

## MEETING AGENDA

Tuesday, April 26, 2022

TBD

6:00-8:30pm

### Facilitators:



Jessica Pepple  
Robert Rametti

### Team Norms

- A brave space is a learning space. Find a learning space, even if it involves discomfort.
- Listen with intent to understand, not to reply.
- When the going gets tough, turn to wonder.
- Observe confidentiality. Refrain from using student, staff, or other professionals' names. Observe double confidentiality. Refrain from sharing outside of small groups unless given permission beforehand.
- Speak your truth in ways that respect others' truths.

### Meeting Objectives:

- Use various data sources to identify strengths and areas for growth in the Arlington Public Schools
- Synthesize themes and patterns across the various data sources

### To prepare for this meeting, please:

- Review one data source and complete the "Data Analysis One-Pager". Upload it to the Drive and print a copy and bring it to the meeting.

### Materials:

- Powerpoint
- Nametags
- Synthesis Statement Tracker, Round 1
- Synthesis Statement Tracker, Round 2
- Feedback Form
- Blank copies of "Data Analysis One-Pager"
- Completed copies of "Data Analysis One-Pager" (Pre-Work)

Time	Activity
6:00-6:15 (15 mins)	<b>Meet and Greet</b> Please enjoy dinner and get to know other members of the community. Be sure to pick up a name tag before we begin.
6:15-6:40 (25 mins)	<b>Opening</b> <ul style="list-style-type: none"><li>● Warm Up/Icebreaker</li><li>● Review of norms</li><li>● Picking up where we left off<ul style="list-style-type: none"><li>○ Hopes for the facilitation of this process</li><li>○ Pre-Work</li></ul></li></ul>
6:40-7:05	<b>Data Analysis, Round 1</b>

(25 mins)	<p>In this round, you will meet with other community members who reviewed and analyzed the SAME data source. Use the number on your nametag to determine who your partners are.</p> <ul style="list-style-type: none"> <li>Each group member shares highlights from their data analysis one-pager.</li> </ul> <p>Group members write and submit a <b>synthesis statement</b> of their findings.</p> <p><b>Based on our initial analysis of _____, all group members agree that these data illustrate _____.</b></p>
7:05-7:45 (40 mins)	<p><b>Data Analysis, Round 2</b></p> <p>In this round, you will meet with other community members who reviewed and analyzed different data sources. Use the letter on your nametag to determine your group membership.</p> <ul style="list-style-type: none"> <li>Each group member shares highlights from their data analysis one-pager.</li> <li>Other group members listen, ask questions, and help the presenter refine their response to the question: <b>Overall, what “story” do the data tell?</b></li> <li>After repeating the process above for each group member, the group collaborates to write and submit a <b>synthesis statement</b></li> </ul> <p><b>Based on our analysis of _____, _____, _____, and _____, our group identified the following themes/patterns:</b></p> <ul style="list-style-type: none"> <li><b>Insert pattern/theme</b></li> <li><b>Insert pattern/theme</b></li> <li><b>Insert pattern/theme</b></li> </ul>
7:45-8:20 (35 mins)	<p><b>Data Analysis, Round 3</b></p> <p>In this round, you will remain in the same group as round two. As a group, you will select three additional data sources (that nobody in your group reviewed yet) and look to confirm and/or complicate your synthesis from round two.</p> <ul style="list-style-type: none"> <li>Determine which data source each group member will review and take time to review it independently.</li> <li>Each group member will share their findings.</li> <li>After repeating the process above for each group member, the group collaborates to write and submit a <b>synthesis statement</b></li> </ul> <p><b>Our review of additional data sources, including _____, _____, and _____, affirmed/complicated our initial synthesis.</b></p>
8:20-8:30 (10 mins)	<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>Looking Ahead</li> <li>Feedback Form</li> </ul>

	Commit to next steps from this meeting		
	Who	Will do what	By when
	Rob and Jessica	Will synthesize the synthesis statements and categorize into buckets	Next Session