

Town of Arlington  
Select Board  
Meeting Minutes

June 17, 2019  
7:15 PM

Select Board Chambers, 2nd Floor, Town Hall

Present: Mr. Dunn, Vice Chair, Mr. Hurd, Mr. DeCoursey  
Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Krepelka  
Absent: Mrs. Mahon, Chair, Mr. Curro

1. For Discussion and Approval: Creation of Complete Count Committee for 2020 Census  
Kelly Lynema, Senior Planner

Mr. Hurd moved approval to endorse the creation of Complete Count Committee for 2020 Census. Mr. DeCoursey asked that a Citizen from the Town be included in said Committee.

SO VOTED (3-0)

**CONSENT AGENDA**

2. Minutes of Meetings: May 20, 2019 and June 3, 2019
3. For Approval: Temporary Parking Restrictions on Lombard Road for Arlington Food Pantry  
Christine Bongiorno, Director of Health and Human Services
4. For Approval: Arlington International Film Festival Banners  
April L. Ranck, Executive Director, AIFF  
J. Alberto Guzman, Founder
5. For Approval: Revision To Handicap Parking Space @ 35 Sherborn Street  
Virginia Shannon
6. Reappointments (terms to expire 6/30/2022)  
Board of Youth Services  
Kristen Barnicle  
Conservation Commission  
Charles Tirone  
Council on Aging  
Rick Fentin  
Human Rights Commission  
Sheri Baron  
Open Space Committee  
Wendy Richter

David White

Mr. Hurd moved approval subject to all conditions as set forth. SO VOTED (3-0)

**PUBLIC HEARINGS**

- 7. 7:15 p.m. Eversource Petition/Lowell Street (Public Way)  
Jacqueline Duffy, Supervisor, Rights and Permits  
(all abutters notified)

Mr. Hurd moved approval subject to all conditions as set forth. SO VOTED (3-0)

- 8. 7:15 p.m. National Grid Petition/Intersection of Forest Street and Bow Street (Public Way)  
Barbara Kelleher, Permit Representative  
(all abutters notified)

Mr. Dunn asked that said request be tabled to a future meeting. SO VOTED (3-0)

- 9. 7:15 p.m. Bellevue Road and Morton Road (Bellevue-Morton Association)
  - a) Request: Repair to Private Way
  - b) Betterment OrderJoe Cavicchi, President, Bellevue-Morton Association

Mr. DeCoursey moved approval subject to all conditions as set forth. SO VOTED (3-0)

**LICENSES & PERMITS**

- 10. For Approval: Food Vendor License  
Arlington Bakery, 187 Massachusetts Avenue, Evangelia Velentzas

Mr. Hurd moved approval subject to all conditions as set forth. SO VOTED (3-0)

**CITIZENS OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

No one appeared before the Board for Citizens Open Forum.

**TRAFFIC RULES & ORDERS / OTHER BUSINESS**

11. For Approval: Boston Women's Market @ Uncle Sam Plaza, July 20, 2019, 11:00 am - 4:00 pm  
Cara Loffredo, Directing Organizer

Ms. Loffredo stated that the Boston Women's Market (BWM) is an organization based in Boston, MA that creates selling, learning and community opportunities for women entrepreneurs and artists from New England. They would like to host a vendor market at the Uncle Sam Plaza. The Boston Women's Market proposes to activate the green space at Uncle Sam's Plaza and Visitors Center with twenty-five (25) women-founded businesses selling their goods. Vendor set-up will begin at 9:00 a.m. with selling hours between 11:00 a.m. – 4:00 p.m. Each vendor will be allowed a 6' x 6' vending space for their tables and displays.

Mr. Hurd asked that they install a barrier near the bike path for safety reasons especially if they are expecting a large crowd.

Mr. Hurd moved approval.

SO VOTED (3-0)

12. Request: Two Spaces, On Street Overnight Parking @ 118 Westminster Avenue  
Will and Diane Stansbury  
(tabled from 5/20/2019 and 6/3/2019 meetings)

After much discussion, the Board denied the request of Will and Diane Stansbury requesting two spaces in front of 118 Westminster Avenue. Officer Corey Rateau, Traffic and Parking Unit, reported that in the rear of the property, there is a driveway present that appears capable of holding two vehicles parked in tandem. While he does understand that maneuvering can be difficult due to the shared right-of-way with 14 West Court Terrace, it should be pointed out that it appears that the rear of the petitioner's property was modified with hardscaping that includes a paver-type retaining wall. There is also another section of this shared right-of-way that contains more hardscaping, including a path leading to a water feature but it is unknown if this belongs to 118 Westminster or 14 West Court Terrace. But regardless, it appears that had this retaining wall not been built right up to the edge of the driveway at 118 Westminster Avenue, maneuvering and turning vehicles while entering and exiting would not be as difficult. Due to the above listed observation and based on past practices, the Traffic and Parking Unit, does not feel that this residence meets the standards for granting an on-street overnight permit.

Mr. Hurd moved to deny said request.

SO VOTED (3-0)

13. For Discussion and Approval: Package Store Alcohol License Application Process and Criteria

Douglas W. Heim, Town Counsel

Town Counsel Heim stated that applications for an All Alcohol Package Store License in Arlington Heights will be accepted at our August 12<sup>th</sup> Meeting. Joan Roman, Public Information Officer will advertise on the Town's Website.

Mr. Hurd moved approval.

SO VOTED (3-0)

14. For Discussion and Approval: Sustainable Transportation Plan and Creation of Advisory Committee

Adam W. Chapdelaine, Town Manager

Town Manager Chapdelaine stated that the 2019 Annual Town Meeting approved \$80,000 to fund the creation of a Sustainable Transportation Plan (STP) for the Town of Arlington: \$60,000 from town funds in the DPW budget and \$20,000 from the Community Development Block Grant. The STP will provide a vision for the development of the transportation system in Arlington over the next 20 years, building upon the Traffic and Circulation section of the Master Plan and its recommendations. Goals and recommendations will be developed to prioritize next steps for projects, programs, and policies to achieve this vision. It will focus on all aspects of transportation and mobility in Arlington, including walking, bicycling, public transportation, driving, shared mobility, and micro-mobility. To complete the plan, a consultant will need to be hired.

Mr. Chapdelaine said an RFP will be developed to be advertised no later than late July or early August for a September project start. The STP is expected to take twelve to eighteen months to develop from start to finish. Much of the work is expected to be completed by the 2020 Annual Town Meeting. Regular progress updates will be provided to the Select Board as the STP is developed.

Mr. Hurd moved approval.

SO VOTED (3-0)

**CORRESPONDENCE RECEIVED**

15. Requesting Change to Tax Calculation Method  
Town of Arlington Residents

Mr. Hurd moved receipt of "Correspondence Received" and asked that a copy of said request be sent to the Board of Assessors.

SO VOTED (3-0)

**NEW BUSINESS**

Attorney Heim stated that Arlington's Special Counsel for the 40B application of the Mugar site, Attorney John Whitten, and his Huggins and Whitten, LLC. will be joining the firm of Kopelman & Paige in the near future. Attorney Whitten's representation of the Town will not be affected by the merger of firms, nor will his rate.

Town Manager Chapdelaine stated that Consigli Construction has been awarded the contract for building the new high school. It is the same construction company that built Winchester High School.

Town Manager Chapdelaine stated a Red Sunset Maple - 5 inch (DBH) approximately 30 feet is scheduled to be planted Wednesday, the 19th, at 9:00 a.m. at the Uncle Sam Plaza. This is a replacement tree for the Pine Oak that was removed due to construction for the park and bike path renovation.

Select Board Member DeCoursey stated that Porch Fest had over 100 sites and was a huge success. It was a great day for Arlington.

Select Board Member DeCoursey asked the Town Manager if the sign in Arlington Center stating the Somerville Bridge in Ball Square is closed be removed.

Select Board Member Hurd also stated that Porch Fest was a great event throughout the Town and the Feast of the East was another great event this pass weekend.

Select Board Member Dunn stated that he attended the Beer Garden, Chairful Where You Sit and many Porch Fest concerts this weekend and they were a great success.

Select Board Member Dunn thanked all voters for coming out to vote and passing both questions on the ballot – 1. Replacing the existing facility located at 869 Massachusetts Avenue, Arlington High School; and 2. An additional \$5,500,000 for funding the operating budgets of the Town and the Public Schools for the fiscal year beginning July 1, 2019.

Mr. Hurd moved to adjourn at 8:30 p.m.

SO VOTED (3-0)

Next Scheduled Meeting of Select Board July 22, 2019

A true record attest:

Marie A. Krepelka  
Board Administrator

6/17/19

Agenda Item	Documents Used
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4	For Approval: Arlington International Film Festival Banners April L. Ranck, Executive Director, AIFF J. Alberto Guzman, Founder
5	For Approval: Revision To Handicap Parking Space @ 35 Sherborn Street Virginia Shannon
6	Reappointments (terms to expire 6/30/2022) <u>Board of Youth Services</u> Kristen Barnicle <u>Conservation Commission</u>

	<p>Charles Tirone  <u>Council on Aging</u>  Rick Fentin  <u>Human Rights Commission</u>  Sheri Baron  <u>Open Space Committee</u>  Wendy Richter  David White</p>
7	<p>7:15 p.m. Eversource Petition/Lowell Street (Public Way)  Jacqueline Duffy, Supervisor, Rights and Permits  (all abutters notified)</p>
8	<p>7:15 p.m. National Grid Petition/Intersection of Forest Street and Bow Street  (Public Way)  Barbara Kelleher, Permit Representative  (all abutters notified)</p>
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14	<p>For Discussion and Approval: Sustainable Transportation Plan and Creation of  Advisory Committee  Adam W. Chapdelaine, Town Manager</p>
15	<p>Requesting Change to Tax Calculation Method  Town of Arlington Residents</p>