



## Select Board Meeting Minutes

Date: December 21, 2020

Time: 6:00 PM

Location: Conducted by Remote Participation

Present: Mr. Hurd, Chair, Mr. Curro, Vice Chair, Mrs. Mahon, Mr. DeCoursey, Mr. Diggins

Also Present: Mr. Chapdelaine, Mr. Heim, Ms. Maher

### 1. Executive Order on Remote Participation

Mr. Hurd opened the meeting by explaining that due to the current State of Emergency, to lower the risk of the spread of COVID-19, the Town has been advised and directed by the Commonwealth to suspend public gatherings, and as such the Governor's orders suspends the requirement of the Open Meeting Law to have all meetings in a public and accessible location. Public bodies may meet entirely remotely as long as the public can access the meeting. The meeting reference materials and how to access the remote meeting are posted on the Town's website. The Chair asked participants that would like to speak, to use their full name rather than a nickname.

Mr. Hurd wanted to go over some business ground rules for effective and clear conduct of the meeting and to ensure accurate meeting minutes:

The Chair will introduce each speaker on the agenda, after they conclude their remarks; Mr. Hurd will ask each member of the Board for their remarks or a motion. Please wait until your name is called. Please remember to mute your phone or computer when you are not speaking and to speak clearly. For any response, please wait until the Chair yields to you and state your name before speaking. Anyone wishing to speak to someone must do so through the Chair.

### 2. Letter re: Virtual Town Meeting

Lenard T. Diggins, Select Board

Mr. Diggins would like to acknowledge all of the people that helped with Virtual Town Meeting and everyone that worked to help make it happen. Mr. Diggins would like to give a special shout out to the people that he missed in his original letter which includes Lynette Culverhouse, Judd Pearson, Kelly Lynema, and Carol Band. The Board would like to thank Mr. Diggins and everyone that was involved for their hard work.

Mr. Curro moved receipt.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

### **CONSENT AGENDA**

#### 3. Minutes of Meetings: December 7, 2020

Mr. DeCoursey moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

### **LICENSES & PERMITS**

#### 4. For Approval: License Renewals

Contractor/Drainlayer

Class I

Class II

Class II Non-Premise/Auctioneer

Lodging Houses/Inn-Keepers

Second Hand Dealer

Public Entertainment

Automatic Amusement

Food Vendor

Common Victualler

Wine & Malt Beverages Only Restaurant

All Alcohol Restaurant

All Alcohol Club

Theatre License

All Alcohol Package Store

Sidewalk Café

Mrs. Mahon questioned the restaurants that closed and the procedure the Board would need to take. Mr. Heim stated that the Board can still vote on a single slate if it likes. If a restaurant closed as a condition of its licenses it loses any common victualler alcohol

license associated there with unless there is some sort of specific petition to transfer the license; essentially those licenses will be defunct. Mr. Diggins questioned if the number of closures is higher this year than any other year. Mr. Hurd stated that he does not have the actual information but can almost guarantee it is higher than previous years.

Mrs. Mahon moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

### **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

#### **5. Discussion and Approval: CDBG Citizen Participation Plan Amendment**

Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine stated that this is put forth by the Department of Planning and Community Development and it is a proposed amendment to the CDBG plan in process that the Board approved. Mr. Chapdelaine stated that this amendment is in conformance with all regulations and statues. This proposed change will allow the Planning Department to more quickly issue the draft man which then can be turned into the final plan once approved HUD after all public hearings are held. The current planning requires that the plan can't be finalized until 14 days after the final public hearing. This would remove the 14 day requirement after the hearing for the plan so that more quickly we could be putting the plan and funding into action.

Mahon questioned if this would affect the past two cares act funding that were already approved. Mr. Chapdelaine stated that it would like affect the past two as those are already approved and now issued. Mr. Chapdelaine explained that going forward if there were more Cares Act CDBG funding other than the two that were under an emergency plan and not under the strict accordance with the normal course of business, this would not impact them. If the stated did not provide this streamlining process, this would help such as after the Board's final hearing on any new funding the plan could be issued in a more timely fashion.

Mr. DeCoursey moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

6. Vote: Envision Arlington Select Board Designee

John V. Hurd, Chair

Mr. Diggins stated that he believes this would be for the advisory Board and not the standing committee. Mr. Diggins stated that he was recommended by Ms. Brazile our Town Clerk and would very much like to be a part of this Board.

Mr. Curro moved to appoint Mr. Diggins to serve as the Select Board designee for the Envision Arlington Advisory Board.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes

Mr. DeCoursey: yes

Mr. Diggins: yes

Mr. Curro: yes

Mr. Hurd: yes

SO VOTED (5-0)

**CORRESPONDENCE RECEIVED**

7. Forthcoming MBTA Service Changes in Arlington and the Region

Daniel Amstutz, Senior Transportation Planner

8. Dangerous Sidewalk from Ice and Snow @ 882 - 892 Massachusetts Avenue

Patricia B. Worden; TMM Pct. 8, Former Chair, Arlington School Committee

9. Emergency Egress/Ingress to the Private Way Section of Peck Ave.

Cheryl Vossmer, 25 Peck Avenue

Residents of Peck Avenue and Lanark Road

Mr. DeCoursey moved receipt of agenda items 7 and 8. Mr. DeCoursey referred item number 9 to DPW, the Police Department and Town Counsel who have been working on these.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes

Mr. DeCoursey: yes

Mr. Diggins: yes

Mr. Curro: yes

Mr. Hurd: yes

SO VOTED (5-0)

## **NEW BUSINESS**

Mr. Heim wished everyone a happy holiday season!

Mr. Chapdelaine would like to wish everyone a happy holiday. Mr. Chapdelaine had the opportunity to tour the Food Link building and attended a ceremony called wreaths across America at Mount Pleasant Cemetery with Mr. Hurd to honor the service of veterans during this holiday season. On Sunday Mr. Chapdelaine along with Mr. Diggins attended a ceremony for the placement of the ghost bike to honor Charlie Procter.

Mr. Diggins talked about the MBTA service cuts and will pursue finding out more about how we are assessed and thanked Mr. Chapdelaine for his work on this.

Mr. Curro would like to note that this is the last meeting of this year and would like to thank all of the Town Staff who have responded during the COVID crisis and have helped with other things including equity and diversity. Hoping to see more light and hope that moving forward in the New Year we will see more light metaphorically. Mr. Curro would like to wish everyone a happy holiday season and a happy new year.

Mrs. Mahon would like to thank DPW for their work on our most recent storm. Mrs. Mahon stated that Board of Health is overseeing Arlington's vaccination distribution and what the plan is for that and a FAQ sheet that could appear on our Town Website. The second allocation of CARES act money has been received and would like to work on getting the word out better. Being mindful of safety of town staff and town services and would like to see a reopening plan. Mrs. Mahon would like to wish everyone a happy holiday season!

Mr. DeCoursey participated in the Long Range Planning Committee meeting to continue discussions of presentations of revisions to the five year plan and the budgeting process for fiscal year 2022. Mr. DeCoursey would like to wish everyone a happy holiday season and happy new year.

Mr. Hurd would like to thank DPW for all their work and efforts surrounding the storm. Mr. Hurd attended the wreaths across America event and would like to again thank Jeff Chunglo for all his work especially during the pandemic. Mr. Hurd would like to share that he pulled papers to run for the Select Board for a second term and is excited to be moving forward with that.

Mr. Curro moved to adjourn at 6:44p.m.

A roll call vote was taken on the motion by Mr. Heim.

Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Diggins: yes  
Mr. Curro: yes  
Mr. Hurd: yes

SO VOTED (5-0)

Next Scheduled Meeting of Select Board January 4, 2021

A true record attest

Ashley Maher  
Administrative Assistant

12/21/2020

Agenda Item	Document Used
1	Executive Order on Remote Participation
2	Letter re VTM
3	Draft Minutes 12.7.2020
4	2021 Contractor Drainlayer Renewals 2021 License Renewal Inspection Reports
5	Memo from M. Sullivan, CDBG Administrator Citizen Participation Plan, amended 12.10.20
6	
7	DPCD Memo MBTA Letter
8	P. Worden Reference P. Worden Reference #2
9	Vossmer Correspondence