



## Select Board Meeting Minutes

Date: June 15, 2020

Time: 5:00 PM

Location: Conducted by Remote Participation

Present: Mr. Hurd, Chair, Mr. Curro, Vice Chair, Mrs. Mahon, Mr. DeCoursey, Mr. Diggins

Also Present: Mr. Chapdelaine, Mr. Heim, Ms. Maher

### 1. Executive Order on Remote Participation

Mr. Hurd opened the meeting by explaining that due to the current State of Emergency, to lower the risk of the spread of COVID-19, the Town has been advised and directed by the Commonwealth to suspend public gatherings, and as such the Governor's orders suspends the requirement of the Open Meeting Law to have all meetings in a public and accessible location. Public bodies may meet entirely remotely as long as the public can access the meeting. The meeting reference materials and how to access the remote meeting are posted on the Town's website. The Chair asked participants that would like to speak, to use their full name rather than a nickname.

Mr. Hurd wanted to go over some business ground rules for effective and clear conduct of the meeting and to ensure accurate meeting minutes:

The Chair will introduce each speaker on the agenda, after they conclude their remarks; Mr. Hurd will ask each member of the Board for their remarks or a motion. Please wait until your name is called. Please remember to mute your phone or computer when you are not speaking and to speak clearly. For any response, please wait until the Chair yields to you and state your name before speaking. Anyone wishing to speak to someone must do so through the Chair.

## **CONSENT AGENDA**

2. Request: Contractor/Drainlayer License  
Milestone Excavating & Landscaping, LLC, 104 Lancaster Road, Shirley, MA
3. Request: Contractor/Drainlayer License  
K.B. Aruda Construction Inc., Cambridge, MA

Mr. Curro moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

#### **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

4. Vote: To Authorize the Use of New Voting Equipment and Discontinue Existing Voting System Pursuant to MGL Chapter 54 Section 34  
Marie A. Krepelka, Board Administrator

Mrs. Mahon moved approval which is required by Mass General Law Chapter 54 Section 34 we hereby vote the use of the ImageCast Precinct Optical (ICP) Tabulator at the Presidential Election on November 3, 2020, and thereafter, at all primaries, preliminary elections and elections held in the Town of Arlington, until otherwise ordered by vote of the Arlington Select Board, said electronic voting system shall be used in those polling places designated by the Select Board. Further, the Town will discontinue the use of the Accu-Vote Optical Scanner in any and all elections held in the Town of Arlington after September 1, 2020.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

5. For Discussion and Vote: Notice of Board of Registrars Vacancy  
Douglas W. Heim, Town Counsel

Mr. Heim stated that there is a vacancy on the Board of Registrars and the law requires the registrars to maintain and balance with the members equally representing that each political party. Mr. Heim stated that you are not allowed to have more than two members of any given party. At present the Town Clerk is a registered democrat and serves on the Board of Registrars and the other appointed registrar currently serving Mr. William Logan is also a registered Democrat. Mr. John Worden is a registered Republican, therefore according to the General Laws the Select Board should formally ask the Republican Town Committee to convene and provide a list of people that want considered for the appointment. Mr. Heim explained that if they fail to provide a list in 45 days you may appoint someone regardless of the list but it would still need to be someone that is not enrolled in the Democratic Party.

Mr. Curro moved approval to send a list to the Republican Town Committee requesting nominations.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

6. Request for Approval: Modification to Design Review Committee Membership and Scope

Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine stated that this was in regards to the Design Review Committee that the Board established for the intersection of Mass Avenue and Appleton. Mr. Chapdelaine stated another serious accident happened at this intersection last night. Mr. Chapdelaine explained that there were two suggestions that came up after the Board's meeting and is asking the Board to consider the modifications. One of the modifications is the make-up of the committee. Mr. Chapdelaine stated that it was suggested that we include a representative from the Ottoson Middle School on the Committee. In terms of the committee scope it is recommended to look at the portion of the corridor that the Design Review Committee sees as most appropriate to effectuate the safety concerns. Mr. Chapdelaine stated that looking at the foot of the rocks where Lowell Street intersects with Mass Avenue and following down to where Mass Ave, Forest and Burton intersect and looking at the stretch of corridor in its entirety makes sense.

Mr. DeCoursey appreciates modifications being proposed and stated that unfortunately another accident occurred at this intersection and is hoping that once the committee gets going these improvements can be done quickly.

Mr. Diggins stated that he supports these changes but is concerned. Mr. Diggins stated that we have to expect that as we widen the scope of work the actions may take longer and the cost may increase. Mr. Diggins stated that he is concerned about the effect that this may have on a quicker remedy. Mr. Chapdelaine stated that he will make sure that broadening the scope does not slow down short term actions.

Mrs. Mahon moved to modify the make-up and scope of the Design Review Committee. A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SOVOTED (5-0)

**CORRESPONDENCE RECEIVED**

7. Requesting Quick Improvements to Intersection of Massachusetts Avenue and Appleton Street

Phyllis C. Fenander, Charlie Proctor's Aunt

8. Request for Safety Improvements at Intersection of Massachusetts Avenue and Appleton Street  
Kat Zeiler, 17 1/2 Lakeview Street
9. Requesting Improvements to Massachusetts Avenue/Appleton Street/Appleton Place Intersection  
Sara-Mai Conway, Charlie Proctor's Cousin
10. Suggestions for the Design Review Committee, Scope of Work and Membership  
Ann LeRoyer, 12 Peirce Street

Mrs. Mahon moved receipt.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SOVOTED (5-0)

Mrs. Mahon moved to adjourn the meeting of the Select Board at 5:21p.m. and to reconvene at Town Meeting at 6:30p.m.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SOVOTED (5-0)

Next Scheduled Meeting of Select Board June 29, 2020

During Town Meeting starting June 15, 2020 the Select Board will be in session starting at 6:30 pm.

A true record attest

Ashley Maher  
Administrative Assistant

6/15/2020

Agenda Item	Document Used
1	Executive Order on Remote Participation
2	Milestone Excavating Reference
3	K.B. Aruda Construction Reference
4	Voting Equipment Memorandum Vote of the Board

5	Memo from Town Counsel
6	
7	P. Fenander Reference
8	K. Zeller Reference
9	S. Conway Email
10	Ann LeRoy Reference