Activity / Week Of	5/16	HOLD	9/26	10/3-10/31	11/7-11/21	11/28-1/9	1/16	1/23	1/30	2/6	2/13	2/20	2/27	3/6	3/13	3/20	3/27	4/3	4/10	4/17	4/24	TRANSITION
Week#																						
Preparation																						
Introductory Meeting to Review Process																						
Consultation with Select Board																						
Supporting Information Gathered																						
Position Profile/Recruitment Brochure Preparation																						
Review Profile with Select Board																						
Advertisements and Recruitment																						
Selection of Screening Committee																						
Review of Applications																						
Resumes Received and Initial Review																						
Selection of Semi-Finalists (w/ Screening Committee)																						
Initial Interviews																						
Interviews and Selection of Finalists (w/ Screening Committee)																						
Reference and Background Review																						
Referral of Finalists to Select Board																						
Select Board Interviews of Finalists																						
Select Board Interviews of Finalists																						
Staff Interaction with Finalists (Optional)																						
Community Forum (Optional)																						
Selection by Select Board and Negotiation of Contract																						
START DATE																						