

OFFICE OF THE SELECT BOARD

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TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

May 23, 2022

Laura Gitelson  
Arlington, MA 02474  
[Lbg217@gmail.com](mailto:Lbg217@gmail.com)

Re: Appointment: LGBTQIA+ Rainbow Commission

Dear Ms. Gitelson:

As a matter of the standard appointment procedure, the Select Board requests that you attend a virtual meeting of the Select Board conducted by remote participation, on Thursday, May 26, 2022 at 7:15 p.m.

It is a requirement of the Select Board that you join this virtual meeting. This will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Information which includes the link to the meeting will be available at the bottom of the Select Board Agenda as well as on the Town Calendar when the meeting is posted Tuesday, May 24th by 4:00 p.m.

Please contact this office by e-mail, [lcosta@town.arlington.ma.us](mailto:lcosta@town.arlington.ma.us), if you have any questions.

Thank you.

Very truly yours,  
SELECT BOARD

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka  
Board Administrator



**Town of Arlington  
Office of the Town Manager**

**Adam W. Chapdelaine  
Town Manager**

**730 Massachusetts Avenue  
Arlington MA 02476-4908  
Phone (781) 316-3010  
Fax (781) 316-3019  
E-mail: [achapdelaine@town.arlington.ma.us](mailto:achapdelaine@town.arlington.ma.us)**

**MEMORANDUM**

**DATE:** May 13, 2022

**TO:** Board Members

**SUBJECT:** Appointment to the LGBTQIA+ Rainbow Commission

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This memo is to request the Board's approval of my appointment of, Laura Gitelson, Arlington, MA, as a member on the LGBTQIA+ Rainbow Commission, with a term expiration date of 01/31/2025.

A handwritten signature in blue ink, appearing to read "Adam W. Chapdelaine".

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**Town Manager**

**LAURA B. GITELSON**  
**ARLINGTON, MA 02474**

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**COMMUNITY INVOLVEMENT**

**Arlington Town Meeting**, Member, Precinct 17, 2018 – present

**Arlington Civilian Police Advisory Board Study Committee, Co-chair**, March 2021 - present.

**Community Cooks**, Somerville, MA, Member, Board of Directors, 2013 – 2017, Team Leader/Volunteer 2013 – present.  
Coordinate and cook monthly meals for STEPS Young Adult Resource Center on Prescott Street in  
Arlington Center.

**Somerville Homeless Coalition**, Somerville, MA, Member, Board of Directors, 2012-2018.

**EXPERIENCE**

**Senior Admissions Counselor - Former Admissions Officer, InGenius Prep, New Haven, CT (remote position)**  
2019 - present

Provide 1-on-1 counseling to students applying to college and law school. Share admissions expertise to direct the strategy of students' profiles. Provide feedback to foster students' independent writing skills. Provide comprehensive support to students as they prepare their applications. Generate creative trajectories and projects for students' extracurricular development.

**Outside Admissions Reader, Massachusetts Institute of Technology, Cambridge, MA**  
2015 – 2019

Read, evaluate, and summarize applications for the first-year class. Evaluate academic records, letters of recommendation, student-written essays, co/extra-curricular commitments and achievements, and interview reports. Participate in the admissions decision making process through attendance at committee meetings for early action and regular decision.

**Associate Director of Admissions, Boston University School of Law, Boston, MA**  
2008 – 2014

Responsible for all aspects of the admissions office's operations, including strategic planning, recruitment of applicants, application review, planning and execution of post-admission initiatives, staff management, statistics and data analysis, writing and editing of letters and publications. Organized and implemented 90+ recruitment events each fall. Managed selection and recruitment of Public Interest Scholars. Served on the Academic Advising Team for JD students. Served as Ex Officio member of the Public Interest Committee. Oversaw admissions processes for all transfer applicants. Administered admissions and interview process for international applicants. Additional responsibilities included sitting on the selection committee for annual Pro Bono Service Trips; accompanying students on annual Pro Bono Service Trips; and serving on the selection committee for BU Law Post-Graduate Public Interest Fellowships.

**Adjunct Faculty, Simmons College, Boston, MA**  
Spring 2014

Instructed undergraduate students in introductory Constitutional Law course. Covered an analysis of the Supreme Court's decisions in recent decades, with emphasis on the constitutional rights that individuals versus states and the federal government. Explored the Court's impact on debates over privacy, race and sex discrimination, freedom of expression, and religion.

**Career Development and Public Service Office, Boston University School of Law, Boston, MA**

J.D. Advisor, 2008.

Advised J.D. students and alumni on career related issues. Conducted mock interviews and reviewed resumes and cover letters. Developed written materials to assist students in public interest job search. Supervised college student interns.

**Legal Research and Writing Program, New England School of Law, Boston, MA**

Adjunct Instructor, Fall, 2008.

Instructed second year law students in appellate writing and oral advocacy.

**Bernard Koteen Office of Public Interest Advising, Harvard Law School, Cambridge, MA**

Attorney Advisor, 2008.

Advised law students on public interest career related issues. Assisted in event planning and program development.

**Rankin & Sultan, Boston, MA**

Associate, 2007 - 2008.

Represented criminal defendants in state and federal courts in investigations, trial preparation, and appellate proceedings.

**Committee for Public Counsel Services, Public Defender Division, Worcester, MA**

Superior Court Trial Attorney, 2006 - 2007.

Represented indigent criminal defendants in Superior Court. Conducted investigations, litigated motions hearings and probable cause hearings, and Sexual Offender Registry Board hearings.

**Legal Aid Society, Criminal Defense Division, Brooklyn, NY**

Staff Attorney, 2002 - 2006.

Represented indigent defendants in Grand Jury presentations, pre-trial litigation, and trial. Advised and acted as a mentor to new lawyers in negotiations and trial preparation. Regularly assisted in training new lawyers. Collaborated with social work professionals in evaluating treatment and vocational programs as possible alternatives to incarceration in plea negotiations. Member of Juvenile Offender (JO) Team—attorneys and social workers specially trained to represent 13-15 year-old clients prosecuted as adults. Supervised NYU Criminal Defense Clinic students.

**Association of Legal Aid Attorneys, UAW 2325 (AFL-CIO), New York, NY**

Delegate, 2002 - 2004, Executive Board Member, 2004 - 2006

Represented attorneys in city wide organization devoted to lobbying on behalf of legal services lawyers and their clients. Organized lobbying effort on behalf of loan repayment assistance for law school debt. Participated in numerous interview panels for staff attorney hiring.

**EDUCATION**

New York University School of Law, New York, NY

Juris Doctor, *cum laude*

Swarthmore College, Swarthmore, PA

Bachelor of Arts in Economics and Public Policy