

## **APS Visitor and Volunteer COVID-19 Safety Protocol**

The purpose of this document is to establish consistent protocols for ensuring the safety of students in buildings that welcome visitors and volunteers. Each school will be able to develop their own procedure for assessing visitors and volunteers for symptoms of COVID-19 and assessing and logging their vaccination status. Such procedures must be aligned with the expectations of this protocol.

### **Visitors for meetings, arrival, and dismissal:**

Visitors who are entering a school building for the purpose of participating in an in-person meeting with school staff and/or other adults about a particular child, or for the purpose of picking up or dropping off their child are not required to show proof of vaccination against COVID-19 so long as they will not be entering classrooms and/or other student spaces within the building that contain multiple students outside their immediate household, excluding building hallways and designated pick-up/drop-off areas. .

However, schools shall require visitors entering the school building for the purpose of participating in an in-person meeting with school staff and/or other adults about a particular child, or for the purpose of picking up or dropping off their child, to sign in upon entry, attesting that:

1. They have not experienced COVID-19 symptoms,
2. They have not been identified as a close contact of a COVID-19 positive individual, and
3. They have not tested positive for COVID-19 as described herein.

Visitor sign-in sheets should contain the following language at the top, and visitors' attention should be directed to that language upon entry and signature. The list of symptoms can be posted adjacent to the sign-in sheet:

**By signing this sheet and entering the school building, you are attesting that you have not experienced any of the following symptoms of COVID-19 in the past 24 hours, have not been identified as a close contact of a COVID-19 positive individual within the past 10 days, and have not tested positive for COVID-19 within the past 14 days.**

Symptoms of COVID-19 include: Fever (100.0° Fahrenheit or higher), chills, or shaking chills

- Difficulty breathing or shortness of breath
- New loss of taste or smell
- Muscle aches or body aches
- Cough (not due to other known cause, such as chronic cough)
- Sore throat, when in combination with other symptoms
- Nausea, vomiting, or diarrhea when in combination with other symptoms
- Headache when in combination with other symptoms
- Fatigue, when in combination with other symptoms

- Nasal congestion or runny nose (not due to other known causes, such as allergies) when in combination with other symptoms.

**Visitors and volunteers who will enter school building student areas with multiple students outside their immediate household, excluding hallways and designated pick-up/drop-off areas:**

All visitors and volunteers who are entering classrooms and/or other student spaces within the building that contain multiple students outside their immediate household, excluding building hallways and designated pick-up/drop-off areas, must provide Arlington with valid proof of full vaccination against COVID-19 upon or prior to entry, except in limited circumstances where a visitor and/or volunteer is unable to receive COVID-19 vaccination due to age-ineligibility or medical disability; or, is unwilling to receive COVID-19 vaccination due to a sincerely held religious belief. The district considers an individual fully vaccinated when an individual was administered the final dose required by the COVID-19 vaccine manufacturer, excluding booster shots, at least fourteen (14) days prior to school building entry for purposes described within this section. The administrative assistant and administrators of the school will keep separate, confidential records of approved volunteers/visitors who have submitted valid proof of full COVID-19 vaccination, or in limited circumstances, qualifying age-ineligibility, medical disability, or religious exemptions.

Additionally, volunteers/visitors who may have direct and unmonitored contact with students must abide by the APS policies for CORI background checks, which can be found [here](#).

Volunteers/visitors to district school buildings who seek entrance for the purposes of entering a classroom or other student space with multiple students outside of their immediate household, excluding hallways and designated drop-off/pick up areas, who decline to provide valid proof of vaccination against COVID-19 and do not qualify for limited exemption, shall not be permitted to enter classrooms or other student spaces with multiple students outside their immediate household. Visitors seeking to conduct a special education program observation, who decline to provide valid proof of vaccination and do not qualify for an exemption, will be provided with remote observation alternatives. Observers must also abide by APS Observation Policy ([link here](#)).