

January 14, 2022

Laura Swan
46 Windsor Street
Arlington, MA 02474

Dear Ms. Swan:

I am pleased to notify you that at their regularly scheduled meeting on Thursday, January 13, 2022, the Arlington School Committee approved your reappointment as the school committee designee to the Arlington Transportation Advisory Committee, for a four year term beginning on January 1, 2022, expiring on December 31, 2025. The reappointment is contingent upon being sworn in, and satisfaction of Open Meeting Law, State Ethics, Town Anti-Harassment and Town Anti-Fraud laws and policies.

You may not take any official action on behalf of the Town of Arlington prior to being sworn in. Failure to be sworn in may jeopardize decisions and other actions taken by your office. Please contact the Town Clerk's Office to formally accept this appointment by taking the oath of office and completing the necessary paperwork.

Best regards,

William Hayner, Chair

Arlington School Committee

Cc: Juli Brazile