



SAINT ATHANASIUS THE GREAT

GREEK ORTHODOX CHURCH

4 Appleton Street, Arlington, MA 02476

Arlington Select Board
730 Massachusetts Ave.
Arlington, MA 02476

May 19, 2021

RE: Saint Athanasius the Great Greek Festival 2021

Dear Select Board:

Our annual Greek Festival will be celebrated this year on Friday, Saturday, and Sunday June 11, 12, 13 2021 on our campus at 4 Appleton Street. Please accept our request for the following:

- Permission to serve wine and beer at our 3-day Festival 2021 event. The wine and beer bar will be strictly monitored and supervised by our Bar Manager, Mark Ypsilantis, and President of our Parish Council, Stefanos Bouboulis. We've requested a Special License Application Packet and will forward a completed form along with the fee and insurance documents covering the Town and Church upon completion.
- We ask for the authorization that Appleton Place, between Massachusetts Avenue and Burton Street, is designated a "One Way Street" heading up towards Burton Street, including the closing of Acton Place. This was put into practice the last several years during the festival, proving to be very successful in controlling traffic flow and alleviating congestion. We plan to have the appropriate police detail to further assist with matters in this area.

As part of this request, we also want to highlight two major changes this year: 1.) We intend to have a tent that is approximately ½ the size of the tent of previous years and 2.) We will not be providing recreational activities such as rides.

We are grateful for your ongoing support and look forward to welcoming you at our Annual Greek Food Festival.

Sincerely,

Stefanos Bouboulis
Parish Council President

SPECIAL ALCOHOL LICENSE APPLICATION

Method(s) of invitation/publicity for Event: Banners, Flyers, Newspaper, Radio

Number of people expected to attend: estimated ~1000/day

Expected admission/ticket prices: _____ No admission cost _____

Expected prices for food and beverages (alcoholic and non-alcoholic): Beer \$6-\$7 & Wine

\$7(glass); \$22 (poured bottle); Food prices range from \$6 - \$23 _____

Will persons under age 21 be on premises? _____yes_____

If "yes," please detail plan to prevent access of minors to alcoholic beverages. All bar patrons will be asked for government issued photo ID; Tip Certified bar attendant present at all times _____

Have you consulted with the Department of Police Services about your security plan for the Event? Yes

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Officer Corey P. Roteau Date 5-21-21
OFFICER COREY P. Roteau
Printed name/title

POLICE COMMENTS:

This approval is subject to further review and adjustments to the security plan including requiring additional safety officers as needed after the event has started. See attached email.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) Beer & Wine

What types of food and non-alcoholic beverages do you plan to serve at the Event? _____
Greek Cuisine & pastries along with soft drinks & water _____

Who will be responsible for serving alcoholic beverages at the Event? _____ All servers are over 21 years of age and have over 10-15 years experience serving beer & wine at this event

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

Bar Manager is Tip Certified _____

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) Yiannis Distributors (Greek Beer & Wine)
& Anheuser Busch

Date of Delivery: June 10, 2021
Alcohol Serving Time (s): Fri-Sat 11-9pm 6/11 & 6/12; Sun 12-6pm 6/13

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? Any excess beer or wine will be returned to the wholesaler for a credit or disposal

Date of Pick-Up: 6/14/2021

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) see attached insurance documents

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: S. Bouboulis

Printed name: Stefanos Bouboulis

Printed title & Organization name: President-Parish Council; St. Athanasius the Great Greek Orthodox Church

Email: stefanos.bouboulis@gmail.com

From: "Corey Rateau" <CRateau@town.arlington.ma.us>
To: "Marie Krepelka" <MKrepelka@town.arlington.ma.us>, "Rick Pedrini" <RPedrini@town.arlington.ma.us>, "Julie Flaherty" <JFlaherty@town.arlington.ma.us>
Cc: "Richard Flynn" <RFlynn@town.arlington.ma.us>, "Ashley Maher" <AMaher@town.arlington.ma.us>
Date: 05/21/2021 10:26 AM
Subject: Greek Festival Alcohol License Approval

Attached is the signed special alcohol license approval for this year's Greek Festival. It should be noted and the Select Board should be advised that due to the short notice given, this approval is contingent upon further review and adjustments into the security plan, which can include requiring additional safety officers after the event has started if needed. Given the historically large numbers that usually attend this event, combined with the fact that it had to be canceled last year due to Covid restrictions and will be occurring almost immediately after those restrictions are lifted, we have concerns with their assumptions on the estimated number of 1000 attendees per day. We do not think that having a smaller tent and no children's activities on Thursday will necessarily drop the daily attendance to less than a third of what it used to be. (Note that even before they started adding the fourth day, their estimated number of attendees had consistently been 10K+ over three days based on past applications).

Please contact the Traffic, Details, and Licensing Unit with any questions.

Regards,
Officer Corey P. Rateau
Arlington Police Department
Traffic and Parking Division
Traffic, Details, and Licensing Unit
(781)-316-3944 (Office)
(781)-316-3933 (Fax)
Email: CRateau@town.arlington.ma.us

Greek Festival 2021 – Security Plan

Event Dates: June 11,12,13

Friday June 11, 11am to 10pm

Saturday June 12, 11am to 10pm

Sunday June 13, 11am to 7pm

Saint Athanasius the Great Greek Orthodox Church also known as the Greek Orthodox Church of Arlington believes in providing a safe, secure, and pleasant experience for all that attend our annual Greek Festival. Below are our detailed plans for this year's event.

Crowd Control

Police officers will be present at all times during the event. Police details will be modified in conjunction with the Police Department to accommodate our smaller tent this year. Only one bar will be located in the main tent right after the main food line. A photo copied driver's license of all listed bar tenders and photo copy of certification of those who are all T.I.P.S certified will be made so that it can be presented to the board of selectmen. At least one T.I.P.S certified volunteer will be present at all times at the bar area.

Friday – June 11 Hours of Operation from 11:00am – 9:00pm

One officer posted at the main entrance to the tent 12:00pm – 9:00pm

One officer patrolling the tent from 3:00pm – 9:00pm

Saturday – June 2 Hours of Operation from 11:00am – 9:00pm

One officer posted at the main entrance to the tent 12:00pm – 9:00pm

One officer patrolling the tent from 12:00pm – 9:00pm

One officer providing overnight coverage from 11:00pm – 7:00am to ensure all products and vendor areas are secure.

Sunday – June 3 Hours of Operation from 12:00pm – 6:00pm

One officer posted at the main entrance to the tent 12:00pm – 6:00pm

One officer patrolling the tent area in the vicinity of the bar area from 12:00pm – 6:00pm

Cash Handling

Cash handling will be handled by St. Athanasius the Great Parish Council Treasurers. Random times will be selected for all deposits and will be coordinated with the Arlington Police Department to ensure the proper escort is provided. Further details can be given to the Arlington Police Department once they are on site.

Dealing with Unruly Patrons

Any patron of the St. Athanasius the Great Greek Festival will be spoken to by an authorized manager of the event in presence of an Arlington Police officer. Once the situation is assessed and it is determined that the person or persons are no longer welcomed at the Greek festival, they will asked to leave the St. Athanasius property.

Emergency evacuations

In the event of an emergency or natural disaster all patrons and volunteers will be instructed to seek safe shelter in the lower level of St. Athanasius the Great Church and the lower level of 10 Acton

Street (St. Athanasius School building). All St. Athanasius volunteers will be instructed by the event manager along with the board of directors to direct all patrons to safe shelter points.

Traffic/parking considerations

A request is formally made to the Arlington Board of Selectmen each year to turn Appleton place into a one way starting on Friday, June 11, 2021 though Sunday June 13, 2021. The one way will go from Massachusetts Avenue towards Quincy Street. Signage is provided from the Arlington DPW for all streets leading to Appleton Place. These streets include but are not limited to: Burton Street, Fresenden, Acton, Quince, Massachusetts Avenue and Appleton Place.

Parking along the side of the church on Appleton Place from Massachusetts Avenue to the first entrance of the church parking lot will be reserved for people with state-issued handicap plates, and St. Athanasius the Great will provide all handicap parking signs for the areas indicated above. The upper church parking lot and on-street parking will be primarily used for this event. All abutters will receive advanced notices as in years past. Signage at the entrances to the tent will give all patrons advance notice to respect parking regulations in the neighborhood and the Town of Arlington.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/24/2021

PRODUCER (212) 406-4004
Compass Rose and Sons, Inc.

80 Maiden Lane, Room 701
New York, NY 10038-

INSURED
St. Athanasios The Great Greek Orthodox Church

4 Appleton Street
Arlington, MA 02476-

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: Great American Ins Co

16691

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A X	GENERAL LIABILITY	PAC 0255589	03/06/2021	03/06/2022	EACH OCCURRENCE \$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY		/ /	/ /	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	CLAIMS MADE X OCCUR		/ /	/ /	MED EXP (Any one person) \$ 10,000
	X Liq Liab Agg \$3000000		/ /	/ /	PERSONAL & ADV INJURY \$ 1,000,000
			/ /	/ /	GENERAL AGGREGATE \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:		/ /	/ /	PRODUCTS - COMP/OP AGG \$ 3,000,000
	POLICY PRO-JECT LOC		/ /	/ /	Liquor Liability 1,000,000
	AUTOMOBILE LIABILITY		/ /	/ /	COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO		/ /	/ /	BODILY INJURY (Per person) \$
	ALL OWNED AUTOS		/ /	/ /	BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS		/ /	/ /	PROPERTY DAMAGE (Per accident) \$
	HIRED AUTOS		/ /	/ /	
	NON-OWNED AUTOS		/ /	/ /	
	GARAGE LIABILITY		/ /	/ /	AUTO ONLY - EA ACCIDENT \$
	ANY AUTO		/ /	/ /	OTHER THAN EA ACC \$
			/ /	/ /	AUTO ONLY: AGG \$
A	EXCESS / UMBRELLA LIABILITY	UMB3850976	03/06/2021	03/06/2022	EACH OCCURRENCE \$ 4,000,000
	OCCUR CLAIMS MADE		/ /	/ /	AGGREGATE \$ 4,000,000
	DEDUCTIBLE		/ /	/ /	\$
	X RETENTION \$ 10,000		/ /	/ /	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		/ /	/ /	WC STATU-TORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	/ /	/ /	E.L. EACH ACCIDENT \$
	If yes, describe under SPECIAL PROVISIONS below		/ /	/ /	E.L. DISEASE - EA EMPLOYEE \$
	OTHER		/ /	/ /	E.L. DISEASE - POLICY LIMIT \$
			/ /	/ /	
			/ /	/ /	
			/ /	/ /	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Below certificate holder, for the period June 11, 12, & 13, 2021 including setup and take down with regards to the Greek Festival being held by the church is added as additional insured.

CERTIFICATE HOLDER

() - () -
Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476-

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2009/01)

INS025 (200901)

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IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0

provided by Health Communications, Inc.
is hereby granted to:

Mark Ypsilantis

For coursework completed on May 31, 2015

Certification documents to be sent to:
39 Maynard St, Arlington, MA 02474-2317



HEALTH COMMUNICATIONS, INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

