



# Town of Arlington

Greg Christiana, Moderator

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Town of Arlington  
Attn: Select Board  
730 Massachusetts Avenue  
Arlington, MA 02476

RE: 2022 Annual Town Meeting and Special Town Meeting

Dear Select Board Members,

In light of the ongoing COVID-19 pandemic and in consultation with Arlington's Director of Health & Human Services, I request approval to conduct Arlington's Annual Town Meeting and Special Town Meeting therein, scheduled to commence April 25, 2022, through remote participation. I propose to use a combination of: (1) the Zoom videoconferencing platform, and (2) an online queuing and voting platform developed by ZPato Research of Lexington to facilitate the process of debate.

I certify that, with the assistance of Select Board members Lenard Diggins and Eric Helmuth, and members of Town staff, all components of the system described above have been tested and I am satisfied that this system will enable our meetings to be conducted in substantially the same manner as if they had occurred in person at a physical location. I certify that the system (i) allows the moderator, town meeting members, town officials and any other interested members of the public to identify and hear the moderator and each town meeting member who attends and participates in the remote meeting, as well as any other individuals who participate in the meeting; (ii) provides the ability to determine whether a quorum is present; (iii) allows participants to request recognition by the moderator and makes such requests visible to the meeting participants and the public; (iv) allows the moderator to determine when a town meeting member wishes to be recognized to speak, make a motion, or raise a point of order or personal privilege; (v) enables the moderator to recognize a town meeting member, town official or other individual and enable that person to speak; (vi) provides the ability to conduct a roll call or electronically recorded vote; (vii) allows any interested members of the public to access the meeting remotely through ACMi for purposes of witnessing the deliberations and actions taken at the town meeting; (viii) allows members of the public to participate in debate through the submission of statements for or against a motion; and (ix) provides for the town meeting to be recorded and available for future viewing. I further confirm that I am satisfied with my predecessor's consultation with Arlington's Disability Commission regarding system accessibility. For accessibility purposes, the platform presents the same user experience as last year's version, but I will be in consultation with the commission in the coming days out of an abundance of caution.

If you have any questions, please feel free to contact me at your convenience.

Sincerely

Greg Christiana