



Select Board Meeting Minutes

Date: November 8, 2021

Time: 7:15PM

Location: Conducted by Remote Participation

Present: Mr. DeCoursey, Chair, Mrs. Mahon, Vice Chair, Mr. Hurd, Mr. Diggins, Mr. Helmuth

Also Present: Mr. Chapdelaine, Mr. Heim, Ms. Maher

1. Executive Order on Remote Participation

Mr. DeCoursey opened the meeting by stating the Commonwealth passed on June 16, 2021, an act relative to extending certain COVID-19 measures adopted during the state of emergency, which among other things, allows public meetings to be conducted remotely until April of 2022. Tonight's meeting is being conducted via Zoom, is being recorded and is also being simultaneously broadcasted on ACMI. As such, all business will be conducted by roll call vote. Persons wishing to join the meeting by Zoom may find information on how to do so on the Town's website. Persons participating by Zoom are reminded that they may be visible to others and then if you wish to participate, you are asked to provide your full name in the interest of developing a record of the meeting. Further, all participants are advised that people may be listening who do not provide comment, and those persons are not required to identify themselves. Finally, both zoom participants and people watching on ACMI can follow the posted agenda materials, also found on the Town's website using the Novus agenda platform.

2. FY2022 Quarterly Budget Update

Sandy Pooler, Deputy Town Manager

Ida Cody, Comptroller

Ms. Cody appeared before the Board to detail the first quarter budget report for fiscal year 2022, which ended September 30, 2021. Ms. Cody explained that the report is structured into three parts. First is narrative, where they explain the variances between the estimated and actual expenses. The second, is a summary of the total expenditures and the expense rate of the revenue collection by department. The final part, is the Munis report which is a direct printout with more detail. Ms. Cody detailed each part of the budget by line explaining the discrepancies if any. After some questions from the Board, they thanked Mr. Pooler and Ms. Cody for the report.

Mrs. Mahon moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

SO VOTED (5-0)

FOR APPROVAL

3. Acceptance of Grants From the Lawrence & Lillian Solomon Foundation Daniel Amstutz, Senior Transportation Planner

Mr. Chapdelaine stated that this is asking the Board to vote acceptance of a grant from the Solomon Foundation to help support a grant the Town received from the State to initiate a study of ways to connect our Minuteman Bikeway to the Mystic Valley Pathway. The State grant was an \$80,000 grant, which we received via the efforts of the Planning and Community Development Department applying for it. This grant from the Solomon foundation would provide \$10,000 for a total of \$90,000; to begin the study effort to see how the corridor could be improved.

Mr. Diggins moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

SO VOTED (5-0)

4. Presentation and Vote: Veteran Memorial Park Designation Jeffrey A. Chunglo, Director of Veterans Services

Mr. Chunglo appeared before the Board and stated that he provided a memo to the Board in support of the designation of Veterans Memorial Park. Mr. Chunglo gave a brief background stating that prior to the pandemic the Veterans Council held open meetings to explore various options for the creation of a Veteran Memorial Park. During these meetings, several alternate locations were presented and the overwhelming feedback from veterans was not to relocate from the center and focus on improvements. Mr. Chunglo stated that the Town owns this parcel of land that was purchased in 1921 through eminent domain and is designated as a Town Park. Mr. Chunglo stated that they are looking to formally have this parcel of land designated as Arlington's official Veterans Memorial Park.

The Board thanked Mr. Chunglo for the presentation and background and are very supportive to have this official designation.

Mr. Hurd moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

SO VOTED (5-0)

5. PJ Library Chanukah Lantern Walk

Stephanie Marlin-Curiel, Commission for Arts & Culture

The proponent was unable to make the meeting. The Board stated that this event is not until December 4th and will table to the Boards next meeting.

Mrs. Mahon moved to table to 11/22 Select Board Meeting.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

CONSENT AGENDA

6. Minutes of Meetings: October 13, 2021; October 25, 2021; October 28, 2021

7. Reappointments: Zoning Board of Appeals

Roger DuPont

Kevin Mills

(terms to expire 10/31/2024)

8. Request: Free Parking for Local Holiday Shopping

Beth Locke, Executive Director, Arlington Chamber of Commerce

9. For Approval: Shop Arlington First Banners

Beth Locke, Executive Director, Arlington Chamber of Commerce

Ms. Locke appeared before the Board and stated that these are their annual requests and explained that the banners will be the same design as last year. Ms. Locke explained that the Shop Arlington First Gift Certificates are a program that they run near the holiday season. The point of the program is to keep dollars within in Arlington. Ms. Locke explained that the request for parking is for Saturdays and Sundays in the month of December.

Mrs. Mahon moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

APPOINTMENTS

10. Open Space Committee (terms to expire 6/30/2024)

Eliza Hatch

Brian McBride

Ms. Hatch appeared before the Board and stated that she has been an Arlington resident since 2019 and has been looking for ways to engage with the Town. Ms. Hatch explained that her profession thus far has been in travel, and she is currently in the process of applying to law school. Ms. Hatch stated that she loves being outdoors and this committee seemed like a good fit and is excited to be part of it.

Mr. McBride appeared before the Board and stated that he has lived across from Robbins Farm for the last 20 years. Mr. McBride stated that he frequents Menotomy Rocks and the Reservoir and is grateful to the Town for their open space, parks, and fields. Mr. McBride noted that during COVID it has become more evident the importance of open spaces and is looking forward to giving back to the community.

The Board thanked them for their willingness to serve on this committee and look forward to working with them in the future.

Mr. Hurd moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

LICENSES & PERMITS

11. For Approval: Common Victualler License

Boon Noon Market, 161 Massachusetts Avenue, Phatcharawin

Watthanagithiphat and Nutthachai Chaojaroenpong

The applicants stated that they moved to Arlington in May and since have been looking for a space to open a Thai Restaurant. Mr. Chaojaroenpong stated that they will be taking over the space that Thailand Café occupied and are looking forward to bringing their restaurant to Arlington.

The Board thanked them for choosing Arlington to open their restaurant and look forward to trying it in the future.

Mr. Diggins moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

OPEN FORUM

The following people spoke regarding the traffic calming concerns on Chestnut Street:

Paul Schlichtman, 47 Mystic Street

Linda Varone, 54 Medford Street

Marcy Beck, 221 Wachusett Avenue

Reiko Tanaka, 47 Mystic Street

Jo Anne Preston, 42 Mystic Valley Drive

John Worden, 27 Jason Street, spoke regarding the want for Mill Street to have a solid yellow dividing line for traffic.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

12. Presentation and Discussion: 21 Precinct Map

Reprecincting Working Group

Juli Brazile, Town Clerk

Ms. Brazile stated that the Governor has signed the district maps as of November 4, 2021, and the deadline is Saturday the 4th of December. Ms. Brazile stated that she would like a firm commitment from the Board that they will make a vote on the final map at their next Select Board Meeting of November 22nd. Ms. Brazile noted that the Board may have to have a special meeting to take a final vote on the package and collect all five signatures before submitting to the State.

Ms. Brazile gave a detailed presentation explaining the two proposed precinct maps. Ms. Brazile noted that the process of reprecincting happens every ten years, communities must review precinct maps following the federal census. Ms. Brazile detailed each change in the proposed maps and explained the differences between them.

The Board thanked Ms. Brazile along with the Reprecincting Working Group for their hard work and dedication. The Board had a long discussion regarding the two proposed maps stating the pros and cons of each. The Board acknowledged that change is hard and in some cases like these citizens may be upset. The Board noted the changes to the Finance Committee this would cause.

The following people spoke regarding reprecincting:

Paul Schlichtman, 47 Mystic Street

Charles Foscett, 101 Brantwood Road

Elizabeth Dray, 130 Jason Street

Don Seltzer, 104 Irving Street

Jo Anne Preston, 72 Mystic Valley Drive

John Worden, 27 Jason Street

Mrs. Mahon moved receipt.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

13. Vote: Date for 2022 Annual Town Election

Douglas W. Heim, Town Counsel

Mr. Heim stated that under the Town Bylaws it is stated that the Annual Town Election is to be held on the first Saturday of April. Mr. Heim stated that the date this year is April 2, 2022. Mr. Heim stated that unless the Board has a reason that would better facilitate the needs of the public for the purposes of the election, April 2, 2022, will be the default date.

Mrs. Mahon moved to set the date for the 2022 Annual Town Election as Saturday, April 2, 2022.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

14. For Approval: Opening of Warrant for Annual Town Meeting 2022

Douglas W. Heim, Town Counsel

Mr. Heim explained that the Board must take a vote to set the dates that the Town Meeting warrant should open and close. Mr. Heim stated that typically the warrant opens the first week of December and closes the last Friday in January.

Mrs. Mahon moved to open the Town Meeting Warrant on Wednesday, December 1, 2021, and close the last Friday in January 28, 2022.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

15. No Parking Here to Corner Sign on Amsden Street

Shamima Mather, 38 Amsden St

Mr. DeCoursey noted that the Board is in receipt of a memorandum from the Police Department stating that this request is consistent with parking regulations.

Mr. Mather appeared before the Board and stated that like many streets in East Arlington, Amsden is a narrow street. On the west side of the street there is a no parking zone which allows cars to exit onto Mass Avenue, but on the east side parking is allowed. Mr. Mather explained that often many large trucks are parked there, and it creates a traffic and safety hazard. Mr. Mather stated that they are requesting the Board approve the placement of a 'No Parking Here to Corner Sign' to allow the street to open for traffic and pedestrians.

The Board thanked the applicants for this request.

Mr. Diggins moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

16. For Discussion: Future Select Board Meetings

The Board voted the following meeting dates:

December 6, 2021

December 20, 2021

January 10, 2022

January 24, 2022

December 9, 2021 – Goal Setting @ 7-9p.m.

CORRESPONDENCE RECEIVED

17. Traffic Calming Measures on Overlook Road

Eli Rosenberg, Overlook Road

18. Request for Memorial for Stephen Cross Grey

Stephen Grey, son of Stephen Cross Grey

Mr. Grey appeared before the Board and stated that his father was in business in Arlington for over 40 years and his name is still part of the business on Massachusetts Avenue.

19. Request for Pavement Markings on Everett Street

Marc Gottesman, Everett Street

20. Comments Re: Affordable Housing Funding

Patricia Worden, Jason Street

Mr. Diggins moved receipt and referred 17 and 19 to Town Manager and TAC and 18 to Public Memorials Committee.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

NEW BUSINESS

Mr. Chapdelaine gave congratulations to Christine Bongiorno and her team for putting on the vaccination clinic Saturday. This clinic was for youth ages 5 – 11; they vaccinated 1200 children. Mr. Chapdelaine also acknowledged the many speakers in

Open Forum regarding Chestnut Street and noted that it is held up solely because MassDOT needs to review the plans that were approved by the Select Board. Mr. Chapdelaine also noted the great efforts put forth by the DPW and Planning Department for the implementation of the Appleton Street changes.

Mrs. Mahon stated that before the end of the year she would like to have the Select Board Handbook on the agenda for housekeeping errors and improvements.

Mr. DeCoursey noted that Jackie Duffy from Eversource followed up with the Boards concerns regarding the double poles in Town. Mr. DeCoursey would also like to congratulate the Board of Health for their vaccination clinic this weekend and stated that it was a proud day for the Town. Mr. DeCoursey referenced the open space appointments that were made tonight as well as the open space plan that refers to the Mugar Woods and the importance of that site.

Mrs. Mahon made a motion to move to Executive Session and adjourn executive session and open session at the same time.

Mrs. Mahon: yes

Mr. DeCoursey: yes

Mr. Diggins: yes

Mr. Hurd: yes

Mr. Helmuth yes

SO VOTED (5-0)

EXECUTIVE SESSION

- A. To consider the purchase, exchange, lease or value of real property – Mugar “conservation parcel”
- B. To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements: Approval of Executive Session Minutes of: September 27, 2021; October 25, 2021
- C. To conduct a strategy session in preparation for contract negotiations with nonunion personnel, the Town Manager, and/or conduct contract negotiations with same.

Next Scheduled Meeting of Select Board November 22, 2021

A true record attest

Ashley Maher
Office Manager

11/8/2021

Agenda Item	Documents Used
1	Open Meeting Law Requirements Post State of Emergency
2	FY22 Quarterly Budget Update
3	Solomon Foundation Grant Check Mystic River Path Connection to Bikeway Feasibility Study

	Arlington Award
4	Letter of Support
5	Chanukah Lantern Walk Request
6	Draft Minutes 10.13.2021 Draft Minutes 10.25.2021 Draft Minutes 10.28.2021
7	R. Dupont Reference K. Mills Reference
8	Request from Chamber of Commerce
9	Request from Chamber of Commerce Banner Schedule
10	E. Hatch Reference B. McBride Reference
11	Boon Noon Market Inspection Reports Boon Noon Market Common Victualler Application
12	Presentation Limited Change Map Recommended Map
13	Memo from Town Counsel Bylaw Annual Town Election April 2022 Calendar
14	Memo from Town Counsel Bylaw Opening of ATM Warrant
15	Reference Memo from Police Department
16	December 2021 Calendar
17	E. Rosenberg CR Reference
18	S. Grey CR Reference Background Information
19	M. Gottesman CR Reference
20	P. Worden CR Reference