



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: August 3, 2021

TO: Board Members

SUBJECT: Appointment to the Community Preservation Act Committee

This memo is to request the Board's approval of my appointment of Alexander Franzosa, Arlington, MA, as a member on the Community Preservation Act Committee, with a term expiration date of 06/30/2023.

A handwritten signature in blue ink, reading "Adam W. Chapdelaine".

Town Manager

May 31, 2021

RECEIVED
ARLINGTON, MA.

2021 JUN -9 A 1:31

Dear Mr. Chapdelaine,

My name is Alexander Franzosa, and I am a newly elected Town Meeting Member for Precinct 12; I am also a lifelong resident of Arlington. I am contacting you to apply for membership on the Community Preservation Act Committee.

I am a professional chemist, and a graduate of Arlington High School in 2016. I earned my seat in Town Meeting by working diligently to connect with my neighbors over the past few months. Since then, I have worked hard to understand the content of the various reports of the town's committees, including the report of the Community Preservation Act Committee, in order to make informed decisions on the Warrant Articles. I believe in supporting Arlington's stock of affordable housing while maintaining and improving its public spaces, and thus I was glad to find that CPAC's work matches my values and hopes for our town. The broad scope of CPAC's project areas and its strong revenue with which to fulfill its goals is impressive. I am interested in helping to ensure that these goals are met efficiently and effectively, to maximize the return on the investment of the taxpayers who support that revenue.

I would be honored to serve as a new member of the Community Preservation Act Committee, and I hope that you will consider my application. If you have any questions, please contact me at the information provided on my resume.

All the best,



Alexander Franzosa

3:00 PM

Alexander Franzosa

Professional Chemist • Arlington Town Meeting Member, Precinct 12 • Notary Public

Education

Bachelor of Science, Chemistry

Suffolk University — Boston, MA

May 2020

- Engaged in chemical lab coursework, learning analytical methods such as liquid chromatography, gas chromatography, light spectroscopy, and NMR
- Authored and presented capstone project: *Proposal for Municipal Wastewater Recycling Pilot Plant for Testing of N-Nitrosamines*

High School Diploma:

Arlington High School — Arlington, MA

May 2016

Employment

Associate Scientist: February 2021 to Present

Pace Analytical Life Sciences — Woburn, MA

- Worked as part of a pharmaceutical formulation research and development team
- Operated analytical equipment such as HPLC, GC-MS, and UV spectroscopy in order to analyze and design drug formulations

Quality Assurance Intern: August 2020 to February 2021

MWRA (Massachusetts Water Resource Authority) — Southborough, MA

- Performed laboratory tests on drinking water samples across MWRA water distribution system including alkalinity, ATP, fluoride, chlorine residual, conductivity
- Collected samples from communities across Massachusetts for testing

Wastewater Treatment Plant Operator: May 2020 to July 2020

SESD (South Essex Sewerage District) — Salem, MA

- Operated a Grade 7 Secondary Wastewater Treatment Plant for the communities of Peabody, Salem, Marblehead, Danvers, and Beverly

Public Service

Town Meeting Member: April 2021 to Present

Precinct 12 — Arlington, MA

- Voted on the passage of bylaws and resolutions, proposed as Town Warrant Articles, in the Town of Arlington
- Represented the interests of about 1700 voters within the precinct

Notary Public: May 2021 to Present

The Commonwealth of Massachusetts

- Fully commissioned as a Notary Public, to witness the signing of important documents and to verify their integrity

OFFICE OF THE SELECT BOARD

STEPHEN W. DECOURCEY, CHAIR
DIANE M. MAHON, VICE CHAIR
JOHN V. HURD
LENARD T. DIGGINS
ERIC D. HELMUTH



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 2, 2021

Alexander Franzosa
Arlington, MA 02474
alexander.franzosa.townmeeting@gmail.com

Re: Appointment: Community Preservation Act Committee

Dear Mr. Franzosa:

As a matter of the standard appointment procedure, the Select Board requests that you attend a meeting of the Select Board conducted in person and by remote participation, on Monday, August 9th at 7:15 p.m.

It is a requirement of the Select Board that you join this meeting, either in person or virtually. This will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Information which includes the link to the meeting will be available at the bottom of the Select Board Agenda as well as on the Town Calendar when the meeting is posted Thursday, August 5th by 7:00 p.m.

Please contact this office by e-mail, lcosta@town.arlington.ma.us, if you have any questions.

Thank you.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

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E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: August 3, 2021

TO: Board Members

SUBJECT: Appointment to the Community Preservation Act Committee

This memo is to request the Board's approval of my appointment of Susan Doctrow, Arlington, MA, as a member on the Community Preservation Act Committee, with a term expiration date of 06/30/2024.

A handwritten signature in blue ink, appearing to read "Adam W. Chapdelaine".

Town Manager

June 11, 2021

Adam Chapdelaine, Town Manager, Town of Arlington, MA

Dear Adam,

I am writing to apply to the Community Preservation Act Committee (CPAC). While, as a scientist, my professional experience is not in affordable housing, historic preservation, or open space/recreation, I greatly appreciate how all these areas touch our lives in Arlington. As a volunteer, I've learned much about the town, including how our employees, resident volunteers, and other stakeholders can and do work together. My professional work includes reviewing grant applications; though the project topics are quite different from those reviewed by the CPAC, this requires some relevant skills, including assessing project goals in the context of institutional/societal priorities and judging a project's likelihood of success, *e.g.* whether the proposed work may help encourage further investments.

It was easy for me to come up with examples (these and others) of CPA-supported projects that impact me and my family and friends. One is the project underway at the Arlington Reservoir, a block from my house and where we spend many hours. Though I'm very excited about how the improvements will look and the new amenities, the potential impact of this project on some lives, through providing accessibility, is more fundamental. I had an eye-opening experience at a charity walk around the Res with some friends, one who uses a motorized wheelchair. She had participated before without incident but, that year, because of trail erosion, her wheelchair caught on some of the high roots. She could go nowhere until we lifted her chair over and dragged it ahead to where the path was passable. So, while the pathway renovation included in this project will look great and allow more comfortable walking, for some of our neighbors it will also literally determine whether they can enjoy the Arlington Reservoir safely, or at all. Another CPA-supported asset, funded by Lexington but very important to our Arlington experience, is the land that became LexFarm. Obviously, I like being able to walk up my street to pick up our locally-grown food. But, again, the impact is far broader than that, because LexFarm donates fresh produce to Arlington's Food Link and other programs addressing food insecurity and also teaches about gardening and nature, especially to kids. That the CPA helped create a special community resource like this is, to me, very meaningful.

In and around Mt. Gilboa Historical District, where I live, we have three new CPA-supported affordable housing projects, two under Arlington and one under Lexington. The two now completed, 20 Westminster and Farmview, provide beautiful homes in unique settings. Touring 20 Westminster at the ribbon-cutting, I was so impressed by the thoughtfulness that had gone into the renovations, such as all the sunlight in the apartments. The third, Downing Square, will provide safe, convenient homes to 34 households at a site that was previously, for those of us walking to and from the Heights, a blighted neighborhood eyesore. People deserve more than the minimum, that is, places to live that are not only affordable, but also attractive and in welcoming, economically diverse neighborhoods. I know that the CPA can contribute only a small fraction of the costs of creating such new housing, but its value is greater. As a town, we can demonstrate local support in this tangible way and that can help attract more funding (similar to the "leveraging" enabled by the small business/innovation grants I've reviewed).

Many such projects may eventually have happened anyway, but CPA funding can certainly accelerate and draw attention to them, while also giving the community added input on their qualities. I see how the CPAC can guide this process, including by considering how proposed projects fit our community priorities, not only economic and aesthetic, but also ethical. What do we as a town care about creating and preserving, with respect to these three key areas that impact our residents' daily lives? I would be honored to play a role in this decision process as a member of the CPAC and appreciate your consideration.

Sincerely,



Sue Doctrow, 96 Westminster Ave, Arlington, MA

2:30 PM

Susan R. Doctrow

Arlington, MA 02474, sdoctrow@comcast.net

Community:

Appointed or elected Town roles

- **Town Meeting Member**, Precinct 21, (2007 to present), includes precinct chair
- **Transportation Advisory Committee** (2007–2009), includes Westminster/Lowell traffic safety and Peirce Elementary Safe Routes to School working groups
- **Dog Park Task Force**, Arlington Recreation (2010–2012), includes planning the dog park at Thorndike Field (opened in 2012)
- **Envision Arlington Standing Committee** (2015–2021), includes communication/outreach and Candidates Night

Other local community activities

- **Arlington Dog Owners Group, Inc.**, A-DOG (2008–present), co-founder, 501c3
- **Robbins Farm Garden** (2011–2019), a program under Arlington Recreation
- **Chairful Where You Sit**, public art fundraiser, organizing committee (2016), frequent contributing chair-artist
- **Lexington Community Farm** (LexFarm), CPA-funded in Lexington, property committee (2016), member/CSA (2009–present)
- **Arlington Democratic Town Committee**, voting member 2020–present, elected Arlington delegate to MA state Democratic convention (2012, 2014, 2018, 2020)

Professional:

- **Independent R&D Consultant** (2015–present), Arlington
- **Edanz Group, Ltd.** (Fukuoka), Editor and Expert Scientific Reviewer (2015–2018)
- **Boston University School of Medicine**, Pulmonary Center, Department of Medicine (Boston), Research Associate Professor of Medicine (2008–2015)
- **Proteome Systems, Inc.** (Sydney, Woburn), Vice President, Therapeutics Research (2004–2008)
- **Eukarion, Inc.** (Bedford), Vice President, Research (1997–2004), Director of Research (1993–1997)
- **Alkermes, Inc.** (Cambridge), Senior Research Scientist (1990–1993), Research Scientist (1989–1990)
- **Harvard Medical School** (Boston), Instructor in Biochemistry, Department of Surgery (1987–1989)

(LinkedIn: <https://www.linkedin.com/in/srdoctrow/>)

Grant review experience:

- **Ignition Awards review committee** (therapeutics), Boston University Faculty Entrepreneurship (2019–present)
- **Small Business Innovation Research/Small Business Technology Transfer awards**, review panels (neurological, age-related disorders), National Institutes of Health (1999–2019)

Education:

Ph.D., Biochemistry, Brandeis University

B.A., Biology, University of Rochester

Postdoctoral fellowship, Children's Hospital, Boston

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TOWN OF ARLINGTON
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August 2, 2021

Susan Doctrow
Arlington, MA 02474
srdoctrow@gmail.com

Re: Appointment: Community Preservation Act Committee

Dear Ms. Doctrow:

As a matter of the standard appointment procedure, the Select Board requests that you attend a meeting of the Select Board conducted in person and by remote participation, on Monday, August 9th at 7:15 p.m.

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Please contact this office by e-mail, lcosta@town.arlington.ma.us, if you have any questions.

Thank you.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator



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MEMORANDUM

DATE: August 3, 2021

TO: Board Members

SUBJECT: Appointment to the Community Preservation Act Committee

This memo is to request the Board's approval of my appointment of David Swanson, Arlington, MA, as a member on the Community Preservation Act Committee, with a term expiration date of 06/30/2024.

A handwritten signature in blue ink, appearing to read "Adam W. Chapdelaine".

Town Manager

David F. Swanson

Arlington, MA 02474

mail.com

May 6, 2021

Adam Chapdelaine
Town Manager, Town of Arlington
730 Massachusetts Ave.
Arlington, MA 02476

Dear Mr. Chapdelaine,

I am writing to express my strong interest in serving on the Arlington Community Preservation Act Committee (CPAC). I believe that my legal and public policy experience, combined with my commitment to preserving our town's community assets, would allow me to make a substantial contribution to the goals of the CPAC.

I have worked for the Massachusetts Legislature for nearly a decade – as legal counsel to the joint committee on economic development and emerging technologies, as legislative director and general counsel to former Arlington Senator Ken Donnelly, and now as chief of staff and general counsel to Arlington's current Senator Cindy Friedman. These experiences have allowed me to witness firsthand the awesome impact that laws can have in protecting open space, preserving historic sites, creating affordable housing, and building outdoor recreation facilities – and there's no better example of this than the Massachusetts Community Preservation Act (CPA). Since its inception, the CPA has allowed over \$2.5 billion to be raised for community preservation funding in 187 communities across the state.

In Arlington, my family – like so many others – has been the beneficiary of CPA funds, as we enjoy frequenting all the scenic beauty and recreational land that this town has to offer. Our daughter, Olivia, loves the Spy Pond Playground in particular, which I know has been identified by CPAC as a potential CPA project in FY2022. Countless other residents have benefitted from CPA funding too – whether it's visitors at an Arlington historic site or residents eligible for CPA-funded affordable housing initiatives. Housing assistance is also especially important now, with so many residents facing unprecedented economic and health challenges posed by the COVID-19 pandemic.

Since 2017, I have also had the pleasure of consistently voting to support CPA-funded projects in Arlington in my capacity as a Town Meeting member. Watching these local projects progress and hearing directly from the CPAC at annual Town Meeting has made it clear that CPA funding is both a powerful tool to maintain and expand the character of Arlington and an important fiscal mechanism to leverage outside funding for the town. I am thrilled at the prospect of joining the CPAC and contributing to its important mission. Not only would I bring a sense of passion to this work, but I also believe that my legal background and public policy experience could be an asset to the CPAC.

Thank you for your consideration.

Sincerely,

David F. Swanson

David F. Swanson

- Member of the Massachusetts State Bar (2012-present).

Office of State Senator Cindy F. Friedman (D-Arlington), Boston, MA

Chief of Staff & General Counsel: Responsible for the day-to-day management and operation of the Senator's office, which includes supervising three staff members. Oversee office workflow and collaborate with staff members on the Senator's legislative, budget and policy portfolio, communications and messaging agenda, and constituent services, ensuring the Senator's overall vision is met. Organize and prioritize critical issues and required information for the Senator to facilitate efficient decision-making. Serve as the Senator's legal counsel and political advisor. Helped the Senator research, draft, and negotiate wide-ranging health care legislation enacted into law, including: *An Act for Prevention and Access to Appropriate Care and Treatment of Addiction*, Chapter 208 of the Acts of 2018; *An Act relative to Children's Health and Wellness*, Chapter 124 of the Acts of 2019; and *An Act Promoting a Resilient Healthcare System that Puts Patients First*, Chapter 260 of the Acts of 2020.

Office of State Senator Kenneth J. Donnelly
Assistant Senate Majority Leader (D-Arlington), Boston, MA

January 2016-July 2017

Legislative Director & General Counsel: Drafted legislation and amendments filed by the Senator and managed the Senator's legislative and budget priorities in coordination with the Chief of Staff. Served as the primary legal contact for the Senator's office. Held meetings with executive agencies, legislative offices and interested parties to advance the Senator's agenda. During legislative formal sessions, tracked debate and advised the Senator on pending legislation, including the state budget. Coordinated all legislative committee work for the Senator, including attending and staffing committee hearings and advising the Senator on committee polls.

Joint Committee on Economic Development & Emerging Technologies
Office of State Representative Joseph F. Wagner, Chairman, Boston, MA

March 2013-January 2016

Legal Counsel: Drafted legislation and prepared Committee redrafts of bills on matters concerning economic development, workforce training and development, commercial and industrial establishments, casino gaming, biotechnology, the Internet, computer science and the retention of science or technology-intensive industries. Analyzed pending legislation, drafted bill summaries and made recommendations to the House Chairman regarding action to be taken by the Committee. Served as the primary legal contact for industry lobbyists, advocacy groups and individuals on all issues pending before the Committee. Helped draft major economic development legislation enacted into law, *An Act Promoting Economic Growth across the Commonwealth*, Chapter 287 of the Acts of 2014.

Office of Policy & Cabinet Affairs
Office of Governor Deval L. Patrick, Boston, MA

October 2012-February 2013
November 2011-February 2012

Policy Fellow: Prepared reports, analyzed bills and regulations, reviewed testimony and talking points, wrote internal memoranda and provided policy recommendations. Conducted research and analysis on a wide range of topics, including education, criminal justice reform, financial services, healthcare, environmental affairs, transportation, housing and economic development issues. Worked with the Executive Branch Secretaries and their staff to promote the Governor's policy priorities. Assisted the Director of Policy and Cabinet Affairs during meetings with outside stakeholders, constituents and cabinet secretaries and their staff.

Governo Law Firm LLC, Boston, MA

May-August 2011

Law Clerk: Provided litigation support for this medium-sized firm, which specializes in insurance, product

liability and toxic tort defense litigation. Drafted various discovery and pre-trial motions, including Motions in Limine, Motions to Compel, subpoenas and notice of deposition. Other duties included researching and analyzing medical records and case law, drafting internal memoranda, conducting fact investigations and preparing and attending witness depositions and trials to assist in development of defense strategies.

The Honorable Norman H. Stahl
United States Court of Appeals, First Circuit, Boston, MA

November 2010-February 2011

Judicial Intern: Conducted legal research and wrote twelve bench memorandums on a variety of civil and criminal cases. Topics included a civil RICO suit, the Younger abstention doctrine, a federal takings claim, search and seizure violations under the 4th Amendment and a franchisee-franchisor contract dispute. Observed and assisted Judge Stahl in appellate court proceedings.

The Honorable Magistrate Judith G. Dein
United States District Court (D. Mass.), Boston, MA

June-August 2010

Judicial Intern: Conducted legal research and drafted judicial opinions on various civil and criminal law issues, including judicial standing, trademark infringement and freedom of expression under the 1st Amendment. Observed and assisted Judge Dein in courtroom proceedings, mediation hearings and pretrial conferences.

EDUCATION

Northeastern University School of Law, Boston, MA
J.D., May 2012

- Honors: • Dean's Scholarship Recipient (2009-12).
- Activities: • Symposium Editor (2011-12) and Staff Member (2010-11), *Northeastern University Law Journal*.
• Social Justice Project – assisted the New England Regional Council of Carpenters by conducting legal research and writing a report proposing legal and legislative strategies to combat the misclassification of workers in the construction industry (2009-10).
- Leadership: • Teaching Fellow – a student instructor for required 1L course focusing on research, writing and critical legal practice skills, which culminated in a social justice project for the United Nations Special Rapporteur on Violence Against Women (Fall 2010).
• Elected Vice President of Programs & Administration, Northeastern University's Graduate Student Government (2011-12).
• Elected student representative of the Student Bar Association, member of the Public Interest and Judicial Clerkship Committees (2010-12).

Bowdoin College, Brunswick, ME
B.A. in Government & Legal Studies with a minor in Theater, May 2009

- Honors: • New England Small College Athletic Conference All-Academic Team (2007-09).
• Sarah and James Bowdoin Scholar, Dean's List (2006-07).
• Simon Gray Prize Winner for most distinguished work in a politics course at the University of Edinburgh (Fall 2007).
- Activities: • Captain (2008-09), and Team member (2005-09), Swim Team.
• Captain (2008), and Team member (2005-09), Club Water Polo Team.
• Director of a One-Act Play, Bertolt Brecht's "The Informer" (Spring 2006).
- Study Abroad: • International Human Rights at the University of Edinburgh, Edinburgh, Scotland (Fall 2007).

COMMUNITY INVOLVEMENT

- Elected Arlington Town Meeting Member, Precinct 5 (April 2017-present).
- Co-Chair, Arlington Human Rights Commission (January 2017-June 2019).
- Fellow, New Leaders Council, Boston Chapter – selected as one of 20 young leaders in the greater Boston area to participate in an intensive entrepreneurial leadership training and development program (January-June 2017).

OFFICE OF THE SELECT BOARD

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August 2, 2021

David Swanson
Arlington, MA 02474
Dswanson922@gmail.com

Re: Appointment: Community Preservation Act Committee

Dear Mr. Swanson:

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Marie A. Krepelka
Board Administrator