TEXTS		1,043.85			
				INSTRUCT		1,043.85			
				Invoice Net		2199800	368156		
35575 VOYAGER SOPRIS LEARNIN	00001 202912 INV 12/17/2019					1,043.85			
	1 02456809 85103 2415			SPED TEXTS		1,043.85			
				INSTRUCT		1,043.85			
				Invoice Net		7,306.95			
				CHECK TOTAL		7,306.95			
13181 W. B. MASON CO INC	00001 203076 INV 12/17/2019					205225745	367932		
	1 02486745 84201 2430			C&I SOC ST		160.31			
				OFFICE		160.31			
				Invoice Net		160.31			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 44
apwarrnt.

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
13181	W. B. MASON CO INC	00001	200323	INV	12/17/2019	205213536	367934		
	1 02666920 84201 1410	BUS OFFICE	OFFICE			25.60			
		Invoice Net				25.60			
13181	W. B. MASON CO INC	00001	201511	INV	12/17/2019	205166054	368206		
	1 03034309 835005	FOOD SERV	FOOD SERV			267.72			
		Invoice Net				267.72			
13181	W. B. MASON CO INC	00001	200039	INV	12/17/2019	205420425	368311		
	1 02636915 84201 1220	CURRICULUM	OFFICE			35.53			
		Invoice Net				35.53			
13181	W. B. MASON CO INC	00001	203042	INV	12/17/2019	205167861	368312		
	1 02016507 85101 2430	SEC EDUC	REPRO SUPP			2,399.20			
		Invoice Net				2,399.20			
13181	W. B. MASON CO INC	00001	203141	INV	12/17/2019	205315723	368739		
	1 02216506 85101 2430	ELEM EDUC	REPRO SUPP			1,199.60			
		Invoice Net				1,199.60			
13181	W. B. MASON CO INC	00001	203144	INV	12/17/2019	205359376	368740		
	1 02516730 85103 2415	C&I WORLD	INSTRUCT			171.07			
		Invoice Net				171.07			
13181	W. B. MASON CO INC	00001	203145	INV	12/17/2019	205359529	368741		
	1 02516730 85110 2420	C&I WORLD	EQ INSTRUC			126.00			
		Invoice Net				126.00			
13181	W. B. MASON CO INC	00001	11667320	INV	12/17/2019	205564659	368742		
	1 18406910 84902 1210	SUPER/GRAD	FOOD SUPPL			83.95			
		Invoice Net				83.95			
13181	W. B. MASON CO INC	00001	200323	INV	12/17/2019	205517945	368743		
	1 02666920 84201 1410	BUS OFFICE	OFFICE			26.10			
		Invoice Net				26.10			
13181	W. B. MASON CO INC	00001	200323	INV	12/17/2019	205613836	368744		
	1 02666920 84201 1410	BUS OFFICE	OFFICE			15.34			
		Invoice Net				15.34			
		CHECK TOTAL				4,510.42			-----
6458	WANAMAKER HARDWARE	00000	201859	INV	12/17/2019	157173	367783		
	1 02426715 85103 2415	C&I SCIENC	INSTRUCT			27.40			
		Invoice Net				27.40			
6458	WANAMAKER HARDWARE	00000	201859	INV	12/17/2019	157174	367784		
	1 02426715 85103 2415	C&I SCIENC	INSTRUCT			3.14			
		Invoice Net				3.14			
		CHECK TOTAL				30.54			-----
6458	WANAMAKER HARDWARE	00000	200531	INV	12/17/2019	157217	368157		
	1 02816970 84802 3300	TRANS ED	VEHICLE RE			1.78			
		Invoice Net				1.78			
		CHECK TOTAL				1.78			-----
36102	WANAMAKER HARDWARE INC	00000	11480020	INV	12/17/2019	157086	367782		
	1 15125145 85103 3520	BRACKETT	SUPPLIES			30.87			
		Invoice Net				30.87			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 45
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114

12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	30.87		-----
37471 WATT, JANICE E						130	367496		
1 03034309 82500		00000	201828 INV	12/17/2019		400.00			
			FOOD SERV	TRAINING		400.00			
			Invoice Net						
						CHECK TOTAL	400.00		-----
14390 WAYSIDE YOUTH & FAMILY						OCT 1-OCT. 31, 2019	367543		
1 07506848 83201 9300		00000	201196 INV	12/17/2019		5,551.98			
			CB OOD DAY	TUITION		5,551.98			
			Invoice Net						
						CHECK TOTAL	5,551.98		-----
74496 WEDIKO CHILDRENS SERVI						20-ARL-04	368631		
1 02456575 87202 2357		00000	201765 INV	12/17/2019		1,975.00			
			SPED/P.D.	TRAINING		1,975.00			
			Invoice Net						
						CHECK TOTAL	1,975.00		-----
32326 CIRCUIT LAB						190404	367643		
1 1336780 81112 3520		00001	203059 INV	12/17/2019		1,620.00			
			KIDZONE	INSTRUCTIO		1,620.00			
			Invoice Net						
						CHECK TOTAL	1,620.00		-----
74519 WEST MUSIC COMPANY						SI1829807	368339		
1 02546755 85103 2415		00001	202920 INV	12/17/2019		148.95			
			VISUAL/PER	INSTRUCT		148.95			
			Invoice Net						
						CHECK TOTAL	148.95		-----
28523 NRICH, INC						2253	367630		
1 1336780 81112 3520		00000	202209 INV	12/17/2019		1,920.00			
			KIDZONE	INSTRUCTIO		1,920.00			
			Invoice Net						
						CHECK TOTAL	1,920.00		-----
20866 WILLOW HILL SCHOOL						CMT-20-2	367545		
1 07506848 83201 9300		00000	201202 INV	12/17/2019		5,250.00			
			CB OOD DAY	TUITION		5,250.00			
			Invoice Net						
20866 WILLOW HILL SCHOOL						CMT-20-3	368632		
1 07506848 83201 9300		00000	201202 INV	12/17/2019		4,500.00			
			CB OOD DAY	TUITION		4,500.00			
			Invoice Net						
						CHECK TOTAL	9,750.00		-----
36772 WILS, ANNA E J						EAT LOCAL YR ROUND	367812		
1 1336770 81112 6200		00000	203183 INV	12/17/2019		50.00			
			ADULT ED	INSTRUCT		50.00			
			Invoice Net						
						CHECK TOTAL	50.00		-----
74560 WILSON LANGUAGE TRAINI						1762533	367785		
1 02156506 85103 2415		00001	200341 INV	12/17/2019		94.70			
			ELEM EDUC	INSTRUCT		94.70			
			Invoice Net						

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY DETAIL INVOICE LIST

P 46
apwarrnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 20114 12/17/2019

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
74560 WILSON LANGUAGE TRAINI	00001 200174 INV 12/17/2019					1761762	368313		
1 02296581 85106 2410	READING IN TEXTBOOKS					765.18			
	Invoice Net					765.18			
74560 WILSON LANGUAGE TRAINI	00001 202592 INV 12/17/2019					1782979	368341		
1 02216506 85103 2415	ELEM EDUC INSTRUCT					318.82			
	Invoice Net					318.82			
74560 WILSON LANGUAGE TRAINI	00001 202985 INV 12/17/2019					1785656	368342		
1 02216506 85103 2415	ELEM EDUC INSTRUCT					94.70			
	Invoice Net					94.70			
74560 WILSON LANGUAGE TRAINI	00001 203136 INV 12/17/2019					1786371	368738		
1 02246506 85103 2415	ELEM EDUC INSTRUCT					247.32			
	Invoice Net					247.32			
	CHECK TOTAL					1,520.72			
34080 FULL CIRCLE ARTS, INC.	00001 203175 INV 12/17/2019					DRAWING -HARDY	367795		
1 1336780 81112 3520	KIDZONE INSTRUCTIO					1,560.00			
	Invoice Net					1,560.00			
34080 FULL CIRCLE ARTS, INC.	00001 203175 INV 12/17/2019					DRAWING-DALLIN	367796		
1 1336780 81112 3520	KIDZONE INSTRUCTIO					1,560.00			
	Invoice Net					1,560.00			
34080 FULL CIRCLE ARTS, INC.	00001 203175 INV 12/17/2019					DRAWING -THOMPSON	367797		
1 1336780 81112 3520	KIDZONE INSTRUCTIO					1,680.00			
	Invoice Net					1,680.00			
	CHECK TOTAL					4,800.00			
75180 YOUNG AUDIENCES OF MA	00000 203137 INV 12/17/2019					20-17600b	367937		
1 02246575 87202 2357	PROF DEV TRAINING					1,850.00			
	Invoice Net					1,850.00			
	CHECK TOTAL					1,850.00			
33286 ZOLL, LAURA A.	00000 203174 INV 12/17/2019					ORDER#1087088	367813		
1 1336770 85103 6200	ADULT ED INSTRUCT					72.00			
	Invoice Net					72.00			
	CHECK TOTAL					72.00			
=====						=====			
563 INVOICES						1,655,306.86	1,655,306.86		
WARRANT TOTAL							-12,255,668.04		
CASH ACCOUNT BALANCE						=====			

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY WARRANT SUMMARY

P 47
apwarrrt

WARRANT: 20114 12/17/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-85101 -2430	REPRO PAPER TONER SUPP 3,591.00	468,260.16
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-85103 -2415	INSTRUCTIONAL MATERIAL 419.00	468,260.16
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-85802 -2415	COMPUTER SUPPLIES 589.48	468,260.16
0200 02016518	FAMILY/CONSUMER SC 0200-3-01 -6518-01-10-5-01-84902 -2415	FOOD SUPPLIES 580.71	11,016.77
0200 02016518	FAMILY/CONSUMER SC 0200-3-01 -6518-01-10-5-01-85103 -2415	INSTRUCTIONAL MATERIAL 857.30	11,016.77
0200 02016563	LIBRARY/MEDIA 0200-3-01 -6563-01-10-5-01-85106 -2410	TEXTBOOKS BOOKS PERIOD 20.90	-4,415.52
0200 02016566	MMGT SUPER PRINCIP 0200-3-01 -6566-01-10-5-07-84902 -2210	HS FOOD SUPPLIES PRINC 947.19	61,812.44
0200 02026620	ATHLETICS/ADMIN 0200-3-02 -6620-01-24-9-00-85104 -3510	ATHLETIC SUPPLIES 460.00	8,682.32
0200 02026623	ATHLETICS/BOYS CC 0200-3-02 -6623-01-24-5-00-83804 -3510	ATHLETIC SERVICES 75.00	8.00
0200 02026624	ATHLETICS/BOYS FOO 0200-3-02 -6624-01-24-5-00-83804 -3510	ATHLETIC SERVICES 40.00	8,021.84
0200 02026625	ATHLETICS/GOLF 0200-3-02 -6625-01-24-5-00-83804 -3510	ATHLETIC SERVICES 1,930.00	.00
0200 02026625	ATHLETICS/GOLF 0200-3-02 -6625-01-24-5-00-85104 -3510	ATHLETIC SUPPLIES 669.28	.00
0200 02026638	ATHLETICS/GIRLS FI 0200-3-02 -6638-01-24-5-00-85104 -3510	ATHLETIC SUPPLIES 400.72	2,364.41
0200 02026640	ATHLETICS/GIRLS IC 0200-3-02 -6640-01-24-5-00-83804 -3510	ATHLETIC SERVICES 62.00	7,534.21
0200 02036507	SECONDARY EDUCATIO 0200-3-03 -6507-03-01-4-01-85101 -2430	REPRO PAPER TONER SUPP 62.86	59,390.69
0200 02036507	SECONDARY EDUCATIO 0200-3-03 -6507-03-01-4-01-85103 -2415	INSTRUCTIONAL MATERIAL 465.22	59,390.69
0200 02036518	FAMILY/CONSUMER SC 0200-3-03 -6518-03-01-4-00-85103 -2415	INSTRUCTIONAL MATERIAL 914.64	-5,883.06
0200 02056507	GIBBS - TEMP SALAR 0200-3-3520 -6507-05-01-4-01-85106 -2410	TEXTBOOKS BOOKS PERIOD 2,500.00	8,763.87
0200 02066506	ELEMENTARY EDUCATI 0200-3-06 -6506-06-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 1,498.95	-6,802.85
0200 02066506	ELEMENTARY EDUCATI 0200-3-06 -6506-06-01-3-00-85106 -2410	BISHOP/TEXTBOOKS 132.00	-6,802.85
0200 02096506	ELEMENTARY EDUCATI 0200-3-09 -6506-09-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 4,194.49	35,831.43
0200 02126506	ELEMENTARY EDUCATI 0200-3-12 -6506-12-01-3-00-84201 -2430	OFFICE SUPPLIES 306.86	19,128.86
0200 02126506	ELEMENTARY EDUCATI 0200-3-12 -6506-12-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 2,283.61	19,128.86
0200 02156506	ELEMENTARY EDUCATI 0200-3-15 -6506-15-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 1,584.89	167,508.35
0200 02186506	ELEMENTARY EDUCATI 0200-3-18 -6506-18-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 195.63	-77,319.92
0200 02216506	ELEMENTARY EDUCATI 0200-3-21 -6506-21-01-3-00-84201 -2430	OFFICE SUPPLIES 359.96	-5,684.81
0200 02216506	ELEMENTARY EDUCATI 0200-3-21 -6506-21-01-3-00-85101 -2430	REPRO PAPER TONER SUPP 1,199.60	-5,684.81
0200 02216506	ELEMENTARY EDUCATI 0200-3-21 -6506-21-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 859.68	-5,684.81
0200 02246506	ELEMENTARY EDUCATI 0200-3-24 -6506-24-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 1,527.47	63,861.28
0200 02246506	ELEMENTARY EDUCATI 0200-3-24 -6506-24-01-3-00-85106 -2410	THOMPSON/TEXTBOOKS 897.60	63,861.28
0200 02246575	PROFESSIONAL DEVEL 0200-3-24 -6575-24-07-3-00-87202 -2357	TRAINING EDUC CONF & A 2,594.60	260.40
0200 02296581	READING INTERVENTI 0200-3-29 -6581-29-32-3-06-85103 -2415	INSTRUCTIONAL MATERIAL 812.85	-87,466.54
0200 02296581	READING INTERVENTI 0200-3-29 -6581-29-32-3-06-85106 -2410	READING INTERV/TEXTBOO 13,948.21	-87,466.54
0200 02366548	HEALTH/WEELLNESS H. 0200-3-36 -6548-01-33-5-00-85103 -2415	INSTRUCTIONAL MATERIAL 18.42	16,128.64
0200 02426715	C&I SCIENCE 0200-3-42 -6715-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 321.33	-44,272.08
0200 02456575	SPED/PROF DEV 0200-3-45 -6575-36-02-3-00-87202 -2357	TRAINING EDUC CONF & A 5,920.00	-29,624.00
0200 02456800	PK-SPED 0200-3-45 -6800-45-02-1-05-84902 -2430	FOOD SUPPLIES 94.92	3,516.76
0200 02456803	SPED TUTOR/C.S. 0200-3-45 -6803-36-02-9-00-83101 -2310	PROFESSIONAL TECH SERV 1,296.00	-3,573.00
0200 02456806	SPED ADM MGMT SERV 0200-3-45 -6806-01-02-9-00-87101 -2110	BUSINESS TRAVEL 226.20	74,382.29
0200 02456809	SPED/H.S. TEXTS 0200-3-45 -6809-01-02-5-00-85103 -2415	INSTRUCTIONAL MATERIAL 7,306.95	6,718.30
0200 02456809	SPED/H.S. TEXTS 0200-3-45 -6809-01-02-5-00-87101 -2310	SPED SPECIALIST MILEAG 23.49	6,718.30
0200 02456812	SPED/PT SERVICES C 0200-3-45 -6812-36-23-9-00-87101 -2320	SPED/PT SERV TRAVEL 114.95	30,485.66
0200 02456818	SPED/TEACHER/DEAF 0200-3-45 -6818-36-02-9-00-83101 -2320	PROFESSIONAL TECH SERV 2,997.50	-41,459.74
0200 02456821	SPED/CLINICAL SUPE 0200-3-45 -6821-36-02-9-00-83101 -2320	PROFESSIONAL TECH SERV 16,028.93	-103,663.20
0200 02456824	SPED/LBLD WORKSHOP 0200-3-45 -6824-36-02-5-00-85110 -2420	INSTRUCTION EQUIPMENT 1,846.64	-2,019.28
0200 02456830	SPED/MEDICAL 0200-3-45 -6830-36-23-9-00-83101 -2320	PROFESSIONAL TECH SERV 5,501.25	27,039.58
0200 02456836	PSYCHOLOGISTS 0200-3-45 -6836-01-02-9-00-83101 -2800	PROFESSIONAL TECH SERV 4,000.00	56,828.50
0200 02456839	TEAM CHAIR TEMP SA 0200-3-45 -6839-36-02-9-00-87101 -2315	BUSINESS TRAVEL 68.07	113,443.73
0200 02456842	ADAPTIVE TECHNOLOGY 0200-3-45 -6842-45-02-9-06-85110 -2420	INSTRUCTION EQUIPMENT 275.00	9,300.34

12/12/2019 07:30
CTremblay

TOWN OF ARLINGTON
PRELIMINARY WARRANT SUMMARY

P 48
apwarrnt

WARRANT: 20114 12/17/2019

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200	02456845	OUT-OF-DISTRICT/ON	0200-3-45 -6845-36-02-9-00-83201 -9300	OOD/ONE-ON-ONE AIDE 6,235.80 -58,378.15
0200	02456848	OUT OF DISTRICT TU	0200-3-45 -6848-45-02-9-05-83201 -9300	OUT OF DISTRICT/DAY TU 5,975.94 1,195,575.67
0200	02456848	OUT OF DISTRICT TU	0200-3-45 -6848-45-02-9-05-83201 -9400	SPED LABB TUITION 72,962.99 1,195,575.67
0200	02456851	OUT OF DISTRICT RE	0200-3-45 -6851-36-23-9-00-83201 -9300	TUITION OTHER SCHOOLS 89,404.73 789,266.13
0200	02456857	SPED CONTRACTED SE	0200-3-45 -6857-45-02-9-05-83101 -2310	PROFESSIONAL TECH SERV 2,242.50 -7,899.75
0200	02456857	SPED CONTRACTED SE	0200-3-45 -6857-45-02-9-05-83101 -2330	PROFESSIONAL TECH SERV 5,114.36 -7,899.75
0200	02456860	SPED TESTING ASSES	0200-3-45 -6860-45-02-9-05-83101 -2720	PROFESSIONAL TECH SERV 600.00 32,544.00
0200	02486745	C&I SOCIAL STUDIES	0200-3-48 -6745-01-10-9-00-84201 -2430	OFFICE SUPPLIES 160.31 13,490.14
0200	02496554	HEALTH SERVICES/NU	0200-3-49 -6554-01-10-9-00-85201 -3200	MEDICAL SURGICAL SUPPL 671.40 -14,682.33
0200	02496930	GRANTS DEVELOPMENT	0200-3-49 -6930-49-10-9-00-83405 -1230	POSTAGE 14.90 2,160.74
0200	02496930	GRANTS DEVELOPMENT	0200-3-49 -6930-49-10-9-00-87202 -2357	TRAINING EDUC CONF & A 160.38 2,160.74
0200	02496998	SYSTEMWIDE EXPENSE	0200-3-49 -6998-49-10-9-00-83101 -1230	PROFESSIONAL TECH SERV 140.00 140,140.00
0200	02516730	C&I WORLD LANGUAGE	0200-3-51 -6730-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 481.20 2,052.43
0200	02516730	C&I WORLD LANGUAGE	0200-3-51 -6730-01-10-9-00-85110 -2420	INSTRUCTION EQUIPMENT 126.00 2,052.43
0200	02516730	C&I WORLD LANGUAGE	0200-3-51 -6730-01-10-9-00-87202 -2357	TRAINING EDUC CONF & A 3,965.91 2,052.43
0200	02546750	VISUAL/PERF ARTS S	0200-3-54 -6750-01-31-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 170.14 1,921.70
0200	02546750	VISUAL/PERF ARTS S	0200-3-54 -6750-01-31-9-00-85110 -2420	INSTRUCTION EQUIPMENT 229.95 1,921.70
0200	02546755	VISUAL/PERF ARTS S	0200-3-54 -6755-01-31-9-00-83101 -2420	PROFESSIONAL TECH SERV 140.00 3,818.12
0200	02546755	VISUAL/PERF ARTS S	0200-3-54 -6755-01-31-9-00-83302 -2440	FIELD TRIPS 630.00 3,818.12
0200	02546755	VISUAL/PERF ARTS S	0200-3-54 -6755-01-31-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 2,044.82 3,818.12
0200	02576900	SCHOOL COMMITTEE	0200-3-57 -6900-01-27-9-00-87202 -1110	TRAINING EDUC CONF & A 571.71 -3,903.27
0200	02606910	SUPERINTENDENT	0200-3-60 -6910-01-29-9-00-83101 -1210	PROFESSIONAL TECH SERV 1,527.50 107,393.11
0200	02606910	SUPERINTENDENT	0200-3-60 -6910-01-29-9-00-84201 -1210	OFFICE SUPPLIES 50.47 107,393.11
0200	02606910	SUPERINTENDENT	0200-3-60 -6910-01-29-9-00-85806 -1210	MISC SUPPLIES 62.24 107,393.11
0200	02606910	SUPERINTENDENT	0200-3-60 -6910-01-29-9-00-87301 -1210	PROFESSIONAL AFFLIATIO 835.00 107,393.11
0200	02636575	PROF DEV/ASSISTANT	0200-3-63 -6575-34-09-9-00-83101 -2357	PROFESSIONAL TECH SERV 500.00 93,143.96
0200	02636575	PROF DEV/ASSISTANT	0200-3-63 -6575-34-09-9-00-87202 -2357	TRAINING EDUC CONF & A 1,800.00 93,143.96
0200	02636915	ASSISTANT SUPER OF	0200-3-63 -6915-34-09-9-00-83101 -1220	PROFESSIONAL TECH SERV 2,000.00 -46,930.70
0200	02636915	ASSISTANT SUPER OF	0200-3-63 -6915-34-09-9-00-84201 -1220	OFFICE SUPPLIES 35.53 -46,930.70
0200	02636915	ASSISTANT SUPER OF	0200-3-63 -6915-34-09-9-00-85106 -2410	TEXTBOOKS BOOKS PERIOD 740.60 -46,930.70
0200	02636915	ASSISTANT SUPER OF	0200-3-63 -6915-34-09-9-00-85804 -2455	COMPUTER SOFTWARE 5,900.00 -46,930.70
0200	02636935	HUMAN RESOURCES/PR	0200-3-63 -6935-34-09-9-00-81730 -5100	PENSIONS 343.10 10,228.12
0200	02666920	BUSINESS OFFICE	0200-3-66 -6920-01-24-9-07-84201 -1410	OFFICE SUPPLIES 67.04 85,959.73
0200	02696925	PAYROLL	0200-3-69 -6925-01-64-9-00-84201 -1410	OFFICE SUPPLIES 120.58 -2,795.29
0200	02816970	TRANSPORTATION REG	0200-3-81 -6970-49-10-9-00-83101 -3300	PROFESSIONAL TECH SERV 44.00 34,752.88
0200	02816970	TRANSPORTATION REG	0200-3-81 -6970-49-10-9-00-84802 -3300	MOTOR VEHICLE REPAIR 579.18 34,752.88
0200	02816970	TRANSPORTATION REG	0200-3-81 -6970-49-10-9-00-87301 -3300	PROFESSIONAL AFFLIATIO 27.00 34,752.88
0200	02816980	SPED/MILEAGE REIMB	0200-3-81 -6980-36-02-9-00-83301 -3300	CONTRACTED TRANSPORTAT 67,612.96 -43,991.84
0200	02816990	TRANSPORTATION HOM	0200-3-81 -6990-49-07-9-09-83301 -3300	CONTRACTED TRANSPORTAT 1,870.00 -75,066.00

CASH ACCOUNT 0000 104013 BALANCE -12,255,668.04

FUND TOTAL 369,179.59

0300	030	FOOD SERVICE	0300-3-2723-0000-00-00-0-NM-4243 -	SCHOOL LUNCH RECEIPTS	49.60	.00
0300	03034309	FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-82500 -	STAFF TRAINING	400.00	294,369.44
0300	03034309	FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-835000-	FOOD SERV/SW SUPPLIES	2,886.72	294,369.44
0300	03034309	FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-835001-	FOOD SERV/SW FOOD	44,416.65	294,369.44
0300	03034309	FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-835005-	FOOD SERV/OFFICE SUPPL	267.72	294,369.44

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY WARRANT SUMMARY

P 49
apwarrnt

WARRANT: 20114 12/17/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET	
0300 03034309 FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-865000-	FOOD SERV/REPAIR/SERVI	6,330.54	294,369.44
		FUND TOTAL	54,351.23	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04			
0571 05712020 AFFILIATED COMP SCH	0571-3-3200-6554-45-14-9-NM-87202 -3200	TRAINING EDUC CONF & A	669.64	205.36
		FUND TOTAL	669.64	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04			
0750 07506848 CB OOD DAY NON PUB	0750-3-45 -6848-45-2 -9-NM-83201 -9300	CD OOD DAY NON PUBLIC	155,111.01	856,777.83
		FUND TOTAL	155,111.01	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04			
0790 0792019 IMPROVING EDUCATIO	0790-3-2300-2019-45-9 -9-0 -83101 -2357	PROFESSIONAL TECH SERV	1,080.00	-457.72
0790 0792020 IMPROVING EDUCATIO	0790-3-2300-2020-45-9 -9-0 -83101 -2357	PROFESSIONAL TECH SERV	500.00	2,692.61
		FUND TOTAL	1,580.00	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04			
0810 0812019 TITLE 1 DISTRIBUTI	0810-3-1000-2019-45-36-3-NM-85106 -2410	TEXTBOOKS BOOKS PERIOD	2,091.00	-1.38
0810 0812020 TITLE I DISTRIBUTI	0810-3-1000-2020-45-36-3-NM-85106 -2410	TEXTBOOKS BOOKS PERIOD	909.00	2,591.00
		FUND TOTAL	3,000.00	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04			
0930 0932020 EARLY PARTNERSHIP/	0930-3-2300-2020-45-23-3-NM-83101 -2310	CONTRACTUAL	1,050.00	.00
		FUND TOTAL	1,050.00	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04			
1320 1322020 METCO GRANT	1320-3-2300-2020-45-13-9-NM-83301 -3300	MBTA PASSES	41,040.00	20,990.43
		FUND TOTAL	41,040.00	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04			
1330 1336765 COMM ED GENERAL AD	1330-3-2731-6765-01-40-7-NM-83101 -6200	GENERAL CONSULTING	2,081.25	1.00
1330 1336765 COMM ED GENERAL AD	1330-3-2731-6765-01-40-7-NM-83402 -6200	COMMUNICATIONS	250.00	1.00
1330 1336765 COMM ED GENERAL AD	1330-3-2731-6765-01-40-7-NM-84201 -6200	OFFICE SUPPLIES	139.24	1.00
1330 1336765 COMM ED GENERAL AD	1330-3-2731-6765-01-40-7-NM-88501 -6200	FURNITURE & EQUIPMENT	645.48	1.00
1330 1336770 COMM ED ADULT EDUC	1330-3-2731-6770-01-40-7-NM-81112 -6200	INSTRUCTIONAL SALARIES	210,167.74	1.00

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY WARRANT SUMMARY

P 50
apwarrnt

WARRANT: 20114 12/17/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
1330 1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-82702 -6200	LAND RENTAL/LEASE 297.50	.00
1330 1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-83404 -6200	REPRODUCTION/PRINTING 14,521.86	.00
1330 1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-85103 -6200	INSTRUCTIONAL SUPPLIES 1,359.79	.00
1330 1336780	COMMUNITY ED KIDZO 1330-3-2731-6780-01-40-7-NM-81112 -3520	INSTRUCTIONAL SALARIES 23,997.00	.00
1330 1336782	COMMUNITY ED TEENZ 1330-3-2731-6782-01-40-7-NM-81112 -	TEACHER SALARY & WAGES 6,583.20	.00
		FUND TOTAL	60,043.06
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1360 136	DALLIN GIFTS GRANT 1360-3-2732-OSR -12-43-3-NM-8350 -	DALLIN GIFTS AND GRANT 246.44	760.38
		FUND TOTAL	246.44
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1410 14118105	CS MAKER SPACE & R 1410-3-39 -6507-31-49-9-NM-85802 -2453	COMPUTER SCIENCE MATER 1,194.00	283.89
1410 14119107	SCHOOLEADERSHIO & 1410-3-1220-6700-34-49-9-NM-83101 -2357	CONTRACTED SERVICE TEA 1,200.00	600.00
1410 14120101	AEF SAFE & SUPPORT 1410-3-49 -6557-44-49-9-NM-85100 -6200	MATERIALS ACADEMY & CA 52.10	42,697.90
		FUND TOTAL	2,446.10
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1485 14856542	HS INSTRUMENTAL MU 1485-3-2735-6542-33-56-5-NM-83101 -3520	HS INSTRUMENTAL MUSIC 20,945.00	-66,296.00
		FUND TOTAL	20,945.00
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1490 149	OTTOSON CO-CURRICU 1490-3-2735-OR -03-57-4-NM-8350 -	OTTOSON CO-CURR FEES 2,025.00	116,059.03
		FUND TOTAL	2,025.00
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1512 15122260	HARDY GENERAL SUPP 1512-3-2300-0025-15-5 -3-NM-84902 -3520	HARDY FOOD 2,324.47	-26,079.63
1512 15122260	HARDY GENERAL SUPP 1512-3-2300-0025-15-5 -3-NM-85103 -3520	HARDY GENERAL SUPPLIES 1,533.25	-10,745.45
1512 15123260	THOMPSON AFTER SCH 1512-3-2300-OR -15-6 -3-NM-84902 -3520	THOMPSON FOOD SUPPLIES 1,406.68	-25,512.95
1512 15123260	THOMPSON AFTER SCH 1512-3-2300-OR -15-6 -3-NM-85103 -3520	THOMPSON GENERAL SUPPL 1,253.25	-9,572.57
1512 15125145	BRACKETT IMMERSION 1512-3-09 -OR -09-9 -3-NM-84201 -3520	OFFICE SUPPLIES BRACKE 661.00	18,754.31
1512 15125145	BRACKETT IMMERSION 1512-3-09 -OR -09-9 -3-NM-84902 -3520	FOOD BRACKETT IMMERSI 358.76	18,754.31
1512 15125145	BRACKETT IMMERSION 1512-3-09 -OR -09-9 -3-NM-85103 -3520	GENERAL SUPPLIES BRACK 845.72	18,754.31
1512 15126145	GIBBS 1512-3-26 -OR -50-5 -4-NM-84902 -3520	FOOD SUPPLIES 654.43	-18,383.95
1512 15127245	PEIRCE EXTENDED DA 1512-3-18 -0295-18-9 -0-82-84201 -3520	OFFICE SUPPLIES PEIRCE 277.20	-4,968.97
1512 15127260	PEIRCE EXTENDED DA 1512-3-18 -0297-18-9 -0-82-84902 -3520	FOOD SUPPLIES PEIRCE 1,434.58	-17,000.00
1512 15127260	PEIRCE EXTENDED DA 1512-3-18 -0297-18-9 -0-82-85103 -3520	GENERAL SUPPLIES PEIRC 189.28	-10,615.06
		FUND TOTAL	10,938.62

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY WARRANT SUMMARY

P 51
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WARRANT: 20114 12/17/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1520 152 BLDG USER FEES/ART	1520-3-2737-OR -33-59-9-NM-8300 -	CONTRACTED SERVICES 5,553.18	84,012.11
1520 15206960 FACILITIES/MAINT/A	1520-3-0050-6960-01-24-9-00-88501 -4230	CAPITAL EQUIPMENT/FURN 380.00	.00
		FUND TOTAL 5,933.18	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1770 177 ARL PUBLIC SCH CHI	1770-3-2796-OSR -21-00-3-NM-8300 -	CONTRACTED SERVICES 19.00	-228.00
		FUND TOTAL 19.00	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1840 18406910 SUPERINTENDENT/GRA	1840-3-1210-6910-42-29-9-00-84902 -1210	FOOD SUPPLIES 83.95	.00
		FUND TOTAL 83.95	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1950 195 GUIDANCE REVOLVING	1950-3-2700-OR -01-53-9-NM-8999 -	PRIOR YEAR CARRYOVER 129.36	160.64
		FUND TOTAL 129.36	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
1990 199 DRAMA GUILD	1990-3-0056-OR -69-31-0-NM-84000 -	MISC 7,606.78	7,641.18
		FUND TOTAL 7,606.78	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
2010 201 GILBERT & SULLIVAN	2010-3-0056-OR -69-31-0-NM-84000 -	MISC 125.00	13,180.33
		FUND TOTAL 125.00	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
6250 6251231 HIGH SCHOOL	6250-1-0123-2020-52-00-0-83-582018-	OWNERS PM 36,030.00	.00
6250 6251231 HIGH SCHOOL	6250-1-0123-2020-52-00-0-83-582019-	BLDG REIMBURSABLE SERV 882,753.90	2,385,000.00
		FUND TOTAL 918,783.90	
CASH ACCOUNT 0000 104013	BALANCE -12,255,668.04		
=====		WARRANT SUMMARY TOTAL	1,655,306.86

12/12/2019 07:30
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TOWN OF ARLINGTON
PRELIMINARY WARRANT SUMMARY

P 52
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WARRANT: 20114 12/17/2019

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
=====			
		GRAND TOTAL	1,655,306.86
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** END OF REPORT - Generated by Colleen Shea Tremblay **

Arlington School Committee
School Committee Regular Meeting
Thursday, December 12, 2019
6:30 PM

Arlington High School
School Committee Room
869 Mass Avenue, 6th Floor
Arlington, MA 02476

Present: Len Kardon, Chair, Jane Morgan, Vice Chair, Paul Schlichtman, Secretary, Jennifer Susse, Jeff Thielman, Kirsi Allison Ampe and Bill Hayner.

Kathleen Bodie, Ed.D. Superintendent, Roderick MacNeal, Jr. Ed.D, Assistant Superintendent, Michael Mason, Chief Financial Officer, Rob Spiegel, Human Resource Director, Alison Elmer, Director of Special Education, Karen Fitzgerald, Administrative Assistant, Jason Levy, AEA President, and Manjot More, student representative.

Jeff Thielman arrived at 6:34 p.m.
Jane Morgan arrived at 6:35 p.m.

Open Meeting

Mr. Kardon opened the meeting and presented the art work from the Brackett School in the meeting room.

Public Comment

None

Overview of ELA Department

Ms. Deb Perry, Director of ELA, provided the overview of the goals for the 2019-2020 school year for the English Language of Arts Department.

Grade 1: Teachers will implement the new DIBELS/Acadience phoneme segmentation fluency and nonsense word fluency assessments in 2019-2020. Teachers will learn how to interpret the results and use them to differentiate/target instruction with the support of the coaches. We will follow the administration guidelines of DIBELS/Acadience.

Gr. 5 - During the 2019-2020 all 5th grade district teachers' will implement the Lucy Calkins Interpretation Book Club unit.

Gr. 3 - During the 2019-2020 all Gr. 3 teachers will employ Lucy Calkins' "Building a Reading Life" and "Character Study" units and we will expand the nonfiction unit pilot to all of the schools.

6-12: Students 9-12 will receive direct instruction on narrative form in reading and writing from teachers and will complete one common assessment focused on that concept by June of 2020.

Ms. Perry introduced Ms. Maria Amato, Reading Coach who spoke about the upper 3-5th Grade goals on the Lucy Calkins and non-fiction. Ms. Allie Magalhaes, Reading Coach, spoke about the 1st-3rd Grade goals, the assessments and how she worked with other district coaches at EDCO workshops, then met with APS teachers in small team meetings to review assessments and how to support student needs. Mr. Justin Bourassa AHS Teacher spoke about the middle and high school goals for the English Language Arts Department for the 2019-2020 school year and spoke about current reading and writing assignments.

Ms. Morgan asked how parents are notified about the assessments results. Dr. MacNeal said that the assessments are for the teachers to be used to instruct the children, overall it is used to provide the teachers with a foundation. Ms. Susse liked the way Mr. Bourassa's middle school and early high school year instruction plans to support students writing and the understanding of putting themselves into the writing and owning their ideas in the narration was presented. Ms. Susse said this will help senior year students with their writing assignments especially their college essay. Mr. Kardon asked if these assessments are catching more student needs. Ms. Magalhaes, said the assessments are giving the coaches more ways on how to tackle the support, therefore, this will give them more information to support classroom teachers. Dr. Allison-Ampe would like to know how we can show that all students are improving. Dr. Bodie said this is a multi-year goal and teachers need to learn more on different strategies, and teachers will pass on student information year to year and continue to work in groups during professional development time.

AHS and Middle Schools FY 21 Budget Needs Requests Presentation, Principals

Gibbs School, Principal Kristin DeFrancisco read her report for the Gibbs School.

Thank you for having us here this evening to talk about our needs at the secondary level. We are in the third year of our five year budget. We continue to enjoy being at Gibbs and are receiving very positive feedback from both the parent community and the student community about their respective experience. We are focusing on building our tier 1 work around social emotional learning and content area instructional best practice. We are doing this by concentrating on building a robust Responsive Classroom philosophy, developing a Project Block curriculum that builds various necessary sixth grade skills and supporting teachers' instructional pedagogy through coaching and special education support. This work is also allowing us to define our tier 2 and tier 3 intervention. We are having discussions about what we do for all students identified as needing access to this kind of intervention and as a result are developing more comprehensive interventions and are beginning to be able to define our gaps and needs around professional development.

To continue sustaining our work next year, we will need to think about enrollment growth and professional development. Through this lens:

Our requests related directly to staffing are as follows:

- .2 increase in math intervention bringing our .8 interventionist to full time

- .3 increase in world language to mitigate a 250 plus student caseload in Spanish
 - .2 increase in physical education to bring our total physical education staff 2.0
- Our non-staffing priorities are as follows:
- Funding for Wilson Training to support the number of students entering sixth grade needing tier 3 intervention.
 - Funding to train new staff members in Responsive Classroom
 - Funding to sustain Responsive Classroom training for all staff
 - Funding to maintain and continue the growth of co-teaching training
 - Funding to maintain the efforts around Project Block, Advisory and Co-teaching through Think Tanks.

Ottoson Middle School, Principal Brian Meringer read the following:

Thank you for considering the Ottoson Middle School budget requests. Most of these requests are based on enrollment increases. This year there are 900 students at the Ottoson. Next year, we project we will have 940.

1. .2 PE teacher - Last year, I requested an additional .6 PE teacher. An additional .4 PE teacher was funded. This year I am requesting the remaining .2 be funded. This will reduce class sizes from 24.7 to 23.4. Additionally, this would align our PE department with our FACS, art, and technology departments. Currently, the art, technology, and FACS teachers teach 40 sections of classes while the PE department teaches 38 sections. Having an equal number of sections will help balance class sizes. This year one of our PE teachers is .8. Next year, she will be on step 2. The total cost to the budget will be approximately 10,600.

2. .2 Spanish teacher - Next year, there will be 205 students taking 8th grade Spanish. Currently, there are 8 sections. Adding another section would reduce the average class size from 25.7 to 22.8.

3. 2.0 Learning Community Teachers - Next year, we will have 485 seventh grade students. As a result, each learning community would have 121.25 students with class sizes of 24.2 students. Having half a learning community would reduce the learning community to 108 students with class sizes of 21.6 students. Originally, in the five year plan I requested a full learning community.

4. 1.0 Special Educator - With the addition of an extra half learning community, we will need a special educator to support this learning community. Also our numbers of special education students are growing. Next year, we will have 78 students in seventh grade.

5. 1.0 Bridge teacher - Currently, the Ottoson is seeing a growth in the number of students who experience long term absences as a result of hospitalizations, medical and mental health needs, and school refusal issues. As enrollment grows over the next five years, so does the need for a successful transition program for our middle school students. During the 2019-2020 school year, OMS will complete a rigorous and detailed planning process to build a program that will help students transition back to school. The goal

would be to have this program created for the 2020-2021 school year. During the 2018-2019 school year, eleven Ottoson students had long-term absences for medical and mental health reasons. In addition, during the 2018-2019 school year, 29 Ottoson students would have benefited from a transitional program for a short-term period. I originally had this in the third year of the five year plan. However, I would like to start this program for next year.

6. .1 Administrative Assistant - with an extra forty students the clerical work at the middle school has increased.

7. Increase three TAs in the Reach and Compass programs to become BSPs - I am having a difficult time retaining TAs at their current rate. The increase in pay would cost approximately \$15,000.

8. .4 math teacher - . 2 for math support due to an increase of students coming into 7th grade from Gibbs that have been identified for tier 2 support. Also, there are needs within Tier 1 support for student(s) within ELL.

9. .4 computer science teacher - this would/could allow us to service a higher percentage of students.

Arlington High School, Principal Matthew Janger presented his budget requests and thanked the voters for the passing the override last year.

Arlington currently enrolls 1415 high school students in a 400,000 square foot facility. The school has remained consistently high in rankings and closed achievement gaps over the past 6 years. We are consistently recognized as a U.S. News & World Report Gold Medal school. We are a U.S. News & World Report STEM school, a Newsweek Top School, a top 500 Newsweek STEM School, and among the nation's most challenging schools according to the Washington Post.

Our budget priorities for this year echo ongoing efforts and challenges. After years of gradual enrollment growth, we are entering an accelerated period of growth stretching for the next 9 years. In the coming year, we anticipate as many as 105 additional students, based on historic trends. The core of our budget request is formed around rising enrollment and the challenges of the upcoming building project. Our priorities in allocating staffing are driven by the need to maintain support in the core required classes, to provide a full schedule of course offerings, to support inclusion and high expectations for all students, and to support educational equity and opportunity. AHS is already an aging and cramped facility, with construction slated to start this spring, we anticipate strains on our teaching staff. This will require support to maintain existing spaces, create new teaching spaces over the next 2 years, and to supervise an even more complex space.

We foresee the following trends continuing to put pressure on staff and facilities.

- Rising enrollment. Enrollment growth continues to be high and unpredictable. We would like staffing levels that attract and keep quality faculty, maintain room for growth, and allow us to respond to student needs.

- A shortage of art, PE, and elective classes continues to make it difficult for students to meet requirements and build their schedules.
- Collaborative Problem Solving rollout - Moving away from punitive discipline toward positive behavioral support demands more time and relationship building of staff and administration.
- National and local student trends point toward higher levels of social-emotional challenges among students.
- State accountability guidelines call for ever rising levels of student achievement and graduation rates.

Curriculum and Staffing

The high school continues to experience rapid enrollment growth. Overall enrollment has increased by 199 students in the last 5 years and is expected to grow by 380 students in the next 5 years. We anticipate an **increase of 105 students in the coming year**. Our staffing increases over the past 5 years have not kept pace with this enrollment growth. Below, we have adjusted forward the 5-year timeline of staffing increase that was created last year, with adjustments for current enrollment projections, staffing, and student needs. a 5-year timeline of staffing increases that will allow us to anticipate those increases in a timely fashion. I explain each line below.

School Year	2021	2022	2023	2024	2025
Enrollment Projection	1522	1609	1700	1782	1797
INCREASE	105	87	91	81	15
Multiplier @1.7 per 25	7.14	5.92	6.19	5.58	1.02

- | | | | | | |
|---------------------------------|------|------|------|------|------|
| 1. Classroom Teachers | 6.00 | 5.00 | 4.40 | 4.60 | 1.00 |
| 2. Special Ed | 0.60 | 0.50 | 0.80 | 0.60 | |
| 3. Dean | 0.50 | 0.50 | | | |
| 4. House Secretary | 0.01 | | | | |
| 5. School Counseling | 0.50 | 0.50 | | | |
| 6. Historical Understaffing | | | | | |
| 7. Inclusion | | | | | |
| 8. Related Service (PT, Speech) | 0.4 | | | | |
| 9. Sub-Separate/ Retain OOD ? ? | | | | | |
| 10. Team Chair | | | | | |

TOTAL FTE 7.10 6.00 6.20 5.60 1.00
Construction Security 1.00

1. **Classroom Teachers.** The MSBA sets the average class size at 20, understanding that this results in classes ranging from 17-23 under appropriate staffing levels. This allows for normal variation based on scheduling and distribution as well as for planned support classes that are smaller by design. Each teacher is then responsible for roughly 100 students. With 7 class periods and an average class size of 20, we require 1.4 FTE of classroom teachers for each 20 additional students. At that ratio, we would require an additional 7.25 FTE just for classroom

teachers. However, given the constraints of our current budgets and rising enrollment throughout the district, we have set the rate of increase at an average of 25 students per section, understanding that this will result in significantly more large sections. This leads to a request of **6.0 FTE for classroom teachers**. We anticipate distributing approximately 5 FTE to our English, Math, History, and Science departments and using the additional 1.0 to create additional sections in the arts and electives.

In addition, each new student gradually increases the need for support roles such as Special Education, Deans, and Guidance. While our desired caseloads would place the multiplier at 1.83 FTE for each additional 25 students, we have used a multiplier of 1.7, again based on the constraints of growth across the district.

2. Special Education Caseloads. We are requesting an addition of **0.6 FTE** to Special Education this year to cover the anticipated increase in caseload. Roughly 13.3% of our students have IEPs and special education teachers carry a caseload of 20 students. Based on enrollment trends we anticipate a growth in special education of roughly 20 IEPs, requiring the addition of 1.0 FTE. This year, we anticipate distributing those FTE to cover needs in caseload, co-teaching, and speech and language services. These are discussed more below.

3-4. House System - Dean. Two years ago, we were able to move to a third full time Dean and to return to a three house system, reopening Collomb House. Our plan is to maintain houses of under 500 students in keeping with the vision in our Educational Program developed for the new building. We were able to assign one Dean and two School Counselors to each house. This year, we also reorganized our House Secretaries to create a centralized attendance office, which better allows us to support all three House Deans. In anticipation of the new building and a 4 house system, when we begin to approach 1755, we will plan for an additional house, including a Dean, School Counselors, and Secretarial support.

5. School Counseling. Our contract calls for the School Counselors (formerly Guidance Counselors) to carry caseloads under 300. In addition, NEASC and professional standards for high school counseling call for caseloads under 250, recognizing the importance and burden of graduation, career, and college planning. We currently have 6 School Counselors and anticipate going substantially over our desired caseload in SY 2021. This will require us to hire either an additional half or full-time Counselor depending on student need and staffing availability. In addition, our School Counseling Department includes 1.5 FTE of Social Workers. Given rising enrollment and increased issues with mental illness among high school age students, we will monitor needs going forward.

6. Understaffing. To address existing understaffing issues, last year, we requested an additional 2 FTE of teachers which we did not receive. Our staffing kept pace with enrollment growth and we were able to improve class sizes in English, Math, History, and Science. However, the arts and electives remain full and many students are not able to get the classes they request. This year, for example, we had enough requests for 4 additional sections of Culinary Arts and 4 additional sections of Foundations of Art. We see a steady increase of students who are not able to change classes or organize their schedule because of the lack of open sections in electives.

7. Co-Taught Inclusion Classes. Last year, we expanded our commitment to support all students achieving at a college-college career ready standard. Beginning four years ago, we piloted co-taught models to support students in our small group Curriculum B level courses. With appropriate support, students accelerated their learning to access college preparatory curriculum (Curriculum A).

While the model has been successful, we found that high needs students became concentrated in those classes rather than creating true inclusion settings. Last year, we were able to support multiple Curriculum A sections of required classes with Special Education co-teachers. These Co-Taught Inclusion Classes were successful, and we continue to work on the challenges of scheduling, staffing, and coordination involved in supporting effective inclusion. We anticipate adding 3 sections in order to meet the caseload and expand the program more fully in the sciences. These sections will be staffed within the 1.0 FTE expansion of the Special Education staff.

9. Compass and Specific Student Needs. Over the past 6 years, AHS has been working to expand our offerings to support students with high level needs for specialized instruction. This might mean the creation of stronger substantially-separate programming, or training and support for students with unique needs in the general education classroom. We have significantly improved the capacity of our Reach Program, serving autistic students or students with related needs, and our Summit Program, serving students with social-emotional needs. We have recently expanded programming in our Compass Program, for students with cognitive disabilities. Increased staffing in these areas will depend on the emerging needs of students rising through the lower grades, or choosing to attend Arlington High School

10. Team Chair. We are currently servicing our IEP programming and service only students using 2 Team Chairs. While we don't anticipate a need to expand this role immediately, the special education needs at the high school continue to expand as our numbers increase and as we retain students with higher levels of support. We will monitor needs going forward.

Digital Technology

In six years, digital technology at AHS has transformed our approach to teaching and learning, providing new opportunities for engaging and supporting all learners, preparing students for a computer rich economy, and allowing students to engage directly with creating knowledge and influencing their world. With the introduction of a Bring Your Own Device program in SY 2015-16 year, AHS has moved to an environment where all students expect and are expected to have access to digital technology for teaching and learning.

In the past year, AHS was able to support most of our high priority needs for teacher devices, and student devices through the refurbishing of equipment that was replaced at the elementary level. While the devices are welcome, many are older models and have short usable lives. It will be imperative to continue to upgrade, update, replace, and expand digital devices, connectivity, wireless access, projection, and sound systems across the high school. This is necessary to support classroom practice, teacher morale, and new online testing requirements for the state MCAS system.

Teacher devices, student devices, classroom projection, wireless access, internet access, specialty labs, and database subscriptions all need constant upkeep, renewal, and improvement. Specifically we need:

- Ongoing replacement and supplies for new staff and classrooms for of teacher devices is underway with a mix of Macbook Air computers and chromebooks.
- Funding for replacement and repairs to accessories and connectivity such as projectors, cords, DVD players, software, and bulbs.
- Student devices need replacement and increased numbers for classroom, study hall, and library use.
- Continue to invest in Wireless and Network capacity and reliability

AHS Bring Your Own Device Agreement found at this link:
https://docs.google.com/document/d/1t-o58x_g8diWvLLdRh1c2G2RMIQddEhx5f9uRUq5q-k/editt?usp=sharing

Building

The Arlington community is abuzz with planning and visions for the new Arlington High School.

This is an exciting project and I hope that everyone in the school and community will contribute. The vision for this project is already driving innovation and exploration among AHS teachers. In the excitement of this planning, it's important to remember that our students will be using the current building for the next 5 years. We have worked with the town maintenance and custodial departments to improve the management and staffing of the facilities. Our Assistant Principal has attended closely to maintenance, custodial, and security issues. It is imperative that we support efforts to keep the current learning environment clean and in good repair for the current students and our staff. Building maintenance issues have a major impact on morale, education, safety, and security.

Currently our classroom use is between 90-98%. With use rates over 85%, the unavailability of appropriate classrooms significantly hampers the scheduling process. As we move into the first phase of construction, we will be able to create 6-7 much needed classroom spaces in the space created by the Preschool move to the Parmenter Building. Each classroom space requires at least \$10,000 in furnishings and repairs. In addition, this suite of classrooms will require an additional Chromebook cart for classroom devices, at roughly \$8000. We also anticipate creating a Physics Lab in one of these classrooms which will require equipment totaling roughly \$2000. The total for this classroom space is \$80,000. With construction on the front lawn and the building made both more hazardous and porous by the presence of construction activities, we have requested a **1.0 FTE Security Guard** position to supervise the high school site after hours.

Mr. Schlichtman said the staff at the Gibbs, OMS and AHS did a wonderful job providing the outline of the budgets and he is impressed the requests are modest. Ms. Susse and Mr. Kardon mentioned the current enrollment trends and Dr. Janger said the Minuteman High School is getting an increase in enrollment due to the new school and that we may get a bump down in the enrollment numbers during the building of our new building. Dr. Allison-Ampe asked if we will be purchasing furniture for the preschoolers now or waiting, but Dr. Janger said we could buy furniture and then sell it if we needed to. Mr. Thielman pointed out that when we add up all the request we don't have enough funds in the budget. Dr. Bodie said the requests and priorities will be reviewed by the administration team and the budget will change but it is important for the School Committee and the community to hear the requests and that the team will work on the priorities. This will then become the Superintendent's Budget and will be presented to the School Committee for approval.

Dr. MacNeal wanted to acknowledge the curriculum directors here this evening, Mr. Denny Conklin, Ms. Cindy Bouvier, Mr. Pappazisis, and Mr. David Ardito.

Arlington Education Association (AEA) FY 21 Budget Needs Request for High and Middle Schools

Ms. Julia Keyes, AEA representative provided the AEA 2020-21 District/Secondary Budget Requests.

District

A. Curriculum

- Renew and expand online subscriptions for curriculum (textbooks, Newsela, etc)
- Curriculum materials small group classes
- Increase in funding for science materials/consumables

Rationale: Small group classes have never been given set curriculum, teachers have to make it up as they go. This will provide teachers with curriculum needed to teach their classes. It will also enable students work toward common core and curriculum standards. The Science materials and consumables will meet the necessary needs to teach students at all levels.

B. Increase funds for professional development

Rationale: Current allocation for course reimbursement does not cover the needs/requests of teachers in order for us to stay current in content and pedagogy.

C. Increase funding for art supplies....

- At grades K-6 by creating an amount per student.
- At grades 7-12

Rationale: With an increase of students, the budget for art supplies also needs to increase. By allocating a fixed amount per student, this will create equity across all elementary schools . The increase in funding for art supplies at secondary schools is necessary to provide adequate supplies and reduce the non-reimbursed out-of-pocket teacher expenditures.

E. An additional 1.0 District Psychologist

Rationale: The District's school psychologists are responsible for academic achievement and psychological testing for all initial evaluations, and cognitive evaluations occur every three years as part of the re-evaluation process for all identified students. Students are also tested when discharge from special education is contemplated. As the student body increases, so, too, will the number of referrals. An additional 1.0 District psychologist can ensure that evaluation timelines are met, and that evaluations are thorough and comprehensive as part of the Team process.

F. An Additional 1.0 FTE Physical Therapist

Rationale: At this time, there is one PT to service all of the District's PT needs, from preschool through grade twelve. The service delivery needs, in addition to the scheduling/travelling demands of the caseload makes service delivery for a single individual untenable.

G. Specific, targeted training for Behavior Support Personnel (BSP)

Rationale: BSPs are responsible for developing and implementing behavioral interventions for students, and in order to ensure efficacy and effectiveness, BSPs require training that is substantively different than that of teaching assistants. This training should specifically target behavioral analysis procedures and effective behavioral management techniques.

H. Continue to provide equitable technology to classrooms throughout the district. Commit to updating staff devices with laptops capable of doing the necessary work with minimal headaches such as printing, editing, media, etc. Provide reliable photocopiers/printers in all buildings, including any network updates required to achieve this goal.

AHS

A. An additional .5 FTE EL teacher-

Rationale: Allow push in and differentiated instruction. Also to meet the district's goal of cultural competency .

B. An additional.....

- .8 FTE math teacher
- .4 FTE PE teacher
- .8 FTE Science teacher
- 1.0 FTE Social Studies teacher
- 1.0 FTE ELA teacher
- 1.0 FTE World Language teacher
- .2 FACS teacher
- .2 Performing Arts teacher

Rationale: Due to an increase in student enrollment and growth in electives. Also to keep class sizes low and meet the needs of students

Ottoson

A. An additional....

- 1.0 FTE 7th grade inclusion teacher
- 1.0 FTE 8th grade inclusion teacher

Rationale: Each grade needs to have 2 inclusion and 2 co-taught teachers. Will allow more scheduling flexibility for placement of students, create more equity among staff caseloads, and will meet the needs of the growing special ed population.

B. An additional...

- 4.0 FTE 7th grade teachers (5th community)
- 1.0 FTE EL teacher
- .4 FTE math (small group)
- .2 PE teacher
- .2 Spanish teacher
- .2 Administrative Assistant

Rationale: Due to an increase in student enrollment. This will also reduce class size, improve scheduling options, and provide more student support.

Gibbs

- A. An additional
 .2 FTE Math (support) teacher
 .5 Spanish teacher

Rationale: Due to an increase in enrollment. Will meet growing student needs, reduce class size, and allow scheduling flexibility.

- B. Additional Special Educators, Social Workers, School Counselor and paraprofessionals

Rationale: As the number of students with specialized needs increase, there needs to be a coordinating increase in the staff to educate them. Often times there are more students who need services in one class than the staff members can address in a period.

- C. Technology for Special Education Classrooms

Rationale: Academic classrooms have Chromebooks for students and projectors for teachers, but special ed classrooms were not provided with this technology. It is needed for teachers of small group and support classes.

Mr. Schlichtman inquired about course reimbursement and Dr. Bodie explained the tuition fee reimbursement process for professional status teachers.

2018-2019 Discipline/Suspension Report

Mr. Brian Meringer provided the suspension data for OMS as follows:

Last year, there were 42 incidents that resulted in suspension. There were a few students who were suspended multiple times. In total, there were 34 students who were suspended at the Ottoson. Specific data on the students who were suspended:

Gender – 30 were male and 4 were female.

IEPs – Half the students were special education students

Racial breakdown -

23 students identified as white (68%). Last year our white population was 74%.

4 students identified as African-American (12%). Last year our African-American population was 3%.

3 students identified as Asian (9%). Last year our Asian population was 11%.

3 students identified as multi-race, non-Hispanic (9%). Last year our multi-race, non-Hispanic population was 6%.

0 Hispanic students were suspended. Last year our Hispanic population was 6%.

Biggest reason for suspension – 8 caught vaping.

Grade – 13 students were in seventh grade and 21 students were in eighth grade.

So far this year, we have suspended 15 students (5 in the 8th grade and 10 in the 7th grade).

Dr. Janger provided the students suspended out of school by Race and Ethnicity report for Arlington High School.

Dr. Janger said over the last three years, the trends impact behavior, legalization of marijuana, more supervision in the schools and collaborative problem solving and culture competency.

Look over AHS students suspended last year and this year data. Last year 34 suspension of 31 students total 18 were substance, 9 conflict, 6 disruption, theft, 1 chronic, plan A, Year before that 42 student's 12, substance, and risen 16, conflict, 16 disruption, 1 felony outside of school. The Collaborative problem solving: dealing with challenge behaviors focus on skill not will. To suspension, tries to seek outside support for the student or family.

Students Suspended Out of School by Race/Ethnicity									
2018-19									
	Female	Male	All	OSS%	Sub population	Sub population % of total	OSS/Pop %	% of Sub population	
Asian	2	0	2	6.25%	156	11.25%	56%	1.28%	
Black	0	3	3	9.38%	51	3.68%	255%	5.88%	
Hispanic	0	0	0	0.00%	87	6.27%	0%	0.00%	
Other/Mixed	7	2	9	28.13%	64	4.61%	610%	14.06%	
White	3	15	18	56.25%	981	70.73%	80%	1.83%	
TOTAL	12	20	32	100.00%	1387	100.00%	100%	2.31%	

Ms. Susse said she was glad the committee members were receiving regular reports and glad numbers are going down but noted she is concerned especially with elementary numbers since it can be devastating for the students to get suspended.

Dr. Janger informed the committee that today was Wellness day, same as mental health Awareness Day and the used a conference model and all students had one assembly on juuling.

Arlington Public School Calendar 2020-2021 First Read

Mr. Kardon said the Arlington Public School Calendar for 2020-2021 is presented tonight as a first read. Dr. Bodie said the School Committee will be voting on the start date of school to be September 8, 2020, vacations in February and April with a December winter break and the November professional development day will be held on Tuesday the day of the Presidential Election. The Calendar advisory committee will be reviewing the three non-school days.

Approval of Superintendent's Goals 2019-2020

Ms. Jane Morgan said that the Curriculum, Instruction, Accountability and Assessment subcommittee would like to add what evidence will be used for the under the Superintendent's

Goals for the Student Achievement and Practice Goals for 2019-2020 for Dr. Bodie, since they didn't approve it as part of the package last year and wanted to do it for next year.

On **motion** by Mr. Thielman, **seconded** by Mr. Schlichtman, it was **voted** to approve the Superintendent's Goals for 2019-2020 and the standards of evidence, as presented. (6-1), Mr. Hayner voting no

Letter of support for Jason Russell House CPA application, L. Kardon

After Mr. Kardon asked the committee to support the Arlington Historical Society's request to support the CPA application to restore the Jason Russell House as in the past, the following motion was made:

On a **motion** by Mr. Hayner, **seconded** by Mr. Thielman, it was voted to have the chair sign the letter of support for the Jason Russell House CPA application (7-0)

Superintendent's Report

AHS Building Project Update

Dr. Bodie will be sending out a letter to parents on the update of the AHS Building project that the estimate exceeded the budget. The next AHSBC meeting will be on December 17th and maybe December 18th too to go through process of design numbers and bring cost of design to the budget. The building committee feels the community should be aware of this, the first criteria is the education and function of the building, then large decisions are needed to made, and it was noted that the geo thermal wells are being use and not using fossil fuel. The building committee is thinking about lighting, artificial turf, and the bike path connections. This could be items added later on but will be discussed. The committee has a lot of expertise and has been working very hard and currently they are still on our timeline to begin the project.

Dr. Bodie said to save the date for AEF, Learning summit SEL program on Saturday May 2, 2020.

Dr. Bodie said the snow forecast says very snowy days ahead. The custodians, director of transportation and the DPW team work together with her making decisions and discuss the school walkways and roads before making decisions, but if parents think it's not safe, please don't send your child to school.

Consent Agenda

Mr. Hayner **moved approval of the Consent Agenda.**

- Approval of Warrant: Warrant Number 20091, Dated 11/19/2019 Total Amount \$1,534,464.82
- Approval of Warrant: Warrant Number 20105, Dated 11/26/2019, Total Amount \$476,195.81
- Approval of Minutes: Regular School Committee Minutes, November 14, 2019
- Approval of Trip: OMS Drama Club, NYC Trip, May 16, 2020.

At Mr. Hayner's request, the minutes of November 14, 2019 were removed from the Consent Agenda.

Seconded by Mr. Thielman, **voted** 7-0.

On a **motion** by Mr. Thielman, **seconded** by Dr. Allison-Ampe, it was **voted** to approve the School Committee minutes of November 14, 2019. (6-0-1) Mr. Hayner abstained

Policy

Mr. Schlichtman held a meeting on November 25, 2019 and discussed the policy changes as presented.

- BEA Regular School Committee Meetings Second Reading
- BEDB Agenda Format Prep and Dissemination First Reading
- BE School Committee Meetings First Reading
- KF-E Fee Structure for Rental of School Building Space

Dr. Allison-Ampe understands the thought about policy BEDB but restricting a presentation to 15 minutes to be waived by a 2/3 vote. Mr. Kardon and Mr. Thielman will not support the change either. Mr. Schlichtman said his intent was that the presenter not talk at them and go on for two hours but to give a more thoughtful summary of the subject, as done at Town meeting with a 7 minute rule. Ms. Morgan will support the 15 minutes, unless the rules are suspended by two thirds vote. Mr. Hayner agrees with Ms. Morgan if the chair agrees to extend the presentation.

On a **motion** by Mr. Hayner, **seconded** by Ms. Morgan it was **voted** to approve on second reading File BEA: Regular School Committee Meetings. (7-0).

Subcommittee/Liaison Reports/Announcements

- Budget: Kirsi Allison-Ampe (chair) will be meeting
- Policies & Procedures: Paul Schlichtman (chair) minutes are included
- Curriculum, Instruction, Assessment & Accountability: Jane Morgan (chair) nothing to report.
- Mr. Kardon suggested that the CIAA committee work with admin on Student Opportunity Act, SOA plan due April 1, 2020.
- Community Relations: Jennifer Susse (chair) will need meeting in January.
- Facilities: Bill Hayner (chair) meet with Brackett PTO, Hardy, Peirce PTO, and thank Jim Feeney, Michael Mason. They will meet on January 28, at Dallin PTO. Dr. Allison-Ampe gave kudos to Mr. Hayner on his plan meeting with all the PTO's.
- Legal Services: Bill Hayner (chair), Jeff Thielman nothing to report
- Arlington High School Building Committee: Jeff Thielman, Kirsi Allison-Ampe
- Calendar Committee: Ms. Susse wanted member's thoughts about the calendar issues but Mr. Kardon would like the recommendation of the advisory committee. Mr. Schlichtman wanted to know the direction of the advisory committee. Ms. Susse said it was the non-school day's issues being discussed this year. Mr. Kardon said after all the information is gathered, and if need be, he will make it an agenda item.

- Election Modernization Committee: Ms. Susse will be meeting next week.
- Superintendent Search Process: Paul Schlichtman, postpone Dec 4th meeting till Dec 19th 5:00 AEA Negotiations: Len Kardon and Paul Schlichtman (chair)
- Liaisons Reports (None)

Announcements

Mr. Hayner appreciated the staff preparing care packages and serving warm meals for the homeless on Thanksgiving.

Mr. Schlichtman said it was a wonderful AEF Fundraiser at Tryst on November 25, 2019.

Future Agenda Items

Inclusion practices we are doing co taught classrooms.

Executive Session

None

Correspondence Received:

- Warrants dated 11/19/2019 and 11/26/2019
- School Committee Regular Minutes November 14, 2019
- Out of State Travel Application, NYC, OMS May 16, 2020
- AEA 2020-21 District Secondary Budget Requests
- Policy BEA Regular School Committee Meetings second reading
- ACMI Annual Report 2019
- EDCO FY 19 Audit Report email
- MLK notice
- Class Enrollment December 1, 2019
- Superintendent's Goals 2019-2020 (3) documents
- APS School Calendar for start date 2020-2021 Version EE first read
- Policy: BEDB Agenda Format Preparation and Dissemination, first read
- BE School Committee Meetings policy first read
- KF-E Fee Structure for Rental of School Building Space first read
- P&P minutes November 25, 2019
- Jason Russell House request letter of support of CPA application
- OMS email
- AHS, OMS and Gibbs Budget Requests for FY 2020-2021
- AHS and OMS Suspension Data Report
- Elizabeth Warren calendar for SC members
- Brackett School Art work SOA Plan

Adjournment

On a **motion** by Mr. Hayner, **seconded** by Ms. Susse it was voted to adjourn at 9:45 p.m. (7-0).

Respectfully submitted by
 Karen M. Fitzgerald
 Administrative Assistant
 Arlington School Committee

Arlington Public Schools
Student Out of State and Travel Abroad Application

Today's Date 12/8/2019
Trip Leader Name Megan Miller
School Arlington High School **Subject/Grade** English 9-12
E-mail address mmiller@arlington.k12.ma.us **Phone** 781-316-3594

Trip Destination: City(s)/Country Nagaokakyo, Japan for homestay (also, Kyoto, Osaka, Kobe, and Nara)
Dates of Trip **Departure Date** July 4, 2020
Return Date July 14, 2020
Method of Transportation Japan Airlines/bus/train **Leaving from (school, airport)** Boston Logan

Purpose of Trip (check all that apply)

☒ Cultural ☒ Educational ☒ Home Stay
☒ Sister City ☒ Student Exchange
☐ Other (describe)

Itinerary (attach additional documents as necessary)

To be determined by Nagaokakyo City Office, but sample itinerary from 2019 trip LINKED.

Describe the educational purpose and value of the trip?

This trip is a cultural and educational student exchange which is now in its 16th year between sister cities Nagaokakyo and Arlington. Students from each city spend 10 days living with host families, visiting the schools at all levels, sightseeing, and taking part in cultural events unique to the sister city and country. Students are able to participate in an increasingly-globalized world, and create both memories and relationships demonstrating the value of compassion and friendship as the world continues to advance technologically.

If the trip involves missing school, what are the reasons and what steps will be taken to minimize the impact?

N/A

Who may go on the trip? (requirements to participate - grade levels, attendance, behavior, academics - consult the sample Trip Policy Form)

Any student living in Arlington entering the 7th-12th grades who finishes the school year in good academic and behavioral standing may travel with the trip. All students, whether or not they attend Arlington Public Schools must attend 80% (8/10) of the pre-trip cultural and linguistic classes in order to best represent APS and the town on the trip.

Cost of trip per student?

\$2,600

What is included in the trip?

Everything except for souvenirs; students stay with host families, and visit the high school(s), a middle school, and an elementary school for portions of or a full day, they will travel to ancient temples and visit the cities of Kyoto, Osaka, and potentially Kobe and Nara. All train tickets, temple fees, admission to any attractions, and administrative costs are covered in the ~\$400 fee paid to the high school by the students. All students will have their own host family and bedroom on the trip. Students will have between 1-3 host family days where they will get to spend the day with their families and not "touring" with the set itinerary. Students' host families often pair or triple up on these days, especially if the students on the trip are friends.

What is not included in the trip? What expenses will students incur during the trip?

Only the cost of souvenirs/shopping is not included in the trip.

Other Chaperones

<u>Name</u>	Alyssa Napolitano	<u>School</u>	Gibbs School	<u>Subject/Grade</u>	ELA/6th
<u>E-mail address</u>	anapolitano@arlington.k12.ma.us			<u>Phone</u>	781-316-9000

<u>Name</u>	Andrew Garrity	<u>School</u>	Ottoson Middle School	<u>Subject/Grade</u>	World Geography/7th
<u>E-mail address</u>	agarrity@arlington.k12.ma.us			<u>Phone</u>	781-316-3745

How do students register for the trip? Is there a payment plan? Describe.

After advertising via announcements and DailyPost in the high school and middle school, students will submit their applications either digitally or forward them to Rebecca Walsh Bradley or Justin Bourassa, with a ~\$400 deposit to secure their spot on the trip. This ~\$400 deposit will cover the temple admission/tour activities fees, and administrative costs incurred while on the trip. All other payments will be made directly to Carousel Student Tours, covering the cost of airfare and travel insurance. Carousel makes payment plans available for travelers on an individual basis.

Is there a process in place for students who have difficulty paying for the trip? (scholarships?)

Funds available? In the past, we have used funds from the Exchange Trip account to cover partial scholarships for students who apply for them. We also have taken advantage of the opportunity for students to apply through Mary Villano's travel scholarships. Dr. Bodie has also provided scholarship assistance for this program in the past, for which we are very appreciative.

Fundraising available? We have not officially used fundraising in the past, but would not be opposed to using a reputable outside source providing both oversight and maximum return for the students; we are open to suggestions according to the Superintendent's guidelines.

Please list the name and contact information for the agency you are working with, if applicable.

Are they insured? Describe the trip insurance plan. (Trip insurance includes coverage for emergency travel home, trip cancellations, etc. This is not just liability.)

We're working with Carousel Student Tours, Inc. again. They've provided us with both airfare and traveler's (cancellation/health) insurance for the past 6 years. This year, as in years past, we are being assisted by Ms. Heidi Butler: *Operations Manager* 508-563-9332/Fax 508-564-4878 PO Box 1404, Pocasset, MA, 02559. We can work with this company to determine cancellation insurance and dates (requested below). This year, the travel agency will be handling payment for airfare directly, and the trip chaperones will be detailing the activities fees, etc. They will determine payment dates and plans for individual students and families.

For trip/health insurance, Carousel Tours works with a company called Travel Insured International.

Describe the refund policy and dates. (Include this information in the Trip Policy Contract that is signed by students and parents/guardians)

Once the tickets are booked for students and they are assigned tickets, they may not be refunded their deposits. Carousel Student Tours, Inc. is handling the students' airfare and passport responsibilities, and we at the high school are handling their temple admission/trip activities'/administrative fees (usually no more than ~\$400 USD). The insurance agency provides the information, but we've included excerpts from the trip last year in this sample.

Describe how you will factor emergency cash into the trip budget?

Each year, we travel with emergency cash from our account. Usually this amount is replenished/covered from the previous deposits to hold students' spots on the trip. Each year's deposits enables the next year's ability to cover the deposit and activities fees for next year's trip.

Describe how you will communicate with parents before and during the trip.

We will host an information session at AHS for all interested parents in the evening, as well as info sessions after school at Gibbs, OMS and AHS. Once the applications are open, we will both be available by email and regularly email parents with updates, information, and regarding the application process. We will have a pre-departure meeting between the end of the school year and the trip's departure. While we are in Japan, we will regularly send updates home via email (photos and news), and assist the Nagaokakyo City Office in creating their daily online newsletter, made available in both English and Japanese.

Describe how you will communicate with administration during the trip.

The chaperones will all be available by phone, email, and videochat. Ideally, our only communication will be via our updates, on which the administration will be copied, but in the event of an emergency, we will collaborate as a team of chaperones to establish and maintain contact with administration back home.

REQUIRED DOCUMENTS (May be combined)

Trip Application Form

Trip Policy Contract (including refund policy, behavioral expectations, see below)

Trip Medical Form (including release, statement confirming that student is clear to go and school will be notified of any change in status)

Release from liability

Consent to treat

Before the application is presented to School Committee, please obtain the following signatures in this order.

Signature of International Coordinator

Name

Date

Signature of Department Head

Name

Department

Date

Signature of Principal

Signature of Superintendent
Name

Signature of Superintendent
School

Signature of Superintendent
Date

12/13/19

AHS Trip Go Checklist - Complete these steps for all trips before departure.

Meet with students and parents before departure to review school behavioral expectations. Share with administration (in-school rules apply for the entire trip). Parents and students sign a form that states they understand the behavioral expectations and consequences

Trip leaders have checked State Department travel advisories and reviewed any reports with administration.

Leave photocopies of all student and chaperone passports with Main Office

Leave copies of itinerary and contact numbers (e.g., chaperones, hotels, trip sponsoring company, travel agents)

All trips must be approved before publicizing or scheduling.

Complete International Trip application (See Mary Villano)

Trip application reviewed, recorded, and signed by Mary Villano

Trip approved by the Principal and Department Head (where appropriate) **before** submission to the Superintendent and School Committee.

Trip approved by the Superintendent

Trip approved by the School Committee.

Please check, sign, and return to the principal before the deadline for deposit refunds:

Students accepted to the trip have all been screened (check with House Deans) and are in good standing in terms of behavior, attendance, and academics

After students are accepted the trip, all sign a Trip Policy Contract. Leave a copy with Administration.

Trip Medical Form (including release, statement confirming that student is clear to go and school will be notified of any change in status)

Release from liability

Consent to treat

Before the application is presented to School Committee, please obtain the following signatures in this order.

Signature of International Coordinator

Name

Date

Signature of Department Head

Name

Department

Date

Signature of Principal

AHS

12/13/19

Name

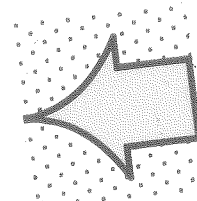
School

Date

Signature of Superintendent

Rachel Baker

12/17/19



AHS Trip Go Checklist - Complete these steps for all trips before departure.

Meet with students and parents before departure to review school behavioral expectations. Share with administration (in-school rules apply for the entire trip). Parents and students sign a form that states they understand the behavioral expectations and consequences

Trip leaders have checked State Department travel advisories and reviewed any reports with administration.

Leave photocopies of all student and chaperone passports with Main Office

Leave copies of itinerary and contact numbers (e.g., chaperones, hotels, trip sponsoring company, travel agents)

All trips must be approved before publicizing or scheduling.

Complete International Trip application (See Mary Villano)

Trip application reviewed, recorded, and signed by Mary Villano

Trip approved by the Principal and Department Head (where appropriate) **before** submission to the Superintendent and School Committee.

Trip approved by the Superintendent

Trip approved by the School Committee.

Please check, sign, and return to the principal before the deadline for deposit refunds:

Students accepted to the trip have all been screened (check with House Deans) and are in good standing in terms of behavior, attendance, and academics

After students are accepted the trip, all sign a Trip Policy Contract. Leave a copy with Administration.

Students have all signed dates of deposits and understandings of refund policies (copy of file with administration).

Students have completed school/trip medical form and been screened by the Nurse(s).

All parents sign the district release from liability language (can incorporate in other forms)

Before confirming chaperones:

Background check for non-school personnel traveling as chaperones or participants, if applicable.

All non-school chaperones have signed Behavioral Expectations (if applicable).

In the month before trip departure:

Check for students who are in academic or behavioral difficulty. Check in with Deans

All students remain in compliance of all criteria in Trip Policy Contract

Check that all students and chaperones have current passports.

Check that all students have round-trip tickets with names that match their passports and an itinerary that matches the rest of the trip.

Prior to trip the Nurse has checked medical forms for medical issues (need release from doctor/counselor for any significant medical concerns).

Prior to trip the Nurse has checked medical forms for appropriate insurance (e.g., some insurance does not cover them outside of the country).

All checks must be made out to AHS General Fund with the event written in the memo unless payments are made directly to Tour Company.

Group has emergency cash for the trip. This money is factored into the cost of the trip and a check to the advisor for cash is issued through the General Fund. Upon return, all receipts and any unused money is returned to the General Fund account International Fund).

Recommend that a parent or guardian has a current passports in case they need to travel to meet their student.

Consider whether students should have international cell phone access. Explore options.

(organizers, travel agent) with Main Office and Administrative Contact.

Confirm Administrative Contact: Matthew Janger cell: 781-434-8215.

Trip Leader Signature: _____ **Date:** _____

Trip Selection Criteria

Participation in out-of-school trips is a privilege. The school must be conscious of the safety of all students as well as the way in which the trip represents the school in our community. The trip organizers may make a determination of criteria for students who they feel can safely participate in the trip, who can appropriately represent the school, and who can support the mission and goals of their particular trip. Trips are an optional enrichment activity offered by school staff. While we work to have scholarships available, families are responsible for the full cost of the trip.

As trips vary in levels of educational mission, risk, distance, length, and commitment, the criteria for selection vary among trips. At the time of selection, we will not consider for participation any student who:

- Has been suspended from school in the past month.

- Would be under suspension from extra curricular activities

- Is carrying a D or lower in any class (this includes I)

- Is in danger of receiving an FA due to attendance

- Has recent medical or mental health conditions which may affect the safety of the student or create a substantial disruption to the trip (This would apply to students receiving an M grade.).

In addition, students who fail to meet the trip selection criteria in the month before a trip may also be excluded from trip participation.

Exclusion from a trip will result in the following consequences:

- Class grades will not be affected by exclusion from a trip.

- In trips related to courses, students will be provided with alternative assignments to make up for any trip work.

- Funds or deposits may not be returned, as deposits and shared costs may not be recouped by the trip group.

SAMPLE FORM

Trip Policy Contract

During school trips, students are "in school" for the entire trip. This means that all trip participants must comply with all school rules and policies and meet all other behavioral expectations for the trip for the duration of the trip, even in the evenings during usually private times. Violation of these expectations may lead a student to be sent home from the trip at their parents expense and may lead to school consequences when they return from the trip.

Participation in out-of-school trips is a privilege. The school must be conscious of the safety of all students as well as the way in which the trip represents the school in our community. A student who within a month of the trip:

- Has been suspended from school.

- Is under suspension from extra curricular activities

- Is carrying a D or lower in any class

- Is in danger of receiving an FA due to attendance

- Experiences changes in medical conditions which may affect the safety of the student or trip.

will be subject to review by the administration along with an organizing faculty member from the trip

Exclusion from a trip for the reasons above will result in the following consequences:

- Class grades will not be affected by exclusion from a trip.

- In trips related to courses, students will be provided with alternative assignments to make up for any trip work.

- Funds or deposits may not be returned, as deposits and shared costs may not be recouped by the trip group.

Frequently Asked Questions for Proposals

Please submit to the Building Principal, then

Superintendent Bodie for approval then the School Committee must approve.

Re: Community trip to _____, Today's Date _____ .

Q: When will the trip be?

A: The trip should be November 7-16.

Q: Who may go on the trip?

A: The trip is open to any resident of Arlington, or All participants on the trip must be over the age of 18 and have a valid passport for travel.

Q: Who is leading the trip?

A: _____, _____ for the Arlington Public Schools, and _____.

Q: How much does the trip cost? How will the students travel? What is included?

The trip will cost \$_____ for people who stay in homestays during the 5 nights in _____. This includes airfare from Boston to _____ airport on the way to _____, and from _____ (Boston on the return flight. The cost includes most meals during our stay _____. It includes all activities and transportation during our 5 days in _____ including transport from _____ airport. It includes the cost of coordinating the trip and the daily plans for the trip.

Q: What is not included in the trip cost?

A:

Q: What is the itinerary for our time in _____

A: _____

Q: I want to go! When is the money due? How will the spots be filled? How can I pay?

A:

Q: What if a student cannot pay:

A:

Please contact _____ or _____ to let us know that you plan to travel with us.

ADDITIONAL QUESTIONS:

Trip company providing? Evidence that they are reliable and insured? Companies' refund policy? Company contact information?

Additional Forms link [HERE](#) for the following:

Medical Form

Release from liability

Consent to treat

Teacher Chaperone Checklist: link [HERE](#)

Medical Information Sheet

Student's Name _____ Date of Birth: ____/____/____

Street Address: _____

City/State/Zip: _____

Parent / Guardians' Name: _____ Relationship: _____

Home phone: _____ Work phone: _____ Cell Phone: _____

Parent / Guardians' Name: _____ Relationship: _____

Home phone: _____ Work phone: _____ Cell Phone: _____

Emergency Contact Name: _____ Relationship: _____

Home phone: _____ Work phone: _____ Cell Phone: _____

Insurance Company: _____

Insurance Policy Number: _____

Physical Problems or Restrictions:

Is student currently on any medications: Yes ____ No ____

Please list:

Allergies:

Other Important/Needed Information:

Date of last tetanus shot: ____/____/____

By signing below you agree to the following: My child has no medical or mental health restrictions that would impede their ability to travel safely. I will inform the school/chaperones before the trip if there are any changes in my child's medical or mental health.

Parent/Guardian signature: _____

Permission for Treatment

In case of injury during an activity with Arlington Public Schools, I hereby consent to have the above named student examined and, if required, to be treated by a physician or hospital. I understand that in the case of injury, Arlington High School will make every effort to contact me prior to taking the skier to a physician or hospital. In the event that I cannot be notified, the Arlington Public Schools and its representatives have my permission to take appropriate steps to ensure the safety and well-being of my child. I, the Parent or Guardian of the above named children, give The Arlington Public Schools and authorized personnel, permission to sign for treatment in case of accident or injury. I understand that I am responsible for informing the school of any changes in my student's health condition.

Parent or Guardian signature: _____ **Date:** ____/____/____

Consent for Travel to Japan

I, _____, (parent's name) declare that I am the lawful Guardian of
_____, (student's name) born on
_____, (DOB) in _____ (city and state).

My child, _____ (student's name), has my consent to travel to Japan from July 4-16, 2019 with Paul McKnight, Blythe Colyer, and Jacqueline O'Connor, educators from Arlington High School, 869 Massachusetts Ave., Arlington, MA 02476 and Ottoson Middle School, 63 Acton Street, Arlington, MA 02476

Any questions regarding this document may be addressed to me at:

Parent(s) name: _____

Address:

Home Telephone: (____) ____-____

Work Telephone: () -

Cellular Telephone: () -

To complete this form:

- *Have form notarized below*
- *Include a copy of parent's photo ID*
- *Include a copy of the student's birth certificate (as well as the student's ID if they are between the ages of 16-19).*

Notary Signature

PERMISSION TO PARTICIPATE AND RELEASE FROM LIABILITY

Your child's teacher has volunteered to organize a school-sponsored trip requiring travel to another state or out of the country. Participation in this trip is voluntary, but you must give permission before your child can go. If you do not give permission, your child will not be allowed to participate.

Your child will be under supervision by teachers and/or chaperones. It is possible that your child may face more risks by participating in this trip than if your child did not. We cannot enumerate every risk, but we believe that you are generally familiar with this activity and your child, and you are in the best position to decide whether your child should participate. The School Department and Principal have approved this trip, but we cannot and do not guarantee that there will be no injuries or damages as a result of this trip.

This is a legal document and you are free to obtain a lawyer's advice before signing it. You may not, however, change the language of this form, and any additions or deletions you make to this permission and release have no effect.

By signing this form, you agree that your child may participate in the trip. By signing this form, you also agree to release the Town of Arlington, Town officials, Town employees/teachers and all parental program and activity volunteers or chaperones from any and all damages, death and/or injuries of any kind you and your child might suffer as a result of participating in this trip, except for those that result from gross negligence or wanton and willful misconduct. This agreement to release does not apply to any independent contractor.

Signed:

Parent/Guardian of: _____
student name

Parent/Guardian Signature: _____ DATE _____

Student Deluxe Protection Plan

Arlington To Japan
07/04/2019 - 07/16/2019
22 Travelers
No Trip Cost insured
Group Policy Number 108557

Worldwide Non-Insurance Assistance Services

The Travel Assistance feature provides a variety of travel related services. Services offered include:

- Medical Evacuation • Medically Necessary Repatriation
- Repatriation of Remains • Medical or Legal Referral
- Inoculation Information • Hospital Admission Guarantee
- Translation Service • Lost Baggage Retrieval
- Passport/Visa Information • Emergency Cash Advance
- Bail Bond • Prescription Drug/Eyeglass Replacement
- ID Theft Resolution Service • Concierge Service • Business Concierge • Non-Medical Emergency Evacuation

Payment reimbursement to the Assistance Company is Your responsibility.

24/7 Worldwide Non-Insurance Assistance Services
Travel Assistance, Medical Emergency,
Concierge Service, Business Concierge,
Non-Medical Emergency Evacuation Service,
and ID Theft Resolution Service

FOR EMERGENCY ASSISTANCE DURING YOUR TRIP

CALL:

888-268-2824

OR CALL COLLECT:

603-328-1725

(From all other locations)

Travel assistance services are provided by an independent organization and not by United States Fire Insurance Company or Travel Insured International. There may be times when circumstances beyond the Assistance Company's control hinder their endeavors to provide travel assistance services. They will, however, make all reasonable efforts to provide travel assistance services and help You resolve Your emergency situation.

Administered by



**TRAVEL INSURED
INTERNATIONAL**

A CRUM & FORSTER COMPANY

Quality Protection Worldwide

For questions or to report a claim, contact:

Travel Insured International, Inc.

855 Winding Brook Drive

Glastonbury, CT 06033

Customer Care-866-684-0218

Claims-800-243-2440

AVAILABILITY OF SERVICES

You are eligible for information and concierge services at any time after You purchase this plan. The Emergency Assistance Services become available when You actually start Your Covered Trip. Emergency Assistance, Concierge and Informational Services end the earliest of: midnight on the day the program expires; when You reach Your return destination; or when You complete Your Covered Trip. The Identity Theft Resolution Services become available on Your scheduled departure date for Your Covered Trip. Services are provided only for an Identity Theft event which occurs while on Your Covered Trip. Identity Theft Resolution does not guarantee that its intervention on behalf of You will result in a particular outcome or that its efforts on behalf of You will lead to a result satisfactory to You. Identity Theft Resolution does not include and shall not assist You for thefts involving non-US bank accounts.

IDENTITY THEFT RESOLUTION SERVICES

In the event of an Identity Theft event while on Your Covered Trip, Travel Insured's designated provider will provide you with the support and tools needed for You to restore Your identity to pre-event status. Assistance includes contacting Your creditors to notify them of the event and to request replacement cards; connecting you with a friend or family member at home and providing them with the assistance to set up a transfer or wire of funds; information on how to contact the three major credit bureaus; guidance on how to obtain a police report; and providing You with a guide on how to restore Your credit.

CONCIERGE SERVICES

Concierge Services are provided by Travel Insured's designated provider. There is no charge for the services provided by the provider. You are responsible for the cost of services provided and charged for by third parties and for the actual cost of merchandise, entertainment, sports, tickets, food and beverages and other disbursement items. Services offered include: • Destination Profiles • Epicurean Needs • Event Ticketing • Floral Services • Tee Time Reservations • Hotel Accommodations • Meet-And-Greet Services • Shopping Assistance Services • Pre-Trip Assistance • Procurement of Hard-To-Find Items • Restaurant Referrals and Reservations • Rental Car Reservations • Airline Reservations

NON-MEDICAL EMERGENCY EVACUATION

If you require **Non-Medical Emergency Evacuation**, the Assistance Service will arrange and pay for evacuation from a safe departure point to the nearest safe location. You must contact the Assistance Service as soon as possible after Your Host Country issues the official disaster declaration, as delays may make safe transportation impossible. The method of transportation will be as deemed most appropriate to ensure Your safety. If evacuation becomes impractical due to hostile or dangerous conditions, the Assistance Service will maintain contact with and advise You until evacuation becomes viable or the natural disaster situation or the political or social upheaval has been resolved. Benefit is subject to the terms and conditions of the plan and as determined by the Assistance Service's security personnel, in accordance with local and U.S. authorities. Services rendered without the Assistance Service's coordination and approvals are not covered. No claims for reimbursement will be accepted. If You are able to leave the Your host country by normal means, the Assistance Service will assist you in rebooking flights or other transportation. Expenses for non-emergency transportation are Your responsibility.

BUSINESS CONCIERGE SERVICES

Concierge Services are provided by Travel Insured's designated provider. There is no charge for the services provided by the provider. You are responsible for the cost of services provided and charged for by third parties. Services offered include: • Emergency Correspondence And Business Communication Assistance • Assistance With Locating Available Business Services Such As:

T-19128

8.15.2017

Express/Overnight Delivery Sites, Internet Cafes,
Print/Copy Services • Assistance With Or Arrangements
For Telephone And Web Conferencing • Emergency
Messaging To Customers, Associates, And Others (Phone,
Fax, E-mail, Text, etc.) • Real Time Weather, Travel Delay
And Flight Status Information • Worldwide Business
Directory Service For Equipment Repair/Replacement,
Warranty Service, etc. • Emergency Travel Arrangements

Claims Procedures

To facilitate prompt claims settlement:

TRIP CANCELLATION/TRIP INTERRUPTION:

IMMEDIATELY Call Your Travel Supplier and Travel Insured International to report Your cancellation and avoid non-Covered Expenses due to late reporting. Travel Insured International will then advise You on how to obtain the appropriate form to be completed by You and the attending Physician. If You are prevented from taking Your trip due to Sickness or Injury, You should obtain medical care immediately. We require a certification by the treating Physician at the time of Sickness or Injury that medically imposed restrictions prevented Your participation in the Trip. Provide all unused transportation tickets, official receipts, etc.

TRIP DELAY: Obtain any specific dated documentation, which provides proof of the reason for delay (airline or Cruise line forms, medical statements, etc).

Submit this documentation along with Your Trip itinerary and all receipts from additional expenses incurred.

MEDICAL EXPENSES: Obtain receipts from the providers of service, etc., stating the amount paid and listing the diagnosis and treatment.

BAGGAGE: Obtain a statement from the Common Carrier that Your Baggage was delayed or a police report showing Your Baggage was stolen along with copies of receipts for Your purchases.

T-19128

8.15.2017

TRAVEL PROTECTION INSURANCE

Certificate of Insurance

This Certificate Plan of Insurance describes the insurance benefits underwritten by United States Fire Insurance Company, herein referred to as the Company and also referred to as We, Us and Our. Please refer to the accompanying Schedule of Benefits, which provides the Insured, also referred to as You or Your, with specific information about the program You purchased. You should contact the Company immediately if You believe that the Schedule of Benefits is incorrect.

Signed for **United States Fire Insurance Company** By:



Marc J. Adey
Chairman and CEO

James Kraus
Secretary

Insurance provided by this Certificate is subject to all of the terms and conditions of the Group Policy. If there is a conflict between the Policy and this Certificate, the Policy will govern.

If You are not satisfied for any reason, You may return Your Certificate to the Company within 14 days after receipt. Your premium will be refunded, provided You have not already departed on the Trip or filed a claim. When so returned, the coverage under the Certificate is void from the beginning.

Renewal: Coverage under this Certificate is not renewable.

SHORT TERM COVERAGE

NON-RENEWABLE

TABLE OF CONTENTS

SCHEDULE OF BENEFITS

SECTION I. COVERAGES
SECTION II. DEFINITIONS
SECTION III. INSURING PROVISIONS
SECTION IV. GENERAL EXCLUSIONS
SECTION V. GENERAL PROVISIONS
SECTION VI. STATE ENDORSEMENTS

SCHEDULE OF BENEFITS

Benefit Per Trip Maximum Benefit Amount

Travel Arrangement Protection

Trip Cancellation**	Trip Cost*
Trip Interruption**	150% of Trip Cost*
Missed Connection (3 hours)	\$500
Travel Delay (6 hours)	\$750 (\$150/day)

*Up to the trip cost protected, up to the maximum of \$10,000

**For a \$0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to \$500 Return Air only

Baggage and Personal Effects	\$1,500
Per Article Limit	\$300
Combined Articles Limit	\$500
Baggage Delay (24 hours)	\$300
Non-Medical Emergency Evacuation	\$150,000

Medical Protection

Accident & Sickness Medical Expense	\$25,000
Emergency Medical Evacuation	\$100,000
Medically Necessary Repatriation/	
Repatriation of Remains	

Optional Coverage

Applicable only when specifically requested on the application and the appropriate additional premium has been paid and purchase confirmed on Your Confirmation of Benefits.

Cancel For Any Reason

*Up To 75% of Non-Refundable Trip Cost****

****The lesser of 75% of the amount prepaid for the Trip or up to the maximum of \$10,000*

SECTION I. COVERAGES

COVERAGE A

TRIP CANCELLATION

Benefits will be paid, up to the Maximum Benefit Amount shown in the Schedule of Benefits, to reimburse You for the amount of the Published Penalties and unused non-refundable Prepaid Payments You paid for Travel Arrangements when You are prevented from taking Your Trip due to:

1. Your or a Family Member's or a Traveling Companion's or a Business Partner's death, which occurs before departure on Your Trip;
2. Your or a Family Member's or a Traveling Companion's or a Business Partner's covered Sickness or Injury, which:
a) occurs before departure on Your Trip, b) requires Medical Treatment at the time of cancellation resulting in medically imposed restrictions, as certified by a Legally Qualified Physician, and c) and prevents Your participation in the Trip;
3. For the **Other Covered Reasons** listed below; provided such circumstances occur while coverage is in effect.

"Other Covered Reasons" means:

- a. You or Your Traveling Companion being hijacked, quarantined, required to serve on a jury (notice of jury duty must be received after Your Effective Date), served with a court order to appear as a witness in a legal action in which You or Your Traveling Companion is not a party (except law enforcement officers);
- b. Your or Your Traveling Companion's primary place of residence or destination being rendered uninhabitable by

fire, flood, burglary or other Natural Disaster. The Company will only pay benefits for Losses occurring within 30 calendar days after the Natural Disaster makes your destination accommodations uninhabitable. Your destination is uninhabitable if: the building structure itself is unstable and there is a risk of collapse in whole or in part; (ii) there is exterior or structural damage allowing elemental intrusion, such as rain, wind, hail, or flood; (iii) immediate safety hazards have yet to be cleared such as debris on roofs or downed electrical lines; or (iv) the rental property is without electricity or water. Benefits are not payable if a storm, snow storm, blizzard or hurricane is named on or before the Effective Date of Your Trip Cancellation coverage;

- c. a documented theft of passports or visas
- d. You or Your Traveling Companion being directly involved in a traffic accident, substantiated by a police report, while en route to Your scheduled point of departure;
- e. Bankruptcy or Default of an airline, cruise line, tour operator or other travel provider (other than the

Travel Supplier, tour operator or travel agency, from whom You purchased Your Travel Arrangements causing a complete cessation of travel services more than 14 days following Your Effective Date. Benefits will be paid due to Bankruptcy or Default of an airline only if no alternate transportation is available. If alternate transportation is available, benefits will be limited to the change fee charged to allow You to transfer to another airline in order to get to Your intended destination. This benefit only applies if the Certificate has been purchased within 14 days of the date Your initial deposit/payment for Your Trip is received; and You insure the full cost of Your Trip subject to penalties or restrictions;

- f. unannounced Strike that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- g. Inclement Weather that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- h. felonious assault of You or Your Traveling

Companion within 10 days of the Scheduled Departure Date;

- i. a Terrorist Incident that occurs within 30 days of Your Scheduled Departure Date in a city listed on the itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute itinerary;
- j. Your family or friends living abroad with whom You were planning to stay are unable to provide accommodations due to life threatening illness, life threatening injury or death of one of them;

All cancellations must be reported to the Travel Supplier within 72 hours of the event causing the need to cancel. If the event delays the reporting of the cancellation beyond the 72 hours, the event should be reported as soon as possible. All other delays of reporting beyond 72 hours will result in reduced benefit payments.

If Your Travel Supplier cancels Your Trip, a benefit will be paid for the reissue fee charged by the airline for the tickets. The maximum payable under this Trip Cancellation Benefit is the lesser of the total amount of coverage You purchased or the Maximum Benefit Amount shown in the Schedule of Benefits.

Single Supplement

Benefits will be paid, up to the Maximum Benefit Amount, for the additional cost incurred as a result of a change in the per person occupancy rate for Prepaid Travel Arrangements if a Traveling Companion's or Family Member's Trip is canceled for a covered reason and You do not cancel Your Trip.

These benefits will not duplicate any other benefits payable under the Policy or any coverage(s) attached to the Policy.

COVERAGE B TRIP INTERRUPTION

Benefits will be paid, up to a) the Maximum Benefit Amount shown in the Schedule of Benefits ; or b) 150% of the total amount of coverage You purchased, to reimburse You for or unused non-refundable land or water Travel Arrangements plus the Additional Transportation Cost paid:

1. to join Your Trip if You must depart after Your Scheduled Departure Date or travel via alternate travel arrangements by the most direct route possible to reach Your Trip destination; or
2. to rejoin Your Trip or transport You to Your originally scheduled return destination, if You must interrupt Your Trip after departure, each by the most direct route possible.

Trip Interruption must be due to:

1. Your or a Family Member's or a Traveling Companion's or a Business Partner's death, which occurs while You are on Your Trip;
2. Your or a Family Member's or a Traveling Companion's or a Business Partner's covered Sickness or Injury which: a) occurs while You are on Your Trip, b) requires Medical Treatment at the time of interruption resulting in medically imposed restrictions, as certified by a Legally Qualified Physician, and c) prevents Your continued participation on Your Trip;
3. For the **Other Covered reasons** listed below; provided such circumstances occur while coverage is in effect.

"Other Covered reasons" means:

- a. You or Your Traveling Companion being hijacked, quarantined, required to serve on a jury (notice of jury duty must be received after Your Effective Date), served with a court order to appear as a witness in a legal action in which You or Your Traveling Companion is not a party (except law enforcement officers);

4 T210-CER

- b. Your or Your Traveling Companion's primary place of residence or destination being rendered uninhabitable by fire, flood, burglary or other Natural Disaster. The Company will only pay benefits for Losses occurring within 30 calendar days after the Natural Disaster makes your destination accommodations uninhabitable. Your destination is uninhabitable if: (i) the building structure itself is unstable and there is a risk of collapse in whole or in part; (ii) there is exterior or structural damage allowing elemental intrusion, such as rain, wind, hail, or flood; (iii) immediate safety hazards have yet to be cleared such as debris on roofs or downed electrical lines; or (iv) the rental property is without electricity or water. Benefits are not payable if a storm, snow storm, blizzard or hurricane is named on or before the Effective Date of Your Trip Cancellation coverage;
- c. a documented theft of passports or visas;
- d. You or Your Traveling Companion being directly involved in a traffic accident, substantiated by a police report, while en route to Your scheduled point of departure;
- e. Bankruptcy or Default of an airline, cruise line, tour operator or other travel provider (other than the Travel Supplier, tour operator or travel agency, from whom You purchased Your Travel Arrangements causing a complete cessation of travel services more than 14 days following Your Effective Date. Benefits will be paid due to Bankruptcy or Default of an airline only if no alternate transportation is available. If alternate transportation is available, benefits will be limited to the change fee charged to allow You to transfer to another airline in order to get to Your intended destination. This benefit only applies if the Certificate has been purchased within 14 days of the date Your initial deposit/payment for Your Trip is received; and You insure the full cost of Your Trip subject to penalties or restrictions;
- f. unannounced Strike that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- g. Inclement Weather that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- h. felonious assault of You or Your

Traveling Companion within 10 days of the Scheduled Departure Date;

- i. a Terrorist Incident that occurs within 30 days of Your Scheduled Departure Date in a city listed on the itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute itinerary;
- j. Your family or friends living abroad with whom You were planning to stay are unable to provide accommodations due to life threatening illness, life threatening injury or death of one of them;

Additional Trip Interruption Benefits:

If Your Traveling Companion must remain hospitalized, benefits will also be paid for reasonable accommodation, telephone call and local transportation expenses incurred by You to remain with Your Traveling Companion up to \$200 per day, limited to 10 days.

The maximum payable under this Trip Interruption Benefit is the lesser of 150% of the total amount of coverage You purchased or 150% of the Maximum Benefit Amount shown in the Schedule of Benefits.

Single Supplement

Benefits will be paid, up to the Maximum Benefit Amount, for the additional cost incurred as a result of a change in the per person occupancy rate for Prepaid Travel Arrangements if a Traveling Companion's or Family Member's Trip is interrupted for a Covered Reason and You do not interrupt Your Trip.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

COVERAGE C MISSED CONNECTION

If You miss Your cruise or tour departure because Your arrival at Your Trip destination is delayed for 3 or more hours, due to:

- a) any delay of a Common Carrier (the delay must be certified by the Common Carrier);
- b) documented weather condition preventing You from getting to the point of departure;

- c) quarantine, hijacking, Strike, Natural Disaster, terrorism or riot.

We will reimburse You, up to the Maximum Benefit Amount shown in the Schedule of Benefits, for:

- a) Your Additional Transportation Cost to join Your Trip; and
- b) Your Prepaid expenses for the unused land or water Travel Arrangements ; and
- c) reasonable accommodation, telephone and meal expenses necessarily incurred by You for which You have proof of purchase and which were not paid for or provided by any other source.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

COVERAGE D TRAVEL DELAY

Benefits will be paid up to \$150 per day for: 1) the non-refundable, unused portion of the Prepaid expenses for Your Trip as long as the expenses are supported by proof of purchase and are not reimbursable by any other source; and 2) reasonable accommodation, meal, telephone call and local transportation expenses incurred by You , up to the Maximum Benefit Amount shown in the Schedule of Benefits, if You are delayed for 6 hours or more while en route to or from, or during Your Trip, due to:

- a) any delay of a Common Carrier (the delay must be certified by the Common Carrier);
 - b) a traffic accident in which You or Your Traveling Companion is not directly involved (must be substantiated by a police report);
 - c) lost or stolen passports, travel documents or money (must be substantiated by a police report);
 - d) quarantine, hijacking, Strike, Natural Disaster, terrorism or riot;
 - e) a documented weather condition preventing You from getting to the point of departure.
- Benefits will not be paid for any expenses, which have been reimbursed, or for any services that have been provided by the

Common Carrier.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

COVERAGE E BAGGAGE AND PERSONAL EFFECTS

Benefits will be provided to You, up to the Maximum Benefit Amount shown in the Schedule of Benefits:

- a) against all risks of permanent loss, theft or damage to Your Baggage and Personal Effects;
- b) subject to all General Exclusions and the Additional Limitations and Exclusions Specific to Baggage and Personal Effects in the Certificate; and
- c) occurring while coverage is in effect.

"Baggage and Personal Effects" means goods being used by You during Your Trip.

Valuation and Payment of Loss:

The lesser of the following amounts will be paid:

- 1) the Actual Cash Value at the time of loss, theft or damage, except as provided below;
- 2) the cost to repair or replace the article with material of a like kind and quality; or
- 3) \$300 per article.

A combined maximum of \$500 will be paid for jewelry; precious or semi-precious stones; watches; articles consisting in whole or in part of silver, gold or platinum; furs or articles trimmed with fur; cameras and their accessories and related equipment.

A maximum of \$100 will be paid for the cost of replacing a passport or visa.

A maximum of \$100 will be paid for the cost associated with the unauthorized use or replacement of lost or stolen credit cards, subject to verification that You have complied with all conditions of the credit card company.

Baggage and Personal Effects does not include:

- 1) animals;
- 2) automobiles and automobile equipment;
- 3) boats or other vehicles or conveyances;
- 4) trailers;

- 5) motors;
- 6) aircraft;
- 7) bicycles, except when checked as baggage with a Common Carrier;
- 8) household effects and furnishings;
- 9) antiques and collector's items;
- 10) sunglasses, contact lenses, artificial teeth, dentures, dental bridges, or hearing aids;
- 11) artificial limbs or other prosthetic devices;
- 12) prescribed medications;
- 13) keys, money, stamps and credit cards (except as otherwise specifically covered herein);
- 14) securities, stamps, tickets and documents (except as coverage is otherwise specifically provided herein);
- 15) telephones or PDA devices, computer hardware or software;

Baggage Delay: If, while on a Trip, Your checked baggage is delayed or misdirected by a Common Carrier for more than 24 hours from Your time of arrival at a destination other than Your return destination, benefits will be paid, up to the Maximum Benefit Amount shown in the Schedule of Benefits, for the actual expenditure for necessary personal effects. You must be a ticketed passenger on a Common Carrier. The Common Carrier must certify the delay or misdirection. Receipts for the purchases must accompany any claim.

Additional Limitations and Exclusions Specific to Baggage and Personal Effects:

Benefits are not payable for any loss caused by or resulting from:

- a) breakage of brittle or fragile articles;
- b) wear and tear or gradual deterioration;
- c) confiscation or appropriation by order of any government or custom's rule;
- d) theft or pilferage while left in any unlocked or unattended vehicle;
- e) property illegally acquired, kept, stored or transported;
- f) Your negligent acts or omissions; or
- g) property shipped as freight or shipped prior to the Scheduled Departure Date;
- h) electrical current, including electric arcing that damages or destroys electrical devices or appliances.

Additional Provisions applicable to Baggage and Personal Effects and Baggage Delay:

Benefits will not be paid for any expenses which have been reimbursed or for any services which have been provided by the Common Carrier, hotel or Travel Supplier; nor will benefits be paid for loss or damage to property specifically scheduled under any other insurance.

Additional Claims Provisions Specific to Baggage:

Your Duties After Loss of or Damage to Property or Delay of Baggage: In case of loss, theft, damage or delay of baggage or personal effects, and You must:

- a) take all reasonable steps to protect, save or recover the property;
- b) promptly notify, in writing, either the police, hotel proprietors, ship lines, airlines, railroad, bus, airport or other station authorities, tour operators or group leaders, or any Common Carrier or bailee who has custody of Your property at the time of loss;
- c) produce records needed to verify the claim and its amount, and permit copies to be made;
- d) send proof of loss as soon as reasonably possible after date of loss, providing date, time, and cause of loss, and a complete list of damaged/lost items; and
- e) allow the company to examine baggage or personal effects, if requested.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

**COVERAGE F
NON-MEDICAL EMERGENCY EVACUATION**

This Non-Medical Emergency Evacuation Benefit is not available if a formal recommendation in the form of a Travel Advisory or Travel Warning from the U.S. State Department is issued for a country preceding Your arrival into that country on Your Trip, or if a country is an Excluded Country preceding Your arrival into that country on Your Trip.

You are eligible for benefits, up to the Maximum Benefit Amount shown in the Confirmation of Benefits, for all reasonable expenses incurred for Your transportation to the nearest place of safety, or to Your primary place of residence, if You must leave Your Trip for a Non-Medical Emergency Evacuation Covered reason, as defined below.

Non-Medical Emergency Evacuation must occur within 14 days of any covered event. Arrangements will be by the most appropriate and economical means available and consistent with Your health and safety. Benefits are only payable for arrangements made by authorized travel assistance provider".

Non-Medical Emergency Evacuation Covered reasons:

We will pay for the Non-Medical Emergency Evacuation Benefits listed above if, while on Your Trip, a formal recommendation in the form of a Travel Advisory or Travel Warning from the U.S. State Department, is issued for You to leave a country You are visiting on Your Trip due to:

- 1) a Natural Disaster;
- 2) civil, military or political unrest; or
- 3) Your being expelled or declared a persona non-grata by a country You are visiting on Your Trip.

Non-Medical Emergency Evacuation Exclusions: We do not cover:

- 1) loss or expense for a Non-Medical Emergency Evacuation Covered reason which took place in an Excluded Country;
- 2) loss or expense recoverable under any other insurance or through an employer;
- 3) loss or expense arising from or attributable to:
 - (a) fraudulent or criminal acts committed or attempted by You;
 - (b) alleged violation of the laws of the country You are visiting, unless We determine such allegations to be fraudulent, or
 - (c) failure to maintain required documents or visas;
- 4) loss or expense arising from or attributable to:
 - (a) debt, insolvency, business or commercial failure;
 - (b) the repossession of any property; or
 - (c) Your non-compliance with a contract, license or permit;
- 5) loss or expense arising from or due to liability assumed by You under any contract.

These benefits will not duplicate any other benefits payable under the Policy or any coverage(s) attached to the Policy.

**COVERAGE G
ACCIDENT & SICKNESS MEDICAL EXPENSE**

Benefits will be paid for the Covered Expense incurred, up to the Maximum Benefit Amount shown in the Schedule of Benefits shown on the Schedule of Benefits, as a result of

a Covered Accidental Injury or covered Sickness, which first occurs during Your Trip (of a duration of 90 days or less for Sickness). Only Covered Expenses incurred during Your Trip (of duration of 90 days or less for Sickness) will be reimbursed. Expenses incurred after Your Trip are not covered.

Benefits will include up to \$750 for expenses for emergency dental treatment due to Injury to natural teeth. Only expenses for emergency dental treatment to natural teeth incurred during Your Trip will be reimbursed. Expenses incurred after Your Trip are not covered.

Benefits will not be paid in excess of the Usual and Customary Charges.

Advance payment will be made to a Hospital, up to the Maximum Benefit Amount, if needed to secure Your admission to a Hospital, because of a Covered Accidental Injury or covered Sickness. The authorized travel assistance company will coordinate advance payment to the Hospital.

For the purpose of this benefit:

"Covered Expense" means expense incurred only for the following:

1. The medical services, prescription drugs, prosthetics, therapeutic services and supplies ordered or prescribed by a Legally Qualified Physician as Medically Necessary for treatment;
2. Hospital or ambulatory medical-surgical center services (including expenses for a cruise ship cabin or hotel room, not already included in the cost of the Your Trip, if recommended as a substitute for a hospital room for recovery from a Covered Accidental Injury or covered Sickness);
3. Transportation furnished by a professional ambulance company to and/or from a Hospital.

These benefits will not duplicate any benefits payable under the Certificate or any coverage(s) attached to the Certificate.

COVERAGE H EMERGENCY MEDICAL EVACUATION, MEDICAL REPATRIATION AND RETURN OF REMAINS

When You suffer loss of life for any reason or incur a Sickness or Injury during the course of Your Trip, the following benefits are payable, up to the Maximum Benefit Amount shown in the Schedule of Benefits.

1. **Emergency Medical Evacuation:** If the local attending Legally Qualified Physician and the authorized travel assistance company determine that transportation to a Hospital or medical facility is Medically Necessary to treat an unforeseen Sickness or Injury which is acute or life threatening and adequate Medical Treatment is not available in the immediate area, the Transportation Expense incurred will be paid for the Usual and Customary Charges for transportation to the closest Hospital or medical facility capable of providing that treatment. If You are traveling alone and will be hospitalized for more than 7 consecutive days and Emergency Evacuation is not imminent, benefits will be paid to transport one person, chosen by You, by Economy Transportation, for a single visit to and from Your bedside. If You are in the Hospital for more than 7 consecutive days and Your dependent children who are under 18 years of age and accompanying You on Your Trip are left unattended, Economy Transportation will be paid to return the dependents to their home (with an attendant, if considered necessary by the authorized travel assistance company).
2. **Medical Repatriation:** If the local attending Legally Qualified Physician and the authorized travel assistance company determine that it is Medically Necessary for You to return to Your primary place of residence because of an unforeseen Sickness or Injury which is acute or life-threatening, the Transportation Expense incurred will be paid for Your return to Your primary place of residence or to a Hospital or medical facility closest to Your primary place of residence capable of providing continued treatment via one of the following methods of transportation, as approved, in writing, by the authorized travel assistance company:
 - i) one-way Economy Transportation;
 - ii) commercial air upgrade (to Business or First Class), based on Your condition as recommended by the local attending Legally Qualified Physician and verified in writing

and considered necessary by the authorized travel assistance company; or

- iii) other covered land or air transportation including, but not limited to, commercial stretcher, medical escort, or the Usual and Customary Charges for air ambulance, provided such transportation has been pre-approved and arranged by the authorized travel assistance company. Transportation must be via the most direct and economical route.

3. **Return of Remains:** In the event of Your death during a Trip, the expense incurred will be paid for minimally necessary casket or air tray, preparation and transportation of Your remains to Your primary place of residence in the United States of America or to the place of burial.

Benefits are paid less the value of Your original unused return travel ticket. These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

COVERAGE I OPTIONAL CANCEL FOR ANY REASON

Not applicable for \$0 Trip Costs

Optional Coverage: Applicable only when purchased within at the time of original plan purchase and if the appropriate additional premium has been paid.

If You cancel Your Trip for any reason not otherwise covered by this plan, benefits will be paid for up to 75% of the Prepaid, forfeited, non-refundable Payments or Deposits You paid for Your Trip provided:

- a) Your Payment or Deposit for this plan is received with or before the final Payment for Your Trip; and
- b) You have paid the Travel Supplier for the full cost for all non-refundable Trip costs for Your Trip prior to Your cancellation of Your Trip; and
- c) You cancel Your Trip 48 hours or more before Your Scheduled Departure.

SECTION II. DEFINITIONS

Accident means a sudden, unexpected unusual specific event that occurs at an identifiable time and place, and shall also include exposure resulting from a mishap to a conveyance in which You are traveling.

Additional Transportation Cost means the actual cost incurred for one-way Economy Transportation by Common Carrier reduced by the value of an unused travel ticket.

Baggage and Personal Effects means luggage, personal possessions and travel documents taken by You on Your Trip.

Bankruptcy or Default means the total cessation of operations due to insolvency, with or without the filing of a bankruptcy petition by an airline or cruise line, tour operator or other travel provider provided the Bankruptcy or Default occurs more than 14 days following Your Effective Date for the Trip Cancellation Benefits. There is no coverage for the Bankruptcy or Default of any person, organization, agency or firm from whom You purchased Travel Arrangements supplied by others.

Business Partner means an individual who (a) is involved in a legal general partnership with You and (b) is actively involved in the day to day management of Your business.

Common Carrier means any land, sea, or air conveyance operating under a valid license for the transportation of passengers for hire, not including taxicabs or rented, leased or privately owned motor vehicles.

"Complications of Pregnancy" means conditions (when the pregnancy is not terminated) whose diagnoses are distinct from pregnancy but are adversely affected by pregnancy or are caused by pregnancy. These conditions include acute nephritis, nephrosis, cardiac decompensation, missed abortion and similar medical and surgical conditions of comparable severity. Complications of Pregnancy also include non-elective cesarean section, ectopic pregnancy which is terminated and spontaneous termination of pregnancy, which occurs during a period of gestation in which a viable birth is not possible.

Complications of Pregnancy does not include false labor, occasional spotting, Physician-prescribed rest during the period of pregnancy, morning sickness, hyperemesis gravidarum, preeclampsia and similar conditions associated with the management of a difficult pregnancy

not constituting a nosologically distinct complication of pregnancy.

Company means United States Fire Insurance

Covered Trip means scheduled trips, tours or Cruises for which (a) coverage is requested; and (b) the required premium is submitted prior to the Scheduled Departure Date.

Cruise means any prepaid sea arrangements.

Default means a material failure or inability to provide contracted services.

Dependent Child(ren) means Your children, including an unmarried child, stepchild, legally adopted child or foster child who is: (1) less than age 19 and primarily dependent on You for support and maintenance; or (2) who is at least age 19 but less than age 23 and who regularly attends an accredited school or college; and who is primarily dependent on You for support and maintenance. **Domestic Partner** means an opposite or same sex partner who, for at least 12 consecutive months, has resided with You and shared financial assets/obligations with You. Both You and the Domestic Partner must:

(1) intend to be life partners;

(2) be at least the age of consent in the state in which You both reside; and (3) be mentally competent to contract. Neither You nor the Domestic Partner can be related by blood to a degree of closeness that would prohibit a legal marriage, be married to anyone else, or have any other Domestic Partner. The Company may require proof of the Domestic Partner relationship in the form of a signed and completed affidavit of domestic partnership.

Economy Transportation means the lowest published available transportation rate for a ticket on a Common Carrier matching the original class of transportation that You purchased for Your Trip.

Excluded Country means one of the following countries from which Non-Medical Emergency Evacuations are not available such as Afghanistan, Chechnya, Democratic Republic of the Congo, Iran, Iraq, Israel West Bank, Israel Gaza Strip, Ivory Coast, North Korea, Somalia, Sudan, Syria, or any country subject to the administration and enforcement of U.S. economic embargoes and trade sanctions by the OFFICE OF FOREIGN ASSET CONTROLS (OFAC).

Family Member means any of the following: Your or Your Traveling Companion's legal spouse (or common-law spouse where legal), legal guardian or ward, son or

daughter (adopted, foster, step or in-law), brother or sister (includes step or in-law), parent (includes step or in-law), grandparent (includes in-law), grandchild, aunt, uncle, niece or nephew or Domestic Partner.

Hospital means (a) a place which is licensed or recognized as a general hospital by the proper authority of the state in which it is located; (b) a place operated for the care and treatment of resident inpatients with a registered graduate nurse (RN) always on duty and with a laboratory and X-ray facility; (c) a place recognized as a general hospital by the Joint Commission on the Accreditation of Hospitals; (d) other than a residence, a place where treatment in a Hyperbaric chamber can be received. Not included is a hospital or institution licensed or used principally: (1) for the treatment or care of drug addicts or alcoholics; or (2) as a clinic continued or extended care facility, skilled nursing facility, convalescent home, rest home, nursing home or home for the aged.

Inclement Weather means any weather condition that delays the scheduled arrival or departure of a Common Carrier.

Injury or Injuries means bodily harm and/or decompression illness caused by an Accident which: 1) occurs while Your coverage is in effect under the Policy; and 2) requires examination and treatment by a Legally Qualified Physician. The Injury must be the direct cause of loss and must be independent of all other causes and must not be caused by, or result from, Sickness.

Insured means a person(s) who is booked to travel on a Trip, completes the enrollment form and for whom the required premium is paid, also referred to as You and Your.

Intoxicated mean a blood alcohol level that equals or exceeds the legal limit for operating a motor vehicle in the state or jurisdiction where You are located at the time of an incident.

Legally Qualified Physician means a physician: (a) other than You, a Traveling Companion or a Family Member; (b) practicing within the scope of his or her license; and (c) recognized as a physician in the place where the services are rendered.

Maximum Benefit Amount means the maximum amount payable for coverage provided to You as shown in the Schedule of Benefits.

Medical Treatment means examination and treatment by a Legally Qualified Physician for a condition which first manifested itself, worsened or became acute or had symptoms which would have prompted reasonable

person to seek diagnosis, care or treatment.

Medically Necessary means a service which is appropriate and consistent with the treatment of the condition in accordance with accepted standards of community practice.

Natural Disaster means a flood, hurricane, tornado, earthquake, mudslide, tsunami, avalanche, landslide, volcanic eruption, fire, wildfire or blizzard that is due to natural causes.

Payments or Deposits means the cash, check, or credit card amounts actually paid or used for Your Trip. Certificates, vouchers, discounts, credits, frequent traveler or frequent flyer rewards, miles or points applied (in part or in full) towards the cost of Your Travel Arrangements are not Payments or Deposits as defined herein.

Pre-existing Condition means any Injury, Sickness or condition (including any condition from which death ensues) of You, or Traveling Companion, or Your and/or Traveling Companion's Family Member or Your Business Partner for which within the 180 day period prior to the Effective Date of Your Trip Cancellation coverage under the policy which (a) manifested itself, became acute or exhibited symptoms which would have caused one to seek diagnosis, care or treatment; (b) required taking prescribed drugs or medicine, unless the condition for which the prescribed drug or medicine is taken remains controlled without any change in the required prescription; or (c) required Medical Treatment or treatment was recommended by a Legally Qualified Physician.

Prepaid means Payments or Deposits paid by You to a Travel Supplier for Travel Arrangements for Your Trip prior to Your actual or Scheduled Departure Date. Payments or Deposits for shore excursions, theater, concert or event tickets or fees, or sightseeing, if such arrangements are made during Your Trip and are to be used prior to the Scheduled Return Date of Your Trip, are not considered Prepaid as defined herein.

Published Penalties means any additional published cancellation penalties levied by Your travel agency or travel supplier that apply to all clients of the travel agency or travel supplier and can be documented at time of Your purchase of Travel Arrangements from Your travel agency. **Scheduled Departure Date** means the date on which You are originally scheduled to leave on Your Trip.

Scheduled Return Date means the date on which You are originally scheduled to return to the point of origin or the

original final destination of Your Trip.

Sickness means an illness or disease of the body which: 1) requires examination and treatment by a Legally Qualified Physician, and 2) commences while Your coverage is in effect. An illness or disease of the body which first manifests itself and then worsens or becomes acute prior to the Effective Date of Your coverage is not a Sickness and is considered a Pre-Existing Condition as defined herein and is not covered by the Policy.

Strike means any labor disagreement resulting in a stoppage of work: (a) as a result of a combined effort of workers which was unannounced and unpublished at the time travel services were purchased; and (b) which interferes with the normal departure and arrival of a Common Carrier.

Terrorist Incident means an act of violence, that is deemed terrorism by the United States Government other than civil disorder or riot (that is not an act of war, declared or undeclared) that results in loss of life or major damage to property, by any person acting alone or in association with other persons on behalf of or in connection with any organization of foreign government which is generally recognized as having the intent to overthrow or influence the control of any other foreign government. The Terrorist Incident must be documented in a Travel Warning issued by the United States' Department of State advising Americans to avoid that certain country.

Third Party means a person or entity other than You or the Company.

Transportation Expense means the cost of Medically Necessary conveyance, personnel, and services or supplies.

Traveling Companion means a person or persons whose names appear with Yours on the same Travel Arrangements and who, during Your Trip, will accompany You.

Travel Supplier means any entity or organization that coordinates or supplies travel services for You.

Trip means a scheduled trip for which coverage for Travel Arrangements is requested and the premium is paid prior to Your actual or Scheduled Departure Date of Your Trip.

Us, We, Our means United States Fire Insurance Company.

Usual and Customary Charges means those comparable charges for similar treatment, services and supplies in the geographic area where treatment is performed.

SECTION III. INSURING PROVISIONS

Who Is Eligible For Coverage:

A citizen or resident of the United States of America who is booked to travel on Your Trip, completes the enrollment form and for whom the required premium is paid. Eligibility for purchase will be determined at time of claim. If it is determined that a person or Trip is not eligible for coverage, any claim for benefits will be denied and premium will be refunded.

When Coverage Begins – Coverage Effective Date:

Trip Cancellation: Coverage begins on the date and time at 12:01 a.m. on the day after the date the appropriate premium for this Certificate for Your Trip is received by the company. This is Your "Effective Date" and time for Trip Cancellation.

Travel Delay: Coverage begins after You have traveled 50 miles or more from home en route to join Your Trip. This is Your "Effective Date" and time for Travel Delay.

All Other Coverages: Coverage begins when You depart on the first Travel Arrangement (or alternate travel arrangement if You must use an alternate travel arrangement to reach Your Trip destination) for Your Trip. This is Your "Effective Date" and time for all other coverages, except Trip Cancellation and Travel Delay.

When Coverage Ends – Coverage Termination Date:

Trip Cancellation: Your coverage automatically ends on the earlier of: 1) 72 hours prior to the scheduled departure time on the Scheduled Departure Date of Your Trip or 2) on or before the final payment due date for Your Trip; or 3) the date and time You cancel Your Trip.

All Other Coverages: Your coverage automatically ends on the earlier of: 1) the date Your Trip is completed; 2) the Scheduled Return Date; 3) Your arrival at Your return destination on a round-trip, or the destination on a one-way trip; 4) cancellation of Your Trip covered by the Certificate. Termination of the Certificate will not affect a claim for loss that occurs after premium has been paid.

All coverages under the Certificate will be extended if Your entire Trip is covered by the Certificate and Your return is delayed due to unavoidable circumstances beyond Your control. If coverage is extended for the above reasons, coverage will end on the earlier of the date You reach Your originally scheduled return destination or 7 days after the Scheduled Return Date.

SECTION IV. GENERAL EXCLUSIONS

Benefits are not payable for any loss due to, arising or resulting from:

1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked to travel with You, while sane or insane;
2. an act of declared or undeclared war;
3. participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States, including the National Guard;
4. riding or driving in races, or speed or endurance competitions or events;
5. mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment);
6. participating in skydiving or parachuting, hang gliding or bungee cord jumping;
7. piloting or learning to pilot or acting as a member of the crew of any aircraft;
8. being Intoxicated as defined herein, or under the influence of any controlled substance unless as administered or prescribed by a Legally Qualified Physician;
9. the commission of or attempt to commit a felony or being engaged in an illegal occupation;
10. normal childbirth or pregnancy (except Complications of Pregnancy) or voluntarily induced abortion; dental treatment (except as coverage is otherwise specifically provided herein);
11. amounts which exceed the Maximum Benefit Amount for each coverage as shown in the Schedule of Benefits;
12. due to a Pre-Existing Condition, as defined in the Policy. The Pre-Existing Condition Limitation does not apply to the Emergency Medical Evacuation or return of remains coverage;
13. medical treatment during or arising from a Trip undertaken for the purpose or intent of securing medical treatment;
14. a mental or nervous condition, unless hospitalized for that condition while the Policy is in effect for You;
15. due to loss or damage (including death or injury) and any associated cost or expense resulting directly from

the discharge, explosion or use of any device, weapon or material employing or involving chemical, biological, radiological or similar agents, whether in time of peace or war, and regardless of who commits the act and regardless of any other sequence thereto.

PRE-EXISTING CONDITION EXCLUSION:

The Company will not pay for any expense as a result of any illness, disease, or other condition during the 180 day period immediately prior to the date Your coverage is effective for which You or Your Traveling Companion, Business Partner or Family Member scheduled or booked to travel with You: 1) received or received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care or treatment; or 2) took or received a prescription for drugs or medicine. Item (2) of this Exclusion does not apply to a condition which is treated or controlled solely through the taking of prescription drugs or medicine and remains treated or controlled without any adjustment or change in the required prescription throughout the 180 day period before coverage is effective under this Certificate.

Waiver of the Pre-Existing Condition Exclusion

The exclusion for Pre-Existing Condition will be waived provided:

- a) Your Payment or Deposit for this Certificate and enrollment form are received at or before the final Payment due date for Your Trip; and
- b) You insure all Prepaid Trip costs that are subject to cancellation penalties or restrictions; and
- c) You are not disabled from travel at the time Your premium is paid.

SECTION V. GENERAL PROVISIONS

Notice of Claim: Notice of claim must be reported within 20 days after a loss occurs or as soon as is reasonably possible. You or someone on Your behalf may give the notice. The notice should be given to Us or Our designated representative and should include sufficient information to identify You.

Claim Forms: When notice of claim is received by Us or Our designated representative, forms for filing proof of loss will be furnished. If these forms are not sent within 15 days, the proof of loss requirements can be met by You sending Us a written statement of what happened. This statement must be received within the time given for filing proof of loss.

Proof of Loss: Proof of loss must be provided within 90 days after the date of the loss or as soon as is reasonably possible. Proof must, however, be furnished no later than 12 months from the time it is otherwise required, except in the absence of legal capacity.

Time Payment of Claims: We, or Our designated representative, will pay the claim after receipt of acceptable proof of loss.

Payment of Claims: Benefits for loss of life will be paid to Your designated beneficiary. If a beneficiary is not otherwise designated by You, benefits for loss of life will be paid to the first of the following surviving preference beneficiaries:

- a) Your spouse;
- b) Your child or children jointly;
- c) Your parents jointly if both are living or the surviving parent if only one survives;
- d) Your brothers and sisters jointly; or
- e) Your estate.

All other Benefits will be paid directly to You, unless otherwise directed. Any accrued benefits unpaid at Your death will be paid to Your estate. If You have assigned Your benefits, We will honor the assignment if a signed copy has been filed with us. We are not responsible for the validity of any assignment. All or a portion of all benefits provided by the Certificate may, at Our option, be paid directly to the provider of the service(s) to You. All benefits not paid to the provider will be paid to You.

Subrogation: If the Company has made a payment for a loss under this Certificate, and the person to or for whom payment was made has a right to recover damages from the Third Party responsible for the loss, the Company will be subrogated to that right. You shall help the Company exercise the Company's rights in any reasonable way that the Company may request: nor do anything after the loss to prejudice the Company's rights; and in the event You recover damages from the Third Party responsible for the loss, You will hold the proceeds of the recover for the Company in trust and reimburse the Company to the extent of the Company's previous payment for the loss.

Physician Examination and Autopsy: The Company, at the expense of the Company, may have You examined when and as often as is reasonable while the claim is pending. The Company may have an autopsy done (at the expense of the Company) where it is not forbidden by law.

Legal Actions: All Certificate terms will be interpreted under the laws of the state in which the Policy was issued. No legal action may be brought to recover on the Certificate within 60 days after written Proof of Loss has been furnished. No legal action for a claim may be brought against Us after 3 years from the time written Proof of Loss is required to be furnished.

Concealment and Misrepresentation: The entire coverage will be void, if before, during or after a loss, any material fact or circumstance relating to this insurance or claim has been concealed or misrepresented.

Other Insurance with the Company: You may be covered under only one travel Certificate with the Company for each Trip. If You are covered under more than one such Certificate, You may select the coverage that is to remain in effect. In the event of death, the selection will be made by the beneficiary or estate. Premiums paid (less claims paid) will be refunded for the duplicate coverage that does not remain in effect.

Reductions in the Amount of Insurance: The applicable benefit amount will be reduced by the amount of benefits, if any, previously paid for any loss or damage under this Certificate for Your Trip.

SECTION VI. STATE ENDORSEMENTS

These Amendatory Endorsements are attached to and made a part of the Policy issued to the Group and Blanket Accident and Health Trust (the Policyholder).

The Amendatory Endorsements are attached to and made a part of the Certificate issued to the Insured. The provisions of the Amendatory Endorsements are effective on the Effective Date and will expire concurrently with the Certificate, unless otherwise terminated.

ARKANSAS

The Policy/Certificate are hereby amended for Arkansas as follows:

1. The **Legal Actions** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Legal Actions: All policy terms will be interpreted under the laws of the state in which the policy was issued. Legal action or suit for a claim may be brought against Us within the time allowed by law.

2. The **Subrogation** provision appearing in **SECTION V General Provisions** is amended to include this sentence which will appear as follows at the end of the provision:

The Company is entitled to recovery only after You have the Insured has been fully compensated for the loss sustained.

If there is a conflict between the Policy/Certificate and this Rider, the terms of this Endorsement will govern. T210-AE AR

COLORADO

This Amendatory Endorsement is attached to and made a part of the Policy and or Certificate issued to the Insured. The provisions of this Amendatory Endorsement are effective on the Effective Date and will expire concurrently with the Policy, unless otherwise terminated.

The DEFINITIONS section of the policy is amended to include the following:

Dependent means a spouse, a partner in a civil union, and unmarried child under nineteen years of age, an unmarried child who is a full-time student under twenty-four years of age and who is financially dependent upon the parent, and an unmarried child of any age who is medically certified as disabled and dependent upon the parent. "Dependent" shall include a designated beneficiary, as defined in section 15-22-103 (1), C.R.S., if an employer elects to cover a designated

beneficiary as a dependent.

If there is a conflict between the Policy and this Endorsement, the terms of this Endorsement will govern. All other terms and conditions of the policy remain unchanged. T210-AE-CO

CONNECTICUT

The Certificate is hereby amended for **Connecticut Residents** as follows:

1. The following is added to the **Face Page** of the Certificate:

Upon request by an Insured, the Master Group Policy, situated in Illinois, is available for examination.

2. The following Exclusion 4. in **SECTION IV GENERAL EXCLUSIONS** is deleted and replaced as follows:

4. no indemnity will be paid for loss caused by the voluntary use of any controlled substance as defined in Title II of the Comprehensive Drug Abuse Prevention and Control Act of 1970, as now or hereafter amended, unless as prescribed by the Insured's Legally Qualified Physician;

3. Exclusion 19. in **SECTION IV GENERAL EXCLUSIONS** referencing chemical, biological, radiological or similar agents is deleted in its entirety and will not appear.

4. The **Excess Insurance** provision in **SECTION V GENERAL PROVISIONS** is deleted and will not appear.

5. The **Subrogation** provision in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

Subrogation: If the Company has made a payment for a loss under this coverage, and the person to or for whom payment was made has a right to recover damages from the Third Party responsible for the loss, the Company will be subrogated to that right as permitted by law. You shall help the Company exercise the Company's rights in any reasonable way that the Company may request: nor do anything after the loss to prejudice the Company's rights: and in the event You recover damages from the Third Party responsible for the loss, You will hold the proceeds of the recover for the Company in trust and reimburse the Company to the extent of the Company's previous payment for the loss, as permitted by law.

6. The following is added to **SECTION V GENERAL PROVISIONS:**

Required Connecticut Statement regarding termination of Participating Organization or Master Group Policy: In the event of termination of the Participating Organization or the Master Group Policy, coverage issued under this Certificate for which the required premium payment has been paid prior to that termination date will continue until the end of Your Trip.

7. **SECTION VI COORDINATION OF BENEFITS** is deleted in its entirety and will not appear.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE CT

DISTRICT OF COLUMBIA

The Certificate is hereby amended for **District of Columbia** as follows:

1. The following will appear at the bottom of the Cover Page, directly above the **TABLE OF CONTENTS:**
LIMITED BENEFIT COVERAGE

2. **SECTION V GENERAL PROVISIONS** is amended to include the following provisions:

Fraud Warning as required for District of Columbia Residents: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant.

Required District of Columbia Statement regarding termination of Participating Organization or Master Group Policy: In the event of termination of the Participating Organization or the Master Group Policy, coverage issued under this Certificate for which the required premium payment has been paid prior to that termination date will continue until the end of Your Trip.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE DC

FLORIDA

The Policy/Certificate are hereby amended for **Florida Residents** as follows:

The **Legal Actions** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Legal Actions: No legal action may be brought to recover on the Policy until 60 days after the Company receives Proof of Loss. No legal action for a claim may be brought against Us more than 5 years after the time required by law for giving Proof of Loss. This 5 year time period is extended from the date Proof of Loss is furnished and the date the claim is denied in whole or in part.

If there is a conflict between the Policy/Certificate and this Rider, the terms of this Endorsement will govern. T210-AE-FL RESIDENTS ONLY

GEORGIA

The Policy/Certificate are hereby amended for **Georgia Residents** as follows:

The **Concealment and Misrepresentation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Concealment and Misrepresentation: The entire coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been concealed or misrepresented.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this **Georgia** Amendatory Endorsement will govern. T210-AE-GA

HAWAII

The Certificate is hereby amended for **Hawaii Residents** as follows:

The following is added to **SECTION V GENERAL PROVISIONS** as follows:

Representations: All statements made by the Insured are deemed representations and not warranties. No statement made by the Insured shall be used in any contest unless a copy of the instrument containing the statement is or has been furnished to the Insured or to the Insured's beneficiary, if any. A misrepresentation, unless it is made with actual intent to deceive or unless

12 T210-CER

it materially affects the acceptance of the risk assumed by the Company, shall not prevent a recovery under the Certificate.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE-HI

IDAHO

The Policy/Certificate are hereby amended for **Idaho** as follows:

1. The following is added at the bottom of **SECTION V General Provisions:** **Contact Information for the Idaho Department of Insurance:**

Idaho Department of Insurance
Consumer Affairs
700 W. State Street, 3rd Floor
PO Box 83720
Boise, ID 83720-0043

1-800-721-3272 or 208-334-4250 or www.DOI.Idaho.gov

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE-ID

ILLINOIS

The Policy/Certificate are hereby amended for **Illinois** as follows:

A. Item b.(i) under "**Other Covered Reasons**" in both **TRIP CANCELLATION** and **TRIP INTERRUPTION** appearing in **SECTION I COVERAGES** is deleted and replaced as follows:

(i) the building structure itself is unstable and there is a risk of collapse;

B. Item 1. in the **Injury** definition in both **TRIP CANCELLATION** and **INTERRUPTION DUE TO YOUR INABILITY TO DIVE** and **LOST DIVING DAYS** appearing in **SECTION I COVERAGES** is deleted and replaced as follows:

1. is direct and independent of disease or bodily infirmity;

C. Item B. in the Exclusions in **TRIP CANCELLATION** and **INTERRUPTION DUE TO YOUR INABILITY TO DIVE** is deleted and replaced as follows:

B. The Company will not be liable for claims, under the Coverage Part B, directly arising from any hazardous pursuit or occupation or flying except while flying as a passenger in a fully-licensed multi-engine passenger-carrying aircraft.

D. The last sentence in the definition of "**Injury**" or "**Injuries**" appearing in **SECTION II DEFINITIONS** is deleted and replaced as follows:
The Injury must be the direct cause of loss and must be independent of disease or bodily infirmity and must not be caused by, or result from, Sickness.

E. The definition of "**Complications of Pregnancy**" appearing in **SECTION II DEFINITIONS** is deleted and replaced as follows:
"**Complications of Pregnancy**" means conditions (when the pregnancy is not terminated) whose diagnoses are distinct from pregnancy but are adversely affected by pregnancy or are caused by pregnancy. These conditions include acute nephritis, nephrosis, cardiac decompensation, hyperemesis gravidarum, preeclampsia, missed abortion and similar medical and surgical conditions of comparable severity. Complications of Pregnancy also include nonelective cesarean section, ectopic pregnancy which is terminated and spontaneous termination of pregnancy, which occurs during a period of gestation in which a viable birth is not possible.

Complications of Pregnancy does not include false labor, occasional spotting, Physician-prescribed rest during the period of pregnancy, morning sickness and similar conditions associated with the management of a difficult pregnancy not constituting a nosologically distinct complication of pregnancy.

F. Item 1) in the definition of "**Pre-Existing Condition**" appearing in **SECTION II DEFINITIONS** is deleted and replaced as follows:
1) received or received a recommendation for a test, examination, or medical treatment for a condition which manifested itself, worsened or became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care or treatment;

G. Item 1) in the Pre-Existing Condition Exclusion appearing in **SECTION IV General Exclusions** is deleted and replaced as follows:

1) received or received a recommendation for a test, examination, or medical treatment for a condition which manifested itself, worsened or became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care or treatment;

H. The **Time of Payment of Claims** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Time of Payment of Claims: We, or Our designated representative, will pay the claim within 30 days after receipt of acceptable proof of loss. Failure to pay within such period shall entitle the Insured to interest at the rate of 9% per annum from the 30th day after receipt of acceptable proof of loss to the date of late payment, provided that interest amounting to less than one dollar need not be paid. T210-AE IL

LOUISIANA

The Policy/Certificate are hereby amended for **Louisiana** as follows:

1. The **Time of Payment of Claims** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Time of Payment of Claims: We, or Our designated representative, will pay the claim within 30 days after receipt of acceptable proof of loss.

2. The **Legal Actions** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Legal Actions: No legal action for a claim can be brought against the Company until 45 days after the Company receives proof of loss. No legal action for a claim can be brought against the Company more than 3 years after the time required for giving proof of loss. This 3-year time period is extended from the date proof of loss is filed and the date the claim is denied in whole or in part.

3. The **Concealment and Misrepresentation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Concealment and Misrepresentation: The entire coverage will be void, if when applying for coverage, You the Insured made a fraudulent statement or misrepresentation with the intent to deceive. Fraud or misrepresentation with

the intent to deceive after coverage is in force is grounds for cancellation and grounds to deny coverage for benefits related to such fraud, concealment, or misrepresentation. Coverage for other benefits will continue until the cancellation is effective.

4. The **Subrogation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

Subrogation: If the Company make any payment under this coverage and the person to or for whom payment is made has a right to recover damaged from another, the Company shall be subrogated to that right. However, the Company's right to recover is subordinate to Your the Insured's right to be fully compensated.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE LA

MARYLAND

The Policy/Certificate are hereby amended for **Maryland** as follows:

1. On the **Cover Page**, the last sentence in the third paragraph indicating "When so returned, the coverage under this Certificate is void from the beginning" is deleted and will not appear.
2. The **Concealment and Misrepresentation** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:
Concealment and Misrepresentation: The entire coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been concealed or misrepresented.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this **Maryland** Amendatory Endorsement will govern. T210-AE MD

MAINE

The Certificate is hereby amended for **Maine Residents** as follows:

1. The references to \$1,000 within the Maximum Benefit Amount/Principal Sum ranges in the **SCHEDULE OF**

BENEFITS for Accidental Death and Dismemberment, 24-Hour (Other than Air Flight), 24-Hour (Other than Common Carrier), Air Flight Only and Common Carrier Only are deleted and replaced with \$2,000.

2. The bottom three Types of Losses in **24-HOUR ACCIDENTAL DEATH AND DISMEMBERMENT** are deleted and replaced as follows:

Loss of thumb and index finger of the same hand
100% of Principal Sum
Loss of Speech
100% of Principal Sum
Loss of Hearing One Ear Both Ears One Ear 50% of Principal Sum
100% of Principal Sum

3. The definition of **Actual Cash Value** appearing in **SECTION II DEFINITIONS** is deleted and replaced as follows:

"Actual Cash Value" means the replacement cost of an insured item of property at the time of loss, less the value of Physical Depreciation as to the item damaged. As used in this definition, Physical Depreciation means a value as determined according to standard business practices.

4. The **Concealment and Misrepresentation** provision in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

Concealment and Misrepresentation: The entire coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been fraudulent or materially misrepresented. Notice of cancellation of the entire coverage will be delivered to the Insured at the Insured's last known address, and cancellation shall become effective 10 days after receipt by the Insured.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE ME

MINNESOTA

The Certificate is hereby amended for **Minnesota Residents** as follows:

1. The third paragraph of the **Face Page** is deleted and replaced as follows:

Insurance is provided by a Group Policy situated in a state other than Minnesota. Certificates delivered to residents of Minnesota are subject to the terms of the Certificate and this Minnesota Amendatory Endorsement and not the Group Policy.

2. All references to “**Confirmation of Benefits**” are hereby deleted and will not apply.
3. The following is added to appear as General Exclusion 31. or will appear as the last numbered Exclusion in **SECTION IV GENERAL EXCLUSIONS**:
31. Air, water or other pollution, or threat of a pollutant release;
4. The **Time of Payment of Claims and Concealment and Misrepresentation** provisions in **SECTION V GENERAL PROVISIONS** are deleted and replaced as follows:
Time of Payment of Claims: We, or Our designated representative, will pay the claim within five business days after receipt of acceptable proof of loss.
Concealment and Misrepresentation: The entire coverage will be void, if before, during or after a loss, any material fact or circumstance relating to this insurance was orally misrepresented or misrepresented in writing with intent to deceive and defraud, or the misrepresentation increases the risk of loss.
5. The following is added as the last sentence in the **Subrogation** provision in **SECTION V GENERAL PROVISIONS**:
The Company may not subrogate itself to the rights of an Insured to proceed against another person if that other person is an Insured by the Company for the same loss.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.
T210-AE MN

NEBRASKA

The Policy/Certificate are hereby amended for **Nebraska** as follows:

- A. Item 1. in the definition of **Pre-Existing Condition** appearing in **SECTION II DEFINITIONS** is deleted and replaced as follows:

1) received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute or exhibited a subjective indication of a disease or a change in condition as perceived by You which would have prompted a reasonable person to seek diagnosis, care or treatment;

- B. In Exclusion 4. appearing in **SECTION IV GENERAL EXCLUSIONS**, the reference to “races” is changed to “organized races”.

- C. In Exclusion 7. appearing in **SECTION IV GENERAL EXCLUSIONS**, the reference to “any race” is changed to “any organized race”.

- D. Item 1. in the **PRE-EXISTING CONDITION EXCLUSION** provision appearing in **SECTION IV GENERAL EXCLUSIONS** is deleted and replaced as follows:

1) received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute or exhibited a subjective indication of a disease or a change in condition as perceived by You which would have prompted a reasonable person to seek diagnosis, care or treatment;

- E. The **Time of Payment of Claims** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

Time of Payment of Claims: We, or Our designated representative, will pay the claim immediately (or within 30 days) after receipt of acceptable proof of loss.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.
T210-AE NE

NEVADA

The Policy is hereby amended for **Nevada** as follows:

1. **SECTION V TERMINATION OF MASTER POLICY** is deleted and replaced as follows:
If the Policy has been in effect for less than 70 days, the Policyholder or the Company may terminate the Master Policy by giving 31 days advance written notice to the other party. Termination is without prejudice to any claims that exist on

such date.

If the Policy has been in effect for 70 days or more, the Company may terminate the Master Policy before the expiration of the agreed term for any one of the following grounds:

- (a) failure to pay premium when due;
- (b) conviction of the Insured of a crime arising out of acts increasing the hazard insured against;
- (c) discovery of fraud or material misrepresentation in the obtaining of the Master Policy or in the presentation of a claim thereunder;
- (d) discovery of an act of omission or a violation of any condition of the Master Policy.

If there is a conflict between the Policy and this Endorsement, the terms of this Endorsement will govern.
T210-AE NV

OHIO

The Certificate is hereby amended for **Ohio** as follows:

- A. The following statement is added to the **Face Page** of the Certificate:

WARNING: Any person who knowingly, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

- B. The **Who is Eligible For Coverage** provision appearing **SECTION III INSURING PROVISIONS** is deleted and replaced as follows:

Who Is Eligible For Coverage:

A citizen or resident of the United States of America who is booked for travel on Your Trip, completes the enrollment form and for whom the required premium payment is paid.

- C. The **Excess Insurance** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and will not appear.

- D. **SECTION V GENERAL PROVISIONS** is amended to include the following provision at the end:

Required Ohio Statement regarding termination of Participating Organization or Master Group Policy:

In the event of termination of the Participating Organization or the Master Group Policy, coverage issued under this Certificate for which the required premium payment has been paid prior to that termination date will continue until the end of Your Trip.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.
T210-AE OH

OKLAHOMA

The Policy/Certificate are hereby amended for **Oklahoma** as follows:

1. The third paragraph on the **Face Page** is deleted and replaced as follows:
Insurance provided by this Certificate is subject to all the terms and conditions of the Group Policy, situated in a state other than Oklahoma. Certificates delivered to residents of Oklahoma are subject to the terms of this Certificate and not the Group Policy.
2. The following statement is added to the **Face Page** of the Certificate:
WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information, is guilty of a felony.
3. Exclusion 2. pertaining to war appearing in **SECTION IV General Exclusions** is deleted and replaced as follows:
 2. war or any act of war (whether declared or undeclared) while serving in the military or an auxiliary unit attached to the military or working in an area of war whether voluntarily or as required by an employer.
4. The last sentence in the **Medically Fit to Travel Exclusion** provision appearing in **SECTION IV General Exclusions** is deleted and replaced as follows:
If Coverage for a Trip is purchased and it is later determined that You, Family Member booked to travel with You were not Medically Fit to Travel, as defined in this Certificate Plan, at the time of purchase of

Coverage for a Trip, the Coverage is cancelled and premium paid will be returned.

5. The **Payment of Claims** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:
If any benefit is payable to: (a) an Insured who is a minor or otherwise not able to give a valid release; or (b) the Insured's estate, We may pay up to \$1,000 to the Insured's beneficiary or any relative whom We find entitled to the payment. Any payment made in good faith shall fully discharge Us to any party to the extent of such payment.
6. The **Concealment and Misrepresentation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:
Concealment and Misrepresentation: The entire coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been concealed or misrepresented.
7. **SECTION V General Provisions** is amended to include the following provisions:
Conformity with Oklahoma statutes: The provisions of this Certificate conform to the requirements of Oklahoma law and this Certificate controls over any conflicting statutes of any state in which You reside on or after the effective date of this Certificate.
Required Oklahoma Statement regarding premium: The exact amount of premium will be determined upon purchase of the coverage under this Certificate, and the basis and rates upon which the premium will be the determined are the plan design, Trip cost and age of the Insured. The average per Trip premium is \$39.49 USD.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Oklahoma Endorsement will govern. T210-AE OK

RHODE ISLAND

The Certificate is hereby amended for **Rhode Island** as follows:

1. The definition of **Family Member** in **SECTION II DEFINITIONS** is deleted and replaced as follows:
"Family Member" means any of the following: Your legal

spouse (or common-law spouse where legal), legal guardian or ward, son or daughter (adopted, foster, step or in-law), brother or sister (includes step or in-law), parent (includes step or in-law), grandparent (includes in-law), grandchild, aunt, uncle, niece or nephew, a person who is a party to a civil union with You as Your dependent and spouse.

2. The **Time of Payment of Claims** provision in **SECTION V GENERAL PROVISIONS** are deleted and replaced as follows:
Time of Payment of Claims: We, or Our designated representative, will pay the claim within 60 days after receipt of acceptable proof of loss.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.
T210-AE RI

SOUTH CAROLINA

The Certificate is hereby amended for **South Carolina** as follows:

1. The **Payment of Claims, Physical Examination and Autopsy and Legal Actions** provisions in **SECTION V GENERAL PROVISIONS** are deleted and replaced as follows:
Payment of Claims: Benefits will be paid to the Insured. Loss of Life benefits are payable in accordance with the beneficiary designation in effect at the time of payment. If none is then in effect, the benefits will be paid to the Insured's estate. Any other benefits unpaid at death may be paid, at the Company's option, either to the Insured's beneficiary or estate.
Physical Examination and Autopsy: The Company at its own expense may have the Insured examined as often as reasonably necessary while a claim is pending and in cases of death of the Insured the Company at its own expense also may have an autopsy performed during the period of contestability unless prohibited by law. The autopsy must be performed in South Carolina.
Legal Actions: No legal action may be brought to recover on this Certificate within sixty days after written proof of loss has been given as required by this Certificate. No such action may be brought after six years from the time written proof of loss is required to be given.

2. The following provision is added as the last provision in **SECTION V GENERAL PROVISIONS**:

Change of Beneficiary: The Insured can change the beneficiary at any time by giving the Company written notice. The beneficiary's consent is not required for this or any other change in the Certificate, unless the designation of the beneficiary is irrevocable.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE SC

SOUTH DAKOTA

The Policy/Certificate are hereby amended for **South Dakota** as follows:

1. The following Exclusion 4. appearing in **SECTION IV GENERAL EXCLUSIONS** is deleted in its entirety:

4. being intoxicated as defined herein, or under the influence of any controlled substance unless administered or prescribed by a Legally Qualified Physician";

2. Exclusion 10. appearing in **SECTION IV GENERAL EXCLUSIONS** is deleted and replaced as follows:

10. any amount paid under any Worker's Compensation, Disability Benefit or similar law;

3. The last sentence of the **Legal Actions** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

No legal action for a claim may be brought against Us after 6 years from the time written Proof of Loss is required to be furnished.

If there is a conflict between the Policy/Certificate and this Rider, the terms of this Endorsement will govern. T210-AE SD

UTAH

The Policy/Certificate are hereby amended for Utah as follows:

1. The third paragraph of the **Exposure and Disappearance** provision in **[[24-HOUR] [24-HOUR OTHER THAN AIR FLIGHT] [24-HOUR OTHER THAN COMMON CARRIER] ACCIDENTAL DEATH AND DISMEMBERMENT]** and **[AIR**

FLIGHT ONLY][ACCIDENTAL DEATH AND DISMEMBERMENT] and the second paragraph of the **Exposure and Disappearance** provision in **[[COMMON CARRIER] ACCIDENTAL DEATH AND DISMEMBERMENT]** appearing in **SECTION I COVERAGES** is deleted and replaced as follows:

If, while insured under this Coverage, You are in an Accident resulting in the disappearance, sinking or damaging of an air or water conveyance on which You are covered by this Coverage, it will be presumed, unless there is evidence to the contrary, that You suffered loss of life as a result of those Injuries.]

2. The definition of **Family Member** appearing in **SECTION [II] DEFINITIONS** is amended to include a child placed for adoption with the Insured.

3. The definition of **Complications of Pregnancy** appearing **SECTION [II] DEFINITIONS** is deleted and replaced as follows:

["Complications of Pregnancy" means diseases or conditions the diagnoses of which are distinct from pregnancy but are adversely affected or caused by pregnancy and not associated with a normal pregnancy. These conditions include acute nephritis, nephrosis, cardiac decompensation, ectopic pregnancy which is terminated, a spontaneous termination of pregnancy, which occurs during a period of gestation in which a viable birth is not possible, puerperal infection, eclampsia, pre-eclampsia and toxemia.

Complications of Pregnancy does not include false labor, occasional spotting, Physician-prescribed rest during the period of pregnancy, morning sickness and similar conditions associated with the management of a difficult pregnancy.]

4. The **Proof of Loss** provision appearing in **SECTION [V] GENERAL PROVISIONS** is amended to include the following sentence at the end of the provision:

Failure to give notice or file proof of loss does not bar recovery under the Certificate if the Company fails to show that it was prejudiced by the failure to provide proof in a timely manner.

5. The **Time of Payment of Claims** provision appearing in **SECTION [V] GENERAL PROVISIONS** is deleted and replaced as follows:

Time of Payment of Claims: We, or Our designated representative, will pay the claim within 30 days after receipt of acceptable proof of loss.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE UT

The Policy/Certificate are hereby amended for Utah as follows:

1. The definition of **Hospital** appearing in **SECTION [II] DEFINITIONS** is deleted and replaced as follows:

["Hospital" means (a facility that is licensed and operating within the scope of such license. This definition may not preclude the requirement of medical necessity of hospital confinement or other treatment.]

2. The **Excess Insurance** provision appearing in **SECTION [V] GENERAL PROVISIONS** is deleted.

3. The **SECTION [VI] COORDINATION OF BENEFITS** is deleted.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE UT3

VERMONT AMENDATORY ENDORSEMENT

The Policy/Certificate are hereby amended for **Vermont** as follows:

A. The references to "Usual and Customary" are replaced by **"Reasonable and Necessary"**.

B. The definition of **"Usual and Customary"** appearing in **SECTION II DEFINITIONS** will now appear as the definition of **"Reasonable and Necessary"**.

C. The following exclusions appearing in **SECTION IV GENERAL EXCLUSIONS** are deleted and/or deleted and replaced as follows:

4. riding or driving in races, or speed or endurance competitions or events, when racing in a professional capacity;
5. deleted in its entirety (relating to mountaineering);

7. participating in [bodily contact sports] [parachuting [except parasailing]] [extreme skiing, skiing outside marked trails or heli-skiing] [any race in a professional capacity] [speed contests [not including any of the regatta races]] [spelunking or caving];

25. deleted in its entirety (relating to device, weapon, material employing chemical, biological, radiological).

D. The Time of Payment of Claims provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

Time of Payment of Claims: We, or Our designated representative, after settlement has been agreed upon, will pay the claim in the agreed amount within 10 working days.

E. The last sentence in the Physician Examination and Autopsy provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

The Company may have an autopsy done (at the expense of the Company) unless the law or Your religion forbids it.

F. The following is added as the last sentence in the Legal Actions provision appearing in **SECTION V GENERAL PROVISIONS**:

However, Your right to bring legal action against Us is not conditioned upon Your compliance with the provisions of any appraisal condition.

G. SECTION V GENERAL PROVISIONS is amended to include the following provision at the end of that section: **Vermont law regarding civil unions:** Vermont law requires that insurance policies and certificates offered to married persons and their families be made available to parties to a civil union and their families. In order to receive benefits in accordance with Vermont law regarding civil unions, the civil union must be established in the state of Vermont according to Vermont law. It is understood that definitions and provisions within this Certificate designating Insured, Eligible Person, Family Member, You/and or Your and another other certificate definitions and provisions designating an Insured under this Certificate are amended, whenever appearing, where terms denoting a marital relationship or family relationship arising out of a marriage are used to indicate parties to a civil union and their families under Vermont law.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.
T210-AE VT

WYOMING

The Certificate is hereby amended for Wyoming as follows:

1. In the definition of **Pre-Existing Condition** appearing in **SECTION II DEFINITIONS**, Item 1) is deleted and replaced as follows:
1) received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute, resulting in actual diagnosis, care or treatment received;
2. In the **Pre-Existing Condition Exclusion** provision appearing in **SECTION IV GENERAL EXCLUSIONS**, Item 1) is deleted and replaced as follows:
1) received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute, resulting in actual diagnosis, care or treatment received;

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.
T210-AE WY

Signed for **United States Fire Insurance Company** By:



Marc J. Adeo
Chairman and CEO

James Kraus
Secretary

When used throughout this document "The Company", "Our", "We", or "Us" means:

United States Fire Insurance Company

GRIEVANCE PROCEDURES

When you submit a claim and that claim is denied, we will provide a written statement containing the reasons for the Adverse Determination. You have the right to request a review of any Company decision or action pertaining to our contractual relationship and to appeal any adverse claim determination we've made by filing a Grievance. These procedures have been developed to ensure a full investigation of a Grievance through a formal process.

DEFINITIONS

A "Grievance" is a written complaint requesting a change to a previous claim decision, claims payment, the handling or reimbursement of health care services, or other matters pertaining to your coverage and our contractual relationship.

An "Adverse Determination" is a determination by the Company or its designated utilization review organization that (i) a service, treatment, drug, or device, is experimental, investigational, specifically limited or excluded by your coverage; or (ii) a facility admission, the availability of care, continued stay or other health care services proposed or furnished have been reviewed and, based upon the information provided, does not meet the contractual requirements for medical necessity, appropriateness, health care setting, level of care or effectiveness and therefore, the benefit coverage is denied, reduced or terminated in whole or in part.

INFORMAL GRIEVANCE PROCEDURE

You, your authorized representative, or a provider acting on your behalf may submit an oral complaint to us within 60- days after an event that causes a dispute. Telephoning allows you to discuss your complaint or concerns and gives us the opportunity to immediately resolve the problem.

If we don't have all the information necessary to review

your complaint, we will request any additional information within 5 business days of receiving your complaint. After we receive all the necessary information, we will provide you, your authorized representative, or a provider acting on your behalf with our written decision within 30-days after receiving the complaint and all necessary information. If the problem cannot be resolved in this manner, you still have the right to submit a written request for the complaint to be reviewed through the Formal Grievance Procedure, as outlined below.

FORMAL GRIEVANCE PROCEDURE

A formal Grievance may be submitted by you, your authorized representative, or in the event of an Adverse Determination, by a provider acting on your behalf.

If you file a formal Grievance, you will have the opportunity to submit written comments, documents, records and other information you feel are relevant to the Grievance, regardless of whether those materials were considered in the initial Adverse Determination.

First Level Review

Within 3 working business days after receiving the Grievance, we must acknowledge the Grievance and provide you, your authorized representative or a provider with the name, address, and telephone number of the coordinator handling the Grievance and information on how to submit written material. The person(s) who reviews the Grievance will not be the same person(s) who made the initial Adverse Determination. During the review, all information, documents, and other materials submitted relating to the claim will be considered, regardless of whether they were considered in making the previous claim decision. The Insured will not be allowed to attend, or have a representative attend, a First Level Review. The Insured may, however, submit written material for consideration by the reviewer(s).

GRIEVANCE

When the Grievance is based in whole or in part on a medical judgment, the review will be conducted by, or in consultation with, a medical doctor with appropriate

training and expertise to evaluate the matter.

Following our review of your Grievance, we must issue a written decision to you and, if applicable, to your representative or provider, within 20-days after receiving the Grievance. The written decision must include:

- (1) The name(s), title(s) and professional qualifications of any person(s) participating in the First Level Review process.
- (2) A statement of the reviewer's understanding of the Grievance.
- (3) The specific reason(s) for the reviewer's decision in clear terms and the contractual basis or medical rationale used as the basis for the decision in sufficient detail for the Insured to respond further to our position.
- (4) A reference to the evidence or documentation used as the basis for the decision.
- (5) If the claim denial is based on medical necessity, experimental treatment or similar exclusion, instructions for requesting an explanation of the scientific or clinical rationale used to make the determination.
- (6) A statement advising you of your right to request a Second Level Review, if applicable, and a description of the procedure and timeframes for requesting a Second Level Review.

Second Level Review

The Second Level Review process is available if you are not satisfied with the outcome of the First level Review for an Adverse Determination. Within ten business days after receiving a request for a Second Level Review, we will advise you of the following:

- (1) the name, address, and telephone number of a person designated to coordinate the Grievance review for the Company;
- (2) a statement of your rights, including the right to:
 - ❖ attend the Second Level Review
 - ❖ present his/her case to the review panel;
 - ❖ submit supporting materials before and at the review meeting;
 - ❖ ask questions of any member of the review panel;
 - ❖ be assisted or represented by a person of

his/her choice, including a provider, family member, employer representative, or attorney.

- ❖ request and receive from us free of charge, copies of all relevant documents, records and other information that is not confidential or privileged that were considered in making the Adverse Determination.

We must convene a review panel and hold a review meeting within 45-days after receiving a request for a Second Level Review. We will notify you in writing of the meeting date at least 15-days prior to the date. The review meeting will be held during regular business hours at a location reasonable accessible to you. In cases where a face-to-face meeting is not practical for geographic reasons, we will offer you the opportunity to communicate with the review panel at our expense by conference call or other appropriate technology. Your right to a full review may not be conditioned on whether or not you appear at the meeting.

If you choose to be represented by an attorney, we may also be represented by an attorney. If we choose to have an attorney present to represent our interests, we will notify you at least 15 working days in advance of the review that an attorney will be present and that you may wish to obtain legal representation of your own.

The panel must be comprised of persons who:

- (1) were not previously involved in any matter giving rise to the Second Level Review;
- (2) are not employees of the Company or Utilization Review Organization; and
- (3) do not have a financial interest in the outcome of the review.

A person previously involved in the Grievance may appear before the panel to present information or answer questions.

All persons reviewing a Second Level Grievance involving a Utilization Review non-certification or a clinical issue will be providers who have appropriate expertise, including at least one clinical peer. If we use a clinical peer on an appeal of a Utilization Review non-certification or on a First Level Review, we may use one of our employees on the Second Level Review panel if the panel is comprised

of 3 or more persons.

GRIEVANCE

We must issue a written decision to you and, if applicable, to your representative or provider, within 10 business days after completing the review meeting. The decision must include:

- (1) the name(s), title(s) and qualifying credentials of the members of the review panel;
- (2) a statement of the review panel's understanding of the nature of the Grievance and all pertinent facts;
- (3) the review panel's recommendation to the Company and the rationale behind the recommendation;
- (4) a description of, or reference to, the evidence or documentation considered by the review panel in making the recommendation;
- (5) in the review of a Utilization Review non-certification or other clinical matter, a written statement of the clinical rationale, including the clinical review criteria, that was used by the review panel to make the determination;
- (6) the rationale for the Company's decision if it differs from the review panel's recommendation;
- (7) a statement that the decision is the Company's final determination in the matter;
- (8) notice of the availability of the Commissioner's office for assistance, including the telephone number and address of the Commissioner's office.

EXPEDITED REVIEW

You are eligible for an expedited review when the timeframes for an Informal, formal First Level review or Second Level review would reasonably appear to seriously jeopardize your life or health, or your ability to regain maximum function. An expedited review is also available for all Grievances concerning an admission, availability of care, continued stay or health care service for a person who has received emergency services, but who has not been discharged from a facility.

A request for an expedited review may be submitted orally or in writing. An expedited review must be evaluated by an

appropriate clinical peer in the same or similar specialty as would typically manage the case being reviewed. If we don't have the information necessary to decide an appeal, we will send you notification of precisely what is required within 24- hours of our receipt of your Grievance. All necessary information, including our decision, will be transmitted by telephone, facsimile, or the most expeditious method available. Provided we have enough information to make a decision, you, your authorized representative, or a provider acting on your behalf will be notified of the determination as

expeditiously as the medical condition requires, but in no event more than 72-hours after the review has commenced. Written confirmation of our decision will be provided within 2 working business days of the decision and will contain the same items described in the written decision requirements for First Level reviews.

If the expedited review does not resolve the situation, you, your representative or a provider acting on your behalf may submit a written Grievance.

We will not provide an expedited review for retrospective reviews of Adverse Determinations

When used throughout this document "The Company", "Our", "We", or "Us" means: **United States Fire Insurance Company**

PRIVACY POLICY AND PRACTICES

The Company values your business and your trust. In order to administer insurance policies and provide you with effective customer service, we must collect certain information about our customers. We want you to know that we are committed to protecting your private information and we will comply with all federal and state privacy laws. Below is a Privacy Notice describing our policy regarding the collection and disclosure of personal information. Please review this Notice and keep a copy of it with your records.

Your Privacy is Our Concern

When you apply to The Company for insurance or make a claim against a policy written by The Company, you disclose information about yourself to us. There are legal requirements governing the collection, use, and disclosure of such information. The Company maintains physical, electronic, and procedural safeguards that comply with state and federal regulations to guard your personal information. We also limit employee access to personally identifiable information to those with a business reason for knowing such information. The Company instructs our employees as to the importance of the confidentiality of personal information, and takes measures to enforce employee privacy responsibilities.

What kind of information do we collect about you and from whom?

We obtain most of our information from you. The application or claim form you complete, as well as any additional information you provide, generally gives us most of the information we need to know. Sometimes we may contact you by phone or mail to obtain additional information. We may use information about you from other transactions with us, our affiliates, or others. Depending on the nature of your insurance transaction, we may need additional information about you or other individuals proposed for coverage. We may obtain the additional information we need from third parties, such as other insurance companies or agents, government agencies, medical personnel, the state motor vehicle department, information clearinghouses, credit reporting agencies, courts, or public records. A report from a

consumer reporting agency may contain information as to creditworthiness, credit standing, credit capacity, character, general reputation, hobbies, occupation, personal characteristics, or mode of living.

What do we do with the information collected about you?

If coverage is declined or the charge for coverage is increased because of information contained in a consumer report we obtained, we will inform you, as required by state law or the federal Fair Credit Reporting Act. We will also give you the name and address of the consumer reporting agency making the report. We may retain information about our former customers and may disclose that information to affiliates and non-affiliates only as described in this notice.

To whom do we disclose information about you?

We may disclose all the information that we collect about you, as described above. We may disclose such information about you to our affiliated companies, such as:

- Insurance companies;
- Insurance agencies;
- Third party administrators;
- Medical bill review companies; and
- Reinsurance companies.

We may also disclose nonpublic personal information about you to affiliated and nonaffiliated third parties as permitted by law. You have a right to access and correct the personal information we collect, maintain and disclose about you.

How to contact Us

You may obtain a more detailed description of the information practices prescribed by law by contacting us at the address below. Remember to include your name, address, policy number, and daytime phone number.

Privacy Policy Coordinator
Fairmont Specialty
5 Christopher Way, 3rd Floor
Eatontown, New Jersey 07724

2019年 Arlington Nagaokakyo visit Itinerary as of 6/10

JUL 5 (Fri)	18:25 21:00	JL3009 Coarch	Arrive(Itami Airport) Arrive (Teisan Bus Paking lot Nagaokakyo) Meet host family ~Enjoy your stay!~
JUL 6 (Sat)			Host family Day * Explore around Neighborhood, go shopping and rest.
JUL 7 (Sun)	11:00 16:00		Picnic with host families * BBQ or lunch box Go back with host family
JUL 8 (Mon)	8:45 9:00 10:00 10:20 12:00 12:20 13:20 17:00	Mini-bus	Meet (City Hall) Courtesy Visit to Mayor & Superintendent Visit Yokokuji Temple *Experience Tracing Buddhist scripture , Temple Quiz Departure Lunch (Kappa Sushi) Depart for Kinkakuji(Golden pavillion) Dismissed (City Hall)
JUL 9 (Tue)	8:30 12:00 13:30 17:00 19:00		Meet (Kotari Elementary School) *Join Exchange program with 1st.-6th. Graders School Lunch Departure Afternoon Schedule TBA Dismissed (City Hall) Karaoke Night * TBA
JUL 10 (Wed)	8:30 12:00 17:00		Meet (Nagaoka daisan(#3) JHS) *Join Exchange Program Lunch - Lunch Box by host family *Join Exchange Program *Join Club Activities Dismissed(Nagaoka daisan#3 JHS)
JUL 11 (Thu)	8:30 12:00 17:00		Meet (Nishiotokuni HS) *Join Exchange Program Lunc-Lunch Box by host family *Join Exchange Program *Join Club Activities Dismissed (Nishiotokuni HS)
JUL 12 (Fri)	8:30 17:00 19:00	Mini-bus	Meet (City Hall) Visit Nara Visit Fushimi Inari Shrine Dismissed (City Hall) Farewell Party
JUL 13 (Sat)			Host family Day
JUL 14 (Sun)	9:00 16:00	Mini-bus	Meet (City Hall) Visit Uzumsa Samurai Movie Park Arashiyama area Dismissed (City Hall)
JUL 15 (Mon)			Host family Day
JUL 16 (Tue)	11:00 11:30 12:30 14:40	Coarch JL3006	Meet (Teisan Bus Parking lot) Depart Nagaokakyo Arrive (Itami Airport) Depart for Narita Airport



Town of Arlington, Massachusetts

8:30 p.m. Policy: BE, BEDB, KF-E

Summary:

- BE School Committee Meetings second Reading
- BEDB Agenda Format Prep and Dissemination second Reading
- KF-E Fee Structure for Rental of School Building Space, second Reading

ATTACHMENTS:

Type	File Name	Description
Policy	policies_procedures__BE_School_Committee_Meetings.docx	BE School Committee Meetings
Reference Material	policies_procedures__BEDB_Agenda_format_Prep_and_dissemination_2nd_Reading_w_edits_12_18_2019.pdf	BEDB Agenda Format Prep and Dissemination
Policy	KF-E_Fee_Structure_for_Rental_of_School_Buildings_To_be_presented_to_the_Arlington_School_Committee_for_First_Reading.docx	KF-E Fee Structure of Rental of School Building Space

To be presented to the Arlington School Committee for First Reading, December 12

File: BE - SCHOOL COMMITTEE MEETINGS

The meeting is the vehicle through which the School Committee must, as a unit, determine its course and make decisions in the exercise of its authority and responsibility. The Committee recognizes the value of an informed community and encourages attendance at its meetings.

Meetings of the Committee shall be classified as follows:

- organizational
- regular
- special
- adjourned
- emergency
- public hearing

Time and Place

All regular, special, and adjourned meetings and public hearings shall begin at 6:30 p.m. unless otherwise voted by the Committee.

Meetings shall take place at the School Committee Room ~~on the 6th floor, Fusco Building,~~ Arlington High School, unless otherwise voted by the School Committee or unless an emergency requires otherwise, in which case the Chairperson and/or the Superintendent shall make appropriate arrangements.

All open session meetings of the Committee shall be accessible to members of the public, including those with disabilities. The Chairperson and/or Superintendent shall ensure that meeting are held in handicap accessible locations.

Every meeting of the School Committee will be open to the public unless an executive session is held in accordance with state law.

Adjourned Meetings

An adjourned meeting shall be held only for the purpose of completing the business of a previous meeting's agenda, if the pending items of business cannot be added to the agenda of the next regular meeting. The **date and** time for an adjourned meeting shall be determined by a majority vote of the Committee members present at the time of adjournment of the unfinished meeting.

An adjourned meeting shall be posted as though it is a new meeting. A new meeting notice shall be posted 48 hours in advance.

~~The administrative secretary will attempt to notify any member who was absent when the decision was made regarding the adjourned meeting.~~

Emergency Meetings

An emergency meeting may be called only under the most extreme conditions, when it is impossible for a Committee decision to be delayed the 48 hours required for a special meeting. Such a meeting may be called only by the Chairperson or Superintendent after consultation with legal counsel.

Every possible effort shall be made by the Chairperson and/or secretary to notify every member of the Committee.

Any decisions made at an emergency meeting shall be entered into the minutes of the next regular meeting.

LEGAL REFS.: M.G.L. [30A:18](#)-25; [66:17C](#)

CROSS REFS.: [BDA](#), School Committee Organizational Meeting

[BE](#) subcodes (all relate to School Committee Meetings)

[BEC](#), Executive Sessions

[BEDA](#), Notification of School Committee Meetings

To be presented to the Arlington School Committee for First Reading, December 12

File: KF-E - FEE STRUCTURE FOR RENTAL OF SCHOOL BUILDING SPACE

Due to the increasing cost and the need to maintain the school buildings, the following classifications apply when determining fees:

Group 1: Arlington Public School and Town related business. (Examples include but are not necessarily limited to, school run clubs and activities, School Committee meetings, advisory committee meetings, sports team meetings, community education, PTO meetings.) No usage/energy fee. Custodial fees apply only when no custodian is already scheduled to be on duty, except as otherwise specified by contract.

Group 2: Non-profit groups, or events, which bear some connection to the mission of the Arlington Public Schools. One-half of the usage/energy fee. Refundable damage deposits required for rooms and equipment used. Custodial fees apply.

Group 3: Commercial entities and other groups not affiliated with the Arlington Public Schools. (Examples include, but are not limited to, private dance companies, community college evening course). Full usage/energy fee. Refundable damage deposits required for rooms and equipment used. Custodial fees apply.

Group 4: *Long-Term Rentals (**180 days or more**) explicitly for the after school care of students. One-Quarter of the usage fee. Energy fees apply. Refundable damage deposits required for rooms and equipment used. Custodial fees apply. (~~*180 days or more~~)

All groups must be in compliance with federal and state laws of non-discrimination and all other applicable statutes.

~~The Schedule of refundable damage deposits, the energy charge rates, and applications for rental will be reviewed by the Business Office by **March 15 (originally May 15)** of each year to be approved by the School Committee.~~

The Superintendent shall have sole final discretion over classification decisions.

To be presented to the Arlington School Committee for First Reading, December 12

Second Reading December 19, 2019

File: BEDB - AGENDA FORMAT/PREPARATION AND DISSEMINATION

An agenda shall be provided for all regular, special, adjourned and planning meetings.

A tentative agenda for each regular meeting shall be determined by the chairperson in collaboration with the Superintendent. It shall be submitted to the administrative assistant of the Committee for preparation and delivery to the members, notice to the press, and posting **online** ~~on bulletin boards of all schools~~. The agenda and supporting materials, as gathered by the Superintendent, shall be sent to Committee members two workdays preceding the School Committee meeting, no later than 4:00 p.m., except for emergencies. Any items received by the administrative assistant later than 4:00 p.m. two workdays preceding the School Committee meeting shall be held and heard the following meeting, except for emergencies.

In addition, the administrative assistant shall provide the following to the Arlington Public Schools Direct of Technology to be posted on the website:

- School Committee agendas, posted with a disclaimer that the agenda is tentative and may be subject to change up until the time of the meeting
- School Committee minutes, motions and appropriate back up material
- Subcommittee agendas, posted with a disclaimer that the agenda is tentative and may be subject to change up until the time of the meeting
- Subcommittee minutes, motion and appropriate back up material

The following shall be included, but not limited to, items of business to be considered at each regular meeting:

- Public Comment
- Consent Agenda
- Superintendent's report
- Report of subcommittees and announcements

The Committee will follow the order of business established by the agenda except as it votes to rearrange the order for the convenience of visitors, individuals appearing before the committee, or to expedite committee business.

Items of business may be suggested by any School Committee member, staff member, or ~~citizen~~ **town resident**. The inclusion of such items, however, will be at the discretion of the Chairperson

of the Committee. A staff member who wishes to have a topic scheduled on the agenda should submit the request through the Superintendent. ~~Citizens~~ **Individuals** may submit such requests to the school committee chair through the Committee's administrative secretary.

Copies of the final agenda shall be available to spectators at all open session meetings for which an agenda is required.

~~School committee members are subject to the provisions of the Open Meeting Law, limiting opportunities for members to deliberate with each other. In order to facilitate deliberation and discussions, reports and presentations directed at the Committee shall not exceed 15 minutes, unless the rules are suspended by a two-thirds vote of the members present. Written reports may be received by a vote of the Committee and entered into the record of the meeting, and shall not be read aloud at the meeting. All presentations shall be consistent with the high instructional standards of the Arlington Public Schools, and PowerPoints shall be crafted in a manner consistent with best practices.~~

School committee members are subject to the provisions of the Open Meeting Law, limiting opportunities for members to deliberate with each other. In order to facilitate deliberation and discussions, reports and presentations directed at the Committee shall not exceed 15 minutes, unless the chair determines that scheduling a longer presentation is necessary. In addition, the rules may be suspended by a two-thirds vote of the members present. Written reports may be received by a vote of the Committee and entered into the record of the meeting, and shall not be read aloud at the meeting. All presentations shall be consistent with the high instructional standards of the Arlington Public Schools, and PowerPoints shall be crafted in a manner consistent with best practices.

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Whenever possible the materials for the meeting will be made available online to the public at the start of the meeting.

All published agendas shall contain the following language:

“Massachusetts law requires all open session meetings of public bodies to be accessible to members of the public, including those with disabilities. If you need reasonable accommodations in order to participate in the meeting, contact the Administrative Assistant to the Arlington School Committee [Insert Name/Contact Information] in advance of the meeting.”

Consent Agenda

Items that are considered to be routine shall be placed on the Consent Agenda and shall be enacted by one motion. The Agenda shall have an asterisk (*) next to each item placed on the Consent Agenda. There shall be no separate discussion of items placed on the Consent Agenda unless a member of the School Committee so requests, in which event the item shall be considered in its normal sequence on the agenda. Any one member of the committee may remove an item from the Consent Agenda for discussion. Items that may be placed on the consent Agenda may include but are not limited to the following: a) minutes of previous

meetings, b) changes to the policy manual (second reading), c) field trips, d) warrant approvals, and e) other items that deemed to be routine by the Chair.

For the benefit of the public, the Chair will read the following paragraph and the list of items included in the Consent Agenda:

"All items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Committee so requests, in which event the item will be considered in its normal sequence on the agenda. "

CONTRACT REFERENCE: AEA (Unit A&B)

CROSS REF: [BEDH](#), Public Participation **Comment** at School Committee Meetings

To be presented to the Arlington School Committee for First Reading, December 12

File: KF-E - FEE STRUCTURE FOR RENTAL OF SCHOOL BUILDING SPACE

Due to the increasing cost and the need to maintain the school buildings, the following classifications apply when determining fees:

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All groups must be in compliance with federal and state laws of non-discrimination and all other applicable statutes.

~~The Schedule of refundable damage deposits, the energy charge rates, and applications for rental will be reviewed by the Business Office by March 15 (originally May 15) of each year to be approved by the School Committee.~~

The Superintendent shall have sole final discretion over classification decisions.



Town of Arlington, Massachusetts

8:40 p.m. Subcommittee/Liaison Reports/Announcements

Summary:

Budget: Kirsi Allison-Ampe (chair)

Policies & Procedures: Paul Schlichtman (chair)

Curriculum, Instruction, Assessment & Accountability: Jane Morgan (chair)

Community Relations: Jennifer Susse (chair)

Facilities: Bill Hayner (chair)

Legal Services: Bill Hayner (chair), Jeff Thielman

Arlington High School Building Committee: Jeff Thielman, Kirsi Allison-Ampe

Calendar Committee: Ms. Susse

Election Modernization Committee: Ms. Susse

Superintendent Search Process: Paul Schlichtman

AEA Negotiations: Len Kardon and Paul Schlichtman (chair)

Liaisons Reports

Announcements

Future Agenda Items



Town of Arlington, Massachusetts

8:55 p.m. Disband Legal Services Subcommittee



Town of Arlington, Massachusetts

Executive Session

Summary:

To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an open meeting, may have a detrimental effect.

To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting, may have a detrimental effect. Collective bargaining may also be conducted.



Town of Arlington, Massachusetts

9:00 p.m. Adjournment



Town of Arlington, Massachusetts

Submitted by Len Kardon, Chair



Town of Arlington, Massachusetts

Correspondence Received:

Summary:

Warrant 20114 dated 12/17/2019
School Committee Regular Minutes 12/12/2019
Pathways Academy documents
Out of State - International Travel Application Nagaokakyo, Japan, July 2020
APS Elementary FY 21 Budget Needs Request
AEA 20-21 Menotomy/Elementary Budget Request
BE School Committee Meetings second Reading
BEDB Agenda Format Prep and Dissemination edits for second reading
KF-E Fee Structure for Rental of School Building Space, second Reading
Approval of Student start date and February and April vacation weeks on the Arlington Public School Calendar 2020-2021
November 1 Professional Development Day Presentation

ATTACHMENTS:

	Type	File Name	Description
▣	Enrollment/Class Sizes	November_1_2019_Classroom_enrollment.pdf	November 1 2019 Classroom enrollment

ARLINGTON PUBLIC SCHOOLS 2019-2020 Class Sizes*

HIGH SCHOOL		MIDDLE SCHOOL		METCO	
Freshmen	369	Grade 6	488	High School	26
Sophomores	368	Grade 7	455	Middle School	19
Juniors	342	Grade 8	443	Elementary	32
Seniors	338				
Total	1,417	Total	1,386	Total	77

	SCHOOLS	Bishop	Brackett	Dallin	Hardy	Peirce	Stratton	Thompson	Total
5	Class #1	22	25	18	23	23	18	20	
	Class #2	23	24	19	24	23	22	20	
	Class #3	24	22	19	22		20	19	
	Class #4		23	22				20	
	subtotal	69	94	78	69	46	60	79	495
4	Class #1	24	22	25	25	20	22	24	
	Class #2	22	22	24	25	22	20	24	
	Class #3	24	23	21	25		24	22	
	Class #4							20	
	subtotal	70	67	70	75	42	66	90	480
3	Class #1	23	23	22	19	19	21	24	
	Class #2	23	23	20	21	21	24	23	
	Class #3	24	24	22	19		24	23	
	Class #4		20	22	19			24	
	subtotal	70	90	86	78	40	69	94	527
2	Class #1	21	20	19	19	22	23	18	
	Class #2	23	22	19	21	22	24	18	
	Class #3	22	21	18	20	21	25	18	
	Class #4		18	17	19			18	
	subtotal	66	81	73	79	65	72	72	508
1	Class #1	24	21	24	20	19	21	23	
	Class #2	24	22	25	18	20	24	23	
	Class #3	21	21	25	19	19	20	23	
	Class #4	24	21	12	19		20	23	
	Class #5		19						
	subtotal	93	104	86	76	58	85	92	594
K	Class #1	24	21	18	23	19	21	22	
	Class #2	24	22	20	22	20	20	22	
	Class #3	23	21	21	23	18	21	22	
	Class #4		22	11			18	22	
	subtotal	71	86	70	68	57	80	88	520
SLC	Schoolwide		12	10			31		53
TOTALS		439	522	463	445	308	432	515	3177
District Totals									5,980

*accurate as of Nov 1, 2019

METCO students included in School counts. SLC students not included in grade level counts