



TOWN OF ARLINGTON

DEPARTMENT OF PLANNING and
COMMUNITY DEVELOPMENT

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MEMORANDUM

To: Select Board
From: Mary Muszynski, Community Development Block Grant Administrator
cc: Claire Ricker, Director of Planning and Community Development
Date: January 19, 2023
RE: Community Development Block Grant (CDBG) Mid-Year Report

CDBG Subrecipients are community based and Town organizations that provide stable housing, public services, economic development opportunities, and accessible and safe infrastructure that help create a stronger, more livable, and more resilient Arlington. At the midpoint of Program Year 48, which began July 1, 2022 and runs through June 30, 2023, CDBG Subrecipients have made notable progress toward achieving anticipated outcomes.

During the first half of Program Year 48, the Housing Corporation of Arlington (HCA) is making progress with their capital improvement projects using funds carried over from prior years. Arlington Housing Authority (AHA) began their large capital improvement projects at the Hauser Building at Drake Village; at midyear their fire alarm upgrade project is on schedule. Caritas Communities has experienced delays with their projects due to management challenges in 2022, and capital improvements are forthcoming with contractor procurement underway as of December 2022.

Public service programming has provided essential health, recreation, employment training, after-school, and transportation services to 443 Arlington residents since July 1, 2022. This represents 38% of the collective goal for public services for Program Year 48. Goals are measured by the number of participants who have benefited from the program. Fidelity House's Menotomy Manor Outreach program has exceeded their goal for the entire year. The Arlington Boys and Girls Club Scholarship program met their goal for number of households served and are close to their goal for individuals served. Other projects, including Arlington Youth Counseling Center's mental health services and Arlington Housing Authority's Operation Success Learning Center have achieved at least half of their respective annual goals. The Arlington Boys and Girls Club Swim Safety program is scheduled to start in April 2023 and we do not yet have the number of individuals served through the Council on Aging's Adult Day Program; those totals will be included with the Q3 report. The public facilities category outlined in the table below includes projects funded with current and prior year grants. Due to the upheaval to the construction industry during the pandemic, these projects have faced delayed timelines and increased costs, which have resulted in setbacks and additional planning. Whittemore Park is expected to be completed in spring 2023. Food Link's generator project has been expanded to include other related small scale projects to complete the fit-out of the facility. Food Link's PY48 solar panel installation project is also underway. The Parmenter Playground Project, which was funded in part by CDBG, was completed by Arlington Recreation.

Planning and administration activities are carried out by the Department of Planning and Community Development. Thus far, planning funds have supported the preliminary stage of the Mill Brook Corridor Model update, which is expected to be completed by June 2023. The annual Envision Arlington town survey commenced in winter 2023 and will conclude in the spring.

**TOWN OF ARLINGTON
COMMUNITY DEVELOPMENT BLOCK**

GRANT

**MID-YEAR PROGRESS REPORT
Program Year 48**

CDBG Program Activity	Organization/Department	Total Anticipated	Total to Date
REHABILITATION/ HOUSING			
Affordable Housing Portfolio Capital Improvements*	Housing Corporation of Arlington	11 households (11 properties)	5 households
Improving 22 Fessenden and 12 Russell Terrace*	Caritas Communities	35 households (2 properties)	Project ongoing
Hauser Building Improvements (roof and fire alarm system)	Arlington Housing Authority	234 Individuals/ 1 Property	Project ongoing
Sub-total		46 Households and 2 properties	5 Households
PUBLIC SERVICES			
Scholarship Program	Arlington Boys and Girls Club	54 individuals/35 households	45 individuals/35 households
Swim Safety - New	Arlington Boys and Girls Club	100 individuals	Program starts in April 2023
Operation Success Learning Center	Arlington Housing Authority	30 individuals	10 Individuals
Mental Health Counseling and Support Services	Arlington Youth Counseling Center (AYCC)	20 Individuals	11 Individuals
Adult Day Health	Council on Aging	20 Individuals	8 assisted in Q1 Q2 totals will be submitted with Q3 (low staffing #s not confirmed).
Transportation Program	Council on Aging	556 individuals	198 individuals
Volunteer Coordinator	Council on Aging	300 individuals	112 individuals
Jobs, Jobs, Jobs	Fidelity House	5 Individuals	4 individuals
Menotomy Manor Outreach Program	Fidelity House	35 individuals	48 individuals
Program Scholarships	Recreation Department	50 individuals	7 individuals
Sub-total		1,170 individuals	443 individuals
ECONOMIC DEVELOPMENT			
No programs through CDBG this year			
PUBLIC FACILITIES AND IMPROVEMENTS			
Whittemore Park, Phase II*	Dept. of Planning and Community Development	1 Park	Project ongoing
Capital Improvements: Environmental Efficiency	Food Link, Inc.	1 Facility	Studying roof load limits before ordering solar panels
Generator Project add ons	Food Link, Inc	1 Facility	Project

			ongoing
Arlington EATS Market Fit Out*	Arlington EATS	1 Facility	Project ongoing
ADA-Compliance Program - Curb Cut Ramp Project This can be changed to 48 (the reason is that DPW used its grant from PY47 to do work during PY 48 -July-Sept, 2022- so this work would actually be counted in this midyear report since it took place during this PY)	Arlington Disability Commission + Dept. of Public Works	50 Curb Cuts	48 Curb Cuts
Robbins Memorial Flagstaff Plaza at Town Hall	Town Manager’s office	1 Park	Project ongoing
Parmenter Playground Renovation*	Arlington Recreation	1 Park	1 Park
Sub-total		3 Parks,3 Facilities,50 Curb Cuts	1Park and 48 Curb Cuts
and Administration			
Planners	Planning and Community Development Dept.	Exempt	
Planning Studies	Planning and Community Development Dept.	Exempt	
Annual Town Survey	Envision Arlington	Exempt	
ADMINISTRATION			
Grants Administrator (salary + benefits)	Dept. of Planning and Community Development	Exempt	
General Administration	Dept. of Planning and Community Development	Exempt	

* denotes carryover project funded with Program Year 46 and/or 47 grant funds.

