

TOWN OF ARLINGTON
TOWN MANAGER SEARCH
FALL/EARLY WINTER ACTIVITIES

- Process initiated (Late September)
- Search Process Preparation
 - Information gathering (October)
 - Document Compilation
 - Select Board Consultation
 - Initial Meeting with Board
 - Individual Member Interviews
 - Department Heads
 - Questionnaire
 - Individual Contacts as needed
 - Community Input
 - Options
 - Community Survey
 - Community Forums
 - Position Profile (October-mid November)
 - Development
 - Board Review and Approval
 - Screening Committee Appointments by Board (December)
 - Size
 - Membership
 - Candidate Search (December-early January)
 - Advertising
 - Postings
 - Active Recruitment
- Candidate Pool In-Place in early January